



Elements of the Program

EDUCATION – School Administrators (Superintendents & Principals), Teachers, Custodians and Students must know:

1. What materials should be recycled?
2. Where the recycled materials should be placed for collection.

COLLECTION – Custodian and/or cleaning service personnel should know what containers are used for the collection of recyclable materials. Recyclable materials must be kept separate from trash.

1. Does your school provide proper identified containers for collection of trash and recyclable materials in offices, classrooms, and lunchrooms?
2. Does your school have the proper disposal containers outside the building for placement of collected recyclable materials?

COOPERATION – Everyone plays an important part in the success your school's recycling program.

1. Administrators must support the program.
2. Teachers need to support the program and set a good example.
3. Students need to take an active part in the program.
4. Custodians need to close the loop for the program.

COMMUNICATION – Lack of communication is the number one reason why school recycling programs do not succeed.

1. Who coordinates your recycling program?
2. Who replaces a missing recycling container?
3. Who follows through if there is a problem?