



MONMOUTH COUNTY
**SHARED
SERVICES**

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2025

Monmouth County Board of County Commissioners

Thomas A. Arnone, Director
Susan M. Kiley, Deputy Director
Dominick "Nick" DiRocco
Ross F. Licitra
Erik Anderson

Monmouth County Office of Shared Services

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One East Main Street
Freehold, NJ 07728
732-577-2925

Tara Zajack

Shared Services Coordinator
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COMMISSIONER DIRECTOR THOMAS A. ARNONE LIAISON TO THE MONMOUTH COUNTY OFFICE OF SHARED SERVICES



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As the Commissioner Liaison to the Monmouth County Office of Shared Services, I am proud to say that Monmouth County has one of the most successful shared services programs in New Jersey.

Through this initiative, municipalities, authorities and local emergency services departments have seen reduced costs and increased efficiencies.

Here in Monmouth County, we recognize the challenge to maintain an annual budget without raising taxes and we have worked hard to be financially responsible without sacrificing the exceptional level of services for our residents.

Together, we can continue to help reduce the heavy tax burden on our residents and preserve the high quality of life we all have come to enjoy in Monmouth County.

The Shared Services team and I are always available to help you get started, or answer any questions you may have.

I look forward to working with you.

A handwritten signature in black ink that reads 'Thomas A. Arnone'. The signature is fluid and cursive.

Commissioner Director Thomas A. Arnone
Monmouth County Shared Services Liaison



DEPARTMENT OF PUBLIC WORKS & ENGINEERING

Municipal Assistance Commodity Resale



Municipal Assistance Agreement

Monmouth County Department of Public Works & Engineering
Monmouth County offers the Municipal Assistance Agreement to local government entities through the Monmouth County Department of Public Works & Engineering. This agreement allows local government entities to request various services from the County. The cost of these services (if applicable) will be the actual cost to the County, including materials and labor.



Services include: Street sweeping, salt and snow services, use of equipment (with operator), guardrail installation, vehicle repair and washing, towing, diesel emission inspection and fueling, and other services.



Commodity Resale Agreement

Monmouth County Department of Public Works & Engineering
The County purchases certain commodities from other contracting units to be provided for purchase by the local government entity who have entered into this agreement.

Available commodities include: Gasoline, diesel fuel, snow removal chemicals, public works supplies/materials, and more.

Looking for an item not listed? Contact the Shared Services Coordinator, Tara Zajack, at 732-577-2925.





MONMOUTH COUNTY CLERK'S OFFICE

Open Public Records System (OPRS-RIM) Document Summary Management System



OPRS-RIM Agreement

Open Public Records System (OPRS-RIM)

The state-certified OPRS-RIM Records Management tool was developed to migrate paper records into digital format to reduce the cost and the size of the County's paper archive.



*Monmouth County Clerk
Christine Giordano Hanlon*

Municipal Records Information Management (Muni-RIM)

The Monmouth County Clerk's Office has developed the RIM records management software to address the County's growing needs to manage paper and electronic records. Participating entities can store and retrieve documents electronically to avoid paper storage needs and improve record inventory control and cost savings. This allows the towns to utilize the records management tools that the County built using PARIS Grant funding in 2005-2010.

Document Summary Management System Agreement (DSMS)

The DSMS permits electronic recording of land records that conform to the guidelines and standards of the New Jersey Division of Archives and Records Management.

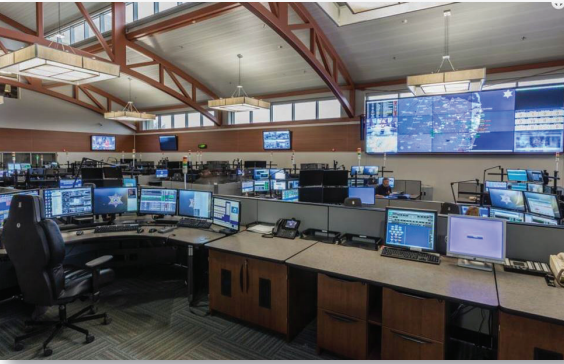
Participating entities can store and retrieve documents electronically to avoid paper storage needs and improve record inventory control and cost savings.

Partners in this program have continued to save by alleviating the need to purchase and maintain costly state-certified software updates.



MONMOUTH COUNTY SHERIFF'S OFFICE

Public Safety Answering Point (PSAP) MEDSTAR



Public Safety Answering Point Agreement (PSAP)

Through this agreement, the Monmouth County 9-1-1 Communications Center is able to distribute all calls to the municipality by call relay, transfer, or direct emergency dispatch, in accordance with the municipality's participation plan.

*CALEA Accredited Agency



Monmouth County Sheriff
Shaun Golden

**Agreements may be altered, adjusted,
and/or configured by municipality in
accordance with the services provided:**

Police/Fire/EMS-Dispatch, 9-1-1 Public Safety Answering Point, Public Safety Software (Police, Fire, EMS), Real-Time Crime Center.



MEDSTAR

MEDSTAR provides support for the EMS infrastructure of Monmouth County. It became an officially licensed BLS agency on December 29, 2023.

MEDSTAR is committed to the highest quality pre-hospital services in all aspects. The Monmouth County Sheriff's Office is committed to the safety of patients and their families while providing a seamless EMS response. Services will be rendered with the highest regard for cultural competency and respect for each individual and group they interact with.





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