

AGENDA

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
TUESDAY EVENING, SEPTEMBER 8, 2020, AT 7:30 PM
TELECONFERENCE FROM THOMPSON PARK HEADQUARTERS
805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call

- B. Statement of Adequate Public Notice

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

- C. Approval of MINUTES—REGULAR MEETING: MONDAY, AUGUST 24, 2020
(Excused: Commissioner Adcock)

- D. Approval of EXECUTIVE SESSION MINUTES: LAND ACQUISITION MATTERS,
MONDAY, AUGUST 24, 2020
(Excused: Commissioner Adcock)

- E. Approval of 2019 VOUCHER LIST

- F. Approval of 2020 VOUCHER LIST

- G. BOARD CORRESPONDENCE RECEIVED:

- H. Motion to OPEN the PUBLIC HEARING on ADOPTING AMENDED SUPPLEMENTAL
RULES AND REGULATIONS GOVERNING THE ISSUANCE/DENIAL OF PERMITS FOR
SPECIAL EVENTS WITHIN THE BOUNDARIES OF THE MONMOUTH COUNTY PARK
SYSTEM, as Introduced by the Board on August 10, 2020, by Resolution #R-20-8-10=291.
(Time: (blank) PM) (The requirements as to the publication and hearing notice have been
published on August 20, 2020, and posted as required by law.)

Motion to CLOSE the PUBLIC HEARING on the above item

- I. Motion to OPEN the PUBLIC HEARING on ADOPTING AMENDED SUPPLEMENTAL
RULES AND REGULATIONS GOVERNING THE ISSUANCE/DENIAL OF PERMITS FOR
ALCOHOL RELATED EVENTS WITHIN THE BOUNDARIES OF THE MONMOUTH
COUNTY PARK SYSTEM, as Introduced by the Board on August 10, 2020, by Resolution

#R-20-8-10=292. (Time: (blank) PM) *(The requirements as to the publication and hearing notice have been published on August 20, 2020, and posted as required by law.)*

Motion to CLOSE the PUBLIC HEARING on the above item

- J. Motion to OPEN the PUBLIC HEARING on ADOPTING AMENDED SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE PUBLIC’S USE OF THE MONMOUTH COVE MARINA, as Introduced by the Board on August 10, 2020, by Resolution #R-20-8-10=300. (Time: (blank) PM) *(The requirements as to the publication and hearing notice have been published on August 20, 2020, and posted as required by law.)*

Motion to CLOSE the PUBLIC HEARING on the above item

- K. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)

- L. Motion to CLOSE the HEARING OF THE PUBLIC.

- M. SECRETARY—DIRECTOR’S REPORT:

1. VISITOR SERVICES REPORT – Patti Conroy, Supt. of Recreation
2. GOLF REPORT – Mike Janoski, Co. Park Supt./Golf Operations
3. PARKS REPORT – Tom Fobes, Supt. of Co. Parks/Park Operations

- N. FREEHOLDER’S REPORT:

- O. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Adopting Amended Supplemental Rules and Regulations Governing the Issuance/Denial of Permits for Special Events within the Boundaries of the Monmouth County Park System and further Authorizing the Secretary-Director to Post & Publish Notice of Adoption, as required by law.
2. Board Action Item #2 – Adopting Amended Supplemental Rules and Regulations Governing the Issuance/Denial of Permits for Alcohol Related Events within the Boundaries of the Monmouth County Park System, and further Authorizing the Secretary-Director to Post & Publish Notice of Adoption, as required by law.

3. Board Action Item #3 – Adopting Amended Supplemental Rules and Regulations Governing the Public’s Use of the Monmouth Cove Marina, and further Authorizing the Secretary-Director to Post & Publish Notice of Adoption, as required by law.
4. Board Action Item #4 – Rejecting bid proposal of Journey Contracting Co., Inc., Millstone, NJ, for Furnishing of Services for Removal of Existing Roof Strip Shingles and Installation of New Roofing and Gutters (Bid #0065-20), as the Contractor’s pricing was based on shingles that did not meet the specifications and the Contractor withdrew their bid.
5. Board Action Item #5 – Recommending award of contract to the second lowest responsible bidder, as per bid proposal to Roof Management, Inc., Wall, NJ, for Furnishing of Services for Removal of Existing Roof Strip Shingles and Installation of New Roofing and Gutters (Bid #0065-20), Item: Total Lump Sum (Period of Contract 09/08/20 through 11/15/20); in the Total Contract Amount of \$84,650.00.
6. Board Action Item #6 – Recommending acceptance of the written proposal of DRD Appraisals, LLC dba Stuart Appraisal Company, Freehold, NJ, as received on August 27, 2020, proposal dated August 25, 2020, for Providing Professional Appraisal Services of Block 57, Lot 23, Upper Freehold Township, New Jersey, ±3.65 Acres, Owned By Nationstar Mortgage, LLC, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #20-47 & PS #68-20), in an Amount Not To Exceed \$1,450.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
7. Board Action Item #7 – Recommending acceptance of the written proposal of Ronald A. Curini Appraisal Co., Inc., Hamilton, NJ, as received on August 27, 2020, proposal dated August 24, 2020, for Providing Professional Appraisal Services of Block 57, Lot 23, Upper Freehold Township, New Jersey, ±3.65 Acres, Owned By Nationstar Mortgage, LLC, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #20-47 & PS #68-20), in an Amount Not To Exceed \$1,495.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
8. Board Action Item #8 as Added to the Agenda – Recommending award of contract to the highest responsible bidder, as per bid proposal to Axion Industries, LLC, Robbinsville, NJ, for Salvaging of Greenhouses and Other Materials at Crosswicks Creek Park (Bid #0072-20), Item: Proposal 1, Vendor agrees to pay the Monmouth County Park System \$10,001.00, under the terms and conditions, as per bid specification.
9. The Status of Park Improvement Projects has no changes from the previously distributed copy dated August 18, 2020.

RESOLUTION OF CONSENT:

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #7 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #8, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by:

ITEMS FOR BOARD ACTION:

1. Resolution ADOPTING AMENDED SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE ISSUANCE/DENIAL OF PERMITS FOR SPECIAL EVENTS WITHIN THE BOUNDARIES OF THE MONMOUTH COUNTY PARK SYSTEM and further Authorizing the Secretary-Director to Post & Publish Notice of Adoption, as required by law.
2. Resolution ADOPTING AMENDED SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE ISSUANCE/DENIAL OF PERMITS FOR ALCOHOL RELATED EVENTS WITHIN THE BOUNDARIES OF THE MONMOUTH COUNTY PARK SYSTEM, and further Authorizing the Secretary-Director to Post & Publish Notice of Adoption, as required by law.
3. Resolution ADOPTING AMENDED SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE PUBLIC'S USE OF THE MONMOUTH COVE MARINA. and further Authorizing the Secretary-Director to Post & Publish Notice of Adoption, as required by law.
4. Resolution REJECTING bid proposal of JOURNEY CONTRACTING CO., INC., Millstone, NJ, for FURNISHING OF SERVICES FOR REMOVAL OF EXISTING ROOF STRIP SHINGLES AND INSTALLATION OF NEW ROOFING AND GUTTERS (Bid #0065-20), as the Contractor's pricing was based on shingles that did not meet the specifications and the Contractor withdrew their bid.
5. Resolution AWARDING CONTRACT to the second lowest responsible bidder, as per bid proposal to ROOF MANAGEMENT, INC., Wall, NJ, for FURNISHING OF SERVICES FOR REMOVAL OF EXISTING ROOF STRIP SHINGLES AND INSTALLATION OF NEW ROOFING AND GUTTERS (Bid #0065-20), ITEM: Total Lump Sum (Period of Contract 09/08/20 through 11/15/20); in the Total Contract Amount of \$84,650.00.

6. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on August 27, 2020, proposal dated August 25, 2020, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 57, LOT 23, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±3.65 ACRES, OWNED BY NATIONSTAR MORTGAGE, LLC, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #20-47 & PS #68-20), in an Amount Not To Exceed \$1,450.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

7. Resolution ACCEPTING the WRITTEN PROPOSAL of RONALD A. CURINI APPRAISAL, CO., INC., Hamilton, NJ, as received on August 27, 2020, proposal dated August 24, 2020, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 57, LOT 23, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±3.65 ACRES, OWNED BY NATIONSTAR MORTGAGE, LLC, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #20-47 & PS #68-20), in an Amount Not To Exceed \$1,495.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

8. Resolution AWARDING CONTRACT to the highest responsible bidder, as per bid proposal to AXION INDUSTRIES, LLC, Robbinsville, NJ, for SALVAGING OF GREENHOUSES AND OTHER MATERIALS AT CROSSWICKS CREEK PARK (Bid #0072-20), ITEM: Proposal 1, Vendor agrees to pay the Monmouth County Park System \$10,001.00, under the terms and conditions, as per bid specification.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Furnishing and Delivery of a Golf Course Reel Grinder

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Architectural Services for Interior Conditions Assessment and Repair Scope, Holmes Hendrickson House, Holmdel Park (Ref. #20-54) (*FAIR & OPEN*)

2. Appraisal Services, Block 156, Lot 17.03, Howell, ±12.87 Acres, Improved Property, Owned by VanNess, for Additions to Manasquan River Greenway (Ref. #20-55) (*FAIR & OPEN (OVER \$17,500)*)

DATES TO REMEMBER:

1. **FRIDAY MORNING, SEPTEMBER 11, 2020 – 8 AM. Monmouth County’s 9/11 Memorial Ceremony.** Mt. Mitchill Scenic Overlook, 460 Ocean Blvd., Atlantic Highlands, NJ. *RSVP to Karen Livingstone at 732/842-4000, Ext. 4256 or email klivings@monmouthcountyparks.com*

2. **SATURDAY, SEPTEMBER 19, 2020 – 10 AM. Dorbrook Playground Addition Dedication Ceremony.**

3. **MONDAY EVENING, SEPTEMBER 21, 2020 – 7:30 PM. REGULAR BOARD MEETING.** Teleconference from Thompson Park Headquarters, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, OCTOBER 5, 2020 – 7:30 PM. REGULAR BOARD MEETING.** Thompson Park Headquarters, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, OCTOBER 19, 2020 – 7:30 PM. REGULAR BOARD MEETING.** Thompson Park Headquarters, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, NOVEMBER 2, 2020 – 7:30 PM. REGULAR BOARD MEETING.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board’s regularly scheduled meeting of **September 21, 2020**, at **7 PM**, by **Teleconference from Thompson Park Headquarters, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Attorney Client Privilege Information**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.