

**Monmouth County Workforce Development Board
Minutes of June 7, 2018**

Members Present

Fran Keane, Chairperson
Robert Connolly, Vice-Chairman
Patricia Carlesimo, Trustee
Brian Wallace, Trustee
John Booth
Drew deGanahl
Paul Dement
John Gagliano
Stephen Hornik
Roseann Isasi
Renee Kurowski
Tim McCorkell
Violeta Peters
Susan Rakoci-Anderson
Jeff Schwartz
Barry Semple
Robert Shimko
Benjamin Waldron

Members Absent

Debra Agresti
John Brown
John Ciufu
Wyatt Earp
Lorraine Scheibener
John Szeliga

Guests

Christopher Marion, Monmouth
County
Scott Shanes, BCC
Lisa Cheng, Rutgers
Linda Roma, BCC

Staff Present

Larry Sternbach
Lucy Rivera
Joan Desmarais

CALL TO ORDER & READING OF PUBLIC MEETING LAW:

- Fran Keane, Chairperson of the WDB, called the meeting to order at 10:02 a.m. at the WDB office in Eatontown, NJ.
- N.J. Provisions of the Public Meeting Law, Chapter 231, P.L. 1975, and its revisions, were satisfied by publication of a Public Notice in Asbury Park Press and the Star Ledger newspapers.

ROLL CALL:

- Attendance was taken with sufficient number of WDB members present to constitute a quorum.

APPROVAL OF MINUTES:

- John Booth made a motion to approve the March 1, 2018 minutes as written and distributed; Violeta Peters seconded the motion, which was then unanimously approved.

AWARD PRESENTATION:

- An award was presented on behalf of the Workforce Development Board to Fran Keane in appreciation for her years of service as Chairperson of the Workforce Development Board.

ELECTION OF OFFICERS:

- Larry Sternbach announced that the WDB By-Laws require that the Executive Director conduct an election of the WDB Officers every two years in June. At the WDB's last meeting held on March 1, 2018, the Executive Committee presented the following slate to serve as officers of the WDB for the period of July 1, 2018 through June 30, 2020:
 - Chairman: Robert Connolly
 - Vice-Chairman: Roseann Isasi
 - Trustee: Patricia Carlesimo
 - Trustee: Brian Wallace

- Mr. Sternbach noted that there were no further nominations at the March 1st meeting, and that in accordance with the By-Laws, nominations were closed at that time. ***A motion was then made by Ben Waldron that the WDB adopt the above noted slate to serve as WDB officers for the period of July 1, 2018 through June 30, 2020. The motion was seconded by Drew deGanahl and unanimously carried.***

CONFLICT OF INTEREST POLICY:

- Conflict of Interest statements were distributed to all WIB members for signature which are required to be signed annually at the June WIB meeting.

BY-LAWS:

- The Executive Committee recommended that the WDB's By-Laws should be amended in order to update the verbage from WIB to WDB and also from WIA to WIOA. The By-Laws were revised and emailed to the Board for review. ***A motion was made Drew deGanahl second by John Booth to approve the changes to the By-Laws. The motion was unanimously carried.***

EXECUTIVE DIRECTOR'S REPORT:

- Mr. Sternbach gave a powerpoint presentation detailing the following:
 - Unemployment Rates in NJ vs. US. Currently the unemployment rate in NJ is 4.9%;
 - There are more job openings than job seekers in the U.S.;
 - PY '16 & PY'17 Spending;
 - Funding for 2018 – Waiting for Notices of Obligation on July 1st;
 - Funding Trends;
 - Resolution from the Monmouth County Board of Chosen Freeholders to the NJ Department of Labor and SETC advocating for Equal Share Funding Allocation for Monmouth County Workforce Development (as per the recommendation from the WDB).
 - Three Key Initiatives for PY'18 for Monmouth County:
 - Sector Strategies:
 - Healthcare
 - Technology
 - Retail, Hospitality & Tourism
 - The above sector strategies will be integrated into Career Training, Business Services and the Monmouth County Workforce Development Board.
 - Performance Measures
 - Dashboard
 - Partial WIOA Data will be available October 2018;
 - Full WIOA Data Availability for PY'18 will not be available until October 2019
 - Initiated a Think Green Initiative – Hired an Information Systems Supervisor.
 - How to Maximize Resources
 - Updated the WDB Mission and Vision
 - Role of the WDB

PARTNERSHIP AWARDS:

- The 27th Annual Partnership Awards Dinner was held on April 19th and was very successful.
- Thank you to all the sponsors who donated a total of **\$5,350.00**:
 - AcuteCare Health System
 - Brookdale Community College
 - CentraState Healthcare System
 - New Jersey Natural Gas Company

- NJ State Troopers Association
- PepsiCo
- Once all receivables are collected, the “profit” generated by the Partnership Awards Dinner will be approximately \$9,475 with the WDB’s Scholarship fund having a total balance of approximately \$12,738. The Awards Committee is recommended that the WDB award 17 scholarships for the academic year of September 2018 through May of 2019 each in the amount of \$500.00. The money would be provided to the Brookdale Community College Foundation. **At the Executive Committee meeting of May 3rd, Patti Carlesimo made a motion for the WDB to donate \$8,500 for 17 scholarships, each in the amount of \$500.00, to deserving students that attend Brookdale Community College during the September 2018 through May 2019 academic year. Rob Connolly second the motion. All members present voted to adopt the motion.**
- The Awards committee requested the scholarships be awarded to non-credit students in order to align with Workforce Development priorities. That request has been made to the Brookdale Foundation – Awaiting an update from the BCC Foundation on the criteria for selecting the students for the WDB scholarships.

COMMITTEE REPORTS:

- In the interest of time, committee reports were not read – A summary of committee reports was included in the meeting folders.

OTHER BUSINESS:

- In April 2018 an audit was conducted by the NJLWD Office of Internal Audit of WIOA Adult, Dislocated Worker and Youth Program for PY 2017. There were not corrective actions needed.
- Robert Shimko will be setting up a meeting with Vin Gopal and John Pallone to address the funding issue.

COMMENTS FROM THE PUBLIC: None

UPCOMING EVENTS:

- WDB Meeting – September 6, 2018 – 10:00 AM – WDB Office, Eatontown
- Fall Job Fair – September 28, 2018 – Brookdale Collins Arena
- GSETA Conference – October 3-4, 2018 – Bally’s, Atlantic City
- WDB Alumni Awards Luncheon – Tentative Date of October 24, 2018

ADJOURNMENT:

- ***There being no further business to come before the WDB, the meeting was adjourned at 11:00 AM upon a motion from Steve Hornik. The motion was seconded by Patricia Carlesimo and unanimously approved.***