

**MONMOUTH COUNTY PARK SYSTEM
805 NEWMAN SPRINGS ROAD
LINCROFT, NJ 07738
(732) 842-4000**

**FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT
(SUPPLEMENT #1)**

BID NO: #0064-15

ADVERTISED: THURSDAY, JULY 2, 2015

BIDS DUE: THURSDAY, JULY 23, 2015 @ 10:00 AM

TO APPEAR IN PAPER: THURSDAY, JULY 2, 2015

NOTICE TO BIDDERS

Notice is hereby given that sealed bids will be received by the Monmouth County Board of Recreation Commissioners at the Monmouth County Park System HEADQUARTERS BUILDING, Thompson Park, 805 Newman Springs Road, Lincroft, New Jersey 07738, until **10:00 a.m.**, prevailing time on **THURSDAY, JULY 23, 2015** and then publicly read aloud for the following:

**1. FURNISHING AND DELIVERY OF GROUNDS AND TURF
EQUIPMENT (SUPPLEMENT #1) (BID #0064 -15)**

Bid Documents, including Instructions to Bidders, complete Plans and Specifications, and Proposal Forms may be obtained by qualified bidders on our website at www.monmouthcountyparks.com; **“Doing Business with Us;” “Request for Bids”** or at Monmouth County Park System, Headquarters, Thompson Park, 805 Newman Springs Road, Lincroft, New Jersey 07738 between the hours 8:00 a.m. and 4:30 p.m., Monday through Friday. If requested by potential bidders, the Monmouth County Park System will mail a bid packet to such bidders. The Monmouth County Park System only assumes the responsibility for email and /or fax notifications and for placing bid packet in the mail, and not for the proper and timely delivery of such notices or packets.

Bids must be submitted on the proposal form provided or an exact duplicate in the manner designated and required by the specifications. Bid submitted must be enclosed in sealed envelopes bearing the name and address of the bidder, the title of the bid, and the words “Sealed Bid.” Bids are to be addressed to the Purchasing Agent, Monmouth County Board of Recreation Commissioners, 805 Newman Springs Road, Lincroft, New Jersey 07738. Bids must be delivered at the place and before the hour mentioned above.

All bidders are required to comply with requirements of P.L. 1975, c.127, N.J.S.A. 10:5-31, et seq. (N.J.A.C. 17:27) (Affirmative Action), 42 U.S.C. 512101, et seq. (Americans with Disabilities Act), and N.J.S.A. 40A:11-16 “Designated Subcontractors,” N.J.S.A. 52:32-44 (Business Registration) and N.J.S.A. 34:11-56.25, et seq. (Prevailing Wage), and all other laws and regulations that apply to bidding and the performance of the proposed contract.

The Monmouth County Board of Recreation Commissioners reserves the right to waive any informality in, or to reject any or all bids, and to award contracts in whole or in part, if deemed in the best interest of the Board to do so.

The Monmouth County Board of Recreation Commissioners shall reserve the right to hold bids for sixty (60) days prior to award of contracts.

All inquiries are to be directed to the Purchasing Department at (732) 842-4000.

By order of the Board of Recreation Commissioners of the County of Monmouth.

Fred J. Rummel, Chairman
James J. Truncer, Secretary-Director
Stephanie Weise, Purchasing Agent

GENERAL CONDITIONS

1. All bidders must submit their proposals on the enclosed forms and must furnish all required information. FAILURE TO PROPERLY EXECUTE THESE FORMS MAY BE CAUSE FOR REJECTION OF THE BID.
2. The bid must be enclosed in two (2) sealed envelopes, one inside the other. The word "BID" must be written on both envelopes. The outside envelope must bear the title of the bid, the date of the bid opening, and the name and address of the bidder.
3. Included with this specification is a true copy of the contract that will be the formal contract to be executed by the successful bidder.
4. The quality of items to be furnished is as set forth in detail in the proposal
5. Any brand names mentioned in the specification shall be deemed to include the words "or approved equal", and bids submitted on other brands must include detailed information and specifications that may be used for the purpose of making comparisons.
6. All bidders must indicate any variation to the specifications, terms, and conditions, no matter how slight. If no variances are indicated, it will be defined to mean that the specification will be fully complied with.
7. Items of foreign origin must be so indicated. Your signature to the bid proposal will be taken as your certification that all manufactured articles and materials not so indicated, have been made or produced in the United States (40 A:11-18)
8. The bidder, if awarded a contract, agrees to protect, defend and save harmless the contracting unit against any damage for payment for the use of any patented material process, article or devise that may enter into the manufacture, construction or form a part of the work covered by either order or contract, and he further agrees to indemnify and save harmless the contracting unit from suits or actions of every nature and description brought against it, for, or on account of any injuries or damages received or sustained by an party or parties by, or from any of the acts of the contractor, his servants or agents.
9. The Monmouth County Board of Recreation Commissioners reserves the right to reject any or all bids and to waive any minor defect or informality in any bid, should it be in the best interest of the Board to do so.
10. The Board of Recreation Commissioners has up to sixty (60) days to make the award. If addition time is required beyond sixty (60) days, the contracting unit may request permission to do so from any one of the three apparent lowest responsible bidders for an additional period of time to be agreed to by the contracting unit and bidders.
11. In the event that the bidder to whom the contract is awarded should fail to enter into a contract, the Board of Recreation Commissioners may, at its option, accept the proposal of the next lowest bidder.
12. Should the contractor fail to fulfill the terms of the contract within the specified time, the Board of Recreation Commissioners reserves the right to rescind the contract and secure the items or services elsewhere. The contractor is responsible for any additional cost incurred as a result of this action.
13. All items are to be delivered F.O.B. destination specified. The maximum of days allowable for delivery is indicated in the specification and must be adhered to.
14. The County of Monmouth and the Board of Recreation Commissioners are exempt from all Federal, State, and Municipal sales and excise taxes. The New Jersey Sales Tax Exemption Number is 69-0220842.

15. Following delivery, an invoice and a signed Monmouth County payment voucher must be submitted to the Board of Recreation Commissioners. Payment will be made upon approval of the voucher by the Monmouth County Board of Recreation Commissioners and the Monmouth County Board of Chosen Freeholders

16. MANDATORY BUSINESS REGISTRATION CERTIFICATE

**NEW JERSEY BUSINESS REGISTRATION REQUIREMENTS
NON-CONSTRUCTION**

All New Jersey and out of state business organizations must obtain a Business Registration Certificate (BRC) from the Department of Treasury, Division of Revenue, prior to conducting business in the State of New Jersey. Proof of valid business registration with the Division of Revenue, Department of Treasury, State of New Jersey, must be submitted. No contract will be awarded without proof of business registration with the Division of Revenue. The contract will contain provisions in compliance with N.J.S.A. 52:32-44, as amended, outlined below.

The contractor shall provide written notice to its subcontractors and suppliers of the responsibility to submit proof of business registration to the contractor.

Before final payment of the contract is made by the contracting agency, the contractor shall submit an accurate list and proof of business registration of each subcontractor or supplier used in the fulfillment of the contract, or shall attest that no subcontractors were used.


For the term of the contract, the contractor and each of its affiliates and each subcontractor and each of its affiliates (N.J.S.A. 52:32-44 (g) (3)) shall collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the "Sales and Use Tax Act" (N.J.S.A. 54:32 B-1, et seq.) on all sales of tangible personal property delivered into this state.

A business organization that fails to provide a copy of a registration as required pursuant to section 1 of P.L. 2001, c.134 (N.J.S.A. 52:32-44 et seq.) or subsection e. or f. of section 92 of P.L. 1977, c.110 (N.J.S.A. 5:12-92), or that provides false business registration information under the requirements of either of those sections, shall be liable for a penalty of \$25.00 for each day of violation, not to exceed \$50,000.00 for each business registration copy not properly provided under a contract with a contracting agency.

Sample Business Registration Certificates are attached. Certain other forms, such as a Certificate of Authority to collect Sales and Use Taxes or a Certificate of Employee Information Report Approval, are **not** proof of business registration.

Any questions in this regard can be directed to the Division of Revenue at (609) 292-9292. Form NJ-REG can be filed online at: <http://www.state.nj.us/treasury/revenue/gettingregistered.shtml>

THESE ARE SAMPLES OF THE ONLY ACCEPTABLE
N.J. BUSINESS REGISTRATION CERTIFICATES:

	STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE
Taxpayer Name:	
Trade Name:	
Address:	
Certificate Number:	
Effective Date:	
Date of Issuance:	
For Office Use Only:	

OR

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE		<small>DEPARTMENT OF TREASURY DIVISION OF REVENUE PO BOX 302 TRENTON, N.J. 08646-0302</small>
TAXPAYER NAME:	TRADE NAME:	
ADDRESS:	SEQUENCE NUMBER:	
EFFECTIVE DATE:	ISSUANCE DATE:	
		<i>James J. Quinones</i> Acting Director New Jersey Office of Revenue
<small>FORM-DBR(09-01)</small>		<small>This Certificate is NOT for public or interstate use. It is to be completed only if approved at above address.</small>

17. Any proposal not meeting the requirements set forth herein may be rejected.
18. If this is an on-call supply contract for a stated period of time or a service contract, whether or not for a stated period of time, the County may cancel the contract or portions thereof, without cause, upon written notice to the contractor. If an on-call supply contract is cancelled or partially cancelled by the County under this provision, the contract shall be entitled to payment only for the goods called for by the County prior to the cancellation, at the contract rate(s), upon delivery of those goods to the County, but not for the overhead and profit associated goods not called for by the County. In the alternative, at its option, the County may also cancel any or all called for orders for goods, provided that the County will compensate the contractor for the contractor's reasonable overhead and profit related to such order, but not for the overhead and profit associated with any other goods not called for by the County. Likewise, a service contractor shall be entitled to payment for services duly requested by the County and rendered by the contractor prior to the cancellation, also at the contract rate(s), but not for the overhead and profit associated with services not performed. If a contract is partially cancelled, the remainder of the contract shall continue in effect, subject to reasonable adjustment to cover the contractor's actual increased costs, if any, in supplying the remaining goods and services.

**ALL BIDS SUBMITTED SHALL INCLUDE THE ATTACHED "BIDDER'S
CHECKLIST" ALONG WITH A SIGNED PROPOSAL AND ALL REQUIRED
DOCUMENTS LISTED ON THE CHECKLIST**

**The successful vendor(s) must submit the AA302 Certificate to the Division of Public
Contracts Equal Employment Opportunity Compliance, with a copy to Public Agency.**

GENERAL SPECIFICATIONS

INTENT:

It is the intent of this specification to describe and govern the **FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (SUPPLEMENT #1) (BID #0064 -15)** hereafter, referred to as the items.

SCOPE:

The bidder is to furnish and deliver any or all items as called for in the specifications as instructed by the Agency.

GENERAL:

The items shall be new and of the latest design. The items shall be furnished complete in every detail and ready for use when delivered to the Agency. Any item differing in minor details from these specifications may be considered, provided such differences are clearly noted and described in detail by the bidder and attached to the proposal and considered by the purchaser to be, in all essential respects in compliance with these specifications. If requested the bidder shall bring to the Agency, the items or a portion thereof, for a final inspection before the bid is awarded. The agency reserves the right to inspect manufacturing and warehouse facilities.

EQUAL/TIE BIDS:

In the event of equal or tie bids, the agency reserves the right to award, at its discretion, to any one of the equal or tie bidders.

PRICE DISCREPANCY:

If there is a discrepancy between the extended price and the unit price, the unit price shall prevail and the agency retains the right to recompute the extended price.

The agency also retains the right to check tie addition of all extended prices regardless of whether or not there is a discrepancy between the extended prices and the unit price. If the total sum of the extended price is incorrect, as a result of the bidders faulty arithmetic calculations, the agency will substitute the correct price and inform the vendor of the change.

GUARANTEE:

The bidder shall guarantee that the items and all its parts shall comply with this specification.

PRODUCT:

Only manufactured and farm products of the United States wherever available, shall be used in the performance of the specifications.

QUANTITY:

Quantities stated in the specifications are approximate quantities only, and the agency reserves the right to increase or decrease the quantities without increase or decrease in price.

PROPOSAL FORM:

Prices are to be quoted for each item to be bid upon by bidder. The Board of Recreation Commissioners reserves the right to accept or reject any or all items listed on the proposal and to award the contract in whole or in part as deemed in the best interest of the Board of Recreation Commissioners.

SAMPLE ONLY - PAGE #1

CONTRACT

This AGREEMENT, made and entered into this day of A. D. Two Thousand and - and between the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, a body corporate and politic of the State of New Jersey, party of the first: part; AND

party of the second part.

WITNESSETH: That in consideration of the payments hereinafter specified and agreed to be made by the party of the first part, the party of the second part hereby covenants and agrees to furnish and deliver to the Monmouth County Board of Recreation Commissioners, in strict and entire conformity with the specifications hereto annexed, which are made a part of the Agreement as fully with the same effect as if the same had been set forth at length in the body of this Agreement.

The party of the second part agrees to make payment of all proper charges and labor and materials required in the aforementioned work, and indemnify and save harmless the party of the first part, its officers, agents and servants and each and every name and description, including royalty fees and claims for the use of patented materials or payments and from all damages to which the said party of the first part or any of its officers, agents and servants may be put by reason or injury to the person or property of others resulting from carelessness in the performance of said work, or through any improper or defective machinery, implements or appliances used by the said party of the second part in the aforesaid work, or through any act or omission on the part of the said party of the second part, or his agent or agents.

It is also agreed and understood that the acceptance of the final payment by the contractor shall be understood as a release in full of all claims against, out of, or by reason of the work done and materials furnished under this contract.

If proposals received for this contract include unit prices, the party of the first part reserves the right to increase or decrease any or all quantities in each item at the unit price bid.

IN CONSIDERATION OF the premises, the party of the first part agrees to pay the party of the second part for the said furnishing and delivery of

SAMPLE ONLY - PAGE #2

the same payable at the time and in the manner set forth in the specifications and proposal in connection with the same, which are a part of this contract, the same as though specifically set forth herein and attached hereto and made a part hereof is a true copy of the advertisement for bids.

IN WITNESS WHEREOF, the party of the first part has caused this instrument to be signed by the Chairman and attested by its Secretary, with its corporate seal hereto affixed, on *this* day and year first above written. The party of the second part is required to tactfully execute and carry out all requirements of the Affirmative Actions of P.L. 1975 c. 127.

MONMOUTH COUNTY BOARD OF
RECREATION COMMISSIONERS

BY: _____
Fred J. Rummel, Chairman

BY: _____

ATTEST:

ATTEST:

James J. Truncer
Secretary-Director

DATE: _____

DATE: _____

**GENERAL SPECIFICATIONS FOR
2015 GROUNDS AND TURF EQUIPMENT (SUPPLEMENT #1)**

- METHOD OF AWARD:** Bidders may bid any or all of the items herein. Bids will be awarded on an item-by-item basis and will be awarded to the lowest net qualified bid for each item.
- WARRANTY GUIDELINES:** A minimum of one (1) year on all parts and labor, unless manufacturer's warranty is greater. Vendor is solely responsible for picking up and delivering item(s) in relation to warranty work being performed. This may include all travel time, freight, and any expenses incurred to perform necessary repair work.
- Equipment under warranty must be picked up, at the vendor's expense, within five (5) working days after initial notification and be returned within two (2) weeks (maximum). Failure to comply with warranty guidelines may result in future bids being rejected.
- MANUALS INCLUDED:** Parts, Service & Operator's Manuals or CD's for each unit.
- PRODUCTION YEAR:** All vendors are to supply equipment as specified of the most current production year. If any variances in production year are being bid as a variance to the specifications, they must be listed on the proposal page as a variance which is explained further below.
- VARIANCES:** It will be assumed that if no variances are taken on a specific item, the item bid meets the specification exactly (including options). It is the vendors' responsibility to write make and model in the space provided for all items bid. Also included in the bid packet should be all related literature, including cut sheets, for items in which variances are taken. Likewise, it is the sole responsibility of the vendor to highlight/document each and every variance from item being bid. Failure to follow guidelines as set forth will lead to a bid being rejected.
- TITLE/C.O.:** **Item #1** shall have Title/Certificate of Origin in the name of the **Monmouth County Board of Chosen Freeholders, One East Main Street - Hall of Records, Freehold, NJ 07728.** Title/Certificate of Origin shall be complete and delivered within 2 weeks after receipt of the vehicle(s)

to the Equipment Services Division of the Monmouth County Park System.

LICENSE PLATES:

If license plates are needed, item(s) shall be registered as County Vehicle(s) in the State of New Jersey with appropriate license plates (County Government – CG Plates) and registration provided by the vendor within 2 weeks after receipt of the vehicle(s) to the Equipment Services Division of the Monmouth County Park System.

CONTACT:

Sean O'Herron, Supervisor Special Projects, (732) 842-4000, Ext. #4300.

DELIVERY:

All items are to be delivered within a maximum of 45 days after receipt of the Purchase Order, unless noted otherwise. All items are to be delivered to:

Thompson Park – Equipment Services Division
805 Newman Springs Road
Lincroft, NJ 07738
Phone: 732 –842-4000 Ext. #4282

***Call a minimum of 24 hours prior to delivery.**

ITEM #1 – UTILITY TRAILER

DIMENSIONS:

- Depth 169”
- Height 30”
- Width 80”
- Tongue Length 19”
- 14” Tires

CONSTRUCTION DETAILS:

- Weight – 740lbs
- Payload Capacity 2,250 lbs
- Welded Steel Construction
- Treated Wooden Deck

SAFETY FEATURES:

- Safety Chains

STANDARD FEATURES:

- Black Powder Coated Finish
- Removable Rear Ramp Gate
- 2” Ball Hitch Coupler
- Single Axle

WARRANTY:

- 1 year limited warranty

TOTAL MANUALS:

Operator, Parts and Service

TITLE:

The equipment shall be delivered with the Title/Certificate of Origin in the name of the Monmouth County Board of Chosen Freeholders, Hall of Records, One East Main Street, Freehold, New Jersey 07728.

LICENSE PLATES:

The equipment shall be registered as a County Vehicle in the State of New Jersey with appropriate license plates (County Government – CG Plates) and registration provided by the vendor.

QUANTITY:

1

DELIVERY:

Thompson Park – Equipment Services Division
805 Newman Springs Rd.
Lincroft, NJ 07738
ATTN: Area – #432

NOTE:

For vendor reference purposes only:

**The unit specified shall be comparable to a Tarter Gate 5' X
10' Flatbed Utility Trailer, Model TUTWF 5102**

ITEM #2 - PRESSURE WASHER - I

GENERAL: To provide a high-performance gasoline powered pressure washers. Each unit is to be factory tested to guaranteed Gallon Per Minute (GPM) and pressure accuracy.

ENGINE: Honda, Model GX160 OHV

PRESSURE: 3,000 PSI

FLOW: 2.5 GPM

ENGINE
DISPLACEMENT: 163 CC

GROSS TORQUE: 7.6

PUMP: Axial

DRIVE: Direct

GUN: Industrial rear-entry with 3-ft. lance

NOZZLE
TYPE: Quick-connect, 0", 15", 25", 40", soap nozzle

ORIFICE SIZE: 3

HOSE: 50 ft. gray high-pressure

COUPLER SIZE: 3/8" inch

CART/TIRES: Push down w/10 inch pneumatic tires

FUEL CAPACITY: 0.83 gallons.

WATER
TEMPERATURE: Maximum inlet/outlet water temp. 140°F

FUEL TYPE: Gasoline

CHEMICAL
INJECTOR: Yes

ADJUSTABLE PRESSURE	Yes
ENGINE OIL TYPE:	SAE30 Motor Oil
PUMP OIL TYPE:	Universal tractor transmission oil provided with unit
LOW OIL SHUT DOWN:	Yes
THERMAL PROTECTOR:	Yes
DIMENSIONS:	34"Length x 21"Width x 38"Height
STANDARD:	<ul style="list-style-type: none"> Engine features cast iron sleeve Low Oil Shutdown Forged brass manifold for strength Easy Start Adjustable Pressure Sight glass for checking pump oil Thermal Protection 50 feet non-marking gray, quick-couple hose 5 quick couple professional nozzles and detergent Downstream chemical injector Rear-hose entry spray gun with split lance for easy handling 22 mm quick connection for use with multiple attachments 10" pneumatic tires Push down-style cart for smooth, balanced mobility Durable 1-3/8" tubular steel frame
ADDITIONAL ACCESSORIES:	To include Optional hose reel mounting kits for each power washer (#157823)
WARRANTY:	2 year manufacturer
SHIPPING WEIGHT:	108 lbs.
QUANTITY:	2

DELIVER TO: Monmouth County Park System
Thompson Park – Equipment Services Division
805 Newman Springs Rd.
Lincroft, NJ 07738
ATTN: Areas # 407, 409

NOTE: **For vendor reference purposes only:
The unit specified shall be comparable to a NorthStar High
Performance Pressure Washer as specified.**

ITEM #3 - PRESSURE WASHER - II (HOT WATER)

GENERAL: To provide a rugged high performance hot water electric pressure washer for a broad range of applications that is compact, evenly balanced and easy to maneuver. To be a four (4) wheel, cart style, upright unit.

Standard Features of unit:

- 2.2 GPM @1300 PSI / Direct-Drive Positive Displacement Pump
- Oil-fired heater
- 7-yr. pump warranty
- ERL-Certified to UL-1776 safety standards
- Includes:
 - Power Cord w/GFCI , 37 ft. power cord with safety grounds fault circuit interrupter (GFCI breaker)
 - Power Cord Hanger
 - Burner Exhaust
 - Burner Switch
 - Pump Switch
 - Detergent Inlet Line
 - Detergent Valve
 - Backflow Preventer
 - Fuel Tank – Rust-proof, non-contaminating polyethylene fuel tank which includes fuel gage in cap
 - Adjustable High Pressure Nozzle, spray-angle type with 0° to 80° spray patterns and adjusts easily under high pressure
 - Wand – Built-in wand with insulated cool grip and hose holder to provide convenient storage
 - Pressure Relief Valve to protect the machine and user from thermal expansion
 - High Pressure Hose – 50 ft. length for easy maneuverability around large cleaning areas
 - Trigger Gun – Heavy-duty with insulated cool grips
 - Adjustable upstream detergent injection to ensure high
 - Control Panel – simple and easy to use with adjustable temperature control plus heavy-duty heater and pump motor switches
 - Hose Reel Mount
 - Hose-reel bracket conveniently accepts swivel or stationary reels for easy hose maneuverability and storage.
 - Stainless steel coil skin provides extra durability to withstand the elements.

*Hose Reel is to be included with unit to make hose mobility and storage easy and convenient keeping work areas safe and neat while protecting the hose from damage.

MOTOR: Electric motor – 2 HP, 115 Volt. Electric motor is drip proof and comes with thermal overload protection and manual reset.

PUMP VOLUME: At pump head: 2.2 GPM/132 GPH

BURNER TYPE: Fuel oil fired 214,300 BTU/HR.
Delivers high efficiency and maintains constant temperature using diesel fuel, kerosene, or home heating oil.

BURNER FUEL PRESSURE: 150 PSI

PUMP PRESSURE: At pump head: 1300 PSI

MACHINE VOLTAGE: 115 vac/60Hz/1 Ph

TOTAL MACHINE

AMPERAGE: 20 Amps

MACHINE WEIGHT: 280 lbs.

SHIPPING WEIGHT: 315 lbs.

EXHAUST STACK SIZE: 8 inches

MACHINE DIMENSIONS: Length – 44, Width – 26”, Height – 38”

TIRES: Semi-pneumatic tires – eliminate the risk of flats

WARRANTY: Pump – 7 year
Heater Coils – 5 year

MANUALS: Operators, Parts, and Service Manuals to be included.

QUANTITY: One (1)

DELIVERY: Thompson Park – Equipment Services
805 Newman Springs Rd.
Lincroft, NJ 07738
Attn: # 425

NOTE: For reference purposes only: Unit shall be comparable to a Hotsy Model 555SS Hot Water Pressure Washer.

ITEM #4 - BLOWER - I (HAND)

STANDARD FEATURES:

- Easy starting system
- Both – flat and round nozzles
- Adjustable nozzle
- Throttle trigger
- Lock stop switch
- Anti-vibration System

DISPLACEMENT: 1.66 cu. in. (27.2 cc)

ENGINE POWER: 1.10 bhp (0.8 kW)

WEIGHT: 9.9 lbs. (4.5 kg)

FUEL CAPACITY: 13.5 oz. (400cc)

AIR VELOCITY
(AT NOZZLE): Flat: 85 m/sec (190 mph)
Round: 69 m/sec (154 mph)

AIR VOLUME
WITH TUBES: Flat Tube: 359 cfm
Round: 459 cfm

NOISE LEVEL: 70 dB

MANUAL: Owners, Parts and service

WARRANTY: One (1) year Commercial Warranty

QUANTITY: 6

DELIVERY: Thompson Park – Equipment Services Division
805 Newman Springs Road
Lincroft, NJ 07738
ATTN: Areas - # 409, 427, 434(4)

**NOTE: For vendor reference purposes only:
The unit specified shall be comparable to a Stihl BG86 C-E
Blower.**

ITEM #5 - BLOWER - II (BACK PACK)

MOTOR OUTPUT/

ENGINE POWER: 2.1 kW, (2.8 bhp)

VOLTAGE

DISPLACEMENT: 63.3.5 cc (3.86 cu. in.)

POWERHEAD

WEIGHT: 10.0 kg (22.5 lbs.)

FUEL CAPACITY: 1700 cc (57.5 oz.)

AIR VELOCITY: 75 m/sec (168 mph)

AIR VOLUME

WITH TUBES: 750m3/h (441 cfm)

SOUND RATING: 74 dB(A)

STANDARD

ACCESSORIES:

- ✦ Foot pad
- ✦ Upright and protected translucent fuel tank
- ✦ Easy to replace starter assembly
- ✦ Protected choke knob, spark plug and control cables
- ✦ Adjustable straps with dual adjustments for comfort
- ✦ Lightweight polymer padded frame with lightweight and corrosion-resistant polymer housings
- ✦ Nozzle, adjustable tube, joystick style handle

MANUALS: Parts, Service, and Operators (for each unit)

WARRANTY: 2 year commercial

QUANTITY: 9

DELIVERY: Thompson Park, - Equipment Services Division
805 Newman Springs Road
Lincroft, NJ 07738
ATTN: Area - # 409, 416(2), 420(2), 425, 434(2), 444

**NOTE: For vendor reference purposes only:
The unit specified shall be comparable to a BR350 Stihl Back Pack
Blower**

ITEM #6 – BLOWER III – (SNOW)

AUGER SYSTEM: 14" extra-large serrated auger with Anti-Clogging System

CAPACITY PER MINUTE: Up to 2,200 lbs / 1,000 kg*

CHUTE CONTROL: Joy stick

CLEARING WIDTH: 28" (71 cm)

ENGINE: Briggs and Stratton OHV 4-cycle gasoline engine

ENGINE DISPLACEMENT: 342cc

FUEL CAPACITY: 3.4 Quarts / 3.2 L

LIGHTING: Headlight Standard

ONE-HELD INTERLOCK: Standard

SCRAPER: Pivoting

SPEEDS: 6 Forward, 2 Reverse

STARTER: Electric Start

THROW DISTANCE: Up to 45' / 13.5 m*

TIRES: 16" (41 cm)

WARRANTY: 3 Year Limited Warranty**
Deflector, Bypass, Chute Warranty Guaranteed for Life**

WEIGHT: 269 lbs. / 122 kg

GEAR BOX: Commercial grade no shear pins needed

SUPPORT LITERATURE:

Parts Book

Owners/operators manual

Service Manual

QUANTITY: 1

DELIVERY: Thompson Park Equipment Services Division
805 Newman Springs Rd
Lincroft, NJ 07738
Attn: Area 439

NOTE: **For vendor reference purposes only: The unit specified shall be comparable to a Toro Power Max HD 1128 OHXE (38803)**

ITEM #7 – TRIMMER (LINE)

ENGINE:

- Displacement – 1.9 cu. in. (31.4 cc)
- Engine with 4 transfer ports for increased power and fuel efficiency
- Powerful, fuel efficient, low-emission engine available
- 2-ringed piston/long-life cylinder
- Translucent, upright fuel tank
- Primer bulb and throttle lock
- Easy-access, dual stage air filter
- Heavy-duty steel-on-steel clutch
- Protected/easy-access spark plug
- Easy-access starter assembly
- Protected choke lever and throttle trigger
- Enclosed throttle and control cables
- Fuel cap with retainer

ENGINE

POWER: 1.4 bhp (1.05 kW)

FUEL CAPACITY: 2-cycle mix, 18 oz. (530cc)

HANDLE: Loop handle

SHAFT: Straight

HEAD: Double line, auto cut adjuster

WEIGHT: 12.1 lbs. (5.5 kg)

CUTTING SWATH: 16.5”

**STANDARD
FEATURES:**

- Anti-vibration system
- Easy start system
- Solid drive shaft
- Interchangeable Gearboxes
- Protective glasses supplied with units

OPTIONS: Basic shoulder harness to be supplied with unit.
1 lb. Pack of trimmer line to be supplied with unit.

TOTAL MANUALS: Operator, Parts and Service (for each unit)

QUANTITY: 4

DELIVERY: Thompson Park – Equipment Services Division
805 Newman Springs Rd.
Lincroft, NJ 07738
ATTN: Areas – #414, 420, 425, 434

**NOTE: For vendor reference purposes only:
The unit specified shall be comparable to a Stihl (4-Mix) FS110R**

ITEM #8 – EDGER - I (RECIPROCATING)

GENERAL To provide a reciprocating edger to perform the most difficult trimming, edging or pruning tasks. Unit shall be designed for rough everyday use with reciprocating blades working in a back and forth scissor-like motion without high-speed spinning causing kickback of objects or dangerous debris allowing users to trim and edge safely.

ENGINE TYPE: Strato Charged 2 stroke

CYLINDER DISPLACEMENT: 23.6 cc

POWER OUTPUT 1.1 Horsepower

WEIGHT: 14.1 lbs.

CARBURETOR: Diagram with purge pump

IGNITION SYSTEM: Solid state

FUEL TANK VOLUME: 21.3 Fluid ounces

DRIVE SHAFT: Straight, solid steel, splined ends

BLADES: Two (2) 20 tooth steel, (2) extra sets of blades to come with unit.

WARRANTY: Full two (2) year warranty
EPA and CARB Tier II Certified

MANUALS: Operators, Parts and Service

QUANTITY: 2

DELIVERY: Thompson Park Equipment Services
805 Newman Springs Rd.
Lincroft, NJ 07738
Attn: Area # 416, 427

NOTE: **For vendor reference purposes only:
The unit specified shall be comparable to a Red Max
Reciprocating Edger, Model #SGCZ2401S.**

ITEM #9 – EDGER - II (STRAIGHT SHAFT)

ENGINE:

- Displacement – 1.9 cu. in. (31.4 cc)
- Engine with 4 transfer ports for increased power and fuel efficiency
- Powerful, fuel efficient, low-emission engine available
- 2-ringed piston/long-life cylinder
- Translucent, upright fuel tank
- Primer bulb and throttle lock
- Easy-access, dual stage air filter
- Heavy-duty steel-on-steel clutch
- Protected/easy-access spark plug
- Easy-access starter assembly
- Protected choke lever and throttle trigger
- Enclosed throttle and control cables
- Fuel cap with retainer

ENGINE

POWER: 1.4 bhp (1.05 kW)

FUEL CAPACITY: 2-cycle mix, 18 oz. (530cc)

HANDLE: Loop handle

SHAFT: Straight

GEAR RATIO: 1:2.54

BLADE SPEEED: 4,150 RPM

WEIGHT: 15.4 lbs

BLADE SIZE: 8”

STANDARD

FEATURES:

- Anti-vibration system
- Easy start system
- Solid drive shaft
- Interchangeable Gearboxes
- Protective glasses supplied with units
- Skid plate to protect gear box
- Adjustable depth wheel

TOTAL MANUALS: Operator, Parts and Service (for each unit)

QUANTITY: 1

DELIVERY: Thompson Park – Equipment Services Division
805 Newman Springs Rd.
Lincroft, NJ 07738
ATTN: Area – #425

**NOTE: For vendor reference purposes only:
The unit specified shall be comparable to a Stihl FC110**

ITEM #10 – CULTIVATOR

Unit must be compatible with an existing Stihl KM 110R for use with the Stihl KombiSystem series of attachments.

WEIGHT: 9 lbs

STANDARD FEATURES:

- Deflector shield
- Pick Style Tines

TOTAL MANUALS: Operator, Parts and Service (for each unit)

QUANTITY: 1

DELIVERY: Thompson Park – Equipment Services Division
805 Newman Springs Rd.
Lincroft, NJ 07738
ATTN: Area – #432

**NOTE: For vendor reference purposes only:
The unit specified shall be comparable to a Stihl BF-KM Mini-Cultivator to be used with an existing Stihl KM110R**

ITEM #11 - POLE PRUNER

STANDARD FEATURES:

- Adjustable shaft telescopes to 11.5 feet
- Anti-vibration system
- Solid drive shaft
- Easy to start system
- Toolless fuel and oil caps with retainers
- Automatic bar and chain oiler
- Gear driven oil pump
- Side access chain tensioner
- Sprocket cutout for fast chip removal

OPTIONAL FEATURE: To have fuel primer for quick and easy start

DISPLACEMENT: 1.9 cu. in. (31.4 cc)

ENGINE POWER: 1.3 bhp (1.0 kW)

WEIGHT WITH CUTTING
ATTACHMENT: 16.1 lbs. (7.3 kg)

FUEL CAPACITY: 18.0 oz. (530 cc)

GUIDE BAR: 12" Laminated guide bar with three electrically welded metal plates and middle plate hollowed out. No grease type of guide bar

SAW CHAIN: To fit 12" guide bar, pre-stretched 0.043" gauge 3/8" picco equipped with chamfered rivet holes, channels which funnel oil directly to rivets and reduce volume of bar oil required, filing angle indicator mark on depth gauge, wear indicator on cutters, and hardened rivets.

SPROCKET: To be concealed in the bar nose to protect against corrosive and abrasive dirt.

ACCESSORIES: Scabbard and two (2) additional chains per unit as specified above

SHAFT LENGTH: 5'7" to 11'6", adjustable

MANUAL: Operators, Parts, & Service

QUANTITY: 2

DELIVERY: Thompson Park – Equipment Services
805 Newman Springs Rd.
Lincroft, NJ 07738
ATTN: Areas - #420, 439

NOTE: **For vendor reference purposes only:**
The unit specified shall be comparable to a
Stihl HT-101 equipped with 12” Guide Bar #3005 000 3905
and Saw Chain # 61PMMC3 44 oilmatic.

ITEM #12 - CHAIN SAW – (18” MEDIUM)

Standard Features:	Anti-vibration system Tool-less Fuel & Oil Cap with retainers Side-Access chain tensioner
Displacement:	59.0 cc (3.6 cu.in.)
Engine Power:	3.4 kW (4.6 bhp)
Powerhead Weight:	5.8 kg (12.8 lbs.)
Fuel Capacity:	600 cc (20.3 oz.)
Chain Oil Capacity:	325 cc (11.0 oz.)
Guide Bars:	18” Laminated guide bar with three electrically welded metal plates and middle plate hollowed out. No grease type of guide bar
Saw Chains:	To fit 18” guide bar, pre-stretched 0.050” gauge 3/8” equipped with chamfered rivet holes, channels which funnel oil directly to rivets and reduce volume of bar oil required, filing angle indicator mark on depth gauge, wear indicator on cutters, and hardened rivets.
Sprocket:	To be concealed in the bar nose to protect against corrosive and abrasive dirt.
Additional Equipment:	Complete carrying/storage case, Scabbard, Combination Wrench, and two (2) additional chains per unit as specified above
Warranty:	One (1) year parts and labor
Manuals:	Operators, Parts and Service (for each unit)
Quantity:	2
Delivery:	Thompson Park - Equipment Services Division 805 Newman Springs Road Lincroft, NJ 07738 ATTN: Areas # 417, 453
NOTE:	For vendor reference purposes only: The unit specified shall be comparable to a Stihl, Model MS 362 Chain Saw (Guide Bar # 30030088917, Saw Chain # 33RSC3-66)

ITEM #13 - MOWER I – HAND (COMMERCIAL ROTARY, PUSH)

ENGINE: Commercial Toro OHV
Displacement 159cc
EPA/CARB/ANSI Certified
Recoil start; splash lubrication
Crankshaft - 25 mm diameter
Overhead valve

FUEL TYPE/CAPACITY: Gasoline / .5 gallons

CUTTING DECK High strength, corrosion resistant aluminum.
9" x 2" rubber tires.

DRIVE SYSTEM Push

CUTTING WIDTH/HEIGHT:: 21" width, 1" – 4.5" height

CUTTER TYPE: Rotary Type; discharges to mulch or bag

BLADE .135" thick steel, with blade stiffener.
Blade Tip Speed - 18,000 + ft/min.

WEIGHT: 92 lbs.

WARRANTY 1 year limited on unit and 3 year limited on engine

ACCESSORIES/ OPTIONS: Rear bag collection kit (for each unit) and
Two (2) extra cutting blades (for each unit)

MANUALS TO BE INCLUDED: Operators, Parts and Service (for each unit)

QUANTITY: 4

DELIVERY: Thompson Park – Equipment Services Division
805 Newman Springs Road
Lincroft, NJ 07738
Attn: Area - # 407(2), 408, 425

**NOTE: For vendor reference purposes only:
The unit specified shall be comparable to a Toro #22289
Commercial Rotary Push Mower with Bag Kit.**

ITEM #14 - MOWER - II (HOVER)

ENGINE: Honda 5.5HP GCV160A-N7AI, 4 cycle

CAPABILITY: Continuous operation on slopes up to 45 degrees incline

DECK: High density polyethylene, UV, chemical resistant

IMPELLER: High impact plastic alloy with aluminum hub

CUT: Reversible stainless steel blades

CUT HEIGHT: ½ inch – 3 inches

CUT WIDTH: 19 inches

HANDLES: 16 gauge steel, ergonomic, 52” reach

ENGINE MOUNT: Glass filled Zytel

WEIGHT: 40 lbs.

TRAVEL: 5/16” above ground

WARRANTY: One year commercial

OPTIONS: 12” Handle extension kit, two (2) extra sets of three (3) stainless steel blades

MANUALS: Operator, parts and service

QUANTITY: 1

DELIVERY: Thompson Park Equipment Services Division
805 Newman Springs Road
Lincroft, NJ 07738
Attn: 427

NOTES: **For reference purposes only:
The unit shall be comparable to an Eastman Hover Mower
19H4-OP with Honda 5.5 HP motor.**

ITEM #15 – ROOF KIT I – (OPS)

Unit must be compatible with an existing John Deere 4x4 UTV with Operator Protection System

STANDARD FEATURES:

- One-piece ABS construction
- Molded-in water troughs to route rain away from operator and passenger

TOTAL MANUALS: Operator, Parts and Service

QUANTITY: 1

DELIVERY: Thompson Park – Equipment Services Division
805 Newman Springs Rd.
Lincroft, NJ 07738
ATTN: Area – # 443

NOTE: **For vendor reference purposes only:
The units specified shall be comparable to John Deere OPS
Poly Roof Kits BM24115 to be used with an existing John
Deere 4x4 UTV**

ITEM #16 – ROOF KIT II - (UTV)

Unit must be compatible with an existing Polaris Ranger 6x6 UTV.

STANDARD FEATURES:

- Durable black polyethylene construction
- Attaches with vibration-reducing P-clamps.

TOTAL MANUALS: Operator, Parts and Service (for each unit)

QUANTITY: 1

DELIVERY: Thompson Park – Equipment Services Division
805 Newman Springs Rd.
Lincroft, NJ 07738
ATTN: Area – #420

**NOTE: For vendor reference purposes only:
The units specified shall be comparable to a Polaris Ranger Sport
Roof #2877946 to be used with an existing Polaris Ranger 6x6
UTV.**

ITEM #17 – OPS WINDSHIELD

Units must be compatible with an existing John Deere 4x4 UTV with Operator Protection System

STANDARD FEATURES:

- 2-sided Makrolon abrasion resistant polycarbonate
- Hinged at bottom to allow access to under hood storage
- Lower panel is positively retained when lifted for ventilation
- Black trim

TOTAL MANUALS: Operator, Parts and Service

QUANTITY: 1

DELIVERY: Thompson Park – Equipment Services Division
805 Newman Springs Rd.
Lincroft, NJ 07738
ATTN: Area – # 443

**NOTE: For vendor reference purposes only:
The units specified shall be comparable to John Deere OPS
windshield BM23742 to be used with an existing John Deere 4x4
UTV**

BIDDER'S CHECKLIST

BID #: 0064-15

(Owner's checkmarks)



Items submitted with bid
(Bidder's **INITIALS**)



**A. FAILURE TO SUBMIT ANY OF THESE ITEMS WITH THE BID IS
MANDATORY CAUSE FOR REJECTION**

<u> X </u>	Proposal (Original)	_____
<u> X </u>	Statement of Ownership	_____
<u> X </u>	Non-Collusion Affidavit	_____
<u> X </u>	Acknowledgement of Addenda or Revisions (if any)	_____

**B. ITEMS REFERRED WITH THE BID, BUT MANDATORY PRIOR
TO AWARD OF CONTRACT**

<u> X </u>	Copy of the N.J. Business Registration Certificate for the bidder and any designated subcontractors	_____
<u> X </u>	EEO/Affirmative Action Compliance Notice	_____
<u> X </u>	References / List of previous and/or active relevant work	_____
_____	Resume(s)	_____
<u> X </u>	Disclosure of Energy Sector Investment Activities in Iran	_____

THE UNDERSIGNED BIDDER HERewith SUBMITS THE ABOVE REQUIRED DOCUMENTS:

PRINT NAME OF BIDDER: _____

SIGNED BY: _____

PRINT NAME AND TITLE: _____

DATE: _____

THIS CHECKLIST SHOULD BE INITIALED AND SIGNED WHERE INDICATED AND RETURNED WITH ALL DOCUMENTS

PROPOSAL

**FOR THE FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT -
 (SUPPLEMENT #1)**

TO THE MONMOUTH COUNTY PARK SYSTEM, LINCROFT, NEW JERSEY.

TO THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS.

The undersigned hereby declares that __he has carefully examined the advertisement, specifications, and form of contract for furnishing the specified items and that __he will execute the contract according to the specifications, terms, and conditions with respect to the following:

ITEM	DESCRIPTION	QTY.	UNIT	TOTAL
1.	Utility Trailer	1	\$	\$
	Make/Model			
2.	Pressure Washer - I	2	\$	\$
	Make/Model			
3.	Pressure Washer - II Hot Water	1	\$	\$
	Make/Model			
4.	Blower - I Handheld	6	\$	\$
	Make/Model			
5.	Blower - II Backpack	9	\$	\$
	Make/Model			
6.	Blower - III Snowblower	1	\$	\$
	Make/Model			
7.	Line Trimmer	4	\$	\$
	Make/Model			
8.	Edger - I Reciprocating	2	\$	\$
	Make/Model			
9.	Edger - II Straight Shaft	1	\$	\$
	Make/Model			
10.	Cultivator	1	\$	\$
	Make/Model			
11.	Pole Pruner	2	\$	\$
	Make/Model			
12.	18" Chain Saw - Medium	2	\$	\$
	Make/Model			
13.	Mower - I - Push	4	\$	\$
	Make/Model			
14.	Mower - II - Hover	1	\$	\$
	Make/Model			

Submitted By: _____
Company Name

15.	Roof Kit - I - OPS	1	\$	\$
	Make/Model			
16.	Roof Kit - II - UTV	1	\$	\$
	Make/Model			
17.	OPS Windshield	1	\$	\$
	Make/Model			

NOTE: Items listed on proposal pages shall be bid and priced in accordance with the bid specifications including - (i.e. accessories, features, optional equipment, and manuals (where indicated), etc.)

TAX EXEMPT #69-0220842

VARIANCE IF ANY: _____

The undersigned is a partnership under the laws of the State of _____
a corporation
an individual

having Principle offices at _____

CONTRACTOR _____

SIGNATURE _____

FEDERAL ID NO.# OR SOCIAL SECURITY NO.# _____

ADDRESS _____

BUSINESS PHONE _____ FAX PHONE _____

DATED _____

E-MAIL ADDRESS: _____ WEB ADDRESS: _____

CAUTION

REGARDING STATEMENT OF OWNERSHIP

The enclosed Statement of Ownership form must be properly completed. If it is not properly completed, your bid must be rejected, as required by N.J.S.A.40A:11-23.2. **Mistakes cannot be cured after bids are received.**

For example, if your firm, bidder “A”, is entirely owned by corporation “B”, you must disclose the names and addresses of the owners of 10% or more of corporation “B”. Furthermore, if corporation “C” owns 10% or more of corporation “B”, you must disclose the names and addresses of the owners of 10% or more of corporation “C”, and so on, until the names and addresses of all persons, i.e., human beings, in this “10%” chain of ownership have been disclosed.

The same procedure applies if any 10% or more owner is a partnership, limited liability company, estate or any other type of legal entity, as opposed to a corporation.

STATEMENT OF OWNERSHIP

Name of Business: _____

I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

- Partnership Corporation Sole Proprietorship
 Limited Partnership Limited Liability Corporation Limited Liability Partnership
 Subchapter S Corporation

Stockholders:

Name:	Name:
Home Address:	Home Address:

Name:	Name:
Home Address:	Home Address:

Name:	Name:
Home Address:	Home Address:

(Signature)

(Print Name & Title)

NON-COLLUSION AFFIDAVIT

STATE OF NEW JERSEY

COUNTY OF _____

ss:

I, _____ of the City of _____

in the County of _____ and the State of _____

of full age, being duly sworn according to law on my oath depose and say that:

I am _____ of the firm of _____ the bidder making the Proposal for the above-named project, and that I executed the said Proposal with full authority so to do; that said bidder has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above-named project; and that all statements contained in said Proposal and in this affidavit are true and correct, and made with full knowledge that the County of Monmouth relies upon the truth of the statements contained in said Proposal and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained

By _____
(Name of Contractor)

(N.J.S.A. 52:34-15)

Subscribed and sworn to _____

(Also type or print name of affiant under signature)

before me this _____ day
of _____ 20____

Notary Public of My commission expires _____, 20____

OFFICIAL SEAL OR STAMP REQUIRED.

County of Monmouth, State of New Jersey
Division of Purchasing
DISCLOSURE OF ENERGY SECTOR INVESTMENT ACTIVITIES IN IRAN
New Jersey Public Law 2012, Chapter 25

Solicitation Number: _____ **Bidder / Respondent:** _____

Project Description: _____

PART 1 – CERTIFICATION – CHECK THE APPROPRIATE BOX:

A. I certify that neither the Bidder / Respondent nor any of the Bidder's / Respondent's parents, subsidiaries, or affiliates, as defined in C.52:32-56(e), is on the "Chapter 25 List" created and maintained by the New Jersey Department of the Treasury, as a person or entity engaging in the energy sector investment activities in Iran described in C.52:32-56(f). The Chapter 25 List may be found at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>.

OR

B. The Bidder / Respondent and/or one or more of its parents, subsidiaries or affiliates is a person or entity on the Chapter 25 List referred to above. A detailed and precise description of the relevant activities of the listed Bidder / Respondent and/or listed parents, subsidiaries or affiliates is provided in Part 2 below.

PART 2 – ADDITIONAL INFORMATION – COMPLETE PART 2 ONLY IF B. IN PART 1 IS CHECKED:

The following is an accurate and precise description of the energy sector investment activities in Iran of the Bidder / Respondent and/or listed parents, subsidiaries or affiliates, on the Chapter 25 List (attach additional pages as necessary to make full disclosure):

Name of Person(s) or Entity(ies) on the Chapter 25 List: _____

Relationship to Bidder / Respondent: _____

Description of Activities: _____

Duration of Engagement: _____ Anticipated Cessation Date: _____

Bidder / Respondent Contact Name: _____ Contact Phone Number: _____

Check here if additional pages are attached and state number of attached pages: _____ (Number of pages attached.)

CERTIFICATION FOR PART 1 AND, IF APPLICABLE, PART 2: I, being of full age, hereby certify that the foregoing information and any attachments hereto are to the best of my knowledge true and complete. I certify that I am authorized to execute this certification on behalf of the Respondent. I acknowledge that the County of Monmouth will rely on the information contained herein and thereby acknowledge that I and the Bidder / Respondent are under a continuing obligation from the date of this certification through the completion of any contracts with the County to notify the County in writing of any changes to the answers or information contained herein.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me is willfully false, I am subject to punishment and the Bidder / Respondent is subject to the penalties stated in C. 52:32-59 and C. 40A:11-2.1.

Full Name (Print) _____ Signature: _____

Title: _____ Date: _____

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31, et seq. N.J.S.A. (P.L. 1975, C. 127) N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

- a. The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.
- b. The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.
- c. The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- d. The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to **N.J.S.A. 10:5-31 et seq.**, as amended and supplemented from time to time and the Americans with Disabilities Act.
- e. The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with **N.J.A.C. 17:27-5.2**.

- f. The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
- g. The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.
- h. In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.
- i. The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:
- Letter of Federal Affirmative Action Plan Approval
 - Certificate of Employee Information Report
 - Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)
- j. The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27**.

EEO/AFFIRMATIVE ACTION COMPLIANCE NOTICE
N.J.S.A. 10:5-31 and N.J.A.C. 17:27
GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

All successful bidders are required to submit evidence of appropriate affirmative action compliance to the County and Division of Public Contracts Equal Employment Opportunity Compliance. During a review, Division representatives will review the County files to determine whether the affirmative action evidence has been submitted by the vendor/contractor. Specifically, each vendor/contractor shall submit to the Commission, prior to execution of the contract, one of the following documents:

Goods and General Service Vendors

1. Letter of Federal Approval indicating that the vendor is under an existing Federally approved or sanctioned affirmative action program. A copy of the approval letter is to be provided by the vendor to the Commission and the Division. This approval letter is valid for one year from the date of issuance.

Do you have a federally-approved or sanctioned EEO/AA program? Yes No
If yes, please submit a photostatic copy of such approval.

2. A Certificate of Employee Information Report (hereafter "Certificate"), issued in accordance with N.J.A.C. 17:27-1.1 et seq. The vendor must provide a copy of the Certificate to the Commission as evidence of its compliance with the regulations. The Certificate represents the review and approval of the vendor's Employee Information Report, Form AA-302 by the Division. The period of validity of the Certificate is indicated on its face. Certificates must be renewed prior to their expiration date in order to remain valid.

Do you have a State Certificate of Employee Information Report Approval? Yes No
If yes, please submit a photostatic copy of such approval.

3. The successful vendor shall complete an Initial Employee Report, Form AA-302 and submit it to the Division with a \$150.00 Fee and forward a copy of the Form to the Commission. Upon submission and review by the Division, this report shall constitute evidence of compliance with the regulations. Prior to execution of the contract, the EEO/AA evidence must be submitted.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) on the Division website www.state.nj.us/treasury/contract_compliance.

The successful vendor(s) must submit the AA302 Report to the Division of Public Contracts Equal Employment Opportunity Compliance, with a copy to Public Agency.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27 and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

COMPANY: _____

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____

DATE: _____