

**MONMOUTH COUNTY PARK SYSTEM
805 NEWMAN SPRINGS ROAD
LINCROFT, NJ 07738
(732) 842-4000**

**FURNISHING & DELIVERY OF HEATING MAINTENANCE
AND REPAIR PARTS AND SERVICE**

BID NO: #0065-13

ADVERTISED: THURSDAY, SEPTEMBER 19, 2013

BIDS DUE: TUESDAY, OCTOBER 1, 2013 AT 10:00 AM

TO APPEAR IN PAPER: THURSDAY, SEPTEMBER 19, 2013

NOTICE TO BIDDERS

Notice is hereby given that sealed bids will be received by the Monmouth County Board of Recreation Commissioners at the Monmouth County Park System HEADQUARTERS BUILDING, Thompson Park, 805 Newman Springs Rd., Lincroft, New Jersey 07738, until **10:00 a.m.**, prevailing time on **TUESDAY, OCTOBER 1, 2013** and then publicly read aloud for the following:

1. FURNISHING & DELIVERY OF HEATING MAINTENANCE AND REPAIR PARTS AND SERVICE (BID #0065-13)

Bid Documents, including Instructions To Bidders, complete Plans and Specifications, and Proposal Forms may be obtained by qualified bidders at the **Monmouth County Park System Headquarters, Thompson Park, 805 Newman Springs Rd., Lincroft, New Jersey 07738** between the hours 8:00 A.M. and 4:30 P.M., Monday through Friday. If requested by potential bidders, the Monmouth County Park System will mail a bid packet to such bidders. The Monmouth County Park System only assumes the responsibility for placing bid packet in the mail, and not for the proper and timely delivery of such packet.

Bids must be submitted on the proposal form provided or an exact duplicate in the manner designated and required by the specifications. Bid submitted must be enclosed in sealed envelopes bearing the name and address of the bidder, the title of the bid, and the words "Sealed Bid". Bids are to be addressed to the Purchasing Agent, Monmouth County Board of Recreation Commissioners, 805 Newman Springs Rd., Lincroft, New Jersey 07738. Bids must be delivered at the place and before the hour mentioned above.

All bidders are required to comply with requirements of P.L. 1975, c.127, N.J.S.A. 10:5-31, et seq. (N.J.A.C. 17:27) (Affirmative Action), 42 U.S.C. 512101, et seq. (Americans with Disabilities Act), and N.J.S.A 40A:11-16 "Designated Subcontractors", N.J.S.A. 52:32-44 (Business Registration) and N.J.S.A. 34:11-56.25, et seq. (Prevailing Wage), and all other laws and regulations that apply to bidding and the performance of the proposed contract.

The Monmouth County Board of Recreation Commissioners reserves the right to waive any informalities in, or to reject any or all bids, and to award contracts in whole or in part, if deemed in the best interest of the Board to do so.

The Monmouth County Board of Recreation Commissioners shall reserve the right to hold bids for sixty (60) days prior to award of contracts.

All inquiries are to be directed to the Purchasing Department at (732) 842-4000.

By order of the Board of Recreation Commissioners of the County of Monmouth.

Edward J. Loud, Chairman
James J. Truncer, Director
Stephanie Weise, Purchasing Agent

GENERAL CONDITIONS

1. All bidders must submit their proposals on the enclosed forms and must furnish all required information. FAILURE TO PROPERLY EXECUTE THESE FORMS MAY BE CAUSE FOR REJECTION OF THE BID.
2. The bid must be enclosed in two (2) sealed envelopes, one inside the other. The word "BID" must be written on both envelopes. The outside envelope must bear the title of the bid, the date of the bid opening, and the name and address of the bidder.
3. Included with this specification is a true copy of the contract that will be the formal contract to be executed by the successful bidder.
4. The quality of items to be furnished is as set forth in detail in the proposal
5. Any brand names mentioned in the specification shall be deemed to include the words "or approved equal", and bids submitted on other brands must include detailed information and specifications that may be used for the purpose of making comparisons.
6. All bidders must indicate any variation to the specifications, terms, and conditions, no matter how slight. If no variances are indicated, it will be defined to mean that the specification will be fully complied with.
7. Items of foreign origin must be so indicated. Your signature to the bid proposal will be taken as your certification that all manufactured articles and materials not so indicated, have been made or produced in the United States (40 A:11-18)
8. The bidder, if awarded a contract, agrees to protect, defend and save harmless the contracting unit against any damage for payment for the use of any patented material process, article or devise that may enter into the manufacture, construction or form a part of the work covered by either order or contract, and he further agrees to indemnify and save harmless the contracting unit from suits or actions of every nature and description brought against it, for, or on account of any injuries or damages received or sustained by an party or parties by, or from any of the acts of the contractor, his servants or agents.
9. The Monmouth County Board of Recreation Commissioners reserves the right to reject any or all bids and to waive any minor defect or informality in any bid, should it be in the best interest of the Board to do so.
10. The Board of Recreation Commissioners has up to sixty (60) days to make the award. If addition time is required beyond sixty (60) days, the contracting unit may request permission to do so from any one of the three apparent lowest responsible bidders for an additional period of time to be agreed to by the contracting unit and bidders.
11. In the event that the bidder to whom the contract is awarded should fail to enter into a contract, the Board of Recreation Commissioners may, at its option, accept the proposal of the next lowest bidder.
12. Should the contractor fail to fulfill the terms of the contract within the specified time, the Board of Recreation Commissioners reserves the right to rescind the contract and secure the items or services elsewhere. The contractor is responsible for any additional cost incurred as a result of this action.
13. All items are to be delivered F.O.B. destination specified. The maximum of days allowable for delivery is indicated in the specification and must be adhered to.
14. The County of Monmouth and the Board of Recreation Commissioners are exempt from all Federal, State, and Municipal sales and excise taxes. The New Jersey Sales Tax Exemption Number is 69-0220842.

15. Following delivery, an invoice and a signed Monmouth County payment voucher must be submitted to the Board of Recreation Commissioners. Payment will be made upon approval of the voucher by the Monmouth County Board of Recreation Commissioners and the Monmouth County Board of Chosen Freeholders

16. MANDATORY BUSINESS REGISTRATION CERTIFICATE

**NEW JERSEY BUSINESS REGISTRATION REQUIREMENTS
NON-CONSTRUCTION**

All New Jersey and out of state business organizations must obtain a Business Registration Certificate (BRC) from the Department of Treasury, Division of Revenue, prior to conducting business in the State of New Jersey. Proof of valid business registration with the Division of Revenue, Department of Treasury, State of New Jersey, must be submitted. No contract will be awarded without proof of business registration with the Division of Revenue. The contract will contain provisions in compliance with N.J.S.A. 52:32-44, as amended, outlined below.

The contractor shall provide written notice to its subcontractors and suppliers of the responsibility to submit proof of business registration to the contractor.

Before final payment of the contract is made by the contracting agency, the contractor shall submit an accurate list and proof of business registration of each subcontractor or supplier used in the fulfillment of the contract, or shall attest that no subcontractors were used.


For the term of the contract, the contractor and each of its affiliates and each subcontractor and each of its affiliates (N.J.S.A 52:32-44 (g) (3)) shall collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the "Sales and Use Tax Act" (N.J.S.A. 54:32 B-1, et seq.) on all sales of tangible personal property delivered into this state.

A business organization that fails to provide a copy of a registration as required pursuant to section 1 of P.L. 2001, c.134 (N.J.S.A. 52:32-44 et seq.) or subsection e. or f. of section 92 of P.L. 1977, c.110 (N.J.S.A. 5:12-92), or that provides false business registration information under the requirements of either of those sections, shall be liable for a penalty of \$25.00 for each day of violation, not to exceed \$50,000.00 for each business registration copy not properly provided under a contract with a contracting agency.


Sample Business Registration Certificates are attached. Certain other forms, such as a Certificate of Authority to collect Sales and Use Taxes or a Certificate of Employee Information Report Approval, are **not** proof of business registration.

Any questions in this regard can be directed to the Division of Revenue at (609) 292-9292. Form NJ-REG can be filed online at: <http://www.state.nj.us/treasury/revenue/gettingregistered.shtml>

THESE ARE SAMPLES OF THE ONLY ACCEPTABLE
N.J. BUSINESS REGISTRATION CERTIFICATES:

	STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE
Taxpayer Name:	
Trade Name:	
Address:	
Certificate Number:	
Effective Date:	
Date of Issuance:	
For Office Use Only:	

OR

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE		<small>DEPARTMENT OF TREASURY DIVISION OF REVENUE PO BOX 252 TRENTON, N.J. 08646-0252</small>
TAXPAYER NAME:	TRADE NAME:	
ADDRESS:	SEQUENCE NUMBER:	
EFFECTIVE DATE:	ISSUANCE DATE:	
 James J. Perrone Acting Director New Jersey Division of Revenue		
<small>FCBM-BEG035-D-1</small>		<small>This form is not to be printed or reproduced. If you do, the contract is void. If you need a copy, please contact the Division of Revenue.</small>

17. Any proposal not meeting the requirements set forth herein may be rejected.

ALL BIDS SUBMITTED SHALL INCLUDE THE ATTACHED "BIDDER'S CHECKLIST" ALONG WITH A SIGNED PROPOSAL AND ALL REQUIRED DOCUMENTS LISTED ON THE CHECKLIST

GENERAL SPECIFICATIONS

INTENT:

It is the intent of this specification to describe and govern the **FURNISHING & DELIVERY OF HEATING MAINTENANCE AND REPAIR PARTS AND SERVICE (BID #0065-13)** hereafter, referred to as the items.

SCOPE:

The bidder is to furnish and deliver any or all items as called for in the specifications as instructed by the Agency.

GENERAL:

The items shall be new and of the latest design. The items shall be furnished complete in every detail and ready for use when delivered to the Agency. Any item differing in minor details from these specifications may be considered, provided such differences are clearly noted and described in detail by the bidder and attached to the proposal and considered by the purchaser to be, in all essential respects in compliance with these specifications. If requested the bidder shall bring to the Agency, the items or a portion thereof, for a final inspection before the bid is awarded. The agency reserves the right to inspect manufacturing and warehouse facilities.

EQUAL/TIE BIDS:

In the event of equal or tie bids, the agency reserves the right to award, at its discretion, to any one of the equal or tie bidders.

PRICE DISCREPANCY:

If there is a discrepancy between the extended price and the unit price, the unit price shall prevail and the agency retains the right to recompute the extended price.

The agency also retains the right to check tie addition of all extended prices regardless of whether or not there is a discrepancy between the extended prices and the unit price. If the total sum of the extended price is incorrect, as a result of the bidders faulty arithmetic calculations, the agency will substitute the correct price and inform the vendor of the change.

GUARANTEE:

The bidder shall guarantee that the items and all its parts shall comply with this specification.

PRODUCT:

Only manufactured and farm products of the United States wherever available, shall be used in the performance of the specifications.

QUANTITY:

Quantities stated in the specifications are approximate quantities only, and the agency reserves the right to increase or decrease the quantities without increase or decrease in price.

PROPOSAL
FORM:

Prices are to be quoted for each item to be bid upon by bidder. The Board of Recreation Commissioners reserves the right to accept or reject any or all items listed on the proposal and to award the contract in whole or in part as deemed in the best interest of the Board of Recreation Commissioners.

SAMPLE ONLY - PAGE #1

CONTRACT

This AGREEMENT, made and entered into this day of A. D. Two Thousand and - and between the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, a body corporate and politic of the State of New Jersey, party of the first: part; AND

party of the second part.

WITNESSETH: That in consideration of the payments hereinafter specified and agreed to be made by the party of the first part, the party of the second part hereby covenants and agrees to furnish and deliver to the Monmouth County Board of Recreation Commissioners, in strict and entire conformity with the specifications hereto annexed, which are made a part of the Agreement as fully with the same effect as if the same had been set forth at length in the body of this Agreement.

The party of the second part agrees to make payment of all proper charges and labor and materials required in the aforementioned work, and indemnify and save harmless the party of the first part, its officers, agents and servants and each and every name and description, including royalty fees and claims for the use of patented materials or payments and from all damages to which the said party of the first part or any of its officers, agents and servants may be put by reason or injury to the person or property of others resulting from carelessness in the performance of said work, or through any improper or defective machinery, implements or appliances used by the said party of the second part in the aforesaid work, or through any act or omission on the part of the said party of the second part, or his agent or agents.

It is also agreed and understood that the acceptance of the final payment by the contractor shall be understood as a release in full of all claims against, out of, or by reason of the work done and materials furnished under this contract.

If proposals received for this contract include unit prices, the party of the first part reserves the right to increase or decrease any or all quantities in each item at the unit price bid.

IN CONSIDERATION OF the premises, the party of the first part agrees to pay the party of the second part for the said furnishing and delivery of

SAMPLE ONLY - PAGE #2

the same payable at the time and in the manner set forth in the specifications and proposal in connection with the same, which are a part of this contract, the same as though specifically set forth herein and attached hereto and made a part hereof is a true copy of the advertisement for bids.

IN WITNESS WHEREOF, the party of the first part has caused this instrument to be signed by the Chairman and attested by its Secretary, with it's corporate seal hereto affixed, on *this* day and year first above written. The party of the second part Is required to tactfully execute and carry out all requirements of the Affirmative Actions of P.L. 1975 c. 127.

MONMOUTH COUNTY BOARD OF
RECREATION COMMISSIONERS

BY: _____
Edward J. Loud, Chairman

BY: _____

ATTEST:

ATTEST:

James J. Truncer
Secretary-Director

DATE: _____

DATE: _____

SPECIFICATIONS FOR FURNISHING AND DELIVERY OF HEATING MAINTENANCE AND REPAIR PARTS AND SERVICE TO THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, LINCROFT, NEW JERSEY, 07738

SCOPE:

The purpose of this contract shall be to make available to the Monmouth County Park System an authorized source for **HEATING MAINTENANCE AND REPAIR PARTS AND SERVICE**, as specified herein.

PROPOSAL:

The attached proposal must be submitted in order for bidders to be considered. Contractors currently supplying the Park System must reapply on the proposal page. The Purchasing Committee reserves the right to accept or reject any or all bids, and to award the contract in the best interest of the Park System.

INSURANCE FOR GOODS AND SERVICES:

The Contractor shall maintain the following insurance coverage, and provide the Park System a Certificate (ACORD[®]) of same, naming the Monmouth County Park System as the Certificate holder.

A Worker's Compensation and Employer's Liability—covering all of the contractor's employees engaged in the performance of the contract in accordance with the requirements of the laws of the State of New Jersey, including voluntary compensation/all States endorsement.

B General Liability: Bodily injury and property damage, including coverage for: premises / operations; products / completed operations; broad form property damage; independent contractors; blanket contractual and, if applicable, explosion, collapse and underground (XCU). Limits of not less than \$1,000,000 for both bodily injury and property damage are required. A combined single limit of \$1,000,000 is acceptable. The Contractor shall maintain completed operations insurance for at least two years after final payment.

C Comprehensive Automobile Liability: Bodily injury and property damage with limits of not less than \$1,000,000 per person or occurrence. A combined single limit of \$1,000,000 is acceptable. Coverage must include hired and non-owned vehicles. A MCS-90 certificate shall be filed with the State if hazardous materials or waste will be transported during the performance of the work.

D County Additional Insured: The County of Monmouth, Monmouth County Board of Recreation Commissioners, and their respective officers, servants and agents must be named as additional insured on all policies except the Worker's Compensation policy.

MANDATORY BUSINESS REGISTRATION CERTIFICATE GOODS AND SERVICES:

N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors that **knowingly** provide goods or perform services for a contractor fulfilling this contract: 1) the contractor shall provide written notice to its subcontractors to submit proof of business registration to the contractor; 2) prior to receipt of final payment from a contracting agency, the contractor must submit to the contracting agency an accurate list of all subcontractors or attest that none was used; 3) during the term of this contract, the contractor and its affiliates shall collect and remit, and shall notify all subcontractors and their affiliates that they must

collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (*N.J.S.A. 54:32B-1 et seq.*) on all sales of tangible personal property delivered into this State.

A contractor, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency. Information on the law and its requirements is available by calling (609) 292-9292.

Any questions in this regard can be directed to the Division of Revenue at (609) 292-1730. Form NJ-REG can be filed online at:

<http://www.state.nj.us/treasury/revenue/gettingregistered.htm#busentity>

CONTRACTOR QUALIFICATIONS:

A contractor shall have been in the heating system maintenance and repair business for a period of at least five years. The intention of this requirement is to obtain the services of a reliable contractor with a proven track record and references.

All technicians conducting oil-fired heating unit analysis, tune-ups, and repairs must individually have the following qualifications:

1. Vocational school or other appropriate apprenticeship or educational training.
2. NJ Low-Pressure Boiler Operator's License and other appropriate licenses and certifications, available for inspection by the Park System as a record of training completion.
3. Proficiency in combustion-efficiency testing and ability to calculate steady-state heating efficiency as defined in N.J.A.C. 14A:3-3.1.
4. Minimum of two (2) years working experience.
5. Experience working on geothermal systems, with two references verifying that experience.

Verification of training and qualifications will be required. This may be presented in the form of a certificate of course completion in the areas specified above from a local public or private vocational school. The certificate must indicate that the individual satisfactorily completed training in these areas.

The vendor shall maintain an adequate stock of repair parts on board the company's service vehicles in order to complete normal service without additional parts runs. Such parts for normal service include, but are not limited to, filters, nozzles, controls, switches, relays, transformers, and tools.

SERVICE:

Labor rates shall be furnished for both normal workdays and emergency service on evenings, weekends, and holidays. For the purpose of this contract, minimum ***normal business hours*** for the Park System are 8:00 a.m. to 5:00 p.m., Monday through Friday. All hours exclusive of these times are considered emergency hours. For the purpose of this contract, ***holidays*** are Memorial Day, 4th of July, Labor Day, Thanksgiving, Christmas, and New Year's Day.

Annual cleaning/start-up and service cost shall be quoted on a per visit basis, and shall include all parts and services described in these specifications. No additional charges or surcharges shall be assessed for duct work or work in ceiling spaces. The Park System shall not be charged for return parts trips, if said parts are considered normal service items. The Park System shall not be charged separately for any travel time for maintenance and service of heating and air conditioning systems. The Park System shall pay the contractor only for the time spent working at the job site.

Whenever a technician takes a heating or air conditioning unit out of service ("red tags" the unit) during annual cleaning/start-up or during a service call because he has determined that the unit is not working and is beyond repair, the Park System must be notified immediately by calling the Superintendent of Park's office, 732-842-4000, ext. 4220, or by faxing Park System Headquarters, 732-842-4162, or emailing, so that the Park System can make provisions to replace the unit.

Any work requiring permits shall be the contractor's responsibility.

At the specific request of the Park System, the contractor shall provide consultation services to the Park System for the purpose of developing specifications for the repair and replacement of existing systems and installation of new systems. The rate for these services shall be billed as Consultation Services under Item #8 on the proposal page.

REPLACEMENT OF UNITS:

Emergency replacement of heating units is included as part of this contract. The Park System reserves the right to bid separately for off-season and scheduled replacements of heating equipment.

PERIOD OF CONTRACT:

The contract period shall be **from date of award through 31 December 2013**. Should the contractor dispose of his business during the contract period, all obligations shall pass to the new owner, who shall be required to submit a proposal in accordance with the requirements of the contract.

METHOD OF AWARD:

The contract shall be awarded to the bidder who offers the combined lowest average price for Item #1 (all oil-fired, gas-fired, geothermal, and electric heating units annual start-up and cleaning), Item #2 (normal service call, heating), Item #3 (emergency service call, heating), Item #4 (percentage discount on all heating parts used to repair listed units, to be calculated as 30% of the contract), and Item #5 (consultation services).

ESTIMATED AMOUNT OF CONTRACT:

\$50,000.00. The Park System will only pay for services provided.

HEATING

DESCRIPTION OF WORK

ITEM #1 -- ANNUAL START-UP AND CLEANING SERVICE:

Shall be performed only when authorized by the Park System. A list of units and locations is enclosed with this bid. Annual cleaning work shall not begin until prior authorization has been given by Dave Compton, Superintendent of Parks, 732-842-4000, ext. 4220.

OIL:

Bid price shall be per single cleaning and service per unit, and shall include the following:

1. Check and clean head assembly, oil strainers or filters, burner fan and motor, ignition system, all burner controls. Replace oil filter element, oil pump gasket, and nozzles. Replace air filter element on forced air systems.
2. Vacuum boiler or furnace, flue pipe, and chimney base.
3. Lubricate burner motor, blower bearing and motor (warm air systems), and circulator motor bearing (hot water systems).
4. Adjust fire to proper combustion, adjust oil burner controls.
5. Check efficiency rating of each unit by the following procedure:
 - A. Start each unit and allow to warm up to normal operating condition.
 - B. Adjust smoke trace in flue to between 0 and 1, if possible.
 - C. Check stack temperature at flue.
 - D. Check draft over fire and at flue.
 - E. Check carbon dioxide reading at flue.
 - F. Use above readings to calculate burner efficiency and post results conspicuously on furnace.
6. Information and results to be supplied to owner on service receipt. Each furnace to be tagged and dated at time of service.
7. Check for water in fuel oil tank and remove if found.

NATURAL GAS/PROPANE:

Bid price shall be per single cleaning and service per unit, and shall include the following:

1. Vacuum furnace.
2. Check chimney base.
3. Change air filters.
4. Inspect heat exchanger for cracks.
5. Check fan belt.
6. Thermostatically start unit and check operation.
7. Drain expansion tank on boilers.
8. Check relief valve on boilers.
9. Check chimney draft.
10. Check and record carbon monoxide and carbon dioxide readings at unit and post conspicuously on furnace.

ELECTRIC:

Bid price shall be per single cleaning and service per unit for electric furnace and heat pump, and shall include the following:

1. Change air filters.
2. Lubricate all motors and controls associated with or essential to system operation.
3. Check operation of unit by thermostat.
4. Clean outside condensing coils.
5. Check system charge and reversing valve.

ITEM #2 -- NORMAL SERVICE CALLS:

Normal service shall include repairs or inspection adjustments to a heating unit during normal business hours (bidders will state normal hours); additional repairs deemed necessary beyond the typical annual cleaning service; and work required to modernize a unit to improve safety or energy efficiency.

Work shall include, but not be limited to repair or replacement of the following:

1. Controls
2. Pumps
3. Burner units
4. Line valves
5. Fire boxes
6. Feed and low water cut-offs
7. Adjustments
8. Cleaning
9. Emergency replacement of heating units

ITEM #3 -- EMERGENCY SERVICE CALLS:

Repairs or adjustments to a heating unit during off hours. Emergency work only, on a 24-hour basis.

1. Bidder shall state hours emergency rate is in effect.
2. Bidder shall state emergency telephone number and contact person(s).
3. Bidder shall state any restrictions or variances to 24-hour service calls.

PARTS:

Discounts on all heating parts used to repair listed units are to be calculated on a percentage basis from the Manufacturers List Price. (Item #4 on proposal page)

REPAIR AUTHORIZATION:

In any case where repairs will exceed \$500.00, it shall be necessary for the contractor to have verbal authorization before doing any work. This authorization shall be obtained by calling Dave Compton, Superintendent of Parks, 732-842-4000, ext. 4220. Billing for such work shall be itemized to indicate parts and labor.

RESPONSE TIME:

A maximum of two (2) hours after vendor has received notification from the Park System for needed repairs.

RECEIPTS:

Receipts for each job performed must list the park name and building, and shall be signed by a Park System employee at the time job is completed. Receipts for each job must also indicate the time that the contractor begins the job and the time the contractor completes the job. The initial half-hour rate shall be charged on any service call. The rate for each additional hour shall be charged in five-minute increments.

MINIMUM CHARGES:

Minimum charges, if any, are to be indicated on proposal page.

LOCATION:

Service shall be performed as required at the attached locations administered by the Monmouth County Park System.

FURNACE LOCATIONS

1. Shark River Park (406), Neptune/Wall
2. Holmdel Park (407), Holmdel
3. Longstreet Farm (408), Holmdel
4. Turkey Swamp Park (409), Freehold
5. Howell Park Golf Course (410 & 428), Howell
6. Thompson Park (411), Lincroft
7. Baysholm Conservation Area (412), Freehold
8. Tatum Park (415), Middletown
9. Shark River Golf Course (416 & 429), Neptune
10. Hartshorne Woods Park (417), Middletown
11. Mount Mitchill (418), Atlantic Highlands
12. Huber Woods Park (419), Locust
13. Seven Presidents Oceanfront Park (420), Long Branch
14. Hominy Hill Golf Course (421 & 430), Colts Neck
15. Deep Cut Gardens (423), Middletown
16. Manasquan Reservoir Recreation Area (425), Howell
17. Walnford Historic District (426), Allentown
18. Pine Brook Golf Course (427 & 431), Englishtown
19. Dorbrook Recreation Area (432), Colts Neck
20. Monmouth Cove Marina (433), Port Monmouth
21. Charleston Springs Golf Course (434 & 437), Millstone
22. Sunnyside Recreation Area (436), Middletown-Lincroft
23. Henry Hudson Trail (438), Atlantic Highlands/Marlboro
24. Bayshore Waterfront Park (439), Port Monmouth
25. Manasquan Stream Valley (440), Howell/Freehold
26. Crosswicks Creek Park (441), Upper Freehold
27. Wolf Hill Recreation Area (443), Oceanport
28. Bel-Aire Golf Course (444 & 445), Wall
29. Perrineville Lake Park Site (448), Millstone
30. Fort Monmouth Recreation Center (453), Tinton Falls

It shall be understood that any furnaces added to the Monmouth County Park System during the period of the contract shall be covered by this bid specification.

See attached list for detailed information on furnaces.

Heating Inventory

Park Area: Shark River Park - 406

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
101	922	American	SH75-3B	11247	Natural Gas	Forced Air	75,000 BTU
101	3662	Singer	SH10012B	NBBRV52	Natural Gas	Forced Air	100,000 BTU
104		Weil McLain	TWGO-5	CP3707215	Oil Fired	Hot Water	175,000 BTU
118	3658	Bryant	383KAV042091	2097A0919	Natural Gas	Forced Air	71,000 BTU
122		Carrier	58PAP100LC	4092H06366	Natural Gas	Forced Air	125,000 BTU

Park Area: Holmdel Park - 407

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
203	401	Weil McLain	AB-SGO-8	CP5622969	Oil Fired	Steam	15 PSI @ 210 dgr
225		Carrier	68/868	0305V68203	Oil Fired	Forced Air	210,000 BTU
226		Carrier	58CMR120-20	2204V61381	Oil Fired	Forced Air	200,000 BTU
226	5750	Ducane	UHZB125A5BK	TD7336939743	Oil Fired	Forced Air	125,000 BTU
227	3648	Weil McLain	P1-100-062	CU9739	Oil Fired	Hot Water	151,000 BTU
230		Singer	OL100116M	LC904625-N09	Oil Fired	Forced Air	100,000 BTU

Park Area: Longstreet Farm - 408

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
222		Weil McLain	A/B-WGO-8	Series 3	Oil Fired	Hot Water	266,000 BTU
229		Weil McLain	A/B-468	CP1950565	Oil Fired	Hot Water	52,000 BTU
234		Lennox	02303-105/120-3C	S8400012506	Oil Fired	Forced Air	97,000 BTU

Park Area: Turkey Swamp - 409

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
301		Bock	71E	20132897	Oil Fired	Forced Air	150 PSI
301		Carrier	Series 13058CMA105-12	1206V78802	Oil Fired	Forced Air	85,000 BTU
301		Bock	71E	02063001T	Oil Fired	Hot Water	150 PSI
303		Bryant	361AAN036105	4893V00251	Oil Fired	Forced Air	85,000 BTU
303		Snyder General	OUD100A016	HC753698-9029	Oil Fired	Forced Air	100,000 BTU
306		Williamson-Thermo	CHB-105-DD	30211010	Oil Fired	Forced Air	105,000 BTU
309		Burnham	PV83WT-TBWF	64319424	Oil Fired	Boiler	MWP Steam 15 PSI
319		Weil McLain	PWGO-3	Series 100	Oil Fired	Hot Water	100,000 BTU
319		AO Smith	ELJF-40-914	MH95-0065818-914	Electric	Hot Water	220/40V

324		Dayton	GF9S060B12UP11J	WOM6222172	Propane	Forced Air	55,000 BTU
327		AO Smith	EES-40913	ML920020047-913	Electric	Hot Water	4500 Watts
344		Bradford White	M16U1SS13	KG1814014	Electric	Hot Water	1500 Watts

Park Area: Howell Golf Course - 410							
BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
403		Weil McLain	PSG0-4	3	Oil Fired	Steam	144,000 BTU
404		Weil McLain	A/BSG0-8W	3	Oil Fired	Steam	281,000 BTU
409		Carrier	586MR120	1205V69929	Oil Fired	Forced Air	99,000 BTU
410		Trane AHLL-1	TWE180B300EL	9344L7MHD			
410		Modine LLH-2	HER50B1201	3001AB1609-9155			

Park Area: Thompson Park - 411							
BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
501		Patterson Kelly	N1500=MFD	FY03-08-32034	Natural Gas	Hot Water	1,275,000 BTU
501		Patterson Kelly	N1500=MFD	FY03-08-32033	Natural Gas	Hot Water	1,275,000 BTU
502	2918	Weil McLain	SERIES 3	124161	Oil Fired	Hot Water	P-666
503/504		Weil McLain	AB-WGO7	3	Oil Fired	Forced Air	246,000 BTU
505	3665	Fedders	Oufa12505B	8402J21511	Oil Fired	Forced Air	125,000 BTU
506		Weil McLain	ULTRA 310	3	Natural Gas	Hot Water	
507	6025	Weil McLain	WTGO-5	CP5593599	Oil Fired	Hot Water	30 PSI @ 210 DGRS
508	2919	Weil McLain	PWGO-4	CP4230863	Oil Fired	Steam	15 PSI @ 210 DGRS
510	3516	Rudd	ROBC84QBEA	AN172M400000132	Oil Fired	Forced Air	
511	3391	Utica Ace	ACE400ST		Oil Fired	Steam	105,000 BTU
521	3517	Weil McLain	CG5SPON	CP2369093	Propane	Hot Water	15 PSI @ 210 DGRS
524		Yukon	85 PLUS	B599V1624735409	Oil Fired	Forced Air	
526	4346	Empire	DV-60-SPP	13628	Propane	Forced Air	45,000 BTU
531		Weil McLain	PFG-6-P1N	CP5617124	Natural Gas	Hot Water	247,000 BTU
531		Weil McLain	A/B-768	CU-9750	Natural Gas	Steam	246,000 BTU
531		Weil McLain	A/B-768	CU-9749	Natural Gas	Steam	246,000 BTU
541		Weil McLain	A/B-762		Oil Fired	Steam	
544		Ducane	UHZB100A48BK	TC7414069822	Oil Fired	Forced Air	100,000 BTU
544		Ducane	UHZB100A48BK	TC7414039822	Oil Fired	Forced Air	100,000 BTU
544		Lennox Elite	1	1	Oil Fired	Forced Air	85,000 BTU
544		Ducane	UZHB125A5BK	TD7336809743	Oil Fired	Forced Air	125,000 BTU
549		Hydrotherm	MO-770A	OJE-5925	Oil Fired	Forced Air	606,000 BTU
549		AO Smith	COF245930	MM96-0608868-930	Oil Fired	Hot Water	150 PSI WP

551	5753	Burnham	PV865C-HPUN1314	64485632	Oil Fired	Steam	
551		Rheem	82V52-2M-SR	RH0705B1842	Oil Fired	Hot Water	
554		Weil McLain	P-SG0-3	CP2964381	Oil Fired	Steam	114,000 BTU
555	5754	Thermo Pride	PRP2LBX16F145C1OL11-112	LMM9002777	Oil Fired	Forced Air	140,000 BTU
570		Weil McLain	P-WG0	CP3463439	Oil Fired	Hot Water	127,000 BTU
581		Carrier	AHU1-24ACR33A300	4006E10456	Oil Fired	Forced Air	154,000 BTU
581		Carrier	AHU2-SICA200B00	1-06-L-7088-43	Air Handler		
581		Reznor	UH1-OH/OB		Oil Fired	Forced Air	118,000 BTU
581		Reznor	UH2-OH/OB		Oil Fired	Forced Air	118,000 BTU
581		Trane	THV1M087A9485AA	90341970X	Oil Fired	Forced Air	84,000 BTU

Park Area: Baysholm Park - 412

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
601		Smith/Westcast	19AO	FA2004-569	Oil Fired	Hot Water	
602	8763	Modine	PAE100AK0185	3.8081E+14	Propane	Forced Air	90,000 BTU

Park Area: Tatum Park - 415

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
901		Trane	XR80	UO-1N-2H	Natural Gas	Forced Air	100,000 BTU
902		Goodman	GMP100-4	9609841581	Natural Gas	Forced Air	100,000 BTU
903		Lennox	G23Q3/4-100-2	5895E27036	Natural Gas	Forced Air	130,000 BTU
906		Lennox	G23Q5/6-150-2	5895K37288	Natural Gas	Forced Air	196,000 BTU
906		Lennox	PWB-9D	3795-00106	Natural Gas	Hot Water	280,000 BTU
906		AO Smith	FSG50-232	MJ95-0060860232	Natural Gas	Hot Water	150 PSI WP
910		Rudd	UGLH-12EARJR	DF5D307F179700373	Natural Gas	Forced Air	125,000 BTU
910		Rudd	UGLH-12EARJR	DF5D307F0897-00399	Natural Gas	Forced Air	125,000 BTU
910		Rearm	RGPH-15EARJT	FD5D307F529905837	Natural Gas	Forced Air	150,000 BTU
910		Rearm	RGPH-15EARJR	FD5D307F210006090			
911		Rudd	UGPH-10EAMER	DG5D302F249700790	Natural Gas	Forced Air	100,000 BTU

Park Area: Shark River Golf Course - 416/429

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
2101		Slant Fin	GC2254E	513194	Natural Gas	Hot Water	225,000 BTU
2103		Heat Controllers	GSH75-M3N	860507208	Natural Gas	Hot Air	75,000 BTU
2104		Slant Fin	GC350	515251	Natural Gas	Hot Water	280,000 BTU

Park Area: Hartshorne Woods - 417

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
1101		Weil McLain	P368JW	CP2384-389	Oil	Hot Water	
1102	4522	Luxaire	GSU110FF	1132049-0051	LPG Gas	Forced Air	110,000 BTU
1103	3640	Oil Master	DOVA112/12SFS-AB	8402J21610	Oil	Forced Air	125,000 BTU
1163		Oil Master	OUB100A016	HC508368753	Oil	Forced Air	125,000 BTU
1164		Oil Master	JF5175W2	DF11588	Oil	Forced Air	125,000 BTU

Park Area: Mt. Mitchell Scenic Overlook - 418

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
2604		Olsen	HP9L-80C	2207AC13818	Oil	Forced Air	85,000 BTU

Park Area: Huber Woods - 419

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
1177		Burnham					
1901		Rudd	UGDG10EAMER	CD5D302F4623271	Natural Gas	Upflow Hot Air	45,000 BTU
1905		Empire	DV60-SPP		Propane	Forced Air	60,000 BTU
1913		Empire	DV60-SPP	86883	Propane	Forced Air	250,000 BTU
1914		Thermopride	OL33-200R	AN988783	Oil	Forced Air	156,000 BTU
1914		Thermopride	OL16125RD	AP245299	Oil	Forced Air	15 PSI @ 210 DGRS
1914		Weil McLain	P-SGO-4	CU-9740	Oil	Steam	85,000 BTU
1921		Carrier	58CMR105-12	1905V71337	Oil	Forced Air	300,000 BTU
1924		Slant-Finn	GXH170DPZ	G0017804	Natural Gas	Hot Water	

Park Area: Seven Presidents Oceanfront Park - 420

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
1201	5744	Caravan	CG300	519517	Natural Gas	Hot Water	
1204		Trane	GPND010ADF10000	A93K35465	Natural Gas	Forced Air	300,000 BTU
1204		Dayton	GPND010AAD2000E	A93K35466	Natural Gas	Forced Air	
1207	5743	HB Smith	G300SW-7-INT	A84-20	Natural Gas	Hot Water	450,000 BTU
1217		Lennox	G61MPV-36B-070	F590409991	Natural Gas	Forced Air	
1217		Dayton	3E369D	JO4492169006001	Natural Gas	Forced Air	

Park Area: Hominy Hill Golf Course - 421/430

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
1301		Weil McLain	876 SERIES	CP1456625	Oil Fired	Steam	561,000 BTU
1303		Weil McLain	A/B-WGO-8	CU9755	Oil Fired	Hot Water	238,000 BTU
1303		Weil McLain	A/B-WGO-8	CU9757	Oil Fired	Hot Water	238,000 BTU

1303		Weil McLain	A/B-WGO-8	CU9759	Oil Fired	Hot Water	234,000 BTU
1304	3652	Weil McLain	P-WGO-3	CP3473768	Oil Fired	Hot Water	30 PSI @ 210 DGRS
1305	3651	Crown	TWZ125	B000320204	Oil Fired	Hot Water	30 PSI @ 210 DGRS
1306		Empire			Propane	Forced Air	45,000 BTU
1311		Weil McLain	676	CP1985704	Oil Fired	Hot Water	408,000 BTU

Park Area: Deep Cut - 423

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
1401		Lennox	G23Q5/6-150-4	5897F22060	Natural Gas	Forced Air	150,000 BTU
1402	3668	Crown	DW130	8812353	Natural Gas	Hot Water	100,000 BTU
1403		Burhman	207NSL-TE12	64347951	Natural Gas	Hot Water	198,000 BTU
1406		Rudd	UGTA10EZAJS	EJ50707F220105301	Natural Gas	Forced Air	105,000 BTU
1411		Snyder	GUA-100A016AIN	R881600015	Natural Gas	Forced Air	100,000 BTU
1411		Snyder	GUA-08016AIN	0000246443-P41-0130	Natural Gas	Forced Air	80,000 BTU

Park Area: Clayton Park - 424

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
1621		Weather King	MOU95FD3	8J114M32810011	Oil Fired	Forced Air	95,000 BTU
1621		Weather King	MOU84FD2	8J114MO5820449	Oil Fired	Forced Air	84,000 BTU

Park Area: Manasquan Reservoir - 425

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
2301		York Heat			Oil Fired		
2302		RH Beckett	AFGU202	TB7622360044			
2302		American Standard	MP1405	H68L10442	Oil Fired		
2302		Bock				Hot Water	
2303		Weil McLain	BL476WS97-7888-H	CU9752	Oil Fired	Hot Water	264,000 BTU

Park Area: Pine Brook Golf Course - 431

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
1801	HVAC-1	Lennox	G61MPV-60C-090-10	5908B05851	Air Handler	Forced Air	120V - 60 HZ
1801	HVAC-2	Lennox	G61MPV-60C-090-10	5908B05850	Air Handler	Forced Air	120V - 60 HZ

Park Area: Dorbrook Park - 432

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
2001		Burnham	V903A	64819478	Oil	Steam	347 MBH
2002		Burnham	PV86WC-TBWN	64469881	Oil	Hot Water	

2007		Reznor	UDAP-125	BCB79Y2N17890X	Propane	Forced Air	155V
2007	8776	Cozy	DVCF654B/LP	99131768	Propane	Forced Air	24V
2017	8809	Slant/Finn	XL-40P	X0005260	Oil	Hot Water	162,000 BTU
2023		Teledyne Laars	LLG3259	A97PJ2110	Propane	Hot Water	325,000 BTU
2023		Teledyne Laars	ESG325P	F95PK2895	Propane	Hot Water	325,000 BTU
2024		Sterling	QVF75	Q9004058	Propane	Forced Air	75,000 BTU
2024		Sterling	QVF75	Q9004057	Propane	Forced Air	75,000 BTU
2026		Rudd	ROBC112QBGA	AN172M410100072	Oil	Forced Air	140,000 BTU
2026		Rudd	ROBDA112QBGA	CP172M350300036	Oil	Forced Air	140,000 BTU
2026		Rudd	ROBC112QBGA	AN172M410100076	Oil	Forced Air	140,000 BTU
2035		Rudd	ROBC084QBEA	AN172M410100128	Oil	Forced Air	105,000 BTU
2035		Burnham	PV855CHBUN	64387911	Oil	Steam	

Park Area: Monmouth Cove Marina - 433

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
2206		Rudd	UHPQ-12EARJR	GW50307F340802230			
2206		Carrier	58CVA110	2506A30296	Natural Gas	Forced Air	136,000 BTU
2206		Carrier	CNPVP4221ACAAAAA	2706X37272	Natural Gas	A/C Coil	
2206		Gordan-Ray	RTH150A		Natural Gas	Infra-Red	150,000 BTU
2206		Gordan-Ray	RTH150A		Natural Gas	Infra-Red	150,000 BTU

Park Area: Charleston Springs - 434/437

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
2513		Bryant	350NAV036080	3798A01758	Natural Gas	Forced Air	74,000 BTU
2513		Reznor	F-25	AXA31K5N03258	Natural Gas	Forced Air	20,000 BTU
2513		Reznor	F-75-3	AWD31K5N-19516	Natural Gas	Forced Air	60,000 BTU
2513		Reznor	F-75-3	AWD31K5N-19511	Natural Gas	Forced Air	60,000 BTU
2513		Reznor	F-75-3	AWJ65M71-59385	Natural Gas	Forced Air	60,000 BTU
2513		Reznor	F-75-3		Natural Gas	Forced Air	60,000 BTU
2524		Weil-McLain	CGA-6-PIDN		Natural Gas	Hot Water	146,000 BTU
2525		Trane	TUX040C924D2	3343WCW7G	Natural Gas	Forced Air	40,000 BTU
2525		Rudd	VGDG-10EAMER	DF50302F37940063	Natural Gas	Forced Air	100,000 BTU
2530		Reznor	58MVP080-F-18114	050A14100	Natural Gas	Forced Air	80,000 BTU
2530		Reznor	UDAP30	BED79X7NO1650X	Natural Gas	Forced Air	20,000 BTU
2530		Reznor	UDAP75	BED79X7N99467X	Natural Gas	Forced Air	60,000 BTU
2530		Reznor	UDAP75	BED79X7N99444X	Natural Gas	Forced Air	60,000 BTU
2530		Reznor	UDAP75	BED79X7N99438X	Natural Gas	Forced Air	60,000 BTU

Park Area: Sunnyside Recreation Area - 436

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
2401		Smith	Series 19-5	F95-814	Natural Gas	Steam	397,000 BTU
2401		Trane	TUX100C948D2	3364BY97G	Natural Gas		
2405		TempStar	NTC6050FBG1	L013134322	Natural Gas	Forced Air	50,000 BTU
2405		Goodman	GMH95073BXAA	607085995	Natural Gas	Forced Air	69,000 BTU
2405		Goodman	GMS950905DXA	601078043	Natural Gas	Forced Air	92,000 BTU
2405		Goodman	GMS950905DXA	601078044	Natural Gas	Forced Air	92,000 BTU
2405		Goodman	GMV91155DXA	602518512	Natural Gas	Forced Air	115,000 BTU

Park Area: Henry Hudson Trail - 438

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
3101		Carrier	2-Stage		Natural Gas	Forced Air	
3101		Carrier	2-Stage		Natural Gas	Forced Air	
3101		Repro	LA75C	18328180	Natural Gas	Hot Water	59,000 BTU

Park Area: Bayshore Waterfront - 439

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
2649		Snyder		0000243104-N23-0017	Natural Gas	Forced Air	75,000 BTU
2667		Rheem	RGPH-12EARJR	CW50307F28945244			
2667		Lennox	G671MP48CO9007		Natural Gas	Forced Air	88,000 BTU
2686		Snyder	GUF125A016AN	R882800306	Natural Gas	Forced Air	125,000 BTU

Park Area: Manasquan River Greenway - 440

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
2701		Crown	CRTWZ100B0L	2945	Oil Fired	Hot Water	85,200 BTU

Park Area: Crosswicks Creek Greenway - 441/ Historic Wainford - 426

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
1704	5127	American Standard	A37	1BJ1	Oil Fired	Hot Water	244,000 BTU
1710		Carrier	58ZAV		Propane	Forced Air	
1714		Carrier	PI10006Z	2005V71555	Oil Fired	Forced Air	106,000 BTU
1714	6735	Rudd	UOBC8842AEA	AN172M5192-4731	Oil Fired	Forced Air	105,000 BTU
1715		Modine	PDP125AE0130	39011014106-9075	Propane	Forced Air	112,500 BTU
1715		Modine	PA50AB	320120A0888	Propane	Forced Air	88,500 BTU
1720		Burnham	301CRD		Oil Fired	Hot Water	

1723	Heil	NTC5125BKD1	L9649-31098	Propane	Forced Air	125,000 BTU
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Park Area: Wolf Hill Recreation Area - 443

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
1502		Burhman	P204AWN1	17347878	Natural Gas	Hot Water	96,000 BTU
1505		HB Smith	G100-W-7	B92-551	Natural Gas	Gas	150,000 BTU

Park Area: Bel-Aire Golf Course - 444/445

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
3001		Lennox	Q20Q5-140-154-6A	8494C18768	Oil Fired	Forced Air	125,000 BTU
3006		TPI	HF5605T21UHMT5T	M9-5	Electric	Forced Air	240V
3006		Seaboard	SUH12-24-1	Dec-68	Electric	Forced Air	240V
3007		Weil McLain	CGT-5-PIN	1	Natural Gas	Hot Water	
3009		Lennox	C33-44C-2F-2	6005J66336	Natural Gas	Forced Air	
3009		Lennox	TUA075SNAF1	S6004H56245	Natural Gas	Forced Air	
3009		Lennox	TUA075SNAF1	S6004H56236	Natural Gas	Forced Air	
3009		Lennox	TUA075SNAF1	S6004H56240	Natural Gas	Forced Air	
3009		Lennox	TUA075SNAF1	S6004G72946	Natural Gas	Forced Air	
3009		Lennox	TUA04SNAF1	S6004J07210	Natural Gas	Forced Air	
3009		Lennox	TUA04SNAF1	S6004J07227	Natural Gas	Forced Air	

Park Area: Metedeconk River Greenway - 446

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
3401		Bard	FLF085D36C-4	000F011634245-1	Oil Fired	Forced Air	85,000 BTU

Park Area: Perrineville Lake Park - 448

BLDG #	PT #	MAKE	MODEL #	SERIAL #	TYPE	TYPE HEAT	SPECIFICATIONS
3302		Peerless	WB-110-WPC	WB-11331-0988	Oil Fired	Hot Water	112,000 BTU
3314		Weil-McLain	CP1734808		Natural Gas	Hot Water	

BIDDER'S CHECKLIST

BID #: 0065-13

(Owner's checkmarks)

Items submitted with bid
(Bidder's **INITIALS**)



**A. FAILURE TO SUBMIT ANY OF THESE ITEMS WITH THE BID IS
MANDATORY CAUSE FOR REJECTION**

- | | | |
|--------------|-------------------------|-------|
| <u> X </u> | Proposal (Original) | _____ |
| <u> X </u> | Statement of Ownership | _____ |
| <u> X </u> | Non-Collusion Affidavit | _____ |

**B. ITEMS PREFERRED WITH THE BID, BUT MANDATORY PRIOR
TO AWARD OF CONTRACT**

- | | | |
|--------------|--|-------|
| <u> X </u> | Copy of the N.J. Business Registration Certificate for the bidder and
any designated subcontractors | _____ |
| <u> X </u> | EEO/Affirmative Action Compliance Notice | _____ |
| <u> X </u> | References / List of previous and/or active relevant work | _____ |
| <u> X </u> | Resume(s) | _____ |

THE UNDERSIGNED BIDDER HEREWITH SUBMITS THE ABOVE REQUIRED DOCUMENTS:

PRINT NAME OF BIDDER: _____

SIGNED BY: _____

PRINT NAME AND TITLE: _____

DATE: _____

**THIS CHECKLIST SHOULD BE INITIALED AND SIGNED WHERE INDICATED AND
RETURNED WITH ALL DOCUMENTS**

SUBMITTED BY: _____

(Company Name)

PROPOSAL

FURNISHING AND DELIVERY OF HEATING MAINTENANCE AND REPAIR PARTS AND SERVICE TO THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, LINCROFT, NEW JERSEY, 07738

The undersigned hereby declares that he has carefully examined the advertisement, specifications, and form of contract for furnishing the specified items, and will execute the contract according to the specifications, terms, and conditions with respect to the following:

(Note: Unit prices quoted shall not include work in crawl spaces and ceiling spaces, where applicable. No charges or surcharges shall be assessed for such work.)

HEATING

ITEM #1: Heating units start-up and cleaning service:

1. Oil-fired units complete – per unit \$ _____
Variance: _____
2. Natural gas units complete – per unit \$ _____
Variance: _____
3. Electric units complete – per unit \$ _____
Variance: _____

ITEM #2: Normal Service Call:

1. First Half-Hour Rate \$ _____
2. Hourly Rate (charged in half-hour increments) \$ _____
Variance: _____

ITEM #3: Emergency Service Call – Hourly Rate \$ _____

Hours which emergency service rate is in effect are Mondays through Fridays,
5:00 p.m. – 8:00 a.m.; and Saturdays, Sundays, and Holidays (as specified)

Variance: _____

ITEM #4: Parts (Heating)

Discount offered on all parts – percentage discount from the Manufacturer’s List

Price: _____ %

CONSULTATION SERVICES

ITEM #5: Consultation Services – Hourly Rate \$ _____

Variance: _____

PLEASE CHECK ONE:

1. Prices quoted are delivered prices (freight/postage included):
2. Freight/Postage to be added: _____

PLEASE NOTE: N.J. TAX EXEMPT #69-0220842

The undersigned is a partnership under the laws of the State of _____
 a corporation (*please circle one*)
 an individual

having principle offices at: _____

MAILING ADDRESS: _____

PRINT NAME & TITLE: _____

FEDERAL ID # OR SOCIAL SECURITY #: _____

BUSINESS PHONE: _____ FAX: _____

800#: _____

E-MAIL ADDRESS: _____

SIGNATURE: _____ DATED: _____

CAUTION

REGARDING STATEMENT OF OWNERSHIP

The enclosed Statement of Ownership form must be properly completed. If it is not properly completed, your bid must be rejected, as required by N.J.S.A.40A:11-23.2. **Mistakes cannot be cured after bids are received.**

For example, if your firm, bidder “A”, is entirely owned by corporation “B”, you must disclose the names and addresses of the owners of 10% or more of corporation “B”. Furthermore, if corporation “C” owns 10% or more of corporation “B”, you must disclose the names and addresses of the owners of 10% or more of corporation “C”, and so on, until the names and addresses of all persons, i.e., human beings, in this “10%” chain of ownership have been disclosed.

The same procedure applies if any 10% or more owner is a partnership, limited liability company, estate or any other type of legal entity, as opposed to a corporation.

STATEMENT OF OWNERSHIP

Name of Business: _____

I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

- Partnership Corporation Sole Proprietorship
 Limited Partnership Limited Liability Corporation Limited Liability Partnership
 Subchapter S Corporation

Stockholders:

Name:	Name:
Home Address:	Home Address:
<hr/>	
Name:	Name:
Home Address:	Home Address:
<hr/>	
Name:	Name:
Home Address:	Home Address:

(Signature)

(Print Name & Title)

NON-COLLUSION AFFIDAVIT

STATE OF NEW JERSEY

COUNTY OF _____

ss:

I, _____ of the City of _____

in the County of _____ and the State of _____

of full age, being duly sworn according to law on my oath depose and say that:

I am _____ of the firm of _____ the bidder making the Proposal for the above-named project, and that I executed the said Proposal with full authority so to do; that said bidder has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above-named project; and that all statements contained in said Proposal and in this affidavit are true and correct, and made with full knowledge that the County of Monmouth relies upon the truth of the statements contained in said Proposal and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained

By _____
(Name of Contractor)

(N.J.S.A. 52:34-15)

Subscribed and sworn to _____
(Also type or print name of affiant under signature)

before me this _____ day
of _____ 20____

Notary Public of My commission expires _____, 20____

OFFICIAL SEAL OR STAMP REQUIRED.

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31, et seq. N.J.S.A. (P.L. 1975, C. 127) N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

- a. The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.
- b. The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.
- c. The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- d. The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to **N.J.S.A. 10:5-31 et seq.**, as amended and supplemented from time to time and the Americans with Disabilities Act.
- e. The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with **N.J.A.C. 17:27-5.2**.

- f. The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
- g. The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.
- h. In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.
- i. The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:
- Letter of Federal Affirmative Action Plan Approval
 - Certificate of Employee Information Report
 - Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)
- j. The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

EEO/AFFIRMATIVE ACTION COMPLIANCE NOTICE
N.J.S.A. 10:5-31 and N.J.A.C. 17:27
GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

All successful bidders are required to submit evidence of appropriate affirmative action compliance to the County and Division of Public Contracts Equal Employment Opportunity Compliance. During a review, Division representatives will review the County files to determine whether the affirmative action evidence has been submitted by the vendor/contractor. Specifically, each vendor/contractor shall submit to the Commission, prior to execution of the contract, one of the following documents:

Goods and General Service Vendors

1. Letter of Federal Approval indicating that the vendor is under an existing Federally approved or sanctioned affirmative action program. A copy of the approval letter is to be provided by the vendor to the Commission and the Division. This approval letter is valid for one year from the date of issuance.

Do you have a federally-approved or sanctioned EEO/AA program? Yes No
If yes, please submit a photostatic copy of such approval.

2. A Certificate of Employee Information Report (hereafter "Certificate"), issued in accordance with N.J.A.C. 17:27-1.1 et seq. The vendor must provide a copy of the Certificate to the Commission as evidence of its compliance with the regulations. The Certificate represents the review and approval of the vendor's Employee Information Report, Form AA-302 by the Division. The period of validity of the Certificate is indicated on its face. Certificates must be renewed prior to their expiration date in order to remain valid.

Do you have a State Certificate of Employee Information Report Approval? Yes No
If yes, please submit a photostatic copy of such approval.

3. The successful vendor shall complete an Initial Employee Report, Form AA-302 and submit it to the Division with a \$150.00 Fee and forward a copy of the Form to the Commission. Upon submission and review by the Division, this report shall constitute evidence of compliance with the regulations. Prior to execution of the contract, the EEO/AA evidence must be submitted.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) on the Division website www.state.nj.us/treasury/contract_compliance.

The successful vendor(s) must submit the AA302 Report to the Division of Public Contracts Equal Employment Opportunity Compliance, with a copy to Public Agency.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27 and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

COMPANY: _____

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____

DATE: _____