

MINUTES OF THE TUESDAY EVENING, OCTOBER 9, 2018 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Fred J. Rummel at 7:00 PM.

The following were Present on roll call: Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Thomas E. Hennessy, Jr.
David W. Horsnall
Mark E. Zelina
Patricia M. Butch
Thomas W. Adcock

The following were Absent on roll call: Vice Chairman Kevin Mandeville (Excused)
Commissioner Violeta Peters (Excused)

Also Present: James J. Truncer, Secretary-Director
Kira S. Dabby, Esquire
Andrew J. Spears, Assistant Director
Thomas E. Fobes, Supt. of Co. Parks/Park Operations
Jeremy Schaefer, General Manager Golf Courses
Patti Conroy, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Gail L. Hunton, Chief of Acquisition & Design
Andrew R. Coeyman, Supv./Land Preservation Services

Chairman Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 20, 2017, as required by law.”

Chairman Rummel led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, SEPTEMBER 24, 2018**, were upon being put to a vote, approved as recorded by Chairman Rummel, Commissioners Harmon, Hennessy, Horsnall and Zelina. Commissioners Butch and Adcock abstained as not being present at the meeting.

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, SEPTEMBER 24, 2018**, for the purpose of discussing **ANTICIPATED LITIGATION ATTORNEY CLIENT PRIVILEGE**, were upon being put to a vote, approved as recorded by Chairman Rummel, Commissioners Harmon, Hennessy, Horsnall and Zelina. Commissioners Butch and Adcock abstained as not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session to discussion Attorney Client Privilege Information will be available to the public in ninety (90) days, or upon completion of anticipated litigation.

On a motion made by Commissioner Harmon, seconded by Commissioner Zelina, the **2017 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Harmon, seconded by Commissioner Zelina, the **2018 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **BOARD CORRESPONDENCE RECEIVED**:

1. Letter addressed to Fred J. Rummel from Donald W. Burden, Shrewsbury, NJ, dated September 22, 2018, expressing how much he and his wife enjoy Seven Presidents Oceanfront Park, and commending the staff, from the lifeguards to the parking attendants to the refreshment stand workers. (*Acknowledgement letter from James J. Truncer dated September 27, 2018.*)

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:04 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Zelina, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:05 PM.

SECRETARY-DIRECTOR'S REPORT:

James J. Truncer, Secretary-Director, introduced staff who made the following **Presentations** to the Board:

1. **Visitor Services Report**

Patti Conroy, Superintendent of Recreation, reported good news to the Board that revenue is at \$2,632,132.10, up \$218,000.00.

Mrs. Conroy also made a power point presentation to the Board and reported on what is happening in Visitor Services, as follows:

- Karen Livingstone and Operations did another excellent job once again with the 9/11 ceremony.

- We had another successful Wind and Sea Festival with about 2,000 visitors enjoying a day full of activities at the Bayshore. New this year, Cultural Services put on an art display from group recycled projects from camps this summer.
- We had our Fall Plant Swap at Tatum Park run by Ruthie from the Naturalists.
- We had our Annual Costume Swap at Fort Monmouth Recreation Center organized by Ann Sage from our Fort Monmouth staff.
- After 2 ½ years working with Freehold IT our new program registration system is up and running. We researched other program registration systems – Rec Trac from Vermont Systems and Active Network—combined what we liked along with what works with our current computer systems. Mrs. Conroy noted some of the new features:
 - More customer friendly design;
 - More search tools;
 - Category;
 - Location;
 - Age;
 - Program Code;
 - Start Date;
 - Days of the Week;
 - Keywords;
 - Volume (season);
 - Get more information about where a program is being held;
 - Share programs with family & friends via email and/or social media; and
 - Learn more about program instructors when more details are available.
- Complete registration and offer more details on your family member for our staff:
 - Offer information on food allergies; and
 - Alert our staff of any need for modifications due to disabilities.

2. **Golf Report**

Jeremy Schaefer, General Manager Golf Courses, updated the Board on golf and reported the following:

- Past Columbus Day weekend, golf was up 800 rounds versus last year;
- Next golf tournament, The Jersey Devil, has 76 players registered;
- Shark River bunker project bids are due tomorrow, October 10th;
- Weather has been a major factor in all aspects of golf course maintenance;
- Had over 11” of rain in September. Twenty (20) out of thirty (30) days had some increment of rain measured;
- Aeration schedules have been modified (date changes) six (6) times;
- Have canceled remaining scheduled aeration or changed process due to the weather and wet conditions;
- Local golf courses are struggling with the same issues. The Golf Course Superintendents Association of New Jersey has issued a statement regarding golf course conditions and many courses struggling with issues have posted the statement.

- Former Mayor of Manalapan came into the Golf Center at Charleston Springs and praised how well the North Course played. He personally called the Superintendent and thanked him. He is a member at Eagle Ridge and said he was bringing his clients to our courses to play.
- 2019 budgets will see a drop in fertilizer and rise in cost for fungicides due to the wet weather of 2018. We needed less fertilizer this year and needed to spray more for disease outbreaks which depleted the fungicide inventory.

3. **Parks Report**

Tom Fobes, Superintendent of County Parks/Park Operations, updated the Board with regard to park operations during the month of September.

Mr. Fobes reported to the Board that fall is a busy time for operations. As the warm weather and rain promotes turf and vegetative growth, Park staff must keep up with turf management and vegetative management as well as all other aspects of maintaining parks and recreation areas and facilities. Also at this time, the Monmouth County Park System hosts many events both in-house and out-of-house. The operations staff is very much involved with setting up events, day of event operations and taking down various aspects of hosted events. The following are events that have occurred during the last 4 – 6 weeks:

- The New Balance Coaches Invitational at Holmdel Park, 10-6-18. This large Cross Country meet brought 4,600 participants of 226 schools and 19,700 visitors to Holmdel Park.
- The Clean Ocean Surfing Contest at Seven Presidents Oceanfront Park, 10-7-18. This surfing contest had 90 participants and over 100 spectators. Competitors were treated to near perfect conditions with waist high waves, a beautiful day consisting of warm air and water temperatures.
- The Valerie Fund Benefit Walk and Run at Seven Presidents Oceanfront Park, 10-7-18. This event began at Pier Village in Long Branch. The walk portion of the event passed through Seven Presidents, and then returned to Pier Village. The run portion did not enter the park but did create congestion at the park entrance as runners passed by.
- The 9-11 Ceremony at Mount Mitchill Scenic Overlook 9-11-18. The Monmouth County Park System hosted this annual event in honor of those Monmouth County residents and all others that perished during a series of four coordinated terrorist attacks on the morning of Tuesday, September 11, 2001.
- The Harvest Home Festival at Longstreet Farm. Beautiful weather brought out a nice sized crowd in excess of 6,300 to Longstreet Farm for this annual fall event. Staff organized many activities, music and building tours for visitors.
- The Timberbrook Triathlon at Manasquan Reservoir, 9-30-18. The Monmouth County Park System hosted the popular annual Triathlon; nearly 200 participants preregistered for the event. The event consists of a 2 mile boating/paddleboard section, a 3 mile run section and 5 mile bike section. Participants may enter the race as individuals competing in all 3 sections or as a relay team.

Mr. Fobes reported that we've hosted the following Special Events over the last 4 – 6 weeks:

- 09-01-18, Jersey Shore Running Club – All Woman 5K Race – Holmdel Park;
- 09-01-18, Monmouth U Cross Country Kick Off – Thompson Park;
- 09-09-18, Steph's Place 5K Walk – Seven Presidents Oceanfront Park;
- 09-09-18, Help Foundation 5 Mile Walk-a-thon – Manasquan Reservoir;
- 09-23-18, Camp Quality NJ - 5K Walk and Run – Thompson Park;
- 09-22-18, Keyport Festival – Walk – Henry Hudson Trail; and
- 10-06-18, Valerie Fund Walk – Seven Presidents Oceanfront Park.

FREEHOLDER'S REPORT:

The Secretary-Director indicated that there was no Freeholders Report as Freeholder Deputy Director Lillian G. Burry was unable to attend the meeting due to a conflict in her schedule.

ITEMS FOR BOARD REVIEW:

James J. Truncer, Secretary-Director, reviewed with the Board the following items:

1. Board Action Item #1 –Recommending authorization of Contract Amendment #1, in the Amount of \$20,755.00 for various follow-up investigative PASI services—field work (\$5,880.00), possible sampling, analysis (\$12,375.00), and site investigation report (\$2,500.00), to Kenny Environmental Services, Marlton, NJ, for Providing Preliminary Assessment/Site Investigation (PASI) of Block 803, Lot 40.02, Wall Township, NJ, ±7.5 Acres, Owner: Zanette Farms, LLC, Vacant Property, Project: Additions to Bel-Aire Golf Course (Ref. #18-29 & PS #38-18), as originally awarded by Resolution #R-18-8-20=301, in the Contract Amount Not To Exceed \$2,075.00, for a New Total Amended Contract Amount of \$22,830.00, and further Authorizing the Secretary-Director to Send Notice of Contract Amendment to the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
2. Board Action Item #2 – Recommending authorization of Contract Amendment #1, in the Amount of \$7,400.00 for additional veterinary services, to Colts Head Veterinary Services, PC, Clarksburg, NJ, for Providing Veterinary Services (PS #02-18), for the Period of 01/01/18 through 12/31/18, as originally awarded by Resolution #R-17-12-4=379, in the Estimated Contract Amount Not To Exceed \$37,000.00, for a New Estimated Total Amended Contract Amount of \$44,400.00, and further Authorizing the Secretary-Director to Send Notice of Contract Amendment to the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
3. Board Action Item #3 – Recommending acceptance of the written proposal of Harris Surveying, Inc., Robbinsville, NJ, as received on September 21, 2018, proposal dated September 19, 2018, for Providing Professional Survey Services for a Partial Park Boundary Line Surveying Services of Block 43, Lot 10, Upper Freehold Township, NJ, Owner: County of Monmouth, Project: Crosswicks Creek Park (Ref. #18-57 & PS #47-18), in an Amount Not To Exceed \$1,975.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

4. Board Action Item #4 as Added to the Agenda – Recommend authorizing the Purchase of Vehicles, Automobiles, Sedan/Crossovers, from Hertrich Fleet Services, Inc., Milford, DE, Items: Two (2) 2018 Dodge Journeys, 4-door, SE, FWD, @\$19,349.00, as available under NJ State Contract #A86922 (T-0099), for the Period of 06/09/14 through 02/08/19, in the Total Contract Amount of \$38,698.00.
5. Board Action Item #5 as Added to the Agenda – Recommending acceptance of the written proposal of Spiezle Architectural Group, Inc., Hamilton, NJ, as received on September 21, 2018, proposal dated September 21, 2018, for Providing Professional Architectural and Engineering Services for the Preparation of Plans and Documents for the Construction of a Maintenance Building and Support Facilities at Deep Cut Gardens, Middletown, NJ (Ref. #18-38 & PS #46-18), in an Amount Not To Exceed \$79,250.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
6. Andrew J. Spears, Assistant Director, reviewed with the Board the Status of Funded Projects as of October 1, 2018, as distributed to the Board.

At 7:41 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #5.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of October 9, 2018, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #3 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #4 & 5 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #5.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Rummel, Commissioners Harmon, Hennessy, Horsnall, Zelina, Butch and Adcock
In the Negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Peters

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-18-10-9=334 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$20,755.00 for various follow-up investigative PASI services—field work (\$5,880.00), possible sampling, analysis (\$12,375.00), and site investigation report (\$2,500.00), to KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 803, LOT 40.02, WALL TOWNSHIP, NEW JERSEY, ±7.5 ACRES, OWNER: ZANETTE FARMS, LLC, VACANT PROPERTY, PROJECT: ADDITIONS TO BEL-AIRE GOLF COURSE (Ref. #18-29 & PS #38-18), as originally awarded by Resolution #R-18-8-20=301, in the Contract Amount Not To Exceed \$2,075.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$22,830.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-10-9=335 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$7,400.00 for additional veterinary services, to COLTS HEAD VETERINARY SERVICES, PC, Clarksburg, NJ, for PROVIDING VETERINARY SERVICES (PS #02-18), for the Period of 01/01/18 through 12/31/18, as originally awarded by Resolution #R-17-12-4=379, in the Estimated Contract Amount Not To Exceed \$37,000.00, for a NEW ESTIMATED TOTAL AMENDED CONTRACT AMOUNT OF \$44,400.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-10-9=336 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of HARRIS SURVEYING, INC., Robbinsville, NJ, as received on September 21, 2018, proposal dated September 19, 2018, for PROVIDING PROFESSIONAL SURVEY SERVICES FOR A PARTIAL PARK BOUNDARY LINE SURVEYING SERVICES OF BLOCK 43, LOT 10, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, OWNER: COUNTY OF MONMOUTH, PROJECT: CROSSWICKS CREEK PARK (Ref. #18-57 & PS #47-18), in an Amount Not To Exceed \$1,975.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-18-10-9=337 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AUTHORIZING the PURCHASE of VEHICLES, AUTOMOBILES, SEDANS/CROSSOVERS, from HERTRICH FLEET SERVICES, INC., Milford, DE, ITEMS: Two (2) 2018 Dodge Journeys, 4-door, SE, FWD @\$19,349.00; as available under NJ State Contract #A86922 (T-0099), for the Period of 06/09/14 through 02/08/19, in the Total Contract Amount of \$38,698.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-18-10-9=338 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of SPIEZLE ARCHITECTURAL GROUP, INC., Hamilton, NJ, as received on September 21, 2018, proposal dated September 21, 2018, for PROVIDING PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR THE PREPARATION OF PLANS AND DOCUMENTS FOR THE CONSTRUCTION OF A MAINTENANCE BUILDING AND SUPPORT FACILITIES AT DEEP CUT GARDENS, MIDDLETOWN, NJ (Ref. #18-38 & PS #46-18), in an Amount Not To Exceed \$79,250.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Harmon, seconded by Commissioner Butch, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. 2018 Playground Repairs at Various Parks
2. Winter Run Activity Center Rehabilitation – Manasquan River Greenway, Howell, NJ

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Two (2) Appraisal Services, Block 92, Lot 1.06, Howell Township, ±1.2 Acres, Improved Property, Owner: Joseph, for Additions to Metedeconk River Greenway (Ref. #18-64) (*FAIR & OPEN—OVER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, OCTOBER 22, 2018** – 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, NOVEMBER 5, 2018** – 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, NOVEMBER 19, 2018** – 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, DECEMBER 3, 2018** - 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, DECEMBER 17, 2018** - 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Chairman Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of September 24, 2018, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 7:43 PM, the following resolution was offered for adoption by Commissioner Zelina, seconded by Commissioner Adcock, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS**, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Rummel, Commissioners Harmon,
Hennessy, Horsnall, Zelina, Butch and Adcock

In the Negative: None

Absent: Vice Chairman Mandeville and Commissioner Peters

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, and by unanimous vote, the regular meeting was **RECONVENED** at 7:50 PM.

The Secretary-Director indicated that the Minutes of the Executive Session for the purpose of discussing land acquisition matters will be available to the public in ninety (90) days or upon completion of land acquisition or potential litigation.

The following resolutions were introduced:

R-18-10-9=339 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the HAUSER PROPERTY, also known as BLOCK 101, LOT 8, MARLBORO TOWNSHIP, an unimproved parcel, containing ± 1.85 ACRES, as ADDITIONS TO FRENEAU WOODS PARK, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$100,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00042.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

R-18-10-9=340 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Adcock, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the WANG ET AL. PROPERTY, also known as BLOCK 69, LOTS 12 & 14, HOWELL TOWNSHIP, an unimproved parcel, containing ± 11.36 ACRES, as ADDITIONS TO METEDECONK RIVER GREENWAY, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$525,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00027.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

On a motion made by Commissioner Horsnall, seconded by Commissioner Butch, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Preliminary Assessment/Site Investigation (PASI) Services, Block 101, Lot 8, Marlboro Township, ±1.85 Acres, Unimproved Property, Owner: Hauser, for Additions to Freneau Woods Park (Ref. #18-65) (*FAIR & OPEN—OVER \$17,500.00*)
2. Survey Services, Block 101, Lot 8, Marlboro Township, ±1.85 Acres, Unimproved Property, Owner: Hauser, for Additions to Freneau Woods Park (Ref. #18-66) (*FAIR & OPEN—OVER \$17,500.00*)
3. Preliminary Assessment/Site Investigation (PASI) Services, Block 69, Lots 12 & 14, Howell Township, ±11.36 Acres, Unimproved Property, Owner: Wang et al., for Additions to Metedeconk River Greenway (Ref. #18-67) (*FAIR & OPEN—OVER \$17,500.00*)
4. Surveying Services, Block 69, Lots 12 & 14, Howell Township, ±11.36 Acres, Unimproved Property, Owner: Wang et al., for Additions to Metedeconk River Greenway (Ref. #18-68) (*FAIR & OPEN—OVER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Hennessy offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, October 22, 2018, at 7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Attorney Client Privilege Information**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

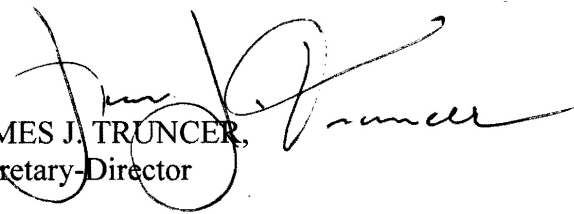
In the Affirmative:	Chairman Rummel, Commissioners Harmon, Hennessy, Horsnall, Zelina, Butch and Adcock
In the Negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Peters

Commissioner Butch inquired as to the program to control Russian Olive.

Andrew J. Spears, Assistant Director, noted our mowing program and treatment of at least once a year.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Tuesday Evening, October 9, 2018, was **ADJOURNED** at 8:00 PM.


JAMES J. TRUNCER,
Secretary-Director

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-18-10-9=334

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 803, LOT 40.02, WALL TOWNSHIP, NEW JERSEY, ±7.5 ACRES, OWNER: ZANETTE FARMS, LLC, VACANT PROPERTY, PROJECT: ADDITIONS TO BEL-AIRE GOLF COURSE (Ref. #18-29 & PS #38-18), as originally awarded by Resolution #R-18-8-20=301, in the Contract Amount Not To Exceed \$2,075.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$20,755.00 for various follow-up investigative PASI services—field work (\$5,880.00), possible sampling, analysis (\$12,375.00), and site investigation report (\$2,500.00).

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$20,755.00 for various follow-up investigative PASI services—field work (\$5,880.00), possible sampling, analysis (\$12,375.00), and site investigation report (\$2,500.00), to KENNY ENVIRONMENTAL SERVICES, 4 Sheffield Drive, Marlton, NJ 08053, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 803, LOT 40.02, WALL TOWNSHIP, NEW JERSEY, ±7.5 ACRES, OWNER: ZANETTE FARMS, LLC, VACANT PROPERTY, PROJECT: ADDITIONS TO BEL-AIRE GOLF COURSE (Ref. #18-29 & PS #38-18), as per original contract awarded by Resolution #R-18-8-20=301 in the Contract Amount Not to Exceed \$2,075.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$22,830.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

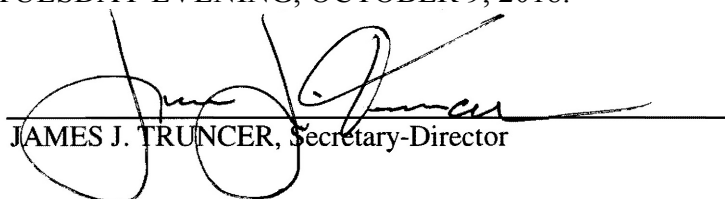
BE IT FURTHER RESOLVED that notice of this amendment shall be published in the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2018), Project #00002, in an amount not to exceed \$20,755.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Peters

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on TUESDAY EVENING, OCTOBER 9, 2018.


JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-18-10-9=335

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of COLTS HEAD VETERINARY SERVICES, PC, Clarksburg, NJ, for PROVIDING VETERINARY SERVICES (PS #02-18), for the Period of 01/01/18 through 12/31/18, as originally awarded by Resolution #R-17-12-4=379, in the Estimated Contract Amount Not To Exceed \$37,000.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$7,400.00 for additional veterinary services.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$7,400.00 for additional veterinary services, to COLTS HEAD VETERINARY SERVICES, PC, 15 Hidden Pines Drive, Clarksburg, NJ 08510, for PROVIDING VETERINARY SERVICES (PS #02-18), for the Period of 01/01/18 through 12/31/18, as per original contract awarded by Resolution #R-17-12-4=379 in the Estimated Contract Amount Not to Exceed \$37,000.00, for a NEW ESTIMATED TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$44,400.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

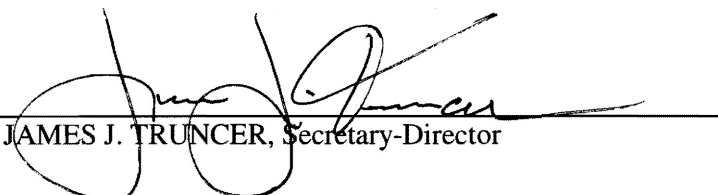
BE IT FURTHER RESOLVED that notice of this amendment shall be published in the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2018), in an amount not to exceed \$7,400.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Peters

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on TUESDAY EVENING, OCTOBER 9, 2018.


JAMES J. TRUNCER, Secretary-Director

R-18-10-9=335

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-18-10-9=336

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEY SERVICES FOR A PARTIAL PARK BOUNDARY LINE SURVEYING SERVICES OF BLOCK 43, LOT 10, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, OWNER: COUNTY OF MONMOUTH, PROJECT: CROSSWICKS CREEK PARK (Ref. #18-57 & PS #47-18), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of September 21, 2018; and

WHEREAS, HARRIS SURVEYING, INC., Robbinsville, NJ, has submitted a written proposal dated September 19, 2018, indicating they will PROVIDE PROFESSIONAL SURVEY SERVICES FOR A PARTIAL PARK BOUNDARY LINE SURVEYING SERVICES OF BLOCK 43, LOT 10, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, OWNER: COUNTY OF MONMOUTH, PROJECT: CROSSWICKS CREEK PARK (Ref. #18-57 & PS #47-18), in an Amount Not to Exceed \$1,975.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2018), in an amount not to exceed \$1,975.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with HARRIS SURVEYING, INC., 26 Main Street, Robbinsville, NJ 08691, as per proposal dated September 19, 2018, for PROVIDING PROFESSIONAL SURVEY SERVICES FOR A PARTIAL PARK BOUNDARY LINE SURVEYING SERVICES OF BLOCK 43, LOT 10, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, OWNER: COUNTY OF MONMOUTH, PROJECT: CROSSWICKS CREEK PARK (Ref. #18-57 & PS #47-18), in the Contract Amount Not To Exceed \$1,975.00; and

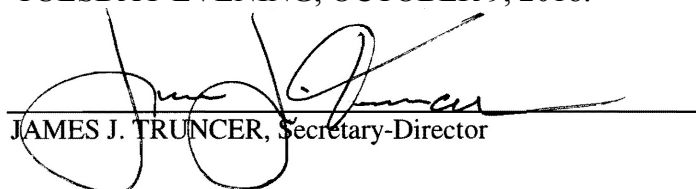
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,975.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Peters

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on TUESDAY EVENING, OCTOBER 9, 2018.


JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-18-10-9=337

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of VEHICLES, AUTOMOBILES, SEDANS/CROSSOVERS; and

WHEREAS, said VEHICLES, AUTOMOBILES, SEDANS/CROSSOVERS are available from HERTRICH FLEET SERVICES, INC., Milford, DE, ITEMS: Two (2) 2018 Dodge Journeys, 4-door, SE, FWD @\$19,349.00; as available under NJ State Contract #A86922 (T-0099), for the Period of 06/09/14 through 02/08/19, in the Total Contract Amount of \$38,698.00.

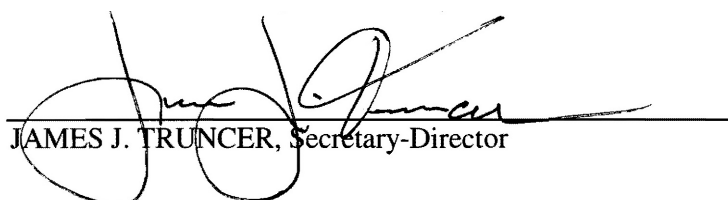
NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Secretary-Director of the Board is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of VEHICLES, AUTOMOBILES, SEDANS/CROSSOVERS, from HERTRICH FLEET SERVICES, INC., 1427 Bay Road, Milford, DE 19963, ITEMS: Two (2) 2018 Dodge Journeys, 4-door, SE, FWD @\$19,349.00; as available under NJ State Contract #A86922 (T-0099), for the Period of 06/09/14 through 02/08/19, in the Total Contract Amount of \$38,698.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2018), in the Amount of \$38,698.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Peters

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on TUESDAY EVENING, OCTOBER 9, 2018.


JAMES J. TRUNCER, Secretary-Director

R-18-10-9=337

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-18-10-9=338

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR THE PREPARATION OF PLANS AND DOCUMENTS FOR THE CONSTRUCTION OF A MAINTENANCE BUILDING AND SUPPORT FACILITIES AT DEEP CUT GARDENS, MIDDLETOWN, NJ (Ref. #18-38 & PS #46-18), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is October 9, 2018 through April 1, 2019; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of September 21, 2018; and

WHEREAS, SPIEZLE ARCHITECTURAL GROUP, INC., Hamilton, NJ, has submitted a written proposal dated September 21, 2018, indicating they will provide PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR THE PREPARATION OF PLANS AND DOCUMENTS FOR THE CONSTRUCTION OF A MAINTENANCE BUILDING AND SUPPORT FACILITIES AT DEEP CUT GARDENS, MIDDLETOWN, NJ (Ref. #18-38 & PS #46-18), in an Amount Not to Exceed \$79,250.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20017, Board of Recreation Commissioners (2018), Project #17012, in an amount not to exceed \$79,250.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with SPIEZLE ARCHITECTURAL GROUP, INC., 1395 Yardville Hamilton Square Road, Suite 2A, Hamilton, NJ 08691, as per proposal dated September 21, 2018, for providing PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR THE PREPARATION OF PLANS AND DOCUMENTS FOR THE CONSTRUCTION OF A MAINTENANCE BUILDING AND SUPPORT FACILITIES AT DEEP CUT GARDENS, MIDDLETOWN, NJ (Ref. #18-38 & PS #46-18), in the Contract Amount Not To Exceed \$79,250.00; and

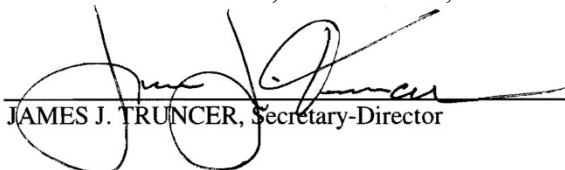
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$79,250.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Peters

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on TUESDAY EVENING, OCTOBER 9, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-10-9=338

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-18-10-9=339

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands for County Open Space Conservation and Park Purposes, located in the TOWNSHIP OF MARLBORO, being more particularly described as BLOCK 101, LOT 8, and more commonly known as the HAUSER PROPERTY, an unimproved parcel, containing ±1.85 ACRES, as ADDITIONS TO FRENEAU WOODS, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$100,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, funds for the acquisition of the above named parcel has been provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00042.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ACQUISITION OF PROPERTY, owned by HAUSER, being more particularly described as BLOCK 101, LOT 8, MARLBORO TOWNSHIP, an unimproved parcel, containing ±1.85 ACRES, as ADDITIONS TO FRENEAU WOODS PARK, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$100,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

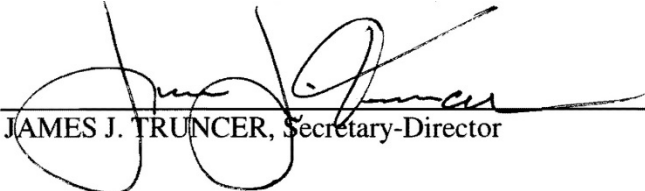
BE IT FURTHER RESOLVED that the Chairman of the Board and the Secretary-Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of Chosen Freeholders, the County Administrator, and County Counsel.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Peters

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on TUESDAY EVENING, OCTOBER 9, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-10-9=339

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-18-10-9=340

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands for County Open Space Conservation and Park Purposes, located in the TOWNSHIP OF HOWELL, being more particularly described as BLOCK 69, LOTS 12 & 14, and more commonly known as the WANG ET AL. PROPERTY, an unimproved parcel, containing ± 11.36 ACRES, as ADDITIONS TO METEDECONK RIVER GREENWAY, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$525,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, funds for the acquisition of the above named parcel has been provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00027.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ACQUISITION OF PROPERTY, owned by WANG ET AL., being more particularly described as BLOCK 69, LOTS 12 & 14, HOWELL TOWNSHIP, an unimproved parcel, containing ± 11.36 ACRES, as ADDITIONS TO METEDECONK RIVER GREENWAY, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$525,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

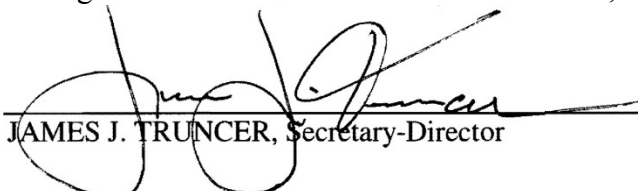
BE IT FURTHER RESOLVED that the Chairman of the Board and the Secretary-Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of Chosen Freeholders, the County Administrator, and County Counsel.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Peters

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on TUESDAY EVENING, OCTOBER 9, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-10-9=340