

COUNTY OF MONMOUTH
BOARD OF COUNTY COMMISSIONERS
MONMOUTH COUNTY HISTORICAL COMMISSION



2027 MONMOUTH COUNTY HISTORIC PRESERVATION GRANT
DECLARATION OF INTENT TO APPLY



Declaration of Intent to Apply Deadline – October 7, 2026

Application Deadline: November 12, 2026

Preservation Grant Workshop: September 28, 2026 at 6 p.m.

[NEW]: First time applicants MUST attend workshop.

Previous applicants are strongly encouraged to attend due to grant changes.

Session will be conducted in-person and remotely on Cisco Webex platform

1 East Main Street, Freehold, NJ

COUNTY OF MONMOUTH

BOARD OF COUNTY COMMISSIONERS

Thomas A. Arnone, *Director*

Dominick "Nick" DiRocco, *Deputy Director*

Susan M. Kiley

Ross F. Licitra

Erik Anderson, *Historical Commission Liaison*

www.visitmonmouth.com

MONMOUTH COUNTY HISTORICAL COMMISSION

Barbara Kolarsick-Harrigan, *Chair*

Joseph A. Grabas, *Vice Chair*

Glenn Cashion

Roseann Eteson

Maureen O'Connor Leach

Chris Mosley

Gerry Scharfenberger, Ph.D.

Peter Van Nortwick

Meg Sharp Walton, *Executive*

Director

Include the following:

- Federal ID #
- Brief paragraph (1,000 characters including spaces and punctuation) describing the project
- Source of matching funds

Please carefully review eligibility requirements before submitting a DOI.

[NEW]: Applicants may request up to \$12,000. An increase of \$2,000 from previous grant cycles.

[NEW]: First time applicants MUST attend the workshop on September 28 at 6 p.m. Previous applicants are strongly encouraged to attend due to grant changes.

Sessions will be conducted remotely and in-person at 1 East Main St., Freehold, NJ. **For remote workshop link** or if you have any questions email Meg at Margaret.SharpWalton@co.monmouth.nj.us or call 732-431-7460 ext. 7413. Meg is in the office twice a week.

ELIGIBLE AND INELIGIBLE APPLICANTS AND EXPENSES

Eligible Applicants:

Non-profit organizations and municipalities in Monmouth County, without regard to the entity's size or budget.

Ineligible Applicants:

Applicants that have at year-end an outstanding Commission grant older than two years. In other words, when applying for a 2027 grant, an applicant will not be eligible for a grant if a Commission grant for years 2024 or earlier is still outstanding on December 31, 2026.

Active houses of worship or any building or structure owned by a religious organization.

Eligible Projects:

Preservation, restoration, or rehabilitation of publicly accessible historic structures (usually 50 years or more) in Monmouth County are eligible. The program covers structural work, commonly referred to as "bricks and mortar" projects.

Cost of materials for "bricks and mortar" type construction and wages of skilled workers are allowable expenses.

[NEW]: Cemetery projects will be considered but they must be non-sectarian and non-governmental and operated by a non-profit organization. Cemeteries are eligible only if burials from the last 75 years make up no more than 10% of the total internments. Ongoing landscaping and grounds maintenance are not eligible.

Ineligible Expenses and Projects:

- Paving, infrastructure repairs or enhancements, including but not limited to HVAC (heating, ventilation, or air conditioning), plumbing, electrical work, access modifications, or security changes.
- Feasibility studies or applications that are for reimbursement of architectural, engineering, or other consulting fees.
- Projects where work that has already started are not eligible, although consideration may be given to the later phases of multiple-part projects, where larger undertakings have been divided into separate projects.
- Submissions from federal or state agencies, although “friends groups” or similar organizations of such agencies that have conservation responsibilities are eligible.
- Operational expenses, including salaries and other costs related to an applicant’s historic work, including exhibits, collection purchases, research and publications. (These expenses are eligible for our History Regrant Program funding).
- Furniture, fixtures, appliances, carpeting, AV, computer, and other equipment.

2027 MONMOUTH COUNTY HISTORIC PRESERVATION GRANT

DECLARATION OF INTENT TO APPLY

THIS DECLARATION OF INTENT TO APPLY MUST BE RECEIVED BY WEDNESDAY OCTOBER 7, 2026

NOTE: Grant Application Deadline is Thursday, November 12, 2026

Grant Workshop on Monday, September 28 at 6 p.m. First time applicants are required to attend.

Previous applicants are strongly encouraged to attend due to grant changes.

Session will be conducted remotely and in-person at 1 East Main Street, Freehold, NJ. For meeting link email Margaret.SharpWalton@co.monmouth.nj.us.

1. NAME OF ORGANIZATION:

2. ADDRESS:

Street:		
P.O.#:		
City:	State:	Zip:

3. CONTACT INFO:

Daytime Telephone:	Fax #:
E-mail address:	

4. TYPE OF ORGANIZATION:

☐

SOCIETY

☐

HISTORY MUSEUM

☐

LIBRARY

☐

HISTORIC PRESERVATION COMMISSION

☐

MUNICIPAL GOVERNMENT

☐

OTHER:

5. WEBSITE:

www.

6. FEDERAL IDENTIFICATION NUMBER:

#

7. CHARITIES REGISTRATION NUMBER:

#

8. AMOUNT REQUESTED: (minimum of \$500 and a **maximum of \$12,000**, an increase of \$2,000 from previous grant cycles):

\$

9. In the space below or on separate sheet, describe your organization, its mission and whom it serves. (500-word limit)

10. In the space below or on separate sheet, describe the proposed preservation project. (500-word limit)

NAME OF AUTHORIZING OFFICER:

TITLE OF AUTHORIZING OFFICER:

DAYTIME TELEPHONE:

E-MAIL ADDRESS:

SIGNATURE OF AUTHORIZING OFFICER

DATE

Mail or e-mail signed 2-page form to: Monmouth County Historical Commission,

Hall of Record Annex – 2nd floor

1 East Main St., Freehold NJ 07728

E-mail: Margaret.SharpWalton@co.monmouth.nj.us