

**Monmouth County Workforce Development Board
Minutes of March 3, 2017**

Members Present

Robert Connolly, Vice-Chairman
Patricia Carlesimo, Trustee
Debra Agresti
John Brown
John Ciufu
Drew deGanahl
Paul Dement
Roseann Isasi
Renee Kurowski
Violeta Peters
William Phillips
Susan Rakoci-Anderson
Barry Semple
John Szeliga
Benjamin Waldron

Members Absent

John Booth
Wyatt Earp
John Gagliano
Stephen Hornik
Frances Keane
Tim McCorkell
Maureen Murphy
Linda Roma
Christopher Ruisi
Jeff Schwartz
John Szeliga
Brian Wallace

Staff Present

Eileen Higgins
Larry Sternbach
Yolanda Taylor
Lucy Rivera

Guests

David Joye, Monmouth County
Office of Education
Marie Lucier-Woodruff,
Brookdale Community College

CALL TO ORDER & READING OF PUBLIC MEETING LAW:

- In the absence of Fran Keane, Chairperson of the WDB, Rob Connolly, Vice-Chairman, called the meeting to order at 10:10 a.m. at the WDB office in Eatontown, NJ.
- N.J. Provisions of the Public Meeting Law, Chapter 231, P.L. 1975, and its revisions, were satisfied by publication of a Public Notice in Asbury Park Press and the Star Ledger newspapers.

ROLL CALL:

- Attendance was taken and it was noted that sufficient number of WDB members were present to constitute a quorum.

APPROVAL OF MINUTES:

- ***Benjamin Waldron made a motion to approve the December 1, 2016 minutes as written and distributed; Violeta Peters seconded the motion, which was then unanimously approved.***

CHAIRMAN'S REPORT:

- Fran Keane, Chairperson of WDB and Executive Director, Eileen Higgins attended a Director's meeting in December at Labor and Workforce Development in Trenton, meeting with Dennis Bone, Chairman of the State Employment and Training Commission (SETC) and Aaron Fichtner, Acting Commissioner of Labor.
- The Executive Committee met on January 12th and February 2nd
 - Discussed procurement of One-Stop Operator, as mandated by law
 - RFP will be going out for services in the next month
 - Discussed One-Stop Certification, process to be developed
 - SETC is to provide guidance and looking to NAWB conference in DC for best practices

- Invitations were mailed out for the Partnership Awards Dinner to be held April 6, 2017 at McLoone's Pier House, Long Branch. The following recipients will be honored:
 - Business - iCims
 - Community Service – Gwen Love – Lunch Break
 - Education – Terry Janeczek – The Rugby School
 - Government – Freeholder Serena DiMaso
 - Organized Labor – Jeffery Bollerman – IBEW, Local 1820
- Upcoming Events:
 - Youth Job Fair – March 18, 2017 – Salvation Army, Asbury Park
 - 2017 NAWB Conference – March 25-28, 2017 – Washington, DC
 - Job Fair – April 21, 2017 – Brookdale Collins Arena
- Eileen Higgins has been selected as the recipient of the Community Development Award for Community Affairs and Resource Center at their 7th Annual CARC Gala, on Friday, May 5th

EXECUTIVE DIRECTOR'S REPORT:

- The Regional Plan and Local Plan were accepted by the Freeholders and have been submitted to the State Employment and Training Commission (SETC). The SETC will have 90 days to review the plans and to respond to the WDB with their comments and recommendations.
- An RFP will be released for the procurement of a One-Stop Operator as mandated by WIOA. Monmouth County will be procuring the minimum amount required by law, which is a Convener role.
- WIOA legislation prioritizes apprenticeships; several meetings have been held with Brookdale Community College and the Monmouth County Vocational School to meet with several businesses (iCims and Festo) to develop some apprenticeship programs.
- Attended a stakeholder planning meeting at Brookdale regarding enrollment and programs - to ensure the that programs offered by the Division of Workforce Development to job seekers in Monmouth County are what businesses need.
- As part of the WIOA Legislation, a staff training was held on February 27th off-site at Bell Works in Holmdel. The developer at Bell Works has asked the Division of Workforce Development to work with them on Job Fairs.
- The Annual NAWB Conference will be held on March 25-27, 2017 in Washington, DC. Several members of the WDB and 3 staff members will be attending.

DASHBOARD:

- Included in the meeting folders was a copy of the dashboard, which details the funds that have been received for PY'2016, the balance of PY'2015. Dashboard also details funds obligated as of December 31, 2016.
- Currently there are 14 measures under WIOA, and they are determined by USDOL. The OCQA Committee will be looking at the dashboard to ensure the new requirements are met.

PRESENTATION ON LOCAL PLAN:

- A PowerPoint overview on the Local Plan was presented to the Board.
- The presentation is available to WDB members and businesses.

COMMITTEE REPORTS:

- **Awards Committee:**
 - The Annual Partnership Awards Dinner is scheduled for April 6th at McLoone's in Long Branch - Invitations have been mailed.
- **Basic Skills & Literacy:**
 - The Basic Skills & Literacy Committee met on February 23rd.
 - The Department of Labor is pushing for combining Title II funds with TANF and SNAP.
 - Large waiting lists - managed enrollment is taking a toll on participants getting into literacy programs.
- **Business Services:**
 - Youth Job Fair – March 18th at the Salvation Army in Asbury Park
 - Spring Job Fair – April 21st at Brookdale Community College
- **Membership:**
 - The following WDB member terms will end on June 30, 2017:
 - John Booth, John Ciufo, Paul Dement, and Benjamin Waldron will be recommended to the Freeholders for re-appointment.
 - Bill Phillips, Linda Roma and Chris Ruisi have opted to resign from the WDB.
 - Waiting to hear from Steve Hornik.
 - There is 1 labor and 2 private sector seats to be filled on the board.
 - Currently working on the orientation PowerPoint presentation for new members.
- **Oversight, Compliance & Quality Assurance:**
 - Met on January 19th and discussed the roles and responsibilities of the OCQA Committee.
 - Next meeting is scheduled for March 30, 2017
- **STPWD:**
 - Continue to meet jointly with the Business and Job Seeker Committees
 - Continued efforts to educate businesses on the benefits of hiring people with disabilities.
- **Youth Committee:**
 - Met on February 14th – discussed concerns regarding spending the funding.
 - Go-for-the Gold Celebration is being planned for early April 2017.
 - Youth Job Fair will be held on March 18th in Asbury Park.
 - Next Youth Committee is scheduled for April 11, 2017
- **Welfare-to-Careers Subcommittee**
 - Next Welfare-to-Careers Committee meeting is scheduled for March 14, 2017.
 - Looking for a volunteer to chair this committee.

COMMENTS FROM THE PUBLIC: None

NEXT MEETING DATE: Thursday, June 1, 2017 @ 10:00 a.m. at the WDB office in Eatontown.

ADJOURNMENT: *There being no further business to come before the WDB, the meeting was adjourned at 11:20 a.m. upon a motion by Drew deGanahl second by Ben Waldron. Motion was unanimously approved.*