

AGENDA

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
MONDAY EVENING, SEPTEMBER 21, 2020, AT 7:30 PM
TELECONFERENCE FROM THOMPSON PARK HEADQUARTERS
805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
- B. Statement of Adequate Public Notice
Salute to the flag and the Pledge of Allegiance followed by a moment of silence.
- C. Approval of MINUTES—REGULAR MEETING: SEPTEMBER 8, 2020
(Excused: Commissioners Peters and Mendez)
- D. Approval of EXECUTIVE SESSION MINUTES: LAND ACQUISITION MATTERS,
TUESDAY, SEPTEMBER 8, 2020
(Excused: Commissioners Peters and Mendez)
- E. Approval of 2019 VOUCHER LIST
- F. Approval of 2020 VOUCHER LIST
- G. BOARD CORRESPONDENCE RECEIVED:
- H. Motion to OPEN the HEARING OF THE PUBLIC
(Presentations are limited to three (3) minutes per person.)
- I. Motion to CLOSE the HEARING OF THE PUBLIC.
- J. SECRETARY—DIRECTOR'S REPORT:
 - 1. BUDGET REPORTS

2. REVENUE REPORT—MONTH OF AUGUST
3. ATTENDANCE REPORT—MONTH OF AUGUST
4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—AUGUST
(Dated: 9/14/20)
5. MCPS WEBSITE TRAFFIC REPORT— AUGUST COMPARISON BY YEARS 2009 –
2020

K. FREEHOLDER’S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Authorizing Contract Amendment #2, in the Amount of \$3,500.00 for supplemental remedial investigation/action per NJDEP Directive, to H2M Associates, Inc., Wall Township, NJ, for Providing Professional Environmental Consulting Services of a Licensed Site Remediation Professional (LSRP) for Site Remediation of a Former Underground Storage Tank (UST) located at the Carpenter Shop (Building #524), Thompson Park, Lincroft, NJ (Ref. #19-32 & PS #56-19), as originally awarded by Resolution #R-19-9-23=346, in the Contract Amount Not To Exceed \$7,100.00, and as modified by Contract Amendment #1 awarded by Resolution #R-20-6-8=233 in the Total Contract Amendment #1 Amount of \$16,200.00, for a new Total Amended Contract Amount of \$19,700.00, as modified by Contract Amendment #2, and further authorizing the Secretary-Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
2. Board Action Item #2 – Rescinding contract awarded by Resolution #R-20-2-24=123, to Michael A. Loori Bus Co., Inc., Middletown, NJ, for Furnishing and Delivery of Bus Transportation Services, Item: Proposal #3, Only, Wind & Sea Festival; in the Total Contract Amount of \$2,000.00, as Festival is cancelled due to COVID-19.
3. Board Action Item #3 – Authorizing Change Order #1, in the amount of \$35,000.00, increasing existing contract by more than twenty percent (20%) for additional toilet rental services, to ARF Rental Services, Inc., Bridgeport, CT, for Furnishing, Delivery & Servicing of Portable Toilet Rental Services (Bid #0025-20), Item: Proposal 1, @\$82,076.00, (Contract Period 01/06/20 through 12/31/20), reserving the Option to Extend the Contract for Two (2) Additional One (1) Year Periods (2021 & 2022), under the same terms and conditions; as per bid specifications as originally awarded by Resolution #R-20-1-6=26 in the Contract Amount of \$82,076.00, for a new Total Change Order #1 Contract Amount of \$117,076.00, and further Authorizing the Secretary-Director to send notice of Change Order #1 to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

4. Board Action Item #4 – Authorizing Contract Amendment #2, in the Amount of \$29,025.00 for additional site investigation work, to Kenny Environmental Services, Marlton, NJ, for Providing a Professional Preliminary Assessment/Site Investigation (PASI) of Block 94, Lot 9, Freehold Township, New Jersey, ± 5.0 Acres, Owned by Mackin, Improved Property, Project: Additions to Manasquan River Greenway (Ref. #20-07 & PS #19-20), as originally awarded by Resolution #R-20-4-20=186, in the Contract Amount Not To Exceed \$1,945.00, and as modified by Contract Amendment #1 awarded by Resolution #R-20-7-13=278 in the Total Contract Amendment #1 Amount of \$15,245.00, for a new Total Amended Contract Amount of \$44,270.00, as modified by Contract Amendment #2, and further Authorizing the Secretary-Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
5. Board Action Item #5 – Recommending acceptance of the written proposal of LAN Associates, Engineering, Planning, Architecture, Surveying, Inc., Midland Park, NJ, as received on September 2, 2020, proposal dated August 25, 2020, for Providing Professional Surveying Services of Block 109, Lot 21, Howell Township, New Jersey, ± 1.52 Acres, Improved Property, Owned by Sindia Sosdian, Project: Additions to Metedeconk River Greenway (Ref. #20-34 & PS #71-20), in an Amount Not To Exceed \$3,300.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
6. Board Action Item #6 – Recommending acceptance of the written proposal of RMS Environmental, LLC, Jamison, PA, as received on September 2, 2020, proposal dated August 30, 2020, for Providing a Professional Preliminary Assessment/Site Investigation (PASI) of Block 109, Lot 21, Howell Township, New Jersey, ± 1.52 Acres, Improved Property, Owned by Sindia Sosdian, Project: Additions to Metedeconk River Greenway (Ref. #20-33 & PS #70-20), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
7. Board Action Item #7 – Recommending acceptance of the written proposal of Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, as received on August 27, 2020, proposal dated August 25, 2020, for Providing Professional Surveying Services of Block 152, Lot 4.03, Howell Township, New Jersey, ± 3.95 Acres, Vacant Property, Owned by County of Monmouth, Project: Additions to Manasquan River Greenway (Ref. #20-44 & PS #66-20), in an Amount Not To Exceed \$4,980.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
8. Board Action Item #8 – Recommending acceptance of the written proposal of DRD Appraisals, LLC, dba Stuart Appraisal Company, Freehold, NJ, as received on August 27, 2020, proposal dated August 25, 2020, for Providing Professional Appraisal Services of Block 24, Lot 9.01Q, Upper Freehold Township, New Jersey, ± 24 Acres, Owned by Rozansky, Rozansky & Worff, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #20-46 & PS #67-20), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

9. Board Action Item #9 – Recommending acceptance of the written proposal of Comprehensive Appraisal Corp., Freehold, NJ, as received on August 27, 2020, proposal dated August 24, 2020, for Providing Professional Appraisal Services of Block 24, Lot 9.01Q, Upper Freehold Township, New Jersey, ±24 Acres, Owned by Rozansky, Rozansky & Worff, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #20-46 & PS #67-20), in an Amount Not To Exceed \$1,990.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
10. Board Action Item #10 – Recommending acceptance of the written proposal of Deer Carcass Removal Service, LLC, Cream Ridge, NJ, as received on September 2, 2020, proposal dated August 29, 2020, for Providing Rehabilitation of Concrete Spillway, Navesink River Road Dam No. 29-130, Huber Woods Park, 767 Navesink River Road, Block 884, Lot 3, Middletown Township, New Jersey (PS #69-20), in an Amount Not To Exceed \$18,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
11. Board Action Item #11 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Coastal Refrigeration Corporation, Freehold, NJ, for Furnishing, Delivery and Installation of HVAC Equipment at Howell Park Golf Course (Bid #0071-19), Items: Total Base Bid Price, Items 1-4 @\$43,250.00 and Alternate Bid #1 @\$9,400.00 less equipment already purchased minus (-) \$10,381.54; in the Total Contract Amount of \$42,268.46.
12. Board Action Item #12 as Added to the Agenda – Rejecting **All** bids received on September 16, 2020, for Septic Disposal Field Replacement, Ranger Residence, Perrineville Lake Park (Bid #0073-20), as one bid was received and was substantially over budget, and further Authorizing the Secretary-Director of the Board to re-advertise for same.
13. Request by Colts Neck Township Youth Basketball (CNTYB), Colts Neck, NJ, for Permission to Use Sunfield Pavilion of Big Brook Park, 521 Route 520, Marlboro, NJ, from September 15, 2020 through October 31, 2020, for practices for youth traveling team basketball to take place daily Monday, Tuesday, Wednesday, and Thursday, 5:30 p.m., to 9:00 p.m., with the Board charging a facility use fee in the total amount of \$3,160.00, subject to and in accordance with the provisions contained in the Temporary Use and Occupancy Agreement.
14. Status of Park Improvement Projects as of September 15, 2020.

RESOLUTION OF CONSENT:

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #10 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #11 & 12, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by:

ITEMS FOR BOARD ACTION:

1. Resolution Authorizing CONTRACT AMENDMENT #2, in the Amount of \$3,500.00 for supplemental remedial investigation/action per NJDEP Directive, to H2M ASSOCIATES, INC., Wall Township, NJ, for PROVIDING PROFESSIONAL ENVIRONMENTAL CONSULTING SERVICES OF A LICENSED SITE REMEDIATION PROFESSIONAL (LSRP) FOR SITE REMEDIATION OF A FORMER UNDERGROUND STORAGE TANK (UST) LOCATED AT THE CARPENTER SHOP (BUILDING #524), THOMPSON PARK, LINCROFT, NJ (Ref. #19-32 & PS #56-19), as originally awarded by Resolution #R-19-9-23=346, in the Contract Amount Not To Exceed \$7,100.00, and as modified by Contract Amendment #1 awarded by Resolution #R-20-6-8=233 in the Total Contract Amendment #1 Amount of \$16,200.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$19,700.00, AS MODIFIED BY CONTRACT AMENDMENT #2, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

2. Resolution RESCINDING contract awarded by Resolution #R-20-2-24=123, to MICHAEL A. LOORI BUS CO., INC., Middletown, NJ, for FURNISHING AND DELIVERY OF BUS TRANSPORTATION SERVICES (Bid #0041-20), ITEM: Proposal #3, ONLY, Wind & Sea Festival; in the Total Contract Amount of \$2,000.00, as Festival is cancelled due to COVID-19.

3. Resolution Authorizing CHANGE ORDER #1, in the amount of \$35,000.00, increasing existing contract by more than twenty percent (20%) for additional toilet rental services, to ARF RENTAL SERVICES, INC., Bridgeport, CT, for FURNISHING, DELIVERY & SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0025-20), ITEM: Proposal 1 @\$82,076.00, (Contract Period 01/06/20 through 12/31/20), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND THE CONTRACT FOR TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2021 & 2022), under the same terms and conditions; as per bid specifications; as originally awarded by Resolution #R-20-1-6=26 in the Contract Amount of \$82,076.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$117,076.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of CHANGE ORDER #1 to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

4. Resolution Authorizing CONTRACT AMENDMENT #2, in the Amount of \$29,025.00 for additional site investigation work, to KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 94, LOT 9, FREEHOLD TOWNSHIP, NEW JERSEY, ±5.0 ACRES,

OWNED BY MACKIN, IMPROVED PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. #20-07 & PS #19-20), as originally awarded by Resolution #R-20-4-20=186, in the Contract Amount Not To Exceed \$1,945.00, and as modified by Contract Amendment #1 awarded by Resolution #R-20-7-13=278 in the Total Contract Amendment #1 Amount of \$15,245.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$44,270.00, AS MODIFIED BY CONTRACT AMENDMENT #2, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

5. Resolution ACCEPTING the WRITTEN PROPOSAL of LAN ASSOCIATES, ENGINEERING, PLANNING, ARCHITECTURE, SURVEYING, INC., Midland Park, NJ, as received on September 2, 2020, proposal dated August 25, 2020, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 109, LOT 21, HOWELL TOWNSHIP, NEW JERSEY, ±1.52 ACRES, IMPROVED PROPERTY, OWNED BY SINDIA SOSDIAN, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #20-34 & PS #71-20), in an Amount Not To Exceed \$3,300.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
6. Resolution ACCEPTING the WRITTEN PROPOSAL of RMS ENVIRONMENTAL, LLC, Jamison, PA, as received on September 2, 2020, proposal dated August 30, 2020, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 109, LOT 21, HOWELL TOWNSHIP, NEW JERSEY, ±1.52 ACRES, IMPROVED PROPERTY, OWNED BY SINDIA SOSDIAN, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #20-33 & PS #70-20), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
7. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, as received on August 27, 2020, proposal dated August 25, 2020, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 152, LOT 4.03, HOWELL TOWNSHIP, NEW JERSEY, ±3.95 ACRES, VACANT PROPERTY, OWNED BY COUNTY OF MONMOUTH, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. #20-44 & PS #66-20), in an Amount Not To Exceed \$4,980.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
8. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on August 27, 2020, proposal dated August 25, 2020, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 24, LOT 9.01Q, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±24 ACRES, OWNED BY ROZANSKY, ROZANSKY & WORFF, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #20-46 & PS #67-20), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

9. Resolution ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on August 27, 2020, proposal dated August 24, 2020, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 24, LOT 9.01Q, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±24 ACRES, OWNED BY ROZANSKY, ROZANSKY & WORFF, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #20-46 & PS #67-20), in an Amount Not To Exceed \$1,990.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
10. Resolution ACCEPTING the WRITTEN PROPOSAL of DEER CARCASS REMOVAL SERVICE, LLC, Cream Ridge, NJ, as received on September 2, 2020, proposal dated August 29, 2020, for PROVIDING REHABILITATION OF CONCRETE SPILLWAY, NAVESINK RIVER ROAD DAM NO. 29-130, HUBER WOODS PARK, 767 NAVESINK RIVER ROAD, BLOCK 884, LOT 3, MIDDLETOWN TOWNSHIP, NJ (PS #69-20), in an Amount Not To Exceed \$18,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
11. Resolution AWARDED CONTRACT to the lowest responsible bidder, as per bid proposal to COASTAL REFRIGERATION CORPORATION, Freehold, NJ, for FURNISHING, DELIVERY AND INSTALLATION OF HVAC EQUIPMENT AT HOWELL PARK GOLF COURSE (Bid #0071-19), ITEMS: Total Base Bid Price, Items 1-4 @\$43,250.00 and Alternate Bid #1 @\$9,400.00 less equipment already purchased minus (-) \$10,381.54; in the Total Contract Amount of \$42,268.46.
12. Resolution REJECTING ALL bids received on September 16, 2020, for SEPTIC DISPOSAL FIELD REPLACEMENT, RANGER RESIDENCE, PERRINEVILLE LAKE PARK (Bid #0073-20), as one bid was received and was substantially over budget, and further AUTHORIZING the SECRETARY-DIRECTOR of the Board to RE-ADVERTISE for same.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Visitor Access Improvements at Portland Place, Hartshorne Woods Park
2. Furnishing & Installing Plant Material at Various Parks

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Appraisal Services, Block 796, Lot 15, Middletown Township, ±0.82 Acres, Improved Property, Owned by Joyce D. Mauer, for Additions to Tatum Park (Ref. #20-58) (FAIR & OPEN (OVER \$17,500))

DATES TO REMEMBER:

1. **MONDAY EVENING, OCTOBER 5, 2020 – 7:30 PM. REGULAR BOARD MEETING.**
Teleconference from Thompson Park Headquarters, 805 Newman Springs Road, Lincroft, NJ.

2. **MONDAY EVENING, OCTOBER 19, 2020 – 7:30 PM. REGULAR BOARD MEETING.**
Thompson Park Headquarters, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, NOVEMBER 2, 2020 – 7:30 PM. Regular Board Meeting.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board’s regularly scheduled meeting of **October 5, 2020, at 7 PM, by Teleconference from Thompson Park Headquarters, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Attorney Client Privilege Information**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.