

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

Tentative: 09/02/15

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: “TUESDAY”, SEPTEMBER 8, 2015– 7:00 PM

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, AUGUST 24, 2015
(Excused: Commissioners Horsnall, Zelina and Butch)

D. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:
MONDAY, AUGUST 24, 2015. (Excused: Commissioners Horsnall, Zelina and Butch)

E. Approval of 2014 VOUCHER LIST

F. Approval of 2015 VOUCHER LIST

G. SECRETARY—DIRECTOR’S REPORT:

1. GOLF REPORT – As Presented by Jeremy Schaefer, General Manager Golf Courses
2. PARKS REPORT – As Presented by Tom Fobes, Supt. of Co. Parks/Park Operations
3. VISITOR SERVICES REPORT – As Presented by Patti Conroy, Supt. of Recreation

H. BOARD CORRESPONDENCE RECEIVED:

- I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)
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- J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)
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K. PRESENTATION:

“Battery Lewis”
by Gail L. Hunton, Supervisor/Historic Preservation Specialist

L. FREEHOLDER’S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Recommending acceptance of the written proposal of Comprehensive Appraisal Corp., Freehold, NJ, for Providing Professional Appraisal Services for Block 57, Lot 16, Township of Upper Freehold, NJ, ±0.24 Acres, Owner: Sanders, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #15-29 & PS #44-15), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

2. Board Action Item #2 – Requesting authorization to purchase MRESC 14/15-04 Grounds Equipment, from Storr Tractor Company, Somerville, NJ, Items: Twelve (12) Mower Blades @\$26.21 (\$314.52), Two (2) Toro Debris Blowers @\$6,831.20 (\$13,662.40), One (1) Toro Groundsmaster 3280-D @\$20,150.02, One (1) Toro Workman @\$21,087.20, Two (2) Toro Two-Stage Snowblowers @\$1,553.99 (\$3,107.98), One (1) Toro Workman MDX @\$10,440.00, Two (2) Toro Groundmasters 7210D Recycler Decks @\$25,444.00 (\$50,888.00), One (1) Polartrac System @\$15,760.80, One (1) Toro Groundsmaster 7210D Side Discharge Deck @\$25,337.60; as available under the Middlesex Regional Educational Services Commission (MRESC) Contract No. 65MCESCCPS, for the Period of August 1, 2014 through July 31, 2015, extended until February 19, 2016, in the Total Contract Amount of \$160,748.52.

3. Board Action Item #3 – Requesting authorization to purchase MRESC 14/15-04 Grounds Equipment, from Storr Tractor Company, Somerville, NJ, Two (2) Toro Groundsmaster 3280D Cab Enclosure Kits @\$7,928.64 (\$15,857.28), Two (2) Toro Groundsmaster 3280D Power Brooms @\$4,892.50 (\$9,785.00), Two (2) Toro Groundsmaster 300 Series Recycler Decks @\$4,733.60 (\$9,467.20); as available under the Middlesex Regional Educational Services Commission (MRESC) Contract No. 65MCESCCPS, for the Period of August 1, 2014 through July 31, 2015, extended until February 19, 2016, in the Total Contract Amount of \$35,109.48.

4. Board Action Item #4 – Recommending award of contract to Evergreen Printing Company, Bellmawr, NJ, for Furnishing Printing and Mail Preparation of the Monmouth County Park System Program Directory, Year 2016, Volumes 1-5 (Bid #0068-15), Items: Volumes 1-5 (Period of 09/01/15 through 08/31/16), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (09/01/16 through 08/31/17), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$72,000.00.

5. Board Action Item #5 – Recommending Adoption of the 2016-2017 Monmouth Cove Marina Fees & Charges, as proposed.

6. Request by Autism Speaks, Princeton, NJ, for Permission to Use the turf field in the south section (Lot 3) of Seven Presidents Oceanfront Park, Long Branch, NJ, for participant parking, on Saturday, September 26, 2015, during Autism Speaks Walk and 5K, as per the terms and conditions of the Temporary Use and Occupancy Agreement, and further authorizing the Chairman and Secretary-Director of the Board to enter into said Temporary Use and Occupancy Agreement.
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7. Status of Funded Projects as of September 1, 2015.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #5 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on August 11, 2015, proposal dated August 7, 2015, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 57, LOT 16, TOWNSHIP OF UPPER FREEHOLD, NJ, ±0.24 ACRES, OWNER: SANDERS, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #15-29 & PS #44-15), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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2. Resolution AUTHORIZING the PURCHASE of MRESC 14/15-04 GROUNDS EQUIPMENT, from STORR TRACTOR COMPANY, Somerville, NJ, ITEMS: Twelve (12) Mower Blades @\$26.21 (\$314.52), Two (2) Toro Debris Blowers @\$6,831.20 (\$13,662.40), One (1) Toro Groundsmaster 3280-D @\$20,150.02, One (1) Toro Workman @\$21,087.20, Two (2) Toro Two-Stage Snowblowers @\$1,553.99 (\$3,107.98), One (1) Toro Workman MDX @\$10,440.00, Two (2) Toro Groundmasters 7210D Recycler Decks @\$25,444.00 (\$50,888.00), One (1) Polartrac System @\$15,760.80, One (1) Toro Groundsmaster 7210D Side Discharge Deck @\$25,337.60; as available under the Middlesex Regional Educational Services Commission (MRESC) Contract No. 65MCESCCPS, for the Period of August 1, 2014 through July 31, 2015, extended until February 19, 2016, in the Total Contract Amount of \$160,748.52.
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4. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to EVERGREEN PRINTING COMPANY, Bellmawr, NJ, for FURNISHING PRINTING AND MAIL PREPARATION OF THE MONMOUTH COUNTY PARK SYSTEM PROGRAM DIRECTORY, YEAR 2016, VOL 1-5 (Bid #0068-15), ITEMS: Volumes 1-5 (Period of 09/01/15 through 08/31/16), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (09/01/16 through 08/31/17), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$72,000.00.
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5. Resolution ADOPTING the 2016-2017 MONMOUTH COVE MARINA FEES & CHARGES.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Furnishing & Delivery of Animal Feed and Supplements and Ear Corn
 2. Furnishing & Delivery of Coin Operated Binocular Machine Services
 3. Furnishing, Delivery, and Application of Dust Control Stabilization Services
 4. Furnishing & Delivery of Golf Course Bunker Sand
 5. Furnishing & Delivery of Golf Course Supplies
 6. Furnishing & Delivery of Goose Control Services
 7. Furnishing & Delivery of Janitorial Supplies
 8. Providing Medical Services
 9. Providing Potable Well-Water Monitoring Program
 10. Furnishing & Delivery of Printing Services
 11. Providing Psychological Testing and Vocational Assessment Services
 12. Furnishing & Delivery of Road Maintenance Materials
 13. Furnishing & Delivery of Seed, Lime, Fertilizer, Chemicals, and Agricultural Supplies
 14. Providing Veterinary Services
 15. Providing Quantitative Respiratory Fitness Training & Testing
 16. Furnishing, Delivery of Servicing of Portable Toilet Rental Services
 17. Furnishing and Delivery of Irrigation and Pumping Equipment Services & Repair Parts
 18. Furnishing and Delivery of Auto: Automotive Repair Parts and Services
 19. Furnishing and Delivery of Gas Pump Repair Parts and Services
 20. Furnishing and Delivery of Swimming Pool Repair Services, Chemicals and Supplies
 21. Furnishing and Delivery of Building Maintenance Services (Carpet and Windows)
 22. Furnishing and Delivery of Bus Transportation Services (RAP)
 23. Furnishing and Delivery of Screen Printed Tee Shirts, Sweatshirts and Sweatpants
 24. Furnishing and Delivery of Septic Tank Pumping and Disposal Services
 25. Furnishing and Delivery of Facilities & Staff for Summer Sports Camps
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MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Two (2) Appraisal Services, Block 94, Lot 15, Freehold Township, Owner: Baratta, Improved Property, containing ±1.10 Acres, for Additions to Manasquan River Greenway (Ref. #15-47) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **“TUESDAY EVENING”, SEPTEMBER 8, 2015** - 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **FRIDAY MORNING, SEPTEMBER 11, 2015** – 8 AM. **Monmouth County’s 9/11 Memorial Remembrance Ceremony.** Mt. Mitchill Scenic Overlook, 460 Ocean Blvd., Atlantic Highlands, NJ.
3. **WEDNESDAY, SEPTEMBER 16, 2015** – 5:30 PM—7:30 PM. **Employee Recognition & Awards.** Thompson Park Activity Barn, Newman Springs Road, Lincroft, NJ. Hosted by the Friends of the Parks. (*By Invitation. RSVP by September 4th to Human Resources 732/842-4000, Ext. 4213 or email: jbezio@monmouthcountyparks.com*)

4. **SATURDAY, SEPTEMBER 19, 2015** – 11 AM—5 PM. **Wind And Sea Festival.** Bayshore Waterfront Park, Port Monmouth, NJ.
5. **MONDAY EVENING, SEPTEMBER 21, 2015** - 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, OCTOBER 5, 2015** - 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **SUNDAY, OCTOBER 18, 2015** – 11 AM—5 PM. **Thompson Park Day.** Thompson Park, 805 Newman Springs Road, Lincroft, NJ. Free Admission & Free Parking. Various Activities, Entertainment, Demonstrations, Food Vendors and Contests. *(Some activities require a fee.)*
8. **MONDAY EVENING, OCTOBER 19, 2015** - 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **MONDAY EVENING, NOVEMBER 9, 2015** - 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
10. **MONDAY EVENING, NOVEMBER 23, 2015** - 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
11. **SATURDAY AFTERNOON, DECEMBER 5, 2015** – 12:30 PM—2:30 PM. **Coastal Activity Center Holiday DJ Dance Party.** Coastal Activity Center, 605 Asbury Ave., Asbury Park, NJ. For more information call: 848/456-4278, Ext. 6#.
12. **MONDAY EVENING, DECEMBER 7, 2015** - 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
13. **MONDAY EVENING, DECEMBER 21, 2015** - 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of August 24, 2015, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____ PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____PM)

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters, being additions to county park lands, will be available to the public in ninety (90) days or upon completion of acquisition or potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **September 21, 2015**, at **7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Attorney Client Privilege Information**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners. (Time: _____PM)
