

**MINUTES OF THE MONDAY EVENING, JANUARY 9, 2017 ANNUAL FIRST REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Chairman Fred J. Rummel at 7:04 PM.

Chairman Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 21, 2016, as required by law.”

The following were Present on roll call:

Chairman Fred J. Rummel

Commissioners:

Michael G. Harmon

Violeta Peters

Thomas E. Hennessy, Jr.

David W. Horsnall

Patricia M. Butch

Thomas W. Adcock

Lillian G. Burry, Freeholder Director/MCPS Liaison

The following were Absent on roll call:

Vice Chairman Kevin Mandeville

Commissioner Mark E. Zelina (Excused)

Also Present:

James J. Truncer, Secretary-Director

Michael P. Supko, Jr., Special County Counsel

Andrew J. Spears, Assistant Director

Thomas E. Fobes, Supt. of Co. Parks/Park Operations

Michael E. Janoski, Co. Park Supt./Golf Operations

Patti Conroy, Superintendent of Recreation

Gail L. Hunton, Chief of Acquisition & Design

Andrew R. Coeyman, Supv./Land Preservation Office

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 19, 2016**, were upon being put to a vote, approved as recorded by Commissioners Harmon, Hennessy, Horsnall and Adcock. Chairman Rummel, Commissioner Peters and Commissioner Butch abstained as not being present at the meeting.

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 19, 2016**, were upon being put to a vote, approved as recorded by Commissioners Harmon, Hennessy, Horsnall and Adcock. Chairman Rummel, Commissioner Peters and Commissioner Butch abstained as not being present at the meeting.

Fred J. Rummel indicated that this was the time and place of the Board's Annual First Regular Meeting for the purpose of considering **NOMINATIONS FOR OFFICERS** for the **YEAR 2017**.

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, it was moved that the **SECRETARY-DIRECTOR** of the Board be **APPOINTED** as **TEMPORARY CHAIRMAN** of the **MEETING**. Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, it was moved that **FRED J. RUMMEL** be **NOMINATED** for the position of **CHAIRMAN** of the Board. The Secretary-Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Hennessy, seconded by Commissioner Butch, the nominations were, by unanimous vote, closed.

On a motion made by Commissioner Horsnall, seconded by Commissioner Peters, it was moved that the Secretary-Director of the Board cast one ballot for the nominee for **CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Secretary-Director cast one ballot in favor of the nominee, **FRED J. RUMMEL**, for **CHAIRMAN** of the Board.

On a motion made by Commissioner Harmon, seconded by Commissioner Horsnall, it was moved that **KEVIN MANDEVILLE** be **NOMINATED** for the position of **VICE CHAIRMAN** of the Board. The Secretary-Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the nominations were, by unanimous vote, closed.

On a motion made by Commissioner Horsnall, seconded by Commissioner Harmon, it was moved that the Secretary-Director of the Board cast one ballot for the nominee for **VICE CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Secretary-Director cast one ballot in favor of the nominee, **KEVIN MANDEVILLE**, for **VICE CHAIRMAN** of the Board.

The Secretary-Director announced that **MR. FRED J. RUMMEL** was duly elected to the position of **CHAIRMAN**, and that **MR. KEVIN MANDEVILLE** was duly elected to the position of **VICE CHAIRMAN** for the **YEAR 2017**.

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the **2016 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the **2017 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Horsnall, seconded by Commissioner Butch, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:10 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Butch, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:11 PM.

At 7:12 PM, Vice Chairman Mandeville arrived at the meeting.

James J. Truncer, Secretary-Director, introduced staff who made the following Presentations to the Board:

1. **Visitor Services Report**

Patti Conroy, Superintendent of Recreation, reviewed with the Board Visitor Services highlights from 2016 and reported that Visitor Services' revenue of \$2,902,125.23 is up \$240,357.52.

Mrs. Conroy reported to the Board on Nature Interpretation and noted revenue of \$228,749.57 is down \$7,062.48. Mrs. Conroy also reported that Joe Reynolds is working with students at Marine Academy of Science and Technology (MAST), at Sandy Hook, on two projects being the Children's Garden Design for Deep Cut Gardens, and a Wildlife Blind Design for the Clay Pit Creek section of Hartshorne Woods. Mrs. Conroy reported that Area 302 South ran two new group programs in 2016 being Operation Conservation, and Habitat Study.

Mrs. Conroy reported to the Board on Cultural Services and noted revenue of \$347,948.22 is up \$59,851.14. Mrs. Conroy also reported that Programming in the Thompson Park Theater Barn is growing, and that patrons and instructors enjoy the unique setting in which we host a myriad of performing art programs & camps. Mrs. Conroy reported that the Eco-Elephant Flea Market had record attendance in June 2016 of over 100 vendors. Mrs. Conroy also reported on our Community Outreach and noted that we make catnip toys out of orphan socks and have consistently made over 60 per season with the toys being donated to local cat shelters which have been well received. Mrs. Conroy noted that this year's recipient was Rescue Ridge from Spring Lake, NJ. Mrs. Conroy also reported that the Spring & Fall Craft Show reached record numbers for vendors at 37 and 55.

Mrs. Conroy reported to the Board on Urban Recreation and noted revenue of \$18,048.75 is down \$9,752.25. Mrs. Conroy also reported to the Board on the 36 Monmouth University Scholarships valued at \$8,850.00 and the 31 Friends of the Parks Scholarships valued at \$6,655.00. Mrs. Conroy reported that there were 242 Holiday Party participants, and 24 Coastal Activity Center participants.

Mrs. Conroy reported to the Board on Creative Arts and noted revenue of \$485,407.39 was up \$37,470.05. Mrs. Conroy also reported that the Student/Instructor Show and Sale once again was greeted with a line of people waiting to enter the exhibit. Attendance was estimated at 700 guests, and with 115 students and 15 instructors participating, they made approximately \$16,000.00. Mrs. Conroy reported that out of 33 camps, 30 sold out, and that Shark week was the new big hit of the summer with Clay and Fine Arts camps continuing to be popular. Mrs. Conroy reported that Pottery is well over capacity and most pottery classes were oversold by 2-3 students. Mrs. Conroy reported that even if we wanted to add more classes we would not be able to keep up with the firing demands.

Mrs. Conroy reported to the Board on Therapeutic Recreation and noted revenue of \$176,866.50 is up \$11,713.20. Mrs. Conroy reported that Senior Hikers had 963 total registrations in 2016. This includes the five (5) hike days throughout the year and the two (2) special hikes in the spring and two (2) in the fall. Due to the program's overwhelming popularity, two (2) supplemental hikes for Level 1 and Level 2 hikers were added for Tuesdays and Fridays respectively in the spring and fall with a maximum of 20 hikers each with one (1) hike leader. This has helped alleviate the huge waitlists. Mrs. Conroy reported that there were 168 therapeutic campers this year between Recreation Challenge, Adult Adventures, Summer Capers and Capers Quest. Mrs. Conroy reported on the Semi-Formal Dinner and Dance and noted that there were 45 participants which event was sponsored by Friends of the Parks. Mrs. Conroy reported that the Monmouth County Recreation Activity Center (MCRAC) program is at its highest total participant enrollment in years with 25 total participants between the 3 days. Mrs. Conroy reported that the Night Out/ weekend programming for teens and adults has become extremely popular in the last year, with four (4) programs in the fall being sold out and three (3) of them overbooked with the securing of additional program staff. Mrs. Conroy noted that Inclusion is as big as ever, and that we had 44 participants which were served with Inclusion Coaches over the course of the 2016 camp/ swim season for a total of 2190 service hours and that five (5) participants for a total of nine (9) swim lessons with Inclusion staff. Mrs. Conroy reported that an ASL interpreter provided for two (2) parent and me swim classes. Mrs. Conroy also reported that ten (10) individual participants were served with Inclusion Coaches for non-camp/non-swim programs throughout 2016. Mrs. Conroy reported that there were twenty-one (21) different programs for a total of 116 service hours.

Mrs. Conroy reported to the Board on Equestrian and noted revenue of \$263,581.82 is up \$27,202.94. Mrs. Conroy also reported that the SPUR program consisted of about 3,600 individual lessons throughout the year, and that a total of 220 volunteers participated in the SPUR program in 2016. Mrs. Conroy reported that over 120 new volunteers joined the SPUR program this year, and they held five volunteer workshops. Mrs. Conroy reported that the Equine Environment for Learning program continues to grow with the addition of the Long Branch School System and the Central Regional School District to the Collier School Group. Mrs. Conroy reported that the Therapy horse "Steady" received the 2016 Isaac's Perpetual Trophy for Therapy Horse of the Year at the HRH Show, and that the Therapy horse "Diesel" was awarded Smart Pak's PATH Horse of the Month for November, which also featured a

spotlight on our Horses for Heroes Program. Mrs. Conroy reported that SPUR hosted multiple Veterans' Workshops through our Horses for Heroes program, and noted that multiple Veterans who attended our Horses for Heroes Equine Psychology Series are now part of the volunteer base. We are very proud to see the transformation from program participant to volunteer for these Veterans, which is a major goal of the Horses for Heroes program. Mrs. Conroy noted that we hosted 72 additional programs specifically for Community Outreach. Mrs. Conroy reported on Fundraising and noted \$19,493.00 was raised, and another very generous donation of \$10,000.00 was received from an anonymous local celebrity and his family to purchase new therapy horses. Mrs. Conroy reported that PATH awarded us a \$4,000.00 grant to conduct a study in collaboration with Rutgers University on measuring the physiological indicators of stress and well-being in humans and horses, and that there was a successful partnership between Dr. Malinowski of Rutgers and the MCPS Equestrian Division. Mrs. Conroy reported that Students from Red Bank Catholic raised \$1,243.00 for the SPUR program through their "Dress Down Day" at school.

Mrs. Conroy reported to the Board on Outdoor Adventures and noted revenue of \$220,765.11 is up \$4,282.30. Mrs. Conroy also reported that there were 76 sailboat drop-ins at the Reservoir resulting in \$3,385.00 in revenue, which is up slightly from 2015, and 521 cross country ski and snowshoe rentals. Mrs. Conroy reported that all hiking programs filled, both locally and travel trips. Mrs. Conroy also reported that Scuba, Twilight Biking and Paws on the Trail were new programs that were added.

Mrs. Conroy reported to the Board on Sports & Fitness and noted revenue of \$716,336.88 is down \$82,916.19 (Area 343-soccer \$60,000, decrease in revenue camps). Mrs. Conroy also reported on: 1) Programs: Sports & Fitness had 639 programs, birthday parties, and special events, serving 5,865 participants; 2) Camps: 123 camps ran with 1,681 participants; 3) Swim Lessons: 212 swim lessons with 925 participants; 4) E. Murray Todd Half Marathon had 768 registrants, an increase from 2015 which had 722 registrants; 5) Super Hero Fun Run has reached its max at 185 registrants, a slight increase from 2015's 181 registrants; and 6) Volleyball and tennis continues to grow.

Mrs. Conroy reported to the Board on the Fort Monmouth Recreation Area and noted revenue of \$417,494.50 is up \$197,730.57. Mrs. Conroy reported that soccer was up \$60,000, revenue for Camps was up almost double, and pickleball and swimming was up. Mrs. Conroy also reported that there were 99 new program numbers offered at Fort Monmouth. Mrs. Conroy reported on the successful new program areas which included Cooking Classes, Junior Counselors, Martial Arts, Home Design, and One-Time Family Programs. Mrs. Conroy also reported on Community Outreach—Tinton Falls Day, Eatontown Day, Tinton Falls PTA, and talking to our guests throughout the year.

Mrs. Conroy reported to the Board on the Fort Monmouth Pool and noted that 2016 was the second summer there was open public swim time at the Fort. Mrs. Conroy reported that Total Pool Attendance for the Open Public Swim was 5,840, and that there were 26 RAP Groups that varied in size from 15-50 participants. Mrs. Conroy reported on the following Pool Passes Sold: 34 Season Family; 3 Season Individual; 7 Monthly Family (June); 62 Monthly Family (July), 55 Monthly Family (August); 0 Monthly Individual (June); 8 Monthly Individual (July); and 9 Monthly Individual (August).

Mrs. Conroy also reported to the Board on Birthday Parties and noted that there were 65 parties with a total of 3,299 patrons. She also reported on Gym rentals and noted that there were 12 - one hour rentals; 52 - two hour rentals; 10 - three hour rentals; 3 - 1 hour, ½ gym rentals; 11 - 2 hour, ½ gym rentals; for a total of 2,506 patrons. Mrs. Conroy reported that the total Drop-In Patrons served was 2,936, and that there were 2,620 Facility Visitors.

Mrs. Conroy also reported on Volunteers and noted that there were a Total of 992 Volunteers providing 22,035.36 Volunteer Hours.

Mrs. Conroy reported on Marketing and Communications and reported there were 5,143 Green Link mailings; 40,289 Green Heritage mailings; 139,441 Parks & Program Guide mailings; 49,920 Parks & Programs Guide postcard mailings; and 48,900 Events mailings. She also reported that email blasts go out 55 times a year to 24,460 email addresses, and noted that the Golf Shots email goes out 16 times to 16,523 email addresses. Mrs. Conroy also reported that we received 2,476 emails and 25 wildlife emails, and that the Information Desk received 7,043 phone calls. Mrs. Conroy also reported that there were 8,900 Visitors at the Thompson Park Visitor Center.

Mrs. Conroy reported on the website and noted that there were 3,063,089 page views; 996,332 visits; and 561,185 unique visitors. Mrs. Conroy also reported on Social Media and noted that there were 13,592 Facebook followers, 1,514 Twitter followers, 66,330 Blog views, and 1,101 Instagram followers.

Mrs. Conroy reported to the Board that Thompson Park Day had a record attendance of 14,218 visitors.

## 2. Golf Report

Mike Janoski, County Park Superintendent/Golf Operations, reported that, at the moment we're facing a bit of snow delay. We just had to postpone the Polar Bear Tournament scheduled for this Saturday and we're going to attempt to run it on the following Saturday January 21st. Mr. Janoski also reported that we're busy preparing our equipment for next season and doing all the necessary preventative maintenance in our facilities. We're also compiling all of our 2016 statistics that we will share with the Board in the coming weeks. Mr. Janoski also reported that December was a bit of a slow month for us due to the weather but probably more typical to what we can usually expect. We had a couple nice days around Christmas and New Year's but otherwise rounds were significantly down when compared the 2015 in which we had a spectacular month doing over 9,000 rounds. For this past month, we registered a little over 3,500 rounds and finished the year at just under 214,000 rounds of golf. Mr. Janoski reported that right now we're focused on preparing for the irrigation system installation scheduled for this winter at Shark River. Mr. Janoski reported that one interesting thing to note is that the chain TopGolf just opened a new facility in Edison, and they describe themselves as the premier golf entertainment complex. Mr. Janoski reported that it is a driving range set up with dartboard-like targets in the ground that you hit microchipped golf balls into to score points.

### 3. **Parks Report**

Tom Fobes, Superintendent of County Parks/Park Operations, updated the Board with regard to park operations. Mr. Fobes reported that the end of November and all of December is a time to prepare for the winter. Equipment is prepared, plowing stakes installed, ice skating and ice rescue equipment put in place and sled riding hills prepared. The Toro zero turn Polar Trac system, an addition to our maintenance fleet this past season, has become a valuable part of our snow cleanup process. Mr. Fobes also reported that the past weekend's snow storm provided plenty of visitor opportunity for winter recreation. Mr. Fobes described the process of preparing Holmdel Park and the Sled hill after a storm, as follows:

- Staff plowed snow until Midnight Saturday night, returning at 6:00 AM to continue.
- While plowing the roads and parking lots, clearing the sidewalks, staff also is preparing the sled hill.
- Truck with plow and sander is backed up the hill, snow plowing back down the hill and spreading sand, providing visitors a safe walkway.
- The bottom of the hill is plowed and sanded so that sled riders speed is reduced and stopped.
- Signage is placed designating age restricted areas and reinforcing rules.
- MonOc ambulance service is placed and available to assist Rangers should there be injuries.
- Should the hill develop moguls or large bumps, a bull dozer is brought in to smooth the surface.
- Once the hill is open to the public, Rangers are strategically placed on the hill and walkway, moving visitors along, preventing collisions.
- Staff is placed along roadways and parking lots, directing vehicle traffic.

Tom Fobes reported that Holmdel Park Attendance for Saturday January 7th, 2017, was minimal during the actual snow storm. Staff remained on site to well after dark, nearly midnight, returned at 6:00 AM Sunday, so that we could be prepared for the expected large crowd. Park visitor attendance on Sunday, January 8<sup>th</sup> was 3,863. We did not have to close the park due to overcrowding.

The Cross Country Skiing Hut was opened on Sunday January 8<sup>th</sup>, 2017, following Saturday's Storm. Park Manager Dan Bisti was able to groom approximately 10 miles of trails. One hundred forty three (143) park visitors rented cross country skis and seventeen (17) visitors rented snow shoes. Many visitors owning their personal skis visited Thompson Park as well, enjoying the groomed trails. Wolf Hill Recreation Area also had a nice crowd of park visitors on Sunday. The smaller hill, popular with younger users, hosted approximately 900 visitors.

Tom Fobes reported that although it was and is cold, the weekend storm, our facilities and staff, provided a nice opportunity for visitors to experience winter recreation.

## **FREEHOLDER'S REPORT:**

Freeholder Director Lillian G. Burry inquired as to closings at Fort Monmouth Recreation Area.

Michael P. Supko, Jr., Special County Counsel, noted the F-3 Parcel is in the process and the Recreation Center parcel will close soon.

## **ITEMS FOR BOARD REVIEW:**

James J. Truncer, Secretary-Director, reviewed with the Board the following items:

1. Board Action Item #1 – Establishing 2017 Change Fund in the Amount of \$75,000.00.
2. Board Action Item #2 – Establishing an Account for the Deposit of Park Areas, Golf Courses, and Visitor Services Receipts, at various Investors Bank branch locations, Account Number ending in 3423, for the Year 2017.
3. Board Action Item #3 – Establishing an Account for the Deposit of Mastercard, Visa and Discover Credit Card Receipts, for Park Areas, Golf Courses, and Visitor Services, at various Investors Bank branch locations, Account Number ending in 3431, for the Year 2017.
4. Board Action Item #4 – Establishing an Account for the Deposit and Transfer of New Jersey Sales Tax, at various Investors Bank branch locations, Account Number ending in 3051, for the Year 2017.
5. Board Action Item #5 – Requiring Two (2) Signatures on Each Check Issued from Board Accounts, and specifically Naming James J. Truncer, Secretary-Director, or Andrew J. Spears, Assistant Director, or Thomas E. Fobes, Superintendent of County Parks, or Barbara Berry, Assistant Chief Clerk.
6. Board Action Item #6 – Designating the following Newspapers as the Official Newspapers of the Monmouth County Board of Recreation Commissioners for Legal Publication of Public Notices and Invitations to Bid: The Asbury Park Press; The Atlanticville; The Coast Star; The Coaster; Greater Media Newspapers; News Transcript; The Star Ledger; The Tri-Town News; and The Two River Times.
7. Board Action Item #7 – Appointing the Secretary-Director as the Custodian of the Board's Public Records, and Andrew J. Spears, as the Assistant Custodian of the Board's Public Records.
8. Board Action Item #8 – Authorizing the Secretary-Director of the Board and his Designee(s) to Represent and Act on Behalf of the Board of Recreation Commissioners in Matters Pertaining to Personnel of the Board including the Hiring, Discharging and Disciplining of Employees, Promotions, Titles, Salaries, Wages, Working Conditions, and to Represent the Board with Regard to Employee Union Contract Negotiations, Employee Grievances, New Jersey Department of Personnel Civil Service Matters, New Jersey Police Training Commission, and Other Personnel Matters of the Board of Recreation Commissioners.



9. Board Action Item #9 – Designating Stephanie Weise, Purchasing Agent, to Serve as the Board’s Public Agency Compliance Officer (P.A.C.O.) for the Year 2017.
10. Board Action Item #10 – Authorizing the Secretary-Director, James J. Truncer and Stephanie Weise, Qualified Purchasing Agent (Q.P.A) for the Board, to Advertise, Solicit and Receive Written Bids and Proposals, and to Prepare Contracts, Enter Into Purchase Agreements and Authorize Purchases for Various Materials, Goods, Supplies and Services, on behalf of the Board, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and Establishing the Board’s Bid Threshold in accordance with N.J.S.A. 40A:11-2 at \$26,000.00 and Establishing the Board’s Quotation Threshold in accordance with N.J.S.A. 40A:11-6.1 (a) at \$3,900.00, and further Authorizing Andrew J. Spears, Assistant Director, and Thomas E. Fobes, Superintendent of County Parks, to Act in the Absence of the Secretary-Director or the Purchasing Agent.
11. Board Action Item #11 – Authorizing the Secretary-Director of the Board and his Designees(s) to Set Program, Food, Retail Sale Prices, Service and Equipment Rental Fees.
12. Board Action Item #12 – Authorizing the Secretary-Director of the Board, James J. Truncer, to Enter Into Contracts, Memorandums of Understanding, Permits, and Other Various Documents and Agreements as may be required, from time to time, to Conduct the Business of the Board, and further Authorizing the Assistant Director, Andrew J. Spears, to Act in the Absence of the Secretary-Director of the Board.
13. Board Action Item #13 – Authorizing the Secretary-Director of the Board, James J. Truncer, and his Designee(s) to Promulgate and Institute Administrative Orders and Operating Guidelines and Procedures including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron deportment, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Secretary-Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities.
14. Board Action Item #14 – Authorizing the Secretary-Director, James J. Truncer and his Designee(s), to Act on Behalf of the Board in Response to Emergencies that affect the public’s safety, health and welfare, and impact the operation of Park System areas, services and facilities, and the protection of Park System visitors, property and resources.
15. Board Action Item #15 – Designating Kevin P. Dunn as the Americans With Disabilities Act Compliance Officer for the Monmouth County Park System to Receive and Coordinate Compliance Issues, and further Designating Joseph V. Sardonia as the Americans With Disabilities Act Compliance Officer for the Monmouth County Park System for Facilities, Structures and Site Improvements, and Designating Anne Simon as the Americans With Disabilities Act Compliance Officer for the Monmouth County Park System for Services, Programs And Activities, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans With Disabilities Act of 1990, P.L. 101-336, and further Rescinding Resolution #R-16-5-23=196 as previously adopted by the Board on May 23, 2016.

16. Board Action Item #16 – Designating Amanda Tanay as Social Media Coordinator, and Jennie Andras as Alternate Social Media Coordinator, in accordance with the Monmouth County Park System Social Media Comment And Posting Policy adopted by Board Resolution #R-15-10-5=362.
17. Board Action Item #17 – Authorizing the Secretary-Director of the Board and his Designee(s) to Solicit Donations and Sponsorships, on behalf of the Board, in Support of the 2017 Monmouth County Fair, to be held July 26<sup>th</sup> – 30<sup>th</sup>, at East Freehold Showgrounds, Freehold Township; and Other Projects and Events of the Board, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111.
18. Board Action Item #18 – Approving and Adopting the Monmouth County Park System Marketing Promotional Program for the Year 2017.
19. Board Action Item #19 – Authorizing the Sale of Solar Renewable Energy Credits (S-REC's) on Various Occasions During 2017, through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and Recommending to the Monmouth County Board Of Chosen Freeholders Ratification of a Resolution for the Sale of Solar Renewable Energy Credits (S-REC's) through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and further Authorizing the Secretary-Director to publish notice of impending sale of the S-REC's in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law.
20. Board Action Item #20 – Awarding Contract to New Jersey Printing & Graphics, Inc., Morganville, NJ, for Furnishing and Delivery of Printing Services (Bid #0021-17), Items: Proposal #1 (Brochures & Postcards), Items 1-19 (\$36,500.00 Est.), Proposal #3 (Miscellaneous Forms & Signs), Items 1-35, (\$14,000.00 Est.), for the Period of 01/09/17-12/31/17; in the Estimated Total Contract Amount of \$50,500.00.
21. Board Action Item #21 – Awarding Contract to Urner Barry Publications, Inc., Toms River, NJ, for Furnishing and Delivery of Printing Services (Bid #0021-17), Items: Proposal #2 (Stationery & Envelopes), Items 1-24, for the Period of 01/09/17-12/31/17; in the Estimated Total Contract Amount of \$4,000.00.
22. Board Action Item #22 – Awarding Contract to Roelynn Litho, Inc., Lakewood, NJ, for Furnishing and Delivery of Printing Services (Bid #0021-17), Items: Proposal #4 (Green Heritage Newsletter), Item 1 (\$12,000.00 Est.), Proposal #5 (Monmouth County Fair), Items 1-3 (\$10,000.00 Est.), Proposal #6 (Golf Score Cards), Items 1-10 (\$13,000.00 Est.), for the Period of 01/09/17-12/31/17; in the Estimated Total Contract Amount of \$35,000.00.
23. Board Action Item #23 – Accepting Proposal from DRD Appraisals, LLC dba Stuart Appraisal Company, Freehold, NJ, for providing Professional Appraisal Services for Block 70, Lot 16Q, Township of Howell, NJ, ±11.96 Acres, Owner: Virone, Project: Additions to Metedeconk River Greenway, Interest: Fee Simple (Ref. #16-65 & PS #76-16), in an Amount Not To Exceed \$1,650.00.
24. Board Action Item #24 as Added to the Agenda – Awarding Contract to Down To Earth Landscaping, Inc., Jackson, NJ, for Furnishing and Installing Plant Materials at Various Parks (Bid #0063-16), Items: Proposal 1, Items 1-48 (\$60,185.00); and Proposal 2, Items 1-18 (\$8,091.00); in the Total Contract Amount of \$68,276.00.

25. Board Action Item #25 as Added to the Agenda – Awarding Contract to the lowest responsible bidder, as per bid proposal to The Liberty Store, Auburn, NY, for Furnishing and Delivery of Uniform Items (Boots) (Bid #0023-17), Items: #1-84, 2017 Supply Contract for the Period of 01/09/17 through 12/31/17, with the Board of Recreation Commissioners Reserving the Option To Extend the Contract for Two (2) Additional One (1) Year Periods (2018 & 2019), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$16,000.00.
26. Board Action Item #26 as Added to the Agenda – Awarding Contract to the lowest responsible bidders, as per bid proposals for Furnishing and Delivery of Specialized Automotive Parts & Service (Bid #0020-17), Items: A-N, 2017 Supply/Service Contract for the Period of 01/09/17 through 12/31/17, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2018), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$25,000.00:
1. Dick's Auto Electric, Inc., 218 Bayview Ave., Union Beach, NJ 07735
  2. Hydraulic Technologies, LLC, 2553 US Hwy. 130, Suite #1, Cranbury, NJ 08512
  3. Jersey Truck Equipment Company, Inc., 5018 Industrial Rd., Wall, NJ 07727
  4. Monmouth Truck Equipment, 745 Shrewsbury Ave., Shrewsbury, NJ 07702
  5. The Hose Shop, Inc., 55 Route 34, Matawan, NJ 07747
  6. Trans-Bearing Company, Inc., 1771 Route 34, Wall, NJ 08720
  7. Trius, Inc., 458 Johnson Ave., Bohemia, NY 11716
27. Board Action Item #27 as Added to the Agenda – Awarding Contract to the lowest responsible bidders, as per bid proposals for Furnishing and Delivery of Janitorial Supplies and Concession Items (Bid #0024-17), Items: 2017 Supply Contract (Period of 01/09/17 through 12/31/17), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2018 & 2019), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$70,000.00:
1. Central Poly Corporation, 2400 Bedle Place, Linden, NJ 07036
  2. Madsen & Howell, Inc., 500 Market Street, Perth Amboy, NJ 08862
  3. Pyramid School Products Company, 6510 N. 54<sup>th</sup> Street, Tampa, FL 33610
  4. Scoles Floorshine Industries, 1730 Highway 34, Wall, NJ 07719
  5. Site One Landscape Supply, 1385 East 36<sup>th</sup> Street, Cleveland, OH 44114
  6. Spruce Industries, 759 East Lincoln Ave., Rahway, NJ 07065
  7. TSP Maintenance Supply, LLC, 52 East Drive, Livingston, NJ 07039
  8. W.B. Mason Co., Inc., 21 Commerce Drive, Cranbury, NJ 08512
28. Board Action Item #28 as Added to the Agenda – Authorizing the Closing Out of the Contract as awarded by Resolution #R-15-10-5=365, to Waste Management of New Jersey, Inc., Ewing, NJ, for Furnishing and Delivery of Garbage Collection Service, Roll-Off Container Service and Single Stream Recycling (Bid #0001-15), Items: Proposal 1, Items #1-39 @\$56,865.80; Proposal 2, Items #1-6 @\$30,932.00; Proposal 3, Items #1-40 @\$8,876.00; for the Period of 01/01/16 through 12/31/16; in the Contract Close Out Amount of \$1,452.25.
29. Board Action Item #29 as Added to the Agenda – Rescinding Board Adopted Resolution #R-16-12-5=422 Declaring Surplus and Authorizing the Sale of One (1) Horse named “Wire Cut Te”, a fifteen (15) year old 14.3 hand Quarter Horse gelding, located at Sunnyside Recreation Area, for the Sum of One Dollar (\$1.00), due to unforeseen circumstances on the part of the buyer.

30. James J. Truncer, Secretary-Director, reviewed with the Board the request received from the Monmouth County Golf Championship Tournament Director, Stanley Bryck, requesting permission to host the Annual Monmouth County Golf Championship at Howell Park Golf Course, on Tuesday, April 18, 2017 (Rain Date: Wednesday, April 19, 2017), with a 9 AM shotgun start, for approximately 110 junior golfers, and charging a fee of \$22.00 per golfer for each participant which includes use of the warm up range, and further requesting permission to allow local media/TV coverage of the event, with the course re-opening at approximately 2 PM.

Following a discussion, a **motion** was made by Vice Chairman Mandeville, seconded Commissioner Peters, GRANTING PERMISSION to the MONMOUTH COUNTY GOLF CHAMPIONSHIP TOURNAMENT DIRECTOR, Stanley Bryck, to HOST the ANNUAL MONMOUTH COUNTY GOLF CHAMPIONSHIP at HOWELL PARK GOLF COURSE, on TUESDAY, APRIL 18, 2017 (RAIN DATE: WEDNESDAY, APRIL 19, 2017), with a 9 AM shotgun start, for approximately 110 junior golfers, and charging a fee of \$22.00 per golfer for each participant which includes use of the warm up range, and further requesting permission to allow local media/TV coverage of the event, with the course re-opening at approximately 2 PM. Upon being put to a vote, the motion was unanimously carried.

31. Andrew J. Spears, Assistant Director, noted the Status of Funded Projects as of December 23, 2016, as distributed to the Board.
32. Andrew J. Spears, Assistant Director, reviewed with the Board Proposed 2017 Operating Budget and Proposed 2017 Trust Budget.
33. Board Action Item #30 as Added to the Agenda – Recommending Approval and Adoption of the Proposed 2017 Operating Budget and Proposed 2017 Trust Budget, and the Allocation from the Monmouth County Open Space Recreation, Farmland, and Historic Preservation Trust Fund for Park Development and Maintenance, in the Amount of \$5,064,445.00, and Approving and Adopting the proposed 2017 Capital Improvement Program Request which authorized the Secretary-Director to submit said funding recommendations to the Monmouth County Board of Chosen Freeholders, and further Authorizing the Secretary-Director and/or his Designee(s) to provide any and all information that may be required by the County Director of Finance.

Vice Chairman Mandeville suggested the Board review and consider increasing the revenue received from Manasquan Borough for the use of the beach season parking area at Fisherman's Cove.

Commissioner Horsnall noted the need to keep the Open Space Fund expenses in balance between acquisition and maintenance.

Following a discussion, the Board unanimously agreed to approve and recommend the proposed 2017 Operating, Trust and Capital Budgets to the Board of Chosen Freeholders.

At 8:45 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Peters, to approve Agenda Items #1 through #30:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Annual First Regular Meeting of January 9, 2017, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #23 for Board Action; and

WHEREAS, the Board has also reviewed Agenda Items #24, 25, 26, 27, 28, 29 & 30 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #30.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the Affirmative: Chairman Rummel, Vice Chairman Mandeville,  
Commissioners Harmon, Peters, Hennessy,  
Horsnall, Butch and Adcock

In the Negative: None

Absent: Commissioner Zelina

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

- R-17-1-9=1 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, Establishing 2017 CHANGE FUND in the AMOUNT of \$75,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-17-1-9=2 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, Establishing an ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various INVESTORS BANK branch locations, Account Number ending in 3423, for the YEAR 2017. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-17-1-9=3 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, Establishing an ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS, for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at various INVESTORS BANK branch locations, Account Number ending in 3431, for the YEAR 2017. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-17-1-9=4 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, Establishing an ACCOUNT for the DEPOSIT AND TRANSFER of NEW JERSEY SALES TAX, at various INVESTORS BANK branch locations, Account Number ending in 3051, for the YEAR 2017. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-17-1-9=5 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, REQUIRING TWO (2) SIGNATURES on EACH CHECK ISSUED from BOARD ACCOUNTS, and specifically NAMING JAMES J. TRUNCER, SECRETARY-DIRECTOR, or ANDREW J. SPEARS, ASSISTANT DIRECTOR, or THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, or BARBARA BERRY, ASSISTANT CHIEF CLERK. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-17-1-9=6 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, DESIGNATING the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for LEGAL PUBLICATION of PUBLIC NOTICES and INVITATIONS TO BID:

- THE ASBURY PARK PRESS
- THE ATLANTICVILLE
- THE COAST STAR
- THE COASTER
- GREATER MEDIA NEWSPAPERS
- NEWS TRANSCRIPT
- THE STAR LEDGER
- THE TRI-TOWN NEWS
- THE TWO RIVER TIMES

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-17-1-9=7 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, APPOINTING the SECRETARY-DIRECTOR as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and ANDREW J. SPEARS, as the ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-17-1-9=8 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to REPRESENT AND ACT ON BEHALF OF THE BOARD OF RECREATION COMMISSIONERS IN MATTERS PERTAINING TO PERSONNEL OF THE BOARD INCLUDING the HIRING, DISCHARGING AND DISCIPLINING OF EMPLOYEES, PROMOTIONS, TITLES, SALARIES, WAGES, WORKING CONDITIONS, and to REPRESENT THE BOARD with regard to EMPLOYEE UNION CONTRACT NEGOTIATIONS, EMPLOYEE GRIEVANCES, NEW JERSEY DEPARTMENT OF PERSONNEL CIVIL SERVICE MATTERS, NEW JERSEY POLICE TRAINING COMMISSION, AND OTHER PERSONNEL MATTERS OF THE BOARD OF RECREATION COMMISSIONERS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-17-1-9=9 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, DESIGNATING STEPHANIE WEISE, PURCHASING AGENT, to SERVE as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2017. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-17-1-9=10 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, AUTHORIZING the SECRETARY-DIRECTOR, JAMES J. TRUNCER and STEPHANIE WEISE, QUALIFIED PURCHASING AGENT (Q.P.A) FOR THE BOARD, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, AND TO PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES FOR VARIOUS MATERIALS, GOODS, SUPPLIES AND SERVICES, on behalf of the Board, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and ESTABLISHING the BOARD'S BID THRESHOLD in accordance with N.J.S.A. 40A:11-2 at \$26,000.00 and ESTABLISHING the BOARD'S QUOTATION THRESHOLD in accordance with N.J.S.A. 40A:11-6.1 (a) at \$3,900.00, and further Authorizing ANDREW J. SPEARS, ASSISTANT DIRECTOR, and THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR or the PURCHASING AGENT. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-17-1-9=11 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD and his DESIGNEES(S) to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-17-1-9=12 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD, JAMES J. TRUNCER, to ENTER INTO CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD, and further AUTHORIZING the ASSISTANT DIRECTOR, ANDREW J. SPEARS, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR of the BOARD. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-17-1-9=13 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD, JAMES J. TRUNCER, and his DESIGNEE(S) to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Secretary-Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-17-1-9=14 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, AUTHORIZING the SECRETARY-DIRECTOR, JAMES J. TRUNCER and his DESIGNEE(S), to ACT ON BEHALF OF THE BOARD in RESPONSE TO EMERGENCIES that affect the public's safety, health and welfare, and impact the operation of Park System areas, services and facilities, and the protection of Park System visitors, property and resources. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-17-1-9=15 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, DESIGNATING KEVIN P. DUNN as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM to RECEIVE AND COORDINATE COMPLIANCE ISSUES, and further DESIGNATING JOSEPH V. SARDONIA as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, and DESIGNATING ANNE SIMON as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for SERVICES, PROGRAMS AND ACTIVITIES, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336, and further RESCINDING Resolution #R-16-5-23=196 as previously adopted by the Board on May 23, 2016. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-17-1-9=16 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, DESIGNATING AMANDA TANAY as SOCIAL MEDIA COORDINATOR, and JENNIE ANDRAS as ALTERNATE SOCIAL MEDIA COORDINATOR, in accordance with the MONMOUTH COUNTY PARK SYSTEM SOCIAL MEDIA COMMENT AND POSTING POLICY adopted by Board Resolution #R-15-10-5=362. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)



- R-17-1-9=17 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to SOLICIT DONATIONS AND SPONSORSHIPS, on behalf of the Board, in SUPPORT of the 2017 MONMOUTH COUNTY FAIR, to be held JULY 26<sup>TH</sup> – 30<sup>TH</sup>, at EAST FREEHOLD SHOWGROUNDS, Freehold Township; AND OTHER PROJECTS AND EVENTS OF THE BOARD, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-17-1-9=18 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, APPROVING AND ADOPTING the MONMOUTH COUNTY PARK SYSTEM MARKETING PROMOTIONAL PROGRAM FOR THE YEAR 2017. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-17-1-9=19 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, AUTHORIZING the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) ON VARIOUS OCCASIONS DURING 2017, through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS RATIFICATION of a RESOLUTION for the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and further AUTHORIZING the SECRETARY-DIRECTOR to publish notice of impending sale of the S-REC's in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-17-1-9=20 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to NEW JERSEY PRINTING & GRAPHICS, INC., Morganville, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0021-17), ITEMS: Proposal #1 (Brochures & Postcards), Items 1-19 (\$36,500.00 Est.), Proposal #3 (Miscellaneous Forms & Signs), Items 1-35, (\$14,000.00 Est.), for the Period of 01/09/17-12/31/17; in the Estimated Total Contract Amount of \$50,500.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-17-1-9=21 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to URNER BARRY PUBLICATIONS, INC., Toms River, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0021-17), ITEMS: Proposal #2 (Stationery & Envelopes), Items 1-24, for the Period of 01/09/17-12/31/17; in the Estimated Total Contract Amount of \$4,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-17-1-9=22 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ROELYNN LITHO, INC., Lakewood, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0021-17), ITEMS: Proposal #4 (Green Heritage Newsletter), Item 1 (\$12,000.00 Est.), Proposal #5 (Monmouth County Fair), Items 1-3 (\$10,000.00 Est.), Proposal #6 (Golf Score Cards), Items 1-10 (\$13,000.00 Est.), for the Period of 01/09/17-12/31/17; in the Estimated Total Contract Amount of \$35,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-17-1-9=23 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on December 14, 2016, proposal dated December 9, 2016, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 70, LOT 16Q, TOWNSHIP OF HOWELL, NEW JERSEY, ±11.96 ACRES, OWNER: VIRONE, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #16-65 & PS #76-16), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-17-1-9=24 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DOWN TO EARTH LANDSCAPING, INC., Jackson, NJ, for FURNISHING AND INSTALLING PLANT MATERIALS AT VARIOUS PARKS (Bid #0063-16), ITEMS: Proposal 1, Items 1-48 (\$60,185.00); and Proposal 2, Items 1-18 (\$8,091.00); in the Total Contract Amount of \$68,276.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-17-1-9=25 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to THE LIBERTY STORE, Auburn, NY, for FURNISHING AND DELIVERY OF UNIFORM ITEMS (BOOTS) (Bid #0023-17), ITEMS: #1-84, 2017 Supply Contract for the Period of 01/09/17 through 12/31/17, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2018 & 2019), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$16,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-17-1-9=26

Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF SPECIALIZED AUTOMOTIVE PARTS & SERVICE (Bid #0020-17), ITEMS: A-N, 2017 Supply/Service Contract for the Period of 01/09/17 through 12/31/17, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2018), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$25,000.00:

1. DICK'S AUTO ELECTRIC, INC., 218 Bayview Ave., Union Beach, NJ 07735
2. HYDRAULIC TECHNOLOGIES, LLC, 2553 US Hwy. 130, Suite #1, Cranbury, NJ 08512
3. JERSEY TRUCK EQUIPMENT COMPANY, INC., 5018 Industrial Rd., Wall, NJ 07727
4. MONMOUTH TRUCK EQUIPMENT, 745 Shrewsbury Ave., Shrewsbury, NJ 07702
5. THE HOSE SHOP, INC., 55 Route 34, Matawan, NJ 07747
6. TRANS-BEARING COMPANY, INC., 1771 Route 34, Wall, NJ 08720
7. TRIUS, INC., 458 Johnson Ave., Bohemia, NY 11716

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-17-1-9=27

Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES AND CONCESSION ITEMS (Bid #0024-17), ITEMS: 2017 Supply Contract (Period of 01/09/17 through 12/31/17), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2018 & 2019), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$70,000.00:

1. CENTRAL POLY CORPORATION, 2400 Bedle Place, Linden, NJ 07036
2. MADSEN & HOWELL, INC., 500 Market Street, Perth Amboy, NJ 08862
3. PYRAMID SCHOOL PRODUCTS COMPANY, 6510 N. 54<sup>th</sup> Street, Tampa, FL 33610
4. SCOLAS FLOORSHINE INDUSTRIES, 1730 Highway 34, Wall, NJ 07719
5. SITE ONE LANDSCAPE SUPPLY, 1385 East 36<sup>th</sup> Street, Cleveland, OH 44114
6. SPRUCE INDUSTRIES, 759 East Lincoln Ave., Rahway, NJ 07065
7. TSP MAINTENANCE SUPPLY, LLC, 52 East Drive, Livingston, NJ 07039
8. W.B. MASON CO., INC., 21 Commerce Drive, Cranbury, NJ 08512

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-17-1-9=28 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, AUTHORIZING the CLOSING OUT of the CONTRACT as awarded by Resolution #R-15-10-5=365, to WASTE MANAGEMENT OF NEW JERSEY, INC., Ewing, NJ, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE AND SINGLE STREAM RECYCLING (Bid #0001-15), ITEMS: Proposal 1, Items #1-39 @\$56,865.80; Proposal 2, Items #1-6 @\$30,932.00; Proposal 3, Items #1-40 @\$8,876.00; for the Period of 01/01/16 through 12/31/16; in the CONTRACT CLOSE OUT AMOUNT OF \$1,452.25. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-17-1-9=29 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, RESCINDING Board Adopted RESOLUTION #R-16-12-5=422 DECLARING SURPLUS and AUTHORIZING the SALE of ONE (1) HORSE named "WIRE CUT TE", a fifteen (15) year old 14.3 hand Quarter Horse gelding, located at Sunnyside Recreation Area, for the SUM of ONE DOLLAR (\$1.00), due to unforeseen circumstances on the part of the buyer. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-17-1-9=30 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Mandeville, APPROVING AND ADOPTING the PROPOSED 2017 OPERATING BUDGET, AND PROPOSED 2017 TRUST BUDGET, and the ALLOCATION from the MONMOUTH COUNTY OPEN SPACE RECREATION, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND FOR PARK DEVELOPMENT AND MAINTENANCE, in the AMOUNT OF \$5,064,445.00, and APPROVING AND ADOPTING the PROPOSED 2017 CAPITAL IMPROVEMENT PROGRAM REQUEST, which AUTHORIZES the SECRETARY-DIRECTOR to SUBMIT said FUNDING RECOMMENDATIONS to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, and further AUTHORIZING the SECRETARY-DIRECTOR and/or his DESIGNEE(S) to PROVIDE ANY AND ALL INFORMATION that may be required by the COUNTY DIRECTOR OF FINANCE. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

The **SECRETARY-DIRECTOR** reported that there were no **BIDS TO ADVERTISE** for at this time.

The Secretary-Director informed the Board that Item #10 requesting the soliciting of Professional/Specialized Services for providing Surveying Services of Block 109, Lot 15, Howell Township, ±2.0 Acres, Improved Property, Owner: Knapp, for Additions to Metedeconk River Greenway (Ref. #17-06) (*FAIR & OPEN*), and Item #11 requesting the soliciting of Professional/Specialized Services for providing Environmental Preliminary Assessment/Site Investigation (PASI) Services of Block 109, Lot 15, Howell Township, ±2.0 Acres, Improved Property, Owner: Knapp, for Additions to Metedeconk River Greenway (Ref. #17-07) (*FAIR & OPEN*), were both inadvertently listed on the Agenda under Motion Authorizing Soliciting of Professional/Specialized Services, and are being deleted from the list.

On a motion made by Commissioner Hennessy, seconded by Vice Chairman Mandeville, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Engineering Services and Licensed Site Remediation Professional (LSRP) Services, for Remediation of a Former Underground Storage Tank and a Former Above Ground Storage Tank, Charleston Springs Golf Course (Former Bulk Property), Millstone Township, NJ (Ref. #16-75) (*FAIR & OPEN*)
2. Bulk Sampling and Analysis of Material and the Monitoring of the Removal of Asbestos Containing Material at Various Locations (PS #07-17)
3. Environmental Preliminary Assessment/Site Investigation (PASI) Services, Block 33, Lot 1.07, Upper Freehold Township, ±3.0 Acres, Improved Property, Owner: Estate of Storoni, for Additions to Crosswicks Creek Park (Ref. #16-76) (*FAIR & OPEN*)
4. Surveying Services, Block 33, Lot 1.07, Upper Freehold Township, ±3.0 Acres, Improved Property, Owner: Estate of Storoni, for Additions to Crosswicks Creek Park (Ref. #16-77) (*FAIR & OPEN*)
5. Two (2) Appraisal Services, Block 77, Lot 16, Freehold Borough, ±17.0 Acres, Improved Property, Owner: Stavola, for Additions to the Henry Hudson Trail (Ref. #17-01) (*FAIR & OPEN*)
6. Surveying Services, Block 53, Lot 17.02, Upper Freehold Township, ±5.45 Acres, Improved Property, Owner: Petrenko, for Additions to Crosswicks Creek Park (Ref. #17-02) (*FAIR & OPEN*)
7. Environmental Preliminary Assessment/Site Investigation (PASI) Services, Block 53, Lot 17.02, Upper Freehold Township, ±5.45 Acres, Improved Property, Owner: Petrenko, for Additions to Crosswicks Creek Park (Ref. #17-03) (*FAIR & OPEN*)
8. Surveying Services, Block 49, Lot 3, Upper Freehold Township, ±15.1 Acres, Improved Property, Owner: Sager, for Additions to Crosswicks Creek Park (Ref. #17-04) (*FAIR & OPEN*)
9. Environmental Preliminary Assessment/Site Investigation (PASI) Services, Block 49, Lot 3, Upper Freehold Township, ±15.1 Acres, Improved Property, Owner: Sager, for Additions to Crosswicks Creek Park (Ref. #17-05) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, JANUARY 23, 2017** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, FEBRUARY 6, 2017** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **~~TUESDAY EVENING~~, FEBRUARY 21, 2017** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, MARCH 6, 2017** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, MARCH 20, 2017** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

Chairman Fred J. Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 19, 2016, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 8:48 PM, the following resolution was offered for adoption by Commissioner Hennessy, seconded by Commissioner Adcock, that the Board move into **EXECUTIVE SESSION**, for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS**:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”, and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Rummel, Vice Chairman Mandeville,  
Commissioners Harmon, Peters, Hennessy,  
Horsnall, Butch and Adcock  
In the Negative: None  
Absent: Commissioner Zelina

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Adcock, and by unanimous vote, the regular meeting was **RECONVENED** at 9:04 PM.

The Secretary-Director indicated that the Minutes of the Executive Session will be available to the public in ninety (90) days, or upon completion of land acquisition matters.

The following resolutions were introduced:

R-17-1-9=31 Resolution offered for adoption by Commissioner Butch, seconded by Vice Chairman Mandeville, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the SAGER PROPERTY, also known as BLOCK 49, LOT 3, TOWNSHIP OF UPPER FREEHOLD, an improved parcel, containing  $\pm 15.10$  ACRES, as ADDITIONS TO CROSSWICKS CREEK PARK, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$380,000.00, and further RECOMMENDING the ESTABLISHMENT of a LAND COMPENSATION BANK, as requested by the MONMOUTH COUNTY DIVISION OF ENGINEERING, to be USED for the POTENTIAL DIVERSION of PUBLIC OPEN SPACE for the PROPOSED REPLACEMENT AND IMPROVEMENT OF COUNTY BRIDGES U-47 AND U-48 and the REMAINDER of the PARCEL to be USED AS REPLACEMENT LAND for subsequent proposed disposals or diversions of funded or unfunded parkland, for projects which will be reviewed by the Green Acres Program and approved by the NJDEP Commissioner and the State House Commission. (Funds available in the Monmouth County Division of Engineering Capital Account #C-04-55-908-030-010, and in the event the entire property is not used to compensate for potential disposals or diversions of County public open space by the end of the term of an agreement for that purpose between the County of Monmouth and the State of New Jersey Green Acres Program, the Division of Engineering shall be reimbursed for the unused portion from the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667 at the per acre price paid to acquire the property.) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-17-1-9=32 Resolution offered for adoption by Commissioner Butch, seconded by Vice Chairman Mandeville, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the ESTATE OF STORONI PROPERTY, also known as BLOCK 33, LOT 1.07, UPPER FREEHOLD TOWNSHIP, an improved parcel, containing  $\pm 3.00$  ACRES, as ADDITIONS TO CROSSWICKS CREEK PARK, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$275,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00013.) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-17-1-9=33

Resolution offered for adoption by Commissioner Butch, seconded by Vice Chairman Mandeville, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the PETRENKO PROPERTY, also known as BLOCK 53, LOT 17.02, UPPER FREEHOLD TOWNSHIP, an improved parcel, containing ±5.45 ACRES, as ADDITIONS TO CROSSWICKS CREEK PARK, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$450,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00013.) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

**ITEMS FOR THE GOOD OF THE ORDER:**

Following a discussion Commissioner Harmon offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, January 23, 2017, at 7 PM**, at the in the **"Beech Room"** of the **Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands, and Attorney Client Privilege Information**; and

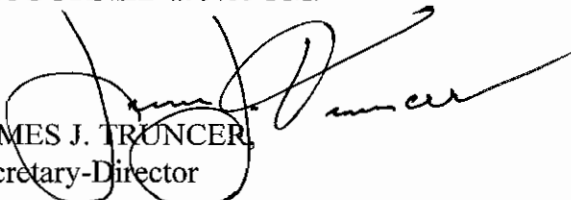
Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the Affirmative: Chairman Rummel, Vice-Chairman Mandeville,  
Commissioners Harmon, Peters, Hennessy,  
Horsnall, Butch and Adcock  
In the Negative: None  
Absent: Commissioner Zelina

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Hennessy, seconded by Commissioner Peters, and by unanimous vote, the Annual First Regular Meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, January 9, 2017, was **ADJOURNED** at 9:05 PM.

  
JAMES J. TRUNCER  
Secretary-Director



The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=1

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to establish the 2017 CHANGE FUND in the AMOUNT of SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00), for the operation of various county parks, golf courses, recreation areas, facilities, special events and services, under the control of the Board of Recreation Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the 2017 CHANGE FUND, in the AMOUNT of SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00), is hereby established; and

BE IT FURTHER RESOLVED that the 2017 CHANGE FUND shall be distributed to the following areas:

**GOLF COURSES:**

- Howell Park Golf Course
- Shark River Golf Course
- Hominy Hill Golf Course
- Pine Brook Golf Course
- Bel-Aire Golf Course
- Charleston Springs Golf Course

**VISITOR SERVICES:**

- Reservations
- Creative Arts Center
- Special Events
- Fort Monmouth Recreation Area
- Outdoor Adventures
- Coastal Activity Center

**PARK AREAS:**

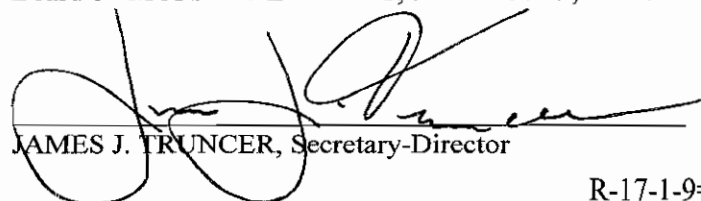
- Longstreet Farm
- Turkey Swamp Park
- Seven Presidents Oceanfront Park
- Manasquan Reservoir Joseph C. Irwin Recreation Area
- Monmouth Cove Marina
- Swimming River Park

**COUNTY FAIR**

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the Negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=1

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=2

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to ESTABLISH and MAINTAIN an ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various INVESTORS BANK branch locations, Account Number Ending in 3423, for the YEAR 2017.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various INVESTORS BANK branch locations, Account Number ending in 3423, is hereby authorized and established for the YEAR 2017; and

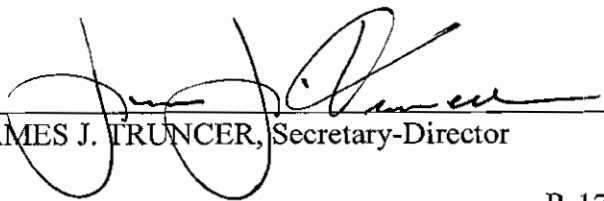
BE IT FURTHER RESOLVED by the Board that the following named employees are hereby DESIGNATED to ISSUE CHECKS on said Account:

JAMES J. TRUNCER, Secretary-Director  
ANDREW J. SPEARS, Assistant Director  
THOMAS E. FOBES, Superintendent of County Parks  
BARBARA BERRY, Assistant Chief Clerk

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=2

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=3

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to ESTABLISH and MAINTAIN an ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at various INVESTORS BANK branch locations, Account Number Ending in 3431, for the Year 2017.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, is hereby AUTHORIZED and ESTABLISHED at various INVESTORS BANK branch locations, Account Number Ending in 3431, for the YEAR 2017; and

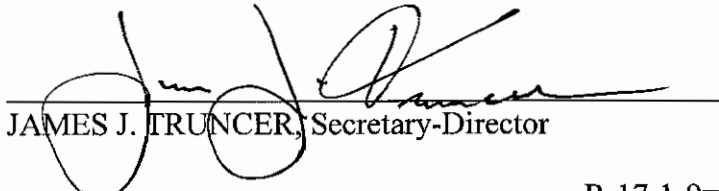
BE IT FURTHER RESOLVED by the Board that the following named employees are hereby DESIGNATED to ISSUE CHECKS on said Account:

JAMES J. TRUNCER, Secretary-Director  
ANDREW J. SPEARS, Assistant Director  
THOMAS E. FOBES, Superintendent of County Parks  
BARBARA BERRY, Assistant Chief Clerk

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=3

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=4

WHEREAS, the Monmouth County Board of Recreation Commissioners is required by the laws of the State of New Jersey to collect State Sales Tax on certain services, rental and retail sales items; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to ESTABLISH and MAINTAIN an ACCOUNT for the DEPOSIT AND TRANSFER of NEW JERSEY SALES TAX, at various INVESTORS BANK branch locations, Account Number Ending in 3051, for the YEAR 2017.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the ACCOUNT for the DEPOSIT AND TRANSFER of NEW JERSEY SALES TAX, at various INVESTORS BANK branch locations, Account Number Ending in 3051, is hereby authorized and established, for the YEAR 2017; and

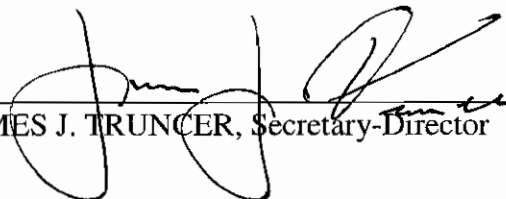
BE IT FURTHER RESOLVED by the Board that the following named employees are hereby DESIGNATED to ISSUE CHECKS on said Account:

JAMES J. TRUNCER, Secretary-Director  
ANDREW J. SPEARS, Assistant Director  
THOMAS E. FOBES, Superintendent of County Parks  
BARBARA BERRY, Assistant Chief Clerk

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=4

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=5

WHEREAS, The Monmouth County Board of Recreation Commissioners deems it to be the Policy of the Board to require TWO (2) SIGNATURES ON EVERY CHECK ISSUED FROM A BOARD ACCOUNT, in order to strengthen segregation of duties; and

WHEREAS, the Board has authorized various employees of the Board to sign checks issued from Board Accounts.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners does hereby require that CHECKS ISSUED FROM BOARD ACCOUNTS shall have TWO (2) SIGNATURES, being any combination of two (2) employees, as listed below:

JAMES J. TRUNCER, SECRETARY-DIRECTOR  
OR  
ANDREW J. SPEARS, ASSISTANT DIRECTOR  
OR  
THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS  
OR  
BARBARA BERRY, ASSISTANT CHIEF CLERK

BE IT FURTHER RESOLVED the Board does hereby rescind its previously adopted resolution in regard to this matter; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately, and shall remain in force until amended or rescinded by action of the Monmouth County Board of Recreation Commissioners.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=5

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=6

WHEREAS, the Monmouth County Board of Recreation Commissioners advertises public notices and invitations to bid, from time to time; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to DESIGNATE the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

- THE ASBURY PARK PRESS
- THE ATLANTICVILLE
- THE COAST STAR
- THE COASTER
- GREATER MEDIA NEWSPAPERS
- NEWS TRANSCRIPT
- THE STAR LEDGER
- THE TRI-TOWN NEWS
- THE TWO RIVER TIMES

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby DESIGNATE the NEWSPAPERS listed above as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for ADVERTISING PUBLIC NOTICES and INVITATIONS TO BID.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=6

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=7

WHEREAS, the OPEN PUBLIC RECORDS ACT (C.47:1A-1 et. seq.) took effect July 8, 2002; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to APPOINT a CUSTODIAN of the BOARD'S PUBLIC RECORDS; and

WHEREAS, a request for access to a government record shall be in writing and hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian; and

WHEREAS, a Government Records Request Form must be completed by the requester; and

WHEREAS, access to records must be made within the seven (7) business day deadline, or the applicant must be notified within seven (7) business days as to when they will be granted access; and

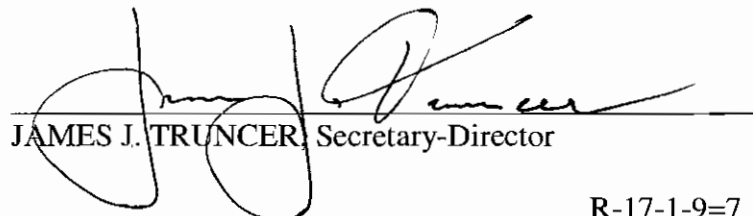
WHEREAS, if a request for access to a government record which substantially disrupts agency operations or the record does not have to be made available, the custodian may deny access to the record after attempting to reach a reasonable solution with the requester that accommodates the interests of the requester and the agency.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners does hereby APPOINT the SECRETARY-DIRECTOR, JAMES J. TRUNCER, as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and the ASSISTANT DIRECTOR, ANDREW J. SPEARS, as the ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=7

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=8

WHEREAS, the Board of Recreation Commissioners, of the County of Monmouth, has been created under Title 40:12-1 et. seq; and

WHEREAS, under Title 40:12-6, the Board of Recreation Commissioners may appoint a Secretary and other custodian supervisors and assistants as they shall think is necessary and fix and determine their salaries; and

WHEREAS, the Board of Recreation Commissioners desires to designate the Secretary-Director of the Board and his designee(s) to represent and act on behalf of the Board in matters pertaining to personnel of the Board including the hiring, discharging and disciplining of employees, promotions, titles, salaries, wages, working conditions, and to represent the Board with regard to employee union contract negotiations, employee grievances, New Jersey Department of Personnel Civil Service matters, New Jersey Police Training Commission, and other personnel matters of the Board of Recreation Commissioners; and

WHEREAS, the Board previously rescinded Resolutions R-81-1-5=19, R-85-1-8=15 and R-91-1-15=12.

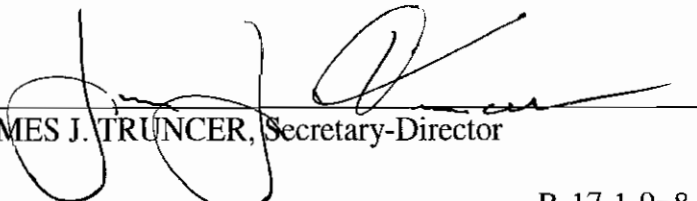
NOW, THEREFORE, BE IT RESOLVED by the Board of Recreation Commissioners, of the County of Monmouth, that the Secretary-Director of the Board and his designee(s) are hereby authorized to represent and act on behalf of the Board of Recreation Commissioners in matters pertaining to personnel of the Board including the hiring, discharging and disciplining of employees, promotions, titles, salaries, wages, working conditions, and to represent the Board with regard to employee union contract negotiations, employee grievances, New Jersey Department of Personnel Civil Service matters, New Jersey Police Training Commission, and other personnel matters of the Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and remain in effect until amended or rescinded by action of the Board.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=8



The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=9

WHEREAS, the State of New Jersey Affirmative Action Office requires that a public agency that contracts for the furnishing of professional services and construction, must designate a Public Agency Compliance Officer (P.A.C.O.), pursuant to Public Law 1975, Chapter 127 (NJAC 17:27); and

WHEREAS, the Monmouth County Board of Recreation Commissioners desires to name STEPHANIE WEISE, as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2017, in accordance with the above requirements.

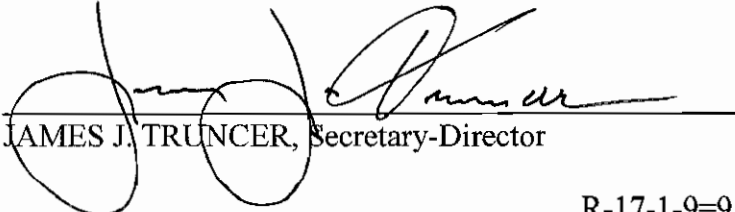
NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby Designate STEPHANIE WEISE, as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2017; and

BE IT FURTHER RESOLVED that a copy of this resolution and the completed Designation of Public Agency Compliance Officer (P.A.C.O.) form shall be mailed to the State of New Jersey, Department of the Treasury, Division of Purchase and Property, Contract Compliance & Audit Unit, EEO Monitoring Program, P.O. Box 236, Trenton, NJ 08625-0236, or faxed to 609/292-1102, or submitted via email to: [CCAUC@treas.state.nj.gov](mailto:CCAUC@treas.state.nj.gov) no later than the 10<sup>th</sup> of January of each year.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the Negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=9

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=10

WHEREAS, the Monmouth County Board of Recreation Commissioners does advertise, solicit and receive written bids and proposals for the purchase of various materials, goods and services; and

WHEREAS, the Board of Recreation Commissioners deems it necessary and advisable to Authorize JAMES J. TRUNCER, Secretary-Director, and STEPHANIE WEISE, Qualified Purchasing Agent (Q.P.A.) for the Board, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, and to PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES NOT TO EXCEED THE AMOUNT REQUIRING A PUBLIC BID, BY STATE STATUTE, for VARIOUS MATERIALS, GOODS, SUPPLIES AND SERVICES, on behalf of the Board of Recreation Commissioners, in accordance with adopted Board Policy and the Bid Laws of the State of New Jersey; and

WHEREAS, the Board deems it necessary and advisable to Authorize ANDREW J. SPEARS, ASSISTANT DIRECTOR, and THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR OF THE BOARD and/or the PURCHASING AGENT; and

WHEREAS, Governor Chris Christie has exercised his authority to adjust the Bid Threshold and Quotation Threshold for awarding contracts by various contracting units; and

WHEREAS, Stephanie Weise possesses the designation of Qualified Purchasing Agent as issued by the New Jersey Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Board of Recreation Commissioners, in the County of Monmouth, in the State of New Jersey, does hereby in accordance with N.J.S.A. 40A:11-2 ESTABLISH the BOARD'S BID THRESHOLD at TWENTY-SIX THOUSAND DOLLARS (\$26,000.00), and does hereby in accordance with N.J.S.A. 40A:11-6.1 (a) ESTABLISH the BOARD'S QUOTATION THRESHOLD at THREE THOUSAND NINE HUNDRED DOLLARS (\$3,900.00).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that JAMES J. TRUNCER, Secretary-Director, and STEPHANIE WEISE, Qualified Purchasing Agent (Q.P.A.) for the Board, are hereby AUTHORIZED to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, and to PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES NOT TO EXCEED THE AMOUNT REQUIRING A PUBLIC BID, BY STATE STATUTE, for VARIOUS MATERIALS, GOODS, SUPPLIES AND SERVICES, on behalf of the Board of Recreation Commissioners, in accordance with adopted Board Policy and the Bid Laws of the State of New Jersey; and

BE IT FURTHER RESOLVED that ANDREW J. SPEARS, ASSISTANT DIRECTOR, and THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, are hereby AUTHORIZED to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR OF THE BOARD and/or the PURCHASING AGENT; and

BE IT FURTHER RESOLVED that the Board does hereby ESTABLISH, in accordance with N.J.S.A. 40A:11-2, the BOARD'S BID THRESHOLD AT TWENTY-SIX THOUSAND DOLLARS (\$26,000.00), and does hereby ESTABLISH, in accordance with N.J.S.A. 40A:11-6.1 (a) the BOARD'S QUOTATION THRESHOLD at THREE THOUSAND NINE HUNDRED DOLLARS (\$3,900.00); and

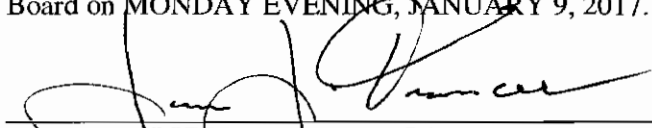
BE IT FURTHER RESOLVED that Resolution No. R-16-1-11=10, as previously adopted by the Board, is hereby RESCINDED effective January 9, 2017; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelinna

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=11

WHEREAS, the Monmouth County Board of Recreation Commissioners does operate various county park and recreation facilities, and programs, and does provide food and retail sales and other services for the benefit of the public; and

WHEREAS, the Board deems it necessary and advisable to AUTHORIZE the SECRETARY-DIRECTOR of the BOARD and his DESIGNEE(S) to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the SECRETARY-DIRECTOR of the BOARD and his DESIGNEE(S) are hereby AUTHORIZED to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES; and

BE IT FURTHER RESOLVED by the Board that the SECRETARY-DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to make ADJUSTMENTS in SETTING PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES, from time to time, as may be appropriate; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative: Chairman Rummel, Vice Chairman Mandeville,  
Commissioners Harmon, Peters, Hennessy,  
Horsnall, Butch and Adcock

In the negative: None

Absent: Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=11

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=12

WHEREAS, the Monmouth County Board of Recreation Commissioners does, from time to time, enter into contracts, memorandums of understanding, permits, and other various documents and agreements in order to conduct the business of the Board; and

WHEREAS, the Board of Recreation Commissioners deems it necessary and advisable to AUTHORIZE JAMES J. TRUNCER, SECRETARY-DIRECTOR and ANDREW J. SPEARS, ASSISTANT DIRECTOR, to ENTER INTO said CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS on BEHALF OF THE BOARD.

NOW, THEREFORE, BE IT RESOLVED that JAMES J. TRUNCER, SECRETARY-DIRECTOR, is hereby AUTHORIZED to ENTER INTO said CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD; and

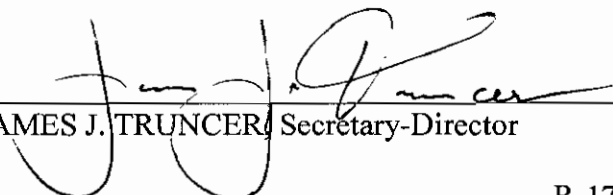
BE IT FURTHER RESOLVED that ANDREW J. SPEARS, ASSISTANT DIRECTOR, is AUTHORIZED TO ACT in the ABSENCE of the SECRETARY-DIRECTOR OF THE BOARD; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately and shall remain in force until amended or rescinded by action of the Board.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=12

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=13

WHEREAS, the Monmouth County Park System provides a variety of recreational and educational programs, services, park and recreation areas, historic sites, and facilities for the public's use and enjoyment; and

WHEREAS, the Monmouth County Board of Recreation Commissioners believes it is necessary and in the public's interest to establish ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES for the public's beneficial use of the various recreation and education programs, services, park and recreation areas, historic sites, and facilities provided to the public by the Park System including items related to operations, maintenance, personnel and fiscal matters; and

WHEREAS, said ADMINISTRATIVE AND OPERATING GUIDELINES AND PROCEDURES include, but are not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities; and

WHEREAS, the Board believes that the PROMULGATION AND INSTITUTION of said ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES is a responsibility that should properly be delegated to and addressed by the SECRETARY-DIRECTOR OF THE BOARD and his DESIGNEE(S).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the SECRETARY-DIRECTOR of the BOARD and his DESIGNEE(S) are hereby AUTHORIZED to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Secretary-Director and his designees to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities; and

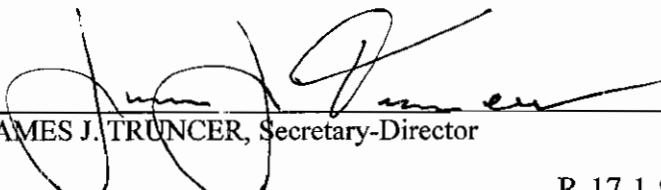
BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution No. R-16-1-11=13 as previously adopted by the Board; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the Negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=13

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=14

WHEREAS, the Monmouth County Board of Recreation Commissioners recognizes that emergencies may occur from time to time, including but not limited to weather events, natural and manmade disasters, that affect the public's safety, health, and welfare, and impact the operation of Park System areas, services and facilities and the protection of Park System visitors, property and resources; and

WHEREAS, said emergencies may prevent the Board from meeting and taking action in a timely manner; and

WHEREAS, the Board believes it is in the public's interest to authorize the Secretary-Director, James J. Truncer and his designee(s) to act on behalf of the Board and to be able to enter into temporary use agreements, issue contracts, purchase orders, pay bills and to take other actions as may be necessary, when such emergencies occur and time is of the essence.

NOW, THEREFORE, BE IT RESOLVED the Board does hereby AUTHORIZE the SECRETARY-DIRECTOR, JAMES J. TRUNCER and his DESIGNEE(S) to ACT ON BEHALF OF THE BOARD in RESPONSE TO EMERGENCIES, including but not limited to weather events, natural and manmade disasters and to enter into temporary use agreements, issue contracts, purchase orders, pay bills and to take other actions as may be necessary, when such emergencies occur and time is of the essence, that affect the public's safety, health and welfare, and impact the operation of Park System areas, services and facilities, and the protection of Park System visitors, property and resources; and

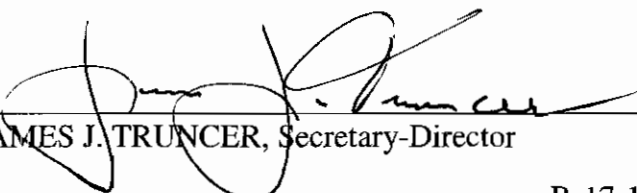
BE IT FURTHER RESOLVED that the Secretary-Director shall keep the Board informed of the actions and those of his designee(s) which he has authorized as a result of an emergency; and

BE IT FURTHER RESOLVED that this resolution shall remain in effect until amended or rescinded by action of the Board.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=14

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=15

WHEREAS, the Federal Americans with Disabilities Act (ADA) requires that public agencies must provide a public notice of intent to comply with the AMERICANS WITH DISABILITIES ACT by January 26, 1992; and

WHEREAS, the Act requires public agencies to provide facilities, services, programs, and activities that are free from discrimination against qualified individuals with disabilities; and

WHEREAS, the Act requires that a responsible employee of the public agency be designated to coordinate compliance and handle complaints of alleged violations; and

WHEREAS, the Board did adopt Resolution No. R-16-5-23=196 on May 23, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the SECRETARY-DIRECTOR is hereby directed to COMPLY with the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336 and provide facilities, services, programs, and activities that are free from discrimination against qualified individuals with disabilities; and

BE IT FURTHER RESOLVED that KEVIN P. DUNN is hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM to RECEIVE AND COORDINATE COMPLIANCE ISSUES, and that JOSEPH V. SARDONIA is hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, and that ANNE SIMON is hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for SERVICES, PROGRAMS AND ACTIVITIES, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336; and

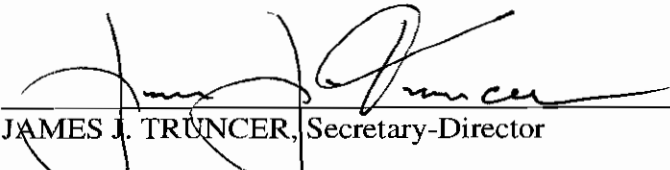
BE IT FURTHER RESOLVED that the Board does hereby rescind the previously adopted Resolution No. R-16-5-23=196; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=15

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=16

WHEREAS, the Monmouth County Board of Recreation Commissioners maintains Monmouth County Park System Social Media sites, including but not limited to Facebook, for the benefit of the public; and

WHEREAS, the Board did, by Resolution R=15-10-5=362 on October 5, 2015, ADOPT a SOCIAL MEDIA COMMENT AND POSTING POLICY, and further AUTHORIZED the SECRETARY-DIRECTOR of the BOARD to DESIGNATE a SOCIAL MEDIATOR COORDINATOR; and

WHEREAS, the Board recognizes the need to monitor the public's posts and comments to Monmouth County Park System social media pages in order to assure the content of such pages remains family-friendly and county park oriented; and

WHEREAS, in order to assure the proper management of the aforementioned social media pages, comments and posts on Monmouth County Park System pages shall be monitored daily and any posts, comments, photographs, etc., that do not meet the standards set forth in the Social Media Comment and Posting Policies will be deleted or hidden from the page as needed, and deleted or hidden comments shall be retained digitally, in accordance with New Jersey Open Public Records Act, similar to other public correspondence.

WHEREAS, the Board recognizes that in order to assure social media pages are properly monitored, a SOCIAL MEDIA COORDINATOR shall be APPOINTED by the SECRETARY-DIRECTOR in order to facilitate the measures set forth in the Social Media Comment and Posting Policy, and the Social Media Coordinator shall monitor postings as well as respond to questions and comments on behalf of the Monmouth County Park System.

NOW, THEREFORE, BE IT RESOLVED that the SECRETARY-DIRECTOR of the BOARD does hereby DESIGNATE AMANDA TANAY as the MONMOUTH COUNTY PARK SYSTEM'S SOCIAL MEDIA COORDINATOR; and

BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR of the BOARD does hereby DESIGNATE JENNIE ANDRAS as the ALTERNATE SOCIAL MEDIATOR COORDINATOR; and

BE IT FURTHER RESOLVED, should the appointed Social Media Coordinator be unable to perform the tasks, the Superintendent of Recreation and others so designated by the Secretary-Director shall serve as a Temporary Coordinator to facilitate such duties; and

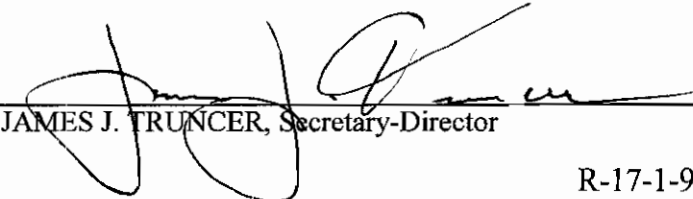
BE IT FURTHER RESOLVED, the social media accounts created for the Monmouth County Park System shall remain the property of the Monmouth County Park System, therefore, all account information and passwords shall be held in a secure place which can be accessed by the Superintendent of Recreation, the Social Media Coordinator, and others so authorized by the Secretary-Director; and

BE IT FURTHER RESOLVED that this resolution shall remain in effect until amended or rescinded by action of the Board.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=16



The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=17

WHEREAS, Title 40:12-29 NJSA, P.L. 1994, Chapter 111, permits public parks and recreation agencies to solicit and accept donations; and

WHEREAS, the BOARD OF RECREATION COMMISSIONERS of the COUNTY OF MONMOUTH, believes it is in the public's best interest to SOLICIT AND ACCEPT DONATIONS AND SPONSORSHIPS in SUPPORT of the 2017 MONMOUTH COUNTY FAIR, to be held JULY 26<sup>th</sup> – JULY 30<sup>th</sup>, 2017 at EAST FREEHOLD SHOWGROUNDS, AND OTHER PROJECTS AND EVENTS OF THE BOARD.

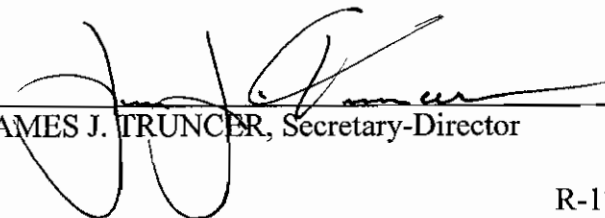
NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the SECRETARY-DIRECTOR, JAMES J. TRUNCER, and his DESIGNEE(S), to SOLICIT AND ACCEPT DONATIONS AND SPONSORSHIPS, on behalf of the Board for the purpose of SUPPORTING the 2017 MONMOUTH COUNTY FAIR, to be held JULY 26<sup>th</sup> – JULY 30<sup>th</sup>, 2017, at EAST FREEHOLD SHOWGROUNDS, AND OTHER PROJECTS AND EVENTS OF THE BOARD; and

BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR, JAMES J. TRUNCER is AUTHORIZED to take ALL NECESSARY ACTION as may be required by law.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=17

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=18

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it desirable to ESTABLISH an ANNUAL MARKETING PROMOTIONAL PROGRAM, as part of the Board's marketing effort for various Monmouth County Park System recreation activities, events, programs, services and facilities for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, said ANNUAL MARKETING PROMOTIONAL PROGRAM may include, but not limited to, providing awards, premiums, and the waiver of user fees as the result of an individual participating in an awards program, contest and/or drawing, to promote, from time to time, Park System recreation activities, events, programs, services and facilities; and

WHEREAS, said ANNUAL MARKETING PROMOTIONAL PROGRAM awards, premiums, and waiver of user fees have a value and require that there be established an adopted annual program and accounting.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby APPROVE the ANNUAL MARKETING PROMOTIONAL PROGRAM FOR THE YEAR 2017, as hereunto attached, for Park System recreation activities, events, programs, services and facilities; and

BE IT FURTHER RESOLVED that individual Promotional Program awards, premiums, and waiver of user fees and/or services provided shall be limited in value and shall not exceed the park system established retail value of \$500.00 dollars per item; and

BE IT FURTHER RESOLVED that participation in said Marketing Promotional Program shall not be available to employees of the Board or their immediate family members; and

BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to ADMINISTER said ANNUAL MARKETING PROMOTIONAL PROGRAM for the YEAR 2017 as approved by the Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR or his DESIGNEE(S) shall ESTABLISH AND MAINTAIN an ACCOUNTING OF THE VALUE AND DISTRIBUTION of said ANNUAL MARKETING PROMOTIONAL PROGRAM AWARDS, PREMIUMS, AND WAIVED USER FEES, along with a LIST OF THE NAMES AND ADDRESSES OF THE INDIVIDUALS WHO WERE THE RECIPIENTS; and

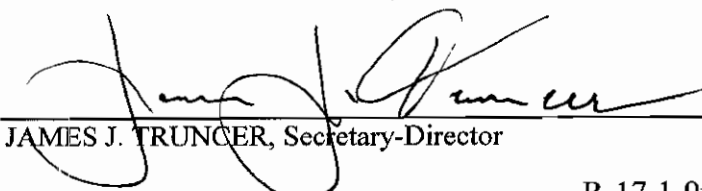
BE IT FURTHER RESOLVED that the Secretary-Director and his Designee(s) are hereby authorized to take all necessary action as may be required by law; and

BE IT FURTHER RESOLVED that this Program shall take effect immediately, and shall remain in force during the Year 2017 or until amended or rescinded by action of the Board.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=18

## 2017 Marketing Promotional Program

Goal: Generate interest and awareness in the Monmouth County Park System and what we have to offer, and gain followers on social media sites.

"Toes in the Sand" Contest	2 seasonal park access passes and 1 seasonal parking pass to 7 Pres.	\$210	Generate interest in buying beach access passes
Contest	Tote Bag	\$5.00	Generate interest in the parks
Eco-Elephant Flea Market Contest	Spot in Aug. Eco-Elephant Flea Market	\$15	Solicit more interest in the flea markets
Fair Trivia & Sweepstakes Contests	25 Fair One Day Entry Passes	\$200	Generate interest in people coming to Fair
Fair Trivia & Sweepstakes Contests	50 Fair Rides Tickets	\$150-\$250	Generate interest in people coming to Fair
Fair Sweepstakes Contest	FFA Produce Bag	\$20-\$25	Incentive to come to Fair
Fair Sweepstakes Contest	Voucher for climbing wall at the fair	\$5	Incentive to come to Fair
Fair Sweepstakes Contest	Made in Monmouth gift bag containing donated items from Made in Monmouth vendors at Fair	N/A	Incentive to come to Fair
Fair Sweepstakes Contest	4-H food voucher at the fair	\$20	Incentive to come to Fair
Contest	Family of 4 voucher for wagon ride at Thompson Park Day	\$12	Incentive to come to Thompson Park Day
Contest	Fort Monmouth Family Pool Pass for August	\$60	Generate interest in Fort Monmouth Recreation Center
Contest	Family Fossiling Group program	\$105-\$175	Generate interest in nature programs at Shark River
Contest	2 Vouchers for Open Ceramics	\$30	Generate interest in programs at Creative Arts Center
Contest	Family of 4 Creatures of the Night Wagon Ride	\$34	Generate interest in nature programs at Huber Woods
Contest	Seaside Campfire Party	\$260	Generate interest in nature programs at 7 President's
Contest	Group Archery Program	\$225	Generate interest in Outdoor Adventure programs and archery
Rockin' the Trails Prize	Tour boat ride for family of 4	\$20	Generate interest in the Manasquan Reservoir

## 2017 Marketing Promotional Program

---

Goal: Generate interest and awareness in the Monmouth County Park System and what we have to offer, and gain followers on social media sites.

### **Types of Contests & Guidelines:**

- **Sweepstakes Contests** – Participants can enter by just filling out a form with their email address, name, and address.
  - Rules are as follows:
    - Only one entry per email address
    - Only one winner is chosen at random (using random.org)
    - Contest runs on specified dates
- **Photo Contests** – Participants submit a photo and enter their email address, name and address.
  - Rules are as follows:
    - Only one entry per email address
    - Only one winner is chosen by Visitor Services staff
    - Contest runs on specified dates
    - Photos must be family-friendly and must not contain any of the following
      - Profanity, nudity or offensive content
      - Any material that condones violence, bullying or unlawful behavior
      - Advertising for other businesses or organizations
- **Trivia Contests** – Participants fill out a form with their email address, name and address as well as choose an answer to a trivia question.
  - Rules are as follows:
    - Only one entry per email address
    - Only one winner is chosen at random (using random.org)
    - Contest runs on specified dates

### **County Fair:**

- **Complimentary Admission:**
  - One (1) day ticket distributed to full time County employees.
  - One (1) day ticket made available to members of volunteer First Aid Squads and Fire Departments located in Monmouth County in recognition for their volunteer service.
  - One (1) day admission ticket distributed to various state, county, and local officials .
  - One (1) day ticket distributed to County 4-H, FFA, and County Agricultural Board members, staff, and volunteers.
  - One (1) day ticket distributed to radio stations and Lakewood Blue Claws for contests, public event contests, social media, exhibitors, demonstrators, judges, entertainers, vendors, and sponsors.
  - Five (5) day passes distributed to exhibitors, vendors, and entertainers.

## 2017 Marketing Promotional Program

---

Goal: Generate interest and awareness in the Monmouth County Park System and what we have to offer, and gain followers on social media sites.

### **Seven Presidents Oceanfront Park:**

- Free Beach Access to Active Duty Military, Veterans, and their families to Seven President's Oceanfront Park in recognition for their military service.

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=19

WHEREAS, the Monmouth County Board of Recreation Commissioners has put into place certain photovoltaic equipment that generates electricity; and

WHEREAS, the Board of Recreation Commissioners has earned valuable Solar Renewable Energy Credits (S-REC's), in recognition of the clean energy produced by its photovoltaic equipment; and

WHEREAS, these S-REC's are not needed for public use and may therefore be sold as surplus personal property; and

WHEREAS, S-REC's may be sold through an online auction process, pursuant to the Local Unit Electronic Technology Pilot Program, P.L. 1002, c.30 and the regulations promulgated thereunder; and

WHEREAS, the Division of Local Government Services, within the New Jersey Department of Community Affairs, has approved the use of FLETT EXCHANGE, LLC, to CONDUCT ONLINE AUCTIONS of S-REC's.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that SOLAR RENEWABLE ENERGY CREDITS (S-REC's) which have been earned and accumulated, shall be SOLD ON VARIOUS OCCASIONS DURING 2017, when in the best interest to the COUNTY OF MONMOUTH, to the HIGHEST BIDDER through an ONLINE AUCTION(S) CONDUCTED by FLETT EXCHANGE, LLC, subject to the adoption of a RATIFYING RESOLUTION by the BOARD OF CHOSEN FREEHOLDERS of the COUNTY OF MONMOUTH; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Monmouth County Board of Recreation Commissioners are hereby authorized to enter into and sign any and all documents as may be required to conduct said auction(s) and sell said S-REC's during the year 2017; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of Chosen Freeholders; and

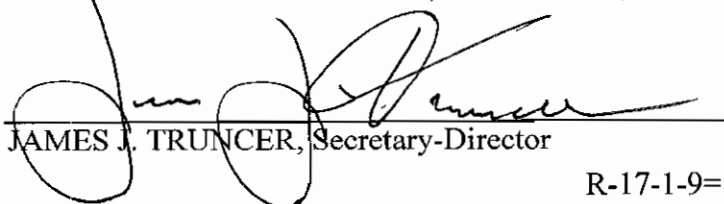
BE IT FURTHER RESOLVED that a copy of this resolution and the ratifying resolution adopted by the Monmouth County Board of Chosen Freeholders be forwarded to Dan Kaminski, Division of Local Government Services, N.J. Department of Community Affairs, 101 S. Broad Street, P.O. Box 803, Trenton, NJ 08625-0803; and

BE IT FURTHER RESOLVED that notice of the impending sale of the S-REC's be published in accordance with N.J.S.A. 40A-11-36 and further AUTHORIZING the SECRETARY-DIRECTOR to take all necessary action as may be required by law.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the Negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=19

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=20

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 16, 2017, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0021-17), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that six (6) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$50,500.00:

NEW JERSEY PRINTING & GRAPHICS, INC.  
28 Calgary Circle  
Morganville, NJ 07751

**ITEMS:** Proposal #1 (Brochures & Postcards), Items 1-19 (\$36,500.00 Est.), and Proposal #3 (Miscellaneous Forms & Signs), Items 1-35, (\$14,000.00 Est.), For the Period of January 9, 2017 through December 31, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

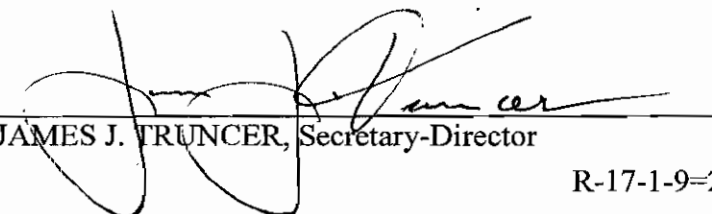
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2017), in the estimated amount of \$50,500.00.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=20

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=21

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 16, 2016, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0021-17), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that six (6) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$4,000.00:

URNER BARRY PUBLICATIONS, INC.

1001 Corporate Circle

Toms River, NJ 08755

**ITEMS:** Proposal #2 (Stationery & Envelopes), Items 1-24,  
for the Period of January 9, 2017 through December 31, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and


BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2017), in the estimated amount of \$4,000.00.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=21



The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=22

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 16, 2017, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0021-17), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that six (6) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$35,000.00:

ROELYNN LITHO, INC.  
687 Prospect Street, Unit 410  
Lakewood, NJ 08701

**ITEMS:** Proposal #4 (Green Heritage Newsletter), Item 1 (\$12,000.00 Est.), Proposal #5 (Monmouth County Fair), Items 1-3 (\$10,000.00 Est.), Proposal #6 (Golf Score Cards), Items 1-10 (\$13,000.00 Est.), for the Period of 01/09/17-12/31/17.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

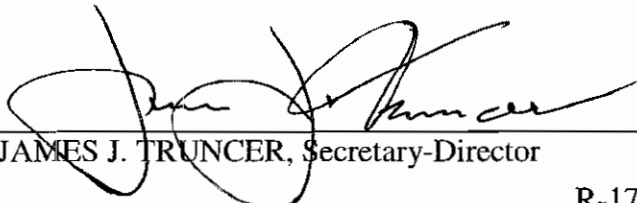
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2017), in the estimated amount of \$35,000.00.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=22

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=23

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 70, LOT 16Q, TOWNSHIP OF HOWELL, NEW JERSEY, ±11.96 ACRES, OWNER: VIRONE, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #16-65 & PS #76-16), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 14, 2016; and

WHEREAS, DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, has submitted a written proposal dated December 9, 2016, indicating they will provide PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 70, LOT 16Q, TOWNSHIP OF HOWELL, NEW JERSEY, ±11.96 ACRES, OWNER: VIRONE, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #16-65 & PS #76-16), in an Amount Not to Exceed \$1,650.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2016), Project #00027, in an amount not to exceed \$1,650.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, 42 E. Main Street, Suite 202, Freehold, NJ 07728, as per proposal dated December 9, 2016, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 70, LOT 16Q, TOWNSHIP OF HOWELL, NEW JERSEY, ±11.96 ACRES, OWNER: VIRONE, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #16-65 & PS #76-16), in the Contract Amount Not To Exceed \$1,650.00; and

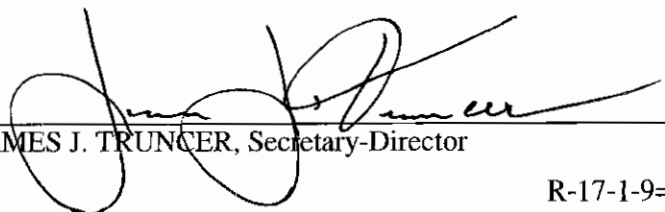
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,650.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

- In the affirmative: Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
- In the negative: None
- Absent: Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.




---

JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=24

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 21, 2016, for FURNISHING AND INSTALLING PLANT MATERIALS AT VARIOUS PARKS (Bid #0063-16), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that two (2) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$68,276.00:

**DOWN TO EARTH LANDSCAPING, INC.**

705 Wright Debow Road

Jackson, NJ 08527

**ITEMS:** Proposal 1, Items 1-48 (\$60,185.00); and Proposal 2, Items 1-18 (\$8,091.00).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

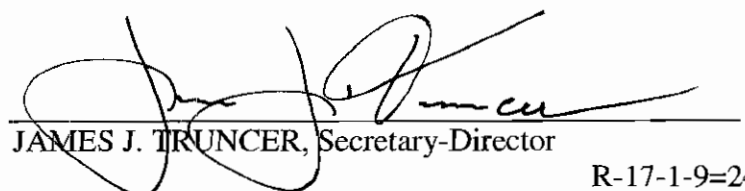
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20016, Board of Recreation Commissioners, Project #16009, in the amount of \$68,276.00.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=24

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=25

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 22, 2016, for FURNISHING AND DELIVERY OF UNIFORM ITEMS (BOOTS) (Bid #0023-17), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$16,000.00:

**THE LIBERTY STORE**  
5 East Genesee Street  
Auburn, NY 13021

**ITEMS:** #1-84, 2017 Supply Contract for the Period of 01/09/17 through 12/31/17.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2018 & 2019); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

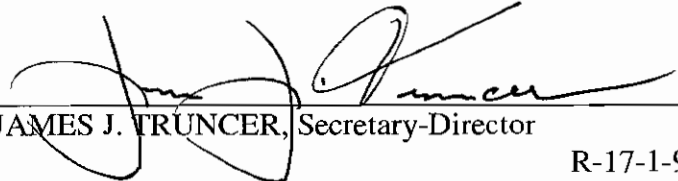
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2017), in the estimated amount of \$16,000.00.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=25

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=26

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 16, 2016, for FURNISHING AND DELIVERY OF SPECIALIZED AUTOMOTIVE PARTS & SERVICE (Bid #0020-17), ITEMS: A-N, 2017 Supply/Service Contract for the Period of 01/09/17 through 12/31/17; which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, bid proposals were considered on an individual item basis and the report of the officials above mentioned shows that seven (7) bids were received, and the following were the lowest responsible bids received in the Estimated Total Aggregate Contract Amount of \$25,000.00:

1. DICK'S AUTO ELECTRIC, INC., 218 Bayview Ave., Union Beach, NJ 07735
2. HYDRAULIC TECHNOLOGIES, LLC, 2553 US Hwy. 130, Suite #1, Cranbury, NJ 08512
3. JERSEY TRUCK EQUIPMENT COMPANY, INC., 5018 Industrial Rd., Wall, NJ 07727
4. MONMOUTH TRUCK EQUIPMENT, 745 Shrewsbury Ave., Shrewsbury, NJ 07702
5. THE HOSE SHOP, INC., 55 Route 34, Matawan, NJ 07747
6. TRANS-BEARING COMPANY, INC., 1771 Route 34, Wall, NJ 08720
7. TRIUS, INC., 458 Johnson Ave., Bohemia, NY 11716

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the above named bidders, and for the estimated total aggregate amount as shown by said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for an additional one (1) year period (2018); the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2017), in the estimated total aggregate amount of \$25,000.00.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the Affirmative: Chairman Rummel, Vice Chairman Mandeville,  
Commissioners Harmon, Peters, Hennessy,  
Horsnall, Butch and Adcock  
In the Negative: None  
Absent: Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=26

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=27

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 22, 2016, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES AND CONCESSION ITEMS (Bid #0024-17), ITEMS: 2017 Supply Contract (Period of 01/09/17 through 12/31/17); which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, bid proposals were considered on an individual item basis and the report of the officials above mentioned shows that eight (8) bids were received, and the following were the lowest responsible bids received in the Estimated Total Aggregate Contract Amount of \$70,000.00:

1. CENTRAL POLY CORPORATION, 2400 Bedle Place, Linden, NJ 07036
2. MADSEN & HOWELL, INC., 500 Market Street, Perth Amboy, NJ 08862
3. PYRAMID SCHOOL PRODUCTS COMPANY, 6510 N. 54<sup>th</sup> Street, Tampa, FL 33610
4. SCOLES FLOORSHINE INDUSTRIES, 1730 Highway 34, Wall, NJ 07719
5. SITE ONE LANDSCAPE SUPPLY, 1385 East 36<sup>th</sup> Street, Cleveland, OH 44114
6. SPRUCE INDUSTRIES, 759 East Lincoln Ave., Rahway, NJ 07065
7. TSP MAINTENANCE SUPPLY, LLC, 52 East Drive, Livingston, NJ 07039
8. W.B. MASON CO., INC., 21 Commerce Drive, Cranbury, NJ 08512

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the above named bidders, and for the estimated total aggregate amount as shown by said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2018 & 2019); the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

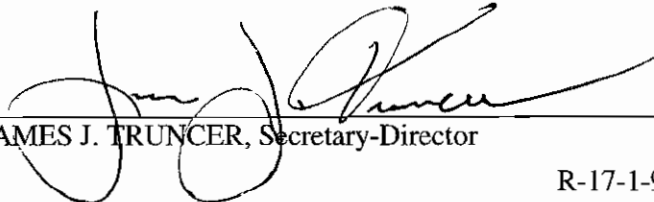
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2017), in the estimated total aggregate amount of \$70,000.00.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the Negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.




---

JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=28

WHEREAS, the Monmouth County Board of Recreation Commissioners heretofore awarded a contract to WASTE MANAGEMENT OF NEW JERSEY, INC., Ewing, NJ, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE AND SINGLE STREAM RECYCLING (Bid #0001-15); ITEMS: Proposal 1, Items #1-39 @\$56,865.80; Proposal 2, Items #1-6 @\$30,932.00; Proposal 3, Items #1-40 @\$8,876.00; for the Period of 01/01/16 through 12/31/16, as per Resolution #R-15-10-5=365, awarded on October 5, 2015; and

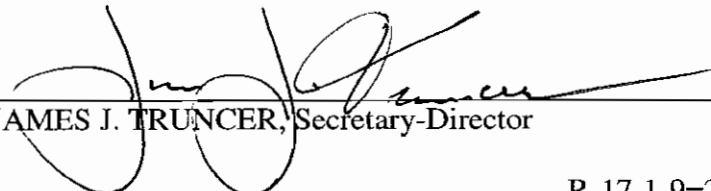
WHEREAS, the Board wishes to CLOSE OUT the above mentioned CONTRACT with WASTE MANAGEMENT OF NEW JERSEY, INC., Ewing, NJ.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the CLOSING OUT of the CONTRACT awarded by Resolution #R-15-10-5=365, to WASTE MANAGEMENT OF NEW JERSEY, INC., 107 Silvia Street, Ewing, NJ 08628, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE AND SINGLE STREAM RECYCLING (Bid #0001-15), ITEMS: Proposal 1, Items #1-39 @\$56,865.80; Proposal 2, Items #1-6 @\$30,932.00; Proposal 3, Items #1-40 @\$8,876.00; for the Period of 01/01/16 through 12/31/16; in the CONTRACT CLOSE OUT AMOUNT OF \$1,452.25.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=28

The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=29

WHEREAS, the Monmouth County Board of Recreation Commissioners adopted Resolution #R-16-12-5=422 on December 5, 2016, DECLARING SURPLUS One (1) HORSE named "WIRE CUT TE", a fifteen (15) year old 14.3 hand Quarter Horse gelding, located at Sunnyside Recreation Area, as said horse was not able to work effectively in the therapeutic equestrian environment as being handled by many different people of varying skill levels had become increasingly stressful; and

WHEREAS, the Board further AUTHORIZED the SALE of said HORSE for the SUM of ONE DOLLAR (\$1.00); and

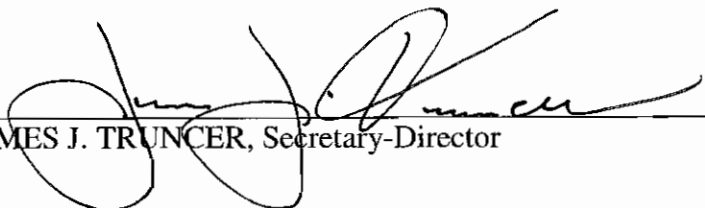
WHEREAS, due to unforeseen circumstances on the part of the buyer, the SALE of said HORSE is unable to be carried out.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that Board does hereby RESCIND RESOLUTION #R-16-12-5=422 DECLARING SURPLUS and AUTHORIZING the SALE of ONE (1) HORSE named "WIRE CUT TE", a fifteen (15) year old 14.3 hand Quarter Horse gelding, located at Sunnyside Recreation Area, for the SUM of ONE DOLLAR (\$1.00), due to unforeseen circumstances on the part of the buyer.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=29



The following resolution was offered for adoption by Commissioner Peters:

**RESOLUTION**

R-17-1-9=30

WHEREAS, the Monmouth County Board of Chosen Freeholders did, by Board Resolution No. 2013-0101, on February 13, 2013, Authorize the Annual Allocation from the Monmouth County Open Space, Recreation, Farmland, and Historic Preservation Trust Fund to provide for “up to thirty percent (30%) of the total dollars collected, per year shall be for county park, recreation and conservation development and maintenance purposes; and

WHEREAS, the Monmouth County Board of Recreation Commissioners has reviewed and approved the submission of the County Park System’s Proposed 2017 Operating, Trust and Capital Expense Budgets at the Board’s Meeting of January 9, 2017, including the allocation of park development and maintenance expenses from the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund in the amount of \$5,064,445.00, to be paid from the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund; and

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recommend that the Monmouth County Board of Chosen Freeholders approve the 2017 County Park System Operating, Trust, and Capital Improvement Budgets, including the allocation of park development and maintenance expenses from the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund in the amount of \$5,064,445.00, as submitted in the County Park System’s Proposed 2017 Budget; and

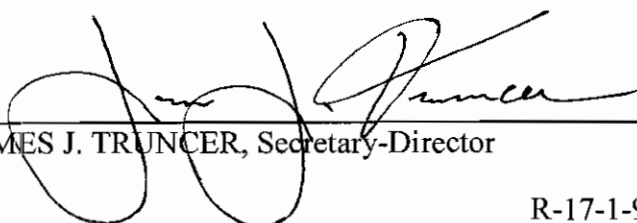
BE IT FURTHER RESOLVED that the Secretary-Director and his designee(s) are authorized to provide any and all information that may be required by the County Director of Finance; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the County Department of Finance.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=30

The following resolution was offered for adoption by Commissioner Butch:

## RESOLUTION

R-17-1-9=31

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands and property for County Open Space Preservation, Natural Resources Conservation and Public Park and Recreation Purposes, located in the TOWNSHIP OF UPPER FREEHOLD being more particularly described as BLOCK 49, LOT 3 and more commonly known as the SAGER PROPERTY, an IMPROVED PARCEL containing  $\pm 15.10$  ACRES; and

WHEREAS, a formal offer of purchase contingent upon satisfactory title and environmental review of said lands and property in the AMOUNT OF \$380,000.00; subject to adjustments for acreage, taxes and other closing costs has been accepted; and

WHEREAS, N.J.A.C. 7:36-26.10 (n) of the New Jersey Green Acres Program Rules and Regulations provides for establishment of a land compensation bank by governmental units to be used as replacement land for subsequent proposed disposals or diversions of certain funded or unfunded parkland; and

WHEREAS, the Monmouth County Division of Engineering has requested that said property be acquired to establish a land compensation bank to be used for the potential diversion of public open space for the proposed replacement and improvement of County Bridges U-47 and U-48 and the remainder of the parcel to be used as replacement land for subsequent proposed disposals or diversions of funded or unfunded parkland, for projects which will be reviewed by the Green Acres Program and approved by the NJDEP Commissioner and the State House Commission; and

WHEREAS, the funds for the purchase of said lands and property are available in the Monmouth County Division of Engineering Capital Account #C-04-55-908-030-010; and

WHEREAS, the Board of Recreation Commissioners recommends to the Board of Chosen Freeholders the purchase of said lands and property for County Open Space Preservation, Natural Resources Conservation and Public Park and Recreation Purposes; and

WHEREAS the purchase of said lands and property shall be for the purpose of establishing a land compensation bank, as provided by N.J.A.C. 7:36-26.10 (n) of the New Jersey Green Acres Program Rules and Regulations to compensate for the potential diversion of public open space for the proposed replacement and improvement of County Bridges U-47 and U-48; and

WHEREAS, said land compensation bank shall also serve as replacement for other subsequent disposals or diversions of funded or unfunded County parkland required for other County of Monmouth public infrastructure improvement projects, which will be reviewed by the Green Acres Program and approved by the NJDEP Commissioner and State House Commission.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ACQUISITION of the SAGER PROPERTY, also known as BLOCK 49, LOT 3, TOWNSHIP OF UPPER FREEHOLD, an IMPROVED PARCEL, containing  $\pm 15.10$  ACRES, as ADDITIONS TO CROSSWICKS CREEK PARK, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$380,000.00; and

R-17-1-9=31 (Continued)

BE IT FURTHER RESOLVED that the BOARD OF RECREATION COMMISSIONERS further RECOMMENDS the ESTABLISHMENT of a LAND COMPENSATION BANK, as requested by the MONMOUTH COUNTY DIVISION OF ENGINEERING, to be USED for the POTENTIAL DIVERSION of PUBLIC OPEN SPACE for the PROPOSED REPLACEMENT AND IMPROVEMENT OF COUNTY BRIDGES U-47 AND U-48 and the REMAINDER of the PARCEL to be USED AS REPLACEMENT LAND for subsequent proposed disposals or diversions of funded or unfunded parkland, for projects which will be reviewed by the Green Acres Program and approved by the NJDEP Commissioner and the State House Commission; and

BE IT FURTHER RESOLVED that the Chairman of the Board and the Secretary-Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that the Freeholder Director and the Clerk be authorized to sign any and all documents and agreements with the State of New Jersey Green Acres Program necessary for the creation of a land compensation bank with said property to serve as replacement for potential disposals or diversions of County public open space; and

BE IT FURTHER RESOLVED that all associated technical costs for the acquisition of said property be authorized to be funded by Division of Engineering Capital Account #C-04-55-908-030-010; and

BE IT FURTHER RESOLVED that in the event the entire property is not used to compensate for potential disposals or diversions of County public open space by the end of the term of an agreement for that purpose between the County of Monmouth and the State of New Jersey Green Acres Program, the Division of Engineering shall be reimbursed for the unused portion from the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667 at the per acre price paid to acquire the property; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of Chosen Freeholders, and the County Administrator.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Butch:

**RESOLUTION**

R-17-1-9=32

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands for County Open Space Conservation and Park Purposes, located in the TOWNSHIP OF UPPER FREEHOLD, being more particularly described as BLOCK 33, LOT 1.07, and more commonly known as the ESTATE OF STORONI PROPERTY, an improved parcel, containing  $\pm 3.00$  ACRES, as ADDITIONS TO CROSSWICKS CREEK PARK, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$275,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, funds for the acquisition of the above named parcel has been provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00013.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ACQUISITION OF PROPERTY, owned by the ESTATE OF STORONI, being more particularly described as BLOCK 33, LOT 1.07, UPPER FREEHOLD TOWNSHIP, an improved parcel, containing  $\pm 3.00$  ACRES, as ADDITIONS TO CROSSWICKS CREEK PARK, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$275,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

BE IT FURTHER RESOLVED that the Chairman of the Board and the Secretary-Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of Chosen Freeholders, and the County Administrator.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=32

The following resolution was offered for adoption by Commissioner Butch:

**RESOLUTION**

R-17-1-9=33

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands for County Open Space Conservation and Park Purposes, located in the TOWNSHIP OF UPPER FREEHOLD, being more particularly described as BLOCK 53, LOT 17.02, and more commonly known as the PETRENKO PROPERTY, an improved parcel, containing  $\pm 5.45$  ACRES, as ADDITIONS TO CROSSWICKS CREEK PARK, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$450,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, funds for the acquisition of the above named parcel has been provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00013.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ACQUISITION OF PROPERTY, owned by PETRENKO, being more particularly described as BLOCK 53, LOT 17.02, UPPER FREEHOLD TOWNSHIP, an improved parcel, containing  $\pm 5.45$  ACRES, as ADDITIONS TO CROSSWICKS CREEK PARK, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$450,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

BE IT FURTHER RESOLVED that the Chairman of the Board and the Secretary-Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of Chosen Freeholders, and the County Administrator.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-1-9=33