



MONMOUTH COUNTY FIRE ACADEMY

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To: All
Re: MCFA Classroom & Drillground Policy
Date: 6/22/2020

The following is Monmouth County Fire Academy policy for the resumption of training. All students and departments shall strictly adhere to this policy.

Face-Covering Mandate – applies to drillground / classroom / ALL activities

- **Face covering / surgical mask shall be worn whenever Students are within six feet of another person regardless of the activity.**
 - **This includes: check-ins and check-outs, instructor-led direction and critique, rehab breaks, breaking down of equipment, picking up and packing hose, and any active training where SCBA is not utilized.**
- **Congregating in any manner shall require that face covering / surgical mask be worn at all times.**
- **Face covering / surgical masks may be taken off during Rehab provided the student is six feet away from all others.**
- **Face covering / surgical masks must fit properly (not too loose, must cover mouth and nose completely)**
 - **Bandanas for face covering (the villain look) are not acceptable and will not be permitted.**
- **THE RULE: Less than 6' distance = Face covering / surgical mask shall be worn. NO EXCEPTIONS / ZERO TOLERANCE**

Entering the Academy for Classroom sessions

- Until further notice all classroom sessions will be held in the Auditorium.
- All students will stage for temperature checks outside the front (west side) Marshal door no later than 15 minutes before start time of class.
 - All students shall distance at least 6' apart during this staging time.
- Students shall not enter the building for any reason until temperatures have been checked and documented.
- Temperature checks will be administered prior to, and at the end of each training session.
 - Students who test at 100.4° will be re-tested 5 minutes later before being sent home.
 - Any student who tests at 100.4° twice will be sent home and will not be permitted to resume training without a doctor's note.
 - The Academy will document all temperature checks.
- Students shall adhere to and comply with all "No Entry" or specific class signage posted.
- Smoking is strictly prohibited in all areas of the Fire Academy grounds
- No unauthorized personnel shall be permitted on the Fire Academy grounds at any time during training unless prior authorization by the Fire Marshal or Director has been granted.
- Students shall keep the proper 6' distance and not congregate at any time during checks.
- Social distancing shall be maintained during all breaks and staging.

- Protective Face covering / surgical mask must be worn at all times when inside the building unless otherwise instructed by Academy staff.
- No student shall enter the Instructor Office.
- Bathrooms will be limited to 3 students at time.
 - A mechanism of control will be in place to ensure compliance with the bathroom directive.

Drillground

- Departments using the Drillground or other assigned Hands-on training will muster in the parking lot on the Bravo side of the new burn building and await temperature checks before beginning training activities.
 - Departments shall ensure social distancing protocol is maintained at all times prior to start of class.
 - Students not engaged in active training shall maintain proper social distancing and stage themselves accordingly.
 - Departments shall assign and identify prior to training an Infection Control Safety Officer who will ensure all Academy Infection Control Policies are strictly adhered to. The Face Covering Policy, stated above, must be strictly enforced.
 - Departments and/or students who do not adhere to Academy policy will be dismissed from the Academy grounds
- Students shall have with them the following items for each class attended:
 - Gallon of water – for personal hydration
 - NO energy / monster drinks are permitted
 - Small hand sanitizer
 - Face covering / surgical mask
 - Disposable gloves
 - Towel
 - Extra clothing
 - Eye protection – safety glasses / goggles / sunglasses / normal glasses
- The Academy will not provide water jugs or cups but will allow refilling of jugs
- Students shall not be permitted to use the locker room.
- Gear will be stored outside in a designated place or if weather does not permit, in a designated place or under the outside classroom
- No unauthorized personnel shall be permitted on the Fire Academy grounds at any time during training unless prior authorization by the Fire Marshal or Director has been granted.
- Students shall not enter the building except to use the bathroom.
 - Bathrooms will be limited to 3 students at time.
 - A mechanism of control will be in place to ensure compliance with the bathroom directive.
- Students shall utilize sanitizer after using PPE and equipment.
- Gloves shall be worn during all aspects of training which involve contact with training equipment.
- Eye protection shall be worn during all aspects of training/ testing outside of the classroom unless actively using SCBA.
- Turnout gear shall be worn during all aspects of drillground training unless directed otherwise by an instructor.
- All assigned Academy equipment will be wiped down at the end of each training session. Spray disinfectant will be provided.
- All SCBA cylinders will be wiped down by the student and placed in the designated filling area prior to filling. Spray disinfectant will be provided.

Rehab

- Students shall hydrate the day before and during the course of the training.
- There shall be no congregating of students during rehab unless face coverings are in place. Social distancing must be maintained if face covering is not in place.

Injuries / EMS issues

- Students who need medical attention must notify an Instructor immediately
- Any student seeking medical attention must wear face covering / surgical mask, safety glasses, and gloves.

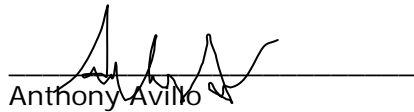
Post Training

- Temperature checks will be administered at the end of each training session.
 - Students who test at 100.4° will be re-tested 5 minutes later before being sent home.
 - Any student who tests at 100.4° twice will not be permitted to resume training without a doctor's note.
 - The Academy will document all temperature checks.
- After all training, once arriving home, Students should wash and decontaminate all clothing worn throughout the day before showering.

Continuing Health Monitoring

- Students must self-monitor when not at the Academy, recognizing signs of COVID-19 as soon as possible. Students shall monitor and regularly check for:
 - Fever / Cough / Shortness of Breath / Sore Throat / Malaise / Diarrhea
 - Chills / Shivering / Muscle pain / Loss of taste / Loss of Smell
- Students who are symptomatic and/ or has tested positive for COVID-19 shall notify the Academy and isolate themselves for 14 calendar days.

Thanks you for your cooperation,



Anthony Avillo
Deputy Fire Marshal / Academy Director
Monmouth County Fire Academy