

MINUTES OF THE MONDAY EVENING, SEPTEMBER 19, 2011 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Edward J. Loud at 7:02 PM.

The following were Present on roll call: Chairman Edward J. Loud
Commissioners:
Michael G. Harmon
Violeta Peters
N. Britt Raynor
Kevin Mandeville
David W. Horsnall
Melvin A. Hood

The following were Absent on roll call: Vice Chairman Fred J. Rummel (Excused)
Commissioner Thomas E. Hennessy, Jr. (Excused)

Also Present: James J. Truncer, Secretary-Director
Andrea I. Bazer, County Counsel
Bruce A. Gollnick, Assistant Director
David M. Compton, Superintendent of Co. Parks
Francine P. Lorelli, Purchasing Agent
Andrew Spears, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Spencer Wickham, Chief/Land Acq. & Design
Andrew R. Coeyman, Supv. Land Preservation Office
Andrew M. North, Chief Landscape Architect

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 6, 2010, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Harmon, seconded by Commissioner Hood, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, AUGUST 22, 2011**, were upon being put to a vote, approved as recorded by Chairman Loud, Commissioners Harmon, Mandeville, Horsnall and Hood. Commissioners Peters and Raynor abstained as not being present at the meeting.

On a motion made by Commissioner Harmon, seconded by Commissioner Hood, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, AUGUST 22, 2011, TO DISCUSS LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Chairman Loud, Commissioners Harmon, Mandeville, Horsnall and Hood. Commissioners Peters and Raynor abstained as not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Raynor, seconded by Commissioner Peters, the **2010 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Raynor, seconded by Commissioner Peters, the **2011 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hood, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF AUGUST**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hood, the **REVENUE REPORT** for the **MONTH OF AUGUST** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF AUGUST**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hood, the **ATTENDANCE REPORT** for the **MONTH OF AUGUST** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—AUGUST (9/13/2011)**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hood, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR AUGUST (9/13/011)**, was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF AUGUST**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hood, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF AUGUST** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

Spence Wickham, Chief of Land Acquisition & Design, reviewed with the Board **CORRESPONDENCE RECEIVED** from The Old Brick Reformed Church, dated September 14, 2011, addressed to Freeholder Lillian G. Burry, concerning the proposed routing of the Henry Hudson Trail on existing public right-of-way and leased New Jersey Transit property that bi-sect property owned by The Old Brick Reformed Church on County Route 520 at Bradevelt, Marlboro Township.

Following a discussion, the Board unanimously agreed that the preferred permanent right-of-way for the trail was on the westerly edge of the Marlboro State Hospital property.

Commissioner Hood suggested that The Old Brick Reformed Church also contact the State Treasurer for a right-of-way through adjoining state property.

On a motion made by Commissioner Harmon, seconded by Commissioner Raynor, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:24 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Raynor, seconded by Commissioner Mandeville, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:25 PM.

There was no **FREEHOLDER'S REPORT** as Freeholder Lillian G. Burry was unable to attend the meeting due to a conflict in her schedule.

The following **ITEMS** were **REVIEWED WITH THE BOARD**:

1. James J. Truncer, Secretary-Director, reviewed with the Board the Citation of Appreciation for Denise E. Dockweiler, Principal Data Control Clerk, who retired effective September 1, 2011, with twenty-two years and eleven months of service.

Following a discussion, the Board unanimously agreed to adopt a Resolution authorizing the Secretary-Director to prepare a Citation of Appreciation for Denise E. Dockweiler, Principal Data Control Clerk, who retired effective September 1, 2011, with twenty-two years and eleven months of service.

2. James J. Truncer, Secretary-Director, noted the list of 2011 Fall Auction Items, as distributed to the Board, to be declared surplus to the needs of the Monmouth County Park System.

Following a discussion, the Board unanimously agreed to adopt a resolution declaring various items of personal property surplus to the needs of the Monmouth County Park System and to recommend to the Monmouth County Board of Chosen Freeholders that said items be declared surplus and sold at the Fall 2011 Public Auction to be conducted by the County of Monmouth.

3. James J. Truncer, Secretary-Director, reviewed with the Board Agenda Items #15, 16 & 17 as added to the Agenda.
4. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of September 8, 2011, as distributed to the Board.

Commissioner Horsnall inquired as to the condition of the slab in the photo for the new Bel-Aire Golf Course pump house, and the extent of the drainage issue.

Bruce A. Gollnick, Assistant Director, noted that the condition of the slab and drainage issues did not present any major problems.

Commissioner Raynor inquired as to the low bidder for appraisal services being agenda items #7 and #8.

Following a discussion, Andrea Bazer, County Counsel, noted she would get back to the Board after she reviews the bid specifications.

Andrea I. Bazer, County Counsel, noted she had reviewed the Change Orders as listed on the Agenda as Items #10, 13, 14 & 16, and that they were in order.

At 7:46 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hood to approve Agenda Items #1 through #17.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of September 19, 2011, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #14 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #15, 16 & 17 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #17.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Commissioners Harmon,
Peters, Raynor, Mandeville, Horsnall and Hood
In the Negative: None
Absent: Vice Chairman Rummel and Commissioner Hennessy

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-11-9-19=318 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Peters, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to DENISE E. DOCKWEILER, Principal Data Control Clerk, who started work with the Monmouth County Park System on September 6, 1988, and who RETIRED effective September 1, 2011. (22 Years and 11 Months of Service). Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-9-19=319 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Peters, RESCINDING aggregate contract to CALLAWAY GOLF SALES COMPANY, Carlsbad, CA ONLY, for FURNISHING AND DELIVERY OF GOLF RESALE MERCHANDISE AND CLOTHING (Bid #0032-11), ITEM: 2011 Supply Contract for the Period of 03/14/11 through 12/31/11; being a portion of an aggregate contract awarded by Resolution #R-11-3-14=149, in the Estimated Total Aggregate Amount of \$120,000.00, as vendor failed to return signed contracts. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-9-19=320 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Peters, ACCEPTING the WRITTEN QUOTATION of MITCHELL PRODUCTS, LLC, Millville, NJ, for FURNISHING AND DELIVERY OF GOLF COURSE BUNKER SAND (PS #61-11), ITEM: #1, Bunker Sand, 600 Tons @\$34.45 Per Ton; in the Total Contract Amount of \$20,670.00, as received on August 30, 2011, proposal dated August 19, 2011, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-9-19=321 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of ADAMS, REHMANN & HEGGAN ASSOCIATES, INC., Hammonton, NJ, as received on July 19, 2011, proposal dated July 14, 2011, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 60.01, LOT 2.01, TINTON FALLS BOROUGH, NEW JERSEY, OWNER: DELLAPIETRA, +3.55 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO THOMPSON PARK (SWIMMING RIVER PUBLIC ACCESS) (Ref. #11-47 & PS #57-11), in an Amount Not To Exceed \$1,775.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-9-19=322 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of LAN ASSOCIATES, ENGINEERING, PLANNING, ARCHITECTURE, SURVEYING, INC., Midland Park, NJ, as received on July 19, 2011, proposal dated July 15, 2011, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 60.01, LOT 2.01, TINTON FALLS BOROUGH, NEW JERSEY, OWNER: DELLAPIETRA, PROJECT: ADDITIONS TO THOMPSON PARK (SWIMMING RIVER PUBLIC ACCESS) (Ref. #11-48 & PS #58-11), in an Amount Not To Exceed \$3,744.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-9-19=323 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to NOLAN DESIGN, LLC, Wall, NJ, for DESIGN OF MONMOUTH COUNTY PARK SYSTEM DIRECTORY, YEAR 2012, VOLUMES 1-5 (Bid #0064-11), ITEM: Proposal #2, Total Price for Volumes 1-5 (\$9,130.00); Total Price for 4 More/Less Pages per Volume (\$550.00); (2011-2012 Supply Contract for the Period of 09/19/11 through 08/31/12), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2013), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$9,680.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-9-19=324 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on September 1, 2011, proposal dated August 26, 2011, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 105, LOT 50.01, TOWNSHIP OF FREEHOLD, NEW JERSEY, OWNER: FISHSTEIN, ±6 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #11-51 & PS #62-11), in an Amount Not To Exceed \$1,400.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-9-19=325 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on September 1, 2011, proposal dated August 24, 2011, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 105, LOT 50.01, TOWNSHIP OF FREEHOLD, NEW JERSEY, OWNER: FISHSTEIN, ±6 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #11-51 & PS #62-11), in an Amount Not To Exceed \$1,850.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-9-19=326 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to EVERGREEN PRINTING COMPANY, Bellmawr, NJ, for PRINTING AND MAIL PREPARATION OF MONMOUTH COUNTY PARK SYSTEM DIRECTORY, YEAR 2012, VOLUMES 1-5 (Bid #0065-11), ITEM: Proposal #2, Total Price for Volumes 1-5 (\$52,401.85); Total Price for 4 More/Less Pages per Volume (\$2,905.00); (2011-2012 Supply Contract for the Period of 09/19/11 through 08/31/12), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2013), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$55,306.85. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-9-19=327 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of minus (-) \$19,000.00, for the cancellation of Proposal #4, Items #1-8, Lighthouses & Lobster Shacks of Maine Getaway, to INNOVATOURS, INC., Framingham, MA, for FURNISHING AND DELIVERY OF VARIOUS TOUR PACKAGES (Bid #0040-11), as originally awarded by Resolution #R-11-4-11=185, ITEMS: Proposal #2, Items #1-8, Summer Theater Tour in the Berkshire Mountains Getaway (\$14,500.00 Estimated); Proposal #3, Items #1-8, New Hampshire Weekend: Hampton Seafood Festival & Portsmouth (\$11,250.00 Estimated); Proposal #4, Items #1-8, Lighthouses & Lobster Shacks of Maine Getaway (\$19,000.00 Estimated); in the Estimated Contract Amount of \$44,750.00; for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$25,750.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-9-19=328 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of THE REYNOLDS GROUP, INC., Raritan, NJ, as received on September 7, 2011, proposal dated August 31, 2011, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 168, LOT 12, MARLBORO TOWNSHIP, NJ, OWNER: NEW JERSEY TRANSIT CORPORATION, PROJECT: HENRY HUDSON TRAIL—SOUTHERLY EXTENSION (Ref. #11-41 & PS #64-11), in an Amount Not To Exceed \$2,925.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. (*Non-Fair & Open process approved by Teri O'Connor, County Administrator, as per her Memorandum dated July 21, 2011.*) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-9-19=329 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Peters, DECLARING VARIOUS ITEMS OF PERSONAL PROPERTY as on file with the Purchasing Agent, SURPLUS TO THE NEEDS of the MONMOUTH COUNTY PARK SYSTEM, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that said ITEMS be DECLARED SURPLUS and SOLD at the FALL 2011 PUBLIC AUCTION to be conducted by the COUNTY OF MONMOUTH. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-9-19=330 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of \$20,600.00 to extend the east lot pier an additional 20' (\$10,300.00) and to extend the west lot pier an additional 20' (\$10,300.00), to JAK CONSTRUCTION CORP., t/a DIAMOND CONSTRUCTION, Brick, NJ, for DOCK REPLACEMENT AT THE MANASQUAN RESERVOIR VISITOR CENTER (Bid #0043-11), as originally awarded by Resolution #R-11-4-25=200, ITEMS: #1-6, Total Base Bid Price of \$195,540.00 plus the sum of Alternate Bid Item #7 in the Amount of \$55,000.00 and Alternate Bid Item #8 in the Amount of \$28,786.00; in the Contract Amount of \$279,326.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$299,926.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-9-19=331 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of \$29,870.10 for slope repair and stabilization adjacent to newly constructed trail (\$57,000.00), and credits for unused silt fence (-\$4,367.00), unused erosion control blanket (-\$18,067.50), and unused split four rail fence (-\$4,695.40), to EARLE ASPHALT COMPANY, Wall, NJ, for TRAIL SURFACE IMPROVEMENTS, PHASE I, UNION TRANSPORTATION TRAIL (Bid #0048-11), as originally awarded by Resolution #R-11-6-6=250, ITEMS: Total Base Bid Price Items #1-20 inclusive (Total Lump Sum Bid); in the Contract Amount of \$298,813.13, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$328,683.23. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-9-19=332 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, as received on September 14, 2011, proposal dated September 12, 2011, for providing SITE INVESTIGATION (SI) OF BLOCK 43, LOTS 11-13; BLOCK 49, LOTS 12.01 AND 13.01, UPPER FREEHOLD TOWNSHIP, NJ, OWNER: FLEMERS ENTITIES, ±500 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY (Ref. #11-57 & PS #68-11), in an Amount Not To Exceed \$17,685.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. (*Non-Fair & Open process approved by Teri O'Connor, County Administrator, as per her Memorandum dated July 28, 2011.*) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-11-9-19=333 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of \$0.00 for contract time extension from September 14, 2011 to December 30, 2011, to SIGNATURE BRIDGE, INC., Willoughby, OH, for TIMBER PEDESTRIAN BRIDGE AND SHARED USE PATH AT THOMPSON PARK (Bid #0054-11), as originally awarded by Resolution #R-11-7-18=284, ITEMS: #1-15 (Total Base Bid Price); in the Contract Amount of \$457,657.74, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$457,657.74. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-11-9-19=334 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of LANDMARK FACILITIES GROUP, INC., Norwalk, CT, dated September 16, 2011, for providing a Professional Services Contract for ENGINEERING ASSESSMENT OF HURRICANE IRENE DAMAGE TO WALN'S MILL (HISTORIC WALNFORD), in an Amount Not To Exceed \$5,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

On a motion made by Commissioner Horsnall, seconded by Commissioner Hood, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Restoration of the Blacksmith Shop and Tenant House Windows at Historic Longstreet Farm
2. Testing, Monitoring, Repairing, and Installation of Alarm Systems
3. Furnishing and Delivery of Animal Feed, Supplements, and Ear Corn (Husked)
4. Furnishing and Delivery of Auto Body Repair Services
5. Furnishing and Delivery of Automotive Repair Parts and Services
6. Furnishing and Delivery of Specialized Automotive Repair Parts and Services
7. Furnishing and Delivery of Building Maintenance Services
8. Furnishing and Delivery of Charter Bus Transportation Services (A.) 48-Passenger Buses and (B.) 56-Passenger Buses
9. Furnishing and Delivery of Bus Transportation Services for Recreation Assistance Program, School Van Transportation Services, Bus Transportation Services for Trips to the Monmouth County Fair to and from Asbury Park, New Jersey, and Shuttle Bus Transportation Service for the Monmouth County Fair
10. Furnishing, Delivery, and Application of Dust Control Soil Stabilization Services
11. Furnishing and Delivery of Electrical Equipment and Supplies
12. Furnishing of Facilities and Staff for Summer Sports Camps
13. Furnishing and Delivery of Amusement Rides and Games at the Monmouth County Fair
14. Rental of Fair Tents
15. Furnishing and Delivery of Garbage Collection Service, Roll-Off Container Service, and Single Stream Recycling Service

(Continued)

16. Furnishing and Delivery of Gas Pump Repair Parts and Services
17. Furnishing of Golf Course Aerification Services
18. Furnishing and Delivery of Golf Cart Repair Parts and Services
19. Furnishing and Delivery of Golf Course Supplies
20. Annual Service Contract for G.H.I.N Golf Handicap Service
21. Furnishing and Delivery of Irrigation Equipment Services and Repair Parts
22. Furnishing and Delivery of Irrigation System Repair Parts
23. Furnishing and Delivery of Golf Course Irrigation Well and Pumping Equipment Services and Repair Parts
24. Furnishing and Delivery of Golf Resale Merchandise and Clothing
25. Furnishing of Goose Control Services
26. Furnishing and Delivery of Grounds and Turf Equipment
27. Furnishing and Delivery of Grounds and Turf Equipment Repair Parts and Service
28. Furnishing of Hardware and Industrial Supplies
29. Furnishing and Delivery of Heating and Air Conditioning Maintenance and Repair Parts and Service
30. Furnishing and Delivery of Janitorial Supplies
31. Furnishing of Various Types of Masonry Work
32. Furnishing of Plumbing and Heating Repair Equipment and Supplies
33. Furnishing, Delivery, and Servicing of Portable Toilet Rental Services
34. Furnishing and Delivery of Printing Services (Brochures & Business Cards, Stationery & Envelopes, Miscellaneous Forms & Signs & Golf Score Cards)
35. Furnishing and Delivery of Road Maintenance Materials
36. Furnishing and Delivery of Screen Printed Tee Shirts, Sweatshirts, and Sweatpants
37. Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals, and Agricultural Supplies
38. Furnishing of Septic Tank Pumping and Disposal Services
39. Furnishing and Delivery of Sewer Line Cleaning
40. Furnishing and Delivery of Tree Trimming Services
41. Furnishing and Delivery of Trophies, Plaques and Awards
42. Furnishing and Delivery of Uniform Items (Boots)
43. Furnishing and Delivery of Uniform Items and Accessories
44. Furnishing and Delivery of Lifeguard Uniforms
45. Furnishing and Delivery of Work Uniform Items
46. Vending Machine Services
47. Furnishing and Delivery of Repair and Installation of Wooden, Metal and Fiberglass Overhead and Metal Rolling Security Doors

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Harmon, seconded by Commissioner Peters, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Two (2) Appraisals, Block 109, Lots 10, 11, & 12, Howell Township, Owner: Krist, Improved, Residential, ±5.18 Acres, for Additions to Metedeconk River Greenway (Ref. #11-61) (*FAIR & OPEN*)
2. Quantitative Respiratory Fitness Training and Testing, Thompson Park Training Center (PS #69-11) (*FAIR & OPEN*)
3. Potable Well-Water Monitoring Program, All Park Areas (PS #70-11) (*FAIR & OPEN*)
4. Preliminary Assessment/Site Inspection, Block 56, Lot 17, Upper Freehold Township, Owner: Pankovics, for Additions to the Union Transportation Trail (Ref. #11-62) (*FAIR & OPEN*)
5. Surveying Services, Block 56, Lot 17, Upper Freehold Township, Owner: Pankovics, for Additions to the Union Transportation Trail (Ref. #11-63) (*FAIR & OPEN*)
6. Surveying Services, Block 751, Lot 52, Wall Township, Owner: Theilemann, for Additions to Shark River Park (Ref. #11-64) (*FAIR & OPEN*)
7. Preliminary Assessment/Site Inspection of Block 751, Lot 52, Wall Township, Owner: Theilemann, for Additions to Shark River Park (Ref. #11-65) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **SATURDAY, SEPTEMBER 24, 2011** – 10 AM—2 PM. **Great Fall Perennial Plant Swap.** Deep Cut Gardens, Red Hill Road, Middletown, NJ. *Free Admission & Free Parking.*
2. **SUNDAY, SEPTEMBER 25, 2011** – 11 AM—5 PM. **Harvest Home Festival.** Historic Longstreet Farm, Longstreet Road, Holmdel, NJ. *Free Admission & Free Parking.*
3. **SUNDAY, OCTOBER 2, 2011** – 11 AM—5 PM. **Walnford Day Celebration.** Historic Walnford, Walnford Road, Upper Freehold Township, NJ. *Free Admission & Free Parking.*
4. **WEDNESDAY EVENING, OCTOBER 5, 2011** - 6 PM=Hors d'oeuvres & Cash Bar; 7 PM=Dinner. **58th Annual Monmouth County Planning Board Dinner.** Robert B. Meyner Reception Center at the PNC Bank Arts Center, Holmdel, NJ. Reservations Required. Cost: \$40.00 Per Person. Make Check Payable to the: *Monmouth County Planning Board.* RSVP deadline is 9/28/11.
5. **“TUESDAY EVENING”, OCTOBER 11, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **SATURDAY THROUGH WEDNESDAY, OCTOBER 15-19, 2011** – **Fall 2011 Monmouth County Public Auction.** 5-Day On-Line Auction currently scheduled to begin on October 15th with items beginning to close in 1-minute increments on October 19th, at 6 PM. Inspection and preview of items will be available on October 17th & 18th, from 8 AM—3 PM, at the Monmouth County Fleet Services Division storage area, located at 250 Center Street, Freehold, NJ. Chief Auctioneer: Stephen J. Miranti, Auction Liquidation Services, Eatontown, NJ. <http://www.auctionlistservices.com>

7. **SUNDAY, OCTOBER 16, 2011** – 11 AM TO 5 PM. **Thompson Park Day.** Thompson Park, 805 Newman Springs Road, Lincroft, NJ. *Free Admission & Free Parking.*
8. **MONDAY EVENING, OCTOBER 24, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Commissioner Raynor complimented staff on the 9/11 Memorial Ceremony at Mt. Mitchill Scenic Overlook.

Commissioner Peters suggested that the National Anthem be sung at future ceremonies.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of August 22, 2011, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 7:54 PM, the following resolution was offered for adoption by Commissioner Raynor, seconded by Commissioner Harmon, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative:	Chairman Loud, Commissioners Harmon, Peters, Raynor, Mandeville, Horsnall and Hood
In the Negative:	None
Absent:	Vice Chairman Rummel and Commissioner Hennessy

On a motion made by Commissioner Raynor, seconded by Commissioner Harmon, and by unanimous vote, the regular meeting was **RECONVENED** at 8:01 PM.

The Secretary-Director indicated that the Minutes of the Executive Session will be available to the public in ninety (90) days, or upon completion of land acquisition or potential litigation.

The following resolutions were introduced:

R-11-9-19=335 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Harmon, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the RAMOS PROPERTY, also known as BLOCK 109, LOT 13, HOWELL TOWNSHIP, an improved parcel, containing ± 3.0 ACRES, as ADDITIONS TO METEDECONK RIVER GREENWAY, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$167,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00027.) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-11-9-19=336 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Harmon, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the LAWRENCE & DOVEL PROPERTY, also known as BLOCK 104, LOT 34 (P/O), FREEHOLD TOWNSHIP, an unimproved parcel, containing ± 4.0 ACRES, as ADDITIONS TO TURKEY SWAMP PARK, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$127,500.00. (Funds provided by the Monmouth County Open Space, Recreation, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00047.) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Harmon offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Tuesday, October 11, 2011**, at **7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Raynor, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Commissioners Harmon,
Peters, Raynor, Mandeville, Horsnall and Hood
In the Negative: None
Absent: Vice Chairman Rummel and Commissioner Hennessy

Commissioner Mandeville noted that he would like the Board to get a copy of all associated costs with specific property acquisitions after each acquisition is completed.

Commissioner Mandeville also inquired as to whether the county has received a request for funding from the City of Asbury Park to acquire the townhouse site at Bradley Cove as mentioned in the recent newspaper report.

Andrea I. Bazer, County Counsel, noted that she was not aware of the City contacting the County, however, she would look into the matter.

There being no further business, on a motion made by Commissioner Raynor, seconded by Commissioner Peters, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, September 20, 2011, was **ADJOURNED** at 8:21 PM.

JAMES J. TRUNCER,
Secretary-Director