

**MINUTES OF THE MONDAY EVENING, OCTOBER 7, 2013 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Vice Chairman Fred J. Rummel at 7:02 PM.

The following were Present on roll call:

Vice Chairman Fred J. Rummel

Commissioners:

Michael G. Harmon

Violeta Peters

Kevin Mandeville

Thomas E. Hennessy, Jr.

David W. Horsnall

Mark E. Zelina

Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call:

Chairman Edward J. Loud (Excused)

Commissioner Melvin A. Hood (Excused)

Also Present:

James J. Truncer, Secretary-Director

Michael P. Supko, Jr., Special County Counsel

Bruce A. Gollnick, Assistant Director

David M. Compton, Superintendent of Co. Parks

Michael Janoski, Ass't. Supt. of Parks, Human Resources

Stephanie Weise, Purchasing Agent

Spencer Wickham, Chief/Land Acq. & Design

Andrew Spears, Superintendent of Recreation

Karen Livingstone, Public Information/Volunteers

Karen Jarmusz, Ass't. Superintendent of Recreation

Erika Bozza, Senior Park Naturalist

Vice Chairman Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 19, 2012, as required by law.”

Vice Chairman Rummel led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Harmon, seconded by Commissioner Zelina, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, SEPTEMBER 23, 2013**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Harmon, seconded by Commissioner Zelina, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, SEPTEMBER 23, 2013**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Harmon, seconded by Commissioner Zelina, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, SEPTEMBER 23, 2013**, for the purpose of discussing **PERSONNEL MATTERS**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Harmon, seconded by Commissioner Zelina, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, SEPTEMBER 23, 2013**, for the purpose of discussing **POTENTIAL LITIGATION**, were upon being put to a vote, unanimously approved as recorded.

The Secretary-Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters. The Secretary-Director indicated that the Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential.

On a motion made by Commissioner Peters, seconded by Commissioner Zelina, the **2012 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Peters, seconded by Commissioner Zelina, the **2013 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

#### **SECRETARY-DIRECTOR'S REPORT:**

Vice Chairman Rummel reported that Chairman Loud is currently in Shore Memorial Hospital undergoing tests.

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Harmon, seconded by Commissioner Hennessy, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:05 PM. Upon being put to a vote, the motion was unanimously carried.

Karen Jarmusz, Assistant Superintendent of Recreation, thanked the Board on behalf of Special People United to Ride (SPUR), for the use of the Thompson Park Visitor Center on Saturday, October 5<sup>th</sup> to conduct their wine and cheese fund raiser in support of the park system's equestrian program, and noted that the function was well attended.

Freeholder Lillian G. Burry noted how much she and her husband enjoyed the event.

There being no one else present to be heard, it was moved by Commissioner Peters, seconded by Commissioner Harmon, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:07 PM.

### **PRESENTATION:**

The Secretary-Director introduced to the Board Erika Bozza, Senior Park Naturalist, who made a PowerPoint presentation to the Board on "Nature Interpretation" and the various existing and new programs provided by Park System staff.

The Vice Chairman thanked Erika Bozza for a fine presentation.

Commissioner Horsnall inquired as to programs provided by staff in schools. Ms. Bozza noted that their programs are well received in the schools.

At 7:30 PM, Erika Bozza left the meeting.

### **FREEHOLDER'S REPORT:**

Freeholder Lillian G. Burry complimented Erika for her presentation. Freeholder Burry noted the recent fine SPUR wine and cheese event. Freeholder Burry also noted the current issues with regard to the dredging of the Shark River and noted the issues of restoration of the Henry Hudson Trail in Atlantic Highlands.

Vice Chairman Rummel noted he also had attended the October 1<sup>st</sup> Shark River spoil site scoping hearing at the Neptune Township Municipal Building.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. James J. Truncer, Secretary-Director, reviewed with the Board the Agenda Items for Board Action, including the following items:
  - Item #1 For Board Action – Citation of Appreciation to MaryAnn Goodwin.

Following a discussion, the Board agreed to adopt a resolution authorizing the preparation of a Citation expressing the Board's Appreciation for Services to MaryAnn Goodwin.

- Item #2 For Board Action – Citation of Appreciation to Louise McCook.

Following a discussion, the Board agreed to adopt a resolution authorizing the preparation of a Citation expressing the Board's Appreciation for Services to Louise McCook.

- Item #8 For Board Action – Promulgation and Institution of Administrative Orders and Operating Guidelines and Procedures.

Following a discussion the Board agreed to adopt a resolution authorizing the Secretary-Director of the Board and his Designees to Promulgate and Institute Administrative Orders and Operating Guidelines and Procedures.

- Item #9 For Board Action – Rescinding Leaf Compost Shredder Use Agreement Policy and Fees, as adopted by the Board on January 24, 1989.

Following a discussion the Board agreed to adopt a resolution to rescind the Leaf Compost Shredder Use Agreement Policy and Fees, as previously adopted by the Board on January 24, 1989.

- Item #10 For Board Action – Rescinding the Board's Policy for Admitting Non-Playing Physically Handicapped Persons on County Golf Courses, as adopted by the Board on October 6, 1981.

Following a discussion the Board agreed to adopt a resolution to rescind the Board's Policy for Admitting Non-Playing Physically Handicapped Persons on County Golf Courses, as adopted by the Board on October 6, 1981.

2. James J. Truncer, Secretary-Director, reviewed with the Board Add On Agenda Items For Board Action #11 through #15, as follows:

- Items #11 & 12 For Board Action – Awarding Contracts for Furnishing of Services for Demolition Work, Asbestos Removal, Well Sealing and UST and AST Removal for 2013.
- Items #13, 14 & 15 For Board Action – Awarding Contracts for Furnishing of Services for the Preparation and Re-Painting of Metal Roofing and the Removal of Existing Asphalt/Fiberglass Roof Shingles and Cedar Shingles and Installation of New Roofing and Gutters for 2013.

Following a discussion the Board agreed to adopt Resolutions for Board Action Items #11 through #15 as listed on the Agenda.

3. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of October 1, 2013, as distributed to the Board.

Commissioner Mandeville inquired as to the status of FEMA reimbursements received to date.

At 7: 42 PM, Karen Jarmusz left the meeting.

Commissioner Hennessy inquired as to how the Atlantic Highlands section of the Henry Hudson Trail may be reconstructed.

Bruce A. Gollnick noted that a meeting has been scheduled with NJDEP staff on-site for Tuesday, October 8<sup>th</sup>, to help determine what may be approved by the state.

Commissioner Harmon noted the spoil site in Atlantic Highlands and suggested that staff may want to visit and review the site with the Borough Administrator.

At 7:52, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #15.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of October 7, 2013, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #10 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #11, 12, 13, 14 & 15 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #15.

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

In the Affirmative: Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina

In the Negative: None

Absent: Chairman Loud and Commissioner Hood

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

- R-13-10-7=320 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to MARYANN GOODWIN, Graphic Artist III, who started work with the Monmouth County Park System on June 2, 1980, and who will RETIRE effective December 1, 2013 with thirty-three and one-half (33 ½) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-10-7=321 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to LOUISE MC COOK, Supervising Data Control Clerk, who started work with the Monmouth County Park System on September 12, 1988, and who will RETIRE effective December 1, 2013 with over twenty-five (25) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-10-7=322 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, REJECTING bid proposal of GOLF CAR SPECIALTIES, LLC, Gloucester, NJ, for FURNISHING AND DELIVERY OF FOUR-WHEEL TWO-PASSENGER ELECTRIC-POWERED GOLF CARTS AND ACCESSORIES (Bid #0060-13), as vendor specified incorrect model on bid proposal. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-10-7=323 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to KLBL, INC., dba VIC GERARD GOLF CARS, Farmingdale, NJ, for FURNISHING AND DELIVERY OF FOUR-WHEEL TWO-PASSENGER ELECTRIC-POWERED GOLF CARTS AND ACCESSORIES (Bid #0060-13), ITEM: #1 @\$38,241.00 less trade-in allowance in the amount of minus (-) \$8,100.00; in the Total Contract Amount of \$30,141.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-10-7=324 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to CLEAR SOLUTIONS, Williamstown, NJ, for FURNISHING OF TREE TRIMMING SERVICES, SUPPLEMENT #1 (Bid #0064-13), ITEM: #1, at a Daily Rate of \$998.00, for the Period of October 7, 2013 through December 31, 2013; in the Estimated Total Contract Amount of \$23,500.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-10-7=325 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, Authorizing CHANGE ORDER #2, in the amount of minus (-) \$19,050.00 due to cancellation of Proposal 3, Items 1-8 (A8734X), November 1-3, 2013, Sherlock Holmes Weekend in Cape May, NJ, caused by lack of attendance, to SUNCOAST TOURS dba GREAT AMERICAN TROLLEY CO., Cape May, NJ, for FURNISHING OF TOUR PACKAGES (Bid #0057-13), as originally awarded by Resolution #R-13-8-5=272 in the Estimated Contract Amount of \$60,850.00, for ITEMS: Proposal 2, Items 1-8 (A8534X), October 23-29, 2013, Southern Hospitality Tour to Myrtle Beach & Charleston, SC and Savannah, GA in the Estimated Amount of \$22,000.00; Proposal 3, Items 1-8 (A8734X), November 1-3, 2013, Sherlock Holmes Weekend in Cape May, NJ, in the Estimated Amount of \$19,050.00; Proposal 4, Items 1-8 (A8834X), September 15-17, 2013, Niagara Falls Canada Overnight, in the Estimated Amount of \$19,800.00; and as modified by Change Order #1 awarded by Resolution #R-13-9-9=304 in the Estimated Total Change Order #1 Contract Amount of \$41,050.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$22,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-10-7=326 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to AUTOMATED BUILDING CONTROLS, INC., Neptune, NJ, for FURNISHING AND DELIVERY OF HEATING MAINTENANCE AND REPAIR PARTS AND SERVICE (Bid #0065-13), ITEMS: #1-5, for the Period of October 7, 2013 through December 31, 2013; in the Estimated Total Contract Amount of \$50,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-10-7=327 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, AUTHORIZING the SECRETARY-DIRECTOR of the BOARD and his DESIGNEES to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES, including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, compliance with ADA requirements, and other conditions or requirements for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities that, from time to time, are determined by the Secretary-Director and his Designees to be necessary and appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-10-7=328 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, RESCINDING the MONMOUTH COUNTY PARK SYSTEM LEAF COMPOST SHREDDER USE AGREEMENT POLICY AND FEES as adopted by the Board on January 24, 1989, by Resolution #R-89-1-24=39. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-10-7=329 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, RESCINDING the Board's POLICY FOR ADMITTING NON-PLAYING PHYSICALLY HANDICAPPED PERSONS ON COUNTY GOLF COURSES as adopted by the Board on October 6, 1981, by Resolution #R-81-10-6=392. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-10-7=330 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FRANK LURCH DEMOLITION CO., LLC, Avon, NJ, for FURNISHING OF SERVICES FOR DEMOLITION WORK, ASBESTOS REMOVAL, WELL SEALING AND UST AND AST REMOVAL FOR 2013 (Bid #0062-13), ITEMS: Proposal 1, Items 1-5 (Total Lump Sum); in the Total Contract Amount of \$73,325.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-10-7=331 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to D & J MAZZA DEMOLITION, INC., Ocean, NJ, for FURNISHING OF SERVICES FOR DEMOLITION WORK, ASBESTOS REMOVAL, WELL SEALING AND UST AND AST REMOVAL FOR 2013 (Bid #0062-13), ITEMS: Proposal 2, Items 1-6 (Total Lump Sum); in the Total Contract Amount of \$37,150.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-10-7=332 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to EASTGATE CONSTRUCTION COMPANY, INC., Ocean, NJ, for FURNISHING OF SERVICES FOR THE PREPARATION AND RE-PAINTING OF METAL ROOFING AND THE REMOVAL OF EXISTING ASPHALT/FIBERGLASS ROOF SHINGLES AND CEDAR SHINGLES AND INSTALLATION OF NEW ROOFING AND GUTTERS FOR 2013 (Bid #0063-13), ITEMS: Proposal 1, Items 1-5; in the Total Contract Amount of \$32,830.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)



- R-13-10-7=333 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to WESPOL CONSTRUCTION AND METAL DISTRIBUTORS, LLC, Bristol, PA, for FURNISHING OF SERVICES FOR THE PREPARATION AND RE-PAINTING OF METAL ROOFING AND THE REMOVAL OF EXISTING ASPHALT/FIBERGLASS ROOF SHINGLES AND CEDAR SHINGLES AND INSTALLATION OF NEW ROOFING AND GUTTERS FOR 2013 (Bid #0063-13), ITEMS: Proposal 2, Items 1-4; in the Total Contract Amount of \$15,700.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-10-7=334 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to GEN II CONTRACTING COMPANY, INC., Clarksburg, NJ, for FURNISHING OF SERVICES FOR THE PREPARATION AND RE-PAINTING OF METAL ROOFING AND THE REMOVAL OF EXISTING ASPHALT/FIBERGLASS ROOF SHINGLES AND CEDAR SHINGLES AND INSTALLATION OF NEW ROOFING AND GUTTERS FOR 2013 (Bid #0063-13), ITEMS: Proposal 3, Items 1-10; in the Total Contract Amount of \$10,450.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Horsnall, seconded by Commissioner Peters, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Playground Repairs at Various Parks
2. Debris Removal, Henry Hudson Trail, Atlantic Highlands

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Horsnall, seconded by Commissioner Peters, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Two (2) Full Narrative Appraisals, Block 19, Lot 72, Holmdel Township, ±1.4 Acres, Residential, Improved, Owner: Liz Dean, for Additions to Holmdel Park (Ref. #13-45) (*FAIR & OPEN*)
2. Architectural Services for Design Development for the Clubhouse at Hominy Hill Golf Course, Building 1303, Colts Neck Township (Ref. #13-46) (*FAIR & OPEN*)
3. Quantitative Respiratory Fitness Training and Testing—Thompson Park Training Center (Ref. #01-14) (*FAIR & OPEN*)

Commissioner Mandeville inquired as to the scope of work to be performed under the architectural services for Hominy Hill Clubhouse Bldg. #1303.

Bruce Gollnick, Assistant Director, noted the work to be performed by the Architect includes utilities, mechanical systems, and HVAC.

Upon being put to a vote, the motion was unanimously carried.

At 8:19 PM, Stephanie Weise, Purchasing Agent, left the meeting. James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **SAT.-WEDS., OCTOBER 19-23, 2013** – **5-Day On-Line Fall 2013 Monmouth County Auction**, with Items beginning to close in one minute increments on Weds., Oct. 23<sup>rd</sup>, at 6 PM. Inspection and preview of items will be available on Mon., Oct. 21<sup>st</sup> & Tues., Oct. 22<sup>nd</sup>, from 8 AM – 3 PM, at the Monmouth County Fleet Services Division storage area located at 250 Center Street, Freehold, NJ. The Auction is conducted by USGovBid/Auction Liquidation Services, Eatontown, NJ [www.usgovbid.com](http://www.usgovbid.com) and the Chief Auctioneer will be Stephen J. Miranti.
2. **SUNDAY, OCTOBER 20, 2013** – 11 AM – 5 PM. **“Thompson Park Day”**. Thompson Park, 805 Newman Springs Rd., Lincroft, NJ. Admission and parking are free. Some activities have a fee.
3. **MONDAY EVENING, OCTOBER 21, 2013** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, NOVEMBER 4, 2013** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, NOVEMBER 18, 2013** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, DECEMBER 2, 2013** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **MONDAY EVENING, DECEMBER 16, 2013** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

Commissioner Mandeville suggested that Board Members prepare their thoughts with regard to a proposed alcohol policy for discussion at the next Board Meeting.

The Board discussed with Special County Counsel Michael P. Supko, Jr., the legal issues involved in granting permission to groups to serve alcohol at events to be held at specific park locations.

Following a discussion, Commissioner Hennessy noted that he thought that the area overlooking the river at Dan Seitz’s former home would be an ideal location for a special event to be held under a tent and noted that valet parking would be provided at the Hartshorne Woods Maintenance Area.

Vice Chairman Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of September 23, 2013, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 8:20 PM, the following resolution was offered for adoption by Commissioner Horsnall, seconded by Commissioner Harmon, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS, PERSONNEL MATTERS AND POTENTIAL LITIGATION:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters, personnel matters and potential litigation”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina  
In the Negative: None  
Absent: Chairman Loud and Commissioner Hood

On a motion made by Commissioner Peters, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting was **RECONVENED** at 9:07 PM.

The Secretary-Director indicated that the Minutes of the Executive Session for the purpose of discussing land acquisition matters will be available to the public in ninety (90) days, or upon completion of land acquisition or potential litigation, and that the Minutes of the Executive Session for the purpose of discussing Personnel Matters shall not be made available to the public as Personnel Matters are confidential. The Secretary-Director also indicated that the Minutes of the Executive Session for the purpose of discussing potential litigation will be available to the public in ninety (90) days, or upon completion of potential litigation.

#### **ITEMS FOR THE GOOD OF THE ORDER:**

Commissioner Mandeville offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board’s regularly scheduled meeting of **Monday, October 21, 2013, at 7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center**, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the Negative:	None
Absent:	Chairman Loud and Commissioner Hood

Commissioner Mandeville noted that he had attended the Longstreet Farm Harvest Home Festival held on Sunday, September 29th, and compliments staff on a well attended and well run event.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Peters, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, October 7, 2013, was **ADJOURNED** at 9:10 PM.

JAMES J. TRUNCER,  
Secretary-Director

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-13-10-7=320

WHEREAS, MARYANN GOODWIN, Graphic Artist III, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective December 1, 2013; and

WHEREAS, MARYANN GOODWIN, started work with the Monmouth County Park System on June 2, 1980; and

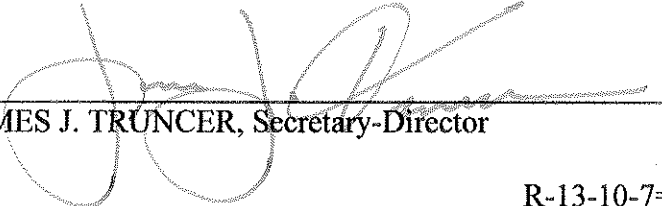
WHEREAS, MARYANN GOODWIN has been a capable and faithful employee of the Board with thirty-three and one-half (33 ½) years of service.

NOW, THEREFORE, BE IT RESOLVED that the SECRETARY-DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to MARYANN GOODWIN, for her loyalty and dedication as an employee of the Board.

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the Negative:	None
Absent:	Chairman Loud and Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 7, 2013.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-13-10-7=320

# CITATION

*WHEREAS, the Monmouth County Board of Recreation Commissioners wishes to express its sincere appreciation and gratitude to MARYANN GOODWIN; and*

*WHEREAS, MARYANN GOODWIN is a capable and faithful employee of the Monmouth County Park System with over thirty-three and one-half (33 ½) years of service; and*

*WHEREAS, MARYANN GOODWIN has given her time and talent as an employee of the Board of Recreation Commissioners; and*

*WHEREAS, MARYANN GOODWIN has decided to retire as of December 1, 2013.*

*NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the Board does hereby extend to MARYANN GOODWIN its heartfelt appreciation and thanks for her loyalty and dedication as an employee of the Board; and*

*BE IT FURTHER RESOLVED that the Board extends to MARYANN GOODWIN its best wishes for continued happiness and success.*

*I hereby certify the above on behalf of the Monmouth County Board of Recreation Commissioners this 7<sup>th</sup> day of October, 2013.*

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:**

  
JAMES J. TRUNCER, Secretary-Director

  
EDWARD J. LOUD, Chairman

  
FRED J. RUMMEL, Vice Chairman

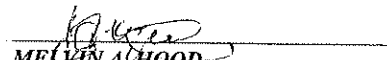
  
MICHAEL G. HARMON

  
VIOLETA PETERS

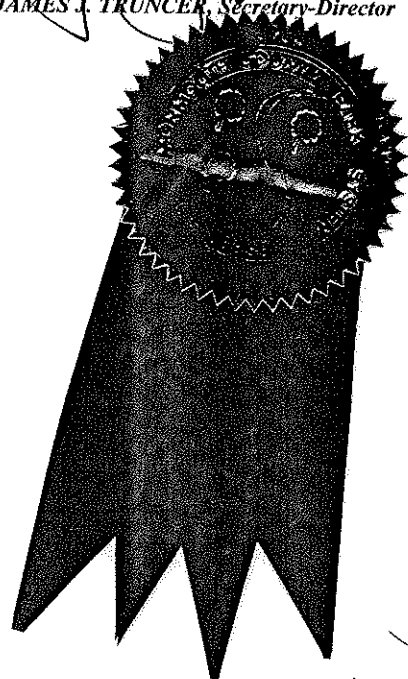
  
KEVIN MANDEVILLE

  
THOMAS E. HENNESSY, JR.

  
DAVID W. HORSNALL

  
MELVIN A. HOOD

  
MARK E. ZELINA



The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-13-10-7=321

WHEREAS, LOUISE MC COOK, Supervising Data Control Clerk, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective December 1, 2013; and

WHEREAS, LOUISE MC COOK started work with the Monmouth County Park System on September 12, 1988; and

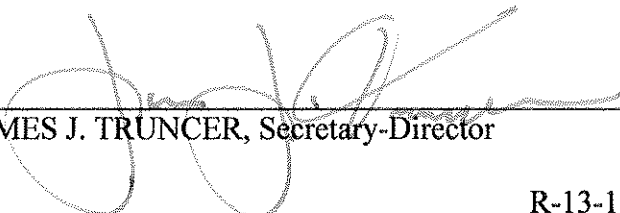
WHEREAS, LOUISE MC COOK has been a capable and faithful employee of the Board with over twenty-five (25) years of service.

NOW, THEREFORE, BE IT RESOLVED that the SECRETARY-DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to LOUISE MC COOK, for her loyalty and dedication as an employee of the Board.

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the Negative:	None
Absent:	Chairman Loud and Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 7, 2013.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-13-10-7=321

# CITATION

*WHEREAS, the Monmouth County Board of Recreation Commissioners wishes to express its sincere appreciation and gratitude to LOUISE MC COOK; and*

*WHEREAS, LOUISE MC COOK is a capable and faithful employee of the Monmouth County Park System with over twenty-five (25) years of service; and*

*WHEREAS, LOUISE MC COOK has given her time and talent as an employee of the Board of Recreation Commissioners; and*

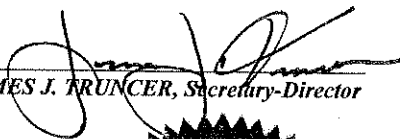
*WHEREAS, LOUISE MC COOK has decided to retire as of December 1, 2013.*

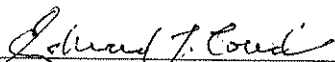
*NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the Board does hereby extend to LOUISE MC COOK its heartfelt appreciation and thanks for her loyalty and dedication as an employee of the Board; and*

*BE IT FURTHER RESOLVED that the Board extends to LOUISE MC COOK its best wishes for continued happiness and success.*

*I hereby certify the above on behalf of the Monmouth County Board of Recreation Commissioners this 7<sup>th</sup> day of October, 2013.*

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:**

  
JAMES J. TRUNCER, Secretary-Director

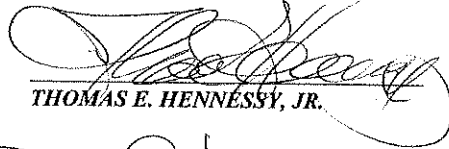
  
EDWARD J. LOUD, Chairman

  
FRED J. RUMMEL, Vice Chairman

  
MICHAEL G. HARMON

  
VIOLETA PETERS

  
KEVIN MANDEVILLE

  
THOMAS E. HENNESSY, JR.

  
DAVID W. HORSNALL

  
MELVIN A. HOOD

  
MARK E. ZELINA





The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-13-10-7=322

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on September 18, 2013, for FURNISHING AND DELIVERY OF FOUR-WHEEL, TWO-PASSENGER ELECTRIC-POWERED GOLF CARTS AND ACCESSORIES (Bid #0060-13); and

WHEREAS, GOLF CAR SPECIALTIES, LLC, Gloucester, NJ, submitted a bid proposal for the above; and

WHEREAS, vendor specified incorrect model on bid proposal.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of GOLF CAR SPECIALTIES, LLC, 136 Washington Street, Gloucester, NJ 08030, as received on September 18, 2013, for FURNISHING AND DELIVERY OF FOUR-WHEEL, TWO-PASSENGER ELECTRIC-POWERED GOLF CARTS AND ACCESSORIES (Bid #0060-13), is hereby REJECTED as vendor specified incorrect model on bid proposal.

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the Negative:	None
Absent:	Chairman Loud and Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 7, 2013.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-13-10-7=322

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-13-10-7=323

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on September 18, 2013, for FURNISHING AND DELIVERY OF FOUR-WHEEL, TWO-PASSENGER ELECTRIC-POWERED GOLF CARTS AND ACCESSORIES (Bid #0060-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that two (2) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$30,141.00:

KLBL, INC., dba VIC GERARD GOLF CARS  
281 Squankum Road  
Farmingdale, NJ 07727

ITEM: #1 @\$38,241.00 less trade-in allowance in the amount of minus (-) \$8,100.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2013), in the amount of \$30,141.00.

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Chairman Loud and Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 7, 2013.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-13-10-7=323

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-13-10-7=324

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on September 26, 2013, for FURNISHING OF TREE TRIMMING SERVICES, SUPPLEMENT #1 (Bid #0064-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that three (3) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$23,500.00:

**CLEAR SOLUTIONS**

408 Denise Lane

Williamstown, NJ 08094

ITEM: #1, at a Daily Rate of \$998.00, for the Period of October 7, 2013 through December 31, 2013.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2013), in the estimated amount of \$23,500.00.

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Chairman Loud and Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 7, 2013.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-13-10-7=324

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-13-10-7=325

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING OF TOUR PACKAGES (Bid #0057-13), to SUNCOAST TOURS dba GREAT AMERICAN TROLLEY CO., Cape May, NJ, as per Resolution #R-13-8-5=272, in the Estimated Contract Amount of \$60,850.00 ; and

WHEREAS, the Board authorized Change Order #1, as per Resolution #R-13-9-9=304, in the Change Order #1 Contract Amount of \$41,050.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #2, in the amount of minus (-) \$19,050.00 due to cancellation of Proposal 3, Items 1-8 (A8734X), November 1-3, 2013, Sherlock Holmes Weekend in Cape May, NJ, caused by lack of attendance, for a New Total Contract Amount of \$22,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #2, in the amount of minus (-) \$19,050.00, due to cancellation of Proposal 3, Items 1-8 (A8734X), November 1-3, 2013, Sherlock Holmes Weekend in Cape May, NJ, caused by lack of attendance, to SUNCOAST TOURS dba GREAT AMERICAN TROLLEY CO., 821 Shunpike Road, Cape May, NJ 08204, for FURNISHING OF TOUR PACKAGES (Bid #0057-13), ITEMS: Proposal 2, Items 1-8 (A8534X), October 23-29, 2013, Southern Hospitality Tour to Myrtle Beach & Charleston, SC and Savannah, GA in the Estimated Amount of \$22,000.00; Proposal 3, Items 1-8 (A8734X), November 1-3, 2013, Sherlock Holmes Weekend in Cape May, NJ, in the Estimated Amount of \$19,050.00; Proposal 4, Items 1-8 (A8834X), September 15-17, 2013, Niagara Falls Canada Overnight, in the Estimated Amount of \$19,800.00, as per original contract awarded by Resolution #R-13-8-5=272 in the Estimated Total Contract Amount of \$60,850.00, and as modified by Change Order #1 awarded by Resolution #R-13-9-9=304 in the Total Contract Amount of \$41,050.00, for a NEW TOTAL CONTRACT AMOUNT OF \$22,000.00, AS MODIFIED BY CHANGE ORDER #2; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #2 is on file in the Board's Office of Administrative Services; and

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Chairman Loud and Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 7, 2013.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-13-10-7=325

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-13-10-7=326

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on October 1, 2013, for FURNISHING AND DELIVERY OF HEATING MAINTENANCE AND REPAIR PARTS AND SERVICE (Bid #0065-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that four (4) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$50,000.00:

AUTOMATED BUILDING CONTROLS, INC.  
3320 Route 66  
Neptune, NJ 07753

**ITEMS:** #1-5, for the Period of October 7, 2013 through December 31, 2013.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2013), in the estimated amount of \$50,000.00.

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the Negative:	None
Absent:	Chairman Loud and Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 7, 2013.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-13-10-7=326

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-13-10-7=327

WHEREAS, the Monmouth County Park System provides a variety of recreational and educational programs, services, park and recreation areas, historic sites, and facilities for the public's use and enjoyment; and

WHEREAS, the Monmouth County Board of Recreation Commissioners believes it is necessary and in the public's interest to establish ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES for the public's beneficial use of the various recreation and education programs, services, park and recreation areas, historic sites, and facilities provided to the public by the Park System including items related to operations, maintenance, personnel and fiscal matters; and

WHEREAS, said ADMINISTRATIVE AND OPERATING GUIDELINES AND PROCEDURES include, but are not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities; and

WHEREAS, the Board believes that the PROMULGATION AND INSTITUTION of said ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES is a responsibility that should properly be delegated to and addressed by the Secretary-Director of the Board and his designees.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the SECRETARY-DIRECTOR of the BOARD and his DESIGNEES are hereby AUTHORIZED to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Secretary-Director and his designees to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities; and

BE IT FURTHER RESOLVED that this authorization shall remain in effect until amended or rescinded by action of the Board.

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the Negative:	None
Absent:	Chairman Loud and Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 7, 2013.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-13-10-7=327

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-13-10-7=328

WHEREAS, the Monmouth County Board of Recreation Commissioners adopted a LEAF COMPOST SHREDDER USE AGREEMENT POLICY AND FEES by Resolution #R-89-1-24=39 on January 24, 1989; and

WHEREAS, the Monmouth County Park System was the owner of leaf processing equipment (shredder) which was made available on a scheduled basis mutually agreed upon by the Monmouth County Park System and Monmouth County municipalities with a registered leaf compost site with the municipalities remitting a fee to the Park System for the use of said equipment; and

WHEREAS, the Monmouth County Park System no longer owns the leaf processing equipment (shredder); and

WHEREAS, the Board deems it necessary and advisable to RESCIND said use agreement policy and fees.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the LEAF COMPOST SHREDDER USE AGREEMENT POLICY AND FEES as adopted by Resolution #R-89-1-24=39 on January 24, 1989, is hereby RESCINDED.

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the Negative:	None
Absent:	Chairman Loud and Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 7, 2013.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-13-10-7=328

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-13-10-7=329

WHEREAS, the Monmouth County Board of Recreation Commissioners adopted a POLICY FOR ADMITTING NON-PLAYING PHYSICALLY HANDICAPPED PERSONS ON COUNTY GOLF COURSES by Resolution #R-81-10-6=392 on October 6, 1981; and

WHEREAS, the Board deems it necessary and advisable to RESCIND said policy.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the POLICY FOR ADMITTING NON-PLAYING PHYSICALLY HANDICAPPED PERSONS ON COUNTY GOLF COURSES as adopted by Resolution #R-81-10-6=392 on October 6, 1981, is hereby RESCINDED.

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the Negative:	None
Absent:	Chairman Loud and Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 7, 2013.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-13-10-7=329



The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-13-10-7=330

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on October 1, 2013, for FURNISHING OF SERVICES FOR DEMOLITION WORK, ASBESTOS REMOVAL, WELL SEALING AND UST AND AST REMOVAL FOR 2013 (Bid #0062-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that seven (7) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$73,325.00:

FRANK LURCH DEMOLITION CO., LLC  
515 Main Street  
Avon, NJ 07717

**ITEMS:** Proposal 1, Items 1-5 (Total Lump Sum).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #91301, Board of Recreation Commissioners, Project #91301, in the amount of \$73,325.00.

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the Negative:	None
Absent:	Chairman Loud and Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 7, 2013.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-13-10-7=330

The following resolution was offered for adoption by Hennessy:

**RESOLUTION**

R-13-10-7=331

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on October 1, 2013, for FURNISHING OF SERVICES FOR DEMOLITION WORK, ASBESTOS REMOVAL, WELL SEALING AND UST AND AST REMOVAL FOR 2013 (Bid #0062-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that seven (7) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$37,150.00:

D & J MAZZA DEMOLITION, INC.  
1001 Darlene Avenue  
Ocean, NJ 07712

ITEMS: Proposal 2, Items 1-6 (Total Lump Sum).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

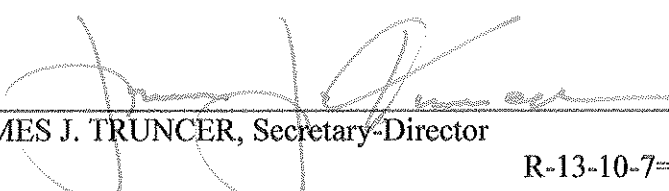
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #91301, Board of Recreation Commissioners, Project #91301, in the amount of \$37,150.00.

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the Negative:	None
Absent:	Chairman Loud and Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 7, 2013.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-13-10-7=331

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-13-10-7=332

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on October 2, 2013, for FURNISHING OF SERVICES FOR THE PREPARATION AND RE-PAINTING OF METAL ROOFING AND THE REMOVAL OF EXISTING ASPHALT/FIBERGLASS ROOF SHINGLES AND CEDAR SHINGLES AND INSTALLATION OF NEW ROOFING AND GUTTERS FOR 2013 (Bid #0063-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that nine (9) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$32,830.00:

EASTGATE CONSTRUCTION COMPANY, INC.

1218 Stewart Avenue

Ocean, NJ 07712

ITEMS: Proposal 1, Items 1-5.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20091, Board of Recreation Commissioners, Project #91002, in the amount of \$32,830.00.

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the Negative:	None
Absent:	Chairman Loud and Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 7, 2013.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-13-10-7=332

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-13-10-7=333

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on October 2, 2013, for FURNISHING OF SERVICES FOR THE PREPARATION AND RE-PAINTING OF METAL ROOFING AND THE REMOVAL OF EXISTING ASPHALT/FIBERGLASS ROOF SHINGLES AND CEDAR SHINGLES AND INSTALLATION OF NEW ROOFING AND GUTTERS FOR 2013 (Bid #0063-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that nine (9) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$15,700.00:

WESPOL CONSTRUCTION AND METAL DISTRIBUTORS, LLC

1000 Route 13

Bristol, PA 19007

ITEMS: Proposal 2, Items 1-4.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20091, Board of Recreation Commissioners, Project #91002, in the amount of \$15,700.00.

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the Negative:	None
Absent:	Chairman Loud and Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 7, 2013.

  
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JAMES J. TRUNCER, Secretary-Director

R-13-10-7=333

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-13-10-7=334

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on October 2, 2013, for FURNISHING OF SERVICES FOR THE PREPARATION AND RE-PAINTING OF METAL ROOFING AND THE REMOVAL OF EXISTING ASPHALT/FIBERGLASS ROOF SHINGLES AND CEDAR SHINGLES AND INSTALLATION OF NEW ROOFING AND GUTTERS FOR 2013 (Bid #0063-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that nine (9) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$10,450.00:

GEN II CONTRACTING COMPANY, INC.  
395A Millstone Road  
Clarksburg, NJ 08510  
ITEMS: Proposal 3, Items 1-10.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

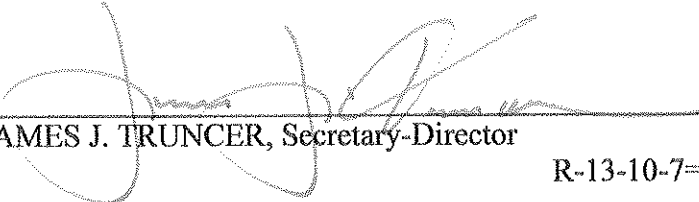
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20012, Board of Recreation Commissioners, Project #12002, in the amount of \$10,450.00.

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the Negative:	None
Absent:	Chairman Loud and Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 7, 2013.

  
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JAMES J. TRUNCER, Secretary-Director

R-13-10-7=334