

NEW JERSEY DEPARTMENT OF HEALTH
AND SENIOR SERVICES

DIVISION OF AGING AND COMMUNITY
SERVICES



Monmouth County

2011

Area Plan Contract Update

(January 1, 2011 - December 31, 2011)

2011 AREA PLAN CONTRACT UPDATE

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ADMINISTRATIVE REQUIREMENTS OF AREA AGENCIES ON AGING

The State of New Jersey designated the Division of Aging and Community Services of the New Jersey Department of Health and Senior Services as the State Agency on Aging ("State Unit on Aging") in accordance with the Older Americans Act of 1965, as amended, ("OAA") (42 U.S.C.A. §§ 3001 et seq., as amended), specifically Section 305 of the Older Americans Act (42 U.S.C.A. § 3025). The mission of the State Unit on Aging, pursuant to 45 C.F.R. § 1321.7, is to lead the comprehensive planning and coordination of programs and services for older persons in New Jersey. In order to accomplish its mission, the State Unit on Aging is required to designate an Area Agency on Aging ("AAA") for each distinct planning and service area. (OAA § 305 (42 U.S.C.A. § 3025) and N.J.A.C. 8:88A)

Currently, New Jersey has 21 designated Area Agencies on Aging ("AAAs"), which are the County Offices on Aging in each county. The AAAs have the complete authority and responsibility to plan and develop policy on programs for older persons within their respective county. (N.J.S.A. §§ 40:23-6.39 to -6.40) The AAAs are responsible for assisting the State Unit on Aging and overseeing the planning of comprehensive and coordinated service delivery systems; promoting the effective and efficient use of resources; and addressing any duplication which could diminish the full and positive social impact of programs and services intended by legislation. Further, the AAAs are charged with the responsibility to develop and exercise methods of administration necessary for the effective and efficient operation of their offices, including planning and coordinating with federal, State and local agencies with resources to benefit older persons.

The responsibilities and functions under the Area Plan Contract shall include, but are not limited to, the following:

1. Every AAA shall comply with the Older Americans Act of 1965, as amended (42 U.S.C.A. §§ 3001 et seq.), 45 C.F.R. Part 1321, and other applicable federal, State, and local laws, regulations, rules and policies.
2. Every AAA shall develop and implement an area plan that must be submitted and approved by the State Unit on Aging.
3. Every AAA shall administer an area plan, including the planning and development of all policy on programs for older persons in its county. The AAA shall provide and maintain current information on all existing public and private programs serving older persons, caregivers and adults with disabilities
4. Every AAA shall be the visible focal point for advocacy, coordination, monitoring, and evaluation of programs for older persons in the county including but not limited to: community services, economics, employment, income and retirement, health care, mental health, institutional and non-institutional housing, recreational activities, transportation, homemaker services, long term care, case management, congregate and home delivered meals, adult day care and legal services.

5. Identify, when feasible, a focal point for comprehensive service delivery. OAA §§ 306(a)(3)(A)-(B); 42 U.S.C.A. §§ 3026 (a)(3)(A)-(B).
6. Every AAA shall provide information and referral services to older adults, their families or caregivers, and the general public regarding accessing programs and services for the older population.
7. Every AAA shall increase the public's awareness and understanding of the aging process and the effects of this natural process on the individual by circulating information related to aging issues to practitioners in the field, older individuals, and the public at large.
8. The Executive Director of each AAA shall appoint, with the approval of the Board of Chosen Freeholders, an advisory council to assure broad representation with all segments of the general populace and to gain advice and assistance on program objectives, development and support.
9. Every AAA shall act as the central place in each county planning and service area responsible for the implementation of all policies and procedures issued by the State Unit on Aging to achieve, at the local level, goals, which the State Unit on Aging is addressing in its statewide efforts. An AAA shall be:
 - o A single-purpose agency that administers programs for older persons, or
 - o A multi-purpose agency with a single organizational unit responsible for administering programs for older persons.
10. Every AAA shall have written policies and procedures on sexual harassment in the workplace. The basis of such policy must be that all employees (female and male) shall be permitted to work in an environment free from all forms of unlawful discrimination and conduct which can be considered harassing, coercive, or disruptive, including sexual harassment. (See, 29 C.F.R. § 1604.11, which addresses sexual harassment; see also, The Civil Right Act of 1964 (42 U.S.C.A. §§ 2000e et seq.)).
11. Every AAA shall identify the public and private nonprofit entities involved in the prevention, identification and treatment of the abuse, neglect, and exploitation of older individuals, and based on such identification, determine the extent to which the need for appropriate services for such individuals is unmet.
12. Every AAA shall enter into voluntary arrangements with nonprofit entities (including public and private housing authorities and organizations) that provide housing (such as housing described under Section 202 of the Housing Act of 1959, as amended (specifically, 12 U.S.C.A. § 1701q - "Supportive housing for the elderly")) to older individuals, to provide (1) leadership and coordination in the development, provision, and expansion of adequate housing, supportive services, referrals, and living arrangements for older individuals; and (2) advance notification and non-financial assistance to older individuals who are subject to eviction from such housing.

13. Every AAA shall have nutrition projects that reasonably accommodate eligible individuals with particular dietary needs arising from health requirements, religious requirements, or ethnic backgrounds.

Enforcement

If the State Unit on Aging determines an Area Agency on Aging failed to:

1. Comply with the stipulations, standards, and conditions of its Area Plan Contract, or
2. Comply with applicable federal or State regulations, rules or policies, or Ensure proper and adequate administration to meet project goals, the State Unit on Aging will provide written notification outlining each deficiency and plan of correction.

In the event an Area Agency on Aging does not remedy each identified deficiency following notification, the State Unit on Aging may proceed to suspend or terminate the Area Plan Contract. Further, failure to comply with the Area Plan Contract could jeopardize an AAA's designation as an Area Agency on Aging.

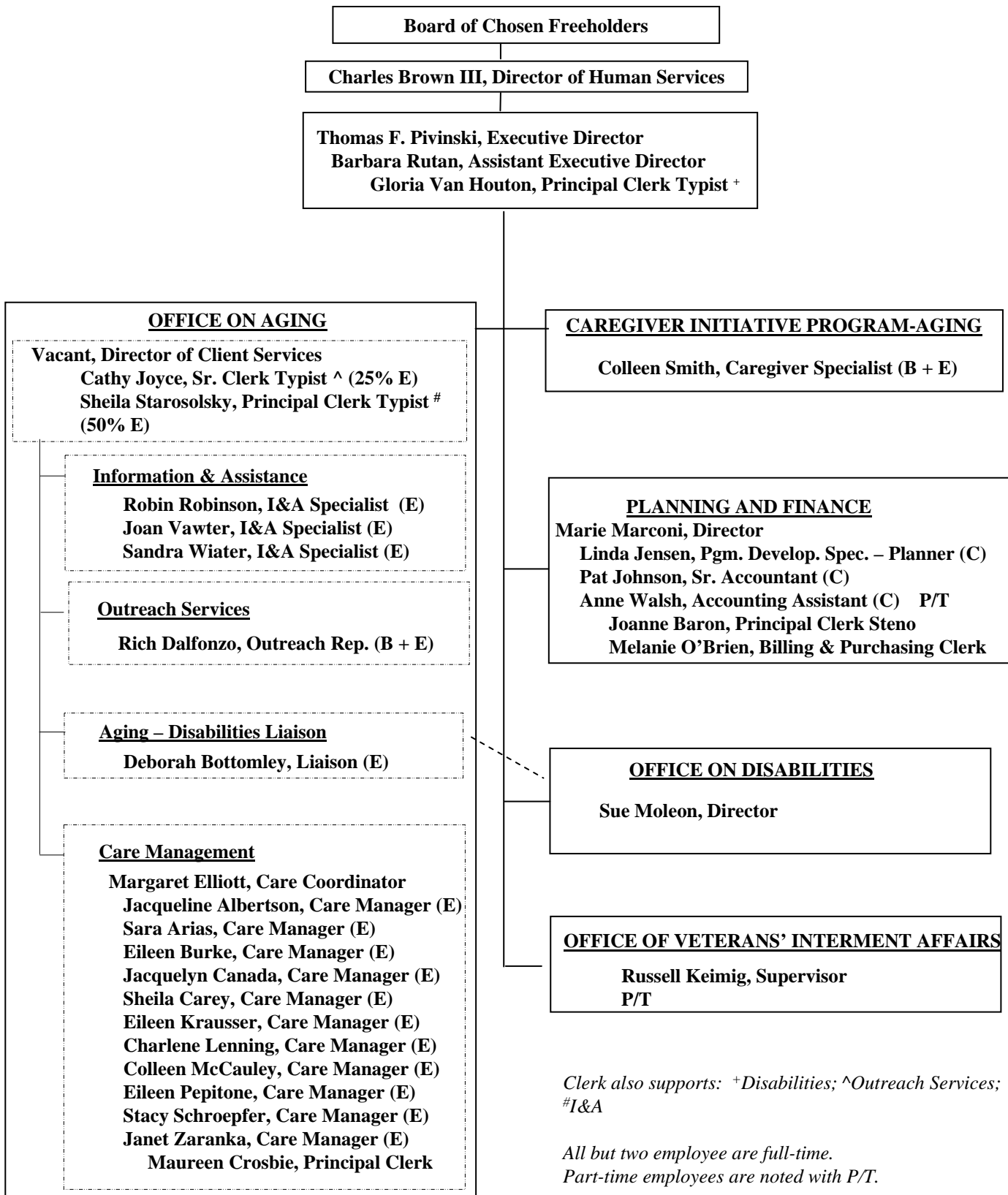
Suspension and Termination

Suspension. The State Unit on Aging may suspend an AAA's Area Plan Contract when the AAA fails to comply with the Area Plan Contract, and the deficiencies warrant suspension. In the event an Area Plan Contract is suspended, all payments will be withheld, and additional obligation of project funds prohibited, until all deficiencies are corrected.

Termination. The State Unit on Aging may terminate an AAA's Area Plan Contract when the AAA fails to comply with the Area Plan Contract, and the deficiencies warrant termination. In the event an Area Plan Contract is terminated, all payments will be withheld, new obligations for funds shall not be incurred after the effective date of the termination, and all outstanding obligations shall be canceled.

All or part of any cost deemed by the State Unit on Aging to be associated with an AAA's non-compliance with its Area Plan Contract may be disallowed. The State Unit on Aging may also take other legal remedies when required.

MONMOUTH COUNTY DIVISION ON AGING ORGANIZATION CHART



Clerk also supports: +Disabilities; ^Outreach Services; #I&A

All but two employee are full-time.
Part-time employees are noted with P/T.

AAA ADVISORY COUNCIL

Include 2010 Advisory Council Membership Chart if identical to 2010 APC. If not, complete chart below with current council members.
 ✓ all applicable categories for each person.

Name	Affiliation: Veteran, Volunteer, Elected Official, Person with Disability, Other Agency, etc.	Gender	Race	Age 60+ = X	General Public	Family Caregiver	Service Provider	Represents Business Community
Carol Abaya *	Writes weekly column on aging	F	White	✓	✓			
Marie Bayerle	Seniors of Raintree, St. Roberts Senior Council	F	White	✓	✓			
Estelle Beswick	AARP, Nursing Home Advocate	F	African American	✓	✓			
John Boffa	Howell Senior Center	M	White	✓	✓			
Kenneth Connors	American Legion Elks	M	White	✓	✓			
Isaiah Cooper	Keyport Food Pantry	M	African American	✓	✓			
Phoebe Irene Dichner	Volunteer	F	White	✓	✓			

John Donofrio	Veterans of Foreign Wars	M	White	✓	✓				✓
Edward Eastman	Attorney, Councilman	M	White		✓				✓
Emil Fortunato	Neptune Senior Center	M	White	✓					✓
Joyce Grant *	Certified Music Practitioner	F	White						✓
Ronald Griffiths	Hudson Manor Senior Residence Committee	M	White	✓					✓
James Henry	Attorney, Community Emergency Response Team, Citizens on Patrol	M	White	✓					✓
Rose Marie Kakol	Middletown Senior Center	F	White	✓					✓
Sarah Larsen	Keyport Senior Center	F	White	✓					✓
Dorsey Latza	Member of NJEA	F	White	✓					✓

Helen Montano	NARFE, AARP	F	White	✓	✓			
Marcella Noller	St. Rose Seniors Freehold	F	White	✓	✓			
Susan O'Brien	Planning Board Fair Haven	F	White	✓	✓		✓	
Louis Parisi	VFW	M	White	✓	✓			
Amy Quinn	Attorney, Community Health Law Project	F	White	✓	✓			
Sharon Stark	Geriatric Nurse Practitioner	F	White	✓	✓			
Jud Thorne	Keyport Senior Center	M	White	✓	✓			
Bessie Wade	Neptune Senior Center	F	African American	✓	✓			
Milton Ziment	Monmouth County Cancer Coalition, Jewish Community Center Home Delivered Meals Volunteer	M	White	✓	✓			

√	√						
√							
White	White						
M	F						
Senior Citizens Activity Network	Howell Senior Center						
John Wanat *	Carol Zur						

2010 AAA / ADVISORY COUNCIL – ADVOCACY

In 2010, the AAA and/or Advisory Council (AC) were involved in the following advocacy activities on behalf of older adults:

The Advocacy and Legislation Committee includes eight persons, two of whom bring significant legal and federal government experience which enables the committee to address current and future needs of seniors and disabled persons. The Chair of this committee is also the Chair of the Advisory Council.

AAA:

The AAA has broadened its communication with elected officials via meetings, letter writing, telephone calls and emails, in particular with Congress persons Weinberg and Pallone.

The AAA continues to research grassroots (Love, Inc.) as well as health care agencies (Monmouth County Cancer Coalition) to promote a stronger sense of coalition to develop a proactive and cooperative network.

The AAA has deepened its involvement with the Office of Disabilities by staying informed of policy and social trends that affect all people with disabilities. It has also attended disability oriented trainings to further the impact the AAA can have on this community.

AC:

Every Advisory Council member has assumed the responsibility of visiting contracted provider agencies to become more aware of the accomplishments, challenges and needs those agencies experience in order to bring that information to elected county officials for their awareness and support.

AAA/AC:

The AAA/AC has explored new legislations and has also pursued previous legislations available to seniors and persons with disabilities. In response to the proposed State budget changes, their prioritization has been health (P.A.A.D.), housing, transportation, and taxes. They have been involved with the Regional AAA's and statewide AAA's during the recent budgetary concerns as they would affect seniors and persons with disabilities.

MISSION STATEMENT OF THE AAA

The AAA's mission Statement as identified by the Executive Director

The mission of the Monmouth County Division on Aging, Disabilities and Veterans' Interment is to promote, secure, and maintain the emotional, physical and spiritual independence of the seniors and disabled members of Monmouth County. This is accomplished

- through the establishment of ongoing achievable goals that will meet the needs of older adults and their caregivers;
- by providing information and referral services and short-term case management for people with disabilities;
- by promoting and advancing the cause of independent living for seniors and people with disabilities;
- by creating partnerships between public and private organizations; and,
- by ensuring the sacred respect due to all deceased veterans and their survivors.

AAA EXECUTIVE SUMMARY

For 2011, use this section for reporting condition changes as per instructions.

The guiding principle of the Monmouth County Office on Aging is the expansion of its presence, service and connection with the seniors and persons with disabilities within the County.

The Office on Aging continues to discover and serve the seniors of Monmouth County who live alone, have little or no family, belong to no senior groups, and who invariably have little or no contact with outsiders. Members of the three Office on Aging Councils (Advisory, Coordinators, and Municipal) are working independently and collaboratively to ascertain who these residents are and have become spokespersons for the Office on Aging to those residents who are in most need of their assistance.

This is being accomplished through detailed and careful accumulation of information provided by houses of worship and other helping organizations that discover the whereabouts of those most underserved residents who are elderly and/or disabled as well as their caregivers.

The Advisory Council's membership has continued to be invigorated with 3 additional members. Each member of the Council has been actively participating in visitations to contracted provider sites in order to broaden their understanding of the nature and services they provide and to become more fluent in their ability to communicate that to seniors and persons with disabilities.

The challenge of the of the Municipal Coordinating Council has been to solicit membership via the Mayors of each municipality. The Office on Aging has partnered with its Freeholder liaison to make direct contact with mayors encouraging them to appoint representatives from their municipalities. This has resulted in four additional Municipal Coordinator appointments this past year.

The Office on Aging's commitment to using electronic outreach continues to offer opportunities to reach the senior and disabled populations of Monmouth County. Formal and informal caregivers have become the primary focus of electronic communication. Emails and Facebook have created up-to-date and constant social interactive tools with which to address the concerns of caregivers throughout the County.

Access to services for seniors, persons with disabilities and caregivers is the Office on Aging's most important task. This is achieved by generating and disseminating information through a coordinated system of well-trained workers, screening and referral by our Information and Assistance Specialists.

The current Outreach Service Provider will be retiring in December 2010, and we have restructured the qualifications and duties of that position to be more faithful to the guidelines provided by DHSS and DACS. This position will comprise: Outreach, Public Awareness, and Education. The former preponderance of attention on Education will be lessened to heighten renewed focus on Outreach and Public Awareness.

Care Management stresses the need to enable as many seniors as possible to remain in the community. In 2009, our Care Management department continued to aid increasing numbers of seniors at risk of institutionalization to remain in their own homes through administration of the State's Enhanced Community Options (E.C.O.) programs in Monmouth County.

The Office on Disabilities serves the entire persons with disabilities population of Monmouth County with 70% of calls received from people under the age of 60, physically disabled, and living in the community. Based on present statistics, it is estimated that by the end of 2010 the OOD will exceed 1,000 calls.

A new focus of the OOD has been working with the growing Veteran population in the County. A County Veteran Service Office would represent veterans and promote their eligibility for benefits from the V.A. This would address the rise in numbers of our aging veterans as well as those younger ones returning home with significant emotional and physical disabilities. It also will potentially increase the County's non-taxable income in the millions of dollars.

The safety of senior citizens has continued to demand collaboration with the Monmouth County Sheriff's Office and the TRIAD Association. Our offices have partnered to support driving safety programs such as the "Gold Star Program", "Keeping Your Keys" and "Safe Driving Tips for Seniors".

In order to prevent exploitation of the elderly, The Office on Aging has also partnered with the Sheriff's Office, the TRIAD

Association and APS on the creation of videos and presentations on topics such as Identity Theft, Fraud against the Elderly, "Safe Surfing for Seniors-Internet Safety" and Telemarketing Scams.

The "Project Lifesaver" program utilizes tracking bracelets to locate wandering seniors with Alzheimer's and other dementias.

As a Board Member of the Senior Medicare Patrol (SMP) of New Jersey, the Office on Aging's Director will continue to expand the office's ability to protect seniors from fraud, waste and abuse in Medicare and Medicaid related concerns. This partnership will include aging services network professionals and law enforcement officials. The Office on Aging in collaboration with SMP will be able to develop and disseminate consumer educational materials about Medicare and Medicaid fraud, waste and abuse through presentations, health fairs and press events. Consumer counseling and advocacy in regards to billing disputes and errors will be provided through this partnership.

The Office on Aging sponsored a new County program, The Wellness Discount Card Program, which is available to all residents of Monmouth County and has no income or age requirements. Health service discounts are available for prescriptions, vision, dental, auditory, diabetic, dental aesthetic and pet medications. While it is not an insurance program, it provides savings for the uninsured and under insured particularly.

The Senior Citizen Month of May was celebrated by the County Freeholders with the awarding of a Proclamation honoring the Office on Aging. As the County Office on Aging, we are proud each year to celebrate senior citizens and their contributions to society through our county Senior Citizens Juried Art Show.

TARGET POPULATION – TARGETING GOALS

COMPLETE CHART

TARGET POPULATION	Estimate, based on average historical level of service		
	A Estimated # County Population 60+ AAA will serve in 2010	B Estimated % County Population 60+ AAA will serve in 2010	C Estimated % County Population 60+ AAA will serve in 2011
ETHNICITY			
Hispanic or Latino	1,253	1.1%	1.2%
Non-Hispanic or Latino	40,052	33.9%	34.8%
RACE OR ETHNICITY			
White (Alone) Non-Hispanic	34,722	29.4%	30.2%
MINORITIES			
White (Alone) - Hispanic	1,172	1.0%	1.1%
American Indian or Alaskan Native (Alone)	46	.04%	.04%
Asian (Alone)	690	.58%	.62%
Black (Alone) or African-American (Alone)	4,444	3.8%	3.9%
Native Hawaiian or Other Pacific Islander	4	.003%	.003%
Persons: 2 or more races	45	.04%	.05%
Other Ethnic Group(s) (Specify)	182	.15%	.16%
FUNCTIONAL ABILITY			
Frail	13,809	11.7%	12.0%
Vulnerable	7,081	6.0%	6.2%
TOTAL COUNTY POPULATION 60+	41,305	35.0%	36.0%

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2010 PUBLIC HEARING

Date	Time	Location	# Attendees						Survey of Needs			Outreach to Target Population					
			Total #	Public	AAA Staff	Service Providers	Special Guest, i.e. Freeholder	Advisory Council	Agenda	Needs Assessment	Survey	All announcement methods i.e., mail, service providers, senior centers, etc. Sample flyers may be attached	Public Hearing was conducted in these languages	Bilingual Services were available	Transportation was available upon request		
6/16/10	2:00 pm	Monmouth County Agricultural Building, Freehold, NJ	63	26	6	20	2	9	X			English	Y	Y			

** Indicate if public hearing was a joint department event

NEEDS

- 2. If unchanged, copy and paste the list of Target Population's needs from 2010 APC.
 - Create up to date list of needs, if appropriate to current circumstance.

FROM 2010-2012 APC (UNCHANGED)

TARGET POPULATION

NEEDS ASSESSMENT: METHODOLOGY AND OUTCOMES

A. Methods AAA used to identify and prioritize needs: (Check all that apply)

- I & R Data
- Client satisfaction surveys
- Client files/records
- Cost/benefit analysis
- AAA staff reports
- Survey of Service Providers
- Monitoring activity reports (directly provided and subcontracted)
- Interviews
- Caregiver Events
- Public forums
- Grievance Reports
- Waiting list information
- Mail
- Telephone
- Electronic Mail
- Survey of Key Informants
- Public Hearings (Complete public hearing summary)
- Focus groups (Complete focus group summary)
- Other, specify _____

Comments:

FROM 2010-2012 APC (UNCHANGED)

TARGET POPULATION (*Continued*)

NEEDS ASSESSMENT: METHODOLOGY AND OUTCOMES

B. The following persons provided input about community needs: (Check all that apply)

- Older persons in poverty
- Minority older persons in poverty
- Caregivers
- Older individuals at risk of institutional placement
- Older individuals with limited English proficiency
- Older individuals with severe disabilities
- Older individuals with Alzheimer’s disease and related disorders
- Caregivers of older individuals with Alzheimer’s disease & related disorders
- Grandparents raising grandchildren
- Older individuals 60-74
- Older individuals 75-84
- Older individuals 85+
- Homebound
- Frail elders
- Hispanic or Latino
- Native Hawaiian or Other Pacific Islander
- American Indian or Alaskan Native (Alone)
- Black or African-American (Alone)
- Asian (Alone)
- Ethnic Group (s) (Other – Specify) Russian
- Service Recipients
- Service providers
- Advisory councils
- Local planning committees
- Political and community leaders
- Other, specify _____

Comments: _____

FROM 2010-2012 APC (UNCHANGED)

TARGET POPULATION (Continued)

NEEDS ASSESSMENT: METHODOLOGY AND OUTCOMES

F. Outreach: Methods used to elicit input from hard-to-reach target populations.

<p>Hard-to-Reach Target Population Ex: Older individuals with limited English proficiency, Alzheimer's, Homebound, Frail, Minorities, etc.</p>	<p>Specific successful outreach Method(s)</p>	<p>Circumstances/variables that may have contributed to the successful outcome.</p>
<p>Non-English speaking Hispanic seniors</p>	<p>One to one contact by our Bilingual Outreach Worker in the field and in the office. *Due to layoffs, we have lost our Hispanic Outreach worker as of May 2009.</p>	<p>Networking of Bilingual Outreach Worker through membership in Latino coalitions.</p>

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<p>Hard-to-Reach Target Population Ex: Homebound, Frail, Minorities, etc.</p>	<p>Specific circumstances that may have impacted and/or hindered the AAA's efforts and resulted in an UNsuccessful outcome</p>

FROM 2010-2012 APC (UNCHANGED)

TARGET POPULATION (Continued)

NEEDS ASSESSMENT: METHODOLOGY AND OUTCOMES

G. Summary of 2009 Focus Groups N/A

Date And Time	Locations	Total #	Public	AAA Staff	Other Participants (Specify)	Specify All Announcement Methods	Forum Was Conducted In Languages Specified Below	Bilingual Services Were Available	Transportation Was Available Upon Request
								Yes/No	Yes/No

NEEDS

2. If unchanged, copy and paste the list of Target Population's needs from 2010 APC.
- Create up to date list of needs, if appropriate to current circumstance.

FROM 2010-2012 APC (UNCHANGED)

A. Needs of target population in order of priority (#1 is the highest priority):

Priority	Needs
#1	Access to services
#2	Assisting the frail elderly to remain in their own homes
#3	Caregiver support services
#4	Promotion of senior health and fitness
#5	Senior safety

B. Services required to meet the needs identified above include:

Priority	Services
#1	1: Transportation
	2: Assisted transportation
	3: Information and assistance
	4: Outreach
#2	1: Care management
	2: Certified home health aide
	3: Home delivered meals
	4: Residential maintenance
	5: Housekeeping
	6: Money management (bill paying service)
#3	1: Respite care/adult day care
	2 Care management and counseling
	3: Information and Assistance
	4: Wander Safety system
	5. Caregiver Support Group
#4	1: Physical health screenings
	2. Evidence-based Chronic Disease Self-Management programs
	3: Health education/medication management
	4. Physical Fitness activities
	5: Nutrition education and counseling
#5	1: Education
	2: Emergency preparedness
	3: Wander Safety system

FROM 2010-2012 APC (WITH UPDATE TO PARAGRAPH C)

A. Resources within the capacity of the AAA are available to meet the service needs of the target population:
(add rows if necessary)

Yes No, Explain

The biggest barrier in meeting the service needs of senior citizens and their caregivers in Monmouth County is the lack of sufficient funding. Older Americans Act funding has not kept pace with the growing number of senior citizens. The current recession has contributed to a cutback in county and local governmental funding to support senior services. **As of July 2010, there are waiting lists for our home-delivered meals program and for our certified home health aide program.**

Due to layoff of county workers in 2009, our agency no longer has a Bilingual Outreach Worker to reach non-English speaking Hispanic seniors.

B. The primary languages/dialects spoken by seniors with limited English proficiency known to live in the community include:

Spanish, Chinese, Russian, Italian

C. Gaps in available services, barriers or specific circumstances impacting the provision of services, other than information and assistance and outreach, in the planning and service area:

- Insufficient public transportation in this widespread county limits access to services
- Shortage of home health aides in some areas of the county
- Shortage of volunteers needed to provide services such as assisted transportation, friendly visiting and minor home repairs
- Cultural reasons and language barriers which stop some minority seniors from accessing services
- Difficulty in identifying isolated seniors

2010 TITLE III B SERVICES EXPENDITURES ASSURANCES

7. The Area Agency's **2010 TOTAL Title III B Allocation from the 2010 APC Advanced Planning Document**, prior to transfers. *(Do not include Administrative Expenditures)*
= \$ 644,585.

Column 2. A. = **Estimated 2010 year end Title III B funds** the AAA will spend **from January 1, 2010 thru December 31, 2010** on the **delivery of priority services** (Access, In-Home and Legal services)

Column 2. B. = **Estimated % of 2010 Title III B dollars** the AAA will spend by December 31, 2010 on the delivery of Priority Services: Access, In-Home and Legal services.

Service Category	2. A. Estimated actual 2010 Year-End Total Title III B Expenditures	2. B. Estimated % of actual 2010 Year-End Total Title III B Expenditures
Access	<u>\$ 457,349</u>	<u>70.92</u> % of Total Title III B funds
In-Home	<u>\$ 91,995</u>	<u>14.27</u> % of Total Title III B funds
Legal	<u>\$ 39,480</u>	<u>6.12</u> % of Total Title III B funds

- If % required for any service category was not fulfilled thus far, the, explain how the AAA will meet their obligation by the conclusion of 2010.

2010-2012 AREA PLAN CONTRACT STRATEGIC PLAN

PROGRESS SUMMARY, ACCOMPLISHMENTS, & 2011 REVISED PRIORITIES

This section is the AAA's update on the progress* made from the 2010-2012 APC. Each of the OAA/SUA are addressed as instructed.

TITLE III E CAREGIVERS (Goal 3, Objective 3.1, Strategy 3.1, Performance Measure 3.1) and ADRC (Goal 1, Objective 1.1, Strategy 1.1, Performance Measure 1.1)

The Office on Aging hired a Caregiver Specialist in preparation for becoming an Aging and Disabilities Resource Connection (ADRC). She has actively focused on the wellbeing of caregivers in Monmouth County. In less than a year, she has begun two Caregiver Support Groups, established an impressive Outreach network, sponsored a Caregiver Vendor Fair at a local library, provided short-term case management, and is completing preparations for a Caregiver Respite Day on November 6, 2010. Caregivers of seniors 60 and older will be encouraged and supported with practical, personal and educational resources to assist them in their care giving responsibilities.

TRANSPORTATION (Goal 1, Objective 1.4, Strategy 1.4, Performance Measure 1.4)

A new Assisted Transportation Program was initiated and has begun to grow revealing an increased need for such a service among the frailest 60+ seniors and persons with disabilities. There have been considerable requests from the under 60 population especially among the disabled, but they have not been able to be served through this program.

NUTRITION (Goal 2, Objective 2.3, Strategy 2.3, Performance Measure 2.3)

Unfortunately, with the termination of ARRA funds and due to a spike in food costs and an unusual increase in the number of homebound meals, one of our nutrition providers has had to begin a "Waiting List" and may have to terminate its home delivered breakfast program. Being our largest providers, both nutrition providers have met with the Executive Director and the Director of Finance to discuss cost saving strategies.

EVIDENCE BASED HEALTH (Goal 2, Objectives 2.1 and 2.2, Strategies 2.1 and 2.2, Performance Measures 2.1 and 2.2)

The Chronic Disease Management Program has taken root and is flourishing at two locations due to the Office on Aging's ongoing partnership with The Visiting Nurse Association of Central Jersey. Medication Management and Chronic Disease Management are receiving particular focus in order to provide immediate resources to seniors who are vulnerable. The Office on Aging is entering into a partnership with the Freehold Board of Health to jointly sponsor "A Matter of Balance."

COMMUNITY PARTNERSHIPS (Goal 3, Objectives 3.2, and 3.3, Strategies 3.2, and 3.3, Performance Measures 3.2, and 3.3) and BABY BOOMERS (Goal 4, Objective 4.5, Strategy 4.5, Performance Measure 4.5)

The Office on Aging collaborated with the US Census Bureau to promulgate the importance of gathering census information as it relates to services and procuring funds designed for seniors and the disabled. Of special concern was the information pertaining to the Baby Boomers in Monmouth County since their numbers are increasing significantly. Through its collaboration with the Department of Human Services, the Office of Planning and the Office of Public Information, countywide publicity was promulgated in order to have the broadest outreach possible. Monmouth County's census report was very successful.

Through a partnership with the Monmouth County Cancer Coalition, the early detection of cancer among all people, especially among seniors and persons with disabilities, continues to grow through involvement in Oral Cancer screenings, and Skin Screening programs such as "Choose Your Cover." Palliative Care programs have been provided and enlarged to reach a maximum number of residents within Monmouth County. The Office on Aging was instrumental in providing vital information regarding cancer to all its staff and providers, professional and volunteer personnel via the electronic database and live presentations.

The Office on Aging partnered with Monmouth University and cosponsored the 1st Annual Spring Swing which replaced the former Senior Picnic which has been eliminated due to unpredictable weather conditions. This event at Monmouth University's new \$53 million dollar Multi Activity Center was the first community based program held there. Four local high school swing bands along with the Colts Neck Senior Swing Band provided the entertainment. Professional dancers and the University's Cheerleaders performed as well. Lunch was provided. Over 500 seniors participated.

A new compact Pocket Guide of Services for Seniors and Persons with Disabilities has been created and with the Office of Public Information will become another outreach tool to broaden the Office on Aging and Disabilities awareness in Monmouth County.

Collaboration with private non-profit and for profit community health facilities is promoting an interactive relationship that promotes the presence of the Office on Aging to seniors and persons with disabilities who might otherwise not be familiar with its services.

Advisory Council representatives attend regional meetings pertaining to senior issues (transportation, P.A.A.D., Medicare) and participate in ethnically specific events such as the N.J. Black Issues Leadership Conference.

SAMS (Goal 4, Objective 4.4, Strategy 4.4, Performance Measure 4.4)

Monmouth County went "live" with SAMS on Wednesday, August 11, 2010, following two formal week long trainings provided by the State Training Academy and numerous in-house trainings for Office on Aging staff and service providers. A "point person" was designated within the Office on Aging to facilitate the introduction of SAMS and to be the official liaison with DACS and Harmony. This person has been invaluable in guiding Power Users with training and dealing with this user unfriendly and unintuitive system.

EMERGENCY PREPAREDNESS (Goal 4, Objective 4.6, Strategy 4.6, Performance Measure 4.6)

In response to the ongoing heat wave of the summer of 2010 and to insure the safety of seniors and persons with disabilities, the Office on Aging collaborated with the Monmouth County Department of Emergency Management, the Monmouth County Sheriff's Office, the Office on Disabilities, and the Monmouth County Health Department and developed an emergency preparedness plan for seniors and the disabled community. Several "Cooling Spots" were established for those persons who were unable to cope with the heat. This emergency preparedness plan will continue to remain in effect and will be utilized in all future County emergency situations.

The Office on Aging keeps ongoing contact with seniors and persons with disabilities using an electronic database to send them updated information about emergency issues received from DACS, NCOA, N4A and other organization. The recipients include the Office on Aging's Advisory Council, Municipal Coordinators, Senior Centers and other Grantees, a Geriatric Advisory Board of related services, Houses of Worship, Senior Residences, Health Facilities. This information is also sent in hardcopy to those seniors without computer availability. The County website also provides emergency information; and in collaboration with the Office of Public Information, local radio and TV stations disseminate emergency preparedness information.

MENTAL HEALTH (Goal 3, Objective 3.3, Strategy 3.3, Performance Measure 3.3)

Collaboration with the Monmouth County Director of Mental Health and Addiction Services has led to a closer relationship with the Office on Aging in terms of public awareness, reduction of screening barriers and the development of diagnostic and treatment assistance procedures

FISCAL ACCOUNTABILITY (Goal 4, Objective 4.3, Strategy 4.3, Performance Measure 4.3)

The Executive Director and the Finance Director of the Office on Aging and Disabilities have established a hierarchy of meetings to assure fiscal accountability with Monmouth County and with DACS.

The two directors meet weekly to discuss, evaluate and analyze the current fiscal situation.

The two directors meet monthly with the entire managerial staff to alert them to the status of the fiscal scene and to assist them with their management of funds.

The two directors meet quarterly with their providers to assist them with the appropriate management of their grants to assure their fiscal accountability.

LONGTERM PLANNING (Goal 4, Objectives 4.1 and 4.4, Strategies 4.1 and 4.4, Performance Measures 4.1 and 4.4)

Ongoing meetings with the managerial staff continue to provide and assure a clarity of purpose and direction of the Office on Aging and Disabilities. Meetings are held biweekly and during a yearly retreat.

Joint Sessions of the Office on Aging's Advisory Council, Municipal Coordinators and Coordinating Council continue to educate seniors in order to assist them with discussing senior trends with their respective constituents.

A yearly retreat for the entire Office on Aging and Disabilities staff provides long term morale assistance and job satisfaction.

** Items in parenthesis () refer to the Goals, etc. outlined in the 2010-2012 APC.*

- 2. Attach: a copy of the **actual public newspaper notice**, and, if needed, a readable copy announcing the availability of funds. **Three Year RFP (below). N/A in 2011.**

Affidavit of Publication

Publisher's Fee \$203.04 Affidavit \$35.00

**State of New Jersey } SS.
Monmouth/Ocean Counties**

Personally appeared **Manju Gupta**

Of the **Asbury Park Press**, a newspaper printed in Freehold, New Jersey and published in Neptune, in said County and State, and of general circulation in said county, who being duly sworn, deposeth and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 2 times, once in each issue as follows:

6/24/09, 7/01/09

JENNIFER L. FAGAN

A.D. 2009

**NOTARY PUBLIC OF NEW JERSEY
MY COMMISSION EXPIRES APRIL 14, 2013**

Manju Gupta

Sworn and subscribed before me, this
1 day of July, 2009

Jennifer L. Fagan

Notary Public of New Jersey

MONMOUTH COUNTY

Notice is hereby given that the Monmouth County Division on Aging, Disabilities & Veterans' Intermittent Affairs is accepting sealed proposals for the period commencing January 1, 2010, with two (2) one-year renewable options, at the discretion of the County subject to the availability of funds and to the continuing satisfactory performance by the provider of service for Older Americans Act, State Weekend Home Delivered Meals and Safe Housing and Transportation programs serving Monmouth County residents 60 years of age and older as well as Social Service Block Grant programs serving elderly and disabled Monmouth County Residents. For the 2010-2012 Area Plan, the following services have been established as priorities:

- a) Access Services: Benefits Screening, Information and Assistance, Outreach, and Transportation.
- b) Caregiver Services: Child Care Respite for Grandparents.
- c) Community Services: Education, Evidence Based Preventive Health Promotion, Legal Assistance, Medication Management, Physical Activity, Physical Health, and Socialization/Recreation.
- d) Home Support Services: Certified Home Health Aide, Friendly Visiting, Housekeeping/Homemaker (Home Based Supportive Care), Medication Management, Residential Maintenance, Respite Care, and Telephone Reassurance.
- e) Nutrition Services: Congregate Meals, Home Delivered Meals, Nutrition Counseling, Nutrition Education, and State Weekend Home Delivered Meals.

Proposals will be evaluated and contracts will be let under the competitive contracting provisions of the Local Public Contracts Law and related regulations. Proposal packets will be available on and after June 24, 2009, at the Monmouth County Division on Aging, Disabilities & Veterans' Intermittent Affairs, 21 Main & Court Center, P.O. Box 1255, Freehold, NJ, 07728-1255, during regular business hours of 9:30 a.m. to 4:30 p.m., Monday through Friday, excluding holidays. Potential applicants may request a Proposal packet in writing, in person, by calling the Division on Aging, Disabilities & Veterans' Intermittent Affairs at 1-877-222-3737 or 732-431-7450, or by going to the Division on Aging, Disabilities & Veterans' Intermittent Affairs website <http://www.visitmonmouth.com/aging/> under the tab 2010-2012 RFP.

A Technical Assistance meeting for applicants is scheduled for July 15, 2009, at 10:00 a.m. in the Division on Aging, Disabilities & Veterans' Intermittent Affairs, 21 Main & Court Center, Freehold, NJ. Sealed Proposals are due back to the Monmouth County Division on Aging, Disabilities & Veterans' Intermittent Affairs, 21 Main & Court Center, P.O. Box 1255, Freehold, NJ

07728-1255, no later than 12:00 noon, August 5, 2009, at which time proposals will be opened and contents publicly announced.

The resulting contracts for Older Americans Act, State Weekend Home Delivered Meals, Safe Housing and Transportation, and Social Service Block Grant funding will be for a one-year period commencing January 1, 2010, with two (2) one-year renewable options at the discretion of the county subject to the availability of funds and to the continuing satisfactory performance by the provider of service.

The selected provider(s) must comply with requirements of N.J.S.A. 10-5-31, et seq. (N.J.A.C. 17-27) (Equal Employment Opportunity) and, if applicable, the New Jersey Business Registration requirements. The selected provider(s) will be required to execute a contract with the County of Monmouth, substantially in the form posted at the <http://www.visitmonmouth.com/aging/> website under the tab 2010-2012 RFP. (4203.04) 979241

(Notification of Fund availability – continued)

N/A - multiple year contract

3. Add specific information about the public buildings and publications announcing availability of funds.

Public Building (S)	Date Notice Posted In Building	Notice Was Translated Into The Following Languages	Notice Was Posted In The Following Public Publication(S)

2. Describe additional efforts to engage new providers, particularly minority agencies.

TITLE III D FUNDING INFORMATION FORM
FOR
EVIDENCE-BASED DISEASE PREVENTION/HEALTH PROMOTION PROGRAM
(EXCLUDING FUNDS DEDICATED TO MEDICATION MANAGEMENT)

- 2010 Approved Program Name, Taxonomy Service, and Taxonomy Code.

Chronic Disease Self-Management Program, Education, 331

N/A

TITLE III D FUNDING INFORMATION FORM
FOR
EVIDENCE-BASED DISEASE PREVENTION/HEALTH PROMOTION PROGRAM
(EXCLUDING FUNDS DEDICATED TO MEDICATION MANAGEMENT)

*****Programs approved for Title III D funding in 2010 are in effect until 2012 (and should be listed on prior page), except programs with provisional approval approved only for implementation in 2010.**

Complete Title III D funding request forms only for new and/or revised Evidence-Based Disease Prevention/Health Promotion Programs



Select the category (1, 2, 3, or 4 explained below) and provide responses for that category documenting how this program meets the criteria that Title III D funds be directed to evidence-based programs (see PM 2009-5, III-4). Submit completed information forms, not to exceed a total of four (4) pages, within the 2010-2012 Area Plan Contract inserted before the New Providers Chart.

Grantee Name and Address: _____

Service Taxonomy Code: _____

Number of Clients to Be Served: _____

Allocation: _____

Target Population: _____

1. _____ The program is identified by a leading national authority on healthy aging (such as AoA, NCOA, CDC or AHRQ) or the New Jersey Department of Health and Senior Services as an evidence-based health promotion program.

a. Program: _____

b. Authority: _____

2. _____ The intervention is based upon rigorously conducted research (such as a randomized controlled trial) with results published in a peer-reviewed journal. Participants in the trial must represent the target population (age 60 and older).

A. Brief description of local program to be funded and target population:

B. List the name of researcher(s) and study(s) upon which the program's key elements are based:

C. Brief description of research study intervention and demonstrated outcomes:

D. List the core program elements included in the research study and replicated in the local program: _____

3. _____ The intervention was developed and scientifically evaluated for older adults and proven to have positive health outcomes, as judged by a consensus of informed experts.

a. Name of Developer/Evaluator: _____

b. Brief description of core program components and evaluation outcomes.

c. Identify experts (individuals and/or organizations) that endorse intervention.

4. _____ The program is based on a clinically-evaluated intervention for older adults and community-based implementation can be substantiated.

A. Identify The Clinically Evaluated Intervention Upon Which The Service Is Based, Describing The Intervention And The Documented Outcomes.

b. Identify the core components of the clinical intervention provided through the funded service.

County Division of Senior Services
 Service Delivery System
 AAA Funded Programs

TAXONOMY SERVICE(S) PROVIDED	TAXONOMY SERVICE CODE	PROVIDER NAME/ADDRESS AND SITE LOCATIONS	FOCAL PROVIDERS POINT PROJECT CODE	AMOUNT OF FUNDING	SOURCE OF FUNDS
ADMINISTRATION		COUNTY OF MONMOUTH 21 MAIN & COURT CENTER FREEHOLD, NJ 07728 Director: Thomas F. Pivinski Phone: 732-431-7450 Fax: 732-303-7649	FP 003	\$202,105	TITLE III ADMINISTF \$0 State \$0 State COLA \$321,533 Local Public \$0 Local Private \$0 Participant \$0 Other \$0 USDA
	099		Total:	\$523,638	
ADMINISTRATION				523,638	
	099		Total:	523,638	
ADMINISTRATION		COUNTY OF MONMOUTH 21 MAIN & COURT CENTER FREEHOLD, NJ 07728 Director: Thomas F. Pivinski Phone: 732-431-7450 Fax: 732-303-7649	FP 003	\$54,396	SSBG-ADMIN \$0 State \$0 State COLA \$8,159 Local Public \$0 Local Private \$0 Participant \$0 Other \$0 USDA
	099		Total:	\$62,555	
ADMINISTRATION				62,555	
	099		Total:	62,555	

County Division of Senior Services
 Service Delivery System
 AAA Funded Programs

TAXONOMY SERVICE(S) PROVIDED	TAXONOMY SERVICE CODE	PROVIDER NAME/ADDRESS AND SITE LOCATIONS	FOCAL PROVIDERS POINT PROJECT CODE	AMOUNT OF FUNDING	SOURCE OF FUNDS
ADMINISTRATION		COUNTY OF MONMOUTH 21 MAIN & COURT CENTER FREEHOLD, NJ 07728	FP 003	\$23,810	CMQA \$0 State \$0 State COLA
		Director: Thomas F. Pivinski Phone: 732-431-7450 Fax: 732-303-7649		\$3,572	Local Public \$0 Local Private \$0 Participant \$0 Other \$0 USDA
			Total:	\$27,382	Total
ADMINISTRATION	099		Total:	27,382	

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TAXONOMY SERVICE(S) PROVIDED	TAXONOMY SERVICE CODE	PROVIDER NAME/ADDRESS AND SITE LOCATIONS	FOCAL PROVIDERS POINT PROJECT CODE	AMOUNT OF FUNDING	SOURCE OF FUNDS
INFORMATION AND ASSISTANCE		COUNTY OF MONMOUTH 21 MAIN & COURT CENTER FREEHOLD, NJ 07728	FP 021	\$106,359	TITLE IIIB \$3,539 State \$226,358 State COLA \$45,315 Local Public \$0 Local Private \$100 Participant Other \$0 USDA
		Director: Thomas F. Pivinski Phone: 732-431-7450 Fax: 732-303-7649		\$241,627	
			Total:	\$381,671	Total
INFORMATION & ASSISTANCE	101		Total:	241,627	
BENEFITS SCREENING	102			50,992	
OUTREACH	104			15,598	
Public Awareness/Info	110			17,454	
EDUCATION	331			56,000	
			Total:	381,671	

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**County Division of Senior Services
Service Delivery System
AAA Funded Programs**

TAXONOMY SERVICE(S) PROVIDED	TAXONOMY SERVICE CODE	PROVIDER NAME/ADDRESS AND SITE LOCATIONS	FOCAL PROVIDERS POINT PROJECT CODE	AMOUNT OF FUNDING	SOURCE OF FUNDS
INFORMATION AND ASSISTANCE					
BENEFITS SCREENING	702	COUNTY OF MONMOUTH	FP 021	\$83,298	TITLE III E
	0	21 MAIN & COURT CENTER		\$44,270	State
INFORMATION & ASSISTANCE	701	FREEHOLD, NJ		\$0	State COLA
Wander Safety System	743	07728		\$16,279	Local Public
		Director: Thomas F. Pivinski		\$0	Local Private
		Phone: 732-431-7450		\$100	Participant
		Fax: 732-303-7649		\$0	Other
				\$0	USDA
		Total:		\$143,947	Total
				24,047	
				0	
				104,900	
				15,000	
		Total:		143,947	

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Caregiver Services Coordination Program					
Care Management	705	COUNTY OF MONMOUTH	FP 090	\$78,304	TITLE III E
Caregiver Support Group	720	21 MAIN & COURT CENTER		\$1,001	State
Counseling	729	FREEHOLD, NJ		\$0	State COLA
Public Awareness/ Info	502	07728		\$9,685	Local Public
		Director: Thomas F. Pivinski		\$0	Local Private
		Phone: 732-431-7450		\$100	Participant
		Fax: 732-303-7649		\$0	Other
				\$0	USDA
		Total:		\$89,090	Total
				19,998	
				10,000	
				57,252	
				1,840	
		Total:		89,090	

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County Division of Senior Services
 Service Delivery System
 AAA Funded Programs

TAXONOMY SERVICE(S) PROVIDED	TAXONOMY SERVICE CODE	PROVIDER NAME/ADDRESS AND SITE LOCATIONS	FOCAL PROVIDERS POINT PROJECT CODE	AMOUNT OF FUNDING	SOURCE OF FUNDS
ARC RESIDENTIAL MAINTENANCE SERVICES		The Arc of Monmouth 1158 WAYSIDE ROAD TINTON FALLS 07712	0 073	\$15,000	SHTP \$0 State \$0 State COLA \$0 Local Public
		Director: MARY E. SCOTT Phone: 732-493-1919 Fax:	0	\$1,500	Local Private Participant
			Total:	\$16,650	\$0 Other \$0 USDA
RESIDENTIAL MAINTENAN	211		Total:	16,650	
<hr/>					
KEYPORT SENIOR CENTER		BOROUGH OF KEYPORT 110 SECOND STREET KEYPORT, NJ 07735	FP 067	\$28,500	TITLE III B \$0 State \$7,500 State COLA \$50,660 Local Public \$0 Local Private
		Director: WENDY TOOKER Phone: 732-264-4916 Fax:	0	\$100	Participant
			Total:	\$86,760	\$0 Other \$0 USDA
INFORMATION & ASSISTAI	101		Total:	10,500	
PHYSICAL HEALTH	326			4,350	
PHYSICAL ACTIVITY	330			23,310	
EDUCATION	331			12,500	
SOCIALIZATION/RECREAT	333		Total:	36,100	
			Total:	86,760	

County Division of Senior Services
 Service Delivery System
 AAA Funded Programs

TAXONOMY SERVICE(S) PROVIDED	TAXONOMY SERVICE CODE	PROVIDER NAME/ADDRESS AND SITE LOCATIONS	FOCAL PROVIDERS POINT PROJECT CODE	AMOUNT OF FUNDING	SOURCE OF FUNDS
Child Care Respite Program		Child Care Resources of Mon. C 3301C Route 66, PO Box 1234 Neptune, NJ 07754	0 089	\$35,000	Title III E \$0 State \$0 State COLA \$0 Local Public \$0 Local Private
		Director: Theresa Hayes Phone: 732-918-9901 Fax: 732-918-9902		\$100	Participant \$0 Other \$0 USDA
		Total:		\$35,100	Total
Grandparent Respite Care	815			35,100	
		Total:		35,100	
32					
ASBURY PARK SENIOR CENTER		CITY OF ASBURY PARK One Municipal Plaza ASBURY PARK, NJ 07712	FP 002	\$27,320	TITLE III B \$0 State \$4,000 State COLA \$71,755 Local Public \$0 Local Private
		Director: Anthony J. Nuccio Phone: 732-775-2100 Fax: 732-502-5199		\$100	Participant \$0 Other \$0 USDA
		Total:		\$103,175	Total
INFORMATION & ASSISTANT	101			48,662	
	0			0	
TRANSPORTATION	106			29,791	
FRIENDLY VISITING	209			9,700	
PHYSICAL HEALTH	326			5,100	
PHYSICAL ACTIVITY	330			1,000	
EDUCATION	331			800	
SOCIALIZATION/RECREAT	333			6,622	
OUTREACH	104			1,500	
	0			0	
		Total:		103,175	

County Division of Senior Services
 Service Delivery System
 AAA Funded Programs

TAXONOMY SERVICE(S) PROVIDED	TAXONOMY SERVICE CODE	PROVIDER NAME/ADDRESS AND SITE LOCATIONS	FOCAL PROVIDERS POINT PROJECT CODE	AMOUNT OF FUNDING	SOURCE OF FUNDS
2					
LONG BRANCH SENIOR CENTER		CITY OF LONG BRANCH 85 SECOND AVENUE LONG BRANCH, NJ 07740	FP 001	\$21,000	TITLE IIIB \$0 State
		Director: PAT SCINTO-KROSNICKI Phone: 732-571-6542 Fax: 732-483-1755		\$4,000	State COLA
				\$221,385	Local Public
				\$100	Local Private
				\$0	Participant
				\$0	Other
				\$0	USDA
			Total:	\$246,485	Total
INFORMATION & ASSISTAI	101			40,000	
BENEFITS SCREENING	102			28,000	
TRANSPORTATION	106			20,000	
TELEPHONE REASSURNC	210			17,000	
PHYSICAL HEALTH	326			13,485	
PHYSICAL ACTIVITY	330			48,000	
EDUCATION	331			30,000	
SOCIALIZATION/RECREAT	333			50,000	
	0			0	
	0			0	
			Total:	246,485	
1					
CERTIFIED HOME HEALTH AIDE		FAMILY & CHILDREN'S SERVIC 191 Bath Avenue Long Branch, NJ 07740	FP 007	\$86,395	TITLE III B \$47,657 State
		Director: Debbie Huisman Phone: 732-222-9111 Fax:		\$0	State COLA
				\$0	Local Public
				\$28,798	Local Private
				\$500	Participant
				\$0	Other
				\$0	USDA
			Total:	\$163,350	Total
CERTIFIED HOME HEALTH	213			129,476	
HOUSEKEEPING	212			33,874	
			Total:	163,350	

County Division of Senior Services
 Service Delivery System
 AAA Funded Programs

TAXONOMY SERVICE(S) PROVIDED	TAXONOMY SERVICE CODE	PROVIDER NAME/ADDRESS AND SITE LOCATIONS	FOCAL PROVIDERS POINT PROJECT CODE	AMOUNT OF FUNDING	SOURCE OF FUNDS
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SSBG CERTIFIED HOME HEALTH AIDE		FAMILY & CHILDREN'S SERVIC	FP 007	\$507,553	SSBG
		191 Bath Avenue		\$0	State
		Long Branch, NJ		\$0	
		07740		\$117,854	6
		Director: Debbie Huisman		\$51,330	Local Private
		Phone: 732-222-9111		\$2,500	Participant
		Fax: 0		\$0	Other
			Total:	\$0	USDA
				\$679,237	Total

CERTIFIED HOME HEALTH	213			609,798	
	0			0	
HOUSEKEEPING	212			69,439	
			Total:	679,237	

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Certified Home Health Aide		Family & Children's Service	FP 007	\$27,810	Medicaid Match
		191 Bath Avenue		\$0	State
		Long Branch, NJ		\$0	State COLA
		07740		\$0	Local Public
		Director: Debbie Huisman		\$0	Local Private
		Phone: 732-222-9111		\$57	Participant
		Fax: 0		\$0	Other
			Total:	\$0	USDA
				\$27,867	Total

CERTIFIED HOME HEALTH	213			27,867	
			Total:	27,867	

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County Division of Senior Services
 Service Delivery System
 AAA Funded Programs

TAXONOMY SERVICE(S) PROVIDED	TAXONOMY SERVICE CODE	PROVIDER NAME/ADDRESS AND SITE LOCATIONS	FOCAL PROVIDERS POINT PROJECT CODE	AMOUNT OF FUNDING	SOURCE OF FUNDS
Certified Home Health Aide	715	Family & Children's Service	FP 007	\$41,191	Title III E
		191 Bath Ave		\$36,270	State
		Long Branch		\$0	State COLA
		07740		\$0	Local Public
		Director: Debbie Huisman		\$0	Local Private
		Phone: 732-222-9111	0	\$118	Participant
		Fax:		\$0	Other
			Total:	\$0	USDA
			Total:	\$77,579	Total
RESPIRE CARE	715			<u>77,579</u>	
			Total:	77,579	
18					
ADULT PROTECTIVE SERVICES	324	FAMILY & CHILDREN'S SERVIC	0 023	\$45,358	TITLE III B
		191 Bath Avenue		\$15,600	State
		Long Branch, NJ		\$0	State COLA
		07740		\$0	Local Public
		Director: Lisa Barnes		\$0	Local Private
		Phone: 732-222-9191		\$0	Participant
		Fax: 732-897-9651		\$0	Other
			Total:	\$0	USDA
			Total:	\$60,958	Total
ADULT PROTECTIVE SER\	324			<u>60,958</u>	
			Total:	60,958	
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County Division of Senior Services
 Service Delivery System
 AAA Funded Programs

TAXONOMY SERVICE(S) PROVIDED	TAXONOMY SERVICE CODE	PROVIDER NAME/ADDRESS AND SITE LOCATIONS	FOCAL PROVIDERS POINT PROJECT CODE	AMOUNT OF FUNDING	SOURCE OF FUNDS
ADULT PROTECTIVE SERVICES		FAMILY & CHILDREN'S SERVIC 191 Bath Avenue Long Branch, NJ 07740 Director: Lisa Barnes Phone: 732-222-9191 Fax: 732-897-9651	0 023	\$53,718	SSBG \$0 State \$0 State COLA \$0 Local Public \$0 Local Private \$0 Participant \$0 Other \$0 USDA
		Total:		\$53,718	Total
ADULT PROTECTIVE SER\	0 324			0 53,718	
		Total:		53,718	20
ADULT PROTECTIVE SERVICES		FAMILY & CHILDREN'S SERVIC 191 Bath Avenue Long Branch, NJ 07740 Director: Lisa Barnes Phone: 732-222-9191 Fax: 732-897-9651	0 023	\$245,320	APS \$0 State \$0 State COLA \$0 Local Public \$0 Local Private \$0 Participant \$0 Other \$0 USDA
		Total:		\$245,320	Total
ADULT PROTECTIVE SER\	0 324			0 245,320	
		Total:		245,320	21

County Division of Senior Services
 Service Delivery System
 AAA Funded Programs

TAXONOMY SERVICE(S) PROVIDED	TAXONOMY SERVICE CODE	PROVIDER NAME/ADDRESS AND SITE LOCATIONS	FOCAL PROVIDERS POINT PROJECT CODE	AMOUNT OF FUNDING	SOURCE OF FUNDS
HEALTH MAINTENANCE AND MONITORING		HOLY REDEEMER HOME CAR 111 UNION AVENUE LONG BRANCH, NJ 07740	FP 016	\$7,304	TITLE III B \$0 State
		Director: LU ARCHEVAL Phone: 732-229-0816 Fax: 908-352-3089		\$2,435	\$0 State COLA Local Public
				\$25	Local Private Participant
				\$0	Other
				\$0	USDA
			Total:	\$9,764	Total
PHYSICAL HEALTH	326			9,764	
	0			0	
			Total:	9,764	
14					
HOWELL SENIOR CENTER		Howell Township PO BOX 580, PREVENTORIUM ROAD HOWELL, NJ 07731	FP 011	\$23,500	TITLE IIIB \$0 State
		Director: CAROL ZUR Phone: 732-938-4500 EXT 2550 Fax: 732-919-7240		\$4,000	State COLA
				\$250,508	Local Public
				\$100	Local Private Participant
				\$0	Other
				\$0	USDA
			Total:	\$278,108	Total
INFORMATION & ASSISTANT BENEFITS SCREENING	101 102 0			56,274 44,790 0	
TRANSPORTATION	106			80,701	
PHYSICAL HEALTH	326			23,737	
PHYSICAL ACTIVITY	330			19,809	
EDUCATION	331			14,136	
SOCIALIZATION/RECREAT	333			38,661	
			Total:	278,108	
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County Division of Senior Services
 Service Delivery System
 AAA Funded Programs

TAXONOMY SERVICE(S) PROVIDED	TAXONOMY SERVICE CODE	PROVIDER NAME/ADDRESS AND SITE LOCATIONS	FOCAL PROVIDERS POINT PROJECT CODE	AMOUNT OF FUNDING	SOURCE OF FUNDS
MONMOUTH COUNTY NUTRITION PROGRAM		INTERFAITH NEIGHBORS, INC 810 FOURTH AVENUE ASBURY PARK, NJ 07712	0 060	\$471,859	TITLE III C-1 \$0 State
		Director: JOSEPH MARMORA Phone: 732-775-5155 Fax: 732-775-5422		\$13,565	\$0 State COLA Local Public
				\$186,598	Local Private
				\$75,831	Participant
				\$100	Other
				\$31,525	USDA
			Total:	\$779,478	Total
CONGREGATE MEALS	435			777,888	
NUTRITION EDUCATION	438			1,500	
NUTRITION COUNSELING	439			90	
			Total:	779,478	

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MONMOUTH COUNTY NUTRITION PROGRAM		INTERFAITH NEIGHBORS, INC 810 FOURTH AVENUE ASBURY PARK, NJ 07712	0 060	\$276,399	TITLE III C-2 \$0 State
		Director: JOSEPH MARMORA Phone: 732-775-5155 Fax: 732-775-5422		\$20,197	\$0 State COLA Local Public
				\$175,246	Local Public
				\$219,000	Local Private
				\$152,075	Participant
				\$11,387	Other
				\$183,098	USDA
			Total:	\$1,037,402	Total
HOME DELIVERED MEALS	436			1,037,112	
NUTRITION EDUCATION	438			230	
NUTRITION COUNSELING	439			60	
			Total:	1,037,402	

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County Division of Senior Services
 Service Delivery System
 AAA Funded Programs

TAXONOMY SERVICE(S) PROVIDED	TAXONOMY SERVICE CODE	PROVIDER NAME/ADDRESS AND SITE LOCATIONS	FOCAL PROVIDERS POINT PROJECT CODE	AMOUNT OF FUNDING	SOURCE OF FUNDS
MONMOUTH COUNTY NUTRITION PROGRAM		INTERFAITH NEIGHBORS, INC 810 FOURTH AVENUE ASBURY PARK, NJ 07712 Director: JOSEPH MARMORA Phone: 732-775-5155 Fax: 732-775-5422	0 060	\$61,245 \$0 \$32,952 \$1,694 \$11,350 \$107,241	SWHDM \$0 State \$0 State COLA Local Public Local Private Participant Other USDA Total
WEEKEND HOME DEL. ME	437		Total:	107,241 107,241	
MONMOUTH COUNTY NUTRITION PROGRAM		INTERFAITH NEIGHBORS, INC 810 FOURTH AVENUE ASBURY PARK, NJ 07712 Director: JOSEPH MARMORA Phone: 732-775-5155 Fax: 732-775-5422	0 060	\$120,951 \$0 \$20,000 \$35,222 \$30,000 \$50 \$24,125 \$230,348	SSBG \$0 State State COLA Local Public Local Private Participant Other USDA Total
HOME DELIVERED MEALS	436		Total:	230,203 115 30 0 230,348	
NUTRITION EDUCATION	438				
NUTRITION COUNSELING	439				
	0				
	0		Total:	230,348	

County Division of Senior Services
 Service Delivery System
 AAA Funded Programs

TAXONOMY SERVICE(S) PROVIDED	TAXONOMY SERVICE CODE	PROVIDER NAME/ADDRESS AND SITE LOCATIONS	FOCAL PROVIDERS POINT PROJECT CODE	AMOUNT OF FUNDING	SOURCE OF FUNDS
MONMOUTH COUNTY NUTRITION PROGRAM		INTERFAITH NEIGHBORS, INC	063	\$42,360	PEER GROUP NON
		810 FOURTH AVENUE			\$0 State
		ASBURY PARK, NJ 07712			\$0 State COLA
		Director: JOSEPH MARMORA			\$0 Local Public
		Phone: 732-775-5155			\$0 Local Private
		Fax: 732-775-5422		\$852	Participant
				\$0	Other
				\$10,390	USDA
			Total:	\$53,602	Total
HOME DELIVERED MEALS	436			53,602	
			Total:	53,602	
KOSHER NUTRITION PROGRAM		JEWISH COMMUNITY CENTER	079	\$48,371	TITLE III C-1
		100 GRANT STREET			\$0 State
		DEAL, NJ 07723			\$0 State COLA
		Director: Aaron Rosenfeld			\$0 Local Public
		Phone: 732-531-9100		\$19,000	Local Private
		Fax: 732-531-4718		\$16,125	Participant
				\$0	Other
				\$2,522	USDA
			Total:	\$86,018	Total
CONGREGATE MEALS	435			85,442	
NUTRITION EDUCATION	438			432	
NUTRITION COUNSELING	439			144	
			Total:	86,018	

County Division of Senior Services
 Service Delivery System
 AAA Funded Programs

TAXONOMY SERVICE(S) PROVIDED	TAXONOMY SERVICE CODE	PROVIDER NAME/ADDRESS AND SITE LOCATIONS	FOCAL PROVIDERS POINT PROJECT CODE	AMOUNT OF FUNDING	SOURCE OF FUNDS
KOSHER NUTRITION PROGRAM		JEWISH COMMUNITY CENTER 100 GRANT STREET DEAL, NJ 07723	0 079	\$69,484	TITLE III C-2 \$0 State \$0 State COLA \$0 Local Public
		Director: Aaron Rosenfeld Phone: 732-531-9100 Fax: 732-531-4718		\$38,987 \$30,200 \$0 Other \$9,620	Local Private Participant USDA
			Total:	\$148,291	Total
HOME DELIVERED MEALS	436			147,667	
NUTRITION EDUCATION	438			468	
NUTRITION COUNSELING	439			156	
			Total:	148,291	
42					
MANALAPAN SENIOR CENTER		MANALAPAN TOWNSHIP 211 FREEHOLD ROAD MANALAPAN 07726	FP 086	\$20,000	TITLE III B \$0 State \$0 State COLA \$21,965 Local Public \$0 Local Private \$100 Participant \$0 Other \$0 USDA
		Director: ELAINE McNAMARA Phone: 732-446-8401 Fax:	0	\$0	
			Total:	\$42,065	Total
INFORMATION & ASSISTAI	101			36,165	
PHYSICAL ACTIVITY	330			3,000	
EDUCATION	331			2,900	
			Total:	42,065	
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County Division of Senior Services
 Service Delivery System
 AAA Funded Programs

TAXONOMY SERVICE(S) PROVIDED	TAXONOMY SERVICE CODE	PROVIDER NAME/ADDRESS AND SITE LOCATIONS	FOCAL PROVIDERS POINT PROJECT CODE	AMOUNT OF FUNDING	SOURCE OF FUNDS
MIDDLETOWN SENIOR CENTER		MIDDLETOWN Township CROYDEN HALL, LEONARDVILLE RD MIDDLETOWN, NJ 07748	FP 014	\$28,500	TITLE IIIB \$0 State
		Director: Patrice Nugent Phone: 732-615-2265 Fax: 732-291-9889		\$4,000	State COLA
				\$345,814	Local Public
				\$100	Local Private
				\$0	Participant
				\$0	Other
				\$0	USDA
			Total:	\$378,414	Total
INFORMATION & ASSISTAI	101			121,578	
BENEFITS SCREENING	102			35,740	
TRANSPORTATION	106			98,899	
FRIENDLY VISITING	209			14,127	
PHYSICAL HEALTH	326			10,342	
PHYSICAL ACTIVITY	330			19,095	
EDUCATION	331			16,820	
SOCIALIZATION/RECREAT	333			61,813	
			Total:	378,414	
13					
MCDSS HOME REPAIR/SECURITY		MCDSS COUNTY OF MONMOL BOX 3000 FREEHOLD, NJ 07728	0 074	\$57,454	SHTP \$0 State
		Director: PATRICK O'CONNOR Phone: 732-431-7999 Fax: 732-431-6267		\$0	State COLA
				\$17,799	Local Public
				\$0	Local Private
				\$350	Participant
				\$0	Other
				\$0	USDA
			Total:	\$75,603	Total
RESIDENTIAL MAINTENAN	211			75,603	
			Total:	75,603	
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County Division of Senior Services
 Service Delivery System
 AAA Funded Programs

TAXONOMY SERVICE(S) PROVIDED	TAXONOMY SERVICE CODE	PROVIDER NAME/ADDRESS AND SITE LOCATIONS	FOCAL PROVIDERS POINT PROJECT CODE	AMOUNT OF FUNDING	SOURCE OF FUNDS
MCDSS HOME REPAIR/SECURITY		MCDSS COUNTY OF MONMOL BOX 3000 FREEHOLD, NJ 07728 Director: PATRICK O'CONNOR Phone: 732-431-7999 Fax: 732-431-6267	0 074	\$8,637	TITLE III E \$0 State \$0 State COLA \$1,218 Local Public \$0 Local Private \$250 Participant \$0 Other \$0 USDA \$10,105 Total
RESIDENTIAL MAINTENAN	711		Total:	10,105	
SCAT		MON. CO. DIV. OF TRANSPOR 250 CENTER STREET FREEHOLD, NJ 07728 Director: HENRY NICHOLSON Phone: 732-431-6480 Fax: 732-845-2028	0 006	\$183,486	TITLE III B \$21,173 State \$36,668 State COLA \$216,556 Local Public Local Private \$3,000 Participant \$88,557 Other \$0 USDA \$549,440 Total
TRANSPORTATION	106		Total:	549,440	549,440

County Division of Senior Services
 Service Delivery System
 AAA Funded Programs

TAXONOMY SERVICE(S) PROVIDED	TAXONOMY SERVICE CODE	PROVIDER NAME/ADDRESS AND SITE LOCATIONS	FOCAL PROVIDERS POINT PROJECT CODE	AMOUNT OF FUNDING	SOURCE OF FUNDS
NEPTUNE SENIOR CENTER		NEPTUNE Township 1825 CORLIES AVENUE NEPTUNE, NJ 07753 Director: ROSEMARY GRAY Phone: 732-988-8855 Fax: 732-988-6626	FP 013	\$21,000	TITLE III B \$0 State
				\$4,000	State COLA
				\$188,000	Local Public
				\$500	Local Private
				\$0	Participant
				\$0	Other
				\$0	USDA
			Total:	\$213,500	Total
INFORMATION & ASSISTANCE	101			48,000	
BENEFITS SCREENING	102			36,000	
	0			0	
TRANSPORTATION	106			59,000	
TELEPHONE REASSURANCE	210			17,000	
PHYSICAL HEALTH	326			22,000	
PHYSICAL ACTIVITY	330			31,500	
	0			0	
	0			0	
			Total:	213,500	
LEGAL ASSISTANCE		OCEAN-MONMOUTH LEGAL SERVICES 303 West Main Street, 3rd Floor FREEHOLD, NJ 07728 Director: William Rempel Phone: 732-866-0020 Fax: 0	0 066	\$39,480	TITLE III B \$4,500 State \$0 State COLA \$0 Local Public \$36,880 Local Private \$50 Participant \$0 Other \$0 USDA
			Total:	\$80,910	Total
LEGAL ASSISTANCE	325			80,910	
			Total:	80,910	

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County Division of Senior Services
 Service Delivery System
 AAA Funded Programs

TAXONOMY SERVICE(S) PROVIDED	TAXONOMY SERVICE CODE	PROVIDER NAME/ADDRESS AND SITE LOCATIONS	FOCAL PROVIDERS POINT PROJECT CODE	AMOUNT OF FUNDING	SOURCE OF FUNDS
RED BANK SENIOR CENTER		RED BANK Bourough 80 SHREWSBURY AVENUE RED BANK, NJ 07701 Director: John Gurzo Phone: 732-747-5204 Fax: 732-747-3003	FP 012	\$29,312	TITLE III B \$0 State \$4,000 State COLA \$208,846 Local Public \$0 Local Private \$50 Participant \$0 Other \$0 USDA
Total:				\$242,208	Total
INFORMATION & ASSISTAI	101			61,323	
TRANSPORTATION	106			71,758	
PHYSICAL HEALTH	326			19,190	
PHYSICAL ACTIVITY	330			14,390	
EDUCATION	331			14,937	
SOCIALIZATION/RECREAT	333			60,610	
Total:				242,208	
11					
ST. BENEDICT SENIOR PROGRAM		ST. BENEDICT CATHOLIC CHL 165 BETHANY RD HOLMDEL,NJ 07733 Director: CATHERINE WARSHAW Phone: 732-264-4712 X 39 Fax: 732-264-9080	0 092	\$10,500	TITLE IIIB \$0 State \$0 State COLA \$0 Local Public \$8,845 Local Private \$100 Participant \$0 Other \$0 USDA
Total:				\$19,445	Total
ASSISTED TRANSPORTAT	107			19,445	
Total:				19,445	
33					

County Division of Senior Services
 Service Delivery System
 AAA Funded Programs

TAXONOMY SERVICE(S) PROVIDED	TAXONOMY SERVICE CODE	PROVIDER NAME/ADDRESS AND SITE LOCATIONS	FOCAL PROVIDERS POINT PROJECT CODE	AMOUNT OF FUNDING	SOURCE OF FUNDS
PREVENTIVE HEALTH SERVICES		VNA OF CENTRAL JERSEY 176 Riverside Avenue RED BANK, NJ 07701 Director: Theresa Beck Phone: 732-224-6948 Fax: 732-774-0313	0 069	\$26,898	TITLE III D \$0 State \$0 State COLA \$0 Local Public \$8,838 Local Private \$250 Participant \$0 Other \$0 USDA
	331		Total:	\$35,986	Total
Education				<u>35,986</u>	29
			Total:	35,986	
PREVENTIVE HEALTH SERVICES		VNA OF CENTRAL JERSEY 176 Riverside Avenue RED BANK, NJ 07701 Director: Theresa Beck Phone: 732-224-6948 Fax: 732-774-0313	0 069	\$9,546	Medication Managen \$505 State \$0 State COLA \$0 Local Public \$3,284 Local Private \$100 Participant \$0 Other \$0 USDA
	214		Total:	\$13,435	Total
Visiting Nurse				<u>13,435</u>	30
			Total:	13,435	

Monmouth County 2011 Nutrition Sites

Monmouth County Division on Aging, Disabilities & Veterans Interment
 21 Main & Court Center
 Freehold, NJ 07728
 Phone: (732) 431-7450
 Fax: (732) 303-7649

Nutrition Site	Asbury Towers
Address	1701 Ocean Avenue Asbury Park, NJ 07712
Site Manager	John Maggi
Phone	732-774-4447
Fax	None
Nutrition Site	Bayshore Senior Center
Address	100 Main Street Keansburg, NJ 07734
Site Manager	Susan Foulks
Phone	732-495-2454
Fax	None
Nutrition Site	Howell Senior Center
Address	P.O. Box 580 Preventorium Road Howell, NJ 07731
Site Manager	Marie Beres
Phone	732-938-4937
Fax	732-919-7240
Nutrition Site	Keyport Senior Center
Address	110 Second Avenue Keyport, NJ 07735
Site Manager	Margaret McGinn
Phone	732-888-4876
Fax	732-264-8552
Nutrition Site	Middletown Senior Center
Address	Croydon Hall 900 Leonardville Road Middletown, NJ 07737
Director	Grace Yanick
Phone	732-291-0999
Fax	732-782-8706

Nutrition Site	Millstone Community Center
Address	463 Stagecoach Road Clarksburg, NJ 08510
Site Manager	Rose Van Wyck
Phone	609-259-7816
Fax	None
Nutrition Site	Neptune Senior Center
Address	1825 Corlies Avenue Neptune, NJ 07753
Site Manager	Kathleen Koces
Phone	732-988-8855
Fax	732-988-6626
Nutrition Site	Red Bank Senior Center
Address	80 Shrewsbury Avenue Red Bank, NJ 07701
Site Manager	Elizabeth Abrams
Phone	732-747-5204
Fax	732-747-3003
Nutrition Site	Marlboro Community Center
Address	1996 Recreation Way Marlboro, NJ 07751
Site Manager	Denise Barry
Phone	732-617-0100
Fax	None
Nutrition Site	Jewish Community Center (Kosher)
Address	100 Grant Avenue, Suite 1 Deal Park, NJ 07723
Site Manager	Joanne Glassoff
Phone	732-531-9100
Fax	732-531-4718

**Department of Health and Senior Services
 Division of Aging and Community Services
 Service Code Summary**

Service Code	Taxonomy Service Name
099	Administration
101	Information & Assistance
102	Benefits Screening
104	Outreach
106	Transportation
107	Assisted Transportation
110	Newsletter
209	Friendly Visiting
210	Telephone Reassurance
211	Residential Maintenance
212	Housekeeping
213	Certified Home Health Aide
214	Visiting Nurse
324	Adult Protective Services
325	Legal Assistance
326	Physical Health
330	Physical Fitness
331	Education
333	Socialization/Recreation
435	Congregate Meals
436	Home Delivered Meals
437	State Weekend HDM
438	Nutrition Education
439	Nutrition Counseling
502	Public Awareness- Caregiver
7xx	Caregiver
701	Information & Assistance
702	Benefits Screening
705	Care Management
711	Residential Maintenance
715	Respite Care
720	Caregiver Support Group
729	Counseling
743	Wander Safety System
8xx	Grandparent Program
815	Respite Care

County 2011 APC Update
 Provider Federal ID Numbers
 10/1/2010

Provider "Official Name"	Provider Federal ID Number
City of Long Branch	22-6000806
City of Asbury Park	21-600035
Family & Children's Service, Inc.	21-0650674
Township of Howell	21-6000749
Borough of Red Bank	21-60001051
Township of Neptune	21-6000916
Township of Middletown	21-6300871
Holy Redeemer Home Care	22-1501-364
Interfaith Neighbors, INC.	22-2896129
OCEAN-MONMOUTH Legal Services	22-1830297
Borough of Keyport	21-6000776
Visiting Nurse Assoc. of Central Jersey	21-0639369
ARC of Monmouth	21-0657022
Jewish Community Center	210-653-642
Township of Manalapan	21-6000-819
Child Care Resources of Mon Co.	22-3276972
St. Benedict Catholic Church	21-0733946
Mon. County Div of Social Services	21-6000881
Mon. County Div of Transportation	21-6000881
Mon. Co. Div on Aging Dis & Veterans Inter	21-6000881

Area Agency Budget Plan 2011
Budget Page 1

Area Agency Budget Plan
 Older Americans Act Funds

County: **MONMOUTH**

Funding Sources	OAA ADMIN	TITLE III B	TITLE III C1	TITLE III C2	TITLE D	Title III D Med Mgmt	TITLE E	FUND TOTALS
New Funds		\$644,434	\$685,745	\$389,567	\$26,898	\$9,546	\$264,868	\$2,021,058
Administrative	\$202,105	(\$75,326)	(\$61,388)	(\$38,905)			(\$26,486)	\$0
Allocation Transfer		\$108,906	(\$104,127)	(\$4,779)				\$0
New Allocation	\$202,105	\$678,014	\$520,230	\$345,883	\$26,898	\$9,546	\$238,382	\$2,021,058
2010 Carry Over		\$0	\$0	\$0	\$0	\$0	\$8,048	\$8,048
State Match		\$92,469	\$0	\$0	\$0	\$505	\$79,460	\$172,434
State Match C/O		\$0	\$0	\$0	\$0	\$0	\$2,081	\$2,081
Local Public	\$321,533	\$1,623,239	\$13,565	\$175,246	\$0	\$0	\$27,182	\$2,160,765
Local Private	\$0	\$74,523	\$205,598	\$257,987	\$8,838	\$3,284	\$0	\$550,230
Income Client		\$4,925	\$91,956	\$182,275	\$250	\$100	\$668	\$280,174
Income Other		\$88,557	\$100	\$11,387	\$0	\$0	\$0	\$100,044
State COLA		\$294,526	\$0	\$20,197	\$0	\$0	\$0	\$314,723
USDA			\$34,047	\$192,718				\$226,765
Allocation Total	\$523,638	\$2,856,253	\$865,496	\$1,185,693	\$35,986	\$13,435	\$355,821	\$5,836,322

Area Agency Budget Plan 2010
Budget Page 2

Funding Sources	County: MONMOUTH														CONTRACT TOTALS							
	SFTP Admin	SSEG Admin	SSEG PROGRAM	SVIDM PROGRAM	State Home Delivered Meals	Care Coord CHOC	APS PROGRAM	State-HDM RFP	Non Title III Funds	Health/Ease	CCI Admin	ARRA Cong	Chronic Dis	ARRA HDM		Medicaid Mch	Open-Admin	Open-Proc	SHIP Supplemental	SHIP Program	FLUND TOTALS	
New Funds Administrative	\$0	\$72,454	\$54,396	\$682,222	\$61,245	\$0	\$23,810	\$245,320	\$0	\$42,360	\$0	\$0	\$0	\$0	\$27,810	\$0	\$0	\$0	\$0	\$0	\$1,209,617	\$3,230,675
New Allocation	\$0	\$72,454	\$54,396	\$682,222	\$61,245	\$0	\$23,810	\$245,320	\$0	\$42,360	\$0	\$0	\$0	\$0	\$27,810	\$0	\$0	\$0	\$0	\$0	\$1,209,617	\$3,230,675
Local Public	\$0	\$17,700	\$8,150	\$153,076	\$32,862	\$0	\$3,672	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$215,308	\$2,081
Local Private	\$0	\$1,600	\$0	\$51,330	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$52,830	\$2,000
Income Client	\$500	\$0	\$0	\$32,500	\$1,604	\$0	\$0	\$0	\$852	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$35,603	\$693,060
Income Other	\$0	\$0	\$0	\$50	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50	\$315,777
State COLA	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$100,004
USDA	\$0	\$0	\$0	\$24,125	\$11,350	\$0	\$0	\$0	\$10,390	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$45,865	\$334,723
Allocation Total	\$0	\$92,253	\$62,555	\$963,303	\$107,241	\$0	\$27,382	\$245,320	\$0	\$53,602	\$0	\$0	\$0	\$0	\$27,810	\$57	\$0	\$0	\$0	\$0	\$1,579,523	\$7,415,645

Total Funds From State: \$3,988,102
 Medicaid: \$69,546
 APD: \$3,958,556

Funds from Other Sources: \$3,395,254
 Total Funds Needed: \$7,363,356

**New Jersey Department of Health and Senior Services
Division of Aging and Community Services
Area Plan Contract Checks**

County: Monmouth

Administrative Checks	
Title III A-D	high
Title III E	ok
Total Title III	ok
SHTP	ok
SSBG	ok

Transfer Check	
Between C1 to C2	ok
C2 to C1	ok
B to C	ok
C to B	ok

MOE/Match Check	
Title III MOE	ok
SHTP Match(10%)	ok
SSBG Match(25%)	ok
SWHDM Match(25%)	ok

MOE Required \$2,397,758 (Enter MOE Requirement Here)

Service	Total Dollars	% of B
Access(10%)	\$394,018	61.14%
In Home(10%)	\$93,147	14.45%
Legal Assistance(5%)	\$39,480	6.13%

Funding Source	Allocated Per Policy Memo	Allocation Check
III B	\$644,434	OK
III C1	\$685,745	OK
III C2	\$389,567	OK
III D	\$26,898	OK
III D Med Mgt	\$9,546	OK
III E	\$264,868	OK
State Match	\$172,434	OK
SHTP	\$72,454	OK
SSBG	\$736,618	OK
SWHDM	\$61,245	OK
SHDM	\$0	OK
CMQA	\$23,810	OK
APS	\$245,320	OK
SHIP		OK
HEALTHEASE		OK
ARRA Cong		OK
USDA	\$272,630	OK
COLA	\$334,723	OK
SHIP SUPP	\$0	OK
Chronic Disease	\$0	OK
ARRA HDM	\$0	OK
Medicaid Match	\$27,810	OK
OPEN	\$0	OK

OPERATIONAL PLAN
NEW SERVICE PROVIDERS/NEW SERVICES

1. Complete the table provided to indicate a **New Service Provider, a New Minority Service Provider, and/or a New Service** that was not included in the 2010-2012 Area Plan Contract.

2. Write "N/A" if it is not applicable. **N/A**

Service Provider	Check if Appropriate		Taxonomy Service & Taxonomy Service Code	Check if New Taxonomy Service	Budgeted Funds	
	New Provider	Minority Provider			Budgeted Funds Title III B, C, D, E Only	Total ALL Budgeted Funds (Including Title III)

Minority Provider:

A not for profit organization whose controlling board is comprised of at least 50% minority individuals, or a business concern that is at least 51 percent owned by one or more individuals who are either an African American, Hispanic origin, American Indian/Alaskan/Native Hawaiian, Asian American/Pacific Islander minority, or a publicly owned business having at least 51 percent of its stock owned by one or more minority individuals and having its management and daily business controlled by one or more minority individuals.

AREA PLAN CONTRACT WAIVER TABLE
SERVICE PROVIDERS FOR THE AREA PLAN CONTRACT

Complete the table below only if circumstances warrant a request for a waiver. **Not Needed**

An Area Agency on Aging must submit a waiver justification in accordance with the "approval basis" section of Policy Memorandum 91-9, III-4 issued by the State Unit on Aging. A signed and dated Waiver Request form should be submitted to the State Unit on Aging with the 2011 Area Plan Contract. (Add rows if necessary)

Type	Direct Service Waiver	Proprietary Contract Waiver	Priority Service Waiver
Service Provider			
Taxonomy Service and Code			
Service Provider			
Taxonomy Service and Code			
Service Provider			
Taxonomy Service and Code			

NAPIS REQUIREMENTS

Profile of Community Focal Points and Seniors Centers

QUESTION		2010	2011
		<i>2010 COLUMN DIFFERS FROM 2011 COLUMN, EXPLAIN BELOW***</i>	
1	Total number of Focal Points designated under OAA § 306 (a)(3)(A) (42 U.S.C.A. § 3026 (a) (3) (A)) in operation in the past year.	16	16
2	Of the total number of Focal Points in number 1 above, provide the number that were senior centers.	9	9
3	Total number of Senior Centers currently operating in your county.	13	13
4	Total number of Senior Centers in number 3 above receiving funds pursuant to the Older Americans Act of 1965, as amended (42 U.S.C.A. §§ 3001 et seq., as amended).	9	9

1. Difference 2010 compared with 2011: N/A

2. Difference 2010 compared with 2011: N/A

3. Difference 2010 compared with 2011: N/A

4. Difference 2010 compared with 2011: N/A

NAPIS REQUIREMENTS			
*STAFFING PROFILE			
AAA PERSONNEL CATEGORIES	# Of ◇ FTEs	# Of Minority FTEs	# Of FTEs Paid with OAA Funds
Agency Executive/Management Staff	5	0	.5
Other Paid Professional Staff by Functional Responsibility (See definitions below)			
A. PLANNING	0	0	0
B. Development	1	0	1
C. Administration	2.5	0	2.5
D. Service Delivery	.5	0	0
E. Access/Care Coordination	16.25	2	5.25
F. Other			
Clerical/Support Staff	5.25	1	2.25
Volunteers			
Total AAA Staff	30.5	3	11.5

* FUNCTIONAL RESPONSIBILITIES: (CORRESPONDS TO ORGANIZATIONAL CHART)

- (A) Planning - Includes Needs Assessment, Plan Development, Budgeting/Resource Analysis, Service Inventories, Standards Development And Policy Analysis.
- (B) Development - Includes Public Education, Resource Development, Training And Education, Research And Development, And Legislative Activities.
- (C) Administration - Includes Bidding, Contract Negotiation, Reporting, Reimbursement, Accounting, Auditing, Monitoring And Quality Assurance.
- (D) Service Delivery - Includes Those Activities Associated With The Direct Provision Of A Service, Which Meets The Needs Of An Individual Older Person And/Or Caregiver.
- (E) Access/Care Coordination – Includes Outreach, Screening, Assessment, Care Management, And I & R.

◇ FTE= Full time equivalent

Supplemental Provisions

A Contract Compliance: Grant funding based on the Area Plan Contract shall be awarded in compliance with the contracting policy memorandum issued by the State Unit on Aging (Contracting Procedures PM 2001-13, III –12).

A signed inter-agency agreement is required when:

- A. The AAA is obtaining services from another part of county government.
- B. The AAA is obtaining services from a municipality or other form of recognized government.

The agreement must contain at minimum a scope of service and budget detailing the source of funding and the cost sharing amounts, and be signed by the AAA Director and Agency Director.

The State Unit on Aging will conduct and document on-site assessment visits of AAAs and review final program and fiscal reports to assure contract compliance. Written notification will be issued to the AAA in the event that they or their sub-grantee are not in compliance with the requirements set forth in the Area Plan Contract. Non-compliance may result in budget reductions, withholding of payments and/or termination of contract, and may impact upon the AAA's eligibility for subsequent continuation of funding under this grant program.

Per Policy Memorandum 2009-26, III-15, issued by the State Unit on Aging:

- Area Agencies on Aging are required to conduct and document one formal on-site programmatic and one fiscal monitoring visit for each directly-provided or subcontracted program funded in the Area Plan Contract (APC). The AAA shall monitor and document directly provided services in a comparable manner to that of its subcontracted services: i.e., written monitoring procedures; use of a monitoring tool, letter of agreement. Reference: PM 86-8, III-5 Minimum Standards for Programmatic Monitoring of Title III B Service Providers.
- Further, to tighten Internal Controls on directly provided services, if the AAA accountant is involved with the financial management of the program, monitoring shall be completed by county staff other than the AAA accountant. Qualified personnel with the appropriate background located within the Office on Aging or in other departments, such as the Treasurer's Office or Finance Office would be acceptable individuals to assess the AAA accountant and the fiscal operations of the directly provided service.
- Nutrition providers funded under the Area Plan Contract are required to be monitored a minimum of **twice per contract year** – one visit to specifically address the Congregate Nutrition Program, and the other to focus on the performance of the Home Delivered Nutrition Program.

- The State Division of Aging and Community Services' Adult Protective Services (APS) coordinator will continue to monitor and assess the programmatic component of the APS Program. The AAA will receive copies of the DACS' APS reports for ties information. AAA staff have the responsibility to conduct the annual, on-site fiscal monitoring visit and follow up on findings.
- Area Agencies on Aging are required to conduct and document a minimum of **four** service provider meetings per year.
- Any AAA operating under an approved direct service waiver should ensure the quality control aspects of programmatic and fiscal performance.
- Required under the Older Americans Act 306(a)(6)(D), DACS recommends a minimum of **four** advisory council meetings per year.
- Public hearings (Required under the Older Americans Act (307(a)(4) with additional information provided in IM 97-53, III-26), are to be held once annually at a minimum during the planning and analysis stages of APC developments. The Division recommends that the APC public hearings be completed early enough to allow sufficient time to incorporate the public input into the planning process, consistent with the October 15, deadline for Area Plan Contracts.

B. Annual Contract Funding:

The AAA in receipt of a grant award pursuant to their Area Plan Contract recognizes and agrees that funding during the term of the Area Plan Contract is expressly contingent upon the availability of funds to the State Unit on Aging. This includes funding appropriated by the State Legislature from Federal, State or other applicable revenue sources. The State Unit on Aging shall not be held liable for any breach of this agreement, which is based on the Area Plan Contract and Grant Award, because of the absence of available funding appropriations. Additionally, the AAA in receipt of a grant award shall not anticipate future funding from the State Unit on Aging beyond the duration of the period set forth in this agreement, which is based on the Area Plan Contract and Grant Award, and in no event shall this agreement be construed as a commitment by the State Unit on Aging to expend funds beyond the termination date set forth herein. Furthermore, the AAA in receipt of a grant award understands and agrees that this agreement shall be amended annually to reflect updated program information and funding levels.

C. Area Plan Contract Revision and Modification:

Any revision to the Area Plan Contract is with the prior approval of the State Unit on Aging. The Amendment must be requested in writing approximately 45 days prior to the date the change is anticipated to take effect and approved by the State Unit on Aging (per PM 91-10, III-5, Revision of Programmatic Amendment Process).

Revisions to the Area Plan Contract may be required based upon (1) availability of the additional funds, (2) change in sub-contracts, (3) administrative transfers, (4) allocations transfer between Title III B, C1 and C2, and (5) change in projective carry over.

The State Unit on Aging, may, at its option, establish policy to restrict transfers of funds among the predetermined allocations within the Area Plan Contract.

The due date for the completed initial **Integrated Program Summary (IPS) form** for each sub-grantee is **February 1** of each year of the three-year Area Plan Contract. The due date for **"To Be Determined"** providers listed in the current Area Plan Contract is **April 1** of each year of the three-year Area Plan Contract. The due dates for **IPS revisions** are provided in the "Financial and Program Performance Reporting" section below.

The State Unit on Aging will not accept IPS revisions and Area Plan Contract program amendments after **November 15** of each year of the three-year Area Plan Contract.

D. Financial and Program Performance Reporting:

The Administration on Aging revised reporting requirements are required for all data collected by State Agencies on Aging, Area Agencies on Aging, and all AAA service providers. Be advised that the National Aging Program Information System (NAPIS) reporting requirements are mandated for all Area Plan Contract services and all AAA service providers. AAA's are responsible for the integrity and accuracy of grantee and sub grantee fiscal and programmatic reports.

SAMS (Social Assistance Management System)

AAAs are required to:

- 1) Use SAMS for all APC NAPIS data collection and reporting.
- 2) The AAA will use SAMS to provide unduplicated client counts, monitor, and manage programs with multiple funding streams.
- 3) Adult Protective Services aggregate data only will be reported through SAMS
- 4) Per PM 2009-3, III-3, AAAs will NOT use APC funds (including APC administrative or matching funds) to fund other I & A and Care Management IT/software systems.
- 5) Should a AAA choose to require grantees to input their data directly into SAMS, the AAA will ensure that subcontract language contains the use of SAMS as a requirement for receiving funding through the APC.
- 6) Should a AAA choose not to require grantees to input their data directly into SAMS it will be the responsibility of the AAA to enter the data.

(NOTE: The system for reporting financial information will not change)

1. Each AAA in receipt of a grant award pursuant to their Area Plan Contract shall submit an Integrated Program Summary (IPS) form, which must include the program's line item budget, funding source and service projections for each sub-grantee, no later than **February 1** of each year of the three-year Area Plan Contract.
2. **IPS Revisions.** AAAs must submit all revisions to an IPS to the State Unit on Aging for review and processing in accordance with the schedule below. The State Unit on Aging will not accept an IPS revision after November 15 of each year.
 - (a) AAAs must submit any IPS revisions for the Mid-year Allocation of Area Plan Contract Funds, pursuant to the applicable Policy Memorandum issued by the State Unit on Aging.
 - (b) AAAs must submit any IPS revisions for the Final Obligation and Allocation of Funds, pursuant to the applicable Policy Memorandum issued by the State Unit on Aging no later than November 15 of each year of the three-year Area Plan Contract.
3. Financial and program reports are due quarterly by the **15th day of the month** following the end of the quarter, as specified in Policy Memorandum 99-2, III-2 issued by the State Unit on Aging. Revisions to quarterly financial and program reports must be submitted to the State Unit on Aging by the deadline for the next quarter's reports. Written requests for extensions must be submitted prior to the deadline. The State Unit on Aging will withhold advance payments until quarterly financial and program reports are received.
4. The program name, program code, service code(s), units of service, and clients served for each sub-grantee must be consistent in fiscal reports, program reports, and contractual agreements. Additionally, the AAA in receipt of a grant award pursuant to their Area Plan Contract will assure that each sub-grantee employs acceptable procedures for counting and evaluating quality of units delivered and for identifying and counting new clients as well as reviewing for accuracy in each category in all reports submitted by each sub-grantee.

E. Fiscal Reports:

For each reporting period, a **narrative** should be provided explaining any substantial deviation from anticipated and/or approved expenditures. Fiscal reports will be due as follows:

Report	Reporting Period	Due Date
1st Quarter	January 1 - March 31	April 15
2nd Quarter	April 1 - June 30	July 15
3rd Quarter	July 1 - September 30	October 15
4th Quarter	October 1 - December 31	January 15
Final Closeout	January 1 - December 31	January 29

Area Plan Contract Reporting System Reports should agree with the Final Consolidated Analysis Report. Failure to submit reports accurately and in a timely manner may result in withholding of future payments by the State Unit on Aging.

F. Program Income:

Each Area Agency on Aging in receipt of a grant award pursuant to their Area Plan Contract shall use all program income earned during the period in which it is collected to offset program costs. The purpose of using program income to offset program costs during the period in which such income is earned is to determine the net costs on which the Area Plan Contract payments shall be based.

G. Closeout Requirements

1. The AAA in receipt of a grant award pursuant to their Area Plan Contract shall provide de Area Plan Contract Program Reports and Area Plan Grant Balances, **(QPR-A and QPR-B, respectively)** in accordance with instructions issued by the State Unit on Aging (Currently Policy Memorandum **2010-2, III-1, "2009 Closeout Procedures"** dated January 5, 2010). Failure to submit closeout reports will result in suspension of current Area Plan Contract payments.
2. The AAA in receipt of a grant award pursuant to their Area Plan Contract must submit a written request for an extension prior to the deadline established by the Policy Memorandum **2010-2, III-1** reference in **Section G1** of the Supplemental Provisions above. An extension to submit closeout reports may be granted by the State Unit on Aging.
3. The AAA in receipt of a grant award pursuant to their Area Plan Contract agrees to comply with any closeout findings and recommendations to assure timely and appropriate resolution.

H. Unexpended Fund Balances:

Accrued expenditures must be liquidated within thirty (30) days after the close of the contract period. Unexpended funds up to eight percent (8%) of the current year Title III and State Match allocations are to be used in the subsequent fiscal year on a "first-in - first-out" basis. Unexpended funds in excess of eight percent (8%) may be reclaimed by the State Unit on Aging for redistribution (see most recent closeout letter). As per yearly closeout letters, all unexpended state funds with the exception of Title III state matching funds are eligible for recovery by the State Unit on Aging upon completion of the close out and payment reconciliation. Carry over of other federal funds is contingent upon the rules and regulations of each specific funding agency.

I. Record Retention:

1. All financial records, supporting documents, statistical records, and all other records pertinent to this grant award shall be retained for a period of **three years** from the acceptance of the final expenditure report.
2. Fiscal monitoring and evaluation reports, documentation of technical assistance visits, and correspondence related to visits shall be retained for a period of **three years** from the acceptance of the final expenditure report.
3. Client records shall be retained by the service provider agency for a period of **three years** from the close of the case.

J. Subcontract Requirements:

In accepting this contract, the Recipient shall include the following provisions in sub-contracts, with all subcontractors or third parties, that utilize Area Plan funding under this contract

1. A AAA providing direct services, AAA subcontractor, or third party, utilizing Area Plan funding shall comply with all federal, State, and local laws related to the Older Americans Act.
2. Funds provided under this contract shall not be utilized in a manner, which would contravene the Establishment Clause of the First Amendment of the United States Constitution. Specifically, these conditions are as follows:
 - a) In no event shall the provision of the services to be funded under this agreement be conditioned upon attendance at or participation in religious programs, services, or activities;
 - b) Any services to be provided under this agreement shall be essentially secular in nature and scope and in no event shall there be any religious services, counseling, proselytizing, instruction, or other religious influence undertaken in connection with the provision of such services; and
 - c) Funds provided under this contract shall not be used for the construction, rehabilitation, or restoration of any facility owned by a religious organization and used, now or in the future, for any religious activity or purpose.
3. **OAA § 306(a)(4)(A)(ii)(I)**; 42 U.S.C.A. § 3026(a)(4)(A)(ii)(I): *provider will specify how the provider intends to satisfy the service needs of low-income, minority individuals, **older individuals with limited English proficiency**, and older individuals residing in rural areas in the area served by the provider.*
4. **OAA § 306(a)(4)(A)(ii)(II)**; 42 U.S.C.A. § 3026(a)(4)(A)(ii)(II): *provider will to the maximum extent feasible; provide services to low-income minority individuals, **older individuals with limited English proficiency**, and older individuals residing in rural areas in accordance with their need for such services.*
5. **OAA § 306(a)(4)(A)(ii)(III)**; 42 U.S.C.A. § 3026 (a)(4)(A)(ii)(III): *provider will meet specific objectives established by the area agency on aging, for providing services to low-income minority individuals, **older individuals with limited English proficiency**, and older individuals residing in the planning and service area.*
6. Each agreement made with a nongovernmental entity shall include the assurance that all sources and expenditure of funds such agency receives or expends to provide services to older individuals will be disclosed to the State Unit on Aging or the Commissioner for the Department of Health and Senior Services upon request.
7. At the discretion of the Area Agency on Aging, Subcontract language for agencies funded through the APC providing registered services, and who have been identified by the AAA to

have SAMS licenses for client management, should also contain this language as a requirement of receiving funding.

- a. Provider agency will use SAMS for all APC data reporting, client tracking and all care management funded by and through DACS/AAA
- b. If applicable, in an ADRC, the provider agency will use SAMS for intake, screening individuals for community services, recording service delivery, client characteristics and managing the activities of the ADRC business process.

Note: If the sub grantee is not going to enter data into SAMS it is the responsibility of the AAA to enter all sub grantee data into the SAMS database.

Laws, Rules, Regulations and Policies

A. Federal Laws, Rules and Regulations:

In accepting this contract, the Recipient shall comply with the following:

1. The Older Americans Act of 1965, as amended, (42 U.S.C.A. §§ 3001 et seq., as amended) and 45 C.F.R. Part 1321, which implements the Act. Pursuant to 42 U.S.C.A. § 3026, each area agency on aging shall develop an area plan for its planning and service area. The following is a description of key components of an area plan, however, each Area Agency on Aging is responsible for reviewing and complying with the provisions in the Older Americans Act of 1965, as amended, and 45 C.F.R. Part 1321.
- a) OAA § 306(a)(6)(E)(i)-(ii); 42 U.S.C.A. §§ 3026(a)(6)(E)(i)-(ii):
the area agency on aging will establish effective and efficient procedures for coordination of (i) entities conducting programs that receive assistance under this Act within the planning and service area served by the agency; and (ii) entities conducting other Federal programs for older individuals at the local level;
 - b) OAA § 306(a)(6)(D); 42 U.S.C.A. § 3026(a)(6)(D):
the area agency on aging will establish an advisory council consisting of older individuals (including minority individuals and older individuals residing in rural areas) who are participants or who are eligible to participate in programs assisted under this Act, family caregivers of such individuals, representatives of older individuals, service providers, representatives of the business community, local elected officials, providers of veterans' health care (if appropriate), and the general public, to advise continuously the area agency on aging on all matters relating to the development of the area plan, the administration of the plan and operations conducted under the plan;
 - c) OAA § 306(a)(7)(A)-(C); see, 42 U.S.C.A. §§ 3026(a)(7)(A)-(C):
provide that the area agency on aging shall, consistent with this section, facilitate the area-wide development and implementation of a comprehensive, coordinated system for providing long-term care in home and community-based settings, in a manner responsive to the needs and preferences of older individuals and their family caregivers, by—
 - (A) collaborating, coordinating activities, and consulting with other local public and private agencies and organizations responsible for administering programs, benefits, and services related to providing long-term care;
 - (B) conducting analyses and making recommendations with respect to strategies for modifying the local system of long-term care to better—
 - (i) respond to the needs and preferences of older individuals and family caregivers;
 - (ii) facilitate the provision, by service providers, of long-term care in home and community-based settings; and

- (iii) target services to older individuals at risk for institutional placement, to permit such individuals to remain in home and community-based settings; implementing, through the agency or service providers, evidence-based programs to assist older individuals and their family caregivers in learning about and making behavioral changes intended to reduce the risk of injury, disease, and disability among older individuals; and
- (D) providing for the availability and distribution (through public education campaigns, Aging and Disability Resource Centers, the area agency on aging itself, and other appropriate means) of information relating to—
 - (i) the need to plan in advance for long-term care; and
 - (ii) the full range of available public and private long-term care (including integrated long-term care) programs, options, service providers, and resources;
- d) OAA § 306(a)(14); 42 U.S.C.A. § 3026(a)(14):
 - provide assurances that funds received under [Title III of the Older Americans Act (42 U.S.C.A. §§ 3021 et seq.)] will
 - (A) provide benefits and services to older individuals, giving priority to older individuals identified in paragraph (4)(A)(i); a (B) in compliance with the assurances specified in paragraph (13) and the limitations specified in section 212;
 - (16) provide, to the extent feasible, for the furnishing of services under this Act, consistent with self- directed care; and
- (17) include information detailing how the area agency on aging will coordinate activities, and develop long-range emergency preparedness plans, with local and State emergency response agencies, relief organizations, local and State governments, and any other institutions that have responsibility for disaster relief service delivery.
- e) OAA § 306(a)(15); 42 U.S.C.A. § 3026(a)(15):
 - provide assurances that preference in receiving services under [Title III of the Older Americans Act (42 U.S.C.A. §§ 3021 et seq.)] will not be given by the area agency on aging to particular older individuals as a result of a contract or commercial relationship that is not carried out to implement this [Title];
- f) OAA § 306(a)(13)(A)-(E); 42 U.S.C.A. §§ 3026(a)(13)(A)-(E):
 - provide assurances that the area agency on aging will (A) maintain the integrity and public purpose of services provided, and service providers, under [Title III of the Older Americans Act (42 U.S.C.A. §§ 3021 et seq.)] in all contractual and commercial relationships; (B) disclose to the State Unit on Aging -- (i) the identity of each nongovernmental entity with which such agency has a contract or commercial relationship relating to providing any service to older individuals; and
 - (ii) the nature of such contract or such relationship; (C) demonstrate that a loss or diminution in the quantity or quality of the services provided, or to be provided, under [Title III of the Older Americans Act (42 U.S.C.A. §§ 3021 et seq.)] by such agency has not resulted and will not result from such contract or such relationship; and (D) demonstrate that the quantity or quality of the services to be provided under [Title III of the Older Americans Act (42 U.S.C.A. §§ 3021 et seq.)] by such agency will be enhanced as a result of such contract or such relationship; and (E) on the request of the State, for the purpose of monitoring compliance with this Act (including conducting an audit), disclose all sources and expenditures of funds such agency receives or expends to provide services to older individuals;

- g) OAA § 306(a)(4)(C); 42 U.S.C.A. § 3026(a)(4)(C):
contain an assurance that the area agency on aging will ensure that each activity undertaken by the agency, including planning, advocacy, and systems development, will include a focus on the needs of low-income minority older individuals and older individuals residing in rural areas;
- h) OAA § 306(a)(10); 42 U.S.C.A. § 3026(a)(10):
provide a grievance procedure for older individuals who are dissatisfied with or denied services funded under [Title III of the Older Americans Act (42 U.S.C.A. §§ 3021 et seq.)];
- i) OAA § 306(a)(2)(A)-(C); 42 U.S.C.A. §§ 3026(a)(2)(A)-(C):
provide assurances that an adequate proportion, as required under section 3027(a)(2) of [Title III of the Older Americans Act (42 U.S.C.A. §§ 3021 et seq.)], of the amount allotted for [Title III B funds (42 U.S.C.A. § 3030d)] to the planning and service area will be expended for the delivery of each of the following categories of services -- (A) services associated with access to services (transportation, outreach, information and assistance, **(which may include information and assistance to consumers on availability of services under part B and how to receive benefits under and participate in publicly supported programs for which the consumer may be eligible)** and case management services); (B) in-home services, including supportive services for families of older individuals who are victims of Alzheimer's disease and related disorders with neurological and organic brain dysfunction; and (C) legal assistance;
- OAA § 307(a)(2); 42 U.S.C.A. § 3027(a)(2):
The plan shall provide that the State agency will – (A) evaluate, using uniform procedures described in [OAA § 202(a)(26) (42 U.S.C.A. § 3012(a)(26)), as amended in 2000 (formerly, OAA § 202(a)(29) (42 U.S.C.A. § 3012(a)(29))], the need for supportive services (including legal assistance pursuant [OAA § 307(a)(11); (42 U.S.C.A. § 3027(a)(11))], information and assistance, and transportation services), nutrition services, and multipurpose senior centers within the State.
 - OAA § 307(a)(11); 42 U.S.C.A. §§ 3027(a)(11)(A)-(E):
The plan shall provide that with respect to legal assistance –
(A) the plan contains assurances that area agencies on aging will (i) enter into contracts with providers of legal assistance which can demonstrate the experience or capacity to deliver legal assistance; (ii) include in any such contract provisions to assure that any recipient of funds under division (i) will be subject to specific restrictions and regulations promulgated under the Legal Services Corporation Act (other than restrictions and regulations governing eligibility for legal assistance under such Act and governing membership of local governing boards) as determined appropriate by the Assistant Secretary; and (iii) attempt to involve the private bar in legal assistance activities authorized under this [Title], including groups within the private bar furnishing services to older individuals on a pro bono and reduced fee basis;

(B) the plan contains assurances that no legal assistance will be furnished unless the grantee administers a program designed to provide legal assistance to older individuals with social or economic need and has agreed, if the grantee is not a Legal Services Corporation project grantee, to coordinate its services with existing Legal Services Corporation projects in the planning and service area in order to concentrate the use of funds provided under this [Title] on individuals with the greatest such need; and the area agency on aging makes a finding, after assessment, pursuant to standards for service promulgated by the Assistant Secretary, that any grantee selected is the entity best able to provide the particular services;

(C) the State agency will provide for the coordination of the furnishing of legal assistance to older individuals within the State, and provide advice and technical assistance in the provision of legal assistance to older individuals within the State and support the furnishing of training and technical assistance for legal assistance for older individuals;

(D) the plan contains assurances, to the extent practicable, that legal assistance furnished under the plan will be in addition to any legal assistance for older individuals being furnished with funds from sources other than this Act and that reasonable efforts will be made to maintain existing levels of legal assistance for older individuals; and

(E) the plan contains assurances that area agencies on aging will give priority to legal assistance related to income, health care, long-term care, nutrition, housing, utilities, protective services, defense of guardianship, abuse, neglect, and age discrimination.

j) OAA §306(a)(4)(A)(i); 42 U.S.C.A. § 3026(a)(4)(A)(i)(I): provide assurances that the area agency on aging will-

(aa) set specific objectives, consistent with state policy, for providing services to older individuals with greatest economic need, older individuals with greatest social need, and older individuals at risk for institutional placement;

(bb) include specific objectives for providing services to low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas; and

(II) include proposed methods to achieve the objectives described in items (aa) and (bb) of subclause (I)

k) OAA 306(a)(4)(B); 42 U.S.C.A. §§ 3026(a)(4)(B)(i)-(ii):

provide assurances that the area agency on aging will use outreach efforts that will -- (i) identify individuals eligible for assistance under this Act, with special emphasis on -- (I) older individuals residing in rural areas; (II) older individuals with greatest economic need (with particular attention to low-income minority individuals and older individuals residing in rural areas); (III) older individuals with greatest social need (with particular attention to low-income minority individuals and older individuals residing in rural areas); (IV) older individuals with severe disabilities; (V) older individuals with limited English proficiency; and (VI) older individuals with Alzheimer's disease and related disorders with neurological and organic brain dysfunction (and the caretakers of such individuals); (VII) older individuals at risk for institutional placement; and (ii) inform the older individuals referred to in subclauses (I) through (VI) of clause (i), and the caretakers of such individuals, of the availability of such assistance;

l) OAA § 306(a)(6)(C); 42 U.S.C.A. §§ 3026(a)(6)(C)(i)-(ii):the area agency on aging will - -

(i) where possible, enter into arrangements with organizations providing day care services for children, assistance to older individuals caring for relatives who are children, and respite for families, so as to provide opportunities for older individuals to aid or assist on a voluntary basis in the delivery of such services to children, adults, and families;

(ii) if possible regarding the provision of services under [Title III of the Older Americans Act (42 U.S.C.A. §§ 3021 et seq.)], enter into arrangement and coordinate with organizations that have a proven record of providing services to older individuals that -- (I) were officially designated as community action agencies or community action programs under Section 210 of the Economic Opportunity Act of 1964 (42 U.S.C.A. 2790) for fiscal year 1981, and did not lose the designation as a result of failure to comply with such Act; or (II) came into existence during fiscal year 1982 as direct successors in interest to such community action agencies or community action programs; and that meet the requirements under section 9910 of the Community Services Block Grant Act (42 U.S.C.A. § 9910);.

(iii) make use of trained volunteers in providing direct services delivered to older individuals and individuals with disabilities needing such services and, if possible, work in coordination with organizations that have experience in providing training, placement, and stipends for volunteers or participants (such as organizations carrying out Federal service programs administered by the Corporation for National and Community Service), in community service settings;

m) OAA § 306(a)(6)(F); 42 U.S.C.A. § 3026(a)(6)(F):

in coordination with the State agency and with the State agency responsible for mental health services, increase public awareness of mental health disorders, remove barriers to diagnosis and treatment, and coordinate mental health services (including mental health screenings) provided with funds expended by the area agency on aging with mental health services provided by community health centers and by other public agencies and nonprofit private organizations;

n) OAA § 306(a)(11)(A)-(C); 42 U.S.C.A. §§ 3026(a)(11)(A)-(C):

provide information and assurances concerning services to older individuals who are Native Americans, including -- (A) information concerning whether there is a significant populations of older Native Americans in the planning and services area and if so, an assurance that the area agency on aging will pursue activities, including outreach, to increase access of those older Native Americans to programs and benefits provided under [Title III of the Older Americans Act (42 U.S.C.A. §§ 3021 et seq.)]; (B) an assurance that the area agency on aging will, to the maximum extent practicable, coordinate the services the agency provides under [Title III of the Older Americans Act (42 U.S.C.A. §§ 3021 et seq.)] with services provided under [Title VI of the Older Americans Act (42 U.S.C.A. §§ 3057- 3057a et seq.)]; and (C) an assurance that the area agency on aging will make services under the area plan available, to the same extent as such services are available to older individuals within the planning and service area, to older Native Americans;

o) OAA § 306(a)(8)(A)-(C); 42 U.S.C.A. §§ 3026(a)(8)(A)-(C):

provide that case management services provided under [Title III of the Older Americans Act (42 U.S.C.A. §§ 3021 et seq.)] through the area agency on aging will -- (A) not duplicate case management services provided through other Federal and State programs; (B) be coordinated with services described in subparagraph (A); and (C) be provided by a public agency or a nonprofit agency that -- (i) gives each older individual seeking services under [Title III of the Older Americans Act (42 U.S.C.A. §§ 3021 et seq.)] a list of agencies that provide similar

services within the jurisdiction of the area agency on aging; (ii) gives each individual described in clause (i) a statement specifying that the individual has a right to make an independent choice of service providers and documents receipt by such individual of such statement; (iii) has case managers acting as agents for the individuals receiving the services and not as promoters for the agency providing such services; or (iv) is located in a rural area and obtains waiver of the requirement described in clauses (i) through (iii);

p) OAA § 306(c); 42 U.S.C.A. §§ 3026(c)(1)-(2):

Transportation services; funds. (1) . . . an area agency on aging . . . may enter into agreement with agencies administering programs under the Rehabilitation Act of 1973, and titles XIX and XX of the Social Security Act [42 U.S.C.A. §§ 1396 et seq. and 1397 et seq.] for the purpose of developing and implementing plans for meeting the common need for transportation services of individuals receiving benefits under such Acts . . . (2) In accordance with [such] an agreement, funds appropriated under the Older Americans Act may be used to purchase transportation services for older individuals and may be pooled with funds made available for the provision of transportation services under the Rehabilitation Act of 1973, and titles XIX and XX of the Social Security Act [42 U.S.C.A. 1396 et seq. and 1397 et seq.].

2. 45 C.F.R. Part 74 stipulates the uniform fiscal requirements for Department of Human Services grants.
3. 45 C.F.R. § 1321.25: The area agency on aging shall not delegate to another agency the authority to award or administer funds - Older Americans Act funds – under [45 C.F.R. Part 1321].
4. 45 C.F.R. § 1321.51: The area agency has implemented such regulations, standards and procedures as are necessary to meet the requirements on safeguarding confidential information under relevant program regulations.
5. 45 C.F.R. § 1321.53(a): The area agency on aging shall be the leader relative to all aging issues on behalf of older persons in the planning and service area. This means that the area agency shall proactively carry out, under the leadership and direction of the State Agency [State Unit on Aging], a wide range of functions related to advocacy, planning, coordination, inter-agency linkages, information sharing, brokering, monitoring and evaluation designed to lead to the development or enhancement of comprehensive and coordinated community based care systems in, or serving each community in the planning and service area.
6. 45 C.F.R. § 1321.65: Each area agency on aging shall assure that providers of services shall (a) provide the area agency, in a timely manner, with statistical and other information, which the area agency requires in order to meet its planning, coordination, evaluation and reporting requirements established by the State under § 1321.13.
7. Section 504 of the Rehabilitation Act of 1973, as amended, (29 U.S.C.A. § 794) and 45 C.F.R. Part 84: Generally, no qualified handicapped person shall, on the basis of handicap, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives Federal financial assistance. (45 C.F.R. § 84.4(a))

8. The Hatch Act, as amended, (5 U.S.C.A. §§ 1501-1508): Restricts the political activity of executive branch state and local employees who are principally employed in connection with programs financed in whole or in part by loans or grants made by the United States or a federal agency. (http://www.osc.gov/ha_state.htm)
 9. The area agency on aging must develop and implement a system to ensure that benefits and services available under the Area Plan are provided in a non-discriminatory manner in accordance with The Civil Rights Act of 1964, as amended.
- B. State Laws, Rules, and Regulations:
In accepting this contract, the Recipient shall comply with the following:
1. N.J.S.A. § 40:23-6.44: the State Unit on Aging has the authority to promulgate rules and policies for, at a minimum, the proper control and management of activities of the county offices on aging, for the certification of person to hold the position of executive director and for the administration of grant fund available for the purpose of this act.
 2. N.J.S.A. § 40:23-6.41: The board of chosen freeholders shall appoint an executive director, who shall be a person qualified by training and experience to direct the work of such office, to administer the work of the county office on aging. The Executive Director should be a full-time qualified professional.
 3. N.J.S.A. §§ 40A:9-22 et seq.: Each AAA shall have written policies and procedures addressing ethics (i.e., conflicts of interest), in accordance with N.J.S.A. § 40A:9-22 et seq. The purpose of such policies and procedures is to prevent the personal interests of staff members, officers or Governing Board members from: a) interfering with the performance of their responsibilities to the provider agency and its clients; or b) resulting in personal, financial professional and/or political gain on the part of such persons at the expense of the provider agency's and/or clients' interest.
 4. N.J.S.A. §§ 45:17A et seq.: The Area Agency on Aging shall obtain documentation confirming that each nonprofit organization (see definition of charitable organization at N.J.S.A. § 45:17A-20) subgrantee (subcontractor/third-party) is registered with the Attorney General in accordance with the Charities Registration and Investigation Act (N.J.S.A. §§ 45:17A et seq.) prior to that subgrantee receiving Older Americans Act funds.
- C. State Unit on Aging's (Division of Aging and Community Services') Policies
The Area Agency on Aging in receipt of a grant award pursuant to their Area Plan Contract, in accepting this grant award, agrees to comply with any and all policies and procedures promulgated by the State Unit on Aging (New Jersey Department of Health and Senior Services, Division of Aging and Community Services). All activities of an Area Agency on Aging, whether funded by public or private funds, must conform with applicable federal and State regulations, rules, and policies.

Local Private: (Maintenance of Effort) Provide figures that are based on the best available historical data and any anticipated private matching funds for new grantees.