

The Monmouth County Board of Chosen Freeholders

Welcome you to the
2015 Earth Day Summit



Welcome & Introduction

Monmouth County Freeholder

Deputy Director, Serena DiMaso, Esq.

Monmouth County Freeholder

Thomas A. Arnone, Shared Services Liaison

Recycling Grant – Funds Distributed/Future Projections

Stuart Newman

Monmouth County Reclamation

Recycling Stimulus Initiative (RSI)

Monmouth County Earth Day Summit 2015
April 15, 2015



- Municipal Recycling Coordinators meetings.
- Accurately complete annual recycling tonnage report (and have it signed off by a CRP if municipality doesn't have one).
- Scheduling a meeting with County Recycling Staff.
- Increasing Municipal Recycling Rate.
- Improving Tonnage Reporting.

Program Requirements

- Brielle
- Keyport
- Matawan
- Neptune City
- Ocean Township
- Oceanport

**Towns That met the Requirements
and will Receive Incentive**

- Ten additional municipalities would have qualified for stimulus money had they come to the required number of Municipal Coordinator's meetings.
 - Three meetings required

Bad News

- Will run from April 1, 2015- March 30, 2016
- Requirements remain the same
- Top ten towns will be awarded
- Same requirements to receive money

New RSI incentive

- Municipalities have to attend at least three of six Recycling Coordinator meetings (one is today).
- Municipalities have to increase recycling percentage at least 2%.
- Municipalities have to schedule an appointment with recycling staff within the period.
- **Top ten municipalities** that increase their recycling percentage from 2013 numbers to 2014 numbers will be awarded \$1,000 per percentage increase (up to \$10,000)

Requirements for New RSI incentive

Stuart Newman
Monmouth County Solid Waste Coordinator
6000 Asbury Avenue
Tinton Falls, NJ 07753
(732) 683-8686 ext. 8961
Stuart.newman@co.monmouth.nj.us

Questions or Comments?

Food Composting Solutions

Nicholas J. Smith-Sebasto, Ph.D.

Founder & Executive Chairman

FOR Solutions, LLC

973-945-9150

nsmithsebasto@forsolutionsllc.com

www.forsolutionsllc.com

Sustainable Jersey

Lauren Skowronski
*Program Director for Community
Engagement*

Sustainable Jersey

A Monmouth County Partnership

Lauren Skowronski

Program Director for Community Engagement, Sustainable Jersey

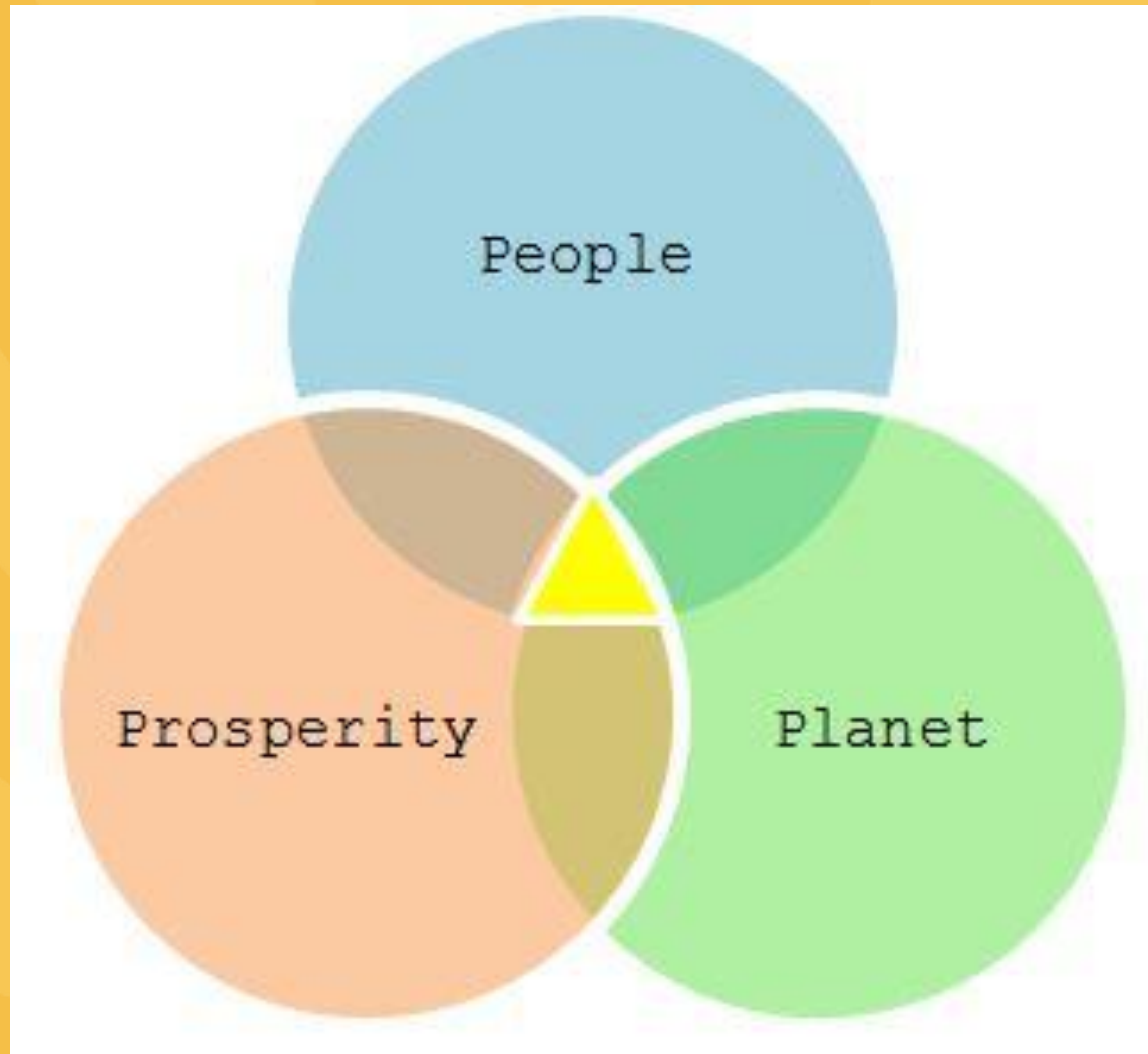
Joe Barris

Assistant Director, Monmouth County Division of Planning

April 16, 2015



What is Sustainability?



What is Sustainable Jersey?

- Sustainable Jersey® is a certification program for NJ municipalities interested in:
 - ✓ going “green”
 - ✓ saving money
 - ✓ sustaining a quality of life over the long term
- Menu of actions to help towns become sustainable
- As towns progress through the program, we provide:
 - ❖ tools & training
 - ❖ guidance & support
 - ❖ financial incentives
 - ❖ recognition



Marlboro Township Achieves Sustainable Jersey™ Certification Award for Green Team initiatives at NJLOM Conference



Officials from the City of Long Branch accept the award of a \$25,000 Grant from Sustainable Jersey



Actions: Prosperity, Planet, People

PROSPERITY

ENERGY EFFICIENCY	POINTS
Energy Tracking & Management*	10
Inventory & Upgrade All Buildings*	50
Energy Audits for One Building	20
Outreach Campaign to Local Business Community	10
Achieving Target Increase in Local Business Participation	10
High Performance Building	10
High Performance Building Portfolio	20
Home Performance with Energy Star Municipal Program	20
Home Performance with Energy Star Outreach	10
FOOD	
Farmland Preservation Plans	10
Community or School Gardens	10
Buy Fresh Buy Local® Programs	10
Farmers Markets	10
Making Farmers Markets Accessible	5

PEOPLE

DIVERSITY & EQUITY	POINTS
Diversity on Boards & Commissions*	10
Environmental Justice in Planning & Zoning	10
Lead Education & Outreach Programs	10
Lead-Safe Training Programs	10

PLANET

CLIMATE MITIGATION & ADAPTATION	POINTS
Climate Adaptation: Flooding Risk*	20
Municipal Carbon Footprint*	10
Climate Action Plan	10
Community Carbon Footprint	10
Wind Ordinance	10
GREEN DESIGN	
Green Building Policy/Resolution	5
Green Building Training	5
Create Green Development Checklist	10
Green Building Education	5
Site Plan Green Design Standards	20
Construction Waste Recycling	10
New Construction	20
Upgrade/Retrofit-Light Pollution	10

PEOPLE

HEALTH & WELLNESS	POINTS
Anti-Idling Education & Enforcement Program	10
Building Healthier Communities	20
Safe Routes to School	10
Shared Use Agreements	10



Participating Communities - **MUNICIPAL**



- ❖ Program start: February 2009
- ❖ 423 (75%) NJ municipalities participating
- ❖ 85% of NJ's population lives in these communities
- ❖ 177 municipalities certified:
 - 149 towns at bronze level
 - 28 towns at silver level



Participating Communities - **SCHOOLS**



- ❖ Program start: Fall 2014
- ❖ 60 (10%) NJ school districts participating
- ❖ 192 (7%) individual schools participating
- ❖ 74 *schools* applied for certification last month

How to Get Your Town Certified

1. Pass a resolution. Register your municipality online.
2. Form a Green Team
3. Implement actions to get certified:
 - 150 points (Bronze)
 - 350 points (Silver)
4. Submit documentation for each action
5. Certification awarded after review and verification

PEOPLE		PLANET	
ENERGY EFFICIENCY		POINTS	
Energy Tracking and Management*	10	ANIMALS IN THE COMMUNITY	POINTS
Energy Audits for Municipal Facilities*	20-50	Animals in the Community Education	10
High Efficiency Municipal Buildings	10-20	Companion Animal Management Plan	15
Direct Install	10	Companion Animal Management Pledge	5
Home Performance with Energy Star	10	Pledge Supporting NJ Wildlife Action Plan	10
		Wildlife Interaction Plan	10
FOOD		GREEN DESIGN	
Farmland Preservation	10 each	Green Building Policy/Resolution	5
Food Production	10 each	Green Building Training	5
Planning for Local Food Production	10 each	Green Design Commercial and Residential Buildings	5-20 each
Support Local Food	5-10 each	Green Design Municipal Buildings	10-20 each
LOCAL ECONOMIES		CLIMATE MITIGATION & ADAPTATION	
Buy Local Programs	10 each	Municipal Carbon Footprint*	10
Green Business Recognition Program	10	Climate Action Plan	10
Green Jobs/Economic Development	10	Climate Adaptation: Flooding Risk	20
		Community Carbon Footprint	10
OPERATIONS AND MAINTENANCE		Wind Ordinance	10
Green Fleets*	10-20 each	INNOVATION & DEMONSTRATION PROJECTS	
Adopt Behavioral Policies	5	Geothermal Energy	10
Green Purchasing Program	10 each	Green Roofs	10
Grounds and Maintenance	10 each	Rain Gardens	10
ARTS & CREATIVE CULTURE		Solar	10
Establish a Creative Team	10	Wind	10
Creative Assets Inventory	10	Other	10



Certification Steps - SCHOOLS

2 step registration process!

1. School Board passes a resolution; registers school district online
2. Each individual school registers online
3. Form Green Team (district *or* school level)
4. Implement actions to score 150/350 points
5. Submit documentary evidence for each action
6. Certification awarded after review and verification

THREE TYPES OF ACTIONS	
<input checked="" type="checkbox"/> District Only	District completes these actions and submits them for review
<input checked="" type="checkbox"/> School Only	Individual schools complete these actions and submit them for review
<input checked="" type="checkbox"/> Either District or School	Action must be claimed by the agreed upon entity



Monmouth County Participation (72%)

Certified Towns (14)

- ✓ **Atlantic Highlands** (bronze)
- ✓ **Eatontown** (bronze)
- ✓ **Keyport** (bronze)
- ✓ **Little Silver** (bronze)
- ✓ **Long Branch** (bronze)
- ✓ **Manalapan** (bronze)
- ✓ **Marlboro** (bronze)
- ✓ **Middletown** (bronze)
- ✓ **Monmouth Beach** (bronze)
- ✓ **Ocean Twp** (bronze)
- ✓ **Red Bank** (bronze)
- ✓ **Shrewsbury Boro**(bronze)
- ✓ **Spring Lake** (bronze)
- ✓ **Wall** (bronze)

Registered Towns (24)

- **Aberdeen**
- **Asbury Park**
- **Belmar**
- **Bradley Beach**
- **Brielle**
- **Deal**
- **Englishtown**
- **Freehold Boro**
- **Freehold Twp**
- **Hazlet**
- **Highlands**
- **Holmdel**
- **Howell**
- **Manasquan**
- **Millstone**
- **Neptune Twp**
- **Oceanport**
- **Roosevelt**
- **Sea Bright**
- **Sea Girt**
- **Spring Lake Heights**
- **Tinton Falls**
- **Union Beach**
- **West Long Branch**



Monmouth in the Works



17 grants = \$119,000 to Monmouth communities so far, including:

- ❖ **Several \$2,000 start up grants**
 - Roosevelt, Oceanport, Howell Twp
- ❖ **Sea Bright - \$2,000**
 - Farmer's Market
- ❖ **Wall Township - \$2,000**
 - Wreck Pond Nature Preserve restoration
- ❖ **Bradley Beach - \$10,000**
 - Wind turbine for beach front pump station
- ❖ **Ocean Twp - \$10,000**
 - Recycling outreach, household weight tracking program
- ❖ **Long Branch - \$25,000**
 - Development of sustainability goals in Master Plan
- ❖ **Middletown - \$10,000 (2)**
 - Grazing goats to curb invasive plant species
 - Native plant restoration, invasive species removal
- ❖ **Marlboro - \$25,000**
 - Creation of Village Center using form-based zoning code



Regional Hubs



❖ Quarterly Hub gatherings

- Educational, social, programmatic in nature
- Pilots: Atlantic-Cape May, Camden-Burlington-Gloucester, Essex, Mercer, & Somerset

❖ Technical assistance & support to be provided

- Expert speakers on relevant topics
- Training & updates on SJ actions
- Minimal administrative support

❖ End result

- Increase in **collaborations** among Green Teams within the region & across the state
- Robust **network of leaders** learning successful models from each other



Contact Us

Lauren Skowronski, Program Director
for Community Engagement
skowronl@tcnj.edu, 609-771-3129

SustainableJersey.com

SustainableJerseySchools.com



/SustainableJersey



@SJ_Program



New Jersey Clean Communities

Karen Magnanao

*Manager, Operations, NJ Clean
Communities*

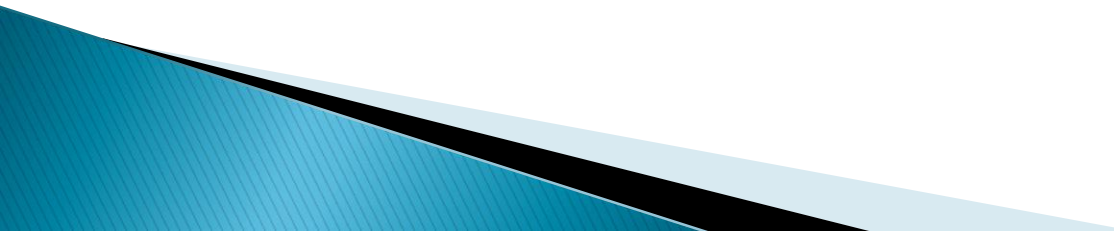
Statistical Reporting System Overview

Sandra Huber, Executive Director
Karen Magnanao, Operations Manager



New Jersey Clean Communities Council

Agenda –The Statistical Reporting System Overview

- ▶ Project Overview
 - ▶ Why Do a Statistical Report?
 - ▶ Breakdown of the Report Form
 - ▶ Saving vs. Submitting
 - ▶ Slam Dunk Tips for Success in Filing
 - ▶ NJCC Web Page Help
 - ▶ Questions
- 

Project History and Overview

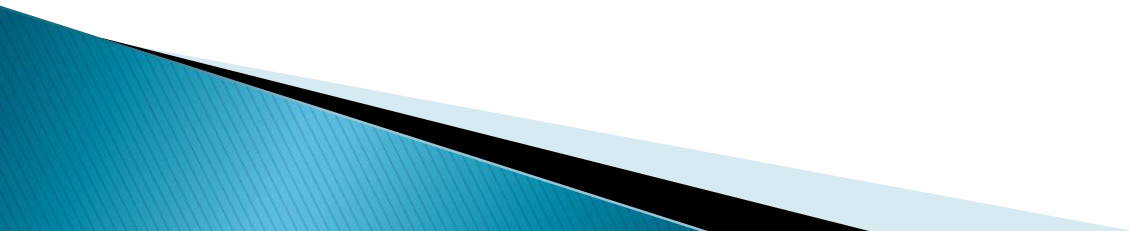
- ▶ In 2011 the Atlantic County Utilities Authority & NJCCC rolled-out a state of the art online reporting system.
- ▶ Originally Developed to Save Money, Save Paper, Save Time
NONE OF THAT WORKED
 - ▶ What DID work:
 - ▶ More accountability and more participation
 - ▶ NJCCC developed an outreach program to help Coordinators with Statistical Reporting
 - ▶ Led to the Clean Communities Coordinator Certification program
 - ▶ Ability to provide metrics for the annual report
- ▶ Worked with Cargas Business Systems to build the report form and database
 - ▶ New version out early this summer
- ▶ The ACUA hosts the actual web form and the database that holds the submitted reports
- ▶ NJCCC staff has remote access to administer the system and run reports

INSIDE THE REPORTING SYSTEM

Facts About the Reporting System

- ▶ This is a Single-year reporting system
 - statistical reporting period is 18 months (January – June 30 of the following year.)
- ▶ Grant Awards are released in May of the reporting year.
 - begin keeping track of report-year expenses in January
- ▶ Reports are due by June 30; there is approximately a one-month grace period after June 30 to wrap up the report and submit.
- ▶ Approximately one-month after grace period ends, Mayor notification letters will be prepared.
 - sent to entities with incomplete and missing reports

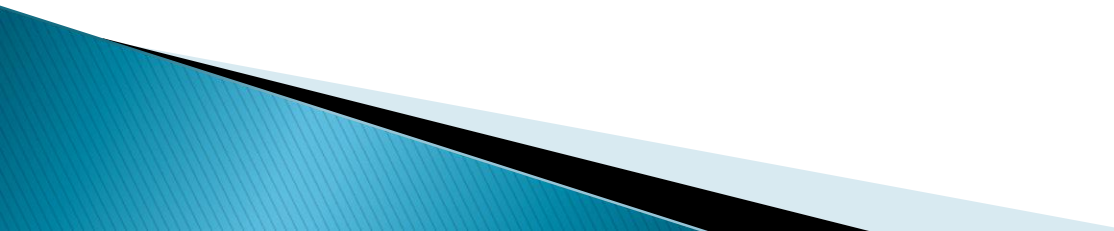
WHY STATISTICAL REPORTS?



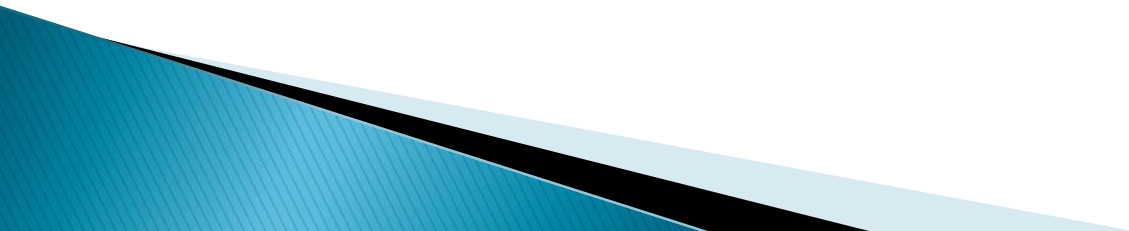
- Requirement of the Clean Communities Act of 2002

(1) Every eligible municipality and county shall submit an annual report summarizing the uses and expenditure of funds received for its program of litter pickup and removal.

(2) The department shall report to the Governor and the Legislature on the success of the county and municipal litter pickup and removal programs in reducing litter in New Jersey.

- Tracks the Progress of Municipal and County Programs
 - A way to track and report how your funds are spent
 - A way to coordinate and organize thoughts and ideas for current and future events.
- 

THE STATISTICAL REPORT FORM



The Good, the Bad and the New

THE GOOD

REQUIRED FIELDS (marked in red) ARE MARKED AS SUCH

- If you come across a required field and you have nothing to add, you must enter a zero.

THE BAD

USING the ENTER KEY and/or the BACKSPACE KEY
Tab or Scroll to navigate through the form.

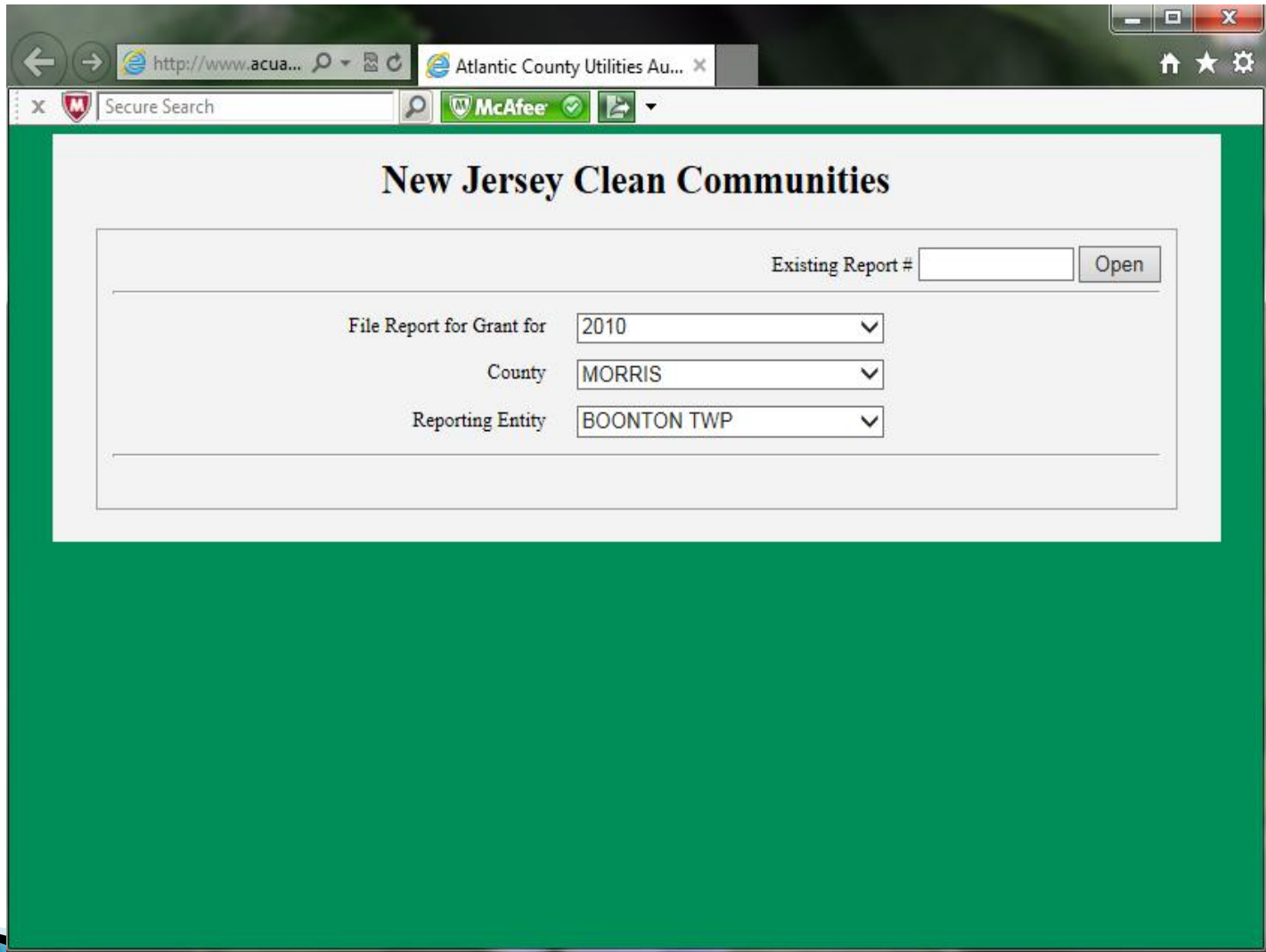
- Enter key and backspace key will delete your info.

THE NEW

SAVE AND SUBMIT BUTTONS ARE DIFFERENT

- Are larger in size and are more descriptive.
- 

Contact Information



http://www.acua... Atlantic County Utilities Au...
Secure Search McAfee

New Jersey Clean Communities

Existing Report #

File Report for Grant for ▼

County ▼

Reporting Entity ▼

http://cc.acua.com/CleanCommunitiesRpt.aspx Atlantic County Utilities Autho... Citrix XenApp - Applications Atlantic County Utilities Aut... x

File Edit View Favorites Tools Help

Street Direction W

Street Name (Required) Fairmount

Street Type (Required) Avenue

Address Line 2 54 Fairmount Avenue

City (Required) Chatham Boro

Other City

State NJ

Zip (Required) 07928

Clean Communities Coordinator (Required) Robert J. Venezia

Contact Person (If different from Clean Communities Coordinator) 0

Contact Phone (Required) (973) 635-5242

Contact Fax (Required) (973) 665-0077

Email Address (Required) rjv23@optonline.net

Population (Whole Numbers Only) (Required) 8962

Municipalities and counties are required to appoint a Clean Communities coordinator. No resolution is required.

Do you want to receive updates at www.njclean.org? Yes No

Financial Information

Income

Fill in with ZERO (0) if not applicable

Total Clean Communities Grant for Current Period (Required) \$ 14,753.21

Windows Taskbar: 2:09 PM 10/16/2014



When you type in the name of your town, the Clean Communities Coordinator contact information will auto-populate from the previous years' report.

These fields are editable.

Financial

- ▶ Monies from prior years' may not be rolled into or added to the starting grant amount or the balance remaining.
 - Single-year reporting system
- ▶ If you spent left-over CC grant money in the *current* reporting year:
 - Do not report purchases made with prior-year funds in the Financial section of the report.
 - Outline how you used left-over funds at the bottom of **Financial** in the Other text box.

Report left-over monies, spent in the current report year, in the OTHER text box.

Administrative Expenses

Fill in with ZERO (0) if not applicable

Salaries \$ 0.00

Contracts \$ 0.00

Supplies Postage \$ 0.00

Other* \$ 0.00 0

Total \$ 0.00

TOTAL INCOME \$ 13,626.00

TOTAL EXPENSES \$ 13,617.89

TOTAL GRANT REMAINING \$ 8.11

*If you selected "Other", please provide details below

0 Used \$4,000 from 2011 grant to purchase tee shirts for volunteers.

Remember: Total Income minus Total Expenses should equal any funds left in the grant

Statistical Information

Litter Pickup and Removal

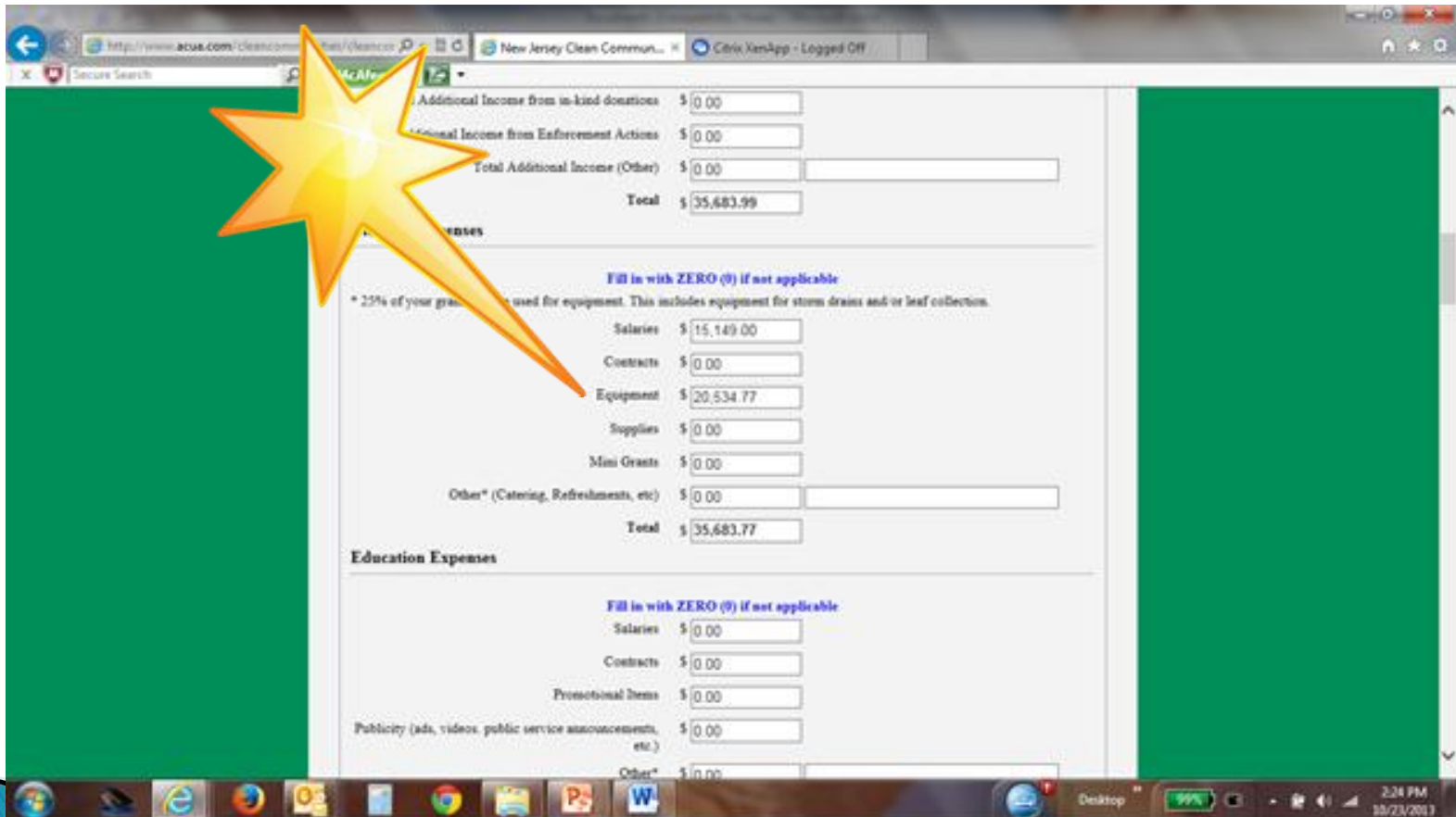
Litter picked up by employees or paid workers

Number of cleanups 48

Number of participants 1

CLEANUP EXPENSES

25% of your grant may be used towards equipment purchases.
Calculation is built into the form



The screenshot shows a web browser window displaying a form for reporting cleanup expenses. The browser address bar shows 'http://www.acus.com/cleancom...'. The form is titled 'Additional Income' and 'Expenses'. A yellow starburst graphic points to the 'Equipment' field in the 'Expenses' section. The 'Expenses' section includes a note: '* 25% of your grant may be used for equipment. This includes equipment for storm drains and/or leaf collection.' The 'Expenses' section also includes a 'Total' field showing \$35,683.77. The 'Education Expenses' section is also visible below.

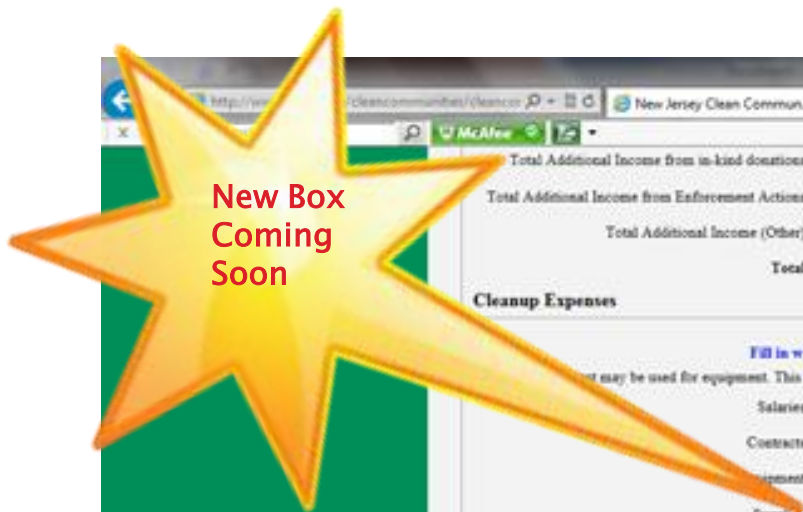
Additional Income	
Additional Income from in-kind donations	\$ 0.00
Additional Income from Enforcement Actions	\$ 0.00
Total Additional Income (Other)	\$ 0.00
Total	\$ 35,683.99

Expenses	
Fill in with ZERO (0) if not applicable	
* 25% of your grant may be used for equipment. This includes equipment for storm drains and/or leaf collection.	
Salaries	\$ 15,149.00
Contracts	\$ 0.00
Equipment	\$ 20,534.77
Supplies	\$ 0.00
Mini Grants	\$ 0.00
Other* (Catering, Refreshments, etc)	\$ 0.00
Total	\$ 35,683.77

Education Expenses	
Fill in with ZERO (0) if not applicable	
Salaries	\$ 0.00
Contracts	\$ 0.00
Promotional Items	\$ 0.00
Publicity (ads, videos, public service announcements, etc.)	\$ 0.00
Other*	\$ 0.00

STORM DRAIN CLEANOUT AND LEAF COLLECTION

An additional 25% of your grant may be used to purchase equipment for cleaning storm drains and/or leaf collection.



http://www.../cleancommunities/cleanco... New Jersey Clean Commun... Citrix XenApp - Logged Off

McAfee

Total Additional Income from in-kind donations	\$ 0.00
Total Additional Income from Enforcement Actions	\$ 0.00
Total Additional Income (Other)	\$ 0.00
Total	\$ 35,683.99

Cleanup Expenses

Fill in with ZERO (0) if not applicable

... may be used for equipment. This includes equipment for storm drains and/or leaf collection.

Salaries	\$ 15,149.00
Contracts	\$ 0.00
Equipment	\$ 20,534.77
Supplies	\$ 0.00
Mini Grants	\$ 0.00
Other* (Catering, Refreshments, etc)	\$ 0.00
Total	\$ 35,683.77

Education Expenses

Fill in with ZERO (0) if not applicable

Salaries	\$ 0.00
Contracts	\$ 0.00
Promotional Items	\$ 0.00
Publicity (ads, videos, public service announcements, etc.)	\$ 0.00
Other*	\$ 0.00

Desktop 99% 2:24 PM 10/23/2013

Saving For a Future Purchase?



- ▶ Request a Grant Extension
 - Send requests to Sandy Huber
 - Requests no longer go to DEP
 - In writing and mailed to the office
 - Emailed acceptable but must be signed and on letterhead
 - Request a window of time for spending
 - Reports from all prior years must be in the system in SUBMITTED (completed) status
 - See the Clean Communities Grant Guidelines for more information.

REQUIRED FIELDS

All **Required** fields must be filled in – use a zero if needed.

Financial Information

Income

Fill in with ZERO (0) if not applicable

Total Clean Communities Grant for Current Period (Required)	\$ 91,438.00	
Total Funds Remaining in Grant as of Date of this Report (Required)	\$ 240.21	
Total Additional Income from in-kind donations (Required)	\$ 0.00	
Total Additional Income from Enforcement Actions (Required)	\$ 0.00	
Total Additional Income (Other*) (Required)	\$ 0.00	
Total	\$ 91,438.00	

Cleanup Expenses



STATISTICAL INFORMATION

Statistical Information

Litter Pickup and Removal

Litter picked up by employees or paid workers

Number of cleanups (Required)

Number of participants (Required)

Number of man-hours (volunteers times hours) (Required)

Amount of litter picked up (Required) ... ▾

Amount of litter recycled (Required) ... ▾

Road miles cleaned (Required)

Acres of public property cleaned (Required)

Litter picked up by contractors

Number of cleanups (Required)

Number of participants (Required)

Number of man-hours (volunteers times hours) (Required)

Amount of litter picked up (Required) ... ▾

Amount of litter recycled (Required) ... ▾

Be Detailed

Fill in as much
as possible
about your
cleanups

Most are
Required
fields.

Record Cleanups

Date of all cleanups

Who participated

- Paid employees, contractors, community service workers, volunteers
- Number of participants
- Number of man-hours

Trash collected

- Separate records for litter and recyclables
- Bags, Pounds or Tons

Area cleaned

- Road Miles
- Acres

Use your records to complete the goals and achievements section of the report



	PO #	GROUP	DATE 2012	hrs.	Rate	# TRASH BAGS	# RECYCLING BAGS	AMT.	ROADS	
1	5578	MINISINK PIONEER CLUB	5/3/2012	15	\$ 12.00	2	1	\$ 180.00	RACE TRACK CIRCL	
2	5579	SUSS CTY 4 H FRENZY	5/6/2012	24	\$ 12.00	3	3	\$ 288.00	MYRTLE DR. NEW MYRT	
3	6488	GIRL SCOUTS TP 840	3/26/2012	15	\$ 12.00	1	1	\$ 180.00	CURVING HILL/BEACH	
4	6530	GIRL SCOUTS TP 889	4/13/2012	16	\$ 12.00	2	1	\$ 192.00	CHUBBY/ADAMS	
5	6541	BLUE RIDGE RESCUE	4/30/2012	3	\$ 12.00	3	3	\$ 36.00	SHORE/WAGON WHEEL	
6	6555	MINISINK PIONEER CLUB	4/19/2012	21.5	\$ 12.00	2	1	\$ 258.00	OLD CHIMMY RIDGE	
7	6556	MINISINK PIONEER CLUB	4/19/2012	34	\$ 12.00	8	2	\$ 408.00	FOSTER ARMSTRON TR	
8	6557	MINISINK YOUTH GROUP	4/7/2012	19	\$ 12.00	2	1	\$ 228.00	WORKED WITH EGG HU	
9	6580	BOY SCOUTS # 180	5/6/2012	11	\$ 12.00	4	5	\$ 132.00	HIDDEN HOLLOW	
10	6581	BOY SCOUTS # 180	5/11/2012	30	\$ 12.00	6	8	\$ 360.00	HIDDEN HOLLOW	
11	6637	TRAIL BLAZERS	6/1/1949	37.5	\$ 12.00	15	15	\$ 450.00	CAMP AREA	
12	6638	TRAIL BLAZERS	5/29/2012	37.5	\$ 12.00	8	8	\$ 450.00	MONTAGUE	
13	6639	TRAIL BLAZERS	5/22/2012	36	\$ 12.00	10	10	\$ 432.00	MONTAGUE	
14	6658	MINISINK PIONEER CLUB	5/17/2012	31	\$ 12.00	4	4	\$ 372.00	RUBIN HILL/COMUN	
15	6685	MONTAGUE LITTLE LEAG.	6/8/2012	11	\$ 12.00	1	1	\$ 132.00	ARMSTRON/AUTUMN	
16	6686	MONTAGUE T BALL	6/16/2012	8	\$ 12.00	3	3	\$ 96.00	HPOC RACE TRACK	
17	6687	MONTAGUE LITTLE LEAG.	6/16/2012	40	\$ 12.00	4	3	\$ 480.00	LAKEVIEW E &W	
18	6688	MONTAGUE JUNIORS LL	6/19/2012	15	\$ 12.00	6	6	\$ 180.00	BEACH AREA	
19	6694	GIRL SCOUTS 840	6/10/2012	24	\$ 12.00	2	1	\$ 288.00	FOX HOLLOW	
20	6693	MONTAGUE LL GRAYS	6/18/2012	30	\$ 12.00	6	2	\$ 360.00	RIVERVIEW TRACK	
21	6698	PIONEER SEWING CLUB	6/22/2012	30	\$ 12.00	4	3	\$ 360.00	SHORE DR	
22	6706	PIONEER SEWING CLUB	6/25/2012	35	\$ 12.00	4	2	\$ 420.00	BIRCH HAVEN TERR	
23	6707	MONTAGUE GRANGE	9/19/2012	12	\$ 12.00	1	1	\$ 144.00	GRANGE	
24	6716	GIRL SCOUT TROOP 889	6/23/2012	18	\$ 12.00	2	1	\$ 216.00	MONTAGUE SCHOOL	
25	6783	PIONEER SEWING CLUB	6/26/2012	41	\$ 12.00	6	3	\$ 492.00	HPOC RACE TRACK	
26	6815	TRAIL BLAZERS	7/26/2012	40	\$ 12.00	12	13	\$ 480.00	CAMP AREA	
				634.5		121	102	\$ 7,614.00		

Common Questions

May I spend CC money for a town-wide publication or calendar?

- ❖ Yes. The percentage used must be based on the percentage of the publication that pertains to Clean Communities activities.

May Clean Communities funds be used to remove graffiti?

- ❖ Yes. The Clean Communities Act states that funding may be used to pay for graffiti removal and all associated supplies.

May Clean Communities funds be used for beautification?

- ❖ No


Are litter and recycling containers considered to be equipment?

- ❖ No. Litter and recycling containers are considered to be supplies (no cap on line for supplies.)

Common Questions

Why won't my report go in when I try to submit?

Checklist for Success

- ✓ **PRIOR YEAR FUNDS**
Are not rolled into current year's report
- ✓ **GRANT YEAR EXPENSES** 
Equal to or less than annual grant
- ✓ **EQUIPMENT EXPENSES**
Do not exceed 25% of annual grant
- ✓ **ALL REQUIRED FIELDS ARE FILLED IN**
No blank required fields
- ✓ **STATISTICAL INFORMATION NOTED**
Use records from your cleanup

Common Questions

My Mayor received a letter saying my 2012 report was never done. I KNOW I did it, so why did he get this letter?

- The CRM database system is **99.9%** accurate **100%** of the time
 - Continually monitored by ACUA programming staff
 - make changes as needed
 - develop reports as requested
 - acts as an intermediary for changes to the report form
- If your Mayor received a letter
 - the report was missing from the CRM database
 - the report shows as **OPEN** (incomplete) status

GETTING READY TO SEND

Saving vs. Submitting

SAVING YOUR FORM

- ▶ If you need to stop working on your report before it is complete:
 - Use the **Save** button
 - You will be issued a report number –
 - WRITE IT DOWN
 - Type that number as your EXISTING REPORT NUMBER
 - Will take you where you left off.



SAVING DOES NOT SUBMIT YOUR FORM

SUBMITTING???

REVIEW THESE SLAM-DUNK TIPS





SLAM DUNK – TIP #1

ENSURE THAT ALL **REQUIRED FIELDS ARE FILLED IN**

IF YOU HAVE NOTHING TO ENTER IN FINANCIAL (0)

IF YOU HAVE NOTHING TO ADD TO A TEXT BOX (0)





SLAM DUNK – TIP #2

GRANT YEAR EXPENSES MAY BE:

EQUAL TO OR LESS THAN THE GRANT AMOUNT

MAY NEVER BY GREATER THAN





SLAM DUNK – TIP #3

ENSURE THAT YOUR EQUIPMENT PURCHASES DO NOT EXCEED 25% OF YOUR GRANT. AN ADDITIONAL 25% MAY BE USED FOR STORM DRAIN CLEANUPS.

25% RULE ALSO APPLIES TO USE OF PRIOR YEAR FUNDS





SLAM DUNK – TIP #4

DO NOT ADD MONEY FROM A PRIOR YEAR TO THE FINANCIAL PORTION OF YOUR REPORT. KEEP PRIOR YEAR FUNDS SEPARATE ON THE REPORT.

LEFT OVER FUNDS EXPENDED IN THE CURRENT REPORT YEAR GO INTO THE 'OTHER' TEXT BOX; NEVER IN FINANCIAL.





SLAM DUNK – TIP #5

USE RECORDS OF CLEAN-UPS

USE RECORDS TO COMPLETE THE STATISTICAL PORTION OF THE REPORT.



AFTER SUBMITTING

SCENARIO #1

YOUR FORM GOES IN SUCCESSFULLY

- You will receive an auto-generated message that says, “Your Statistical Report has be successfully SUBMITTED.”
- This is your confirmation that the report has been entered into the database.

SCENARIO #2

YOUR FORM STAYS ON THE SCREEN

- List of problems will be reported at the bottom in red
- Make changes as required

NJCCC
(609) 989-5900

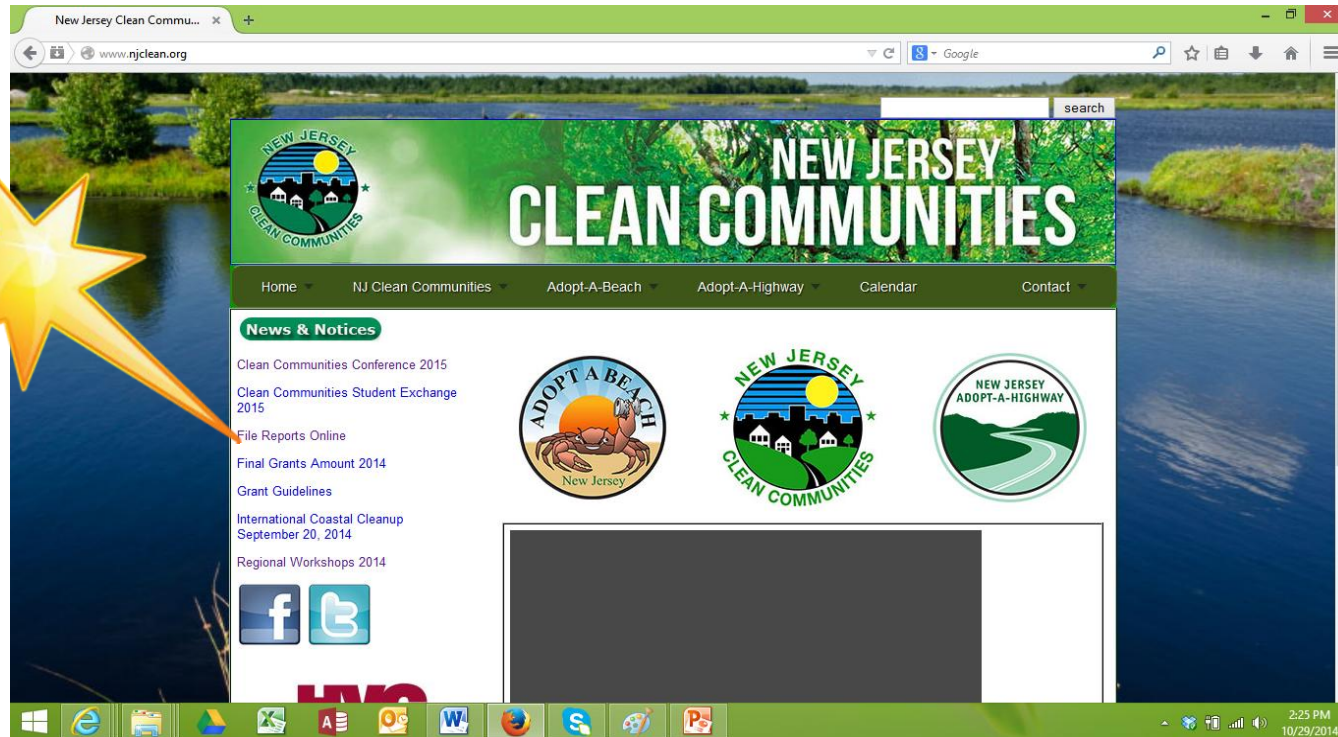
Karen Magnanao

kmagnanao@njclean.org

*Indicate your report number and report year
(if available)
in all correspondence*

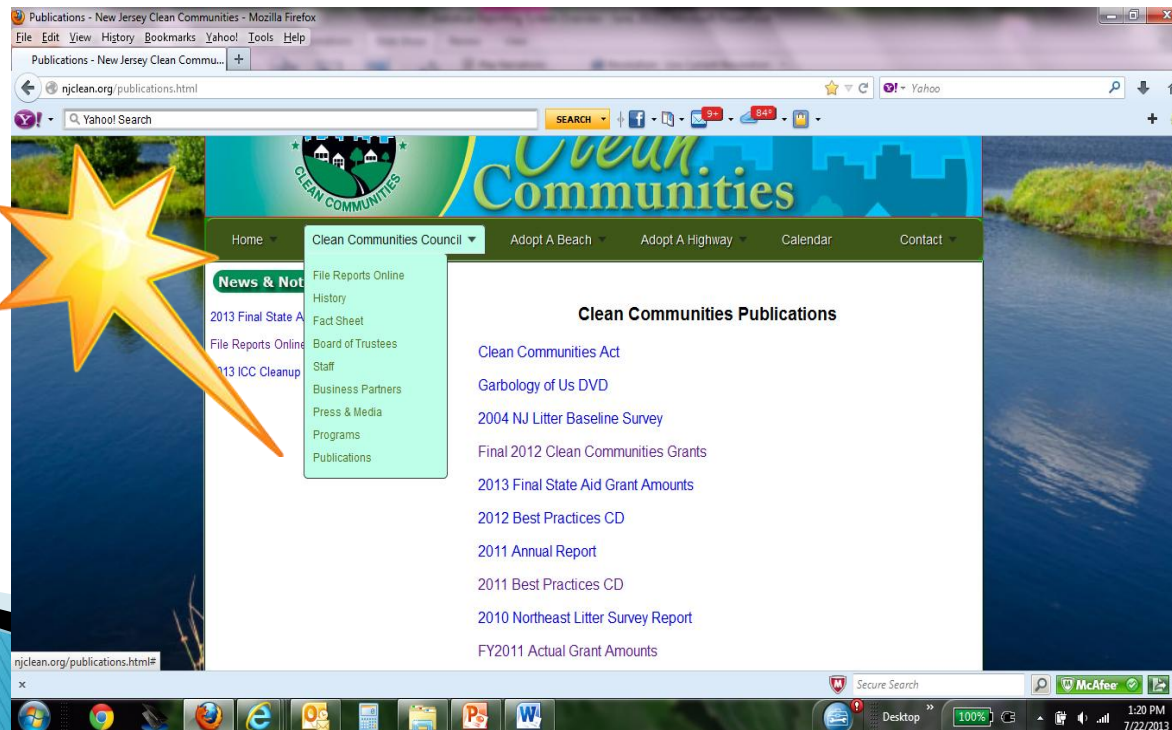
Help is on the WEB

- ▶ www.njclean.org
 - To file your report
 - Link to file your statistical report in the left column



Help is on the WEB

- ▶ www.njclean.org
 - CLEAN COMMUNITIES TAB
 - Publications
 - Locate Grant Disbursements by Year
 - Best Practices Publication – Information and Ideas for your Program
 - Grant Guidelines – Information on allowable use of your grant
 - FAQ's



The screenshot shows a web browser window displaying the 'Publications' page on the 'www.njclean.org' website. The browser's address bar shows 'njclean.org/publications.html'. The website's header features the 'Clean Communities' logo and navigation links: Home, Clean Communities Council, Adopt A Beach, Adopt A Highway, Calendar, and Contact. A dropdown menu for 'Clean Communities Council' is open, listing various links including 'Publications'. A large yellow starburst graphic is overlaid on the 'Publications' link in the dropdown menu. The main content area is titled 'Clean Communities Publications' and lists several documents, including 'Clean Communities Act', 'Garbology of Us DVD', '2004 NJ Litter Baseline Survey', 'Final 2012 Clean Communities Grants', '2013 Final State Aid Grant Amounts', '2012 Best Practices CD', '2011 Annual Report', '2011 Best Practices CD', '2010 Northeast Litter Survey Report', and 'FY2011 Actual Grant Amounts'. The browser's taskbar at the bottom shows the system tray with the date '7/22/2013' and time '1:20 PM'.

QUESTIONS?



Earth Day Presentation

Debbie Depew

Township of Old Bridge

Phone: 732-607-7900 X6107

ddepew@oldbridge.com

Municipal Testimonial

Jamie Mellish

Borough of Rumson

***Assistant Foreman/Recycling Coordinator
(732) 842-8941***

Monmouth County Shade Tree

Kevin Thompson

General Supervisor

Monmouth County Shade Tree Division

4000 Kozloski Road

Freehold, NJ 07728

732-431-7903

Proper Tree Pruning Methods – Part 1

https://www.youtube.com/watch?v=4HbUiKVb_Cc

Proper Tree Pruning Methods – Part 2

<https://www.youtube.com/watch?v=WDLVH6VtlwA>

Open Question & Answer Period

Thank you for attending the
Monmouth County 2015 Earth
Day Summit!