

**MINUTES OF THE MONDAY EVENING, APRIL 24, 2017 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Chairman Fred J. Rummel at 7:05 PM.

The following were Present on roll call:

Chairman Fred J. Rummel  
Vice Chairman Kevin Mandeville  
Commissioners:  
Michael G. Harmon  
Violeta Peters  
Thomas E. Hennessy, Jr.  
David W. Horsnall  
Thomas W. Adcock  
  
Lillian G. Burry, Freeholder Director/MCPS Liaison

The following were Absent on roll call:

Commissioners:  
Mark E. Zelina (Excused)  
Patricia M. Butch (Excused/Late Arrival)

Also Present:

James J. Truncer, Secretary-Director  
Michael P. Supko, Jr., Special County Counsel  
Andrew J. Spears, Assistant Director  
Thomas E. Fobes, Supt. of Co. Parks/Park Operations  
Michael E. Janoski, Co. Park Supt./Golf Operations  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Gail L. Hunton, Chief of Acquisition & Design  
Ken Olsen, Senior County Park Manager  
Steve Gomba, Chief/Hope Fire Company, Allentown, NJ

Chairman Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 21, 2016, as required by law.”

Chairman Rummel led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, APRIL 10, 2017**, were upon being put to a vote, approved as recorded by Chairman Rummel, Commissioners Harmon, Hennessy, Horsnall and Adcock. Vice Chairman Mandeville and Commissioner Peters abstained as not being present at the meeting.

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the **2016 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the **2017 VOUCHER**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Horsnall, seconded by Commissioner Peters, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:09 PM. Upon being put to a vote, the motion was unanimously carried.

Chairman Rummel recognized Mr. Steve Gomba, Chief of the Hope Fire Company, located in Allentown, NJ. Mr. Gomba thanked the Board for the Fire Museum Storage and complimented the Park System staff for their professionalism in working with drills of the Fire Company.

There being no one else present to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Horsnall, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:12 PM.

#### **SECRETARY-DIRECTOR'S REPORT:**

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

##### **1. BUDGET REPORTS**

On a motion made by Commissioner Horsnall, seconded by Commissioner Peters, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

##### **2. REVENUE REPORT—MONTH OF MARCH**

On a motion made by Commissioner Horsnall, seconded by Commissioner Peters, the **REVENUE REPORT** for the **MONTH OF MARCH** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF MARCH**

On a motion made by Commissioner Horsnall, seconded by Commissioner Peters, the **ATTENDANCE REPORT** for the **MONTH OF MARCH** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—MARCH 2017  
(Report Dated: 4/18/2017)**

On a motion made by Commissioner Horsnall, seconded by Commissioner Peters, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR MARCH 2017 (Report Dated: 4/18/2017)** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF APRIL 17, 2017**

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Mandeville, the **MCPS TRAINING REQUESTS AS OF APRIL 17, 2017** was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCBRC 2017 PURCHASING PERFORMANCE REPORT—FIRST QUARTER:  
JANUARY 1, 2017 – MARCH 31, 2017 (Report Dated: April 17, 2017)**

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **MCBRC 2017 PURCHASING PERFORMANCE REPORT** for the **FIRST QUARTER: JANUARY 1, 2017 – MARCH 31, 2017 (Report Dated: April 17, 2017)** was upon being put to a vote, unanimously accepted as reported. (2017 Purchasing Performance Report for the First Quarter is in the Minute Book)

7. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF MARCH**

On a motion made by Commissioner Peters, seconded by Commissioner Adcock, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF MARCH** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

**PRESENTATION:**

James J. Truncer, Secretary-Director, introduced to the Board Ken Olsen, Senior County Park Manager, who made a presentation to the Board on “Deep Cut Gardens and the Holland Activity Center—Tatum Park”.

Chairman Rummel thanked Ken Olsen for his fine presentation.

## **FREEHOLDER'S REPORT:**

Freeholder Director Lillian G. Burry noted the Monmouth County Historical Commission's upcoming May 6<sup>th</sup> & 7<sup>th</sup> "A Weekend in Old Monmouth" program of historic tours. The Freeholder Director also noted compliments received at a recent Freeholders' meeting concerning the Park System's outreach to towns by the Park System's Planner, Paul Gleitz, and recognition of Park System retirees Frank Biddle and Tom Swords scheduled for the April 27<sup>th</sup> Freeholders' Work Session.

## **ITEMS FOR BOARD REVIEW:**

James J. Truncer, Secretary-Director, reviewed with the Board Items for Board Action as listed below.

Vice Chairman Mandeville expressed his concern with only one proposal being received for Agenda Item #5.

Gail Hunton, Chief of Acquisition & Design, and Andrew Spears, Assistant Director, reviewed the background of The Musial Group, PA, Mountainside, NJ, and noted their level of confidence in the company that responded.

1. Board Action Item #1 – Recommending Adoption of the Monmouth County Board of Recreation Commissioners' Policy Designating Charleston Springs Golf Course, Hominy Hill Golf Course, Howell Park Golf Course, Shark River Golf Course, and Wickatunk Recreation Area, as Special Use Locations for the Sale and Consumption of Alcoholic Beverages as provided by the Food and Beverage Concessionaire(s), and/or Caterer(s), in accordance with the Board's Bid Specifications and New Jersey Division of Alcoholic Beverage Control (NJABC) regulations.
2. Board Action Item #2 – Rejecting bid proposal of Pro Max Fence Systems, Inc., Reading, PA, for Furnishing and Delivery of Various Fencing (Wooden & Snow) (Bid #0039-17), as vendor did not acknowledge the addenda, which is cause for rejection, although vendor was low for Proposal 2.
3. Board Action Item #3 – Recommending award of contract to Taylor Fence Co., Inc., Red Bank, NJ, for Furnishing and Delivery of Various Fencing (Wooden & Snow) (Bid #0039-17), Items: Proposal 1, Items 1-7 (Total Lump Sum of \$23,948.34); Proposal 2, Items 1 & 2 (Total Lump Sum of \$10,611.41); in the Total Contract Amount of \$34,559.75.
4. Board Action Item #4 – Recommending award of contract to DCRS, LLC, Cream Ridge, NJ, for Henry Hudson Trail Repairs – Union Beach To Keyport (Bid #0033-17), Items: #1-13 (Total Base Bid); in the Total Contract Amount of \$236,086.75.
5. Board Action Item #5 – Recommending acceptance of the written proposal of The Musial Group, PA, Mountainside, NJ, as received on March 29, 2017, proposal dated March 27, 2017, for Providing Professional Engineering Services for Fort Monmouth Recreation Center HVAC Improvements, Tinton Falls, NJ (Ref. #17-30 & PS #24-17), in an Amount Not To Exceed \$23,190.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

6. Board Action Item #6 – Authorizing Change Order #1, in the amount of \$19,730.00, for additional LSRP services of unmarked abandoned heating oil UST uncovered under pool during demolition of Bldg. #3707 (P.O. Item #5) to Frank Lurch Demolition Co., LLC, Avon-by-the-Sea, NJ, for Furnishing of Demolition Work, Asbestos Removal, Well Sealing, Septic Tank De-Commissioning and AST/UST Removal for 2016 (Bid #0053-16), Items: Proposal 1, Items 1-6; as originally awarded by Resolution #R-16-9-19=319 in the Contract Amount of \$98,900.00, for a new Total Change Order #1 Contract Amount of \$118,630.00.
7. Board Action Item #7 – Authorizing Change Order #1, in the amount of \$5,000.00, for additional de-watering of the existing septic system to reduce the hydrostatic head in the soil adjacent to the new installation, to R. Moslowski Excavating, Inc., Cream Ridge, NJ, for Septic Disposal Field Replacement for the Manasquan Reservoir Visitor Center (Bid #0059-16), Items: #1-10 (Total Base Bid), as originally awarded by Resolution #R-16-12-19=441 in the Contract Amount of \$44,912.00, for a new Total Change Order #1 Contract Amount of \$49,912.00.
8. Board Action Item #8 – Recommending authorization for the Purchase of Industrial/MRO Supplies & Equipment, from Grainger Industrial Supply, Eatontown, NJ, Items: Two (2) Item #12A241 Pedestal Grills, Bi-Level, Model No. 1008 @\$739.20 each for a total of \$1,478.40, Sixteen (16) Item #12A237 Pedestal Grills, Adjustable 300 sq. inch, @\$231.00 each for a total of \$3,696.00, Six (6) Item #9MAL0 Picnic Tables, 96” W. Woodtone @\$426.38 each for a total of \$2,558.28, Twenty-Nine (29) Item #8P612 Picnic Tables, 96” W. Woodtone @\$463.20 each for a total of \$13,432.80, Eight (8) Item #12A244 Fire Rings, Adjustable, 285 sq. in. 7 H @\$245.95 each for a total of \$1,967.60 and Sixty-Seven (67) Item #2KDL3 Trash Cans, Top, Dome, Swing Closure, Black @\$144.12 each for a total of \$9,656.04; as available under NJ State Contract #A79875, for the Period of September 14, 2011 through June 30, 2017, in the Total Contract Amount of \$32,789.12.
9. Board Action Item #9 – Recommending acceptance of the written proposal of Harris Surveying, Inc., Robbinsville, NJ, as received on April 12, 2017, proposal dated April 10, 2017, for Providing Professional Surveying Services of Block 53, Lot 17.02, Upper Freehold Township, NJ, +5.449 Acres, Improved Property, Owner: Petrenko, Project: Additions to Crosswicks Creek Park (Ref. #17-02 & PS #29-17), in an Amount Not To Exceed \$2,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
10. Board Action Item #10 – Recommending acceptance of the written proposal of French & Parrello Associates, PA, Wall, NJ, as received on April 12, 2017, proposal dated March 31, 2017, for Providing Preliminary Assessment/Site Investigation (PASI) of Block 53, Lot 17.02, Upper Freehold Township, New Jersey, +5.449 Acres, Owner: Petrenko, Improved Property, Project: Additions to Crosswicks Creek Park (Ref. #17-03 & PS #28-17), in an Amount Not To Exceed \$3,400.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

At 8:02 PM, Commissioner Butch arrived at the meeting.

11. Andrew J. Spears, Assistant Director, reviewed with the Board the Status of Funded Projects as of April 18, 2017, as distributed to the Board.

At 8:27 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Vice Chairman Mandeville, to approve Agenda Items #1 through #10.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of April 24, 2017, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #10 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #10.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy Horsnall, Butch and Adcock
In the Negative:	None
Absent:	Commissioner Zelina

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

- R-17-4-24=156      Resolution offered for adoption by Vice Chairman Mandeville, seconded by Commissioner Peters, ADOPTING the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' POLICY DESIGNATING CHARLESTON SPRINGS GOLF COURSE, HOMINY HILL GOLF COURSE, HOWELL PARK GOLF COURSE, SHARK RIVER GOLF COURSE, AND WICKATUNK RECREATION AREA, AS SPECIAL USE LOCATIONS FOR THE SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES AS PROVIDED BY THE FOOD AND BEVERAGE CONCESSIONAIRE(S), AND/OR CATERER(S), in accordance with the Board's Bid Specifications and New Jersey Division of Alcoholic Beverage Control (NJABC) regulations. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-4-24=157      Resolution offered for adoption by Vice Chairman Mandeville, seconded by Commissioner Peters, REJECTING bid proposal of PRO MAX FENCE SYSTEMS, INC., Reading, PA, for FURNISHING AND DELIVERY OF VARIOUS FENCING (WOODEN & SNOW) (Bid #0039-17), as vendor did not acknowledge the addenda, which is cause for rejection, although vendor was low for Proposal 2. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-17-4-24=158 Resolution offered for adoption by Vice Chairman Mandeville, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TAYLOR FENCE CO., INC., Red Bank, NJ, for FURNISHING AND DELIVERY OF VARIOUS FENCING (WOODEN & SNOW FENCE) (Bid #0039-17), ITEMS: Proposal 1, Items 1-7 (Total Lump Sum of \$23,948.34); Proposal 2, Items 1 & 2 (Total Lump Sum of \$10,611.41); in the Total Contract Amount of \$34,559.75. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-4-24=159 Resolution offered for adoption by Vice Chairman Mandeville, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DCRS, LLC, Cream Ridge, NJ, for HENRY HUDSON TRAIL REPAIRS – UNION BEACH TO KEYPORT (Bid #0033-17), ITEMS: #1-13 (Total Base Bid); in the Total Contract Amount of \$236,086.75. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-4-24=160 Resolution offered for adoption by Vice Chairman Mandeville, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of THE MUSIAL GROUP, PA, Mountainside, NJ, as received on March 29, 2017, proposal dated March 27, 2017, for PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR FORT MONMOUTH RECREATION CENTER HVAC IMPROVEMENTS, TINTON FALLS, NJ (Ref. #17-30 & PS #24-17), in an Amount Not To Exceed \$23,190.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-4-24=161 Resolution offered for adoption by Vice Chairman Mandeville, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of \$19,730.00, for additional LSRP services of unmarked abandoned heating oil UST uncovered under pool during demolition of Bldg. #3707 (P.O. Item #5), to FRANK LURCH DEMOLITION CO., LLC, Avon-by-the-Sea, NJ, for FURNISHING OF DEMOLITION WORK, ASBESTOS REMOVAL, WELL SEALING, SEPTIC TANK DE-COMMISSIONING AND AST/UST REMOVAL FOR 2016 (Bid #0053-16), ITEMS: Proposal 1, Items 1-6, as originally awarded by Resolution #R-16-9-19=319 in the Contract Amount of \$98,900.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$118,630.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-4-24=162 Resolution offered for adoption by Vice Chairman Mandeville, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of \$5,000.00, for additional de-watering of the existing septic system to reduce the hydrostatic head in the soil adjacent to the new installation, to R. MOSLOWSKI EXCAVATING, INC., Cream Ridge, NJ, for SEPTIC DISPOSAL FIELD REPLACEMENT FOR THE MANASQUAN RESERVOIR VISITOR CENTER (Bid #0059-16), ITEMS: #1-10 (Total Base Bid), as originally awarded by Resolution #R-16-12-19=441 in the Contract Amount of \$44,912.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$49,912.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-17-4-24=163 Resolution offered for adoption by Vice Chairman Mandeville, seconded by Commissioner Peters, AUTHORIZING the PURCHASE of INDUSTRIAL/MRO SUPPLIES & EQUIPMENT, from GRAINGER INDUSTRIAL SUPPLY, Eatontown, NJ, ITEMS: Two (2) Item #12A241 Pedestal Grills, Bi-Level, Model No. 1008 @\$739.20 each for a total of \$1,478.40, Sixteen (16) Item #12A237 Pedestal Grills, Adjustable 300 sq. inch, @\$231.00 each for a total of \$3,696.00, Six (6) Item #9MAL0 Picnic Tables, 96" W.Woodtone @\$426.38 each for a total of \$2,558.28, Twenty-Nine (29) Item #8P612 Picnic Tables, 96" W.Woodtone @\$463.20 each for a total of \$13,432.80, Eight (8) Item #12A244 Fire Rings, Adjustable, 285 sq. in. 7 H @\$245.95 each for a total of \$1,967.60 and Sixty-Seven (67) Item #2KDL3 Trash Cans, Top, Dome, Swing Closure, Black @\$144.12 each for a total of \$9,656.04; as available under NJ State Contract #A79875, for the Period of September 14, 2011 through June 30, 2017, in the Total Contract Amount of \$32,789.12. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-17-4-24=164 Resolution offered for adoption by Vice Chairman Mandeville, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of HARRIS SURVEYING, INC., Robbinsville, NJ, as received on April 12, 2017, proposal dated April 10, 2017, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 53, LOT 17.02, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, +5.449 ACRES, IMPROVED PROPERTY, OWNER: PETRENKO, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-02 & PS #29-17), in an Amount Not To Exceed \$2,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-17-4-24=165 Resolution offered for adoption by Vice Chairman Mandeville, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, as received on April 12, 2017, proposal dated March 31, 2017, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 53, LOT 17.02, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, +5.449 ACRES, OWNER: PETRENKO, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-03 & PS #28-17), in an Amount Not To Exceed \$3,400.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

James J. Truncer, Secretary-Director, reported to the Board that the request for authorization to bid Catering and Event Management Services at Wickatunk Recreation Area was being removed.

On a motion made by Commissioner Horsnall, seconded by Commissioner Butch, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BID**:

1. Window and Door Replacement for Golf Administration Building 1301 at Hominy Hill Golf Course

Upon being put to a vote, the motion was unanimously carried.



On a motion made by Commissioner Harmon, seconded by Vice Chairman Mandeville, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Two (2) Appraisal Services, Block 101, Lot 8, Marlboro Township,  $\pm 2.0$  Acres, Unimproved Property, Owner: Hauser, for Additions to Freneau Woods Park (Ref. #17-39) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **THURSDAY EVENING, APRIL 27, 2017** – 6:30 PM—9:30 PM. **A Taste of History—Celebrating Battery Lewis and Honoring Senator Joseph M. Kyrillos, Jr.** Tatum Park, 144 Holland Rd., Middletown, NJ. Cost: \$75.00 Per Ticket (Various Sponsorship Opportunity Levels & Tickets Available—See Brochure). Check Payable To: Friends of the Parks.
2. **MONDAY EVENING, MAY 8, 2017** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **WEDNESDAY, MAY 17, 2017** – 8 AM. **Friends of the Parks 25<sup>th</sup> Annual Golf Outing.** Hominy Hill Golf Course, Mercer Road, Colts Neck, NJ. Registration/Entry Fee: \$175.00. (*Limited to the 1<sup>st</sup> 100 paid reservations. Includes Continental Breakfast, Luncheon & Beverages.*) Check Payable To: Friends of the Parks. Return Completed Form & Check by May 1<sup>st</sup>, 2017.
4. **MONDAY EVENING, MAY 22, 2017** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, JUNE 5, 2017** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, JUNE 19, 2017** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **MONDAY EVENING, JULY 10, 2017** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **WEDNESDAY THROUGH SUNDAY, JULY 26-30, 2017** – **43<sup>rd</sup> Annual Monmouth County Fair.** East Freehold Showgrounds, 1500 Kozloski Rd, Freehold, NJ. (*Hours: Weds.—Friday 5 PM to 11 PM; Saturday 3 PM to 11 PM; and Sunday 11 AM to 6 PM.*)

#### **ITEMS FOR THE GOOD OF THE ORDER:**

Commissioner Horsnall offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board’s regularly scheduled meeting of **Monday, May 8, 2017, at 7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center**, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Attorney Client Privilege Information**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the Negative:	None
Absent:	Commissioner Zelina

Commissioner Hennessy thanked Hope Fire Company Chief Steve Gomba for his kind remarks.

Commissioner Horsnall thanked staff for the informative April 21<sup>st</sup> Park Tour for members of the Board, Monmouth Conservation Foundation, and the Friends organizations.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Hennessy, seconded by Commissioner Horsnall, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, April 24, 2017, was **ADJOURNED** at 8:32 PM.

  
JAMES J. TRUNCER,  
Secretary-Director

The following resolution was offered for adoption by Vice Chairman Mandeville:

**RESOLUTION**

R-17-4-24=156

WHEREAS, on October 5, 2015, by Resolution #R-15-10-5=378, the Monmouth County Board of Recreation Commissioners did adopt the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' POLICY DESIGNATING CHARLESTON SPRINGS GOLF COURSE, HOMINY HILL GOLF COURSE, HOWELL PARK GOLF COURSE, AND SHARK RIVER GOLF COURSE, AS SPECIAL USE LOCATIONS FOR THE SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES AS PROVIDED BY THE FOOD AND BEVERAGE CONCESSIONAIRE(S), in accordance with New Jersey Division of Alcoholic Beverage Control (NJABC) regulations; and

WHEREAS, the Board of Recreation Commissioners recognizes the benefits of also DESIGNATING WICKATUNK RECREATION AREA as a SPECIAL USE LOCATION for the SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES as provided by the Food and Beverage Concessionaire(s), and/or Caterer(s), in accordance with the Board's Bid Specifications and New Jersey Division of Alcoholic Beverage Control (NJABC) Regulations, as a convenience and amenity at this location; and

WHEREAS, the Monmouth County Board of Recreation Commissioners has determined it is in the best interest of the Monmouth County Park System to ADOPT the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' POLICY DESIGNATING CHARLESTON SPRINGS GOLF COURSE, HOMINY HILL GOLF COURSE, HOWELL PARK GOLF COURSE, SHARK RIVER GOLF COURSE, AND WICKATUNK RECREATION AREA, AS SPECIAL USE LOCATIONS FOR THE SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES AS PROVIDED BY THE FOOD AND BEVERAGE CONCESSIONAIRE(S), AND/OR CATERER(S), in accordance with the Board's Bid Specifications and New Jersey Division of Alcoholic Beverage Control (NJABC) regulations.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' POLICY DESIGNATING CHARLESTON SPRINGS GOLF COURSE, HOMINY HILL GOLF COURSE, HOWELL PARK GOLF COURSE, SHARK RIVER GOLF COURSE, AND WICKATUNK RECREATION AREA, AS SPECIAL USE LOCATIONS FOR THE SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES AS PROVIDED BY THE FOOD AND BEVERAGE CONCESSIONAIRE(S), AND/OR CATERER(S), in accordance with the Board's Bid Specifications and New Jersey Division of Alcoholic Beverage Control (NJABC) regulations, as hereunto attached; and

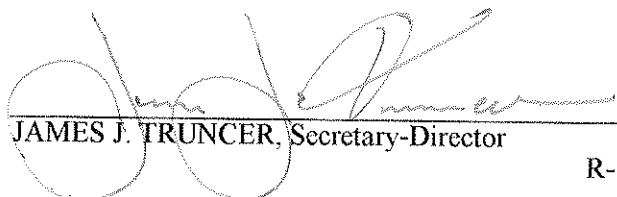
BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution #R-15-10-5-378 as previously adopted by the Board of Recreation Commissioners on October 5, 2015; and

BE IT FURTHER RESOLVED that said MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' POLICY DESIGNATING CHARLESTON SPRINGS GOLF COURSE, HOMINY HILL GOLF COURSE, HOWELL PARK GOLF COURSE, SHARK RIVER GOLF COURSE, AND WICKATUNK RECREATION AREA, AS SPECIAL USE LOCATIONS FOR THE SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES AS PROVIDED BY THE FOOD AND BEVERAGE CONCESSIONAIRE(S), AND/OR CATERER(S), in accordance with the Board's Bid Specifications and New Jersey Division of Alcoholic Beverage Control (NJABC) regulations, shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 24, 2017.



JAMES J. TRUNCER, Secretary-Director

**POLICY DESIGNATING CHARLESTON SPRINGS GOLF COURSE, HOMINY HILL GOLF COURSE, HOWELL PARK GOLF COURSE, SHARK RIVER GOLF COURSE, AND WICKATUNK RECREATION AREA AS SPECIAL USE LOCATIONS FOR THE SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES AS PROVIDED BY THE FOOD AND BEVERAGE CONCESSIONAIRE(S) AND/OR CATERER(S) IN ACCORDANCE WITH THE BOARD'S BID SPECIFICATIONS AND NEW JERSEY DIVISION OF ALCOHOLIC BEVERAGES CONTROL (NJABC) REGULATIONS AS ADOPTED BY THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS ON APRIL 24, 2017, BY RESOLUTION NO. R-17-4-24=156**

### **INTRODUCTION**

Whereas, the Monmouth County Board of Recreation Commissioners under NJSA Title 40:12-6 shall have full control over lands, playgrounds and recreation places; and

Whereas, the Board of Recreation Commissioners authorizes the sale and consumption of alcoholic beverages as provided by the Food and Beverage Concessionaire(s) and/or Caterer(s), as per the Board's Bid Specifications, at Charleston Springs Golf Course, Millstone Township; Hominy Hill Golf Course, Colts Neck Township; Howell Park Golf Course, Howell Township; Shark River Golf Course, Neptune Township; and Wickatunk Recreation Area, Marlboro Township; as a convenience and an amenity to those who patronize these locations.

### **REGULATION**

Whereas, the above contract is regulated by the New Jersey Division of Alcoholic Beverage Control (NJABC), the Concessionaire(s) and/or Caterer(s) shall be required to apply for a NJABC Special Concessionaire Permit a/k/a Annual State Permit. This state permit is issued to a private vendor who has a contract for each site with a government agency to provide alcoholic beverage services to the public. The concessionaire(s) and/or caterer(s) must apply for a permit for each site and pay the annual fee per site as established by the NJABC.

### **INSURANCE REQUIREMENTS**

The Concessionaire(s) and/or Caterer(s) shall be required to provide the following minimum insurance policies in accordance with the recommendation of the County's Insurance Consultant:

- Worker's Compensation and Employer's Liability with limits of \$1,000,000 for each accident and \$1,000,000 each employee and policy limit for disease;
- Commercial General Liability with limits of \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$2,000,000 products;
- Liquor Liability Insurance with a minimum limit of liability per occurrence and aggregate of \$2,000,000;
- Business Automobile Liability of not less than \$1,000,000 each accident combined for bodily injury and property damage;
- The County of Monmouth, Monmouth County Board of Recreation Commissioners, and their respective officers, servants, and agents must be endorsed as additional insureds on the Contractors Commercial General and Liquor Liability policies; and
- Certificate Holder shall be Monmouth County Park System, 805 Newman Springs Road, Lincroft, NJ 07738

**AVAILABILITY**

Alcoholic beverages shall only be sold and/or consumed during the normal operating times of the golf courses and other park system areas listed above unless a special event approved by the Secretary-Director or his/her designee dictates extended hours. Alcoholic beverages shall be available seven days a week throughout the concessionaire's and/or caterer's contractual period. During normal operating hours, the concessionaire(s) shall be limited to dispensing malt alcoholic beverages on the golf course proper and shall be limited to dispensing malt alcoholic beverages and wine within buildings. For golf course outings and other approved special events not open to the public, the concessionaire(s) and/or caterer(s) shall be able to negotiate their services directly with the outing/special event organizers and/or participants. In the event a tent or other golf course or park system building is utilized for these types of special events, the concessionaire(s) and/or caterer(s) shall be able to dispense all types of alcoholic beverages as allowed by the NJABC regulations.

**GOLF COURSE CONCESSIONAIRE'S AND/OR CATERER'S EXCLUSIVE RIGHTS**

The concessionaire(s) and/or caterer(s) at the above mentioned county owned golf courses shall have the exclusive right to sell food and beverages (including alcoholic beverages) at the golf courses on a daily basis as well as for golf outings and/or approved special events. A concessionaire and/or caterer shall be granted these exclusive rights only after submitting a formal bid and being awarded a contract by the Board as reviewed and approved by the Board's Legal Counsel.

**PARK AREAS CONCESSIONAIRE'S AND/OR CATERER'S EXCLUSIVE RIGHTS**

The concessionaire(s) and/or caterer(s) at the other above mentioned county owned park areas shall be granted exclusive rights to sell food and beverages (including alcoholic beverages) only after submitting a formal bid and being awarded a contract by the Board as reviewed and approved by the Board's Legal Counsel.

The following resolution was offered for adoption by Vice Chairman Mandeville:

**RESOLUTION**

R-17-4-24=157

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on April 7, 2017, for FURNISHING AND DELIVERY OF VARIOUS FENCING (WOODEN & SNOW) (Bid #0039-17); and

WHEREAS, PRO MAX FENCE SYSTEMS, INC., Reading, PA, submitted a bid proposal for the above; and

WHEREAS, the vendor did not acknowledge the addenda, which is the cause for rejection, although vendor was low for Proposal 2.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of PRO MAX FENCE SYSTEMS, INC., 2621 Centre Avenue, Reading, PA 19605, as received on April 7, 2017, for FURNISHING AND DELIVERY OF VARIOUS FENCING (WOODEN & SNOW) (Bid #0039-17), is hereby REJECTED as the vendor did not acknowledge the addenda, which is the cause for rejection, although vendor was low for Proposal 2.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 24, 2017.

  
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JAMES J. TRUNCER, Secretary-Director

R-17-4-24=157

The following resolution was offered for adoption by Vice Chairman Mandeville:

**RESOLUTION**

R-17-4-24=158

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on April 7, 2017, for FURNISHING AND DELIVERY OF VARIOUS FENCING (WOODEN & SNOW FENCE) (Bid #0039-17), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that three (3) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$34,559.75:

TAYLOR FENCE CO., INC.

P.O. Box 126

Red Bank, NJ 07701

**ITEMS:** Proposal 1, Items 1-7 (Total Lump Sum of \$23,948.34);  
Proposal 2, Items 1 & 2 (Total Lump Sum of \$10,611.41).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2017), in the amount of \$34,559.75.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 24, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-4-24=158

The following resolution was offered for adoption by Vice Chairman Mandeville:

**RESOLUTION**

R-17-4-24=159

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on March 21, 2017, for HENRY HUDSON TRAIL REPAIRS – UNION BEACH TO KEYPORT (Bid #0033-17), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that six (6) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$236,086.75:

DCRS, LLC  
140 Meirs Road  
P.O. Box 328  
Cream Ridge, NJ 08514

**ITEMS:** #1-13 (Total Base Bid).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20016, Board of Recreation Commissioners, Project #16003, in the amount of \$236,086.75.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 24, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-4-24=159



The following resolution was offered for adoption by Vice Chairman Mandeville:

**RESOLUTION**

R-17-4-24=160

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL ENGINEERING SERVICES FOR FORT MONMOUTH RECREATION CENTER HVAC IMPROVEMENTS, TINTON FALLS, NJ (Ref. #17-30 & PS #24-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 29, 2017; and

WHEREAS, THE MUSIAL GROUP, PA, Mountainside, NJ, has submitted a written proposal dated March 27, 2017, indicating they will provide PROFESSIONAL ENGINEERING SERVICES FOR FORT MONMOUTH RECREATION CENTER HVAC IMPROVEMENTS, TINTON FALLS, NJ (Ref. #17-30 & PS #24-17), in an Amount Not to Exceed \$23,190.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20016, Board of Recreation Commissioners (2017), Project #16005, in an amount not to exceed \$23,190.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with THE MUSIAL GROUP, PA, 191 Mill Lane, Mountainside, NJ 07092, as per proposal dated March 27, 2017, for providing PROFESSIONAL ENGINEERING SERVICES FOR FORT MONMOUTH RECREATION CENTER HVAC IMPROVEMENTS, TINTON FALLS, NJ (Ref. #17-30 & PS #24-17), in the Contract Amount Not To Exceed \$23,190.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$23,190.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 24, 2017.

  
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JAMES J. TRUNCER, Secretary-Director

R-17-4-24=160

The following resolution was offered for adoption by Vice Chairman Mandeville:

**RESOLUTION**

R-17-4-24=161

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING OF DEMOLITION WORK, ASBESTOS REMOVAL, WELL SEALING, SEPTIC TANK DE-COMMISSIONING AND AST/UST REMOVAL FOR 2016 (Bid #0053-16), to FRANK LURCH DEMOLITION CO., LLC, Avon-by-the-Sea, NJ, as per Resolution #R-16-9-19=319; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$19,730.00 for additional LSRP services of unmarked abandoned heating oil UST uncovered under pool during demolition of Bldg. #3707 (P.O. Item #5), to FRANK LURCH DEMOLITION CO., LLC, Avon-by-the-Sea, NJ, for FURNISHING OF DEMOLITION WORK, ASBESTOS REMOVAL, WELL SEALING, SEPTIC TANK DE-COMMISSIONING AND AST/UST REMOVAL FOR 2016 (Bid #0053-16), as per original contract awarded by Resolution #R-16-9-19=319, ITEMS: Proposal 1, Items 1-6; in the Contract Amount of \$98,900.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$118,630.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$19,730.00 for additional LSRP services of unmarked abandoned heating oil UST uncovered under pool during demolition of Bldg. #3707 (P.O. Item #5) to FRANK LURCH DEMOLITION CO., LLC, 515 Main Street, Avon-by-the-Sea, NJ 07717, for FURNISHING OF DEMOLITION WORK, ASBESTOS REMOVAL, WELL SEALING, SEPTIC TANK DE-COMMISSIONING AND AST/UST REMOVAL FOR 2016 (Bid #0053-16), as per original contract awarded by Resolution #R-16-9-19=319, ITEMS: Proposal 1, Items 1-6; in the Contract Amount of \$98,900.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$118,630.00; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20010, Board of Recreation Commissioners (2016), Project #10001, in the amount of \$19,730.00.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 24, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-4-24=161

The following resolution was offered for adoption by Vice Chairman Mandeville:

**RESOLUTION**

R-17-4-24=162

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for SEPTIC DISPOSAL FIELD REPLACEMENT FOR THE MANASQUAN RESERVOIR VISITOR CENTER (Bid #0059-16), Items: #1-10 (Total Base Bid); to R. MOSLOWSKI EXCAVATING, INC., Cream Ridge, NJ, as per Resolution #R-16-12-19=441; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$5,000.00, for additional de-watering of the existing septic system to reduce the hydrostatic head in the soil adjacent to the new installation, to R. MOSLOWSKI EXCAVATING, INC., Cream Ridge, NJ, for SEPTIC DISPOSAL FIELD REPLACEMENT FOR THE MANASQUAN RESERVOIR VISITOR CENTER (Bid #0059-16), as per original contract awarded by Resolution #R-16-12-19=441, ITEMS: #1-10 (Total Base Bid); in the Contract Amount of \$44,912.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$49,912.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$5,000.00, for additional de-watering of the existing septic system to reduce the hydrostatic head in the soil adjacent to the new installation, to R. MOSLOWSKI EXCAVATING, INC., 3 Meirs Road, Cream Ridge, NJ 08514, for SEPTIC DISPOSAL FIELD REPLACEMENT FOR THE MANASQUAN RESERVOIR VISITOR CENTER (Bid #0059-16), as per original contract awarded by Resolution #R-16-12-19=441, ITEMS: #1-10 (Total Base Bid); in the Contract Amount of \$44,912.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$49,912.00; and

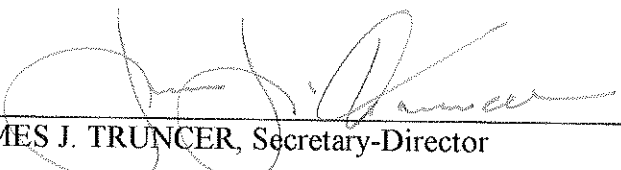
BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20016, Board of Recreation Commissioners (2016), Project #16005, in the amount of \$5,000.00.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 24, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-4-24=162

The following resolution was offered for adoption by Vice Chairman Mandeville:

## RESOLUTION

R-17-4-24=163

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of INDUSTRIAL/MRO SUPPLIES & EQUIPMENT; and

WHEREAS, said INDUSTRIAL/MRO SUPPLIES & EQUIPMENT is available from GRAINGER INDUSTRIAL SUPPLY, Eatontown, NJ, ITEMS: Two (2) Item #12A241 Pedestal Grills, Bi-Level, 1,008 sq. inch @\$739.20 each for a total of \$1,478.40, Sixteen (16) Item #12A237 Pedestal Grills, Adjustable, 300 sq. inch, @\$231.00 each for a total of \$3,696.00, Six (6) Item #9MAL0 Picnic Tables, 96", W.Woodtone @\$426.38 each for a total of \$2,558.28, Twenty-Nine (29) Item #8P612 Picnic Tables, 96", W.Woodtone @\$463.20 each for a total of \$13,432.80, Eight (8) Item #12A244 Fire Rings, Adjustable, 285 sq. in., 7 H @\$245.95 each for a total of \$1,967.60 and Sixty-Seven (67) Item #2KDL3 Trash Cans, Top, Dome, Swing Closure, Black @\$144.12 each for a total of \$9,656.04; as available under New Jersey State Contract #A79875, for the Period of September 14, 2011 through June 30, 2017, in the Total Contract Amount of \$32,789.12.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Secretary-Director of the Board is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of INDUSTRIAL/MRO SUPPLIES & EQUIPMENT, from GRAINGER INDUSTRIAL SUPPLY, 212 Industrial Way West, Eatontown, NJ 07724, ITEMS: Two (2) Item #12A241 Pedestal Grills, Bi-Level, 1,008 sq. inch @\$739.20 each for a total of \$1,478.40, Sixteen (16) Item #12A237 Pedestal Grills, Adjustable, 300 sq. inch, @\$231.00 each for a total of \$3,696.00, Six (6) Item #9MAL0 Picnic Tables, 96", W.Woodtone @\$426.38 each for a total of \$2,558.28, Twenty-Nine (29) Item #8P612 Picnic Tables, 96", W.Woodtone @\$463.20 each for a total of \$13,432.80, Eight (8) Item #12A244 Fire Rings, Adjustable, 285 sq. in., 7 H @\$245.95 each for a total of \$1,967.60, and Sixty-Seven (67) Item #2KDL3 Trash Cans, Top, Dome, Swing Closure, Black @\$144.12 each for a total of \$9,656.04; as available under New Jersey State Contract #A79875, for the Period of September 14, 2011 through June 30, 2017, in the Total Contract Amount of \$32,789.12; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2017), in the Amount of \$32,789.12.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 24, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-4-24=163

The following resolution was offered for adoption by Vice Chairman Mandeville:

**RESOLUTION**

R-17-4-24=164

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 53, LOT 17.02, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±5.449 ACRES, IMPROVED PROPERTY, OWNER: PETRENKO, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-02 & PS #29-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 12, 2017; and

WHEREAS, HARRIS SURVEYING, INC., Robbinsville, NJ, has submitted a written proposal dated April 10, 2017, indicating they will PROVIDE PROFESSIONAL SURVEYING SERVICES OF BLOCK 53, LOT 17.02, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±5.449 ACRES, IMPROVED PROPERTY, OWNER: PETRENKO, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-02 & PS #29-17), in an Amount Not to Exceed \$2,500.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2017), Project #00013, in an amount not to exceed \$2,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with HARRIS SURVEYING, INC., 26 Main Street, Robbinsville, NJ 08691, as per proposal dated April 10, 2017, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 53, LOT 17.02, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±5.449 ACRES, IMPROVED PROPERTY, OWNER: PETRENKO, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-02 & PS #29-17), in the Contract Amount Not To Exceed \$2,500.00; and

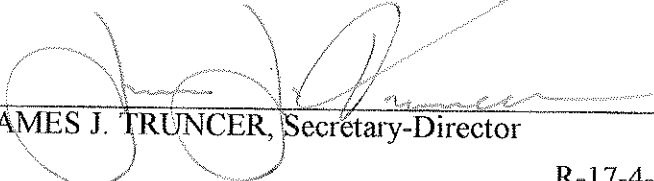
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,500.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 24, 2017.

  
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JAMES J. TRUNCER, Secretary-Director

R-17-4-24=164

The following resolution was offered for adoption by Vice Chairman Mandeville:

**RESOLUTION**

R-17-4-24=165

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 53, LOT 17.02, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±5.449 ACRES, OWNER: PETRENKO, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-03 & PS #28-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 12, 2017; and

WHEREAS, FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, has submitted a written proposal dated March 31, 2017, indicating they will PROVIDE PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 53, LOT 17.02, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±5.449 ACRES, OWNER: PETRENKO, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-03 & PS #28-17), in an Amount Not to Exceed \$3,400.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2017), Project #00013, in an amount not to exceed \$3,400.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with FRENCH & PARRELLO ASSOCIATES, PA, 1800 Route 34, Suite 101, Wall, NJ 07719, as per proposal dated March 31, 2017, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 53, LOT 17.02, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±5.449 ACRES, OWNER: PETRENKO, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-03 & PS #28-17), in the Contract Amount Not To Exceed \$3,400.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$3,400.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 24, 2017.

  
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JAMES J. TRUNCER, Secretary-Director

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