

MINUTES OF THE TUESDAY EVENING, FEBRUARY 21, 2017 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Fred J. Rummel at 7:04 PM.

The following were Present on roll call:

Chairman Fred J. Rummel
Vice Chairman Kevin Mandeville
Commissioners:
Michael G. Harmon
Violeta Peters
Thomas E. Hennessy, Jr.
David W. Horsnall
Mark E. Zelina
Patricia M. Butch
Thomas W. Adcock

Lillian G. Burry, Freeholder Director/MCPS Liaison

The following were Absent on roll call:

None

Also Present:

James J. Truncer, Secretary-Director
Michael P. Supko, Jr., Special County Counsel
Andrew J. Spears, Assistant Director
Thomas E. Fobes, Supt. of Co. Parks/Park Operations
Jeremy Schaefer, General Manager Golf Courses
Patti Conroy, Superintendent of Recreation
Gail L. Hunton, Chief of Acquisition & Design
Karen Livingstone, Public Information/Volunteers
Andrew R. Coeyman, Supv./Land Preservation Office
Ken Thoman, Senior County Park Manager

Chairman Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 21, 2016, as required by law.”

Chairman Rummel led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Peters, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, FEBRUARY 6, 2017**, were upon being put to a vote, approved as recorded by Chairman Rummel, Vice Chairman Mandeville, Commissioners Peters, Horsnall, Zelina and Butch. Commissioners Harmon, Hennessy and Adcock abstained as not being present at the meeting.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Peters, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, FEBRUARY 6, 2017**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Chairman Rummel, Vice Chairman Mandeville, Commissioners Peters; Horsnall, Zelina and Butch. Commissioners Harmon, Hennessy and Adcock abstained as not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Adcock, the **2016 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Adcock, the **2017 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reported to the Board that there was no **CORRESPONDENCE RECEIVED**.

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:05 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Harmon, seconded by Commissioner Peters, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:06 PM.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Zelina, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF JANUARY**

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Zelina, the **REVENUE REPORT** for the **MONTH OF JANUARY** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF JANUARY**

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Zelina, the **ATTENDANCE REPORT** for the **MONTH OF JANUARY** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—JANUARY 2017 (Report Dated: 2/13/2017)**

On a motion made by Commissioner Adcock, seconded by Commissioner Hennessy, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR JANUARY 2017 (Report Dated: 2/13/2017)** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF FEBRUARY 13, 2017**

On a motion made by Commissioner Adcock, seconded by Commissioner Hennessy, the **MCPS TRAINING REQUESTS AS OF FEBRUARY 13, 2017** was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF JANUARY**

On a motion made by Commissioner Adcock, seconded by Commissioner Hennessy, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF JANUARY** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

PRESENTATION:

The Secretary-Director introduced to the Board Ken Thoman, Senior County Park Manager, who made a PowerPoint presentation to the Board on “Resource Management” in the Park System.

Mr. Thoman noted in his presentation research that his unit performs including inventories, protection and management of native species, and the removal of invasive species.

Chairman Rummel thanked Ken Thoman for his fine presentation.

FREEHOLDER'S REPORT:

Freeholder Director Lillian G. Burry noted that on Thursday, February 23rd, the Freeholders will introduce the 2017 County Budget, and noted the Park System's Volunteer Recognition scheduled for Sunday, March 5th. Freeholder Director Burry also noted recent articles about the Park System that appeared in the Asbury Park Press and the Colts Neck Patch.

Patti Conroy, Superintendent of Recreation, reported on the distribution of the Parks and Programs Guide.

ITEMS FOR BOARD REVIEW:

James J. Truncer, Secretary-Director, reviewed with the Board the following items:

1. Board Action Item #1 – Recommending acceptance of the written proposal of French & Parrello Associates, PA, Wall, NJ, as received on January 24, 2017, proposal dated January 24, 2017, for Providing Professional Services Required in the Sampling, Testing, and Preparation of Reports Required by the New Jersey Pollution Discharge Elimination System (NJPDES) Permit for Charleston Springs Golf Course, Millstone Township, NJ, for the Year 2017 (Ref. #16-74 & PS #08-17), in an Amount Not To Exceed \$4,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
2. Board Action Item #2 as Added to the Agenda – Retaining the Extraordinary Unspecifiable Services of Compact Systems, Charleston, SC, for Furnishing and Delivery of Computer Programming and Maintenance, Items: Furnishing and Delivery of Computer Programming and Maintenance for a Two (2) Year Period (2017 & 2018), Approximately Fifteen (15) Hours Per Month @\$1,500.00 Per Month, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2019); in an Amount Not To Exceed \$18,000.00 Per Year, as per proposal dated December 15, 2016, and further Authorizing the Secretary-Director to Send Notice of contract award to the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
3. Board Action Item #3 as Added to the Agenda – Authorizing Contract Amendment #1, in the Amount of \$15,526.00 to perform additional site investigation services of soils at AOC-2 located on Block 122, Lot 6, Aberdeen Township, and preparation of a site investigation report, to French & Parrello Associates, PA, Wall, NJ, for Providing Preliminary Assessment/Site Investigation (PASI) of Block 122, Lots 5-7; Block 124, Lot 2; Block 127, Lot 20; Block 137, Lots 9 & 10; Block 138, Lots 5-9; Block 142, Lot 4; Block 144, Lots 3-5; Block 147, Lot 6; Block 148, Lot 4 and Block 150, Lots 1 & 2, ±68.27 Acres, Township of Aberdeen, Owner: Township of Aberdeen, Vacant Property, Project: Additions to Freneau Woods Park (Ref. #15-53 & PS #61-15), as originally awarded by Resolution #R-15-11-23=417, in the Contract Amount Not To Exceed \$4,205.00, for a New Total Amended Contract Amount of \$19,731.00, and further Authorizing the Secretary-Director to Send Notice of Contract Amendment to the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

4. Andrew J. Spears, Assistant Director, reviewed with the Board the Status of Funded Projects as of February 14, 2017, as distributed to the Board.

Jeremy Schaefer, General Manager of Golf Courses, reported on the use of the golf courses over the past weekend as a result of unusually fine weather conditions.

At 8:00 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Zelina, to approve Agenda Items #1 through #3.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of Tuesday Evening, February 21, 2017, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Item #1 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #2 & 3 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #3.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the Negative:	None
Absent:	None

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-17-2-21=85 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, as received on January 24, 2017, proposal dated January 24, 2017, for PROVIDING PROFESSIONAL SERVICES REQUIRED IN THE SAMPLING, TESTING, AND PREPARATION OF REPORTS REQUIRED BY THE NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE, MILLSTONE TOWNSHIP, NJ, FOR THE YEAR 2017 (Ref. #16-74 & PS #08-17), in an Amount Not To Exceed \$4,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-17-2-21=86 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Peters, RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of COMPACT SYSTEMS, Charleston, SC, for FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE, ITEMS: Furnishing and Delivery of Computer Programming and Maintenance for a Two (2) Year Period (2017 & 2018), Approximately Fifteen (15) Hours Per Month @\$1,500.00 Per Month, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2019); in an Amount Not To Exceed \$18,000.00 Per Year, as per proposal dated December 15, 2016, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-17-2-21=87 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Peters, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$15,526.00 to perform additional site investigation services of soils at AOC-2 located on Block 122, Lot 6, Aberdeen Township, and preparation of a site investigation report, to FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 122, LOTS 5-7; BLOCK 124, LOT 2; BLOCK 127, LOT 20; BLOCK 137, LOTS 9 & 10; BLOCK 138, LOTS 5-9; BLOCK 142, LOT 4; BLOCK 144, LOTS 3-5; BLOCK 147, LOT 6; BLOCK 148, LOT 4 AND BLOCK 150, LOTS 1 & 2, ±68.27 ACRES, TOWNSHIP OF ABERDEEN, OWNER: TOWNSHIP OF ABERDEEN, VACANT PROPERTY, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #15-53 & PS #61-15), as originally awarded by Resolution #R-15-11-23=417, in the Contract Amount Not To Exceed \$4,205.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$19,731.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

The **SECRETARY-DIRECTOR** reported to the Board that there were no **BIDS TO ADVERTISE** for at this time.

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Municipal Open Space Grant Program Administration for the Period of April 1, 2017 through March 31, 2019 (Ref. #17-29) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **SUNDAY, MARCH 5 THROUGH WEDNESDAY, MARCH 8, 2017** – NJRPA 42nd Annual Conference & Exhibition. Harrah's Waterfront Conference Center, Atlantic City, NJ. Pre-registration Rate Deadline by: February 22, 2017.
2. **SUNDAY AFTERNOON, MARCH 5, 2017** – 12:30 PM–2:30 PM. **Volunteer Recognition.** Hominy Hill Golf Course Golf Center, Mercer Road, Colts Neck, NJ. *(By Invitation)*
3. **MONDAY EVENING, MARCH 6, 2017** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, MARCH 20, 2017** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **SATURDAY MORNING, MARCH 25, 2017** – 9 AM—11 AM. **Friends of the Parks Annual Membership Meeting.** Hominy Hill Golf Course Golf Center, Mercer Road, Colts Neck, NJ. *(By Invitation)*
6. **MONDAY EVENING, APRIL 10, 2017** – 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **MONDAY EVENING, APRIL 24, 2017** – 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Following a discussion as to the conflict of dates for the next regularly scheduled Board Meeting of Monday Evening, March 6, 2017, with attendance at the NJRPA Conference, the following **motion** was made by Vice Chairman Mandeville, seconded by Commissioner Harmon to **RESCHEDULE** the **BOARD MEETING** of **MONDAY EVENING, MARCH 6, 2017** **to** **WEDNESDAY EVENING, MARCH 8, 2017**, at 7 PM, to be held in the "**BEECH ROOM**" of the **THOMPSON PARK VISITOR CENTER**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Chairman Rummel read the following Statement of Adequate Public Notice:

"Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the 'Open Public Meetings Act', Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of February 6, 2017, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975."

At 8:08 PM, Ken Thoman left the meeting.

At 8:09 PM, the following resolution was offered for adoption by Commissioner Harmon, seconded by Commissioner Peters, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing "land acquisition matters"; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Rummel, Vice Chairman Mandeville,
Commissioners Harmon, Peters, Hennessy,
Horsnall, Zelina, Butch and Adcock

In the Negative: None

Absent: None

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, and by unanimous vote, the regular meeting was **RECONVENED** at 9:05 PM.

The Secretary-Director indicated that the Minutes of the Executive Session for the purpose of discussing land acquisition matters will be available to the public in ninety (90) days or upon completion of land acquisition or potential litigation.

The following resolutions were introduced:

R-17-2-21=88 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to ENTER INTO a PROJECT AGREEMENT FOR LIMITED ASSISTANCE, with the MONMOUTH CONSERVATION FOUNDATION, to COMMISSION TWO (2) APPRAISALS of the MIDDLESEX DEVELOPMENT GROUP, INC., PROPERTY, also known as BLOCK 155, LOTS 6, 7 & 8, HOWELL TOWNSHIP, containing ±31.40 ACRES, VACANT PROPERTY, for ADDITIONS TO THE MANASQUAN RIVER GREENWAY, and further AUTHORIZING REIMBURSEMENT to the MONMOUTH CONSERVATION FOUNDATION for the FOUNDATION'S DIRECT OUT-OF-POCKET COSTS for the COMMISSIONING OF SAID TWO (2) APPRAISALS UP TO AN AMOUNT NOT TO EXCEED \$20,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to ENTER INTO a PROJECT AGREEMENT FOR LIMITED ASSISTANCE with the MONMOUTH CONSERVATION FOUNDATION, to COMMISSION TWO (2) APPRAISALS of the GERAN PROPERTY, also known as BLOCK 119, LOTS 17, 18 & 19, MARLBORO TOWNSHIP, containing ±18.0 ACRES, VACANT PROPERTY, for ADDITIONS TO FRENEAU WOODS PARK, and further AUTHORIZING REIMBURSEMENT to the MONMOUTH CONSERVATION FOUNDATION for the FOUNDATION’S DIRECT OUT-OF-POCKET COSTS for the COMMISSIONING of said TWO (2) APPRAISALS UP TO AN AMOUNT NOT TO EXCEED \$15,000.00, and further AUTHORIZING the MONMOUTH CONSERVATION FOUNDATION to NEGOTIATE a RIGHT FIRST REFUSAL OPTION AGREEMENT for the ACQUISITION of the GERAN PROPERTY, also known as BLOCK 120, LOTS 4, 26, 27 & 31, MARLBORO TOWNSHIP, containing ±68.0 ACRES, IMPROVED PROPERTY, for ADDITIONS TO FRENEAU WOODS PARK. Upon being put to a vote, Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock voted in the affirmative. Vice Chairman Mandeville abstained. (Resolution in Minute Book)

ITEMS FOR THE GOOD OF THE ORDER:

Vice Chairman Mandeville offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board’s **rescheduled** meeting of **Wednesday, March 8, 2017, at 7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Attorney Client Privilege Information**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:


In the Affirmative: Chairman Rummel, Vice Chairman Mandeville,
Commissioners Harmon, Peters, Hennessy,
Horsnall, Zelina, Butch and Adcock

In the Negative: None

Absent: None

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Peters, seconded by Commissioner Zelina, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Tuesday Evening, February 21, 2017, was **ADJOURNED** at 9:11 PM.


JAMES J. TRUNCER,
Secretary-Director

The following resolution was offered for adoption by Commissioner Zelina:

RESOLUTION

R-17-2-21=85

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SERVICES REQUIRED IN THE SAMPLING, TESTING, AND PREPARATION OF REPORTS REQUIRED BY THE NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE, MILLSTONE TOWNSHIP, NJ, FOR THE YEAR 2017 (Ref. #16-74 & PS #08-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately one (1) year and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 24, 2017; and

WHEREAS, FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, has submitted a written proposal dated January 24, 2017, indicating they will PROVIDE PROFESSIONAL SERVICES REQUIRED IN THE SAMPLING, TESTING, AND PREPARATION OF REPORTS REQUIRED BY THE NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE, MILLSTONE TOWNSHIP, NJ, FOR THE YEAR 2017 (Ref. #16-74 & PS #08-17), in an Amount Not to Exceed \$4,900.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2017), in an amount not to exceed \$4,900.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with FRENCH & PARRELLO ASSOCIATES, PA, 1800 Route 34, Suite 101, Wall, NJ 07719, as per proposal dated January 24, 2017, for PROVIDING PROFESSIONAL SERVICES REQUIRED IN THE SAMPLING, TESTING, AND PREPARATION OF REPORTS REQUIRED BY THE NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE, MILLSTONE TOWNSHIP, NJ, FOR THE YEAR 2017 (Ref. #16-74 & PS #08-17), in the Contract Amount Not To Exceed \$4,900.00; and

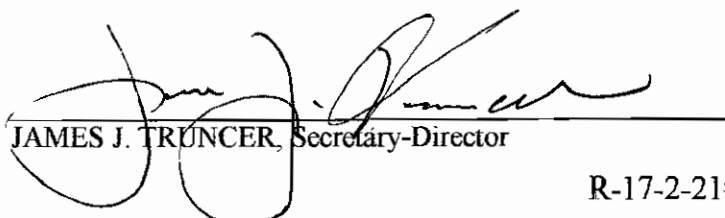
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$4,900.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on TUESDAY EVENING, FEBRUARY 21, 2017.



JAMES J. TRUNCER, Secretary-Director

R-17-2-21=85

The following resolution was offered for adoption by Commissioner Zelina:

RESOLUTION

R-17-2-21=86

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to retain extraordinary unspecifiable services for the FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE; and

WHEREAS, it is necessary to retain the services of a qualified individual to revise and update over 700 programs and procedures now in existence as well as coordinate the migration of information from the IBM AS400 to the web-based on-line registration system; and

WHEREAS, COMPACT SYSTEMS, Charleston, SC, submitted a written proposal dated December 15, 2016, for FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE, ITEMS: Furnishing and Delivery of Computer Programming and Maintenance for a Two (2) Year Period (2017 & 2018), Approximately Fifteen (15) Hours Per Month @\$1,500.00 Per Month, with the Board of Recreation Commissioners reserving the Option to Extend the Contract for an Additional One (1) Year Period (2019); in an Amount Not To Exceed \$18,000.00 Per Year.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners:

1. That COMPACT SYSTEMS, 138 Riverland Drive, Charleston, SC 29412, be, and is hereby retained to provide extraordinary unspecifiable services for FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE for a Two (2) Year Period (2017 & 2018), Approximately Fifteen (15) Hours Per Month @\$1,500.00 Per Month, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2019), as outlined in his proposal dated December 15, 2016; the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms and conditions and provisions of the contract shall remain the same and apply during the renewal period; and
2. That this contract shall be awarded without competitive bid as the services required are of an extraordinary, unspecifiable service, and the Secretary-Director of the Monmouth County Park System has certified the reasons why competitive bidding is not possible; and
3. That notice of this award shall be published in the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

BE IT FURTHER RESOLVED that any fees for additional work over the \$18,000.00 per year provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

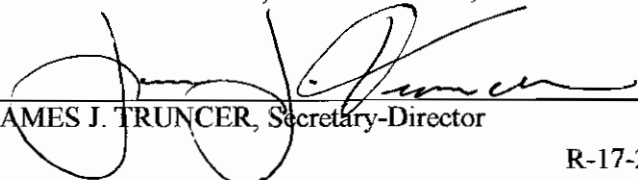
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2017), in an amount not to exceed \$18,000.00 Per Year.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on TUESDAY EVENING, FEBRUARY 21, 2017.



JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Zelina:

RESOLUTION

R-17-2-21=87

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 122, LOTS 5-7; BLOCK 124, LOT 2; BLOCK 127, LOT 20; BLOCK 137, LOTS 9 & 10; BLOCK 138, LOTS 5-9; BLOCK 142, LOT 4; BLOCK 144, LOTS 3-5; BLOCK 147, LOT 6; BLOCK 148, LOT 4 AND BLOCK 150, LOTS 1 & 2, ±68.27 ACRES, TOWNSHIP OF ABERDEEN, OWNER: TOWNSHIP OF ABERDEEN, VACANT PROPERTY, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #15-53 & PS #61-15), as originally awarded by Resolution #R-15-11-23=417, in the Contract Amount Not To Exceed \$4,205.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$15,526.00 to perform additional site investigation services of soils at AOC-2 located on Block 122, Lot 6, Aberdeen Township, and preparation of a site investigation report.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$15,526.00 to perform additional site investigation services of soils at AOC-2 located on Block 122, Lot 6, Aberdeen Township, and preparation of a site investigation report, to FRENCH & PARRELLO ASSOCIATES, PA, 1800 Route 34, Suite 101, Wall, NJ 07719, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 122, LOTS 5-7; BLOCK 124, LOT 2; BLOCK 127, LOT 20; BLOCK 137, LOTS 9 & 10; BLOCK 138, LOTS 5-9; BLOCK 142, LOT 4; BLOCK 144, LOTS 3-5; BLOCK 147, LOT 6; BLOCK 148, LOT 4 AND BLOCK 150, LOTS 1 & 2, ±68.27 ACRES, TOWNSHIP OF ABERDEEN, OWNER: TOWNSHIP OF ABERDEEN, VACANT PROPERTY, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #15-53 & PS #61-15), as per original contract awarded by Resolution #R-15-11-23=417 in the Contract Amount Not to Exceed \$4,205.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$19,731.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2015), Project #00042, in an amount not to exceed \$15,526.00.

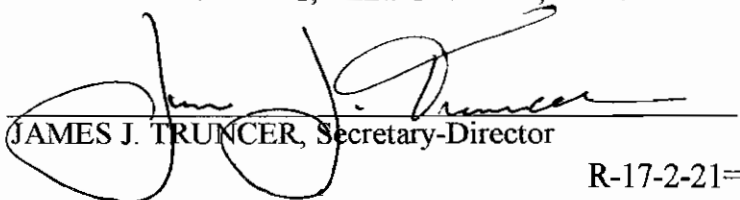
Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative: Chairman Rummel, Vice Chairman Mandeville,
Commissioners Harmon, Peters, Hennessy,
Horsnall, Zelina, Butch and Adcock

In the negative: None

Absent: None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on TUESDAY EVENING, FEBRUARY 21, 2017.


JAMES J. TRUNCER, Secretary-Director

R-17-2-21=87

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-17-2-21=88

WHEREAS, Title 40:12-15.10, et seq., of the Revised New Jersey Statutes provides an opportunity for non-profit organizations and county governmental units to enter into an agreement for the acquisition and preservation of land and other property for public recreation and conservation purposes; and

WHEREAS, the MONMOUTH CONSERVATION FOUNDATION, P.O. Box 4150, Middletown, NJ 07748-4150, is a 501(c)(3) non-profit corporation of the State of New Jersey, dedicated to assisting the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS; and

WHEREAS, the MONMOUTH CONSERVATION FOUNDATION, entered into a GENERAL AGREEMENT OF ASSISTANCE between the MONMOUTH CONSERVATION FOUNDATION and the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS on March 24, 2014; and

WHEREAS, the MONMOUTH CONSERVATION FOUNDATION solicits and receives funds enabling it to carry out various land acquisition and preservation projects for the enjoyment and benefit of the public; and

WHEREAS, the MONMOUTH CONSERVATION FOUNDATION is willing to COMMISSION TWO (2) APPRAISALS OF THE FOLLOWING PROPERTY:

MIDDLESEX DEVELOPMENT GROUP, INC., PROPERTY being more particularly described as BLOCK 155, LOTS 6, 7, and 8, HOWELL TOWNSHIP, containing ±31.40 ACRES, VACANT PROPERTY, for ADDITIONS TO MANASQUAN RIVER GREENWAY; and

WHEREAS, the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS is willing to REIMBURSE the MONMOUTH CONSERVATION FOUNDATION for the FOUNDATION'S DIRECT OUT-OF-POCKET COSTS for the COMMISSIONING OF TWO (2) APPRAISALS OF THE ABOVE REFERENCED PROPERTY, UP TO AN AMOUNT NOT TO EXCEED \$20,000.00; and

WHEREAS, the funds for this project are covered under the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00025.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to ENTER INTO a PROJECT AGREEMENT FOR LIMITED ASSISTANCE with the MONMOUTH CONSERVATION FOUNDATION, Middletown, NJ, to COMMISSION TWO (2) APPRAISALS OF THE FOLLOWING PROPERTY:

MIDDLESEX DEVELOPMENT GROUP, INC., PROPERTY being more particularly described as BLOCK 155, LOTS 6, 7, and 8, HOWELL TOWNSHIP, containing ±31.40 ACRES, VACANT PROPERTY, for ADDITIONS TO MANASQUAN RIVER GREENWAY; and

BE IT FURTHER RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AGREE to REIMBURSE the MONMOUTH CONSERVATION FOUNDATION for the FOUNDATION'S DIRECT OUT-OF-POCKET COSTS for the COMMISSIONING OF TWO (2) APPRAISALS OF THE ABOVE PROPERTY UP TO AN AMOUNT NOT TO EXCEED \$20,000.00; and

BE IT FURTHER RESOLVED that said PROJECT AGREEMENT FOR LIMITED ASSISTANCE shall take effect as of the date of execution by the Monmouth County Board of Recreation Commissioners, and shall remain in force until amended or terminated by action of the Board of Recreation Commissioners; and

R-17-2-21=88 (Continued)

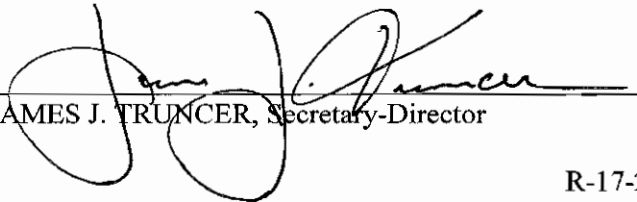
BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR is hereby AUTHORIZED to take all necessary action as may be required by law; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Monmouth Conservation Foundation.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on TUESDAY EVENING, FEBRUARY 21, 2017.



JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-17-2-21=89

WHEREAS, Title 40:12-15.10, et seq., of the Revised New Jersey Statutes provides an opportunity for non-profit organizations and county governmental units to enter into an agreement for the acquisition and preservation of land and other property for public recreation and conservation purposes; and

WHEREAS, the MONMOUTH CONSERVATION FOUNDATION, P.O. Box 4150, Middletown, NJ 07748-4150, is a 501(c)(3) non-profit corporation of the State of New Jersey, dedicated to assisting the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS; and

WHEREAS, the MONMOUTH CONSERVATION FOUNDATION, entered into a GENERAL AGREEMENT OF ASSISTANCE between the MONMOUTH CONSERVATION FOUNDATION and the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS on March 24, 2014; and

WHEREAS, the MONMOUTH CONSERVATION FOUNDATION solicits and receives funds enabling it to carry out various land acquisition and preservation projects for the enjoyment and benefit of the public; and

WHEREAS, the MONMOUTH CONSERVATION FOUNDATION is willing to COMMISSION TWO (2) APPRAISALS OF THE FOLLOWING PROPERTY:

GERAN PROPERTY, being more particularly described as BLOCK 119, LOTS 17, 18 and 19, MARLBORO TOWNSHIP, containing ±18.0 ACRES, VACANT PROPERTY, for ADDITIONS TO FRENEAU WOODS PARK; and

WHEREAS, the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS is willing to REIMBURSE the MONMOUTH CONSERVATION FOUNDATION for the FOUNDATION'S DIRECT OUT-OF-POCKET COSTS for the COMMISSIONING OF TWO (2) APPRAISALS OF THE ABOVE REFERENCED PROPERTY, UP TO AN AMOUNT NOT TO EXCEED \$15,000.00; and

WHEREAS, the funds for this project are covered under the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00042; and

WHEREAS, the MONMOUTH CONSERVATION FOUNDATION is willing to NEGOTIATE on behalf of the COUNTY, the ENTERING INTO a RIGHT OF FIRST REFUSAL OPTION AGREEMENT for BOCK 120, LOTS 4, 26, 27 and 31, MARLBORO TOWNSHIP containing ±68 ACRES, IMPROVED PROPERTY, for ADDITIONS TO FRENEAU WOODS PARK.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to ENTER INTO a PROJECT AGREEMENT FOR LIMITED ASSISTANCE with the MONMOUTH CONSERVATION FOUNDATION, Middletown, NJ, to COMMISSION TWO (2) APPRAISALS OF THE FOLLOWING PROPERTY:

GERAN PROPERTY, being more particularly described as BLOCK 119, LOTS 17, 18 and 19, MARLBORO TOWNSHIP, containing ±18.0 ACRES, VACANT PROPERTY, for ADDITIONS TO FRENEAU WOODS PARK; and

BE IT FURTHER RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AGREE to REIMBURSE the MONMOUTH CONSERVATION FOUNDATION for the FOUNDATION'S DIRECT OUT-OF-POCKET COSTS for the COMMISSIONING OF TWO (2) APPRAISALS OF THE ABOVE PROPERTY UP TO AN AMOUNT NOT TO EXCEED \$15,000.00; and

BE IT FURTHER RESOLVED that the MONMOUTH CONSERVATION FOUNDATION is hereby AUTHORIZED TO NEGOTIATE, on behalf of the COUNTY, the ENTERING INTO a RIGHT OF FIRST REFUSAL OPTION AGREEMENT for BLOCK 120, LOTS 4, 26, 27 and 31, MARLBORO TOWNSHIP containing ±68 ACRES, IMPROVED PROPERTY, for ADDITIONS TO FRENEAU WOODS PARK; and

BE IT FURTHER RESOLVED that said PROJECT AGREEMENT FOR LIMITED ASSISTANCE shall take effect as of the date of execution by the Monmouth County Board of Recreation Commissioners, and shall remain in force until amended or terminated by action of the Board of Recreation Commissioners; and

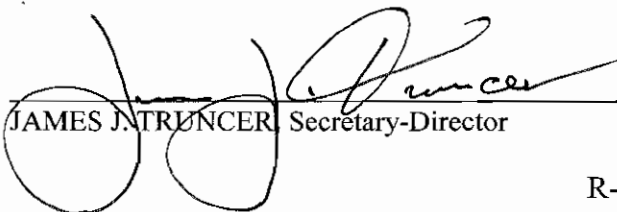
BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR is hereby AUTHORIZED to take all necessary action as may be required by law; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Monmouth Conservation Foundation.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Abstained:	Vice Chairman Mandeville
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on TUESDAY EVENING, FEBRUARY 21, 2017.



JAMES J. TRUNCER, Secretary-Director