



### REPAIRS THAT DO NOT QUALIFY

The following are repairs or replacements that are not approved within the programs guidelines:

Appliances, stoves, refrigerators, ovens, washers, dryers, cabinets, countertops, carpeting, ceiling fans, flooring, interior and exterior painting, molding, trim, siding, brick, stucco, landscaping, sidewalks, and driveways. This is not an all inclusive list.

### HUD LEAD SAFE HOUSING RULES

Federally funded rehabilitation assistance requires pre-1978 property units to be evaluated by a risk assessment and all lead hazards must be addressed by interim controls using lead safe work practices.



### APPLICATION PROCESS

Please contact the Monmouth County Office of Community Development to request an application. Please refer to the program income eligibility and documentation requirements listed on reverse side of this pamphlet.

To request an application please call or e'mail the Home Repair Program Coordinator at:

**Phone:**

732-431-7460

**Email:** [homerepair@co.monmouth.nj.us](mailto:homerepair@co.monmouth.nj.us)

The application packet that you will receive includes a list of required documents you must include with your application to the Home Repair Program.

Incomplete applications or insufficient information could delay or affect the approval process.



Sponsored by the

### Monmouth County Board of County Commissioners

Thomas A. Arnone, Director  
Ross F. Licitra, Deputy Director  
Susan M. Kiley  
Dominick "Nick" DiRocco  
Erik Anderson

# Monmouth County HOME REPAIR PROGRAM

## Is your home in need of repair?



### Program Administrator

Monmouth County Division of Planning  
Office of Community Development  
Hall of Records Annex, 2nd Floor  
One East Main Street  
Freehold, NJ 07728

**Phone:** 732-431-7460

**Fax:** 732-308-2995

**Email:** [homerepair@co.monmouth.nj.us](mailto:homerepair@co.monmouth.nj.us)

## PROGRAM INCOME LIMITS

Assistance is provided to applicants who meet the Department of Housing and Urban Development (HUD) mandated low and moderate-income standards. Determination of eligibility is based on the total gross annual household income based on household size in accordance with HUD's income standards.

The combined income of all adult household members is used to determine program eligibility. Income qualification is required, even if the applicant is certified as disabled or elderly.

### EFFECTIVE DATE APRIL 1, 2024.

HOUSEHOLD SIZE	INCOME LIMIT
1	\$68,500.00
2	\$78,250.00
3	\$88,050.00
4	\$97,800.00
5	\$105,650.00
6	\$113,450.00
7	\$121,300.00
8	\$129,100.00

### The following documentation is required to verify eligibility requirements:

- Copy of the property deed
- Current tax statement
- Current mortgage statement
- Homeowner's declaration page
- Two-years federal income tax returns for all individuals 18 years of age and older

## PERMITTED REPAIRS

Assistance through this program is provided to address specific repairs and/or replacements involving faulty defective, non-code compliant, or imminently hazardous home situation or to prevent further deterioration from occurring that would later require more extensive repairs. The types of repairs are as follows:

### 1) Major Repairs

Major repairs are intended to remedy an emergency housing condition which could pose a risk to the health and/or safety of the occupants. Examples include electrical, running water, heating and cooling systems, severe roof leaks and damage (complete re-roof), and structural repairs.

### 2) Minor Repairs

Minor repairs are intended to prevent further deterioration of the structure or systems which, if not corrected, could eventually lead to more extensive and/or major repair work. Examples include roof patch, porch or entrance repairs, window and door replacement, and small framing repairs.

### 3) Barrier Free Accommodations

Barrier free accommodations include any combination of modifications that will allow for persons with disabilities to function more independently. Some examples are wheelchair ramps, stair lifts, kitchen and bath modifications.

## PROGRAM ELIGIBILITY

The Home Repair Program is open to all income eligible clients in Monmouth County excluding those residing in Asbury Park, Long Branch, or Middletown. Applicants may only receive assistance once within a five-year period. Applicants must have owned and occupied the primary residence for at least one year prior to submitting an application. The home must not be "for sale" or in foreclosure to qualify.



## PROGRAM PARTICIPATION

The project coordinator will assist each applicant in guiding them through the program acceptance, and detail their responsibilities to achieve approval. A housing inspector will be assigned to perform an initial inspection of the home to determine what repairs can be considered for the scope of work. A project manager will approve the scope of work, review the contractor's quotes, make the final decision to award the project, as well as manage the project directly with the contractors.