

**Monmouth County Workforce Development Board
Minutes of June 6, 2019**

Members Present

Robert Connolly, Chairman
Patricia Carlesimo, Trustee
Brian Wallace, Trustee
John Booth
John Brown
Paul Dement
Chris Femiano
John Gagliano
Wyatt Earp
Fran Keane
Renee Kurowski
Tim McCorkell
Violeta Peters
Susan Rakoci-Anderson
William Salcedo
Jeff Schwartz
Robert Shimko
David Stout
Judy VanBrunt

Members Absent

Roseann Isasi, Vice-
Chairman
John Ciufo
Peter Gioacchini
Stephen Hornik
Rosann Isasi
Lorraine Scheibener
Ben Waldron

Guests

Barry Semple

Staff Present

Larry Sternbach
Andrea Aikins

CALL TO ORDER & READING OF PUBLIC MEETING LAW:

- Robert Connolly, Chairman of the WDB, called the meeting to order at 10:03 a.m. at the WDB office in Eatontown, NJ.
- N.J. Provisions of the Public Meeting Law, Chapter 231, P.L. 1975, and its revisions, were satisfied by publication of a Public Notice in Asbury Park Press and the Star Ledger newspapers.

ROLL CALL:

- Attendance was taken with sufficient number of WDB members present to constitute a quorum.

APPROVAL OF MINUTES:

- **Brian Wallace made a motion to approve the March 7, 2019 minutes as written and distributed; Violeta Peters seconded the motion, which was then unanimously approved.**

CHAIRMAN'S EXECUTIVE COMMITTEE REPORT: Robert Connolly thanked all those in attendance for taking the time from their busy schedules to be present, and asked those present to introduce themselves. The chairman then highlighted recent activity as follows:

- Announced that Barry Semple, Chairman of the Basic Skills & Literacy Committee resigned from the Board due to family health issues. John Booth will also be retiring effective June 30th. The Board presented them with plaques for their dedicated service to the Workforce Development Board.

EXECUTIVE DIRECTOR'S REPORT:

- A Conflict of Interest Policy Form was distributed to each Board member. The Chairperson stated that each member needs to sign the current Conflict of Interest form.
- The unemployment rate continues to decrease as follows:

- Monmouth County – 3.7%
- New Jersey – 3.9%
- Financial Dashboard: As of April 30, 2019
 - Have expended most the following Federal WIOA funding for PY'17:
 - Adult – 94% obligated
 - Dislocated Worker – 100% obligated
 - Youth – 100% obligated
 - Any funding left over in the above programs, will be carried over into PY'18.
 - All WFNJ funding that is not obligated or encumbered will be returned to the State.
 - PY'18 spending is on schedule.
- Performance Measures:
 - Distributed a Performance Measure report from the State for PY'18 YTD which indicates that the Monmouth County WDB met or exceeded most performance measures. Improved numbers are a result of our “Think Green Initiative”.
- 2019 Funding:
 - WIOA funding notification for 2019 has been received – budget has increased by \$77,000.
 - Other funding pending.
- Pathways to Recovery Grant Update:
 - The Monmouth County Division of Workforce Development has received \$650,000 for Opioid Grant. The grant will be for 18 months starting on June 1, 2019 through November 30, 2020. Population serve will be for individuals, families and/or friends who have been affected by the opioid crisis.
 - The Division of Workforce Development will partner with other agencies including: Monmouth County Mental Health & Addiction Services, NJ Drug Court, Preferred Behavioral Health, and New Hope Foundation.
 - Staff members have been assigned to work on this grant.
- Revision to WDB By-Laws:
 - As mandated by the SETC, the WDB is required to have a One-Stop Operations Committee. The By-laws have been revised to combine the Business Services and Job Seeker Committee to form a One-Stop Operations Committee. The revisions to the WDB By-laws were previously approved by the Executive Committee at the April 4th Executive Committee meeting.
 - ***A motion was made Violeta Peters, second by Timothy McCorkell to approve the revisions to the WDB By-Laws as presented. The motion was unanimously approved.***
- Local Plan:
 - As required by the State Employment and Training Commission (SETC), the Monmouth County WDB Local Area Plan needs to be modified.
 - The recommendation for the plan is that the strategic focus should not change. The focus on our three key sectors should remain Healthcare, Technology, and Retail, Hospitality and Tourism
 - A copy of the plan revisions was sent to the board prior to the meeting.
 - Once approved by the Board, the Plan will be sent to the Freeholders for their approval.
 - The plan was posted on May 10 for thirty days for public comment.

- The plan is due to SETC by June 30th.
- ***A motion was made by Rob Connolly to approve the Local Plan, second by Jeff Schwartz. The motion was unanimously approved.***

COMMITTEE REPORTS:

- Basic Skills & Literacy:
 - Meeting on July 18th @ 9:00 AM – WDB Office. The committee is seeking a new chairman.
- Awards Committee:
 - The 28th Annual Partnership Awards Dinner was held on April 10th. The event was very successful
 - Once all receivables are collected, the “profit” generated by the Partnership Awards Dinner will be approximately \$7,803 with the WDB’s Scholarship fund having a total balance of approximately \$11,953. The Executive Committee is recommending that the WDB award 20 scholarships for the academic year of September 2019 through May of 2020 each in the amount of \$500.00. The money would be provided to the Brookdale Community College Foundation.
 - ***Fran Keane made a motion for the WDB to donate \$10,000 for 20 scholarships, each in the amount of \$500.00, to deserving students that attend Brookdale Community College during the September 2019 through May 2020 academic year. William Salcedo second the motion. The motion was unanimously approved with David Stout abstaining from the vote.***
- Oversight, Compliance & Quality Assurance:
 - Meeting on June 20th @ 8:30 AM – WDB Office
- Welfare-to-Careers:
 - Meeting on July 9th @ 3:00 PM – WDB Office
- Youth Committee:
 - Reported that the committee approved the reimbursement rate to employers from 50% to 75%.
 - Meeting on June 11th @ 3:00 PM – WDB Office
- Membership:
 - Several retirements from the Board will need to be addressed by the Membership Committee.
 - Committee Chair and WDB Chair will be meeting week of June 24th
- Services to People with Disabilities:
 - Meeting on June 18th @ 8:30 AM – WDB Office

COMMENTS FROM THE PUBLIC: None

UPCOMING EVENTS:

- WDB Meeting – September 5, 2019 – 10:00 AM – WDB Office, Eatontown

ADJOURNMENT:

- ***There being no further business to come before the WDB, the meeting was adjourned at 11:00 AM upon a motion from John Booth. The motion was seconded by Rob Connolly and unanimously approved.***