

MINUTES OF THE MONDAY EVENING, JANUARY 8, 2018 ANNUAL FIRST REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Vice Chairman Kevin Mandeville at 7:26 PM.

Vice Chairman Kevin Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 20, 2017, as required by law.”

The following were Present on roll call:

Vice Chairman Kevin Mandeville
Commissioners:
Michael G. Harmon
Violeta Peters
Thomas W. Adcock

Present on roll call via Telephone Conference Call:

Patricia M. Butch

The following were Absent on roll call:

Chairman Fred J. Rummel (Excused)
Commissioners:
Thomas E. Hennessy, Jr. (Excused)
David W. Horsnall (Excused)
Mark E. Zelina (Excused)

Also Present:

James J. Truncer, Secretary-Director
Michael P. Supko, Jr., Special County Counsel
Andrew J. Spears, Assistant Director
Thomas E. Fobes, Supt. of Co. Parks/Park Operations
Michael E. Janoski, Co. Park Supt./Golf Operations
Patti Conroy, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Gail L. Hunton, Chief of Acquisition & Design

On a motion made by Commissioner Peters, seconded by Commissioner Adcock, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 18, 2017**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Peters, seconded by Commissioner Adcock, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 18, 2017**, were upon being put to a vote, unanimously approved as recorded.

Vice Chairman Kevin Mandeville indicated that this was the time and place of the Board's Annual First Regular Meeting for the purpose of considering **NOMINATIONS FOR OFFICERS** for the **YEAR 2018**.

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, it was moved that the **SECRETARY-DIRECTOR** of the Board be **APPOINTED** as **TEMPORARY CHAIRMAN** of the **MEETING**. Upon being put to a vote, the motion was unanimously carried.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Adcock, it was moved that **FRED J. RUMMEL** be **NOMINATED** for the position of **CHAIRMAN** of the Board. The Secretary-Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Peters, seconded by Commissioner Harmon, the nominations were, by unanimous vote, closed.

On a motion made by Commissioner Harmon, seconded by Commissioner Peters, it was moved that the Secretary-Director of the Board cast one ballot for the nominee for **CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Secretary-Director cast one ballot in favor of the nominee, **FRED J. RUMMEL**, for **CHAIRMAN** of the Board.

On a motion made by Commissioner Harmon, seconded by Commissioner Peters, it was moved that **KEVIN MANDEVILLE** be **NOMINATED** for the position of **VICE CHAIRMAN** of the Board. The Secretary-Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Harmon, seconded by Commissioner Adcock, the nominations were, by unanimous vote, closed.

On a motion made by Commissioner Harmon, seconded by Commissioner Peters, it was moved that the Secretary-Director of the Board cast one ballot for the nominee for **VICE CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Secretary-Director cast one ballot in favor of the nominee, **KEVIN MANDEVILLE**, for **VICE CHAIRMAN** of the Board.

The Secretary-Director announced that **MR. FRED J. RUMMEL** was duly elected to the position of **CHAIRMAN**, and that **MR. KEVIN MANDEVILLE** was duly elected to the position of **VICE CHAIRMAN** for the **YEAR 2018**.

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, the **2017 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, the **2018 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **BOARD CORRESPONDENCE RECEIVED**:

1. Letter addressed to the Board from Steven Weckstein, Ocean, NJ, dated December 15, 2017, expressing his dismay that a military discount for golf is only offered at Charleston Springs Golf Course.

On a motion made by Commissioner Peters, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:33 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Harmon, seconded by Commissioner Adcock, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:34 PM.

James J. Truncer, Secretary-Director, reported to the Board that the Visitor Services Report, the Golf Report, and the Parks Report, as listed on the Agenda, would not be presented this evening and will be presented to the Board at the next regularly scheduled Board Meeting to be held on Monday Evening, January 22, 2018.

FREEHOLDER'S REPORT:

The Secretary-Director reported that there was no Freeholder's Report as Freeholder Deputy Director Lillian G. Burry was unable to attend the meeting due to a conflict in her schedule.

The following **ITEMS** were **REVIEWED WITH THE BOARD**:

1. Board Action Item #1 – Approving 2018 Change Funds in the Estimated Amount of \$75,000.00, and Authorizing the Monmouth County Finance Department to Establish the List of Board Approved 2018 Change Funds
2. Board Action Item #2 – Establishing an Account for the Deposit of Park Areas, Golf Courses, and Visitor Services Receipts, at various Investors Bank branch locations, Account Number ending in 3423, for the Year 2018.
3. Board Action Item #3 – Establishing an Account for the Deposit of Mastercard, Visa and Discover Credit Card Receipts, for Park Areas, Golf Courses, and Visitor Services, at various Investors Bank branch locations, Account Number ending in 3431, for the Year 2018.
4. Board Action Item #4 – Establishing an Account for the Deposit and Transfer of New Jersey Sales Tax, at various Investors Bank branch locations, Account Number ending in 3051, for the Year 2018.
5. Board Action Item #5 – Requiring Two (2) Signatures on Each Check Issued from Board Accounts, and specifically Naming James J. Truncer, Secretary-Director, or Andrew J. Spears, Assistant Director, or Thomas E. Fobes, Superintendent of County Parks, or Barbara Berry, Assistant Chief Clerk.

6. Board Action Item #6 – Designating the following Newspapers as the Official Newspapers of the Monmouth County Board of Recreation Commissioners for Legal Publication of Public Notices and Invitations to Bid: The Asbury Park Press; The Coast Star; The Coaster; Greater Media Newspapers; News Transcript; The Star Ledger; The Tri-Town News; and The Two River Times.
7. Board Action Item #7 – Appointing the Secretary-Director as the Custodian of the Board’s Public Records, and Andrew J. Spears, as the Assistant Custodian of the Board’s Public Records.
8. Board Action Item #8 – Authorizing the Secretary-Director of the Board and his Designee(s) to Represent and Act on Behalf of the Board of Recreation Commissioners in Matters Pertaining to Personnel of the Board including the Hiring, Discharging and Disciplining of Employees, Promotions, Titles, Salaries, Wages, Working Conditions, and to Represent the Board with Regard to Employee Union Contract Negotiations, Employee Grievances, New Jersey Department of Personnel Civil Service Matters, New Jersey Police Training Commission, and Other Personnel Matters of the Board of Recreation Commissioners.
9. Board Action Item #9 – Designating Jennifer Kaczala, Acting Purchasing Agent, to Serve as the Board’s Public Agency Compliance Officer (P.A.C.O.) for the Year 2018.
10. Board Action Item #10 – Authorizing the Secretary-Director, James J. Truncer and Jennifer Kaczala, Acting Purchasing Agent for the Board, to Advertise, Solicit and Receive Written Bids and Proposals, and to Prepare Contracts, Enter into Purchase Agreements and Authorize Purchases for Various Materials, Goods and Supplies, on behalf of the Board, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey and Establishing the Board’s Bid Threshold in accordance with N.J.S.A. 40A:11-2 at \$17,500.00 and Establishing the Board’s Quotation Threshold in accordance with N.J.S.A. 40A:11-6.1 (a) at \$2,625.00, and further Authorizing Andrew J. Spears, Assistant Director, and Thomas E. Fobes, Superintendent of County Parks, to Act in the Absence of the Secretary-Director or the Purchasing Agent.
11. Board Action Item #11 – Authorizing the Secretary-Director of the Board and his Designee(s) to Set Program, Food, Retail Sales Prices, Service and Equipment Rental Fees.
12. Board Action Item #12 – Authorizing the Secretary-Director of the Board, James J. Truncer, to Enter Into Contracts, Memorandums of Understanding, Permits, and Other Various Documents and Agreements as may be required, from time to time, to Conduct the Business of the Board, and further Authorizing the Assistant Director, Andrew J. Spears, to Act in the Absence of the Secretary-Director of the Board.
13. Board Action Item #13 – Authorizing the Secretary-Director of the Board, James J. Truncer, and his Designee(s) to Promulgate and Institute Administrative Orders and Operating Guidelines and Procedures including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Secretary-Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities.

14. Board Action Item #14 – Authorizing the Secretary-Director, James J. Truncer and his Designee(s), to Act on Behalf of the Board in Response to Emergencies that affect the public’s safety, health and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property and resources.
15. Board Action Item #15 – Designating Kevin P. Dunn as the Americans With Disabilities Act Compliance Officer for the Monmouth County Park System to Receive and Coordinate Compliance Issues, and further Designating Joseph V. Sardonia as the Americans With Disabilities Act Compliance Officer for the Monmouth County Park System for Facilities, Structures and Site Improvements, and Designating Anne Simon as the Americans With Disabilities Act Compliance Officer for the Monmouth County Park System for Services, Programs And Activities, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans With Disabilities Act of 1990, P.L. 101-336, and further Rescinding Resolution #R-17-1-9=15 as previously adopted by the Board on January 9, 2017.
16. Board Action Item #16 - Designating Amanda Tanay as Social Media Coordinator, and Jennie Andras as Alternate Social Media Coordinator, in accordance with the Monmouth County Park System Social Media Comment and Posting Policy adopted by Board Resolution #R-15-10-5=362.
17. Board Action Item #17 - Authorizing the Secretary-Director of the Board and his Designee(s) to Solicit Donations and Sponsorships, on behalf of the Board, in Support of the 2018 Monmouth County Fair, to be held July 25th – 29th, at East Freehold Showgrounds, Freehold Township; and Other Projects and Events of the Board, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111.
18. Board Action Item #18 – Approving and Adopting the Monmouth County Park System Marketing Promotional Program for the Year 2018.
19. Board Action Item #19 – Authorizing the Sale of Solar Renewable Energy Credits (S-REC’s) on Various Occasions During 2018, through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and Recommending to the Monmouth County Board of Chosen Freeholders Ratification of a Resolution for the Sale of Solar Renewable Energy Credits (S-REC’s) through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and further Authorizing the Secretary-Director to publish notice of impending sale of the S-REC’s in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law.
20. Board Action Item #20 – Authorizing the Exercising of Option to Extend Contracts, as per bid proposals, for an Additional One (1) Year Period (2018 Supply Contract, for the Period of 01/08/18 through 12/31/18), as originally awarded by Resolution #R-17-3-8=97, for Furnishing and Delivery of Paint, Related Supplies and Accessories (Bid #0031-17), Items: 2017 Supply Contract (Period of 03/08/17 through 12/31/17), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2018 & 2019), under the same terms and conditions, as per bid specification; to: 1) Ricciardi Brothers, Maplewood, NJ, and 2) The Sherwin –Williams Company, Cleveland, OH, in the Estimated Total Aggregate Contract Amount of \$33,120.00.

21. Board Action Item #21 – Authorizing Change Order #1, in the amount of \$2,200.00 for Item #1, Proposal 1, Animal Feed, increasing existing contract amount by twenty percent (20%) as allowed by law, to Dill’s Raceway Equipment, Inc., Freehold, NJ, for Furnishing and Delivery of Animal Feed, Supplements and Ear Corn (Bid #0019-17), Items: Proposal 1, Items 1-36, 2017 Supply Contract for the Period of 01/01/17 through 12/31/17; as originally awarded by Resolution #R-16-12-19=437 in the Estimated Contract Amount of \$11,000.00, for a New Estimated Total Change Order #1 Contract Amount of \$13,200.00.
22. Board Action Item #22 – Accepting Proposal of Emilcott Associates, Inc., Morristown, NJ, for Providing Respirator Training and Quantitative Respirator Fit-Testing Services (PS #03-18), for the Period of January 8, 2018 through December 31, 2018, in an Amount Not To Exceed \$6,000.00.
23. Board Action Item #23 – Accepting Proposal of PATJO Appraisal Services, Inc., Kendall Park, NJ, as received on December 20, 2017, proposal dated December 14, 2017, for providing Appraisal Services of Block 98, Lots 44, 47 & 48, Township of Freehold, Improved Property, Owner: Mallard, ±53.75 Acres, Project: Additions to Turkey Swamp Park, Interest: Fee Simple/Agricultural Easement (Ref. #17-61 & PS #72-17), in an Amount Not To Exceed \$2,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
24. Board Action Item #24 – Accepting Proposal of Comprehensive Appraisal Corporation, Freehold, NJ, as received on December 20, 2017, proposal dated December 11, 2017, for providing Appraisal Services of Block 98, Lots 44, 47 & 48, Township of Freehold, Improved Property, Owner: Mallard, ±53.75 Acres, Project: Additions to Turkey Swamp Park, Interest: Fee Simple/Agricultural Easement (Ref. #17-61 & PS #72-17), in an Amount Not To Exceed \$3,875.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20-4 or 20.5 as appropriate.
25. Board Action Item #25 – Accepting Proposal of DRD Appraisal, LLC dba Stuart Appraisal Company, Freehold, NJ, as received on December 20, 2017, proposal dated December 18, 2017, for providing Professional Appraisal Services for Block 155, Lot 8.02, Township of Howell, New Jersey, ±3.673 Acres, Vacant – Unassessed Structures, Owner: Dubrovsky, Project: Additions to Manasquan River Greenway, Interest: Fee Simple (Ref. #17-69 & PS #71-17), in an Amount Not To Exceed \$1,250.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20-4 or 20.5 as appropriate.
26. Board Action Item #26 - Accepting Proposal of PATJO Appraisal Services, Inc., Kendall Park, NJ, as received on December 20, 2017, proposal dated December 14, 2017 for providing Professional Appraisal Services for Block 155, Lot 8.02, Township of Howell, New Jersey, ±3.673 Acres, Vacant – Unassessed Structures, Owner: Dubrovsky, Project: Additions to Manasquan River Greenway, Interest: Fee Simple (Ref. #17-69 & PS #71-17), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20-4 or 20.5 as appropriate.
27. Board Action Item #27 - Recommending to the Monmouth County Board of Chosen Freeholders the Adoption of a Resolution Supporting the State House Commission’s Final Application to the NJDEP Green Acres Program for the Disposal/Diversion of a 0.484 portion of Parkland at Manasquan River Greenway for Improvement of Monmouth County’s Halls Mill Road and Elton-Adelphia Road (CR 524).

28. Board Action Item #28 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Karl K. Deigert Ent., Inc., Tinton Falls, NJ, for Furnishing and Delivery of Sewer Line Cleaning, Septic System Repair and Installation (Bid #0020-18), Items: 1-19 (2018 Service Contract for the Period of 01/08/18 through 12/31/18), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2019 & 2020), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$25,000.00.
29. Board Action Item #29 – Recommending authorizing the Purchase of Fuel Oil #2 - Heating, from Taylor Oil Company, Somerville, NJ, Items: Fuel #2 – Provide Heating Fuel to Monmouth County Park System Various Buildings, for the Period of 01/01/18 through 12/31/18; Actual Price calculated based on an up charge of \$0.22000 added to the posted price as shown in OPIS; as available under NJ State Contract #81392, T-0077, for the Period of 07/01/12 through 02/28/18, in the Estimated Total Contract Amount of \$100,000.00.
30. Board Action Item #30 as Added to the Agenda – Recommending acceptance of the written proposal of Meridian Occupational Health, P.C., Eatontown, NJ, as received on January 3, 2018, proposal dated December 27, 2017, for Providing Medical Services (PS #04-18), for the Period of January 1, 2018 through December 31, 2018, in an Amount Not To Exceed \$17,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
31. Request received from the Monmouth County Golf Championship Tournament Director, Stanley Bryck, dated January 3, 2018, requesting permission to host the Annual Monmouth County Golf Championship at Howell Park Golf Course, on Monday, April 16th, 2018 (Rain Date: Tuesday, April 17, 2018), with a 9 AM shotgun start, for approximately 110 junior golfers, and charging a fee of \$22.00 per golfer for each participant which includes use of the warm up range, and further requesting permission to allow local media/TV coverage of the event, with the course re-opening at approximately 2 PM.

Following a discussion, a motion was made by Commissioner Harmon, seconded Commissioner Adcock, Granting Permission to Stanley Bryck, Monmouth County Golf Championship Tournament Director, to host the Annual Monmouth County Golf Championship at Howell Park Golf Course, on Monday, April 16th, 2018 (Rain Date: Tuesday, April 17, 2018), with a 9 AM shotgun start, for approximately 110 junior golfers, and charging a fee of \$22.00 per golfer for each participant which includes use of the warm up range, and further requesting permission to allow local media/TV coverage of the event, with the course re-opening at approximately 2 PM. Upon being put to a vote, the motion was unanimously carried.

32. Status of Funded Projects as of December 28, 2017

Andrew J. Spears, Assistant Director, reported on the Swimming River Park West Front Street underground storage tank investigation. Mr. Spears reported that no underground tank was present, and that the Environmental Consultant was awaiting the soil test results.

At 7:35 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Peters, to approve Agenda Items #1 through #30:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Annual First Regular Meeting of January 8, 2018, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #29 for Board Action; and

WHEREAS, the Board has also reviewed Agenda Item #30 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #30.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the Affirmative: Vice Chairman Mandeville,
Commissioners Harmon, Peters, Butch and Adcock
In the Negative: None
Absent: Chairman Rummel,
Commissioners Hennessy, Horsnall and Zelina

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-18-1-8=1 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, APPROVING 2018 CHANGE FUNDS in the ESTIMATED AMOUNT OF \$75,000.00, and AUTHORIZING the MONMOUTH COUNTY FINANCE DEPARTMENT to ESTABLISH the LIST of BOARD APPROVED 2018 CHANGE FUNDS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-18-1-8=2 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, Establishing an ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various INVESTORS BANK branch locations, Account Number ending in 3423, for the YEAR 2018. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-18-1-8=3 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, Establishing an ACCOUNT for the DEPOSIT OF MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS, for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at various INVESTORS BANK branch locations, Account Number ending in 3431, for the YEAR 2018. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-18-1-8=4 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, Establishing and ACCOUNT for the DEPOSIT AND TRANSFER of NEW JERSEY SALES TAX, at various INVESTORS BANK branch locations, Account Number ending in 3051, for the YEAR 2018. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-18-1-8=5 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, REQUIRING TWO (2) SIGNATURES on EACH CHECK ISSUED from BOARD ACCOUNTS, and specifically NAMING JAMES J. TRUNCER, SECRETARY-DIRECTOR, or ANDREW J. SPEARS, ASSISTANT DIRECTOR, or THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, or BARBARA BERRY, ASSISTANT CHIEF CLERK. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-18-1-8=6 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, DESIGNATING the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for LEGAL PUBLICATION of PUBLIC NOTICES and INVITATIONS TO BID:

- THE ASBURY PARK PRESS
- THE COAST STAR
- THE COASTER
- GREATER MEDIA NEWSPAPERS
- NEWS TRANSCRIPT
- THE STAR LEDGER
- THE TRI-TOWN NEWS
- THE TWO RIVER TIMES

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-18-1-8=7 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, APPOINTING the SECRETARY-DIRECTOR as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and ANDREW J. SPEARS, as the ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-18-1-8=8 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to REPRESENT AND ACT ON BEHALF OF THE BOARD OF RECREATION COMMISSIONERS IN MATTERS PERTAINING TO PERSONNEL OF THE BOARD INCLUDING the HIRING, DISCHARGING AND DISCIPLINING OF EMPLOYEES, PROMOTIONS, TITLES, SALARIES, WAGES, WORKING CONDITIONS, and to REPRESENT THE BOARD with regard to EMPLOYEE UNION CONTRACT NEGOTIATIONS, EMPLOYEE GRIEVANCES, NEW JERSEY DEPARTMENT OF PERSONNEL CIVIL SERVICE MATTERS, NEW JERSEY POLICE TRAINING COMMISSION, AND OTHER PERSONNEL MATTERS OF THE BOARD OF RECREATION COMMISSIONERS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-18-1-8=9 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, DESIGNATING JENNIFER KACZALA, ACTING PURCHASING AGENT, to SERVE as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2018. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-18-1-8=10 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, AUTHORIZING the SECRETARY-DIRECTOR, JAMES J. TRUNCER and JENNIFER KACZALA, ACTING PURCHASING AGENT FOR THE BOARD, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, AND TO PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES FOR VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and ESTABLISHING the BOARD'S BID THRESHOLD in accordance with N.J.S.A. 40A:11-2 at \$17,500.00 and ESTABLISHING the BOARD'S QUOTATION THRESHOLD in accordance with N.J.S.A. 40A:11-6.1 (a) at \$2,625.00, and further Authorizing ANDREW J. SPEARS, ASSISTANT DIRECTOR, and THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR or the PURCHASING AGENT. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-18-1-8=11 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD and his DESIGNEES(S) to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-18-1-8=12 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD, JAMES J. TRUNCER, to ENTER INTO CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD, and further AUTHORIZING the ASSISTANT DIRECTOR, ANDREW J. SPEARS, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR of the BOARD. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-18-1-8=13 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD, JAMES J. TRUNCER, and his DESIGNEE(S) to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Secretary-Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-18-1-8=14 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, AUTHORIZING the SECRETARY-DIRECTOR, JAMES J. TRUNCER and his DESIGNEE(S), to ACT ON BEHALF OF THE BOARD in RESPONSE TO EMERGENCIES that affect the public's safety, health and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property and resources. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-18-1-8=15 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, DESIGNATING KEVIN P. DUNN as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM to RECEIVE AND COORDINATE COMPLIANCE ISSUES, and further DESIGNATING JOSEPH V. SARDONIA as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, and DESIGNATING ANNE SIMON as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for SERVICES, PROGRAMS AND ACTIVITIES, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336, and further RESCINDING Resolution #R-17-1-9=15 as previously adopted by the Board on January 9, 2017. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-18-1-8=16 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, DESIGNATING AMANDA TANAY as SOCIAL MEDIA COORDINATOR, and JENNIE ANDRAS as ALTERNATE SOCIAL MEDIA COORDINATOR, in accordance with the MONMOUTH COUNTY PARK SYSTEM SOCIAL MEDIA COMMENT AND POSTING POLICY adopted by Board Resolution #R-15-10-5=362. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-18-1-8=17 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to SOLICIT DONATIONS AND SPONSORSHIPS, on behalf of the Board, in SUPPORT of the 2018 MONMOUTH COUNTY FAIR, to be held JULY 25TH – 29TH, at EAST FREEHOLD SHOWGROUNDS, Freehold Township; AND OTHER PROJECTS AND EVENTS OF THE BOARD, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-18-1-8=18 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, APPROVING AND ADOPTING the MONMOUTH COUNTY PARK SYSTEM MARKETING PROMOTIONAL PROGRAM FOR THE YEAR 2018. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-18-1-8=19 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, AUTHORIZING the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) ON VARIOUS OCCASIONS DURING 2018, through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS RATIFICATION of a RESOLUTION for the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and further AUTHORIZING the SECRETARY-DIRECTOR to publish notice of impending sale of the S-REC's in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-18-1-8=20

Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACTS, as per bid proposals, for an ADDITIONAL ONE (1) YEAR PERIOD (2018 Supply Contract, for the Period of 01/08/18 through 12/31/18), as originally awarded by Resolution #R-17-3-8=97, for FURNISHING AND DELIVERY OF PAINT, RELATED SUPPLIES AND ACCESSORIES (Bid #0031-17), ITEMS: 2017 Supply Contract (Period of 03/08/17 through 12/31/17), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2018 & 2019), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Contract Amount of \$33,120.00:

1. RICCIARDI BROTHERS INC., 1915 Springfield Ave., Maplewood, NJ 07040
2. THE SHERWIN-WILLIAMS COMPANY, 101 W. Prospect Ave.,
Cleveland, OH 44115

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-18-1-8=21

Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, Authorizing CHANGE ORDER #1, in the amount of \$2,200.00 for Item #1, Proposal 1, Animal Feed, increasing existing contract amount by twenty percent (20%) as allowed by law, to DILL'S RACEWAY EQUIPMENT, INC., Freehold, NJ, for FURNISHING AND DELIVERY OF ANIMAL FEED, SUPPLEMENTS AND EAR CORN (Bid #0019-17), ITEMS: Proposal 1, Items 1-36, 2017 Supply Contract for the Period of 01/01/17 through 12/31/17; as originally awarded by Resolution #R-16-12-19=437 in the Estimated Contract Amount of \$11,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$13,200.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-18-1-8=22

Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL of EMILCOTT ASSOCIATES, INC., Morristown, NJ, as received on December 19, 2017, proposal dated December 12, 2017, for PROVIDING RESPIRATOR TRAINING AND QUANTITATIVE RESPIRATOR FIT-TESTING SERVICES (PS #03-18), for the Period of January 8, 2018 through December 31, 2018, in an Amount Not To Exceed \$6,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-18-1-8=23 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL of PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, as received on December 20, 2017, proposal dated December 14, 2017, for providing APPRAISAL SERVICES FOR BLOCK 98, LOTS 44, 47 & 48, TOWNSHIP OF FREEHOLD, IMPROVED PROPERTY, OWNER: MALLARD, ±53.75 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE/AGRICULTURAL EASEMENT (Ref. #17-61 & PS #72-17), in an Amount Not To Exceed \$2,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-18-1-8=24 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, as received on December 20, 2017, proposal dated December 11, 2017, for providing APPRAISAL SERVICES FOR BLOCK 98, LOTS 44, 47 & 48, TOWNSHIP OF FREEHOLD, IMPROVED PROPERTY, OWNER: MALLARD, ±53.75 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE/AGRICULTURAL EASEMENT (Ref. #17-61 & PS #72-17), in an Amount Not To Exceed \$3,875.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-18-1-8=25 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISAL, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on December 20, 2017, proposal dated December 18, 2017, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 155, LOT 8.02, TOWNSHIP OF HOWELL, NEW JERSEY, ±3.673 ACRES, VACANT – UNASSESSED STRUCTURES, OWNER: DUBROVSKY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #17-69 & PS #71-17), in an Amount Not To Exceed \$1,250.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-18-1-8=26 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL of PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, as received on December 20, 2017, proposal dated December 14, 2017, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 155, LOT 8.02, TOWNSHIP OF HOWELL, NEW JERSEY, ±3.673 ACRES, VACANT – UNASSESSED STRUCTURES, OWNER: DUBROVSKY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #17-69 & PS #71-17), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-18-1-8=27 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ADOPTION of a RESOLUTION SUPPORTING the STATE HOUSE COMMISSION'S FINAL APPLICATION to the NJDEP GREEN ACRES PROGRAM for the DISPOSAL/DIVERSION of a 0.484 ACRE PORTION OF PARKLAND at MANASQUAN RIVER GREENWAY for IMPROVEMENT of MONMOUTH COUNTY'S HALLS MILL ROAD and ELTON-ADELPHIA ROAD (CR 524). Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-18-1-8=28 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, AWARDED CONTRACT to the lowest responsible bidder, as per bid proposal to KARL K. DEIGERT ENT., INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF SEWER LINE CLEANING, SEPTIC SYSTEM REPAIR AND INSTALLATION (Bid #0020-18), ITEMS: 1-19 (2018 Service Contract for the Period of 01/08/18 through 12/31/18), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2019 & 2020), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$25,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-18-1-8=29 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, AUTHORIZING the PURCHASE of FUEL OIL #2 - HEATING, from TAYLOR OIL COMPANY, Somerville, NJ, ITEMS: Fuel #2 - Provide Heating Fuel to Monmouth County Park System Various Buildings, for the Period of 01/01/18 through 12/31/18; Actual Price calculated based on an up charge of \$0.22000 added to the posted price as shown in OPIS; as available under NJ State Contract #81392, T-0077, for the Period of 07/01/12 through 02/28/18, in the Estimated Total Contract Amount of \$100,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-18-1-8=30 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL of MERIDIAN OCCUPATIONAL HEALTH, P.C., Eatontown, NJ, as received on January 3, 2018, proposal dated December 27, 2017, for PROVIDING MEDICAL SERVICES (PS #04-18), for the Period of January 1, 2018 through December 31, 2018, in an Amount Not To Exceed \$17,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BID**:

1. Drainage Culvert Repairs on the Union Transportation Trail

Upon being put to a vote, the motion was unanimously carried.

The **SECRETARY-DIRECTOR** reported to the Board that there was no **PROFESSIONAL/SPECIALIZED SERVICES PROPOSALS TO SOLICIT** at this time.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, JANUARY 22, 2018** – 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, FEBRUARY 5, 2018** – 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **“TUESDAY EVENING”, FEBRUARY 20, 2018** – 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, MARCH 5, 2018** – 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, MARCH 19, 2018** – 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Following a discussion Commissioner Harmon offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board’s regularly scheduled meeting of **Monday, January 22, 2018, at 7 PM**, at the in the **“Beech Room”** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands, and Attorney Client Privilege Information;** and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

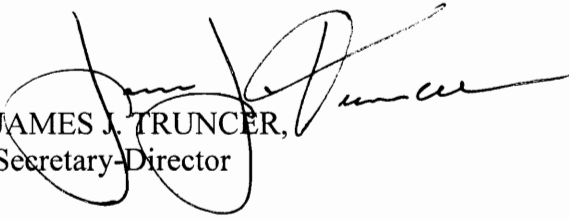
Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the Affirmative:	Vice-Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the Negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

Commissioner Harmon thanked Erika Bozza and staff for following up on the County Fair Vendor Space inquiry received from Ms. Jascot.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Peters, seconded by Commissioner Adcock, and by unanimous vote, the Annual First Regular Meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, January 8, 2018, was **ADJOURNED** at 7:40 PM.


JAMES J. TRUNCER,
Secretary-Director

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=1

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to APPROVE the 2018 CHANGE FUND in the ESTIMATED AMOUNT of SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00), for the operation of various county parks, golf courses, recreation areas, facilities, special events and services, under the control of the Board of Recreation Commissioners; and

WHEREAS, the Monmouth County Board of Chosen Freeholders has been made aware of a need for a change in policy; and

WHEREAS, the Monmouth County Finance Department (MCFD) officially established Cash Change Funds needed year round within the Monmouth County Park System (MCPS), as per the list received from the MCPS, at the following locations, in the below specified amounts for each location:

<u>LOCATION:</u>	<u>AMOUNT:</u>
• Bel-Aire Golf Course	\$ 1,900.00
• Charleston Springs Golf Course	\$ 2,500.00
• Shark River Golf Course	\$ 1,900.00
• Longstreet Farm Wagon Rides	\$ 25.00
• Monmouth Cove Marina Supplies/Gasoline	\$ 400.00
• Coastal Activities Center	\$ 50.00
• Creative Arts Center—Materials	\$ 50.00
• Fort Monmouth Recreation Center Walk-Ins	\$ 150.00
• Outdoor Adventures—Ski/Canoe Rentals	\$ 100.00
• Thompson Park Visitor Center Walk-Ins	\$ 250.00
• Walk-In Reservations	<u>\$ 100.00</u>
	\$7,425.00; and

WHEREAS, the MCFD officially established Cash Change Funds needed during specified time frames each year within the MCPS, for the following locations/events, in the below specified amounts:

<u>LOCATION/EVENT:</u>	<u>TIME FRAME:</u>	<u>AMOUNT:</u>
• Hominy Hill Golf Course	March 1 – December 31	\$ 1,900.00
• Howell Park Golf Course	March 1 – December 31	\$ 1,900.00
• Pine Brook Golf Course	March 1 – December 31	\$ 1,900.00
• Manasquan Reservoir Bait Shop/Boat Rentals	March 1 – November 30	\$ 2,000.00
• Swimming River Park Boat Launch	March 1 – November 30	\$ 150.00
• Turkey Swamp Park Camp Grounds/Boats	March 1 – November 30	\$ 2,500.00
• Fort Monmouth Recreation Center Pool Use/Passes	May 1 – Labor Day	\$ 500.00
• Seven Presidents Park Beach Badges/Parking	May 1 – Labor Day	\$ 6,000.00

- E. Murray Todd
Half Marathon 7 Days in March \$ 300.00
- Thompson Park Day 3 Days in October \$ 5,000.00
- Creative Arts Center—
Annual Sale 7 Days in December \$ 500.00
- County Fair Gate/
Ticket Sales 6 Days in July \$40,000.00
- County Fair Climbing Wall 6 Days in July \$ 100.00
\$62,750.00; and

WHEREAS, any additional Cash Change Funds needed for locations/events not listed above shall be requested in writing by the MCPS, to the MCFD, with the location/event, time frame and amount requested, which shall be issued by the Director of Finance; and

WHEREAS, all such Cash Change Funds shall be issued by the MCFD 48 hours before the location/event is scheduled to begin; and

WHEREAS, the MCPS shall surrender each Cash Change Fund to the MCFD, to be deposited into the Current Fund account within 48 hours after each location/event ends.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the 2018 CHANGE FUND in the ESTIMATED AMOUNT of SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00), is hereby APPROVED; and

BE IT FURTHER RESOLVED that the Board does hereby AUTHORIZE the SECRETARY-DIRECTOR OF THE BOARD to SUBMIT to the MONMOUTH COUNTY FINANCE DEPARTMENT a LIST of needed 2018 CHANGE FUNDS to be established; and

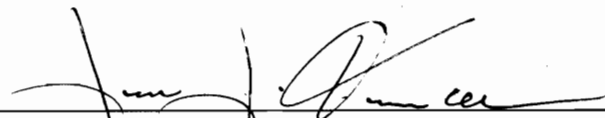
BE IT FURTHER RESOLVED that the Monmouth County Finance Department did establish the 2018 Cash Change Funds needed year round within the Monmouth County Park System (MCPS), as per the list provided by the MCPS, at the locations listed, in the specified amounts for each location, and did establish the 2018 Cash Change Funds needed during specified time frames each year within the MCPS, at the locations/events listed, in the specified amounts; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the Clerk of the Monmouth County Board of Chosen Freeholders, the County Administrator, County Counsel, and to the Director of the Monmouth County Finance Department.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

- In the affirmative: Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
- In the negative: None
- Absent: Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



 JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=2

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to ESTABLISH and MAINTAIN an ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various INVESTORS BANK branch locations, Account Number Ending in 3423, for the YEAR 2018.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various INVESTORS BANK branch locations, Account Number ending in 3423, is hereby authorized and established for the YEAR 2018; and

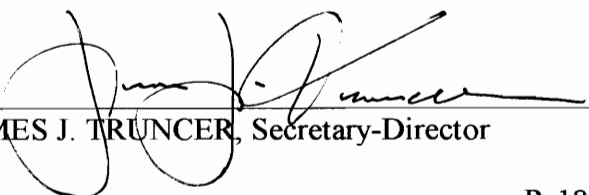
BE IT FURTHER RESOLVED by the Board that the following named employees are hereby DESIGNATED to ISSUE CHECKS on said Account:

JAMES J. TRUNCER, Secretary-Director
ANDREW J. SPEARS, Assistant Director
THOMAS E. FOBES, Superintendent of County Parks
BARBARA BERRY, Assistant Chief Clerk

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=2

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=3

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to ESTABLISH and MAINTAIN an ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at various INVESTORS BANK branch locations, Account Number Ending in 3431, for the Year 2018.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, is hereby AUTHORIZED and ESTABLISHED at various INVESTORS BANK branch locations, Account Number Ending in 3431, for the YEAR 2018; and


BE IT FURTHER RESOLVED by the Board that the following named employees are hereby DESIGNATED to ISSUE CHECKS on said Account:

JAMES J. TRUNCER, Secretary-Director
ANDREW J. SPEARS, Assistant Director
THOMAS E. FOBES, Superintendent of County Parks
BARBARA BERRY, Assistant Chief Clerk

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative: Vice Chairman Mandeville, Commissioners Harmon,
Peters, Butch and Adcock
In the negative: None
Absent: Chairman Rummel, Commissioners Hennessy,
Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=3

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=4

WHEREAS, the Monmouth County Board of Recreation Commissioners is required by the laws of the State of New Jersey to collect State Sales Tax on certain services, rental and retail sales items; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to ESTABLISH and MAINTAIN an ACCOUNT for the DEPOSIT AND TRANSFER of NEW JERSEY SALES TAX, at various INVESTORS BANK branch locations, Account Number Ending in 3051, for the YEAR 2018.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the ACCOUNT for the DEPOSIT AND TRANSFER of NEW JERSEY SALES TAX, at various INVESTORS BANK branch locations, Account Number Ending in 3051, is hereby authorized and established, for the YEAR 2018; and

BE IT FURTHER RESOLVED by the Board that the following named employees are hereby DESIGNATED to ISSUE CHECKS on said Account:

JAMES J. TRUNCER, Secretary-Director
ANDREW J. SPEARS, Assistant Director
THOMAS E. FOBES, Superintendent of County Parks
BARBARA BERRY, Assistant Chief Clerk

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=4

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=5

WHEREAS, The Monmouth County Board of Recreation Commissioners deems it to be the Policy of the Board to require TWO (2) SIGNATURES ON EVERY CHECK ISSUED FROM A BOARD ACCOUNT, in order to strengthen segregation of duties; and

WHEREAS, the Board has authorized various employees of the Board to sign checks issued from Board Accounts.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners does hereby require that CHECKS ISSUED FROM BOARD ACCOUNTS shall have TWO (2) SIGNATURES, being any combination of two (2) employees, as listed below:

JAMES J. TRUNCER, SECRETARY-DIRECTOR
OR
ANDREW J. SPEARS, ASSISTANT DIRECTOR
OR
THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS
OR
BARBARA BERRY, ASSISTANT CHIEF CLERK

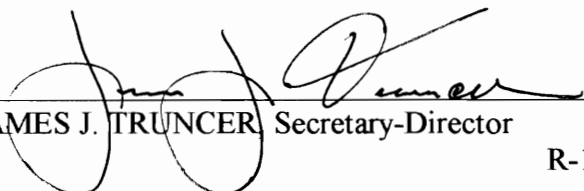
BE IT FURTHER RESOLVED the Board does hereby rescind its previously adopted resolution in regard to this matter; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately, and shall remain in force until amended or rescinded by action of the Monmouth County Board of Recreation Commissioners.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=5

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS
805 NEWMAN SPRINGS ROAD
LINCROFT, NJ 07738
PHONE: 732/842-4000**

"SIGNATURES OF THOSE AUTHORIZED TO ISSUE CHECKS FROM BOARD ACCOUNTS:"



JAMES J. TRUNCER, SECRETARY-DIRECTOR

OR



ANDREW J. SPEARS, ASSISTANT DIRECTOR

OR



THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS

OR



BARBARA BERRY, ASSISTANT CHIEF CLERK

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=6

WHEREAS, the Monmouth County Board of Recreation Commissioners advertises public notices and invitations to bid, from time to time; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to DESIGNATE the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

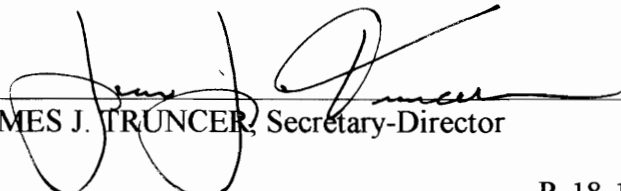
- THE ASBURY PARK PRESS
- THE COAST STAR
- THE COASTER
- GREATER MEDIA NEWSPAPERS
- NEWS TRANSCRIPT
- THE STAR LEDGER
- THE TRI-TOWN NEWS
- THE TWO RIVER TIMES

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby DESIGNATE the NEWSPAPERS listed above as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for ADVERTISING PUBLIC NOTICES and INVITATIONS TO BID.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=6

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=7

WHEREAS, the OPEN PUBLIC RECORDS ACT (C.47:1A-1 et. seq.) took effect July 8, 2002; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to APPOINT a CUSTODIAN of the BOARD'S PUBLIC RECORDS; and

WHEREAS, a request for access to a government record shall be in writing and hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian; and

WHEREAS, a Government Records Request Form must be completed by the requester; and

WHEREAS, access to records must be made within the seven (7) business day deadline, or the applicant must be notified within seven (7) business days as to when they will be granted access; and

WHEREAS, if a request for access to a government record which substantially disrupts agency operations or the record does not have to be made available, the custodian may deny access to the record after attempting to reach a reasonable solution with the requester that accommodates the interests of the requester and the agency.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners does hereby APPOINT the SECRETARY-DIRECTOR, JAMES J. TRUNCER, as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and the ASSISTANT DIRECTOR, ANDREW J. SPEARS, as the ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=7

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=8

WHEREAS, the Board of Recreation Commissioners, of the County of Monmouth, has been created under Title 40:12-1 et. seq; and

WHEREAS, under Title 40:12-6, the Board of Recreation Commissioners may appoint a Secretary and other custodian supervisors and assistants as they shall think is necessary and fix and determine their salaries; and

WHEREAS, the Board of Recreation Commissioners desires to designate the Secretary-Director of the Board and his designee(s) to represent and act on behalf of the Board in matters pertaining to personnel of the Board including the hiring, discharging and disciplining of employees, promotions, titles, salaries, wages, working conditions, and to represent the Board with regard to employee union contract negotiations, employee grievances, New Jersey Department of Personnel Civil Service matters, New Jersey Police Training Commission, and other personnel matters of the Board of Recreation Commissioners; and

WHEREAS, the Board previously rescinded Resolutions R-81-1-5=19, R-85-1-8=15 and R-91-1-15=12.

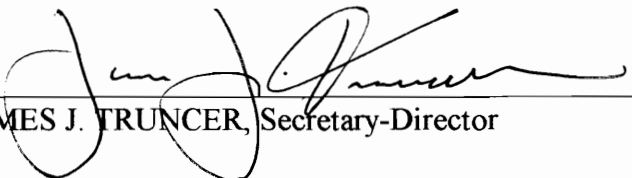
NOW, THEREFORE, BE IT RESOLVED by the Board of Recreation Commissioners, of the County of Monmouth, that the Secretary-Director of the Board and his designee(s) are hereby authorized to represent and act on behalf of the Board of Recreation Commissioners in matters pertaining to personnel of the Board including the hiring, discharging and disciplining of employees, promotions, titles, salaries, wages, working conditions, and to represent the Board with regard to employee union contract negotiations, employee grievances, New Jersey Department of Personnel Civil Service matters, New Jersey Police Training Commission, and other personnel matters of the Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and remain in effect until amended or rescinded by action of the Board.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=8

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=9

WHEREAS, the State of New Jersey Affirmative Action Office requires that a public agency that contracts for the furnishing of professional services and construction, must designate a Public Agency Compliance Officer (P.A.C.O.), pursuant to Public Law 1975, Chapter 127 (NJAC 17:27); and

WHEREAS, the Monmouth County Board of Recreation Commissioners desires to name JENNIFER KACZALA, as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2018, in accordance with the above requirements.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby Designate JENNIFER KACZALA, as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2018; and

BE IT FURTHER RESOLVED that a copy of this resolution and the completed Designation of Public Agency Compliance Officer (P.A.C.O.) form shall be mailed to the State of New Jersey, Department of the Treasury, Division of Purchase and Property, Contract Compliance & Audit Unit, EEO Monitoring Program, P.O. Box 236, Trenton, NJ 08625-0236, or faxed to 609/292-1102, or submitted via email to: CCAUC@treas.state.nj.gov no later than the 10th of January of each year.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the Negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=9

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=10

WHEREAS, the Monmouth County Board of Recreation Commissioners does advertise, solicit and receive written bids and proposals for the purchase of various materials, goods and services; and

WHEREAS, the Board of Recreation Commissioners deems it necessary and advisable to Authorize JAMES J. TRUNCER, Secretary-Director, and JENNIFER KACZALA, Acting Purchasing Agent for the Board, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, and to PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES NOT TO EXCEED THE AMOUNT REQUIRING A PUBLIC BID, BY STATE STATUTE, for VARIOUS MATERIALS, GOODS, SUPPLIES AND SERVICES, on behalf of the Board of Recreation Commissioners, in accordance with adopted Board Policy and the Bid Laws of the State of New Jersey; and

WHEREAS, the Board deems it necessary and advisable to Authorize ANDREW J. SPEARS, ASSISTANT DIRECTOR, and THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR OF THE BOARD and/or the ACTING PURCHASING AGENT; and

WHEREAS, Governor Chris Christie has exercised his authority to adjust the Bid Threshold and Quotation Threshold for awarding contracts by various contracting units; and

WHEREAS, Jennifer Kaczala possesses the designation of Acting Purchasing Agent as issued by the New Jersey Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Board of Recreation Commissioners, in the County of Monmouth, in the State of New Jersey, does hereby in accordance with N.J.S.A. 40A:11-2 ESTABLISH the BOARD'S BID THRESHOLD at SEVENTEEN THOUSAND FIVE HUNDRED DOLLARS (\$17,500.00), and does hereby in accordance with N.J.S.A. 40A:11-6.1 (a) ESTABLISH the BOARD'S QUOTATION THRESHOLD at TWO THOUSAND SIX HUNDRED TWENTY-FIVE DOLLARS (\$2,625.00).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that JAMES J. TRUNCER, Secretary-Director, and JENNIFER KACZALA, Acting Purchasing Agent for the Board, are hereby AUTHORIZED to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, and to PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES NOT TO EXCEED THE AMOUNT REQUIRING A PUBLIC BID, BY STATE STATUTE, for VARIOUS MATERIALS, GOODS, SUPPLIES AND SERVICES, on behalf of the Board of Recreation Commissioners, in accordance with adopted Board Policy and the Bid Laws of the State of New Jersey; and

BE IT FURTHER RESOLVED that ANDREW J. SPEARS, ASSISTANT DIRECTOR, and THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, are hereby AUTHORIZED to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR OF THE BOARD and/or the PURCHASING AGENT; and

R-18-1-8=10 (Continued)

BE IT FURTHER RESOLVED that the Board does hereby ESTABLISH, in accordance with N.J.S.A. 40A:11-2, the BOARD'S BID THRESHOLD AT SEVENTEEN THOUSAND FIVE HUNDRED DOLLARS (\$17,500.00), and does hereby in accordance with N.J.S.A. 40A:11-6.1 (a) ESTABLISH the BOARD'S QUOTATION THRESHOLD at TWO THOUSAND SIX HUNDRED TWENTY-FIVE DOLLARS (\$2,625.00); and

BE IT FURTHER RESOLVED that Resolution No. R-17-1-9=10, as previously adopted by the Board, is hereby RESCINDED effective January 8, 2018; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=10

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=11

WHEREAS, the Monmouth County Board of Recreation Commissioners does operate various county park and recreation facilities, and programs, and does provide food and retail sales and other services for the benefit of the public; and

WHEREAS, the Board deems it necessary and advisable to AUTHORIZE the SECRETARY-DIRECTOR of the BOARD and his DESIGNEE(S) to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the SECRETARY-DIRECTOR of the BOARD and his DESIGNEE(S) are hereby AUTHORIZED to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES; and

BE IT FURTHER RESOLVED by the Board that the SECRETARY-DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to make ADJUSTMENTS in SETTING PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES, from time to time, as may be appropriate; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=11

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=12

WHEREAS, the Monmouth County Board of Recreation Commissioners does, from time to time, enter into contracts, memorandums of understanding, permits, and other various documents and agreements in order to conduct the business of the Board; and

WHEREAS, the Board of Recreation Commissioners deems it necessary and advisable to AUTHORIZE JAMES J. TRUNCER, SECRETARY-DIRECTOR and ANDREW J. SPEARS, ASSISTANT DIRECTOR, to ENTER INTO said CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS on BEHALF OF THE BOARD.

NOW, THEREFORE, BE IT RESOLVED that JAMES J. TRUNCER, SECRETARY-DIRECTOR, is hereby AUTHORIZED to ENTER INTO said CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD; and

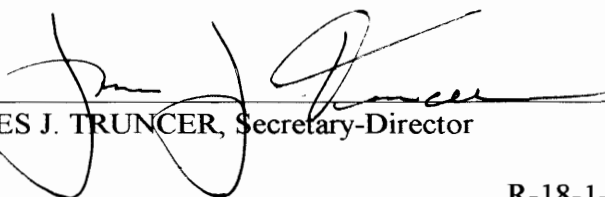
BE IT FURTHER RESOLVED that ANDREW J. SPEARS, ASSISTANT DIRECTOR, is AUTHORIZED TO ACT in the ABSENCE of the SECRETARY-DIRECTOR OF THE BOARD; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=12

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=13

WHEREAS, the Monmouth County Park System provides a variety of recreational and educational programs, services, park and recreation areas, historic sites, and facilities for the public's use and enjoyment; and

WHEREAS, the Monmouth County Board of Recreation Commissioners believes it is necessary and in the public's interest to establish ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES for the public's beneficial use of the various recreation and education programs, services, park and recreation areas, historic sites, and facilities provided to the public by the Park System including items related to operations, maintenance, personnel and fiscal matters; and

WHEREAS, said ADMINISTRATIVE AND OPERATING GUIDELINES AND PROCEDURES include, but are not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities; and

WHEREAS, the Board believes that the PROMULGATION AND INSTITUTION of said ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES is a responsibility that should properly be delegated to and addressed by the SECRETARY-DIRECTOR OF THE BOARD and his DESIGNEE(S).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the SECRETARY-DIRECTOR of the BOARD and his DESIGNEE(S) are hereby AUTHORIZED to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Secretary-Director and his designees to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities; and

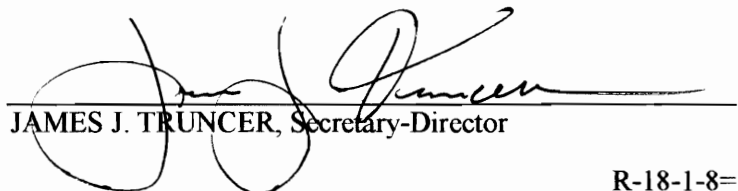
BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution No. R-17-1-9=13, as previously adopted by the Board; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the Negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.


JAMES J. TRUNCER, Secretary-Director

R-18-1-8=13

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=14

WHEREAS, the Monmouth County Board of Recreation Commissioners recognizes that emergencies may occur from time to time, including but not limited to weather events, natural and manmade disasters, that affect the public's safety, health, and welfare, and impact the operation of Park System areas, services and facilities and the protection of Park System visitors, property and resources; and

WHEREAS, said emergencies may prevent the Board from meeting and taking action in a timely manner; and

WHEREAS, the Board believes it is in the public's interest to authorize the Secretary-Director, James J. Truncer and his designee(s) to act on behalf of the Board and to be able to enter into temporary use agreements, issue contracts, purchase orders, pay bills and to take other actions as may be necessary, when such emergencies occur and time is of the essence.

NOW, THEREFORE, BE IT RESOLVED the Board does hereby AUTHORIZE the SECRETARY-DIRECTOR, JAMES J. TRUNCER and his DESIGNEE(S) to ACT ON BEHALF OF THE BOARD in RESPONSE TO EMERGENCIES, including but not limited to weather events, natural and manmade disasters and to enter into temporary use agreements, issue contracts, purchase orders, pay bills and to take other actions as may be necessary, when such emergencies occur and time is of the essence, that affect the public's safety, health and welfare, and impact the operation of Park System areas, services and facilities, and the protection of Park System visitors, property and resources; and

BE IT FURTHER RESOLVED that the Secretary-Director shall keep the Board informed of the actions and those of his designee(s) which he has authorized as a result of an emergency; and

BE IT FURTHER RESOLVED that this resolution shall remain in effect until amended or rescinded by action of the Board.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=14

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=15

WHEREAS, the Federal Americans with Disabilities Act (ADA) requires that public agencies must provide a public notice of intent to comply with the AMERICANS WITH DISABILITIES ACT by January 26, 1992; and

WHEREAS, the Act requires public agencies to provide facilities, services, programs, and activities that are free from discrimination against qualified individuals with disabilities; and

WHEREAS, the Act requires that a responsible employee of the public agency be designated to coordinate compliance and handle complaints of alleged violations; and

WHEREAS, the Board did adopt Resolution No. R-17-1-9=15 on January 9, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the SECRETARY-DIRECTOR is hereby directed to COMPLY with the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336 and provide facilities, services, programs, and activities that are free from discrimination against qualified individuals with disabilities; and

BE IT FURTHER RESOLVED that KEVIN P. DUNN is hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM to RECEIVE AND COORDINATE COMPLIANCE ISSUES, and that JOSEPH V. SARDONIA is hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, and that ANNE SIMON is hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for SERVICES, PROGRAMS AND ACTIVITIES, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336; and

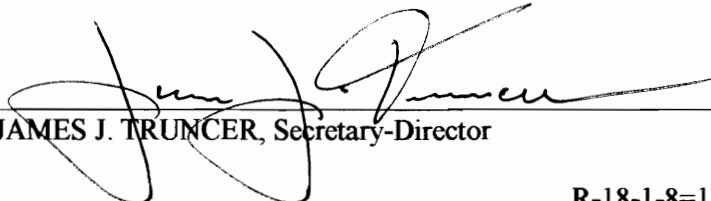
BE IT FURTHER RESOLVED that the Board does hereby rescind the previously adopted Resolution No. R-17-1-9=15; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=15

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=16

WHEREAS, the Monmouth County Board of Recreation Commissioners maintains Monmouth County Park System Social Media sites, including but not limited to Facebook, for the benefit of the public; and

WHEREAS, the Board did, by Resolution #R-15-10-5=362 on October 5, 2015, ADOPT a SOCIAL MEDIA COMMENT AND POSTING POLICY, and further AUTHORIZED the SECRETARY-DIRECTOR of the BOARD to DESIGNATE a SOCIAL MEDIA COORDINATOR; and

WHEREAS, the Board recognizes the need to monitor the public's posts and comments to Monmouth County Park System social media pages in order to assure the content of such pages remains family-friendly and county park oriented; and

WHEREAS, in order to assure the proper management of the aforementioned social media pages, comments and posts on Monmouth County Park System pages shall be monitored daily and any posts, comments, photographs, etc., that do not meet the standards set forth in the Social Media Comment and Posting Policies will be deleted or hidden from the page as needed, and deleted or hidden comments shall be retained digitally, in accordance with New Jersey Open Public Records Act, similar to other public correspondence.

WHEREAS, the Board recognizes that in order to assure social media pages are properly monitored, a SOCIAL MEDIA COORDINATOR shall be APPOINTED by the SECRETARY-DIRECTOR in order to facilitate the measures set forth in the Social Media Comment and Posting Policy, and the Social Media Coordinator shall monitor postings as well as respond to questions and comments on behalf of the Monmouth County Park System.

NOW, THEREFORE, BE IT RESOLVED that the SECRETARY-DIRECTOR of the BOARD does hereby DESIGNATE AMANDA TANAY as the MONMOUTH COUNTY PARK SYSTEM'S SOCIAL MEDIA COORDINATOR; and

BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR of the BOARD does hereby DESIGNATE JENNIE ANDRAS as the ALTERNATE SOCIAL MEDIA COORDINATOR; and

BE IT FURTHER RESOLVED, should the appointed Social Media Coordinator be unable to perform the tasks, the Superintendent of Recreation and others so designated by the Secretary-Director shall serve as a Temporary Coordinator to facilitate such duties; and


BE IT FURTHER RESOLVED, the social media accounts created for the Monmouth County Park System shall remain the property of the Monmouth County Park System, therefore, all account information and passwords shall be held in a secure place which can be accessed by the Superintendent of Recreation, the Social Media Coordinator, and others so authorized by the Secretary-Director; and

BE IT FURTHER RESOLVED that this resolution shall remain in effect until amended or rescinded by action of the Board.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=16

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=17

WHEREAS, Title 40:12-29 NJSA, P.L. 1994, Chapter 111, permits public parks and recreation agencies to solicit and accept donations; and

WHEREAS, the BOARD OF RECREATION COMMISSIONERS of the COUNTY OF MONMOUTH, believes it is in the public's best interest to SOLICIT AND ACCEPT DONATIONS AND SPONSORSHIPS in SUPPORT of the 2018 MONMOUTH COUNTY FAIR, to be held JULY 25th – JULY 29th, 2018 at EAST FREEHOLD SHOWGROUNDS, AND OTHER PROJECTS AND EVENTS OF THE BOARD.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the SECRETARY-DIRECTOR, JAMES J. TRUNCER, and his DESIGNEE(S), to SOLICIT AND ACCEPT DONATIONS AND SPONSORSHIPS, on behalf of the Board for the purpose of SUPPORTING the 2018 MONMOUTH COUNTY FAIR, to be held JULY 25th – JULY 29th, 2018, at EAST FREEHOLD SHOWGROUNDS, AND OTHER PROJECTS AND EVENTS OF THE BOARD; and

BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR, JAMES J. TRUNCER is AUTHORIZED to take ALL NECESSARY ACTION as may be required by law.

Seconded by Commissioner Harmon and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=17

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=18

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it desirable to ESTABLISH an ANNUAL MARKETING PROMOTIONAL PROGRAM, as part of the Board's marketing effort for various Monmouth County Park System recreation activities, events, programs, services and facilities for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, said ANNUAL MARKETING PROMOTIONAL PROGRAM may include, but not limited to, providing awards, premiums, and the waiver of user fees as the result of an individual participating in an awards program, contest and/or drawing, to promote, from time to time, Park System recreation activities, events, programs, services and facilities; and

WHEREAS, said ANNUAL MARKETING PROMOTIONAL PROGRAM awards, premiums, and waiver of user fees have a value and require that there be established an adopted annual program and accounting.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby APPROVE the ANNUAL MARKETING PROMOTIONAL PROGRAM FOR THE YEAR 2018, as hereunto attached, for Park System recreation activities, events, programs, services and facilities; and

BE IT FURTHER RESOLVED that individual Promotional Program awards, premiums, and waiver of user fees and/or services provided shall be limited in value and shall not exceed the park system established retail value of \$500.00 dollars per item; and

BE IT FURTHER RESOLVED that participation in said Marketing Promotional Program shall not be available to employees of the Board or their immediate family members; and

BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to ADMINISTER said ANNUAL MARKETING PROMOTIONAL PROGRAM for the YEAR 2018 as approved by the Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR or his DESIGNEE(S) shall ESTABLISH AND MAINTAIN an ACCOUNTING OF THE VALUE AND DISTRIBUTION of said ANNUAL MARKETING PROMOTIONAL PROGRAM AWARDS, PREMIUMS, AND WAIVED USER FEES, along with a LIST OF THE NAMES AND ADDRESSES OF THE INDIVIDUALS WHO WERE THE RECIPIENTS; and

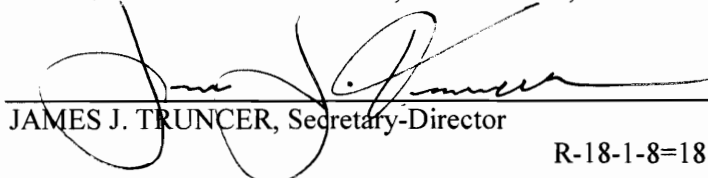
BE IT FURTHER RESOLVED that the Secretary-Director and his Designee(s) are hereby authorized to take all necessary action as may be required by law; and

BE IT FURTHER RESOLVED that this Program shall take effect immediately, and shall remain in force during the Year 2018 or until amended or rescinded by action of the Board.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=18

2018 Marketing Promotional Program

Goal: Generate interest and awareness in the Monmouth County Park System and what we have to offer, and gain followers on social media sites.

Contest	Prize	Value	Objective
"Toes in the Sand" Contest	2 seasonal park access passes and 1 seasonal parking pass to 7 Pres.	\$210	Generate interest in buying beach access passes
Fair Trivia & Sweepstakes Contests	12 Fair One Day Entry Passes	\$96	Generate interest in people coming to Fair
Fair Trivia & Sweepstakes Contests	12 Fair Ride Wristband Vouchers	\$240-\$300	Generate interest in people coming to Fair
Fair Sweepstakes Contest	FFA Produce Bag	\$20-\$25	Incentive to come to Fair
Fair Sweepstakes Contest	4 Vouchers for climbing wall at the fair	\$20	Incentive to come to Fair
Fair Sweepstakes Contest	4-H food voucher at the fair	\$20	Incentive to come to Fair
Contest	Family of 4 voucher for wagon ride at Thompson Park Day	\$12	Incentive to come to Thompson Park Day
Contest	2 Summer Season Fort Monmouth Pool Passes	\$200	Generate interest in Fort Monmouth Recreation Center
Contest	Fort Monmouth Family Mid Season Pool Pass	\$175	Generate interest in Fort Monmouth Recreation Center
Contest	Family Fossiling Group program	\$105-\$175	Generate interest in nature programs at Shark River
Contest	2 Vouchers for Open Ceramics	\$30	Generate interest in programs at Creative Arts Center
Contest	Family of 4 Creatures of the Night Wagon Ride	\$34	Generate interest in nature programs at Huber Woods
Contest	Seaside Campfire Party	\$260	Generate interest in nature programs at 7 President's
Contest	Group Archery Program	\$225	Generate interest in Outdoor Adventure programs and archery
Rockin' the Trails Prize	Tour boat ride for family of 4	\$20	Generate interest in the Manasquan Reservoir

Types of Contests & Guidelines:

- **Sweepstakes Contests** – Participants can enter by just filling out a form with their email address, name, and address.
 - Rules are as follows:
 - Only one entry per email address
 - Only one winner is chosen at random (using random.org)
 - Contest runs on specified dates

2018 Marketing Promotional Program

Goal: Generate interest and awareness in the Monmouth County Park System and what we have to offer, and gain followers on social media sites.

- Photo Contests – Participants submit a photo and enter their email address, name and address.
 - Rules are as follows:
 - Only one entry per email address
 - Only one winner is chosen by Visitor Services staff
 - Contest runs on specified dates
 - Photos must be family-friendly and must not contain any of the following
 - Profanity, nudity or offensive content
 - Any material that condones violence, bullying or unlawful behavior
 - Advertising for other businesses or organizations
- Trivia Contests – Participants fill out a form with their email address, name and address as well as choose an answer to a trivia question.
 - Rules are as follows:
 - Only one entry per email address
 - Only one winner is chosen at random (using random.org)
 - Contest runs on specified dates

County Fair:

- Complimentary Admission:
 - One (1) day ticket distributed to full time County employees.
 - One (1) day ticket made available to members of volunteer First Aid Squads and Fire Departments located in Monmouth County in recognition for their volunteer service.
 - One (1) day admission ticket distributed to various state, county, and local officials .
 - One (1) day ticket distributed to County 4-H, FFA, and County Agricultural Board members, staff, and volunteers.
 - One (1) day ticket distributed to radio stations and Lakewood Blue Claws for contests, public event contests, social media, exhibitors, demonstrators, judges, entertainers, vendors, and sponsors.
 - Five (5) day passes distributed to exhibitors, vendors, and entertainers.
 - Six (6) sets of two (2) day passes distributed to poster contest winners at the Summer Kickoff Press Conference for Tourism.

Seven Presidents Oceanfront Park:

- Free Beach Access to Active Duty Military, Veterans, and their families to Seven President's Oceanfront Park in recognition for their military service.
- One (1) daily parking pass and two (2) adult day passes distributed as a giveaway item at the Summer Kickoff Press Conference for Tourism.

2018 Marketing Promotional Program

Goal: Generate interest and awareness in the Monmouth County Park System and what we have to offer, and gain followers on social media sites.

Golf Card Rewards Program*

All Monmouth County Golf Card holders will earn reward points towards a free greens fee.

Reward Point Earnings Breakdown:

- 1 Point for 18-hole greens fee before Matinee Time
- 0.5 Point for 9-Hole Morning Greens Fee (Shark River & Howell Park)
- 0.5 Point for 9-Hole Plus Greens Fee
- 0.5 Point for Bel-Aire 9-Hole Course Greens Fee
- 0.5 Point for any Matinee Greens Fee

Reward Point Redemption Options:

- Redeem 30 points for one (1) free greens fee anytime at any Park System golf course
- Redeem 15 points for one (1) free greens fee during matinee times at any Park System golf course, except for November 1st through December 31st when greens fee can be redeemed starting at 11:00 am.

**Reward points will expire at the end of the calendar year; winter greens fees do not count toward this special. Points are non-transferable.*

Friends and Family Golf Card Special

Friends and family members of resident adults, resident senior citizens, resident juniors and full privilege golf card holders shall be entitled to pay the resident adult rate at Charleston Springs, Shark River, Pine Brook and Bel-Aire Golf Courses. This special can be utilized to host up to three (3) guest golfers per visit, up to six (6) times per calendar year. Friends and Family play is available seven days a week after 12 p.m. at Charleston Springs and Shark River Golf Courses. There is no time restriction at Bel-Aire or Pine Brook Golf Courses.

Charleston Springs Early Morning Special

All golfers can take advantage of the new Early Morning Special at Charleston Springs beginning April 23rd and ending June 29th, 2018. A round of golf including a power cart for \$45.00 will be available Monday through Friday for the first 60 minutes of tee times, no golf card needed. Cardholders can make reservations using the tee time reservation system, non-card holders can make two-day in advance reservations by calling the golf center, walk-ons are also accepted.

Charleston Springs All-Inclusive Afternoon Special

All golfers can take advantage of an all-inclusive afternoon special at Charleston Springs beginning June 1st through August 31st, 2018. This limited time offer includes greens fee, a power cart, reservation fee, and a bucket of range of balls for \$50. Golfers can take advantage of this package Monday through Thursday starting at 12:00 pm and no golf card is required. As part of this special, Monmouth County golf card holders will also earn 1 golf reward point for each round played.

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=19

WHEREAS, the Monmouth County Board of Recreation Commissioners has put into place certain photovoltaic equipment that generates electricity; and

WHEREAS, the Board of Recreation Commissioners has earned valuable Solar Renewable Energy Credits (S-REC's), in recognition of the clean energy produced by its photovoltaic equipment; and

WHEREAS, these S-REC's are not needed for public use and may therefore be sold as surplus personal property; and

WHEREAS, S-REC's may be sold through an online auction process, pursuant to the Local Unit Electronic Technology Pilot Program, P.L. 1002, c.30 and the regulations promulgated thereunder; and

WHEREAS, the Division of Local Government Services, within the New Jersey Department of Community Affairs, has approved the use of FLETT EXCHANGE, LLC, to CONDUCT ONLINE AUCTIONS of S-REC's.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that SOLAR RENEWABLE ENERGY CREDITS (S-REC's) which have been earned and accumulated, shall be SOLD ON VARIOUS OCCASIONS DURING 2018, when in the best interest to the COUNTY OF MONMOUTH, to the HIGHEST BIDDER through an ONLINE AUCTION(S) CONDUCTED by FLETT EXCHANGE, LLC, subject to the adoption of a RATIFYING RESOLUTION by the BOARD OF CHOSEN FREEHOLDERS of the COUNTY OF MONMOUTH; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Monmouth County Board of Recreation Commissioners are hereby authorized to enter into and sign any and all documents as may be required to conduct said auction(s) and sell said S-REC's during the year 2018; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of Chosen Freeholders; and

BE IT FURTHER RESOLVED that a copy of this resolution and the ratifying resolution adopted by the Monmouth County Board of Chosen Freeholders be forwarded to Dan Kaminski, Division of Local Government Services, N.J. Department of Community Affairs, 101 S. Broad Street, P.O. Box 803, Trenton, NJ 08625-0803; and

BE IT FURTHER RESOLVED that notice of the impending sale of the S-REC's be published in accordance with N.J.S.A. 40A-11-36 and further AUTHORIZING the SECRETARY-DIRECTOR to take all necessary action as may be required by law.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the Negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=19

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=20

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded contracts for FURNISHING AND DELIVERY OF PAINT, RELATED SUPPLIES AND ACCESSORIES (Bid #0031-17), ITEM: 2017 Supply Contract (Period of 03/08/17 through 12/31/17), on March 8, 2017, by Resolution #R-17-3-8=97, with the Board of Recreation Commissioners reserving the option to extend contracts for two (2) additional one (1) year periods (2018 & 2019), as per bid specifications; and

WHEREAS, the Board of Recreation Commissioners reserved the option to extend the contracts for two (2) additional one (1) year periods (2018 & 2019), the contracts shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

WHEREAS, the Board wishes to EXERCISE the OPTION TO EXTEND the CONTRACTS for an ADDITIONAL ONE (1) YEAR PERIOD (2018), to the following vendors, ITEM: 2018 Supply Contract for the Period of 01/01/18 through 12/31/18; as per bid proposals, under the same terms and conditions as per bid specifications to:

1. RICCIARDI BROTHERS INC., 1915 Springfield Ave., Maplewood, NJ 07040
2. THE SHERWIN-WILLIAMS COMPANY, 101 W. Prospect Ave., Cleveland, OH 44115

NOW, THEREFORE, BE IT RESOLVED the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the EXERCISING OF THE OPTION TO EXTEND CONTRACTS for an ADDITIONAL ONE (1) YEAR PERIOD (2018), as originally awarded by Resolution #R-17-3-8=97, to the above listed vendors, for FURNISHING AND DELIVERY OF PAINT, RELATED SUPPLIES AND ACCESSORIES (Bid #0031-17), ITEM: 2018 Supply contract for the Period of 01/01/18 through 12/31/18; in the Estimated Total Aggregate Contract Amount of \$33,120.00; and

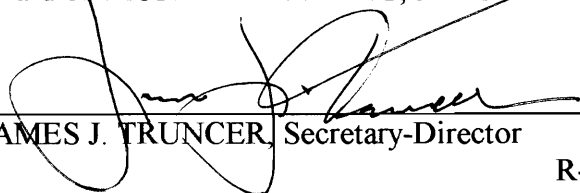
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contracts on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Appropriation #130051, Board of Recreation Commissioners (2018), in the estimated total aggregate amount of \$33,120.00.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=20

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=21

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING AND DELIVERY OF ANIMAL FEED, SUPPLEMENTS AND EAR CORN (Bid #0019-17), to DILL'S RACEWAY EQUIPMENT, INC., Freehold, NJ, as per Resolution #R-16-12-19=437; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$2,200.00 for Item #1, Proposal 1, Animal Feed, increasing existing contract amount by twenty percent (20%) as allowed by law, to DILLS'S RACEWAY EQUIPMENT, INC., Freehold, NJ, for FURNISHING AND DELIVERY OF ANIMAL FEED, SUPPLEMENTS AND EAR CORN (Bid #0019-17), ITEMS: Proposal 1, Items 1-36, 2017 Supply Contract for the Period of 01/01/17 through 12/31/17, as per original contract awarded by Resolution #R-16-12-19=437; in the Estimated Contract Amount of \$11,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$13,200.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$2,200.00 for Item #1, Proposal 1, Animal Feed, increasing existing contract amount by twenty percent (20%) as allowed by law, to DILLS'S RACEWAY EQUIPMENT, INC., 263 Throckmorton Street, Freehold, NJ 07728, for FURNISHING AND DELIVERY OF ANIMAL FEED, SUPPLEMENTS AND EAR CORN (Bid #0019-17), as per original contract awarded by Resolution #R-16-12-19=437, ITEMS: Proposal 1, Items 1-36, 2017 Supply Contract for the Period of 01/01/17 through 12/31/17; in the Estimated Contract Amount of \$11,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$13,200.00; and

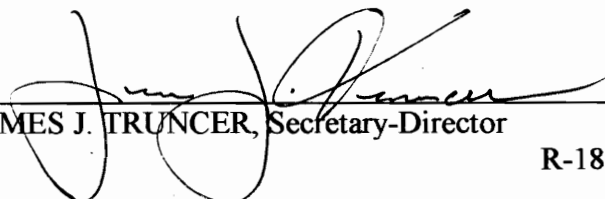
BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2017), in the amount of \$2,200.00.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=21

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=22

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire RESPIRATOR TRAINING AND QUANTITATIVE RESPIRATOR FIT-TESTING SERVICES (PS #03-18), for the Period of January 8, 2018 through December 31, 2018, as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately twelve (12) months; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 19, 2017; and

WHEREAS, EMILCOTT ASSOCIATES, INC., Morristown, NJ, has submitted a written proposal dated December 12, 2017, indicating they will provide RESPIRATOR TRAINING AND QUANTITATIVE RESPIRATOR FIT-TESTING SERVICES (PS #03-18) for the Period of January 8, 2018 through December 31, 2018, in an Amount Not to Exceed \$6,000.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2018), in an amount not to exceed \$6,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with EMILCOTT ASSOCIATES, INC., 190 Park Avenue, Morristown, NJ 07960, as per proposal dated December 12, 2017, for providing RESPIRATOR TRAINING AND QUANTITATIVE RESPIRATOR FIT-TESTING SERVICES (PS #03-18), for the Period of January 8, 2018 through December 31, 2018, in the Contract Amount Not To Exceed \$6,000.00; and

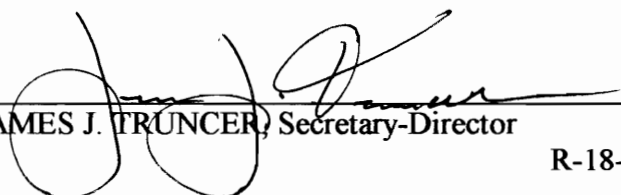
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$6,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall, and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=22

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=23

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire APPRAISAL SERVICES FOR BLOCK 98, LOTS 44, 47 & 48, TOWNSHIP OF FREEHOLD, IMPROVED PROPERTY, OWNER: MALLARD, ±53.75 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE/AGRICULTURAL EASEMENT (Ref. #17-61 & PS #72-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 20, 2017; and

WHEREAS, PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, has submitted a written proposal dated December 14, 2017, indicating they will provide APPRAISAL SERVICES FOR BLOCK 98, LOTS 44, 47 & 48, TOWNSHIP OF FREEHOLD, IMPROVED PROPERTY, OWNER: MALLARD, ±53.75 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE/AGRICULTURAL EASEMENT (Ref. #17-61 & PS #72-17), in an Amount not to exceed \$2,950.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2017), Project #00047, in an amount not to exceed \$2,950.00; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with PATJO APPRAISAL SERVICES, INC., 21 Crestview Drive, Kendall Park, NJ 08824, as per proposal dated December 14, 2017, for providing APPRAISAL SERVICES FOR BLOCK 98, LOTS 44, 47 & 48, TOWNSHIP OF FREEHOLD, IMPROVED PROPERTY, OWNER: MALLARD, ±53.75 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE/AGRICULTURAL EASEMENT (Ref. #17-61 & PS #72-17), in the Contract Amount Not To Exceed \$2,950.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,950.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=23

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=24

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire APPRAISAL SERVICES FOR BLOCK 98, LOTS 44, 47 & 48, TOWNSHIP OF FREEHOLD, IMPROVED PROPERTY, OWNER: MALLARD, +53.75 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE/AGRICULTURAL EASEMENT (Ref. #17-61 & PS #72-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 20, 2017; and

WHEREAS, COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, has submitted a written proposal dated December 11, 2017, indicating they will provide APPRAISAL SERVICES FOR BLOCK 98, LOTS 44, 47 & 48, TOWNSHIP OF FREEHOLD, IMPROVED PROPERTY, OWNER: MALLARD, +53.75 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE/AGRICULTURAL EASEMENT (Ref. #17-61 & PS #72-17), in an Amount Not to Exceed \$3,875.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2017), Project #00047, in an amount not to exceed \$3,875.00; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with COMPREHENSIVE APPRAISAL CORPORATION, 330 Mounts Corner Drive #237, Freehold, NJ 07728, as per proposal dated December 11, 2017, for providing APPRAISAL SERVICES FOR BLOCK 98, LOTS 44, 47 & 48, TOWNSHIP OF FREEHOLD, IMPROVED PROPERTY, OWNER: MALLARD, +53.75 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE/AGRICULTURAL EASEMENT (Ref. #17-61 & PS #72-17), in the Contract Amount Not To Exceed \$3,875.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$3,875.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=24

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=25

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 155, LOT 8.02, TOWNSHIP OF HOWELL, NEW JERSEY, ±3.673 ACRES, VACANT – UNASSESSED STRUCTURES, OWNER: DUBROVSKY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #17-69 & PS #71-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 20, 2017; and

WHEREAS, DRD APPRAISAL, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, has submitted a written proposal dated December 18, 2017, indicating they will provide PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 155, LOT 8.02, TOWNSHIP OF HOWELL, NEW JERSEY, ±3.673 ACRES, VACANT – UNASSESSED STRUCTURES, OWNER: DUBROVSKY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #17-69 & PS #71-17), in an Amount Not to Exceed \$1,250.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2017), Project #00025, in an amount not to exceed \$1,250.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with DRD APPRAISAL, LLC dba STUART APPRAISAL COMPANY, 42 E. Main Street, Suite 202, Freehold, NJ, as per proposal dated December 18, 2017, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 155, LOT 8.02, TOWNSHIP OF HOWELL, NEW JERSEY, ±3.673 ACRES, VACANT – UNASSESSED STRUCTURES, OWNER: DUBROVSKY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #17-69 & PS #71-17), in the Contract Amount Not To Exceed \$1,250.00; and

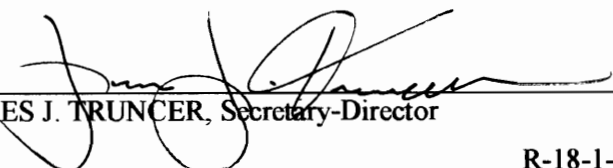
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,250.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=25

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=26

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 155, LOT 8.02, TOWNSHIP OF HOWELL, NEW JERSEY, +3.673 ACRES, VACANT – UNASSESSED STRUCTURES, OWNER: DUBROVSKY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #17-69 & PS #71-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 20, 2017; and

WHEREAS, PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, has submitted a written proposal dated December 14, 2017, indicating they will provide PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 155, LOT 8.02, TOWNSHIP OF HOWELL, NEW JERSEY, +3.673 ACRES, VACANT – UNASSESSED STRUCTURES, OWNER: DUBROVSKY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #17-69 & PS #71-17), in an Amount Not to Exceed \$1,500.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2017), Project #00025, in an amount not to exceed \$1,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with PATJO APPRAISAL SERVICES, INC., 21 Crestview Drive, Kendall Park, NJ 08824, as per proposal dated December 14, 2017, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 155, LOT 8.02, TOWNSHIP OF HOWELL, NEW JERSEY, +3.673 ACRES, VACANT – UNASSESSED STRUCTURES, OWNER: DUBROVSKY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #17-69 & PS #71-17), in the Contract Amount Not To Exceed \$1,500.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,500.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

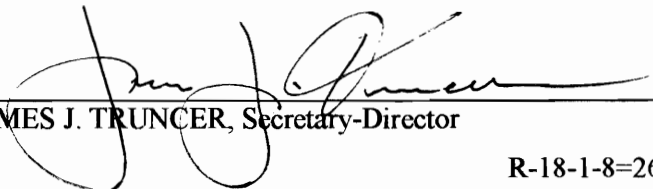
Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative: Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock

In the negative: None

Absent: Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=26

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=27

WHEREAS, Block 80.10, Lots 11 & 12, in the Township of Freehold, is part of the County of Monmouth's Manasquan River Greenway, which is encumbered with restrictions against disposal/diversion from recreation and conservation uses by the New Jersey Department of Environmental Protection Green Acres Program; and

WHEREAS, in conjunction with the proposed improvement of Monmouth County's Halls Mill Road and Elton-Adelphia Road (CR 524) it is necessary to remove the Green Acres restrictions from a 0.484 acre portion of Manasquan River Greenway identified as Block 80.10, Lots 11 & 12, Township of Freehold; and

WHEREAS, the removal of Green Acres restrictions from parkland requires the approval of the Commissioner of the Department of Environmental Protection and the State House Commission pursuant to *N.J.A.C 7:36-26*; and

WHEREAS, the County of Monmouth wishes to apply for the disposal or diversion of parkland for improvement of Halls Mill Road and Elton-Adelphia Road (CR 524) as a minor disposal or diversion of parkland under *N.J.A.C 7:36-26*; and

WHEREAS, the Board adopted on July 10, 2017 Resolution #R-17-7-10=242 recommending to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ADOPTION of a RESOLUTION ENDORSING the FILING OF A PRE-APPLICATION FOR THE DISPOSAL/DIVERSION OF A 0.484 ACRE PORTION OF PARKLAND AT MANASQUAN RIVER GREENWAY FOR THE IMPROVEMENT OF HALLS MILL ROAD AND ELTON-ADELPHIA ROAD (CR 524); and

WHEREAS, the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS adopted on July 27, 2017 Resolution #2017-0589 supporting the submission of a pre-application pursuant to *N.J.A.C 7:36-26(d)10*; and

WHEREAS, in accordance with *N.J.A.C 7:36-26(f)4*, it is necessary for the County of Monmouth to submit as part of the final application a resolution endorsing the application to divert or dispose of parkland.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ADOPTION of a RESOLUTION ENDORSING the FILING OF A FINAL APPLICATION FOR THE DISPOSAL/DIVERSION OF A 0.484 ACRE PORTION OF PARKLAND AT MANASQUAN RIVER GREENWAY FOR THE IMPROVEMENT OF HALLS MILL ROAD AND ELTON-ADELPHIA ROAD (CR 524); and

BE IT FURTHER RESOLVED that the Board does hereby recommend to the Monmouth County Board of Chosen Freeholders the adoption of said resolution endorsing the filing of a final application following the review by the Board of Chosen Freeholders of both oral and written comments accepted during the public hearing and the public comment period and upon making a finding that the minor disposal/diversion of parkland for the Halls Mill Road and Elton-Adelphia Road (CR 524) Improvement Project is still in the public's best interest; and

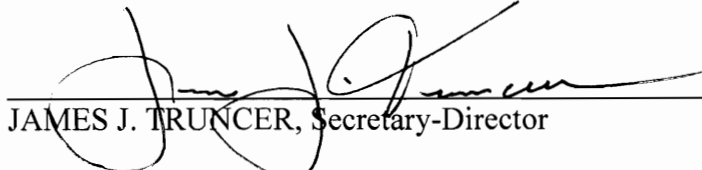
R-18-1-8=27 (Continued)

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Board of Chosen Freeholders, the County Administrator, County Counsel and the County Engineer.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=28

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 22, 2017, for FURNISHING AND DELIVERY OF SEWER LINE CLEANING, SEPTIC SYSTEM REPAIR AND INSTALLATION (Bid #0020-18), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that two (2) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of 25,000.00:

KARL K. DEIGERT ENT., INC.
3300 Shafto Road, Suite B
Tinton Falls, NJ 07753

ITEM: 1-19 (2018 Service Contract for the Period of 01/08/18 through 12/31/18).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2019 & 2020); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #130051, Board of Recreation Commissioners (2018), in the estimated amount of \$25,000.00.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=28

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=29

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of FUEL OIL #2 - HEATING; and

WHEREAS, said FUEL OIL #2 - HEATING is available from TAYLOR OIL COMPANY, Somerville, NJ, ITEMS: Fuel #2 – Provide Heating Fuel to Monmouth County Park System Various Buildings for the Period of 01/01/18 through 12/31/18; Actual Price calculated based on an up charge of \$0.22000 added to the posted price as shown in OPIS; as available under New Jersey State Contract No. 81392, T-0077, for the Period of 07/01/12 through 02/28/18, in the Estimated Total Contract Amount of \$100,000.00.

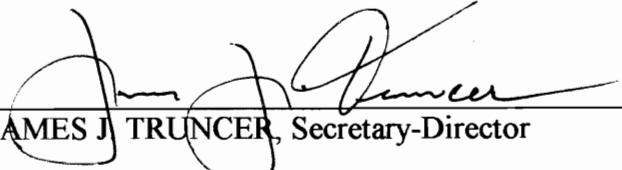
NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Secretary-Director of the Board is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of FUEL OIL #2 - HEATING from TAYLOR OIL COMPANY, 77 Second Street, Somerville, NJ 08876, ITEMS: Fuel #2 – Provide Heating Fuel to Monmouth County Park System Various Buildings for the Period of 01/01/18 through 12/31/18; Actual Price calculated based on an up charge of \$0.22000 added to the posted price as shown in OPIS; as available under New Jersey State Contract No. 81392, T-0077, for the Period of 07/01/12 through 02/28/18, in the Estimated Total Contract Amount of \$100,000.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2018), in the Amount of \$100,000.00.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=29

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-18-1-8=30

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire MEDICAL SERVICES (PS #04-18), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is for the Period of January 1, 2018 through December 31, 2018; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 3, 2018; and

WHEREAS, MERIDIAN OCCUPATIONAL HEALTH, P.C., Eatontown, NJ, has submitted a written proposal dated December 27, 2017, indicating they will provide MEDICAL SERVICES (PS #04-18) for the Period of January 1, 2018 through December 31, 2018, in an Amount Not to Exceed \$17,000.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2018), in an amount not to exceed \$17,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with MERIDIAN OCCUPATIONAL HEALTH, P.C., 2-12 Corbett Way, Suite 101, Eatontown, NJ 07724, as per proposal dated December 27, 2017, for providing MEDICAL SERVICES (PS #04-18) for the Period of January 1, 2018 through December 31, 2018, in the Contract Amount Not To Exceed \$17,000.00; and


BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$17,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-8=30