



Monmouth County Park System

Providing Open Space, Parks, and Recreation

805 Newman Springs Road, Lincroft, NJ 07738-1695 732-842-4000
www.monmouthcountyparks.com

Brown's Letters (1-800-875-5329)
F.W. Dodge (1-888-529-0801)
Landscape Materials Information Service (1-845-887-4401)
Construction Information System (1-800-962-0544)
Construction Data News (1-800-395-1162)

Board of Recreation Commissioners

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BID ANNOUNCEMENT Bid # 0068-13

Project Caption: **BUILDING #521, RENOVATION, HVAC DESIGN
AND INSTALLATION - THOMPSON PARK**

Location: Thompson Park
805 Newman Springs Road
Lincroft, NJ 07738

Work Includes: *The Work consists of, but is not limited to: Provide design and construction drawings based on MCPS bid plan MI and Specification 010000 for review and approval, obtain all construction permits, submit all submittals, paperwork and closeout documents, install HVAC equipment and appurtenances to provide a fully operational system per approved plans. All systems are required to meet Energy Code Requirements and Efficiencies and all Building Codes. Design Professional and Contractor shall be fully licensed.*

Bids Due: WEDNESDAY, NOVEMBER 20, 2013 at 10:00 AM
Stephanie Weise, Purchasing Agent
Monmouth County Park System Headquarters
805 Newman Springs Road
Lincroft, NJ 07738

Dollar Range: Less than \$100,000.



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AND INSTALLATION - THOMPSON PARK**

Plans Available: Purchasing Department
Monmouth County Park System Headquarters
805 Newman Springs Road
Lincroft, NJ 07738

8 AM to 4:30 PM

Cost of Bid Package: \$25.00

Bid Security: 10% of amount bid not to exceed \$20,000.00

Performance Bond: 100%

Payment Bond: 100%

Combination Payment
& Performance Bond: 200%

Maintenance Bond: 100%

Other Requirements: Prevailing Wages, Affirmative Action, Americans with
Disabilities Act, Consent of Surety, and others specified in
the Bid Documents

Advertised Date: WEDNESDAY, OCTOBER 30, 2013

For Purchasing questions, please contact Stephanie Weise, Purchasing Agent, at (732)
842-4000, extension 4330.

All technical questions regarding this project must be in writing and forwarded to the
project manager by fax or e-mail.

Project Manager: Gloria Cohen
Fax: (732) 842-3640
E-mail: Gloria.Cohen@monmouthcountyparks.com

MONMOUTH COUNTY
NOTICE TO BIDDERS

ADVERTISED DATE: **WEDNESDAY, OCTOBER 30, 2013**

TAKE NOTICE that sealed Bids for a proposed Contract for the project known as **BUILDING #521, RENOVATION, HVAC DESIGN AND INSTALLATION – THOMPSON PARK (Bid #0068-13)** will be publicly received, opened and read aloud by the Purchasing Agent for the Monmouth County Board of Recreation Commissioners, at the Monmouth County Park System Headquarters, Thompson Park, 805 Newman Springs Road, Lincroft, New Jersey on **WEDNESDAY, NOVEMBER 20, 2013** at **10:00 am** prevailing time.

SITE INSPECTION. Building will be open for inspection **WEDNESDAY, NOVEMBER 13, 2013, between 10:00 am and 12:00 noon at the project site.** This is the only time a Park System representative will meet Contractors. Bidders are expected to examine existing conditions at the project site that will bear on the proposed work.

BIDDING DOCUMENTS AVAILABLE. Bidders may obtain copies of the Bidding Documents on a Compact Disk (CD) from the Purchasing Department, Monmouth County Park System, Headquarters, located at Thompson Park, 805 Newman Springs Road, Lincroft, New Jersey between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday. These Documents may be obtained from the Monmouth County Park System upon submission of a check drawn to the order of Monmouth County Board of Recreation Commissioners in the amount of **\$25.00 for each CD.** This fee is not refundable unless the project is not awarded.

CD may also be mailed to Bidder by calling the Purchasing Department at 732-842-4000. The Monmouth County Park System only assumes responsibility for placing CD in the mail and not for the proper and timely delivery of same.

STATUTORY REQUIREMENTS. The successful Bidder will be required to comply with P.L. 1975 c.127 (N.J.A.C. 17:27) "Affirmative Action, " (42 U.S.C.512101 et seq) "American with Disabilities Act," N.J.S.A. 40A:11-16 "Designated Subcontractors" Chapter 150 of New Jersey Laws of 1963 "Prevailing Wages," "The Public Works Contractor Registration Act" (P.L.1999, s.238, as amended by P.L.2003, c.91), New Jersey State Business Registration (N.J.S.A. 52:32-44), and all other laws and regulations that apply to bidding and the performance of the proposed Contract.

FORM OF BID. Bids must be made using the Proposal Form that is provided in these Bidding Documents, or on copy machine reproductions thereof. Each delivered Bid must be enclosed in a sealed opaque envelope bearing the prominent notations "**Bid Proposal BUILDING #521, RENOVATION, HVAC DESIGN AND INSTALLATION – THOMPSON PARK (Bid #0068-13)**". The envelope must also bear the Bidders name and address, and be directed to the Monmouth County Board of Recreation Commissioners, 805 Newman Springs Road, Lincroft, New Jersey 07738.

BID GUARANTEE. Each Bid must be accompanied by a Bid Guarantee payable to "Monmouth County Board of Recreation Commissioners." The Bid Guarantee shall be in the amount of "10% of the Base Bid (as called out in the Bid Form)" or \$20,000.00, whichever is the lesser amount. The Bid Guarantee shall be given by certified check, treasurer's check or bid bond at the Bidder's option.

NOTICE TO BIDDERS
(Continued)

FORMS TO ACCOMPANY BID. Each Bidder shall complete and submit with its Bid the following: Statement of ownership, Non-Collusion Affidavit (blank copies included in the Bidding Documents), Consent of Surety (sample of acceptable work to be included in the Bidding Documents) and Bid Guarantee, Certificate of Registration with the New Jersey Department of Labor as required under "The Public Works Contractor Registration Act" (P.L. 1999, c.238), New Jersey State Business Registration (N.J.S.A. 52:32-44).

CONSENT OF SURETY. Consent of Surety must accompany each bid. The Consent of Surety shall provide that if the Contract is awarded to its principal, the Surety on behalf of its principal will post Performance, Payment and Maintenance Bonds, each of which shall be for 100% of the amount of the awarded Contract.

RIGHTS TO REJECT BIDS. The Monmouth County Board of Recreation Commissioners shall have the right to reject any or all Bids; to reject a Bid not accompanied by a Bid Guarantee, Consent of Surety, or any of the other documents called for by the Bidding Documents; to reject a Bid which is in any way incomplete or irregular; and to waive any informalities contained in the Bids.

EQUAL OR TIED BIDS. The Monmouth County Board of Recreation Commissioners shall have the right to award the Contract to any one of the lowest responsible Bidders whose Bids are equal to or tied.

INQUIRIES. All inquiries are to be directed to the Purchasing Department at (732)-842-4000.

BY ORDER OF THE BOARD OF RECREATION COMMISSIONERS
COUNTY OF MONMOUTH

EDWARD J. LOUD, CHAIRMAN
JAMES J. TRUNCER, SECRETARY-DIRECTOR
STEPHANIE WEISE, PURCHASING AGENT