

Minutes of a Regular Meeting of the  
MONMOUTH COUNTY  
AREAWIDE WATER QUALITY MANAGEMENT PLAN  
AMENDMENT REVIEW COMMITTEE

Wednesday, February 2, 2022, 11:00 AM  
Planning Board Conference Room & Webex

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**1 CALL TO ORDER:**

Attorney Aikins called the meeting to order at 11:06 A.M.

**2 COMPLIANCE STATEMENT: Open Public Meetings Act**

Attorney Aikins offered a statement that the meeting was being held in compliance with P.L. 1975, c.231, the Open Public Meetings Act. He further noted that supplemental notice of remote participation in the meeting via Webex internet conference and telephonic conference was given in accordance with the guidelines established by the New Jersey Department of Community Affairs.

**3 ROLL CALL – ATTENDANCE:**

- Members Present: Barris, DiLorenzo, Schatzle
- Members Absent: Casagrande, Ettore,
- Alternates Present: Bragg, Davidson, Schmetterer
- Staff Present: Mallm, Smith
- Counsel: Aikins

**4 COMMITTEE REORGANIZATION**

Attorney Aikins read into record Monmouth County Planning Board Resolution 2022-05 for Amendment Review Committee membership for calendar year 2022. Attorney Aikins administered the oath of office to those in attendance.

**Election of Officers**

Attorney Aikins called for nominations for Chairman for the calendar year 2022. Mr. Schatzle nominated Ms. DiLorenzo as Chairman. The motion was seconded by Ms. Davidson. Mr. Schatzle made a motion to close nominations and Mr. Barris seconded the motion. Ms. DiLorenzo was unanimously approved as Chair. Ms. DiLorenzo nominated Mr. Schatzle as Vice Chair and Ms. Davidson seconded the motion. Mr. Schatzle was unanimously approved as Vice Chair.

**Adoption of 2022 Meeting Schedule**

Mr. Schatzle moved to adopt the proposed 2022 ARC meeting schedule as listed and Mr. Barris seconded the motion. The schedule was unanimously approved by voice vote.

## **5 STAFF ACTIVITY REPORT**

Ms. Mallm outlined the following ongoing amendments and revisions:

1. Hyde Park, Marlboro – This application was previously deemed incomplete, however last week staff received the outstanding documents and will begin the staff review.
2. Greenwich Park, Marlboro - This application was also previously deemed incomplete, however last week staff received the outstanding documents and will begin the staff review.
3. Views at Monmouth Manor, Howell - The Board of County Commissioners adopted a resolution approving the amendment at the January 27, 2022 meeting.
4. Burnt Tavern Road, Millstone – Staff received the County application on December 27, 2021 and received the NJDEP application on January 13, 2022. Staff is waiting to receive one outstanding document.
5. Novad Court, Millstone – Staff received the application last week and will begin the review for completeness.
6. Woodward Estates, Manalapan – After previously deeming the application incomplete, we recently received a resubmitted application. Upon review, staff found the application lacked a resolution from the Western Monmouth Utility Authority. Staff is waiting for a response from the applicant. If they confirm they do not have it, it will officially be deemed incomplete.
7. Beacon Hill-Haven Way, Marlboro – No updates on this revision
8. Oak Rise Drive, Howell- No updates on this revision.

Ms. Mallm then reviewed the completed amendments, as well as the inquiries for amendments. Ms. DiLorenzo asked if an application is how long before we officially deem it incomplete Attorney Aikins said he wasn't sure if they had a regulation per say on that.

## **6 MEETING MINUTES:**

The committee reviewed the November 3, 2021 minutes. Mr. Schatzle made a motion to adopt the minutes and Mr. Barris seconded the motion. The minutes were approved by voice vote. Ms. DiLorenzo abstained.

## **7 OLD BUSINESS**

None

**8 NEW BUSINESS**

None

Ms. Mallm stated that our next meeting will be March 2, 2022.

**9 COMMENTS FROM THE PUBLIC**

None

**10 ADJOURNMENT:**

A motion was made by Mr. Schatzle and seconded by Ms. Davidson to adjourn at 11:16 a.m.