

MINUTES OF THE MONDAY EVENING, MARCH 20, 2017 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Fred J. Rummel at 7:03 PM.

The following were Present on roll call:

Chairman Fred J. Rummel
Vice Chairman Kevin Mandeville
Commissioners:
Michael G. Harmon
Violeta Peters
Thomas E. Hennessy, Jr.
David W. Horsnall
Mark E. Zelina
Patricia M. Butch
Thomas W. Adcock
Lillian G. Burry, Freeholder Director/MCPS Liaison

The following were Absent on roll call:

None.

Also Present:

Andrew J. Spears, Assistant Director
Michael P. Supko, Jr., Special County Counsel
Karen Livingstone, Public Information/Volunteers
Gail L. Hunton, Chief of Acquisition & Design
Michael E. Janoski, Co. Park Supt./Golf Operations
Andrew R. Coeyman, Supv./Land Preservation Office
Paul Gleitz, Principal Planner Parks
Vince Lepore, Long Branch, NJ

Chairman Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 21, 2016, as required by law.”

Chairman Rummel led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Adcock, the **MINUTES** of the **RESCHEDULED MEETING** of the Monmouth County Board of Recreation Commissioners held on **WEDNESDAY EVENING, MARCH 8, 2017**, were upon being put to a vote, approved as recorded by Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Hennessy, Butch and Adcock. Commissioners Peters, Horsnall and Zelina abstained as not being present at the meeting.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Zelina, the **2016 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Peters, the **2017 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Assistant Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:06 PM. Upon being put to a vote, the motion was unanimously carried.

Chairman Rummel recognized Mr. Vincent Lepore, of Long Branch, NJ.

Mr. Lepore asked about Item #11 on the Agenda.

Andrew J. Spears, Assistant Director, noted that this item referred to the regular update that is provided to the Commissioners on the status of active construction projects.

Mr. Lepore also asked about Agenda Item #7.

Mr. Spears explained that park system staff is recommending that the Commissioners enter into a contract with a Consultant to assist in the administration of the Municipal Open Space Grant Program.

Mr. Lepore said he testified in Trenton, NJ, regarding Assembly Bill No. A4092 - Protections Under the Public Trust Doctrine. Item was added to require municipalities to include access to tidal waters in their Open Space Plans.

There being no one else present who wished to be heard, it was moved by Commissioner Horsnall, seconded by Commissioner Adcock, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:09 PM.

SECRETARY-DIRECTOR'S REPORT:

In James J. Truncer's absence, Andrew J. Spears, Assistant Director, reviewed with the Board the following **REPORTS**:

1. BUDGET REPORTS

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. REVENUE REPORT—MONTH OF FEBRUARY

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **REVENUE REPORT** for the **MONTH OF FEBRUARY** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. ATTENDANCE REPORT—MONTH OF FEBRUARY

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **ATTENDANCE REPORT** for the **MONTH OF FEBRUARY** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—FEBRUARY 2017 (Dated: 3/13/2017)

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR FEBRUARY 2017 (Dated: 03/13/2017)** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. MCPS TRAINING REQUESTS AS OF MARCH 13, 2017

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **MCPS TRAINING REQUESTS AS OF MARCH 13, 2017** was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. MCPS WEBSITE TRAFFIC REPORT—MONTH OF FEBRUARY

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF FEBRUARY** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

PRESENTATION:

Andrew J. Spears, Assistant Director, introduced to the Board Paul Gleitz, Principal Planner Parks, who made a PowerPoint presentation to the Board on the “Open Space Plan—Update.”

Paul reviewed with the Board the process of updating the Park System’s Open Space plan. He explained that he is in the process of meeting with representatives from various Monmouth County municipalities. He has invited every town to take advantage of the meetings. He noted that he usually meets with the respective town’s environmental or recreation commission but also communicates with each town’s administration.

Commissioner Harmon commented on the point that Paul made regarding affordable housing plans which may at times conflict with open space objectives. Mr. Harmon said that he did not think it was necessarily a problem if the Park System needed to compete for acquisition of available land even if it is a parcel identified as a potential affordable housing site.

Commissioner Butch noted that, in Millstone, their discussions of land use consider both open space and affordable housing objectives.

Commissioner Harmon commented on Mr. Gleitz’s reference in his presentation to “underserved” communities. He said that in some of the County’s smaller communities, discussion of open space should also include a discussion of recreation programs and services.

Mr. Gleitz explained that the open space plan is one of three critical plans that the Park System develops – the others being the Recreation Services Plan and the Park Maintenance and Development Plan.

Mr. Gleitz went on to explain recent meetings he has had with representatives from Keyport and Red Bank.

Commissioner Harmon stressed that if the Park System has a footprint in one of these small communities, it provides an important foundation for recreation programs to reach those residents. He said that it would be nice to have, in some circumstances, a smaller park in some of these towns. He said that you can do a lot of programs with 2 – 5 acres of parkland.

Mr. Gleitz noted that the Open Space Grant program has provided a great deal of assistance to towns as they meet their open space and recreation goals. He said that towns are in a much better position than County Park staff to know their local needs. He cited examples in Union Beach, Asbury Park, and Neptune where the grant program was used to build their local parks.

Freeholder Burry added that towns have different needs and wants. She noted that in some towns recreation takes different forms. She cited the example of Shrewsbury where they have the Eastern Branch of the Monmouth County Library, which provides programs. She also noted the large number of historic sites in the town.

Commissioner Harmon suggested that the grant program may need to be tweaked. In towns where officials are trying to preserve waterfront properties and can't get enough funding, they may benefit from a larger grant. He suggested that fewer grants, for a larger amount, may be more attractive in some circumstances.

Commissioner Butch suggested that towns have the option to phase a project if they can't get enough funding in one year.

Freeholder Burry reminded Mr. Gleitz that the County recently completed their master plan, and it may serve as a helpful resource in the completion of the Open Space Plan. She also asked if the ultimate acquisition goal was 19,000 acres.

Andy Coeyman noted that the current goal is 19,099 acres, representing 7% of the county's developable land, and to date the Park System has preserved 17,016.311 acres.

Freeholder Burry commented that the Farmland Preservation Program recently surpassed the 15,000 acre milestone.

Chairman Rummel thanked Paul Gleitz for his fine presentation.

ITEMS FOR BOARD REVIEW:

Andrew J. Spears, Assistant Director, reviewed with the Board the following items:

1. Board Action Item #1 – Recommending acceptance of the written proposal of Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, as received on March 2, 2017, proposal dated February 28, 2017, for Providing Professional Surveying Services of Block 33, Lot 1.07, Upper Freehold Township, NJ, ±3.0 Acres, Improved Property, Owner: Estate of Storoni, Project: Additions to Crosswicks Creek Park (Ref. #16-77 & PS #14-17), in an Amount Not To Exceed \$3,465.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
2. Board Action Item #2 – Recommending acceptance of the written proposal of French & Parrello Associates, PA, Wall, NJ, as received on March 2, 2017, proposal dated March 2, 2017, for Providing Preliminary Assessment/Site Investigation (PASI) of Block 33, Lot 1.07, Upper Freehold Township, NJ, ±3.0 Acres, Owner: Estate of Storoni, Improved Property, Project: Additions To Crosswicks Creek Park (Ref. #16-76 & PS #13-17), in an Amount Not To Exceed \$3,475.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
3. Board Action Item #3 – Recommending acceptance of the written proposal of Ronald A. Curini Appraisal Co., Inc., Hamilton, NJ, as received on March 8, 2017, proposal dated March 6, 2017, for Providing Professional Appraisal Services of Block 144, Lots 14Q, 15Q, 20Q, 35Q, 111Q, 112Q, 142Q, 145Q – 147Q, 163Q – 165Q, 165.01Q, 177Q, 178Q and Block 143, Lots 6Q & 6.01Q, Township of Howell, NJ, Vacant Property, Owner: Hess Brothers and Riverdale Quarry Company, ±193.70 Acres, Project: Additions to Manasquan River Greenway, Interest: Fee Simple (Ref. #17-28 & PS #15-17), in an Amount Not To Exceed \$2,995.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

4. Board Action Item #4 – Recommending acceptance of the written proposal of Sockler Realty Services Group, Inc., Hightstown, NJ, as received on March 8, 2017, proposal dated March 6, 2017, for Providing Professional Appraisal Services of Block 144, Lots 14Q, 15Q, 20Q, 35Q, 111Q, 112Q, 142Q, 145Q – 147Q, 163Q – 165Q, 165.01Q, 177Q, 178Q and Block 143, Lots 6Q & 6.01Q, Township of Howell, NJ, Vacant Property, Owner: Hess Brothers and Riverdale Quarry Company, ±193.70 Acres, Project: Additions to Manasquan River Greenway, Interest: Fee Simple (Ref. #17-28 & PS #15-17), in an Amount Not To Exceed \$4,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
5. Board Action Item #5 – Recommending acceptance of the written proposal of Tom Rodriguez Associates, Stockton, NJ, as received on March 8, 2017, proposal dated March 6, 2017, for Providing Professional Appraisal Services for Block 24, Lot 15, Upper Freehold Township, NJ, ±2.79 Acres, Owner: Stummer, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #17-17 & PS #16-17), in an Amount Not To Exceed \$1,490.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
6. Board Action Item #6 – Recommending acceptance of the written proposal of Comprehensive Appraisal Corp., Freehold, NJ, as received on March 8, 2017, proposal dated March 2, 2017, for Providing Professional Appraisal Services for Block 24, Lot 15, Upper Freehold Township, NJ, ±2.79 Acres, Owner: Stummer, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #17-17 & PS #16-17), in an Amount Not To Exceed \$1,499.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
7. Board Action Item #7 – Recommending acceptance of the written proposal of FAV Consulting, Somerset, NJ, as received on March 8, 2017, proposal dated March 7, 2017, for Providing Consultant Services to Administer the Monmouth County Municipal Open Space Grant Program for the Period Of April 1, 2017 through March 31, 2018, with an option to extend the contract for one (1) additional year from April 1, 2018 through March 31, 2019 (Ref. #17-29 & PS #17-17), Item: #1, Administrative Consultant Services @\$60.00 per hour, for the Period of April 1, 2017 through March 31, 2018; in an Amount Not To Exceed \$30,000.00, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (April 1, 2018 through March 31, 2019), under the same terms and conditions, as per proposal specifications as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
8. Board Action Item #8 as Added to the Agenda – Requesting authorization for the Chairman and Secretary-Director and/or his Designee(s) to Enter Into a Construction Deposit Agreement for Gas Main Extension (Work Order #9785214), with the New Jersey Natural Gas Company, Wall, NJ, to Extend Gas Main approximately 3,200 feet on Mercer Street, 500 feet on Route 537, and 3,130 feet on the Hominy Hill Golf Course property, 92 Mercer Road, Colts Neck, NJ, for a Total Main Extension of 6,830 feet, and further Authorizing a Construction Deposit with New Jersey Natural Gas Company in the Sum of \$189,135.00 (Deposit of \$162,893.00 x Tax Factor of 1.1611), which represents the Monmouth County Board of Recreation Commissioners' share of the Total Cost of the Main Extension Plus New Jersey Natural Gas Company's federal tax liability, with the Estimated Total Construction Cost being \$301,703.00, and the estimate of "annual distribution revenue", from this extension being \$138,810.00.

9. Board Action Item #9 as Added to the Agenda - Recommending award of contract to the lowest responsible bidders, as per bid proposals for Furnishing and Delivery of Office Supplies, Copy Paper and Concession Supplies (Bid #0032-17), Items: 2017 Supply Contract (Period of March 20, 2017 through December 31, 2017), with the Board of Recreation Commissioners Reserving the Option to Extend the Contract Two (2) Additional One (1) Year Periods (2018 & 2019), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$20,000.00: 1) Contract Paper Group, Inc., Uniontown, OH; 2) School Specialty, Inc., Greenville, WI; and 3) W.B. Mason Co., Inc., Cranbury, NJ.
10. Board Action Item #10 as Added to the Agenda – Requesting Authorization for the Chairman and Secretary-Director and/or his Designee(s) to Enter Into a Temporary Right of Entry Agreement between the Monmouth County Board of Recreation Commissioners, on behalf of the County of Monmouth, and ZAN Realty Associates, Inc., Brick, NJ, for the purpose of allowing the Contractors of ZAN Realty Associates, Inc., to enter upon Monmouth County property, Block 803, Lot 11, Township of Wall, NJ, within Bel-Aire Golf Course, to perform investigation activities and to install two (2) monitoring wells, in accordance with all applicable statutes and regulations, as per the terms and conditions of the Temporary Right of Entry Agreement, and further authorizing the Secretary-Director of the Board to furnish any other information and materials and to take all necessary action as may be required by law.

Commissioner Harmon commented on Item #7 - proposed contract with FAV Consulting of Somerset, NJ, for assistance with the administration of the Municipal Open Space grant program.

Commissioner Harmon suggested that we use Park System staff to administer the program. He said it would be a great opportunity for some of our younger managers to work with municipalities to get to know more about their recreation needs. Commissioner Harmon said we could get more bang for the buck if we did it in house.

Mr. Gleitz provided a summary of the history of the grant program. He said as the number of grants have grown over the years it has become harder and harder to get the grants to close-out. He noted that there have been 187 grants awarded to date and currently there are over 100 that are still active.

11. Andrew J. Spears, Assistant Director, reviewed with the Board the Status of Funded Projects as of March 10, 2017, as distributed to the Board.

At 8:25 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #10.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of March 20, 2017, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #7 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #8, 9 & 10, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #10.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the Affirmative: Chairman Rummel, Vice Chairman Mandeville,
Commissioners Harmon, Peters, Hennessy,
Horsnall, Zelina, Butch and Adcock
In the Negative: None
Absent: None

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-17-3-20=128 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, as received on March 2, 2017, proposal dated February 28, 2017, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 33, LOT 1.07, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±3.0 ACRES, IMPROVED PROPERTY, OWNER: ESTATE OF STORONI, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #16-77 & PS #14-17), in an Amount Not To Exceed \$3,465.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-3-20=129 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, as received on March 2, 2017, proposal dated March 2, 2017, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 33, LOT 1.07, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±3.0 ACRES, OWNER: ESTATE OF STORONI, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #16-76 & PS #13-17), in an Amount Not To Exceed \$3,475.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-17-3-20=130 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of RONALD A. CURINI APPRAISAL CO., INC., Hamilton, NJ, as received on March 8, 2017, proposal dated March 6, 2017, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 144, LOTS 14Q, 15Q, 20Q, 35Q, 111Q, 112Q, 142Q, 145Q – 147Q, 163Q – 165Q, 165.01Q, 177Q, 178Q AND BLOCK 143, LOTS 6Q & 6.01Q, TOWNSHIP OF HOWELL, NEW JERSEY, VACANT PROPERTY, OWNER: HESS BROTHERS AND RIVERDALE QUARRY COMPANY, ±193.70 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #17-28 & PS #15-17), in an Amount Not To Exceed \$2,995.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-3-20=131 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of SOCKLER REALTY SERVICES GROUP, INC., Hightstown, NJ, as received on March 8, 2017, proposal dated March 6, 2017, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 144, LOTS 14Q, 15Q, 20Q, 35Q, 111Q, 112Q, 142Q, 145Q – 147Q, 163Q – 165Q, 165.01Q, 177Q, 178Q AND BLOCK 143, LOTS 6Q & 6.01Q, TOWNSHIP OF HOWELL, NEW JERSEY, VACANT PROPERTY, OWNER: HESS BROTHERS AND RIVERDALE QUARRY COMPANY, ±193.70 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #17-28 & PS #15-17), in an Amount Not To Exceed \$4,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-3-20=132 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of TOM RODRIGUEZ ASSOCIATES, Stockton, NJ, as received on March 8, 2017, proposal dated March 6, 2017, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 24, LOT 15, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±2.79 ACRES, OWNER: STUMMER, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #17-17 & PS #16-17), in an Amount Not To Exceed \$1,490.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-17-3-20=133 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on March 8, 2017, proposal dated March 2, 2017, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 24, LOT 15, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±2.79 ACRES, OWNER: STUMMER, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #17-17 & PS #16-17), in an Amount Not To Exceed \$1,499.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-3-20=134 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of FAV CONSULTING, Somerset, NJ, as received on March 8, 2017, proposal dated March 7, 2017, for PROVIDING CONSULTANT SERVICES TO ADMINISTER THE MONMOUTH COUNTY MUNICIPAL OPEN SPACE GRANT PROGRAM FOR THE PERIOD OF APRIL 1, 2017 THROUGH MARCH 31, 2018, WITH AN OPTION TO EXTEND THE CONTRACT FOR ONE (1) ADDITIONAL YEAR FROM APRIL 1, 2018 THROUGH MARCH 31, 2019 (Ref. #17-29 & PS #17-17), ITEM: #1, Administrative Consultant Services @\$60.00 per hour, for the Period of April 1, 2017 through March 31, 2018; in an Amount Not To Exceed \$30,000.00, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (APRIL 1, 2018 through MARCH 31, 2019), under the same terms and conditions, as per proposal specifications as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-3-20=135 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR and/or his DESIGNEE(S) to ENTER INTO a CONSTRUCTION DEPOSIT AGREEMENT FOR GAS MAIN EXTENSION (Work Order #9785214), with the NEW JERSEY NATURAL GAS COMPANY, Wall, NJ, to EXTEND GAS MAIN approximately 3,200 feet on Mercer Street, 500 feet on Route 537, and 3,130 feet on the Hominy Hill Golf Course property, 92 Mercer Road, Colts Neck, NJ, for a Total Main Extension of 6,830 feet, and further AUTHORIZING a CONSTRUCTION DEPOSIT with NEW JERSEY NATURAL GAS COMPANY in the SUM OF \$189,135.00 (Deposit of \$162,893.00 X Tax Factor of 1.1611), which represents the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' share of the Total Cost of the Main Extension Plus NEW JERSEY NATURAL GAS COMPANY'S federal tax liability, with the Estimated Total Construction Cost being \$301,703.00, and the estimate of "annual distribution revenue", from this extension being \$138,810.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-17-3-20=136 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF OFFICE SUPPLIES, COPY PAPER AND CONCESSION SUPPLIES (Bid #0032-17), ITEMS: 2017 Supply Contract (Period of March 20, 2017 through December 31, 2017), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2018 & 2019), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$20,000.00:

1. CONTRACT PAPER GROUP, INC., 1519 Boettler Rd., Unit B, Uniontown, OH 44685
2. SCHOOL SPECIALTY, INC., W6316 Design Drive, Greenville, WI 54942
3. W.B. MASON CO., INC., 21 Commerce Drive, Cranbury, NJ 08512

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-17-3-20=137 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR and/or his DESIGNEE(S) to ENTER INTO a TEMPORARY RIGHT OF ENTRY AGREEMENT between the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, on behalf of the County of Monmouth, and ZAN REALTY ASSOCIATES, INC., Brick, NJ, for the purpose of allowing the Contractors of ZAN Realty Associates, Inc., to enter upon Monmouth County property, Block 803, Lot 11, Township of Wall, NJ, within Bel-Aire Golf Course, to perform investigation activities and to install two (2) monitoring wells, in accordance with all applicable statutes and regulations, as per the terms and conditions of the Temporary Right of Entry Agreement, and further authorizing the Secretary-Director of the Board to furnish any other information and materials and to take all necessary action as may be required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Butch, seconded by Commissioner Adcock, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BID**:

1. Appraisal Services, Block 34, Lot 20.05, Upper Freehold Township, +25.5 Acres, Unimproved Property, Q Farm, Owner: MMAS Realty, LLC, for Additions to Crosswicks Creek/Lahaway Creek (Ref. #17-36) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

Andrew J. Spears, Assistant Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **SATURDAY MORNING, MARCH 25, 2017 – 9 AM—11 AM. Friends of the Parks Annual Membership Meeting.** Hominy Hill Golf Course Golf Center, Mercer Road, Colts Neck, NJ. (*By Invitation*)

DATES TO REMEMBER, Continued:

2. **MONDAY EVENING, APRIL 10, 2017** – 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, APRIL 24, 2017** – 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, MAY 8, 2017** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, MAY 22, 2017** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Vice Chairman Mandeville offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board’s regularly scheduled meeting of **Monday, April 10, 2017, at 7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Attorney Client Privilege Information**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the Negative:	None
Absent:	None

The Assistant Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Hennessy, seconded by Vice Chairman Mandeville, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, March 20, 2017, was **ADJOURNED** at 8:30 PM.



ANDREW J. SPEARS,
Assistant Director

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-17-3-20=128

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 33, LOT 1.07, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±3.0 ACRES, IMPROVED PROPERTY, OWNER: ESTATE OF STORONI, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #16-77 & PS #14-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 2, 2017; and

WHEREAS, JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, has submitted a written proposal dated February 28, 2017, indicating they will PROVIDE PROFESSIONAL SURVEYING SERVICES OF BLOCK 33, LOT 1.07, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±3.0 ACRES, IMPROVED PROPERTY, OWNER: ESTATE OF STORONI, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #16-77 & PS #14-17), in an Amount Not to Exceed \$3,465.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2017), Project #00013, in an amount not to exceed \$3,465.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with JOHNSON, MIRMIRAN & THOMPSON, INC., 1200 Lenox Drive, Suite 101, Trenton, NJ 08648, as per proposal dated February 28, 2017, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 33, LOT 1.07, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±3.0 ACRES, IMPROVED PROPERTY, OWNER: ESTATE OF STORONI, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #16-77 & PS #14-17), in the Contract Amount Not To Exceed \$3,465.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$3,465.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 20, 2017.



ANDREW J. SPEARS, Assistant Director

R-17-3-20=128

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-17-3-20=129

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 33, LOT 1.07, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±3.0 ACRES, OWNER: ESTATE OF STORONI, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #16-76 & PS #13-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 2, 2017; and

WHEREAS, FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, has submitted a written proposal dated March 2, 2017, indicating they will PROVIDE PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 33, LOT 1.07, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±3.0 ACRES, OWNER: ESTATE OF STORONI, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #16-76 & PS #13-17), in an Amount Not to Exceed \$3,475.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2017), Project #00013, in an amount not to exceed \$3,475.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with FRENCH & PARRELLO ASSOCIATES, PA, 1800 Route 34, Suite 101, Wall, NJ 07719, as per proposal dated March 2, 2017, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 33, LOT 1.07, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±3.0 ACRES, OWNER: ESTATE OF STORONI, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #16-76 & PS #13-17), in the Contract Amount Not To Exceed \$3,475.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$3,475.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 20, 2017.



ANDREW J. SPEARS, Assistant Director

R-17-3-20=129

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-17-3-20=130

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 144, LOTS 14Q, 15Q, 20Q, 35Q, 111Q, 112Q, 142Q, 145Q – 147Q, 163Q – 165Q, 165.01Q, 177Q, 178Q AND BLOCK 143, LOTS 6Q & 6.01Q, TOWNSHIP OF HOWELL, NEW JERSEY, VACANT PROPERTY, OWNER: HESS BROTHERS AND RIVERDALE QUARRY COMPANY, +193.70 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #17-28 & PS #15-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 8, 2017; and

WHEREAS, RONALD A. CURINI APPRAISAL CO., INC., Hamilton, NJ, has submitted a written proposal dated March 6, 2017, indicating they will PROVIDE PROFESSIONAL APPRAISAL SERVICES OF BLOCK 144, LOTS 14Q, 15Q, 20Q, 35Q, 111Q, 112Q, 142Q, 145Q – 147Q, 163Q – 165Q, 165.01Q, 177Q, 178Q AND BLOCK 143, LOTS 6Q & 6.01Q, TOWNSHIP OF HOWELL, NEW JERSEY, VACANT PROPERTY, OWNER: HESS BROTHERS AND RIVERDALE QUARRY COMPANY, +193.70 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #17-28 & PS #15-17), in an Amount Not to Exceed \$2,995.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2017), Project #00025, in an amount not to exceed \$2,995.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with RONALD A. CURINI APPRAISAL CO., INC., 1540 Kuser Road, Suite A-7, Hamilton, NJ 08619, as per proposal dated March 6, 2017, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 144, LOTS 14Q, 15Q, 20Q, 35Q, 111Q, 112Q, 142Q, 145Q – 147Q, 163Q – 165Q, 165.01Q, 177Q, 178Q AND BLOCK 143, LOTS 6Q & 6.01Q, TOWNSHIP OF HOWELL, NEW JERSEY, VACANT PROPERTY, OWNER: HESS BROTHERS AND RIVERDALE QUARRY COMPANY, +193.70 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #17-28 & PS #15-17), in the Contract Amount Not To Exceed \$2,995.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

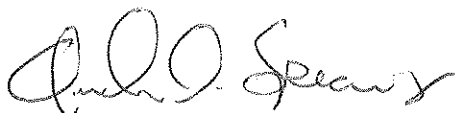
BE IT FURTHER RESOLVED that any fees for additional work over the \$2,995.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative: Chairman Rummel, Vice Chairman Mandeville,
Commissioners Harmon, Peters, Hennessy,
Horsnall, Zelina, Butch and Adcock

In the negative: None
Absent: None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 20, 2017.



ANDREW J. SPEARS, Assistant Director

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-17-3-20=131

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 144, LOTS 14Q, 15Q, 20Q, 35Q, 111Q, 112Q, 142Q, 145Q-147Q, 163Q-165Q, 165.01Q, 177Q, 178Q AND BLOCK 143, LOTS 6Q & 6.01Q, TOWNSHIP OF HOWELL, NEW JERSEY, VACANT PROPERTY, OWNER: HESS BROTHERS AND RIVERDALE QUARRY COMPANY, ±193.70 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #17-28 & PS #15-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 8, 2017; and

WHEREAS, SOCKLER REALTY SERVICES GROUP, INC., Hightstown, NJ, has submitted a written proposal dated March 6, 2017, indicating they will PROVIDE PROFESSIONAL APPRAISAL SERVICES OF BLOCK 144, LOTS 14Q, 15Q, 20Q, 35Q, 111Q, 112Q, 142Q, 145Q- 47Q, 163Q-165Q, 165.01Q, 177Q, 178Q AND BLOCK 143, LOTS 6Q & 6.01Q, TOWNSHIP OF HOWELL, NEW JERSEY, VACANT PROPERTY, OWNER: HESS BROTHERS AND RIVERDALE QUARRY COMPANY, ±193.70 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #17-28 & PS #15-17), in an Amount Not to Exceed \$4,500.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2017), Project #00025, in an amount not to exceed \$4,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with SOCKLER REALTY SERVICES GROUP, INC., 299 Ward Street, Suite C, Hightstown, NJ 08520, as per proposal dated March 6, 2017, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 144, LOTS 14Q, 15Q, 20Q, 35Q, 111Q, 112Q, 142Q, 145Q-147Q, 163Q-165Q, 165.01Q, 177Q, 178Q AND BLOCK 143, LOTS 6Q & 6.01Q, TOWNSHIP OF HOWELL, NEW JERSEY, VACANT PROPERTY, OWNER: HESS BROTHERS AND RIVERDALE QUARRY COMPANY, ±193.70 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #17-28 & PS #15-17), in the Contract Amount Not To Exceed \$4,500.00; and


BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$4,500.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 20, 2017.



ANDREW J. SPEARS, Assistant Director

R-17-3-20=131

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-17-3-20=132

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 24, LOT 15, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±2.79 ACRES, OWNER: STUMMER, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #17-17 & PS #16-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 8, 2017; and

WHEREAS, TOM RODRIGUEZ ASSOCIATES, Stockton, NJ, has submitted a written proposal dated March 6, 2017, indicating they will PROVIDE PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 24, LOT 15, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±2.79 ACRES, OWNER: STUMMER, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #17-17 & PS #16-17), in an Amount Not to Exceed \$1,490.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2017), Project #00013, in an amount not to exceed \$1,490.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with TOM RODRIGUEZ ASSOCIATES, 74 Lambert Road, Stockton, NJ 08559, as per proposal dated March 6, 2017, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 24, LOT 15, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±2.79 ACRES, OWNER: STUMMER, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #17-17 & PS #16-17), in the Contract Amount Not To Exceed \$1,490.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,490.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 20, 2017.



ANDREW J. SPEARS, Assistant Director

R-17-3-20=132

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-17-3-20=133

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 24, LOT 15, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, +2.79 ACRES, OWNER: STUMMER, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #17-17 & PS #16-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 8, 2017; and

WHEREAS, COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, has submitted a written proposal dated March 2, 2017, indicating they will PROVIDE PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 24, LOT 15, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, +2.79 ACRES, OWNER: STUMMER, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #17-17 & PS #16-17), in an Amount Not to Exceed \$1,499.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2017), Project #00013, in an amount not to exceed \$1,499.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with COMPREHENSIVE APPRAISAL CORP., 330 Mounts Corner Drive, #237, Freehold, NJ 07728, as per proposal dated March 2, 2017, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 24, LOT 15, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, +2.79 ACRES, OWNER: STUMMER, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #17-17 & PS #16-17), in the Contract Amount Not To Exceed \$1,499.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,499.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 20, 2017.



ANDREW J. SPEARS, Assistant Director

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-17-3-20=134

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire CONSULTANT SERVICES TO ADMINISTER THE MONMOUTH COUNTY MUNICIPAL OPEN SPACE GRANT PROGRAM FOR THE PERIOD OF APRIL 1, 2017 THROUGH MARCH 31, 2018, WITH AN OPTION TO EXTEND THE CONTRACT FOR ONE (1) ADDITIONAL YEAR FROM APRIL 1, 2018 THROUGH MARCH 31, 2019 (Ref. #17-29 & PS #17-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately one (1) year; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 14, 2017; and

WHEREAS, FAV CONSULTING, Somerset, NJ, has submitted a written proposal dated March 7, 2017, indicating they will provide CONSULTANT SERVICES TO ADMINISTER THE MONMOUTH COUNTY MUNICIPAL OPEN SPACE GRANT PROGRAM FOR THE PERIOD OF APRIL 1, 2017 THROUGH MARCH 31, 2018, WITH AN OPTION TO EXTEND THE CONTRACT FOR ONE (1) ADDITIONAL YEAR FROM APRIL 1, 2018 THROUGH MARCH 31, 2019 (Ref. #17-29 & PS #17-17), ITEM: #1, Administrative Consultant Services @\$60.00 per hour, for the Period of April 1, 2017 through March 31, 2018, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (April 1, 2018 through March 31, 2019), under the same terms and conditions as per proposal specifications as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; in an Amount Not to Exceed \$30,000.00; and

WHEREAS, FAV CONSULTING, Somerset, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that FAV CONSULTING, Somerset, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit FAV CONSULTING, Somerset, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29669, Board of Recreation Commissioners (2017), Project #29016, in an amount not to exceed \$30,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with FAV CONSULTING, 37 Radio Court, Somerset, NJ 08873, as per proposal dated March 7, 2017, for providing CONSULTANT SERVICES TO ADMINISTER THE MONMOUTH COUNTY MUNICIPAL OPEN SPACE GRANT PROGRAM FOR THE PERIOD OF APRIL 1, 2017 THROUGH MARCH 31, 2018, WITH AN OPTION TO EXTEND THE CONTRACT FOR ONE (1) ADDITIONAL YEAR FROM APRIL 1, 2018 THROUGH MARCH 31, 2019 (Ref. #17-29 & PS #17-17), ITEM: #1, Administrative Consultant Services @\$60.00 per hour, for the Period of April 1, 2017 through March 31, 2018, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (April 1, 2018 through March 31, 2019), under the same terms and conditions as per proposal specifications as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; in an Amount Not to Exceed \$30,000.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$30,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative: Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock

In the negative: None
Absent: None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 20, 2017.



ANDREW J. SPEARS, Assistant Director

R-17-3-20=134

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-17-3-20=135

WHEREAS, the County of Monmouth is the owner of park land known as HOMINY HILL GOLF COURSE, Colts Neck Township, NJ, operated by the Monmouth County Park System; and

WHEREAS, the Board of Recreation Commissioners believes it is in the best interest of the Monmouth County Park System to have natural gas service provided to the Hominy Hill Golf Course; and

WHEREAS, the Monmouth County Board of Recreation Commissioners adopted Resolution #R-17-2-6=66 on February 6, 2017, recommending to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the GRANTING of a PERMANENT EASEMENT and the ENTERING INTO a RIGHT-OF-WAY AGREEMENT with NEW JERSEY NATURAL GAS COMPANY, Wall, NJ, to provide GAS SERVICE to HOMINY HILL GOLF COURSE, 92 Mercer Road, Colts Neck, NJ, known as BLOCK 43, LOT 10, COLTS NECK TOWNSHIP, which gas service shall run to seven (7) buildings known as Building #1301, #1302, #1303, #1304, #1305, #1306 and #1311, to be ten feet (10') in width in accordance with New Jersey Natural Gas Company Drawing No. 17RW8478 (Exhibit A); and

WHEREAS, the Monmouth County Board of Chosen Freeholders did adopt Resolution #2017-0176 on February 23, 2017, Authorizing the Granting of a Permanent Easement and the Entering Into an Easement and Right-of-Way Agreement with the New Jersey Natural Gas Company for providing said Gas Service to Hominy Hill Golf Course; and

WHEREAS, NEW JERSEY NATURAL GAS COMPANY, Wall, NJ, requires the ENTERING INTO a CONSTRUCTION DEPOSIT AGREEMENT FOR GAS MAIN EXTENSION (Work Order #9785214), with the NEW JERSEY NATURAL GAS COMPANY, Wall, NJ, to EXTEND GAS MAIN approximately 3,200 feet on Mercer Street, 500 feet on Route 537, and 3,130 feet on the Hominy Hill Golf Course property, 92 Mercer Road, Colts Neck, NJ, for a Total Main Extension of 6,830 feet; and

WHEREAS, NEW JERSEY NATURAL GAS COMPANY, Wall, NJ, requires a CONSTRUCTION DEPOSIT in the SUM OF \$189,135.00 (Deposit of \$162,893.00 X Tax Factor of 1.1611), which represents the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' share of the Total Cost of the Main Extension Plus NEW JERSEY NATURAL GAS COMPANY'S federal tax liability, with the Estimated Total Construction Cost being \$301,703.00, and the estimate of "annual distribution revenue", from this extension being \$138,810.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #91601, Board of Recreation Commissioners (2017), Project #60003, in the amount of \$189,135.00.

NOW, THEREFORE, BE IT RESOLVED that the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD are hereby AUTHORIZED to EXECUTE the necessary CONTRACT with NEW JERSEY NATURAL GAS COMPANY, Wall, NJ, to have natural gas service provided to Hominy Hill Golf Course, and furnish any other information and materials that may be required, on behalf of the BOARD OF RECREATION COMMISSIONERS; and

R-17-3-20=135 (Continued)

BE IT FURTHER RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE the CHAIRMAN and SECRETARY-DIRECTOR and/or his DESIGNEE(S) to ENTER INTO a CONSTRUCTION DEPOSIT AGREEMENT FOR GAS MAIN EXTENSION (Work Order #9785214), with the NEW JERSEY NATURAL GAS COMPANY, Wall, NJ, to EXTEND GAS MAIN approximately 3,200 feet on Mercer Street, 500 feet on Route 537, and 3,130 feet on the Hominy Hill Golf Course property, 92 Mercer Road, Colts Neck, NJ, for a Total Main Extension of 6,830 feet; and

BE IT FURTHER RESOLVED that the BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE a CONSTRUCTION DEPOSIT with NEW JERSEY NATURAL GAS COMPANY in the SUM OF \$189,135.00 (Deposit of \$162,893.00 X Tax Factor of 1.1611), which represents the BOARD OF RECREATION COMMISSIONERS' share of the Total Cost of the Main Extension Plus NEW JERSEY NATURAL GAS COMPANY'S federal tax liability, with the Estimated Total Construction Cost being \$301,703.00, and the estimate of "annual distribution revenue", from this extension being \$138,810.00.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 20, 2017.



ANDREW J. SPEARS, Assistant Director

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-17-3-20=136

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on March 10, 2017, for FURNISHING AND DELIVERY OF OFFICE SUPPLIES, COPY PAPER AND CONCESSION SUPPLIES (Bid #0032-17), ITEM: 2017 Supply Contract (Period of March 20, 2017 through December 31, 2017); which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, bid proposals were considered on an individual item basis and the report of the officials above mentioned shows that three (3) bids were received, and the following were the lowest responsible bids received in the Estimated Total Aggregate Contract Amount of \$20,000.00:

1. CONTRACT PAPER GROUP, INC., 1519 Boettler Rd., Unit B, Uniontown, OH 44685
2. SCHOOL SPECIALTY, INC., W6316 Design Drive, Greenville, WI 54942
3. W.B. MASON CO., INC., 21 Commerce Drive, Cranbury, NJ 08512

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the above named bidders, and for the estimated total aggregate amount as shown by said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2018 & 2019); the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2017), in the estimated total aggregate amount of \$20,000.00.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 20, 2017.



ANDREW J. SPEARS, Assistant Director

R-17-3-20=136

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-17-3-20=137

WHEREAS, there presently exists a need for ZAN REALTY ASSOCIATES, INC., with offices at 79 Sandy Point Drive, Brick, New Jersey 08723, hereinafter referred to as "ZAN REALTY", to conduct soil and groundwater investigation activities in the vicinity of Lukoil Station #57370, located at Block 821, Lot 18, Wall Township; and

WHEREAS, the County of Monmouth is the owner of Block 803, Lot 11, Township of Wall County of Monmouth and State of New Jersey, within Bel-Aire Golf Course; and

WHEREAS, the Monmouth County Board of Recreation Commissioners, a department of County government, operates and maintains Bel-Aire Golf Course; and

WHEREAS, ZAN REALTY is currently the owner of Lukoil Station #57370 located on Block 821, Lot 18, Wall Township; and

WHEREAS, ZAN REALTY's need to conduct soil and groundwater investigation activities in compliance with the requirements of the New Jersey Department of Environmental Protection (NJDEP) in relation to this investigation requires access to the above-referenced portion of Bel-Aire Golf Course for installation of two (2) monitoring wells; and

WHEREAS, the proposed wells shall be installed by a New Jersey licensed well driller to a depth between 10 and 20 feet below the surface, constructed of 2-inch PVC with a stick up steel protective cover; and

WHEREAS, ZAN REALTY has requested temporary access to the County's lands for installation of two (2) monitoring wells and entering into a TEMPORARY RIGHT OF ENTRY AGREEMENT with the Monmouth County Board of Recreation Commissioners, under the terms said AGREEMENT.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE the ENTERING INTO a TEMPORARY RIGHT OF ENTRY AGREEMENT between the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS on behalf of the COUNTY OF MONMOUTH and ZAN REALTY ASSOCIATES, INC., for the PURPOSE of ALLOWING the CONTRACTORS OF ZAN REALTY ASSOCIATES, INC., to ENTER UPON THE PROPERTY to PERFORM INVESTIGATION ACTIVITIES and to INSTALL TWO (2) MONITORING WELLS, in accordance with all applicable statutes and regulations, as per the terms and conditions of the TEMPORARY RIGHT OF ENTRY AGREEMENT; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of Chosen Freeholders and the County Administrator.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 20, 2017.



ANDREW J. SPEARS, Assistant Director

R-17-3-20=137