

MONMOUTH COUNTY
PUBLIC NOTICE

Notice is hereby given that the Monmouth County Division on Aging, Disabilities & Veterans Services is accepting sealed proposals to provide Kosher Congregate and Kosher Home Delivered Meals as well as Nutrition Education and Nutrition Counseling to Monmouth County residents 60 years of age and older for the period April 1, 2012, through December 31, 2015. The resulting contracts for Older Americans Act Title III, CI, CII and NSIP funding will be for a nine (9) month period commencing April 1, 2012, through December 31, 2012, with three (3) one year renewable options beginning January 1, 2013, at the discretion of the County, subject to the availability of funds and to the continuing satisfactory performance by the provider of service.

Available Congregate Meals Funding 2012:

For the period April 1, 2012, through December 31, 2012, there will be a nine month amount of \$36,278 in Older Americans Act C-I funding and a nine month amount of \$1,650 in Nutrition Services Incentive Program (NSIP) funding. The \$36,278 in Older Americans Act C-I funding requires a 25% match by the grant recipient.

Subject to the availability of funds Congregate Meals Funding for each of the years 2013 through 2015 is estimated at the current full year funding of \$48,371 in Older Americans Act C-I funding (requires a 25% match by the grant recipient) and \$2,201 in Nutrition Services Incentive Program (NSIP) funding.

Congregate Meals Program Minimum Specifications:

To provide approximately 1,875 Kosher Congregate Meals which assure at a minimum one-third of the Recommended Dietary Allowance (RDA) to approximately 148 Monmouth County residents 60 years of age and older at a community site. Menus for congregate meals shall be certified and documented as meeting RDA standards by a qualified nutritionist.

To provide Nutrition Education sessions at congregate nutrition site(s) once each quarter. Nutrition Education must be overseen by a qualified nutritionist.

To provide Nutrition Counseling on a one-to-one basis to participants in the Congregate Meal program as needed.

Available Home Delivered Meals Funding 2012:

For the period April 1, 2012, through December 31, 2012, there will be a nine month amount of \$ 52,113 in Older Americans Act C-II funding and a nine month amount of \$8,264 in Nutrition Services Incentive Program (NSIP) funding. The \$ 52,113 in Older Americans Act C-II funding requires a 25% match by the grant recipient.

Subject to the availability of funds Home Delivered Meals Funding for each of the years 2013 through 2015 is estimated at the current full year funding of \$69,484 in Older Americans Act C-II funding (requires a 25% match by the grant recipient) and \$11,043 in Nutrition Services Incentive Program (NSIP) funding.

Home Delivered Meals Program Minimum Specifications:

To provide approximately 11,625 Kosher Home Delivered Meals which assure at a minimum one-third of the Recommended Dietary Allowance (RDA) to approximately 118 frail/home bound Monmouth County residents 60 years of age and older. Home Delivered Nutrition program will provide at least one hot or other appropriate meal five days or more a week. Menus for home delivered meals shall be certified and documented as meeting RDA standards by a qualified nutritionist.

To provide Nutrition Education material once each quarter to home delivered meals participants. Nutrition Education material must be overseen by a qualified nutritionist.

To provide Nutrition Counseling on a one-to-one basis to participants in the Home Delivered Meals program as needed.

Proposals will be evaluated and contracts will be let under the competitive contracting provisions of the Local Public Contracts Law and related regulations.

Proposal packets will be available on and after January 19, 2012, at the Monmouth County Office on Aging, 21 Main & Court Center, P. O. Box 1255, Freehold NJ, 07728-1255, during regular business hours of 8:30 a.m. to 4:30 p.m., Monday through Friday, excluding holidays. Potential applicants may request a Proposal packet in writing, in person, or by calling the Office on Aging at (732) 431-7450.

Sealed Proposals are due back to the Monmouth County Office on Aging, Attention: RFP Kosher Nutrition Program, 21 Main & Court Center, P.O. Box 1255, Freehold, NJ 07728-1255 no later than 12:00 p.m., February 15, 2012. Proposals will be opened and contents publicly announced at the Monmouth County Office on Aging, 21 Main & Court Center, Freehold, NJ at 12:00 p.m. on February 15, 2012.

The selected provider(s) must comply with requirements of *N.J.S.A. 10:5-31, et seq.* (*N.J.A.C. 17:27*) (Equal Employment Opportunity) and, if applicable, the New Jersey Business Registration requirements.