

MINUTES OF THE MONDAY EVENING, SEPTEMBER 17, 2012 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Edward J. Loud at 7:02 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Violeta Peters
David W. Horsnall
Mark E. Zelina

The following were Absent on roll call:

Commissioners:
Kevin Mandeville (Excused)
Thomas E. Hennessy, Jr. (Excused)
Melvin A. Hood (Excused)

Also Present:

James J. Truncer, Secretary-Director
Michael P. Supko, Jr., Special County Counsel
Bruce A. Gollnick, Assistant Director
David M. Compton, Superintendent of Co. Parks
Stephanie Weise, Purchasing Agent
Andrew Spears, Superintendent of Recreation
Spencer Wickham, Chief/Land Acq. & Design
Karen Livingstone, Public Information/Volunteers
Ken Thoman, County Park Manager/Planning
Andrew R. Coeyman, Supv./Land Preservation Office

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 21, 2011, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Harmon, seconded by Commissioner Peters, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, AUGUST 20, 2012**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, and Zelina. Commissioner Horsnall abstained as not being present at the meeting.

On a motion made by Commissioner Harmon, seconded by Commissioner Peters, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, AUGUST 20, 2012**, for the purpose of discussing **PERSONNEL MATTERS**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, and Zelina. Commissioner Horsnall abstained as not being present at the meeting.

On a motion made by Commissioner Harmon, seconded by Commissioner Peters, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, SEPTEMBER 17, 2012**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, and Zelina. Commissioner Horsnall abstained as not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public as Personnel Matters are confidential, and that the Minutes of the Executive Session to discuss land acquisition matters would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Zelina, the **2011 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Zelina, the **2012 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Zelina, seconded by Vice Chairman Rummel, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF AUGUST**

On a motion made by Commissioner Zelina, seconded by Vice Chairman Rummel, the **REVENUE REPORT** for the **MONTH OF AUGUST** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF AUGUST**

On a motion made by Commissioner Zelina, seconded by Vice Chairman Rummel, the **ATTENDANCE REPORT** for the **MONTH OF AUGUST** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—AUGUST 2012 (9/11/2012)**

On a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR AUGUST 2012 (9/11/2012)** was upon being put to a vote unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF SEPTEMBER 7, 2012**

On a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, the **MCPS TRAINING REQUESTS AS OF SEPTEMBER 7, 2012**, was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF AUGUST**

On a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF AUGUST** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Horsnall, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:05 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Harmon, seconded by Vice Chairman Rummel, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:06 PM.

PRESENTATION:

James J. Truncer, Secretary-Director, introduced to the Board Ken Thoman, County Park Manager/ Planning, who made a PowerPoint presentation to the Board with regard to various Field Management Projects being carried out on Park System lands.

Chairman Loud thanked Ken Thoman for his presentation.

FREEHOLDER'S REPORT:

There was no Freeholder's Report as Freeholder Burry was unable to be present at the meeting.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. James J. Truncer, Secretary-Director, reviewed with the Board the Keep It Green Resolution Supporting Sustainable State Funding for Preservation and Stewardship of Open Space, Parks, Farmland and Historic Sites.

Following a discussion, the Board unanimously agreed to adopt a resolution Supporting Sustainable State Funding for Preservation and Stewardship of Open Space, Parks, Farmland and Historic Sites, and further recommended that the Monmouth County Board of Chosen Freeholders support same.

2. James J. Truncer, Secretary, reviewed with the Board the recommendation to adopt a resolution urging the Governor and the Commissioner of the NJ Department of Transportation to Fully Fund, Staff and Implement Bike and Pedestrian Projects from Federal Transportation Funds received through MAP-21.

Following a discussion, the Board unanimously agreed to adopt a resolution urging the Governor and the Commissioner of the NJ Department of Transportation to Fully Fund, Staff and Implement Bike and Pedestrian Projects from Federal Transportation Funds received through MAP-21.

3. James J. Truncer, Secretary-Director, reviewed with the Board the proposed 2013-2014 Monmouth Cove Marina Fees & Charges (Schedule No. 6).

Commissioner Harmon inquired as to current slip vacancies.

Dave Compton, Superintendent of County Parks, reviewed the operations at the marina and noted that currently, there were seven (7) wet slips and 8-10 rack locations vacant.

Mr. Compton also noted possible future advertising and marketing efforts for the marina.

4. James J. Truncer, Secretary-Director, reviewed with the Board the request made by Mr. Angelo Masino, Manager/Championship Administration, on behalf of the United States Golf Association (USGA), for Permission to Host their 2013 Metropolitan Golf Association USGA Public Links Championship Regional Qualifier at Hominy Hill Golf Course on Wednesday, June 19, 2013, with the Monmouth County Park System charging the USGA the prevailing resident greens fee rate, plus an additional \$0.50 per contestant, and a tournament fee of \$50.00 per player, for approximately 84 players, with the course being closed for the entire day.

Following a discussion, a **motion** was made by Commissioner Horsnall, seconded Commissioner Zelina, Granting Permission to Mr. Angelo Masino, Manager/Championship Administration, on behalf of the United States Golf Association (USGA), to Host their 2013 Metropolitan Golf Association USGA Public Links Championship Regional Qualifier at Hominy Hill Golf Course on Wednesday, June 19, 2013, with the Monmouth County Park System charging the USGA the prevailing resident greens fee rate, plus an additional \$0.50 per contestant, and a tournament fee of \$50.00 per player, for approximately 84 players, with the course being closed for the entire day. Upon being put to a vote, the motion was unanimously carried.

5. James J. Truncer, Secretary-Director, reviewed with the Board Agenda Items for Board Action, and Agenda Items #14 & 15 as added to the Agenda.

Stephanie Weise reviewed with the Board the bids received for Agenda Item #14 for Replacement of Timber Bulkheading at the Monmouth Cove Marina.

Commissioner Horsnall inquired as to Agenda Item #9.

Bruce A. Gollnick, Assistant Director, reviewed with the Board Agenda Item #9 and the increase recommended in the contract.

6. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of September 10, 2012, as distributed to the Board.

At 7:37 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Horsnall, to approve Agenda Items #1 through #13.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of September 17, 2012, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #13 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #14 & 15 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #15.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Horsnall and Zelina
In the Negative: None
Absent: Commissioners Mandeville, Hennessy, and Hood

At 7:38 PM, Ken Thoman left the meeting.

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-12-9-17=288 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Harmon, Authorizing CHANGE ORDER #1, in the amount of \$684.75 to close out contract, to EVERGREEN PRINTING COMPANY, Bellmawr, NJ, for PRINTING AND MAIL PREPARATION OF MONMOUTH COUNTY PARK SYSTEM DIRECTORY, YEAR 2012, VOLUMES 1-5 (Bid #0065-11), as originally awarded by Resolution #R-11-9-19=326, ITEM: Proposal #2, Total Price for Volumes 1-5 (\$52,401.85); Total Price for 4 More/Less Pages per Volume (\$2,905.00); (2011-2012 Supply Contract for the Period of 09/19/11 through 08/31/12), with the Board of Recreation Commissioners Reserving the Option to Extend the Contract for an Additional One (1) Year Period (2013), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$55,306.85, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$55,991.60. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-12-9-17=289 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to AURORA ENVIRONMENTAL, INC., Union Beach, NJ, for REMOVAL OF TWO (2) UNDERGROUND STORAGE TANKS AT THOMPSON PARK MAINTENANCE AREA AND ONE (1) UNDERGROUND STORAGE TANK AT HUBER WOODS PARK FARM AREA (Bid #0047-12), ITEMS: #1-11; in the Total Contract Amount of \$16,540.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-12-9-17=290 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TM PAINTING AND CONSTRUCTION, Neptune, NJ, for FURNISHING OF EXTERIOR PAINTING SERVICES FOR 2012 (Bid #0048-12), ITEMS: Proposal #1, Items #1-11 @\$66,000.00, Plus the Sum of Add Alternates #1-6 @\$15,600.00; in the Total Contract Amount of \$81,600.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-9-17=291 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Harmon, SUPPORTING SUSTAINABLE STATE FUNDING FOR PRESERVATION AND STEWARDSHIP OF OPEN SPACE, PARKS, FARMLAND AND HISTORIC SITES, and FURTHER RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-9-17=292 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Harmon, URGING the GOVERNOR and the COMMISSIONER OF THE NJ DEPARTMENT OF TRANSPORTATION to FULLY FUND, STAFF AND IMPLEMENT BIKE AND PEDESTRIAN PROJECTS FROM FEDERAL TRANSPORTATION FUNDS RECEIVED THROUGH MAP-21, and FURTHER RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-9-17=293 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on July 24, 2012, proposal dated July 18, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 20, LOT 21, TOWNSHIP OF UPPER FREEHOLD, NJ, OWNER: MALSBURY, ±0.82 ACRES, PROJECT: ADDITIONS TO CLAYTON PARK, INTEREST: FEE SIMPLE (Ref. #12-47 & PS #61-12), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-12-9-17=294 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Harmon, RESCINDING professional service contract awarded by Resolution #R-12-7-16=252, to LEWIS CONSULTING GROUP, Manasquan, NJ, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 98, LOTS 84, 84Q, 84.01, 93 AND 95.01, FREEHOLD TOWNSHIP, NJ, OWNER: REAGAN & RAIMONDI, ±31.7 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #12-24 & PS #51-12), in the Contract Amount Not To Exceed \$1,550.00, as ownership interest in the property is shared between family members as a result of an estate, and owners are withdrawing their offer to sell said property to the County of Monmouth due to internal conflict among family members. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-9-17=295 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Harmon, RESCINDING professional service contract awarded by Resolution #R-12-7-16=253, to MORRIS P. HEBERT, INC., Houma, LA. for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 98, LOTS 84, 84Q, 84.01, 93 AND 95.01, FREEHOLD TOWNSHIP, NJ, OWNER: REAGAN & RAIMONDI, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #12-24 & PS #52-12), in an Amount Not To Exceed \$6,650.00, as ownership interest in the property is shared between family members as a result of an estate, and owners are withdrawing their offer. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-9-17=296 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Harmon, Authorizing CHANGE ORDER #1, in the amount of \$18,000.00, increasing existing contract amount by 20% as allowed by law, due to increase in sales activity, to CORE TRANZ BUSINESS SERVICES, Manasquan, NJ, for FURNISHING AND DELIVERY OF CREDIT/DEBIT CARD PAYMENT SERVICES THROUGH TELEPHONE, ELECTRONIC TRANSMISSION, IN PERSON AND BY INTERNET ACCESS (Bid #0027-11), ITEMS: A-J, Credit/Debit Card Services (Period of January 1, 2012 through December 31, 2012), with the Board of Recreation Commissioners reserving the option to extend the contract an additional one (1) year period (2013), being the second of two (2) one (1) year options to extend contract, under the same terms and conditions, as per bid specification; as originally awarded by Resolution #R-11-3-1=87, and Extended by Resolution #R-11-12-19=440 for the Year 2012, in the Estimated Annual Contract Amount of \$90,000.00, for a New Estimated Annual Change Order #1 Contract Amount of \$108,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-12-9-17=297 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL of MORRIS P. HEBERT, INC., Houma, LA, as received on September 5, 2012, proposal dated August 29, 2012, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 170, LOT 8.02, MARLBORO TOWNSHIP, NJ, OWNER: HARBOR ROAD PROPERTIES, LLC, ±17.92 ACRES, VACANT PROPERTY (SOME FARM STRUCTURES), PROJECT: ADDITIONS TO DEEP RUN RECREATION AREA (Ref. #12-15 & PS #68-12), in an Amount Not To Exceed \$3,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-9-17=298 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Harmon, Authorizing CHANGE ORDER #1, in the amount of \$13,488.00, for 200 tons golf course sand top dressing-damp (Bid Item #128), 112 tons golf course sand top dressing-dry (Bid Item #129), and 60 tons 60-40 Divot Mix (Bid Item #126), to MITCHELL PRODUCTS, LLC, Millville, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #125, 126, 127, 128 & 129 (Period of 02/06/12 through 12/31/12), as originally awarded by Resolution #R-12-2-6=77 in the Contract Amount of \$101,806.32, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$115,294.32. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-9-17=299 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL of MUNGEAM CORNISH GOLF DESIGN, INC., Douglas, MA, as received on August 20, 2012, proposal dated August 27, 2012, for providing GOLF COURSE ARCHITECTURAL SERVICES FOR HOMINY HILL GOLF COURSE BUNKER IMPROVEMENTS, PHASE 2, COLTS NECK TWP., NJ (Ref. #12-52 & PS #67-12), in an Amount Not To Exceed \$24,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. (*Non-Fair & Open process approved by Teri O'Connor, County Administrator, as per her Memorandum dated July 27, 2012.*) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-12-9-17=300 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Harmon, ADOPTING the 2013-2014 MONMOUTH COVE MARINA FEES & CHARGES (SCHEDULE NO. 6). Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-9-17=301 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to R. KREMER & SON MARINE CONTRACTORS, LLC, Brick, NJ, for REPLACEMENT OF 210 FT. OF TIMBER BULKHEAD AT MONMOUTH COVE MARINA, MIDDLETOWN, NJ (Bid #0049-12), ITEMS: Base Bid Items #1-5 @\$297,000.00, Plus Add Alternate Item #6 @\$29,800.00; in the Total Contract Amount of \$326,800.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-9-17=302 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to BARTASH PRINTING, INC., Philadelphia, PA, for PRINTING AND MAIL PREPARATION OF THE MONMOUTH COUNTY PARK SYSTEM ACTIVITY DIRECTORY, YEAR 2013, VOLUMES 1-5 (Bid #0050-12), ITEMS: Volumes 1-5 (Period of 10/10/12 – 08/15/13), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2014), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$62,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Vice Chairman Rummel, seconded by Commissioner Zelina, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Thompson Park, Building #521, Windows and Door Refurbishing
2. Paved Trail Repairs for the Henry Hudson Trail and Hominy Hill Golf Course & Paved Trail Construction for Pine Brook Golf Course

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Peters, seconded by Commissioner Zelina, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Preliminary Assessment & Site Inspection, Block 70, Lots 9.01, 10 & 11, Howell Twp., Owner: Berkshire Development Co., LLC, ±47.5 Acres, Vacant Land, for Additions to the Metedeconk River Greenway (Ref. #12-53) (*FAIR & OPEN*)
2. Surveying Services, Block 70, Lots 9.01, 10 & 11, Howell Twp., Owner: Berkshire Development Co., LLC, ±47.5 Acres, Vacant Land, for Additions to the Metedeconk River Greenway (Ref. #12-54) (*FAIR & OPEN*)
3. Two (2) Appraisals, Block 28, Lots 5 & 5 Q, +20.15 Acres, Improved, Millstone Township, Owner: Brady, for Additions to Perrineville Lake Park (Ref. #12-55) (*FAIR & OPEN*)
4. Two (2) Appraisals, 14-16 Stoney Brook Trail, Block 109, Lot 24, Howell Township, Owner: Baker & McCracken, for Additions to the Metedeconk River Greenway (Ref. #12-56) (*FAIR & OPEN*)
5. Surveying Services, Block 27, Lots 26 & 38.01, Upper Freehold Township, Owner: Davis Station, LLC (Taft), for Additions to the Union Transportation Trail (Ref. #12-58) (*NON-FAIR & OPEN*) (*Non-Fair & Open process approved by Teri O'Connor, County Administrator, as per Memo dated 9/5/12.*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **WEDNESDAY, SEPTEMBER 19, 2012** - 5:30 PM – 7:30 PM. **Employee Awards**, by Invitation, as Hosted by the Friends of the Parks. Thompson Park Activity Barn, 805 Newman Springs Road, Lincroft, NJ. RSVP by September 7th to MCPS Human Resources 732/842-4000, Ext. 4213 or by email: jbezio@monmouthcountyparks.com
2. **"TUESDAY EVENING", OCTOBER 9, 2012** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **SAT.-WEDS., OCTOBER 13-17, 2012** – **5-Day On-Line Fall 2012 Monmouth County Auction**, with Items beginning to close in one minute increments on October 17th, at 6 PM. Inspection and preview of items will be available on October 15th & 16th, from 8 AM – 3 PM, at the Monmouth County Fleet Services Division storage area located at 250 Center Street, Freehold, NJ. The Chief Auctioneer will be Stephen J. Miranti, Auction Liquidation Services, Eatontown, NJ <http://www.auctionlistservices.com>
4. **TUESDAY-THURSDAY, OCTOBER 16-18, 2012** – NRPA Congress and Exposition. Anaheim Convention Center. Anaheim, CA.
5. **MONDAY EVENING, OCTOBER 22, 2012** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, NOVEMBER 5, 2012** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

7. **MONDAY EVENING, NOVEMBER 19, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **MONDAY EVENING, DECEMBER 3, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **MONDAY EVENING, DECEMBER 17, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Chairman Loud read the following Statement of Adequate Public Notice:

"Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the 'Open Public Meetings Act', Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of August 20, 2012, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975."

At 7:56 PM, the following resolution was offered for adoption by Commissioner Harmon, seconded by Commissioner Horsnall, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS, PERSONNEL MATTERS, AND POTENTIAL LITIGATION:**

At 7:57 PM, Stephanie Weise, Purchasing Agent, left the meeting.

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing "land acquisition matters, personnel matters, and potential litigation"; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Horsnall and Zelina
In the Negative: None
Absent: Commissioners Mandeville, Hennessy and Hood

On a motion made by Commissioner Horsnall, seconded by Commissioner Peters, and by unanimous vote, the regular meeting was **RECONVENED** at 8:33 PM.

The Secretary-Director indicated that the Minutes of the Executive Session to discuss land acquisition matters will be made available to the public in ninety (90) days or upon completion of acquisition or potential litigation. The Secretary-Director also indicated that the Minutes of the Executive Session to discuss personnel matters shall not be made available to the public as personnel matters are confidential. The Secretary-Director indicated that the Minutes of the Executive Session to discuss potential litigation will be available to the public in ninety (90) days, or upon completion of potential litigation.

The following resolutions were introduced:

R-12-9-17=303 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the SACCO TRUST PROPERTY, also known as BLOCK 53, LOT 11, UPPER FREEHOLD TOWNSHIP, an unimproved parcel, containing ± 52.43 ACRES, as ADDITIONS TO CROSSWICKS CREEK GREENWAY, in the AMOUNT of \$1,310,000.00, and further RECOMMENDING to the BOARD OF CHOSEN FREEHOLDERS the ENTERING INTO AN AGREEMENT with the MONMOUTH CONSERVATION FOUNDATION and the REIMBURSEMENT OF UP TO \$75,000.00 to the MONMOUTH CONSERVATION FOUNDATION for associated costs incurred for this land preservation project, in the TOTAL AMOUNT NOT TO EXCEED \$1,385,000.00. (Funds provided for under 91201 Capital Account, Account #C-04-55-912-010-010, Sub-Account #91201.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

R-12-9-17=304 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the AMENDMENT of Freeholder Resolution 2011-0827, which AUTHORIZED the ACQUISITION OF BLOCK 109, LOT 13, HOWELL TOWNSHIP, OWNER: RAMOS, FOR ADDITIONS TO METEDECONK RIVER GREENWAY, in the AMOUNT OF \$167,000.00, to AMEND the AUTHORIZED FUNDING AMOUNT FROM \$167,000.00 TO \$184,000.00, an INCREASE of \$17,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00027.) (Monmouth County Board of Recreation Commissioners' Adopted Resolution #R-11-9-19=335). Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Horsnall offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Tuesday, October 9, 2012, at 7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

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|---------------------|---|
| In the Affirmative: | Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Horsnall and Zelina |
| In the Negative: | None |
| Absent: | Commissioners Mandeville, Hennessy and Hood |

Commissioner Horsnall complimented staff on the recent 9/11 Ceremony held at Mt. Mitchill.

Commissioner Horsnall also noted how well staff and the County Engineer conducted the recent presentation at the August 28th Upper Freehold Township Planning Board Meeting concerning the Taft Union Transportation Trail Right-Of-Way, and planned Davis Station Road improvements.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Vice Chairman Rummel, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, September 17, 2012, was **ADJOURNED** at 8:35 PM.

JAMES J. TRUNCER,
Secretary-Director