

**BOARD OF RECREATION COMMISSIONERS
COUNTY OF MONMOUTH
NEW JERSEY**

**FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF
CONTAINER SERVICE, AND SINGLE-STREAM RECYCLING SERVICE**

BID No: #0001-15

BID ADVERTISED: FRIDAY, AUGUST 29, 2014

BID DUE: TUESDAY, OCTOBER 28, 2014 at 10:00 AM



Prepared By:

Monmouth County Park System
805 Newman Springs Road
Lincroft, New Jersey 07738
(732)-842-4000

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TO APPEAR IN PAPER: FRIDAY, AUGUST 29, 2014

NOTICE TO BIDDERS

Notice is hereby given that sealed bids will be received by the Monmouth County Board of Recreation Commissioners at the Monmouth County Park System HEADQUARTERS BUILDING, Thompson Park, 805 Newman Springs Road, Lincroft, New Jersey 07738, until **10:00 a.m.**, prevailing time on **TUESDAY, OCTOBER 28, 2014** and then publicly read aloud for the following:

**1. FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE, AND SINGLE-STREAM RECYCLING SERVICE
(BID #0001-15)**

Bid Documents, including Instructions to Bidders, complete Plans and Specifications, and Proposal Forms may be obtained by qualified bidders on our website at www.monmouthcountyparks.com; **“Do Business with Us;” “Request for Bids”** or at Monmouth County Park System, Headquarters, Thompson Park, 805 Newman Springs Road, Lincroft, New Jersey 07738 between the hours 8:00 a.m. and 4:30 p.m., Monday through Friday. If requested by potential bidders, the Monmouth County Park System will mail a bid packet to such bidders. The Monmouth County Park System only assumes the responsibility for email and /or fax notifications and for placing bid packet in the mail, and not for the proper and timely delivery of such notices or packets.

Bids must be submitted on the proposal form provided or an exact duplicate in the manner designated and required by the specifications. Bid submitted must be enclosed in sealed envelopes bearing the name and address of the bidder, the title of the bid, and the words “Sealed Bid.” Bids are to be addressed to the Purchasing Agent, Monmouth County Board of Recreation Commissioners, 805 Newman Springs Road, Lincroft, New Jersey 07738. Bids must be delivered at the place and before the hour mentioned above.

All bidders are required to comply with requirements of P.L. 1975, c.127, N.J.S.A. 10:5-31, et seq. (N.J.A.C. 17:27) (Affirmative Action), 42 U.S.C. 512101, et seq. (Americans with Disabilities Act), and N.J.S.A 40A:11-16 “Designated Subcontractors,” N.J.S.A. 52:32-44 (Business Registration) and N.J.S.A. 34:11-56.25, et seq. (Prevailing Wage), P.L.1999, s.238, as amended by P.L.2003, c.91 (Public Works Contractor Registration Act) and all other laws and regulations that apply to bidding and the performance of the proposed contract.

The Monmouth County Board of Recreation Commissioners reserves the right to waive any informality in, or to reject any or all bids, and to award contracts in whole or in part, if deemed in the best interest of the Board to do so.

The Monmouth County Board of Recreation Commissioners shall reserve the right to hold bids for sixty (60) days prior to award of contracts.

All inquiries are to be directed to the Purchasing Department at (732) 842-4000.

By order of the Board of Recreation Commissioners of the County of Monmouth.

Fred J. Rummel, Chairman
James J. Truncer, Secretary-Director
Stephanie Weise, Purchasing Agent

NOTICE

THE PUBLIC WORKS CONTRACTOR REGISTRATION ACT (P.L.1999, s.238, as amended by P.L.2003,c.91)

Revision to Existing Law effective August 17, 2003:

34:11-56.51 Registration required for contractors, subcontractors.

No contractor shall bid on any contract for public work as defined in section 2 of P.L.1963,c.150 (C.34:11-56.26) unless the contractor is registered pursuant to this act. No contractor shall list a subcontractor in a bid proposal for the contract unless the subcontractor is registered pursuant to P.L.1999, c.238 (C34:11-56.48 et seq.) at the time the bid is made. No contractor or subcontractor, including a subcontractor not listed in the bid proposal, shall engage in the performance of any public work subject to the contract, unless the contractor or subcontractor is registered pursuant to that act.

34:11.56.55 Submission of all subcontractor registration certificates by contractor.

Each contractor shall, after the bid is made and prior to the awarding of the contract, submit to the public entity the certificates of registration for all subcontractors listed in the bid proposal. Applications for registration shall not be accepted as a substitute for a certificate of registration for the purposes of this section.

L.1999,c.238,s.8; amended 2003,c.91., s4.

Registration now pertains to ALL ‘PUBLIC WORKS’ not just buildings with public access.

NEW JERSEY BUSINESS REGISTRATION REQUIREMENTS - CONSTRUCTION

All New Jersey and out of state business organizations must obtain a Business Registration Certificate (BRC) from the Department of Treasury, Division of Revenue, prior to conducting business in the State of New Jersey. Proof of valid business registration with the Division of Revenue, Department of Treasury, State of New Jersey, must be submitted for the bidder and any designated subcontractors (N.J.S.A. 40A:11-16, including plumbing, HVAC, electrical and structural steel). No contract will be awarded without proof of business registration with the Division of Revenue. The contract will contain provisions in compliance with N.J.S.A. 52:32-44, as amended, outlined below.

The contractor shall provide written notice to its subcontractors and suppliers of the responsibility to submit proof of business registration to the contractor. The requirement of proof of business registration extends down through all levels (tiers) of the project.

Before final payment of the contract is made by the contracting agency, the contractor shall submit an accurate list and proof of business registration of each subcontractor or supplier used in the fulfillment of the contract, or shall attest that no subcontractors were used.


For the term of the contract, the contractor and each of its affiliates and each subcontractor and each of its affiliates (N.J.S.A. 52:32-44 (g) (3)) shall collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the "Sales and Use Tax Act" (N.J.S.A. 54:32 B-1, et seq.) on all sales of tangible personal property delivered into this state.

A business organization that fails to provide a copy of a registration as required pursuant to section 1 of P.L. 2001, c.134 (N.J.S.A. 52:32-44 et seq.) or subsection e. or f. of section 92 of P.L. 1977, c.110 (N.J.S.A.5:12-92), or that provides false business registration information under the requirements of either of those sections, shall be liable for a penalty of \$25.00 for each day of violation, not to exceed \$50,000.00 for each business registration copy not properly provided under a contract with a contracting agency.

Sample Business Registration Certificates are attached. Other forms, such as a Certificate of Authority to collect Sales and Use Taxes or a Certificate of Employee Information Report Approval, are **not** proof of Business Registration.

Any questions in this regard can be directed to the Division of Revenue at (609) 292-9292. Form NJ-REG can be filed online at: <http://www.state.nj.us/treasury/revenue/gettingregistered.shtml>

**THESE ARE SAMPLES OF THE ONLY ACCEPTABLE
N.J. BUSINESS REGISTRATION CERTIFICATES:**

	<p>STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE</p>
<p>Taxpayer Name:</p> <p>Trade Name:</p> <p>Address:</p>	
<p>Certificate Number:</p> <p>Effective Date:</p> <p>Date of Issuance:</p>	
<p>For Office Use Only:</p>	

OR

	<p>STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE</p>	<p>DEPARTMENT OF TREASURY DIVISION OF REVENUE PO BOX 322 TRENTON, N.J. 08646-0322</p>
<p>TAXPAYER NAME:</p>	<p>TRADE NAME:</p>	
<p>ADDRESS:</p>	<p>SEQUENCE NUMBER:</p>	
<p>EFFECTIVE DATE:</p>	<p>ISSUANCE DATE:</p>	
<p><i>James J. Quinlan</i> Acting Director New Jersey Division of Revenue</p>		
<p>FORM-BRC(05-01) This Certificate is NOT a receipt or invoice. It must be accompanied by a copy of all other address</p>		

SUBMITTED BY: _____
 (Company Name)

PROPOSAL 1

FOR THE FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE TO THE MONMOUTH COUNTY BOARD OF RECREATION COMISSIONERS, LINCROFT, NJ 07738

The undersigned hereby declares that he has carefully examined the advertisement, specifications, and form of contract for furnishing the specified items and will execute the contract according to the specifications, terms, and conditions with respect to the following:

ITEM	DESCRIPTION	MONTHS	MONTHLY RATE	TOTAL RATE
1.	Bel-Aire Golf Course (Area 444)	6	1-4 cu. yd., 1 per week, 01/01- 03/31; and 10/01-12/31 \$ _____	\$ _____
2.	Bel-Aire Golf Course (Area 444)	6	1-4 cu. yd., 2 per week, 04/01- 09/30 \$ _____	\$ _____
3.	Charleston Springs Golf Course North Maintenance Yard (Area 434)	6	1-6 cu. yd., 1 per week, 01/01- 03/31; and 10/01- 12/31 \$ _____	\$ _____
4.	Charleston Springs Golf Course North Maintenance Yard (Area 434)	6	1-6 cu. yd., 2 per week, 04/01- 09/30 \$ _____	\$ _____
5.	Charleston Springs Golf Course South Maintenance Yard (Area 434)	12	1-6 cu. yd., 1 per week, 01/01-12/31 \$ _____	\$ _____
6.	Crosswicks Creek Park (Area 441)	12	1-4 cu. yd., 1 per week, 01/01-12/31 \$ _____	\$ _____
7.	Dorbrook Recreation Area (Area 432)	7	1-8 cu. yd., 1 per week, 01/01- 04/30; and 10/01- 12/31 \$ _____	\$ _____
8.	Dorbrook Recreation Area (Area 432)	5	1-8 cu. yd., 3 per week, 05/01- 09/30 \$ _____	\$ _____
9.	East Freehold Showgrounds (Area 414)	12	1-8 cu. yd., 1 per week, 01/01- 12/31 \$ _____	\$ _____
10.	Fort Monmouth Rec. Center (Area 453)	12	1-4 cu. yd., 1 per week, 01/01-12/31 \$ _____	\$ _____

<i>ITEM</i>	<i>DESCRIPTION</i>	<i>MONTHS</i>	<i>MONTHLY RATE</i>	<i>TOTAL RATE</i>
11.	Hartshorne Woods Park (Area 417)	12	1-8 cu. yd., 1 per week, 01/01-12/31 \$ _____	\$ _____
12.	Holmdel Park (Area 407)	4	1-8 cu. yd., 1 per week, 01/01- 03/31; and 12/01- 12/31 \$ _____	\$ _____
13.	Holmdel Park (Area 407)	8	3-8 cu. yd., 2 per week, 04/01- 11/30 \$ _____	\$ _____
14.	Hominy Hill Golf Course (Area 421)	6	1-6 cu. yd., 1 per week, 01/01- 03/31; and 10/01/13 - 12/31 \$ _____	\$ _____
15.	Hominy Hill Golf Course (Area 421)	6	1-6 cu. yd., 2 per week, 04/01- 09/30 \$ _____	\$ _____
16.	Howell Park Golf Course (Area 410)	6	1-6 cu. yd., 1 per week, 01/01- 03/31; and 10/01- 12/31 \$ _____	\$ _____
17.	Howell Park Golf Course (Area 410)	6	1-6 cu. yd., 2 per week, 04/01- 09/30 \$ _____	\$ _____
18.	Manasquan Reservoir (Area 425)	5	1-8 cu. yd., 1 per week, 01/01- 03/31; and 11/01- 12/31 \$ _____	\$ _____
19.	Manasquan Reservoir (Area 425)	7	1-8 cu. yd., 2 per week, 04/01- 10/31 \$ _____	\$ _____
20.	Monmouth Cove Marina (Area 433) Area 433 x 1 dumpster Area 439 x 1 dumpster	5	2-8 cu. yd., 1 per week, 01/01- 03/31; and 11/01-12/31 \$ _____	\$ _____
21.	Monmouth Cove Marina (Area 433) Area 433 x 1 dumpster Area 439 x 1 dumpster	7	2-8 cu. yd., 2 per week, 04/01- 10/31 \$ _____	\$ _____
22.	Pine Brook Golf Course (Area 427)	6	1-4 cu. yd., 1 per week, 01/01- 03/31; and 10/01- 12/31 \$ _____	\$ _____
23.	Pine Brook Golf Course (Area 427)	6	1-4 cu. yd., 2 per week, 04/01- 09/30 \$ _____	\$ _____

<i>ITEM</i>	<i>DESCRIPTION</i>	<i>MONTHS</i>	<i>MONTHLY RATE</i>	<i>TOTAL RATE</i>
24.	Seven Presidents Park (Area 420)	8	1-8 cu. yd., 1 per week, 01/01- 04/30; and 10/1- 12/31 \$ _____	\$ _____
25.	Seven Presidents Park (Area 420)	4	5-8 cu. yd., 3 per week, 05/01- 09/30 \$ _____	\$ _____
26.	Shark River Golf Course (Area 416)	7	1-4 cu. yd., 1 per week, 01/01- 04/30; and 10/01- 12/31 \$ _____	\$ _____
27.	Shark River Golf Course (Area 416)	5	1-4 cu. yd., 2 per week, 05/1- 09/30 \$ _____	\$ _____
28.	Shark River Park (Area 406)	6	1-6 cu. yd., 1 per week, 01/01- 04/30; and 11/01- 12/31 \$ _____	\$ _____
29.	Shark River Park (Area 406)	6	2-6 cu. yd., 2 per week, 05/01- 10/31 \$ _____	\$ _____
30.	Sunnyside Recreation Area (Area 436)	12	1-4 cu. yd., 1 per week, 01/01-12/31 \$ _____	\$ _____
31.	Tatum Park (Area 415)	12	1-8 cu. yd., 1 per week, 01/01-12/31 \$ _____	\$ _____
32.	Thompson Park (Area 411)	12	2-8 cu. yd., 2 per week, 01/01-12/31 \$ _____	\$ _____
33.	Turkey Swamp Park (Area 409)	6	1-8 cu. yd., 1 per week, 01/01- 04/30; and 11/01- 12/31 \$ _____	\$ _____
34.	Turkey Swamp Park (Area 409)	6	2-8 cu. yd., 2 per week, 05/01- 10/31 \$ _____	\$ _____
35.	Wolf Hill Recreation Area (Area 443)	7	1-4 cu. yd., 1 per week, 04/01- 10/31 \$ _____	\$ _____
36.	Wolf Hill Recreation Area (Area 443)	5	1-4 cu. yd., 1 per month, 01/01-03/31 and 11/01-12/31 \$ _____	\$ _____
37.	4 cu. yd. container – five (5) additional on-call pick-ups:			\$ _____
38.	6 cu. yd. container – five (5) additional on-call pick-ups:			\$ _____
39.	8 cu. yd. container – five (5) additional on-call pick-ups:			\$ _____

SUBMITTED BY: _____
 (Company Name)

PROPOSAL 2

FOR THE FURNISHING AND DELIVERY OF ROLL-OFF CONTAINER SERVICE TO THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, LINCROFT, NJ 07738

The undersigned hereby declares that they have carefully examined the advertisement, specifications, and form of contract for furnishing the specified items and will execute the contract according to the specifications, terms, and conditions with respect to the following:

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PICKUPS</u>	<u>PICKUP RATE</u>	<u>TOTAL RATE</u>
1.	East Freehold Showgrounds (Area 414)	14	per pickup, on call basis, includes 5-ton disposal \$ _____ x 14 = \$ _____	
2.	East Freehold Showgrounds (Area 414)	14	overage per ton (estimated 3-ton overage per load) \$ _____ x 3 x 14 = \$ _____	
3.	Monmouth Cove Marina (Area 433)	12	per pickup, on call basis, includes 5-ton disposal \$ _____ x 12 = \$ _____	
4.	Monmouth Cove Marina (Area 433)	12	overage per ton (estimated 3-ton overage per load) \$ _____ x 3 x 12 = \$ _____	
5.	Seven Presidents Park (Area 420)	12	per pickup, on call basis, includes 5-ton disposal \$ _____ x 12 = \$ _____	
6.	Seven Presidents Park (Area 433)	12	overage per ton (estimated 3-ton overage per load) \$ _____ x 3 x 12 = \$ _____	

TOTAL LUMP SUM PRICE, ITEMS #1-6: \$ _____

N.J. TAX EXEMPTION NO. #69-0220842

VARIANCE IF ANY: _____

The undersigned is a partnership under the laws of the State, of _____
a corporation
an individual
having principal offices
at _____

CONTRACTOR: _____

SIGNATURE: _____

ADDRESS: _____

FEDERAL ID NO. OR SOCIAL SECURITY NO. _____

BUSINESS PHONE: _____

FAX# _____

EMAIL ADDRESS: _____

DATED: _____

SUBMITTED BY: _____
 (Company Name)

PROPOSAL 3

FOR THE FURNISHING AND DELIVERY OF SINGLE-STREAM RECYCLING SERVICE TO THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, LINCROFT, NJ 07738

The undersigned hereby declares that they have carefully examined the advertisement, specifications, and form of contract for furnishing the specified items and will execute the contract according to the specifications, terms, and conditions with respect to the following:

<i>ITEM</i>	<i>DESCRIPTION</i>	<i>MONTHS</i>	<i>MONTHLY RATE</i>	<i>TOTAL RATE</i>
1.	Bel-Aire Golf Course (Area 444)	6	1-4 cu. yd., 1 per month, 01/01- 03/31; and 10/01- 12/31 \$ _____	\$ _____
2.	Bel-Aire Golf Course (Area 444)	6	1-4 cu. yd., 2 per month, 04/01- 09/30 \$ _____	\$ _____
3.	Charleston Springs Golf Course North Maintenance Yard (Area 434)	5	1-6 cu. yd., 1 per month, 01/01- 03/31; and 11/01- 12/31 \$ _____	\$ _____
4.	Charleston Springs Golf Course North Maintenance Yard (Area 434)	7	1-6 cu. yd., 1 per week, 04/01- 10/31 \$ _____	\$ _____
5.	Crosswicks Creek Park (Area 441)	12	1-4 cu. yd., 1 per month, 01/01-12/31 \$ _____	\$ _____
6.	Dorbrook Recreation Area (Area 432)	7	1-8 cu. yd., 1 per month, 01/01- 04/30; and 10/01- 12/31 \$ _____	\$ _____
7.	Dorbrook Recreation Area (Area 432)	5	1-8 cu. yd., 1 per week, 05/01- 09/30 \$ _____	\$ _____
8.	East Freehold Showgrounds (Area 414)	5	1-4 cu. yd., 1 per month, 01/01- 03/31; and 11/01- 12/31 \$ _____	\$ _____
9.	East Freehold Showgrounds (Area 414)	7	1-4 cu. yd., 2 per month, 04/01- 10/31 \$ _____	\$ _____
10.	Fort Monmouth Rec. Center (Area 453)	12	1-4 cu. yd., 1 per month, 01/01-12/31 \$ _____	\$ _____

<i>ITEM</i>	<i>DESCRIPTION</i>	<i>MONTHS</i>	<i>MONTHLY RATE</i>	<i>TOTAL RATE</i>
11.	Hartshorne Woods Park (Area 417)	8	1-4 cu. yd., 2 per month, 01/01- 04/30; and 09/01- 12/31 \$ _____	\$ _____
12.	Hartshorne Woods Park (Area 417)	4	1-4 cu. yd., 1 per week, 05/01- 08/31 \$ _____	\$ _____
13.	Holmdel Park (Area 407)	4	1-6 cu. yd., 1 per month, 01/01- 03/31; and 12/1- 12/31 \$ _____	\$ _____
14.	Holmdel Park (Area 407)	8	1-6 cu. yd., 1 per week, 04/01- 11/30 \$ _____	\$ _____
15.	Hominy Hill Golf Course (Area 421)	5	1-4 cu. yd., 1 per month, 01/01- 02/28; and 11/01- 12/31 \$ _____	\$ _____
16.	Hominy Hill Golf Course (Area 421)	7	1-6 cu. yd., 1 per week, 03/1- 10/31 \$ _____	\$ _____
17.	Howell Park Golf Course (Area 410)	5	1-4 cu. yd., 1 per month, 01/01- 03/31; and 11/01- 12/31 \$ _____	\$ _____
18.	Howell Park Golf Course (Area 410)	7	1-6 cu. yd., 1 per week, 04/01- 10/31 \$ _____	\$ _____
19.	Manasquan Reservoir (Area 425)	4	1-6 cu. yd., 1 per month, 01/01- 03/31; and 11/01- 12/31 \$ _____	\$ _____
20.	Manasquan Reservoir (Area 425)	8	1-6 cu. yd., 1 per week, 04/01- 10/31 \$ _____	\$ _____
21.	Monmouth Cove Marina (Area 433)	5	1-6 cu. yd., 1 per month, 01/01- 03/31; and 11/01-12/31 \$ _____	\$ _____
22.	Monmouth Cove Marina (Area 433)	7	1-6 cu. yd., 2 per month, 04/01 - 10/31 \$ _____	\$ _____
23.	Pine Brook Golf Course (Area 427)	9	1-4 cu. yd., 1 per month, 01/01- 05/31; and 09/01- 12/31 \$ _____	\$ _____
24.	Pine Brook Golf Course (Area 427)	3	1-4 cu. yd., 2 per month, 06/01- 08/31 \$ _____	\$ _____

<i>ITEM</i>	<i>DESCRIPTION</i>	<i>MONTHS</i>	<i>MONTHLY RATE</i>	<i>TOTAL RATE</i>
25.	Seven Presidents Park (Area 420)	8	1-8 cu. yd., 1 per month, 01/01- 04/30; and 10/01- 12/31 \$ _____	\$ _____
26.	Seven Presidents Park (Area 420)	4	4-8 cu. yd., 1 per week, 05/01- 09/30 \$ _____	\$ _____
27.	Shark River Golf Course (Area 416)	4	1-4 cu. yd., 1 per month, 01/01- 02/28; and 11/01- 12/31 \$ _____	\$ _____
28.	Shark River Golf Course (Area 416)	5	1-4 cu. yd., 2 per month, 03/01- 05/31; and 09/01- 10/31 \$ _____	\$ _____
29.	Shark River Golf Course (Area 416)	3	1-4 cu. yd., 1 per week, 06/01- 08/31 \$ _____	\$ _____
30.	Shark River Park (Area 406)	8	1-6 cu. yd., 1 per month, 01/01- 05/31; and 10/01- 12/31 \$ _____	\$ _____
31.	Shark River Park (Area 406)	4	1-6 cu. yd., 1 per week, 06/01- 09/30 \$ _____	\$ _____
32.	Sunnyside Recreation Area (Area 436)	12	1-4 cu. yd., 1 per month, 01/01-12/31 \$ _____	\$ _____
33.	Tatum Park (Area 415)	8	1-4 cu. yd., 1 per month, 01/01- 05/31; and 10/31- 12/31 \$ _____	\$ _____
34.	Tatum Park (Area 415)	4	1-4 cu. yd., 2 per month, 06/01- 09/30 \$ _____	\$ _____
35.	Thompson Park (Area 411)	12	2-8 cu. yd., 1 per week, 01/01- 12/31 \$ _____	\$ _____
36.	Turkey Swamp Park (Area 409)	5	1-6 cu. yd., 1 per month, 01/01- 03/31; and 11/01- 12/31 \$ _____	\$ _____
37.	Turkey Swamp Park (Area 409)	7	1-6 cu. yd., 1 per week, 04/01- 10/31 \$ _____	\$ _____

<i>ITEM DESCRIPTION</i>	<i>MONTHS</i>	<i>MONTHLY RATE</i>	<i>TOTAL RATE</i>
38. 4 cu. yd. container – ten (10) additional on-call pick-ups:			\$ _____
39. 6 cu. yd. container – ten (10) additional on-call pick-ups:			\$ _____
40. 8 cu. yd. container – ten (10) additional on-call pick-ups:			\$ _____

TOTAL LUMP SUM PRICE, ITEMS #1-40: \$ _____

**MONMOUTH COUNTY PARK SYSTEM
Single-Stream Recycling**

PRICE TABLE

Bidders must quote monthly rates in all 9 squares

Frequency →	Monthly Rate @ 1 per week	Monthly Rate @ 2 per month	Monthly Rate @ 1 per month
Size			
4 cu. yd.	\$ _____	\$ _____	\$ _____
6 cu. yd.	\$ _____	\$ _____	\$ _____
8 cu. yd.	\$ _____	\$ _____	\$ _____

****N.J. TAX EXEMPTION NO. #69-022084****

VARIANCE IF ANY: _____

The undersigned is a partnership under the laws of the State, of _____
 a corporation
 an individual
 having principal offices
 at _____

CONTRACTOR: _____

SIGNATURE: _____

ADDRESS: _____

FEDERAL ID NO. OR SOCIAL SECURITY NO. _____

BUSINESS PHONE: _____

FAX# _____

EMAIL ADDRESS: _____

DATED: _____

INSTRUCTIONS TO BIDDERS

1. **OWNER:** The Owner is the Monmouth County Board of Recreation Commissioners. The Board of Recreation Commissioner's representative prior to the execution of the proposed contract is the Monmouth County Park System's Purchasing Agent (see Notice To Bidders for address and telephone number).
2. **BIDDING DOCUMENTS:** The Bidding Documents consist of the Notice To Bidders, the Bid Form and other forms required to be submitted with the Bid, the Park System's standard Form of Agreement, these Instructions To Bidders, the General Conditions of the Contract, project drawings and/or written specifications, and all addenda which have been issued prior to the Park System's receipt of bids.
3. **ADDENDA:** Public Notice of Addenda shall be provided no later than seven days, Saturdays, Sundays and Holidays excepted, prior to the date of acceptance of bids, to any person who submitted a bid or who has received a bid package in any of the following ways: i) in writing by certified mail or ii) by certified facsimile transmission, meaning that the sender's facsimile machine produces a receipt showing date and time of sender's facsimile and that the transmission was successful or iii) by a delivery service that provides certification of delivery to the sender.
4. **SUBSTITUTIONS:** Bids shall not be based on the use of any substitutions for the materials, products and equipment described in the Bidding Documents, unless the use of substitutions have been authorized by the Park System. Any Bidder may propose substitutions to the Park System. Proposed substitutions must be in writing and be delivered to the Park System at least ten days before the bid receipt date. The Park System will issue to all Bidders an addendum for any approved substitution.
5. **FORM OF BID PROPOSAL:** Bidders must use the Park System's pre-printed Bid Form, or copy machine reproductions thereof, to prepare their bids.
6. **SALES AND EXCISE TAXES:** Bids must fully account for all costs imposed by applicable New Jersey Sales Tax and Federal Excise Tax laws. The County/Park System is exempted from paying New Jersey Sales Taxes on equipment and materials which are incorporated in the work, and on supplies and services that are used exclusively to alter, construct, improve or repair County-owned property. The County's sales tax exemption does not extend to the purchase, lease or rental of equipment used to prosecute the work.
7. **BID GUARANTEE:** Checks posted as the Bid Guarantee shall be payable to "Monmouth County Board of Recreation Commissioners," payable in U.S. Dollars, and be drawn on a bank which is authorized to conduct business in the United States. Bid bonds offered as the Bid Guarantee shall be by a surety which is licensed to conduct business and authorized to post such bonds in the State of New Jersey.
8. **RETURN OF BID GUARANTEES:** Bid Guarantees will be returned to the Bidders in accordance with the provisions of the New Jersey Local Public Contracts Law.
9. **DELIVERY OF BID:** Bids may be delivered by the Bidder in person, or by mail or commercial delivery service, to the Monmouth County Park System's Purchasing Agent (see Notice To Bidders for address). The Park System assumes no responsibility for bids which are received later than the time established by the Notice To Bidders for the receipt of bids. Late bids will be returned unopened to the Bidders.
10. **RELEASE OF BID:** Within a reasonable time after the opening of bids, a Bidder may request release of its Bid only if there is an excusable material error in the Bid price(s). Such requests must be in writing. The Park System shall have the sole right to determine if a Bidder will be released from its bid.
11. **MODIFICATION OF BID:** A bid may not be canceled, modified, or withdrawn during the 60 calendar day period after the bids are opened.
12. **AWARD OF CONTRACT:** Unless otherwise stated, the Monmouth County Board of Recreation Commissioners intends to award a single overall contract for the work to the lowest responsible Bidder, or to reject all bids, within 60 calendar days after the receipt of bids, unless the period for award is extended by mutual agreement of the parties.
13. **PERFORMANCE AND PAYMENT BONDS:** Performance and payment bonds, as described by the Model Consent of Surety elsewhere in the Bidding Documents, must be posted with the Park System within 21 business days of the Bidder's receipt notice that it has been awarded the contract.
14. **MAINTENANCE BOND:** The Notice To Bidders will indicate if the Park System will require Maintenance Bond to be posted upon completion of the work. In that event the Maintenance Bond shall be for a term of one

INSTRUCTIONS TO BIDDERS—Continued

calendar year from the date the work is completed, and shall be in the amount of 100% of the Contract Sum (as may be adjusted by Change Order)

15. **SURETY:** The surety who will post the bonds called for by the Bidding Documents must be licensed to conduct business and authorized to post such bonds in the State of New Jersey.

16. **SURETY DISCLOSURE STATEMENT.** A surety disclosure statement and certification in the form required by N.J.S.A. 2A:44-143 shall accompany the consent of surety at the time of the bid. The Park System may, however, at its discretion, allow submission of the security disclosure statement and certification after receipt of bids. Performance and payment bonds cannot be accepted by the Park System unless a surety disclosure statement and certification complying with N.J.S.A. 2A:44-143 has been provided.

17. **INSURANCE COVERAGE:** (see General Conditions of the Contract for Construction)

18. **ALLOWANCES:** The Bid Form will indicate if Allowances are to be included in the Total Base Bid. Allowance amounts which are pre-printed on the Bid Form do not include the Bidder's mark-ups; they must be factored into the lump sum bid item(s).

19. **UNIT PRICE BIDS:** When unit price bids are required, the unit prices entered on the Bid Form shall reflect the actual cost to be charged to the Park System for each item, including the Bidder's anticipated direct and other costs, overhead and profit directly related to each bid item. When the Bidder intends to bid zero for a unit price bid item, a "0" shall be entered for the unit price and the extended price.

20. **CORRECTION OF FAULTY ARITHMETIC:** The Park System shall have the right to check and correct the addition of all prices entered on any Bid Form, and will unilaterally substitute correct totals wherever a Bidder's entries are not correct. In the case of unit price bids, the Bidder's unit price shall prevail if the extended price entered on the Bid Form does not equal the Bidder's unit price multiplied by the quantity printed on the Bid Form. In any such instance the Bidder will be informed of the Park System's corrections.

21. **DESIGNATED SUBCONTRACTORS:** The Bid Form will provide for the Bidder to name its proposed Designated Subcontracts if the provisions of N.J.S.A. 40A:11-16 apply to the proposed Contract. Changing of such named Designated Subcontractors will not be permitted after the opening of Bids.

22. **PREVAILING WAGES & LABOR LAWS:** The New Jersey Prevailing Wage Act will apply to the proposed Contract (P.L. 1963, C. 150). By submitting its Bid the Bidder attests that neither they, their company, nor any of their intended subcontractors are prohibited from being awarded their contracts for failure to pay prevailing wages (N.J.S.A. 34:11-56.38). The Contractor and its subcontractors must submit certified payroll records to the Park System's designated representative within ten days of the payment of wages (N.J.A.C. 12:60-1). [Call N.J. Department of Labor at 609-292-2283 to obtain certified payroll form.]

23. **AFFIRMATIVE ACTION & EQUAL OPPORTUNITY:** The Affirmative Action Regulation of the State of New Jersey will apply to the proposed Contract. (P.L. 1975, C.127). A copy of the Mandatory Affirmative Action Language for Construction Contracts and EEO/Affirmative Action Compliance Notice Checklist is provided in the Bidding Documents to County's Form of Agreement. The Initial Project Manning Report must be submitted within three days of signing the Contract. Monthly Project Manning Reports must be filed with the New Jersey Affirmative Action Office, with copies to the Monmouth County Park System's Purchasing Agent.

24. **U.S. PRODUCTS REQUIRED:** Bid prices must fully account for the use and incorporation in the Work of only manufactured and farm products of the United State of America, wherever they are available (N.J.S.A. 40A:11-18). The Contract Sum will not be increased for any reasons that may stem from the Bidder's failure or neglect to account for this.

25. **FORM OF AGREEMENT BETWEEN COUNTY AND CONTRACTOR:** A copy of the Park System's standard form of Agreement is included in the Bidding Documents.

26. **AMERICANS WITH DISABILITIES ACT:** The Contractor shall comply with the provisions and requirements of the Americans With Disabilities Act, Equal Opportunity for Individuals With Disabilities, a copy of which is included in the Bid Documents.

27. **PUBLIC WORKS CONTRACTOR REGISTRATION ACT:** Public Works Contractor Registration Act: The Public Works Contractor Registration Act (P.L.1999, c238 as amended by P.L. 2003, c91). No contractor shall bid on

INSTRUCTIONS TO BIDDERS—Continued

any contract for public work as defined in section 2 of P.L. 1963, c.150 (C.34:11-56.26) unless the contractor is registered pursuant to this act. No contractor shall list a subcontractor in a bid proposal for the contract unless the subcontractor is registered pursuant to P.L. 1999, c.238 (C.34:11-56.48 et seq.) at the time the bid is made. No contractor or subcontractor, including a subcontractor not listed in the bid proposal, shall engage in the performance of any public work subject to the contract, unless the contractor or subcontractor is registered pursuant to that act.

28. **NEW JERSEY BUSINESS REGISTRATION:** *N.J.S.A. 52:32-44* imposes the following requirements on contractors and all subcontractors that knowingly provide goods or perform services for a contractor fulfilling this contract:

NEW JERSEY BUSINESS REGISTRATION REQUIREMENTS - CONSTRUCTION

All New Jersey and out of state business organizations must obtain a Business Registration Certificate (BRC) from the Department of Treasury, Division of Revenue, prior to conducting business in the State of New Jersey. Proof of valid business registration with the Division of Revenue, Department of Treasury, State of New Jersey, must be submitted for the bidder and any designated subcontractors (N.J.S.A. 40A:11-16, including plumbing, HVAC, electrical and structural steel). No contract will be awarded without proof of business registration with the Division of Revenue. The contract will contain provisions in compliance with N.J.S.A. 52:32-44, as amended, outlined below.

The contractor shall provide written notice to its subcontractors and suppliers of the responsibility to submit proof of business registration to the contractor. The requirement of proof of business registration extends down through all levels (tiers) of the project.

Before final payment of the contract is made by the contracting agency, the contractor shall submit an accurate list and proof of business registration of each subcontractor or supplier used in the fulfillment of the contract, or shall attest that no subcontractors were used.

For the term of the contract, the contractor and each of its affiliates and each subcontractor and each of its affiliates (N.J.S.A. 52:32-44 (g) (3)) shall collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the "Sales and Use Tax Act" (N.J.S.A. 54:32 B-1, et seq.) on all sales of tangible personal property delivered into this state.


A business organization that fails to provide a copy of a registration as required pursuant to section 1 of P.L. 2001, c.134 (N.J.S.A. 52:32-44 et seq.) or subsection e. or f. of section 92 of P.L. 1977, c.110 (N.J.S.A.5:12-92), or that provides false business registration information under the requirements of either of those sections, shall be liable for a penalty of \$25.00 for each day of violation, not to exceed \$50,000.00 for each business registration copy not properly provided under a contract with a contracting agency.

Sample Business Registration Certificates are attached. Other forms, such as a Certificate of Authority to collect Sales and Use Taxes or a Certificate of Employee Information Report Approval, are **not** proof of Business Registration.


Any questions in this regard can be directed to the Division of Revenue at (609) 292-9292. Form NJ-REG can be filed online at: <http://www.state.nj.us/treasury/revenue/gettingregistered.shtml>

INSTRUCTIONS TO BIDDERS—Continued

THESE ARE SAMPLES OF THE ONLY ACCEPTABLE
N.J. BUSINESS REGISTRATION CERTIFICATES:

	STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE
Taxpayer Name:	
Trade Name:	
Address:	
Certificate Number:	
Effective Date:	
Date of Issuance:	
For Office Use Only:	

OR

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE		<small>DEPARTMENT OF TREASURY DIVISION OF REVENUE PO BOX 212 TRENTON, N.J. 08646-0152</small>
TAXPAYER NAME:	TRADE NAME:	
ADDRESS:	SEQUENCE NUMBER:	
EFFECTIVE DATE:	ISSUANCE DATE:	
 Acting Director New Jersey Division of Revenue		
<small>FORM-BGC(05-01) This certificate is NOT valid until it is properly filed. It may be cancelled at the end of each year.</small>		

INSTRUCTIONS TO BIDDERS—Continued

NON-COLLUSION AFFIDAVIT

STATE OF _____)
) SS:
COUNTY OF _____)

(type or print affiant's name)

of full age, being first duly sworn according to law on my oath depose and say that I am a lawful representative of

(type or print name of Bidder)

the Bidder making the Bid for the above cited project, and that I executed the said Bid with full authority to do so; that said Bidder has not directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above cited project, and that all statements contained in said Bid and in this affidavit are true and correct, and made with full knowledge that the Monmouth County Board of Recreation Commissioners relies upon the truth of the statements contained in said Bid and in the statements contained in this affidavit in awarding the Contract for the said Project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such Contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by the Bidder.

Sworn and Subscribed to
before me this _____ day
of _____ 200_ /s/ _____
/s/ _____
(Title)

NOTARY PUBLIC OF _____
(state)
My commission expires _____

INSTRUCTIONS TO BIDDERS

MODEL CONSENT OF SURETY

The Consent of Surety that is to be submitted with the Bid must be prepared, signed and issued by the Bidder's bonding company or other authorized surety. Two sample wordings for the required Consent of Surety which are acceptable to the Owner appear below.

It is understood and agreed that (*insert name of surety*) will become surety on the bond of (*insert name of Bidder*), the principal, for the Contract for the (*insert title of Bid*) if the principal is the successful Bidder. If the Contract is awarded to the principal (*insert name of surety*) will issue a Performance Bond and a Labor and Material Payment Bond, each of which shall be for 100% of the amount of the awarded Contract, or a combined Performance and Labor Material Payment Bond in the amount of 200% of the awarded Contract Sum, and will issue a Maintenance Bond for 100% of the Final Contract amount, as amended during construction, upon substantial completion of the Work, all as more fully specified by the Bidding Documents.

It is understood and agreed that (*insert name of surety*) will become surety on the bond of (*insert name of Bidder*), the principal, for the Contract for the (*insert title of Bid*) if the principal is the successful Bidder. If the Contract is awarded to the principal (*insert name of surety*) will issue all bonds that are required by the Bidding Documents.

NOTE: A Surety Disclosure Statement and Certification may be required. See paragraph 16 of the Supplementary Instructions to Bidders.

INSTRUCTIONS TO BIDDERS

CAUTION

REGARDING STATEMENT OF OWNERSHIP

The enclosed Statement of Ownership form must be properly completed. If it is not properly completed, your bid must be rejected, as required by N.J.S.A. 40A:11-23.2. **Mistakes cannot be cured after bids are received.**

For example, if your firm, bidder "A", is entirely owned by corporation "B", you must disclose the names and addresses of the owners of 10% or more of corporation "B". Furthermore, if corporation "C" owns 10% or more of corporation "B", you must disclose the names and addresses of the owners of 10% or more of corporation "C", and so on, until the names and addresses of all persons, i.e., human beings, in this "10%" chain of ownership have been disclosed.

The same procedure applies if any 10% or more owner is a partnership, limited liability company, estate or any other type of legal entity, as opposed to a corporation.

INSTRUCTIONS TO BIDDERS—Continued

COMPANY NAME _____

STATEMENT OF OWNERSHIP

BIDDER is (check one): Corporation Partnership Joint Venture

The BIDDER, in accordance with P.L. 1977, Chapter 33, effective March 8, 1977, declares and submits that herein below are the names and legal addresses of all persons and entities who own 10% or more of the Bidder corporation, or, if applicable, persons and entities who have a 10% or greater interest in the Bidder partnership.

NAMES:	ADDRESSES:
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____

NOTES:

- A. Attach additional sheets if needed and check here
- B. If a corporation, partnership, or joint venture owns a 10% or greater interest in the BIDDER entity, attach a separate Statement of Ownership for each such corporation, partnership or joint venture. Repeat the process of disclosure as is necessary until the name and address of each person who owns a 10% or greater interest in the Bidder has been revealed.

INSTRUCTIONS TO BIDDERS—Continued

FORM OF AGREEMENT

THIS AGREEMENT entered into this day of 200__:

BY AND BETWEEN THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, a body politic, with offices located at 805 Newman Springs Road, Lincroft, New Jersey 07738, hereinafter referred to as “Park System,”

AND [...CONTRACTOR...], a [...state...] [...corporation/partnership...], with offices at [...legal physical address...], hereinafter referred to as “Contractor.”

IT IS AGREED:

1. Contractor will construct **...[Project caption will be inserted here]...** for the **TOTAL SUM OF ...[Contract Sum will be inserted here in words and numerals]... DOLLARS**, all in accordance with the notice to bidders, plans, specifications and proposal, resolution awarding contract, and other bid documents, all of which are incorporated herein and made a part hereof as if set forth in full.
2. Contractor will indemnify and save harmless the County of Monmouth, Board of Recreation Commissioners, its officers, servants and agents for and from all damages, claims, suits and costs, including counsel fees, to which they may be put by reason of (a) injury to persons or property due to the actual or alleged carelessness or negligence of the Contractor, its servants or agents, or (b) the Contractor’s actual or alleged failure to pay its workers, suppliers or subcontractors for labor or materials provided to the Park System.
3. Contractor will not assign this contract in whole or part to another person or entity without the Park System’s written consent. This paragraph is not intended to constrain the Contractor’s ability to enter customary subcontracts for performing various portions of the Work at the site, and for furnishing equipment and materials to be incorporated in the Work, subject however to the Contractor’s obligation to engage the designated subcontractors named in its proposal.
4. Should the Park System during the progress of work require any alterations, deviations, additions or omissions from said specifications at any time thereof, it shall be at liberty to do so and the same shall in no way be deemed to be a breach or void of this contract but the value of such work or material involved in such change shall be added to or deducted from the amount of the contract as the case may be at the rate herein specified or, if not herein specified, then by fair, just and reasonable valuation.
5. During the performance of this contract, the Contractor will comply with the requirements of P.L. 1975, C. 127 (N.J.A.C. 17:27), “Mandatory Affirmative Action Language for Construction Contracts” which is made a part of this Agreement (see Rider A to this Agreement).
6. The Contractor will comply with the New Jersey Prevailing Wage Act (N.J.S.A. 34:11-56.25 et seq) and the regulations issued thereunder (N.J.A.C. 12:60-1.4 et seq). The Contractor agrees to pay its workers no less than the prevailing wage rate as set forth in Rider B attached hereto. In the event it is found that any worker employed by the Contractor or any subcontractor covered by this Agreement has

INSTRUCTIONS TO BIDDERS—Continued

been paid a rate of wages less than required to be paid, the Park System may terminate the Contractor's or subcontractor's right to proceed with the work, or such part of the work as to which there has been a failure to pay required wages, and to prosecute the work to completion or otherwise. The Contractor and its sureties shall be liable to the Park System for any excess costs occasioned thereby. The Contractor and its subcontractors will post the prevailing wage rates in prominent and easily accessible places at the site of the work or at such place or places as are used then to pay workers their wages. The Contractor represents that it is not debarred from public works pursuant to N.J.S.A. 34:11-56.37; furthermore the Contractor agrees not to engage the services of any contractors or subcontractors for this project who are listed on the list of debarred contractors and subcontractors contained in Rider B. Before final payment is made to the Contractor, the Contractor and its subcontractors will file written certification as to any unpaid wages, pursuant to N.J.S.A. 34:11-56.33.

IN WITNESS WHEREOF, the parties have signed this agreement.

ATTEST:

MONMOUTH COUNTY BOARD OF
RECREATION COMMISSIONERS

JAMES J. TRUNCER
Secretary-Director

By: _____
FRED J. RUMMEL
Chairman

ATTEST:

[CONTRACTOR]

(Corporate Seal)

[Name and title of person attesting]

By: _____
[Name and title of person signing]

INSTRUCTIONS TO BIDDERS

EQUAL OPPORTUNITY FOR INDIVIDUALS WITH DISABILITIES

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31, et seq. (P.L. 1975, C. 127) N.J.A.C. 17:27

CONSTRUCTION CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, up-grading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer, pursuant to **N.J.S.A. 10:5-31 et seq.**, as amended and supplemented from time to time and the Americans with Disabilities Act.

When hiring or scheduling workers in each construction trade, the contractor or subcontractor agrees to make good faith efforts to employ minority and women workers in each

INSTRUCTIONS TO BIDDERS—Continued

construction trade consistent with the targeted employment goal prescribed by **N.J.A.C. 17:27-7.2**; provided, however, that the Division may, in its discretion, exempt a contractor or subcontractor from compliance with the good faith procedures prescribed by the following provisions, A, B and C, as long as the Division is satisfied that the contractor or subcontractor is employing workers provided by a union which provides evidence, in accordance with standards prescribed by the Division, that its percentage of active "card carrying" members who are minority and women workers is equal to or greater than the targeted employment goal established in accordance with **N.J.A.C. 17:27-7.2**.

The contractor or subcontractor agrees that a good faith effort shall include compliance with the following procedures:

- (A.) If the contractor or subcontractor has a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor shall, within three business days of the contract award, seek assurances from the union that it will cooperate with the contractor or subcontractor as it fulfills its affirmative action obligations under this contract and in accordance with the rules promulgated by the Treasurer pursuant to **N.J.S.A. 10:5-31 et. seq.**, as supplemented and amended from time to time and the Americans with Disabilities Act. If the contractor or subcontractor is unable to obtain said assurances from the construction trade union at least five business days prior to the commencement of construction work, the contractor or subcontractor agrees to afford equal employment opportunities minority and women workers directly, consistent with this chapter. If the contractor's or subcontractor's prior experience with a construction trade union, regardless of whether the union has provided said assurances, indicates a significant possibility that the trade union will not refer sufficient minority and women workers consistent with affording equal employment opportunities as specified in this chapter, the contractor or subcontractor agrees to be prepared to provide such opportunities to minority and women workers directly, consistent with this chapter, by complying with the hiring or scheduling procedures prescribed under (B) below; and the contractor or subcontractor further agrees to take said action immediately if it determines that the union is not referring minority and women workers consistent with the equal employment opportunity goals set forth in this chapter.
- (B.) If good faith efforts to meet targeted employment goals have not or cannot be met for each construction trade by adhering to the procedures of (A) above, or if the contractor does not have a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor agrees to take the following actions:
 - (1.) To notify the public agency compliance officer, the Division, and minority and women referral organizations listed by the Division pursuant to **N.J.A.C. 17:27-5.3**, of its workforce needs, and request referral of minority and women workers;
 - (2.) To notify any minority and women workers who have been listed with it as awaiting available vacancies;
 - (3.) Prior to commencement of work, to request that the local construction trade union refer minority and women workers to fill job openings, provided the contractor or

INSTRUCTIONS TO BIDDERS—Continued

- subcontractor has a referral agreement or arrangement with a union for the construction trade;
- (4.) To leave standing requests for additional referral to minority and women workers with the local construction trade union, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade, the State Training and Employment Service and other approved referral sources in the area;
 - (5.) If it is necessary to lay off some of the workers in a given trade on the construction site, layoffs shall be conducted in compliance with the equal employment opportunity and non-discrimination standards set forth in this regulation, as well as with applicable Federal and State court decisions;
 - (6.) To adhere to the following procedure when minority and women workers apply or are referred to the contractor or subcontractor:
 - (i.) The contractor or subcontractor shall interview the referred minority or women worker.
 - (ii.) If said individuals have never previously received any document or certification signifying a level of qualification lower than that required in order to perform the work of the construction trade, the contractor or subcontractor shall in good faith determine the qualifications of such individuals. The contractor or subcontractor shall hire or schedule those individuals who satisfy appropriate qualification standards in conformity with the equal employment opportunity and non-discrimination principles set forth in this chapter. However, a contractor or subcontractor shall determine that the individual at least possesses the requisite skills, and experience recognized by a union, apprentice program or a referral agency, provided the referral agency is acceptable to the Division. If necessary, the contractor or subcontractor shall hire or schedule minority and women workers who qualify as trainees pursuant to these rules. All of the requirements, however, are limited by the provisions of (C) below.
 - (iii.) The name of any interested women or minority individual shall be maintained on a waiting list, and shall be considered for employment as described in (i) above, whenever vacancies occur. At the request of the Division, the contractor or subcontractor shall provide evidence of its good faith efforts to employ women and minorities from the list to fill vacancies.
 - (iv.) If, for any reason, said contractor or subcontractor determines that a minority individual or a woman is not qualified or if the individual qualifies as an advanced trainee or apprentice, the contractor or subcontractor shall inform the individual in writing of the reasons for the determination, maintain a copy of the determination in its files, and send a copy to the public agency compliance officer and to the Division.
 - (7.) To keep a complete and accurate record of all requests made for the referral of workers in any trade covered by the contract, on forms made available by the Division and submitted promptly to the Division upon request.
-

INSTRUCTIONS TO BIDDERS—Continued

- (C.) The contractor or subcontractor agrees that nothing contained in (B) above shall preclude the contractor or subcontractor from complying with the union hiring hall or apprenticeship policies in any applicable collective bargaining agreement or union hiring hall arrangement, and, where required by custom or agreement, it shall send journeymen and trainees to the union for referral, or to the apprenticeship program for admission, pursuant to such agreement or arrangement. However, where the practices of a union or apprenticeship program will result in the exclusion of minorities and women or the failure to refer minorities and women consistent with the targeted county employment goal, the contractor or subcontractor shall consider for employment persons referred pursuant to (B) above without regard to such agreement or arrangement; provided further, however, that the contractor or subcontractor shall not be required to employ women and minority advanced trainees and trainees in numbers which result in the employment of advanced trainees and trainees as a percentage of the total workforce for the construction trade, which percentage significantly exceeds the apprentice to journey worker ratio specified in the applicable collective bargaining agreement, or in the absence of a collective bargaining agreement, exceeds the ratio established by practice in the area for said construction trade. Also, the contractor or subcontractor agrees that, in implementing the procedures of (B) above, it shall, where applicable, employ minority and women workers residing within the geographical jurisdiction of the union.

After notification of award, but prior to signing a construction contract, the contractor shall submit to the public agency compliance officer and the Division an initial project workforce report (Form AA 201) electronically provided to the public agency by the Division, through its website, for distribution to and completion by the contractor, in accordance with **N.J.A.C. 17:27-7**. The contractor also agrees to submit a copy of the Monthly Project Workforce Report once a month thereafter for the duration of this contract to the Division and to the public agency compliance officer.

The contractor agrees to cooperate with the public agency in the payment of budgeted funds, as is necessary, for on-the-job and/or off-the-job programs for outreach and training of minorities and women.

- (D.) The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code (NJAC 17:27)**.

INSTRUCTIONS TO BIDDERS

EEO/AFFIRMATIVE ACTION COMPLIANCE NOTICE N.J.S.A. 10:5-31 and N.J.A.C. 17:27 GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

All successful bidders are required to submit evidence of appropriate affirmative action compliance to the County and Division of Public Contracts Equal Employment Opportunity Compliance. During a review, Division representatives will review the County files to determine whether the affirmative action evidence has been submitted by the vendor/contractor. Specifically, each vendor/contractor shall submit to the Commission, prior to execution of the contract, one of the following documents:

Goods and General Service Vendors

1. Letter of Federal Approval indicating that the vendor is under an existing Federally approved or sanctioned affirmative action program. A copy of the approval letter is to be provided by the vendor to the Commission and the Division. This approval letter is valid for one year from the date of issuance.

Do you have a federally-approved or sanctioned EEO/AA program? Yes No

If yes, please submit a photostatic copy of such approval.

2. A Certificate of Employee Information Report (hereafter "Certificate"), issued in accordance with N.J.A.C. 17:27-1.1 et seq. The vendor must provide a copy of the Certificate to the Commission as evidence of its compliance with the regulations. The Certificate represents the review and approval of the vendor's Employee Information Report, Form AA-302 by the Division. The period of validity of the Certificate is indicated on its face. Certificates must be renewed prior to their expiration date in order to remain valid.

Do you have a State Certificate of Employee Information Report Approval? Yes No

If yes, please submit a photostatic copy of such approval.

3. The successful vendor shall complete an Initial Employee Report, Form AA-302 and submit it to the Division with a \$150.00 Fee and forward a copy of the Form to the Commission. Upon submission and review by the Division, this report shall constitute evidence of compliance with the regulations. Prior to execution of the contract, the EEO/AA evidence must be submitted.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) on the Division website www.state.nj.us/treasury/contract_compliance.

The successful vendor(s) must submit the AA302 Report to the Division of Public Contracts Equal Employment Opportunity Compliance, with a copy to Public Agency.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27 and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

COMPANY: _____

SIGNATURE
: _____

PRINT NAME: _____

TITLE: _____

DATE: _____

INSTRUCTIONS TO BIDDERS—Continued

PREVAILING WAGE RATE DETERMINATION

An electronic copy of the of the current Prevailing Wage Rate Determination and the list of debarred contractors can be found at <http://www.monmouthcountyparks.com/page.aspx?ID=2824>

A copy of the current Prevailing Wage Rate Determination and the list of debarred contractors will be incorporated in the Agreement and provided to the Contractor after award of contract.

INSTRUCTIONS TO BIDDERS—Continued

County of Monmouth, State of New Jersey
Division of Purchasing
DISCLOSURE OF ENERGY SECTOR INVESTMENT ACTIVITIES IN IRAN
New Jersey Public Law 2012, Chapter 25

Solicitation Number: _____ **Bidder / Respondent:** _____

Project Description: _____

PART 1 – CERTIFICATION – CHECK THE APPROPRIATE BOX:

A. I certify that neither the Bidder / Respondent nor any of the Bidder’s / Respondent’s parents, subsidiaries, or affiliates, as defined in C.52:32-56(e), is on the “Chapter 25 List” created and maintained by the New Jersey Department of the Treasury, as a person or entity engaging in the energy sector investment activities in Iran described in C.52:32-56(f). The Chapter 25 List may be found at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>.

OR

B. The Bidder / Respondent and/or one or more of its parents, subsidiaries or affiliates is a person or entity on the Chapter 25 List referred to above. A detailed and precise description of the relevant activities of the listed Bidder / Respondent and/or listed parents, subsidiaries or affiliates is provided in Part 2 below.

PART 2 – ADDITIONAL INFORMATION – COMPLETE PART 2 ONLY IF B. IN PART 1 IS CHECKED:

The following is an accurate and precise description of the energy sector investment activities in Iran of the Bidder / Respondent and/or listed parents, subsidiaries or affiliates, on the Chapter 25 List (attach additional pages as necessary to make full disclosure):

Name of Person(s) or Entity(ies) on the Chapter 25 List: _____

Relationship to Bidder / Respondent: _____

Description of Activities: _____

Duration of Engagement: _____ Anticipated Cessation Date: _____

Bidder / Respondent Contact Name: _____ Contact Phone Number: _____

Check here if additional pages are attached and state number of attached pages: _____ (Number of pages attached.)

CERTIFICATION FOR PART 1 AND, IF APPLICABLE, PART 2: I, being of full age, hereby certify that the foregoing information and any attachments hereto are to the best of my knowledge true and complete. I certify that I am authorized to execute this certification on behalf of the Respondent. I acknowledge that the County of Monmouth will rely on the information contained herein and thereby acknowledge that I and the Bidder / Respondent are under a continuing obligation from the date of this certification through the completion of any contracts with the County to notify the County in writing of any changes to the answers or information contained herein.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me is willfully false, I am subject to punishment and the Bidder / Respondent is subject to the penalties stated in C. 52:32-59 and C. 40A:11-2.1.

Full Name (Print) _____ Signature: _____

Title: _____ Date: _____

GENERAL CONDITIONS OF THE CONTRACT

1. **OWNER:** The Owner is the County of Monmouth, Monmouth County Board of Recreation Commissioners. The County's representative after execution of the contract is the Monmouth County Park System (PHONE: 732-842-4000 FAX: 732-842-4162).

2. **CONTRACT DOCUMENTS:** The Contract Documents include the Bidding Documents, the Contractor's completed Bid Form, the executed Agreement, executed Change Orders and Construction Change Directives, and approved product submittals and shop drawings.

3. **GOVERNING LAW:** The Contract shall be governed by the Laws of the State of New Jersey.

4. **DESIGN PROFESSIONAL:** "Design Professional" is the Monmouth County Park System's consultant or employee who prepared the plans and specifications of the work to be performed under the Contract.

5. **INTENT:** The Contractor's execution of the Agreement is a representation that the Contractor has visited the site, become familiar with local conditions, and correlated personal observations with requirements of the Contract Documents. The intent of the Contract Documents is to include all items which are necessary for the Contractor to complete the work. The Contractor shall not be entitled to make any claims for recovery of costs which arise from the Contractor's failure to fully understand the intent and content of the Contract Documents.

6. **PERMITS, FEES AND NOTICES:** The Contractor shall obtain all municipal, county and state permits needed to perform the Work. The Park System will pay any permit application fees which are not required to be waived by the provisions of the State Uniform Construction Code Act (N.J.S.A. 52:27D-119 et seq.). The Park System will not pay for permits needed to deliver materials or equipment to the site. The Contractor shall fully and properly

coordinate its work with all public utility companies and agencies which may be impacted by the Work. The Contractor shall be solely responsible for scheduling governmental agency inspections of the work, and to obtain all certificates of occupancy upon completion of the Work. The Contractor will notify the Owner's representative when such inspections are scheduled.

7. **SUPERVISION OF THE WORK:** The Contractor shall be solely responsible for supervising and coordinating the Work.

8. **USE OF SITE:** The Contractor shall confine its activities at the site to areas permitted by the Contract Documents, and public law, ordinances and regulations. The Contractor shall not unreasonably encumber the site with its equipment and materials, and shall maintain orderly and safe traffic conditions on any public thoroughfare impacted by the Work.. Utility shutdowns which will impact the Park System's operations must be scheduled and approved beforehand by the Park System.

9. **CUTTING AND PATCHING:** The Contractor shall be responsible for cutting, fitting and patching needed to complete the Work or to make its parts fit together.

10. **CLEANING UP:** The Contractor shall keep the site and surrounding areas free from inordinate accumulations of waste materials and rubbish caused by its operations. At completion of the Work the Contractor shall remove from the site and surrounding areas the Contractor's tools, equipment and machinery, and all rubbish, waste, and surplus materials.

11. **ACCESS TO THE WORK:** The Contractor shall not in any way hinder the Park System's and its Design Professional's access to the Work in progress.

12. **CONTRACTOR'S INDEMNIFICATION:** The Contractor shall indemnify and save harmless the County, its officers, servants and agents from all damages, claims, suits and costs,

General Conditions of the Contract - Continued

including counsel fees, to which they may be put by reason of (a) injury to persons or property due to the actual or alleged carelessness or negligence of the Contractor, its servants or agents, or (b) the Contractor's actual or alleged failure to pay its workers, suppliers or subcontractors for labor or materials provided to the Park System.

13. **INSURANCE:** The Contractor shall maintain the following insurance coverage, and provide the Park System a Certificate (ACORD[®]) of same, naming the Board of Recreation Commissioners as the Certificate holder, within 21 business days of the Contractor's receipt of notice that it has been awarded the Contract.

A. Worker's Compensation and Employer's Liability—covering all of the contractor's employees engaged in the performance of the contract in accordance with the requirements of the laws of the State of New Jersey, including voluntary compensation/all States endorsement.

B. General Liability: Bodily injury and property damage, including coverage for: premises / operations; products / completed operations; broad form property damage; independent contractors; blanket contractual and, if applicable, explosion, collapse and underground (XCU). Limits of not less than \$1,000,000 for both bodily injury and property damage are required. A combined single limit of \$1,000,000 is acceptable. The Contractor shall maintain completed operations insurance for at least two years after final payment.

C. Comprehensive Automobile Liability: Bodily injury and property damage with limits of not less than \$1,000,000 per person or occurrence. A combined single limit of \$1,000,000 is acceptable. Coverage must include hired and non-owned vehicles. A MCS-90 certificate shall be filed with the State if hazardous materials or waste will be transported during the performance of the work.

D. Builder's Risk Completed Value Form "All Risk": The owner shall obtain and maintain Coverage for the entire Work at the site to the full insurable value thereof.

E. County Additional Insured: The County of Monmouth, Monmouth County Board of Recreation Commissioners, and their respective officers, servants and agents must be named as additional insureds on all policies except the Worker's Compensation policy.

F. Subcontractors: The Contractor's subcontracts shall impose and require its subcontractors to purchase and maintain insurance coverages identical to those set forth above.

14. **ADMINISTRATION OF THE CONTRACT:** The Park System will provide overall administration of the Contract. The Design Professional will provide day-to-day administration of the Contract, and will be the Park System's representative during construction. The Design Professional will:

A. Not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work.

B. Have the authority to reject Work which does not conform to the Contract Documents.

C. Review and take appropriate action on the Contractor's submittals (shop drawings, product data, samples, etc.).

D. Prepare Construction Change Directive and Change Order documents which, from time to time, may be needed in the course of the Contractor's performance of the Work.

E. Conduct inspections of the Work to assure its compliance with the Contract Documents, to evaluate the Contractor's payment applications, and to determine the date of Substantial Completion of the Work.

General Conditions of the Contract - Continued

F. Receive from the Contractor all required written warranties and related documents pertaining to the various elements of the Work.

G. Interpret and decide matters concerning performance and requirements of the Contract Documents.

15. ALTERNATE DISPUTE RESOLUTION (NON-BINDING MEDIATION): If a dispute between the Park System and the Contractor arises during the course of the contract, the parties will participate, in good faith, in non-binding mediation..

A. Mediation is intended to be an informal process for resolving disputes between the Contractor and Owner. Both parties shall act in good faith and exercise their best efforts to achieve a reasonable settlement of disputes.

B. Either party may demand such mediation by written notice to the other party. The written notice shall contain at least: (a) A brief statement of the nature of the dispute, and (b) the name, address and phone number of that party's designated representative for the purposes of mediation.

C. The other party shall designate its representative for mediation in writing no later than five business days after receipt of the demand for mediation.

D. The respective designees shall thereupon, and promptly, with due regard for the need for timely action, choose a mediator. If the parties cannot agree on a mediator, or if they prefer, they shall choose a reputable mediation firm. Any mediation firm so chosen shall present to the parties a list of at least five proposed mediators, along with a summary of each person's qualifications to serve as the mediator.

E. Each party shall rank the proposed mediators in order of preference. The fifth ranked person on each party's shall be excluded from further consideration. Each party shall assign a score of "4" to their first choice, "3" to

their second choice, "2" to their third choice, and "1" to their remaining fourth choice. The parties scores for each person shall then be added together. The person with the highest combined score shall be the chosen mediator. In the event of a tie, the mediator shall be chosen by lot.

F. The parties will not be bound by the Rules of Evidence in presenting their positions before the mediator.

G. The mediation shall be conducted in such reasonable and efficient manner as may be agreed between the parties and the mediator or, lacking such agreement, as may be determined by the mediator.

H. Each party will bear its own costs of participation in mediation, and they will each pay one-half the costs of the mediator.

I. If, after a good faith effort to resolve the dispute through mediation, the dispute is not resolved, either party may terminate the mediation by written notice to the mediator and the other party. In that event, either party may submit the dispute to the Superior Court of New Jersey, Monmouth County, for adjudication, which Court shall have exclusive original jurisdiction of the dispute.

16. CONTINUING CONTRACT PERFORMANCE: Pending resolution of a claim or dispute the Contractor shall proceed diligently with performance of the Contract, and the Park System shall continue to make payments in accordance with the Contract Documents, unless otherwise agreed to in writing by the parties.

17. CONSTRUCTION BY PARK SYSTEM OR BY SEPARATE CONTRACTORS: The Park System reserves the right to perform construction or operations related to the Project with its own forces, and to award separate contracts in connection with other portions of the Project.

General Conditions of the Contract - Continued

18. **CHANGES IN THE WORK:** Changes in the Work may be accomplished after execution of the Contract, without invalidating the Contract, by Change Order, Construction Change Directive or order for minor changes in the Work.

A. **Construction Change Directive** (AIA Form G714): A Construction Change Directive (CDD) is a written order prepared by the Design Professional to direct a change in the Work which states a reasonable basis for adjustment of the Contract Sum and/or Contract Time. A CCD shall not be binding upon any of the parties unless and until it is signed by the Park System's designated representative. The Contractor shall proceed with the changed Work upon receipt of a CCD which has been signed by the Park System's designated representative. The Contractor shall not bill the Park System for CCD Work until the CCD is incorporated in an approved Change Order.

B. **Change Order** (AIA Form G701): A Change Order (CO), after signature by the Design Professional and the Contractor, and approved by the Monmouth County Board of Recreation Commissioners, is an amendment to the Contract which adjusts the Contract Sum and/or Contract Time to reflect additions to or deletions from the Work. A CO may incorporate one or more previously executed CCDs. CO costs (add and deduct) shall be properly substantiated by appropriate back-up documents which reveal all details of the transaction. A 10% markup (or markdown) of the Contractor's net direct costs, representing its combined overhead and profit, will be allowed for changes in the Work. Subcontractors' markups shall be likewise limited to 10% of their direct costs. Contract Time will not be extended beyond the date of Substantial Completion of the Work.

C. **Minor Change:** The Design Professional may, in writing, order minor changes in the Work which do not involve adjustment of the

Contract Sum or Contract Time, and which are consistent with the intent of the Contract Documents.

19. **CONTRACT TIME:** Contract Time is the number of calendar days allotted in the Contract Documents for the Contractor to achieve Substantial Completion of the Work. Contract Time commences from the day next following the Contractor's receipt from the Park System's of its Notice To Proceed. Contract Time is of the essence of the Contract. The Contractor shall proceed expeditiously with adequate forces and exercise due diligence to achieve Substantial Completion within the Contract Time. The date of Substantial Completion shall be certified by the Design Professional.

20. **LIQUIDATED DAMAGES:** Liquidated Damages (not a penalty) shall be assessed at the rate of \$250/day for contracts in the maximum amount of \$500,000 and \$500/day for contracts in excess of \$500,000 for each and every calendar day that completion of the work overruns the CONTRACT TIME unless stated otherwise in the proposal page.

21. **CONSTRUCTION SCHEDULE:** The Contractor, promptly after being awarded the contract shall prepare and submit a construction schedule for the work. The schedule shall not exceed time limits current under the contract documents and shall be revised at appropriate intervals as required.

22. **SUBSTANTIAL COMPLETION:** Substantial Completion is the stage in the progress of the Contractor's performance of the Contract when the Work or a designated portion thereof is sufficiently complete that the Park System can occupy or use the Work for its intended purpose.

23. **CONTRACT SUM AND PAYMENTS:** The Contract Sum is stated in the Agreement between the Park System and the Contractor and, including approved adjustments, is the total

General Conditions of the Contract - Continued

amount payable by the Park System to the Contractor. The Contractor's application(s) for payment (using AIA Form G702 and G703 if required by the County) shall be submitted to the Design Professional for review and recommendation to the Park System.

A. The Contractor, by applying for payment, warrants that title to all Work covered by an application for payment will pass to the Park System no later than the time of payment.

B. Payment applications shall not include amounts for Work authorized by a CCD but not yet included in an approved Change Order.

C. Payment applications shall not include amounts the Contractor does not intend to pay a subcontractor or supplier because of dispute or other reason.

24. **PROMPT PAYMENT:** When the contractor has performed in accordance with the provisions of the contract, and the invoice (bill) including a properly prepared, dated and signed voucher for the work has been approved and certified by the Monmouth County Board of Recreation Commissioners and the Monmouth County Board of Chosen Freeholders, the board shall pay the amount due to the contractor for each payment not more than 30 days after the date received. The invoice shall be deemed approved and certified 20 days after the board receives it unless the board, before the 20 day period, informs the contractor in a written statement of the amount withheld and the amount to be paid, the reason for withholding the payment and how the deficiency can be cured.

Approved invoices (bills) with a properly prepared, dated and signed voucher will be approved for payment by the Board of Recreation Commissioners at the first public meeting after the 20th day. After the board approves payment of invoices (bills) with properly prepared, dated and signed voucher,

invoices will be forwarded to the Board of Chosen Freeholders for their approval. All payments will be released in accordance with the attached payment schedule and will be mailed unless other arrangements have been made with our Accounts Payable Department.

In the event that Alternate Dispute Resolution is needed, mediation is the method that shall be used.

25. **PAYMENTS TO DESIGNATED SUBCONTRACTORS:** If, in accordance with N.J.S.A. 40A:11-16, the Bid Form requires the naming of particular subcontractors and their sub-bid amounts, the Park System's payments for Work completed by a Designated Subcontractor shall be by a two-party check payable to *Designated Subcontractor* and *Contractor*.

26. **RETAINAGE:** The Park System's payments to the Contractor (and Designated Subcontractors) shall be for not more than 98% of the value of the completed Work (i.e., the Park System's *retainage* shall be 2%).

27. **FINAL COMPLETION:** Final Completion is achieved when the Contract is fully performed in accordance with the Contract Documents. This includes completion of punch list and submission of all closeout documents.

28. **FINAL PAYMENT:** Retainage held by the Park System shall not become due and payable until the Contractor provides the Park System's designated representative the following close-out documents in their complete and proper form:

A. **Contractor's Affidavit of Payment of Debts and Claims** (AIA Form G706).

B. **Contractor's Affidavit of Release of Liens** (AIA Form G706A).

C. **Consent of Surety to Final Payment** (AIA Form G707).

General Conditions of the Contract - Continued

D. **Maintenance Bond** (if required by the Notice to Bidders; see Instructions To Bidders).

E. **Other** guarantees, warranties, as-built drawings, O&M manuals, other items as required by the specifications.

29. **ACCEPTANCE OF FINAL PAYMENT:** Acceptance of Final Payment by the Contractor, subcontractor or material supplier shall constitute waiver of claims by that payee.

30. **SAFETY PRECAUTIONS AND PROGRAMS:** The Contractor shall be solely responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the performance of the Contract. The Contractor shall give notices and comply with all applicable laws, ordinances, rules, regulations and lawful orders of public authorities bearing on safety of persons or property, and their protection from damage, injury or loss.

31. **SUCCESSORS AND ASSIGNS:** The Park System and the Contractor respectively bind themselves, their partners, successor, assigns and legal representatives to the other party in respect to covenants, agreements and obligations contained in the Contract Documents.

32. **RIGHTS AND REMEDIES:** Duties and obligations imposed by the Contract Documents, and rights and remedies thereunder, shall be in addition to and not a limitation of duties, obligations, rights and remedies otherwise imposed or available by law.

33. **TERMINATION BY CONTRACTOR:** Upon providing a 10-day written notice of intent to the Park System and the Design Professional, the Contractor may terminate the Contract if the Work is stopped for a 60-day period through no act or fault of the Contractor, subcontractor, or their agents, employees, or other persons performing portions of the Work under the Contract. If the Park System fails to remedy the matter within the said 10-day notice period the

Contractor will be entitled to recover from the Park System payment for completed Work, and proven loss with respect to materials, equipment, tools and machinery, including reasonable overhead and profit.

34. **TERMINATION BY PARK SYSTEM FOR CAUSE:** Upon providing a 10-day written notice of intent to the Contractor, the Park System may terminate the Contract if the Contractor **(a)** has repeatedly failed to properly man the Work or supply proper materials; **(b)** failed to make payments to subcontractors or material suppliers; **(c)** persistently disregarded laws, ordinances, rules, regulations, or orders of a public authority having jurisdiction; or **(d)** is otherwise guilty of substantially breaching the provisions of the Contract Documents. In that event, the Park System, without prejudice to any other rights or remedies, and subject to any prior rights of the surety, may take possession of the site and all materials, tools, equipment and machinery thereon owned or leased by the Contractor, and finish the Work by whatever reasonable method the Park System may deem expedient. When the Park System terminates the Contract for cause:

A. The Contractor shall not be entitled to receive any further payment until the Work is completed.

B. If the cost of completing the Work, including compensation to the Design Professional for services and expenses attendant to termination of the Contract, exceeds the unpaid balance of the Contract Sum, the Contractor shall pay the difference to the Park System.

C. If the unpaid balance of the Contract Sum exceeds the costs of completing the Work, including compensation to the Design Professional for services and expenses attendant to termination of the Contract, such excess shall be paid by the Park System to the Contractor.

General Conditions of the Contract - Continued

35. SUSPENSION FOR COUNTY'S CONVENIENCE:

The Park System, without cause, may suspend, delay or interrupt the Contractor's Work in whole or part for such period of time as the Park System may determine. In that event, the Park System will compensate the Contractor for actual increased costs incurred in performing the Contract, including reasonable overhead and profit, arising from the suspension, delay or interruption of the Work. The Contractor will not be entitled to additional compensation if its performance of the Contract is, was, or would have been so suspended, delayed or interrupted by another cause for which the Contractor is responsible.

36. ELECTRICAL & MECHANICAL EQUIPMENT:

The following provisions apply to all electrical and mechanical equipment incorporated in the Work, but are not intended to supersede the warranty, guarantee, maintenance or training requirements of the technical specifications for the Work where the latter are greater, or more comprehensive, particular or stringent.

A. Warranties: The Contractor shall provide special warranties, signed by the Contractor, installers and manufacturers, whereby they individually and collectively agree to replace, repair, or restore defective materials or workmanship during the 12-month period following the date of Substantial Completion of the overall Contract.

B. Extended Warranties: If a manufacturer offers warranties which extend beyond the warranty requirements of the Contract Documents, the Contractor shall offer a proposed extended warranty agreement to the Park System for its consideration. The proposed agreement shall be delivered to the Park System as soon as possible after execution of the Contract Agreement, but not later than the time limit established by the manufacturer. If the Park System elects to accept an extended warranty agreement it will enter into and pay for

the extended agreement directly with the manufacturer.

C. Maintenance: The Contractor shall provide skilled competent workers who are authorized by the manufacturer to maintain and service the equipment during the 12-month warranty period, including required warranty maintenance and all other routine maintenance, repairs, cleaning and testing which normally should be performed by a prudent owner.

D. Training: Prior to the date of Substantial Completion of the Work, the Contractor shall arrange for the manufacturer's representatives to provide appropriate in-service training of Park System personnel in the operation and maintenance of the equipment.

37. PROPOSED SUBSTITUTIONS: The Contractor warrants that the awarded Contract Sum includes the cost and use of all products, equipment and materials which are specified by the Contract Documents. However, at any reasonable time after award of the Contract, the Contractor may propose the use of material, product or equipment substitutions, subject to the following:

A. The Contractor's substitution proposal must be in writing to the Design Professional and the County, and shall provide feature-by-feature comparisons between the specified and substitute items, and be accompanied by pertinent manufacturer's literature for each. The Contractor's substitution proposal must also provide a factual in-place cost comparison of the specified and substitute items.

B. The Park System retains the sole right to accept or reject the Contractor's proposed substitutions. The Park System's acceptance of a proposed substitution will not be unreasonably withheld.

C. A substitutions which is accepted by the Park System will constitute a change in the Work which must be implemented by a

General Conditions of the Contract - Continued

Construction Change Directive and Change Order. The executed Change Order shall include an appropriate dollar credit to the Park System as reimbursement of the cost of additional services of the Design Professional or others for evaluating, inspecting and testing the substitute item.

38. **DIRECTED SUBSTITUTIONS:** If the Contractor, through no fault of its own, is unable to provide any of the specified materials, products or equipment in a timely manner, the Park System and the Design Professional may direct the use of substitutions. In that event, the Contract Sum will be adjusted by an appropriate Change Order to incorporate reasonable increased (or decreased) costs to the Contractor which arise from the directed substitution.

**SPECIFICATIONS FOR THE FURNISHING AND DELIVERY OF
GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE,
AND SINGLE-STREAM RECYCLING SERVICE TO THE MONMOUTH
COUNTY BOARD OF RECREATION COMMISSIONERS, LINCROFT,
NJ 07738**

SCOPE:

The purpose of this contract shall be to make available to the Monmouth County Park System authorized sources for the furnishing and delivery of **GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE, AND SINGLE-STREAM RECYCLING SERVICE**, as specified herein.

PROPOSAL:

The attached proposals must be submitted in order for bidders to be considered. Bidders may bid on Proposal 1, Proposal 2, or Proposal 3, or any two, or all three. Contractors currently supplying the Park System must reapply on the proposal pages. The Purchasing Committee reserves the right to accept or reject any or all bids, and to award the contract in the best interest of the Park System.

INSURANCE:

The Contractor shall maintain the following insurance coverage, and provide the Park System a Certificate (ACORD[®]) of same, naming the Monmouth County Park System as the Certificate holder.

- A. Worker's Compensation and Employer's Liability**—covering all of the contractor's employees engaged in the performance of the contract in accordance with the requirements of the laws of the State of New Jersey, including voluntary compensation/all States endorsement.
- B. General Liability:** Bodily injury and property damage, including coverage for: premises / operations; products / completed operations; broad form property damage; independent contractors; blanket contractual and, if applicable, explosion, collapse and underground (XCU). Limits of not less than \$1,000,000 for both bodily injury and property damage are required. A combined single limit of \$1,000,000 is acceptable. The Contractor shall maintain completed operations insurance for at least two years after final payment.
- C. Comprehensive Automobile Liability:** Bodily injury and property damage with limits of not less than \$1,000,000 per person or occurrence. A combined single limit of \$1,000,000 is acceptable. Coverage must include hired and non-owned vehicles. A MCS-90 certificate shall be filed with the State if hazardous materials or waste will be transported during the performance of the work.
- D. County Additional Insured:** The County of Monmouth must be named as additional insured on all policies except the Worker's Compensation policy.

PREVAILING WAGES AND LABOR LAWS:

The New Jersey Prevailing Wage Act will apply to the proposed contracts (P.L. 1963, C. 150). By submitting their bids, the bidders attest that neither they, their company, nor any of their intended subcontractors are prohibited from being awarded their contracts for failure to pay prevailing wages (N.J.S.A. 34:11-56.38). The contractor(s) and their subcontractors must submit certified payroll records to the Park System's designated representative within ten days of the payment of wages (N.J.A.C. 12:60-1). [Call N.J. Department of Labor at 609-292-2283 to obtain certified payroll form.]

PERMITTING AND LICENSING

The contractor shall provide proof of all required permits and licenses such as the A-901 License and Certificate of Public Convenience and Necessity.

METHOD OF AWARD:

Each proposal will be awarded separately to the responsible bidder offering the lowest total lump sum price on the proposal page.

PROPOSAL 1

GARBAGE COLLECTION SERVICE

DESCRIPTION:

The contractor shall provide garbage collection service, to include supplying front-loading dumpsters with hinged covers in the sizes specified for each Park System location, and collection service in the frequency specified for each Park System location.

LIABILITY:

The contractor shall be responsible for any damage to Park System property caused by his equipment during the performance of this contract.

ON-CALL PICKUPS:

In addition to regularly scheduled pickups, the contractor(s) shall be responsible for additional garbage pickups, on an on-call basis, within 24 hours of notification from a Park System official, in the event that the area's dumpster becomes filled and dumpster space is required before the next regularly scheduled pickup.

PERIOD OF CONTRACT:

The contract period shall be from date of award through 31 December 2015. Should the contractor dispose of his business during the contract period, all obligations shall pass to the new owner(s), who shall be required to submit a proposal in accordance with the requirements of the contract.

This contract shall not bind, nor purport to bind, the Park System for any contractual commitment in excess of the original contract period. The Park System shall have the right, at its sole option, to extend the contract for one (1) additional one (1) year period (2016). In the event the Park System exercises such right, all terms, conditions, and provisions of the contract shall remain the same and apply during the renewal period.

METHOD OF AWARD:

Award will be made to the bidder offering the lowest total lump sum price, calculated by adding up all the prices in the "Total Rate" column, Items #1 - #37, on the proposal page.

LOCATION AND SERVICE:

AREA, CONTAINER REQUIREMENT, AND SERVICE BY ITEM NUMBER

Bel-Aire Golf Course (Area 444), 1980 Hwy 34 at Allaire Road, Wall, NJ

- | | | |
|----|------------|---|
| | Container: | 4-cubic yard dumpster with hinged cover. |
| 1. | Service: | One (1) dumpster, one (1) pickup per week, 1 Jan through 31 Mar; and 1 Oct through 31 Dec. |
| 2. | Service: | One (1) dumpster, two (2) pickups per week, on Tuesdays and Saturdays, 1 Apr through 30 Sept. |

Charleston Springs Golf Course (Area 434)

North Maintenance Yard – 201 Sweetman’s Lane, Englishtown, NJ

- Container: **6-cubic yard dumpster with hinged cover.**
3. Service: One (1) dumpster, one (1) pickup per week 1 Jan through 31 Mar; and 1 Oct through 31 Dec.
 4. Service: One (1) dumpster, two (2) pickups per week, on Tuesdays and Saturdays, 1 Apr through 30 Sept.

South Maintenance Yard – 77 Woodville Road Freehold, NJ

- Container: **6-cubic yard dumpster with hinged cover.**
5. Service: One (1) dumpster, one (1) pickup per week, 1 Jan through 31 Dec.

Crosswicks Creek Greenway (Area 441), 91 Walnford Road, Upper Freehold Township, NJ

- Container: **4-cubic yard dumpster with hinged cover.**
6. Service: One (1) dumpster, one (1) pickup per week, 1 Jan through 31 Dec.

Dorbrook Recreation Area (Area 432), 205 Route #537 East, Colts Neck, NJ

- Container: **8-cubic yard dumpster with hinged cover.**
7. Service: One (1) dumpster, one (1) pickup per week, 1 Jan through 30 Apr; and 1 Oct through 31 Dec.
 8. Service: One (1) dumpster, three (3) pickups per week, on Mondays, Thursdays, and Saturdays, 1 May through 30 Sept.

East Freehold Showgrounds (Area 414), 1500 Kozloski Road, Freehold, NJ

- Container: **8-cubic yard dumpster with hinged cover.**
9. Service: One (1) dumpster, one (1) pickup per week, on Tuesdays, 1 Jan through 31 Dec.

Fort Monmouth Recreation Center (Area 453), 2566 Guam Ln, Tinton Falls, NJ

- Container: **4-cubic yard dumpster with hinged cover**
10. Service: one (1) dumpster, one (1) pickup per week 1 Jan through 31 Dec.

Hartshorne Woods (Area 417), 254 Hartshorne Road, Locust, NJ

- Container: **8-cubic yard dumpster with hinged cover.**
11. Service: One (1) dumpster, one (1) pickup per week, on Tuesdays, 1 Jan through 31 Dec.

Holmdel Park (Area 407), 845 Holmdel-Keyport Road, Holmdel, NJ

- Container: **8-cubic yard dumpster with hinged cover.**
12. Service: One (1) dumpster, one (1) pickup per week, on Mondays, 1 Jan through 31 Mar; and 1 Dec through 31 Dec.
 13. Service: Three (3) dumpsters, two (2) pickups per week, on Mondays and Fridays, 1 Apr through 30 Nov.

Hominy Hill Golf Course (Area 421), 92 Mercer Road, Colts Neck, NJ

- Container: **6-cubic yard dumpster with hinged cover.**
14. Service: One (1) dumpster, one (1) pickup per week 1 Jan through 31 Mar; and 1 Oct through 31 Dec.
15. Service: One (1) dumpster, two (2) pickups per week, on Tuesdays and Saturdays, 1 Apr through 30 Sept.

Howell Park Golf Course (Area 410), 225 Southard Avenue, Farmingdale, NJ

- Container: **6-cubic yard dumpster with hinged cover.**
16. Service: One (1) dumpster, one (1) pickup per week, 1 Jan through 31 Mar; and 1 Oct through 31 Dec.
17. Service: One (1) dumpster, two (2) pickups per week, on Tuesdays and Saturdays, 1 Apr through 30 Sept.

Manasquan Reservoir (Area 425), 239 Windeler Road, Howell, NJ

- Container: **8-cubic yard dumpster with hinged cover.**
18. Service: One (1) dumpster, one (1) pickup per week, 1 Jan through 31 Mar; and 1 Nov through 31 Dec.
19. Service: One (1) dumpster, two (2) pickups per week, on Mondays and Fridays, 1 Apr through 31 Oct.

Monmouth Cove Marina (Area 433), 200 Port Monmouth Road, Port Monmouth, NJ

- Container: **8-cubic yard dumpster with hinged cover.**
20. Service: Two dumpsters, one (1) pickup per week, 1 Jan through 31 Mar; and 1 Nov through 31 Dec.
21. Service: Two (2) dumpsters, two (2) pickups per week, on Tuesdays and Saturdays, 1 Apr through 31 Oct.

Pine Brook Golf Course (Area 427), 364 Pine Brook Road, Englishtown, NJ

- Container: **4-cubic yard dumpster with hinged cover.**
22. Service: One (1) dumpster, one (1) pickup per week, 1 Jan through 31 Mar; and 1 Oct through 31 Dec.
23. Service: One (1) dumpster, two (2) pickups per week, on Tuesdays and Fridays, 1 Apr through 30 Sept.

Seven Presidents Park (Area 420), 215 Ocean Avenue North, Long Branch, NJ

- Container: **8-cubic yard dumpster with hinged cover and lock bar.**
24. Service: One (1) dumpster, one (1) pickup per week, on Mondays, 1 Jan through 30 April; and 1 Oct through 31 Dec.
25. Service: Five (5) dumpsters, three (3) pickups per week, on Mondays, Wednesday, and Fridays, 1 May through 30 Sept.

Shark River Golf Course (Area 416), 328 Old Corlies Avenue, Neptune, NJ

- Container: **4-cubic yard dumpster with hinged cover.**
26. Service: One (1) dumpster, one (1) pickup per week, 1 Jan through 30 Apr; and 1 Oct through 31 Dec.
27. Service: One (1) dumpster, two (2) pickups per week, 1 May through 30 Sept.

Shark River Park (Area 406), 646 Old Corlies Avenue, Neptune, NJ

- Container: **6-cubic yard dumpster with hinged cover.**
28. Service: One (1) dumpster, one (1) pickup per week, 1 Jan through 30 Apr; and 1 Nov through 31 Dec.
29. Service: Two (2) dumpsters, two (2) pickups per week, on Mondays and Fridays, 1 May through 31 Oct.

Sunnyside Recreation Area (Area 436), 628 Middletown-Lincroft Road, Middletown, NJ

- Container: **4-cubic yard dumpster with hinged cover.**
30. Service: One (1) dumpster, one (1) pickup per week, 1 Jan through 31 Dec.

Tatum Park (Area 415), 140 Holland Road, Middletown, NJ

- Container: **8-cubic yard dumpster with hinged cover.**
31. Service: One (1) dumpster, one (1) pickup per week, 1 Jan through 31 Dec.

Thompson Park (Area 411), 805 Newman Springs Road, Lincroft, NJ

- Container: **8-cubic yard dumpster with hinged covers.**
32. Service: Two (2) dumpsters, two (2) pickups per week, on Tuesdays and Saturdays, 1 Jan through 31 Dec.

Turkey Swamp Park (Area 409), 66 Nomoco Road, Freehold, NJ

- Container: **8-cubic yard dumpster with hinged cover.**
33. Service: One (1) dumpster, one (1) pickup per week, on Fridays, 1 Jan through 30 Apr; and 1 Nov through 31 Dec.
34. Service: Two (2) dumpsters, two (2) pickups per week, on Tuesdays and Fridays, 1 May through 31 Oct.

Wolf Hill Recreation Area (Area 443), 1203 Eatontown Boulevard, Eatontown, NJ

- Container: **4-cubic yard dumpster with hinged cover.**
35. Service: One (1) dumpster, one (1) pickup per week, 1 Apr through 31 Oct.
36. Service: One (1) dumpster, one (1) pickup per month 1 Jan through 31 Mar and 1 Nov through 31 Dec

ON-CALL SERVICE:

37. Service: Five (5) additional on-call pickups of 4-cubic yard dumpster.

- 38. Service: Five (5) additional on-call pickups of 6-cubic yard dumpster.
- 39. Service: Five (5) additional on-call pickups of 8-cubic yard dumpster.

PROPOSAL 2

ROLL-OFF CONTAINER SERVICE

DESCRIPTION:

The contractor shall provide roll-off container service, to include supplying 30-cubic yard open containers for the collection of garbage and assorted beach debris, as specified, and collection and changeover service in the frequency specified for each Park System location.

LIABILITY:

The contractor shall be responsible for any damage to Park System property caused by his equipment during the performance of this contract.

ON-CALL DELIVERIES AND PICKUPS:

The contractor shall be responsible for delivering empty containers and picking up full containers within 24 hours of notification from a Park System official.

PERIOD OF CONTRACT:

The contract period shall be from date of award through 31 December 2015. Should the contractor dispose of his business during the contract period, all obligations shall pass to the new owner(s), who shall be required to submit a proposal in accordance with the requirements of the contract.

This contract shall not bind, nor purport to bind, the Park System for any contractual commitment in excess of the original contract period. The Park System shall have the right, at its sole option, to extend the contract for one (1) additional one (1) year period (2016). In the event the Park System exercises such right, all terms, conditions, and provisions of the contract shall remain the same and apply during the renewal period.

METHOD OF AWARD:

All bidders shall submit prices based on container size, tonnage, and overage for services specified in Items #1-6. Award will be made to the bidder offering the lowest total lump sum price, calculated by adding up all the prices in the "Total Rate" column, Items #1-6, on the proposal page.

LOCATION AND SERVICE:

AREA, CONTAINER REQUIREMENT, AND SERVICE BY ITEM NUMBER

East Freehold Showgrounds (Area 414), 1500 Kozloski Road, Freehold, NJ

- | | |
|-------------|---|
| Container: | 30-cubic yard container , to be delivered upon notification from a Park System official, throughout the year, for garbage collection; left on site. |
| 1. Service: | During the period of Saturday 22 July 2015 through Thursday 28 August 2015 at least three (3) units will be needed at one time, with a possibility of four (4) changeovers, with changeover required on |

Saturday. An estimated 14 pickups are to be made, at approximately five (5) tons per pickup.

2. Service: Overage per ton for Item #1 (estimated 3-ton overage per load)

Monmouth Cove Marina (Area 433), 200 Port Monmouth Road, Port Monmouth, NJ

Container: **30-cubic yard container**, to be delivered upon notification from a Park System official, throughout the year, for beach debris, including creosoted timbers, pilings, assorted flotsam and jetsam; left on site.

3. Service: Pickup and return of container on a phone call basis from a park official. An estimated 12 pickups are to be made, at approximately five (5) tons per pickup.

4. Service: Overage per ton for Item #3 (estimated 3-ton overage per load)

Seven Presidents Park (Area 420), 215 Ocean Avenue North, Long Branch, NJ

Container: **30-cubic yard container**, to be delivered upon notification from a Park System official, throughout the year, for beach debris, including creosoted timbers, pilings, assorted flotsam and jetsam; left on site.

5. Service: Pickup and return of container on a phone call basis from a park official. An estimated 12 pickups are to be made at approximately five (5) tons per pickup. Container must have neat, presentable exterior, as per park manager, because it is in view of neighboring properties.

6. Service: Overage per ton for Item #5 (estimated 3-ton overage per load)

PROPOSAL 3

SINGLE-STREAM RECYCLING SERVICE

DESCRIPTION:

The contractor shall provide single-stream recycling service, to include supplying front-loading dumpsters with hinged covers in the sizes specified for each Park System location, and collection service in the frequency specified for each Park System location.

LIABILITY:

The contractor shall be responsible for any damage to Park System property caused by his equipment during the performance of this contract.

SERVICE AND ACCEPTABLE MATERIALS:

The contractor shall provide single-stream recycling service in the container sizes and pickup frequencies specified under "Location and Service" and on the proposal page. The single-stream container in each area shall be the recycling receptacle for mixed single-stream materials: Commingled includes #1 and #2 plastics, glass (clear, brown, and green), aluminum, steel, and tin. Fibers include corrugated cardboard, chipboard, mixed paper, office/computer paper, newspaper, junk mail, phone books, brown paper bags, magazines, etc. Mixed paper can be disposed of in the single-stream container in clear plastic bags.

SERVICE ADJUSTMENTS:

Best estimates have been made for the appropriate container size and pickup frequency for each area, which are specified under "Location and Service" and on the proposal page. If any Park System area determines that a change in container size and/or pickup frequency is required, the contractor shall, after notification by a Park System official, make the required adjustment at the end of the current month when the adjustment is requested, and will bill the Park System according to the Price Table for container size and pickup frequency that the contractor quotes on the proposal page.

ON-CALL PICKUPS:

In addition to regularly scheduled pickups, the contractor shall be responsible for additional single-stream recycling pickups, on an on-call basis, within 24 hours of notification from a Park System official, in the event that the area's single-stream recycling container becomes filled and container space is required before the next regularly scheduled pickup. Bidders will indicate on the proposal page, Items #38 - #40, the cost of an additional on-call pickup by container size.

PERIOD OF CONTRACT:

The contract period shall be from date of award through 31 December 2015. Should the contractor dispose of his business during the contract period, all obligations shall pass to the new owner(s), who shall be required to submit a proposal in accordance with the requirements of the contract.

This contract shall not bind, nor purport to bind, the Park System for any contractual commitment in excess of the original contract period. The Park System shall have the right, at its sole option, to extend the contract for one (1) additional one (1) year period (2016). In the event the Park System exercises such right, all terms, conditions, and provisions of the contract shall remain the same and apply during the renewal period.

METHOD OF AWARD:

Award will be made to the bidder offering the lowest total lump sum price, calculated by adding up all the prices in the "Total Rate" column, Items #1 - #39, on the proposal page. In the event that any Park System area needs to make service adjustments, defined as a change in container size or pickup frequency, or both, bidders must provide the cost of container sizes and pickup frequencies in the "Price Table" on the proposal page.

LOCATION AND SERVICE:

AREA, CONTAINER REQUIREMENT, AND SERVICE BY ITEM NUMBER

Bel-Aire Golf Course (Area 444), 1980 Hwy 34 at Allaire Road, Wall, NJ

- Container: **4-cubic yard dumpster with hinged cover.**
- 1. Service: One (1) dumpster, one (1) pickup per month, 1 Jan through 31 Mar; and 1 Oct through 31 Dec.
- 2. Service: One (1) dumpster, two (2) pickups per month, 1 Apr through 30 Sept.

Charleston Springs Golf Course (Area 434) North Maintenance Yard – 201 Sweetman’s Lane, Freehold, NJ

- Container: **6-cubic yard dumpster with hinged cover.**
- 3. Service: One (1) dumpster, one (1) pickup per month, 1 Jan through 31 Mar; and 1 Nov through 31 Dec.
- 4. Service: One (1) dumpster, one (1) pickup per week, 1 Apr through 31 Oct.

Crosswicks Creek Greenway (Area 441), 91 Walnford Road, Upper Freehold Township, NJ

- Container: **4-cubic yard dumpster with hinged cover.**
- 5. Service: One (1) dumpster, one (1) pickup per month, 1 Jan through 31 Dec.

Dorbrook Recreation Area (Area 432), 207 Route #537 East, Colts Neck, NJ

- Container: **8-cubic yard dumpster with hinged cover.**
- 6. Service: One (1) dumpster, one (1) pickup per month, 1 Jan through 30 Apr; and 1 Oct through 31 Dec.
- 7. Service: One (1) dumpster, one (1) pickup per week, 1 May through 30 Sept.

East Freehold Showgrounds (Area 414), 1500 Kozloski Road, Freehold, NJ

- Container: **4-cubic yard dumpster with hinged cover.**
8. Service: One (1) dumpster, one (1) pickup per month, 1 Jan through 31 Mar; and 1 Nov through 31 Dec.
9. Service: One (1) dumpster, two (2) pickups per month, 1 Apr through 31 Oct.

Fort Monmouth Recreation Center (Area 453), 2566 Guam Ln, Tinton Falls, NJ

- Container: **4-cubic yard dumpster with hinged cover**
10. Service: one (1) dumpster, one (1) pickup per month 1 Jan through 31 Dec.

Hartshorne Woods (Area 417), 254 Hartshorne Road, Locust, NJ

- Container: **4-cubic yard dumpster with hinged cover.**
11. Service: One (1) dumpster, two (2) pickups per month, 1 Jan through 30 Apr; and 1 Sept through 31 Dec.
12. Service: One (1) dumpster, one (1) pickup per week, 1 May through 31 Aug.

Holmdel Park (Area 407), 845 Holmdel-Keyport Road, Holmdel, NJ

- Container: **6-cubic yard dumpster with hinged cover.**
13. Service: One (1) dumpster, one (1) pickup per month, 1 Jan through 31 Mar; and 1 Dec through 31 Dec.
Container: **6-cubic yard dumpster with hinged cover.**
14. Service: One (1) dumpster, one (1) pickup per week, 1 Apr through 30 Nov.

Hominy Hill Golf Course (Area 421), 92 Mercer Road, Colts Neck, NJ

- Container: **4-cubic yard dumpster with hinged cover.**
15. Service: One (1) dumpster, one (1) pickup per month 1 Jan through 28 Feb; and 1 Nov through 31 Dec.
6-cubic yard dumpster with hinged cover.
16. Service: One (1) dumpster, one (1) pickup per week, 1 Mar through 31 Oct.

Howell Park Golf Course (Area 410), 225 Southard Avenue, Farmingdale, NJ

- Container: **4-cubic yard dumpster with hinged cover.**
17. Service: One (1) dumpster, one (1) pickup per month, 1 Jan through 31 Mar; and 1 Nov through 31 Dec.
6-cubic yard dumpster with hinged cover.
18. Service: One (1) dumpster, one (1) pickup per week, 1 Apr through 31 Oct.

Manasquan Reservoir (Area 425), 239 Windeler Road, Howell, NJ

- Container: **6-cubic yard dumpster with hinged cover.**
19. Service: One (1) dumpster, one (1) pickup per month, 1 Jan through 31 Mar; and 1 Nov through 31 Dec.

20. Service: One (1) dumpster, one (1) pickup per week, 1 Apr through 31 Oct.

Monmouth Cove Marina (Area 433), 200 Port Monmouth Road, Port Monmouth, NJ

- Container: **6-cubic yard dumpster with hinged cover.**
dumpsters to be placed in Monmouth Cove Marina yard.
21. Service: One (1) dumpster, one (1) pickup per month, 1 Jan through 31 Mar; and 1 Nov through 31 Dec.
22. Service: One (1) dumpster, two (2) pickups per month, 1 Apr through 31 Oct.

Pine Brook Golf Course (Area 427), 364 Pine Brook Road, Englishtown, NJ

- Container: **4-cubic yard dumpster with hinged cover.**
23. Service: One (1) dumpster, one (1) pickup per month, 1 Jan through 31 May; and 1 Sept through 31 Dec.
24. Service: One (1) dumpster, two (2) pickups per month, 1 June through 31 Aug.

Seven Presidents Park (Area 420), 215 Ocean Avenue North, Long Branch, NJ

- Container: **8-cubic yard dumpster with hinged cover *and lock bar.***
25. Service: One (1) dumpster, one (1) pickup per month, 1 Jan through 30 April; and 1 Oct through 31 Dec.
26. Service: Four (4) dumpsters, one (1) pickup per week, 1 May through 30 Sept.

Shark River Golf Course (Area 416), 328 Old Corlies Avenue, Neptune, NJ

- Container: **4-cubic yard dumpster with hinged cover.**
27. Service: One (1) dumpster, one (1) pickup per month, 1 Jan through 28 Feb; and 1 Nov through 31 Dec.
28. Service: One (1) dumpster, two (2) pickups per month, 1 Mar through 31 May and 1 Sept through 31 Oct.
29. Service: One (1) dumpster, one (1) pickup per week, 1 June through 31 Aug.

Shark River Park (Area 406), 646 Old Corlies Avenue, Neptune, NJ

- Container: **6-cubic yard dumpster with hinged cover.**
30. Service: One (1) dumpster, one (1) pickup per month, 1 Jan through 31 May; and 1 Oct through 31 Dec.
- Container: **6-cubic yard dumpster with hinged cover.**
31. Service: One (1) dumpster, one (1) pickup per week, 1 June through 30 Sept.

Sunnyside Recreation Area (Area 436), 628 Middletown-Lincroft Road, Middletown, NJ

- Container: **4-cubic yard dumpster with hinged cover.**
32. Service: One (1) dumpster, one (1) pickup per month, 1 Jan through 31 Dec.

Tatum Park (Area 415), 140 Holland Road, Middletown, NJ
Thompson Park (Area 411), 805 Newman Springs Road, Lincroft, NJ

- Container: **8-cubic yard dumpster with hinged covers.**
35. Service: Two (2) dumpsters, one (1) pickup per week, 1 Jan through 31 Dec.

Turkev Swamp Park (Area 409), 66 Nomoco Road, Freehold, NJ

- Container: **6-cubic yard dumpster with hinged cover.**
36. Service: One (1) dumpster, one (1) pickup per month, 1 Jan through 31 Mar; and 1 Nov through 31 Dec.
37. Service: One (1) dumpster, one (1) pickup per week, 1 Apr through 31 Oct.

ON-CALL SERVICE:

38. Service: Ten (10) additional on-call pickups of 4-cubic yard dumpster.
39. Service: Ten (10) additional on-call pickups of 6-cubic yard dumpster.
40. Service: Ten (10) additional on-call pickups of 8-cubic yard dumpster.