

MINUTES OF THE MONDAY EVENING, NOVEMBER 22, 2010 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.



The meeting was called to order by Chairman Edward J. Loud at 7:07 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Violeta Peters
Kevin Mandeville
Melvin A. Hood

Lillian G. Burry, Freeholder Director/MCPS Liaison

The following were Absent on roll call:

Commissioners:
Michael G. Harmon (Excused):
N. Britt Raynor
Thomas E. Hennessy, Jr. (Excused)
David W. Horsnall (Excused)

Also Present:

James J. Truncer, Secretary-Director
Malcolm V. Carton, Special County Counsel
Bruce A. Gollnick, Assistant Director
Andrew Spears, Superintendent of Recreation
Spencer Wickham, Chief/Land Acq. & Design
Francine Lorelli, Purchasing Agent
Karen Livingstone, Public Information/Volunteers

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 7, 2009, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

Chairman Loud noted the certificate of appreciation that was received from the Monmouth County Vocational School for the assistance that Dave Pease and the golf course staff has provided in furthering school projects.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Peters, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, NOVEMBER 8, 2010**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Peters and Mandeville. Commissioner Hood abstained as not being present at the meeting.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Peters, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, NOVEMBER 8, 2010, TO DISCUSS LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Peters and Mandeville. Commissioner Hood abstained as not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Mandeville, the **2009 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Mandeville, the **2010 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Mandeville, seconded by Commissioner Peters, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF OCTOBER**

On a motion made by Commissioner Mandeville, seconded by Commissioner Peters, the **REVENUE REPORT** for the **MONTH OF OCTOBER**, was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF OCTOBER**

On a motion made by Commissioner Mandeville, seconded by Commissioner Peters, the **ATTENDANCE REPORT** for the **MONTH OF OCTOBER**, was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **PERSONNEL, TRAINING & SAFETY MONTHLY REPORT—OCTOBER**

On a motion made by Commissioner Mandeville, seconded by Commissioner Peters, the **PERSONNEL, TRAINING & SAFETY MONTHLY REPORT FOR OCTOBER**, was upon being put to a vote, unanimously accepted as reported. (Personnel, Training & Safety Monthly Report in Minute Book)

5. **TRAINING REQUESTS AS OF NOVEMBER 16, 2010:**

On a motion made by Commissioner Mandeville, seconded by Vice Chairman Rummel, the **TRAINING REQUESTS AS OF NOVEMBER 16, 2010**, was upon being put to a vote, unanimously authorized. (Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF OCTOBER:**

On a motion made by Commissioner Mandeville, seconded by Vice Chairman Rummel, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF OCTOBER**, was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

James J. Truncer, Secretary-Director, reviewed with the Board the following **BOARD CORRESPONDENCE RECEIVED:**

1. Memorandum from Malcolm V. Carton, Special County Counsel, dated November 16, 2010, regarding Trimming of Trees on Monmouth County Property.
2. Letter from Malcolm V. Carton, Special County Counsel, dated November 16, 2010, to Asa Sweeney, President, Ace Landscape Design, regarding the Eastpointe Condominium Association.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Peters, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:13 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Vice Chairman Rummel, seconded by Commissioner Peters, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:14 PM.

FREEHOLDER'S REPORT:

Freeholder Director Lillian G. Burry reported on attendance at the Master Gardeners Graduation held at Hominy Hill Golf Course on November 18th, and also her recent meeting with the Atlantic Highlands Administrator and the Borough's interest in turning over their portion of the Henry Hudson Trail to the County. Freeholder Director Burry noted her meeting with a group that is interested in establishing an eco camp on the Marlboro Hospital site, in Marlboro Township.

The following **ITEMS** were **REVIEWED WITH THE BOARD**:

1. James J. Truncer, Secretary-Director, reviewed with the Board the recommendation to authorize a Citation of Appreciation for John T. Caddock, Senior Mechanic, who will be retiring effective January 1, 2011, with over 39 ½ years of service; and for Edward Luzzi, Jr., Senior County Park Ranger, who will be retiring effective January 1, 2011, with over 20 ½ years of service.

Following a discussion, the Board unanimously agreed to adopt resolutions authorizing Citations of Appreciation for John T. Caddock and Edward Luzzi, Jr., who will both be retiring effective January 1, 2011.

2. The Secretary-Director distributed a copy of a proposed 2011 Schedule of Regular Meetings of the Board of Recreation Commissioners.

Following a discussion, the Board agreed to consider adoption at the Board's meeting of December 6th.

3. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of November 15, 2010, as distributed to the Board.

4. James J. Truncer, Secretary-Director, reviewed with the Board Agenda Items #20 through 26, as added to the Agenda.

Malcolm V. Carton, Special County Counsel, noted he had reviewed Change Order #1 as listed on the Agenda as Item #19, and that it was in order.

At 7:30 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Peters, to approve Agenda Items #1 through #26.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of November 22, 2010, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #19 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #20 through 26 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #26.

Seconded by Vice Chairman Rummel, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Peters, Mandeville and Hood

In the Negative: None

Absent: Commissioners Harmon, Raynor, Hennessy and Horsnall

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-10-11-22=386 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of GRACE GRAUPE-PILLARD, Keyport, NJ, to provide INSTRUCTIONAL ART PAINTING WORKSHOPS, for the Period of January 4, 2011, through December 20, 2011, in an amount not to exceed \$35,400.00, as per proposal dated October 19, 2010, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-11-22=387 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, RESCINDING contract awarded by Resolution #R-10-9-7=288 to BENCHMARK APPRAISAL, INC., Sea Girt, NJ, for providing APPRAISAL SERVICES FOR BLOCK 53, LOT 17.02Q (P/O), TOWNSHIP OF UPPER FREEHOLD, OWNER: PETRENKO, ±9.5 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-35 & PS #54-10), in an Amount Not To Exceed \$2,450.00, as vendor cannot perform service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-11-22=388 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to STORR TRACTOR COMPANY, Branchburg, NJ, for FURNISHING AND DELIVERY OF IRRIGATION SATELLITE FIELD CONTROLLERS AND WEATHER STATIONS (Bid #0051-10), ITEMS: #1-8 (Total Lump Sum Bid); in the Total Contract Amount of \$120,232.08. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-11-22=389 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, REJECTING bid proposal of MID-ATLANTIC TRUCK CENTRE, INC., Linden, NJ, for FURNISHING AND DELIVERY OF VEHICLES (Bid #0053-10), ITEM: Proposal #1, Item #2 ONLY; for insufficient trade-in value for vehicle. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-11-22=390 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, REJECTING bid proposal of LARSON FORD, INC., Lakewood, NJ, for FURNISHING AND DELIVERY OF VEHICLES (Bid #0053-10), ITEM: Proposal #3, Item #2 ONLY; for insufficient trade-in value for vehicle. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-11-22=391 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, REJECTING bid proposal of FORD NATIONAL AUTOMART/MOTORS FLEET, Ocean, NJ, for FURNISHING AND DELIVERY OF VEHICLES (Bid #0053-10), ITEMS: Proposal #3, Items #1, 2, 3 & 4 ONLY; as vendor did not meet bid specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-11-22=392 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, AWARDED CONTRACT to the lowest responsible bidder, as per bid proposal to MID-ATLANTIC TRUCK CENTRE, INC., Linden, NJ, for FURNISHING AND DELIVERY OF VEHICLES (Bid #0053-10), ITEMS: Proposal #1, Item #1, in the Total Contract Amount of \$89,296.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-11-22=393 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, AWARDED CONTRACT to the lowest responsible bidder, as per bid proposal to JERSEY SHORE BUS SALES, INC., Toms River, NJ, for FURNISHING AND DELIVERY OF VEHICLES (Bid #0053-10), ITEMS: Proposal #2, Items #1 & #2, One (1) 2011 or current production year 14-Passenger Bus, (Ford Model C-350 Starcraft Bus, The All Star Series) @\$45,155.00, less optional Trade-In of One (1) 2003 Ford E350, 14-Passenger Bus (PT #9088) at \$10,000.00 for a net purchase of \$35,155.00; in the Total Contract Amount of \$35,155.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-11-22=394 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, AWARDED CONTRACT to the lowest responsible bidder, as per bid proposal to LARSON FORD, INC., Lakewood, NJ, for FURNISHING AND DELIVERY OF VEHICLES (Bid #0053-10), ITEMS: Proposal #3, Item #1, One (1) 2011 or current production year Four-Wheel Drive, Heavy-Duty 1-Ton Pick-up Truck with Snowplow Attachment @\$28,833.00; Proposal #3, Items #3 & #4, One (1) 2011 or current production year Four-Wheel Drive, Heavy-Duty 1-Ton Pick-Up Truck with Snowplow Attachment @\$28,833.00 less optional Trade-In of One (1) 2003 Ford F-350 Super Duty, 4x4 Pick-Up Truck with Western Snowplow Assembly @\$6,500.00 for a net purchase of \$22,333.00; Proposal #4, Items #1 & #2, One (1) 2011 or current production year Compact Four-Door Sedan @\$12,997.00 less optional Trade-In of One (1) 2007 Ford F-350 Super Duty 4x4 with winch at \$8,500.00 for a net purchase of \$4,497.00; in the Total Contract Amount of \$55,663.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-11-22=395 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to CONCRETE FLOTATION SYSTEMS d/b/a BELLINGHAM MARINE INDUSTRIES, York, PA, for FURNISHING AND DELIVERY OF TWO CONCRETE FLOATING DOCKS AND ACCESSORIES (Bid #0054-10), ITEMS: #1-3, Total Lump Sum Bid; in the Total Contract Amount of \$33,574.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-11-22=396 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, ACCEPTING the WRITTEN PROPOSAL of HARRIS SURVEYING, INC., Robbinsville, NJ, as received on November 4, 2010, proposal dated October 28, 2010, for providing SURVEYING SERVICES OF BLOCK 64, LOT 15.01, MILLSTONE TOWNSHIP, NJ, ±3.52 ACRES, IMPROVED PROPERTY, OWNER: PETROU, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE (Ref. #10-54 & PS #74-10), in an Amount Not To Exceed \$1,750.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-11-22=397 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, AUTHORIZING PAYMENT in the Total Estimated Amount of \$20,997.00 for payments Thirty-one (31) through Forty-two (42) (Period of 01/01/11 through 12/31/11) per the Forty-eight (48) month lease with OCE IMAGISTICS, INC., Trumbull, CT, as authorized by Board Resolution #R-08-6-9=239 for the CONTRACTING for DIGITAL COLOR COPIERS AND COLOR COPIER/PRINTERS—COST PER COPY, in accordance with New Jersey State Contract #68050. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-11-22=398 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, as received on August 23, 2010 proposal dated August 19, 2010, for providing APPRAISAL SERVICES FOR BLOCK 53, LOT 17.02Q (P/O), TOWNSHIP OF UPPER FREEHOLD, OWNER: PETRENKO, ±9.5 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-35 & PS #54-10), in an Amount Not To Exceed \$4,850.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-11-22=399 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, ACCEPTING the WRITTEN PROPOSAL of JAN HIRD POKORNY ARCHITECTS, PC, d/b/a JAN HIRD POKORNY ASSOCIATES, INC., New York, NY , as received on October 27, 2010 proposal dated October 26, 2010, for providing ARCHITECTURAL SERVICES FOR HOLLAND ACTIVITY CENTER REPAIRS, TATUM PARK (Ref. #10-62 & PS #71-10), in an Amount Not To Exceed \$49,910.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-11-22=400 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to WASTE MANAGEMENT OF NEW JERSEY, INC., Ewing, NJ, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE AND SINGLE STREAM RECYCLING SERVICE (Bid #0049-10), ITEMS: Proposal #1, Garbage Collection Service, Items #1-40 (Total Lump Sum Price \$56,250.40); Proposal #3, Single Stream Recycling Service, Items #1-40 (Total Lump Sum Price \$5,180.00); (2011 Supply/Service Contract for the Period of 01/01/2011 through 12/31/2011), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2012), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$61,430.40. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-11-22=401 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HORIZON DISPOSAL SERVICES, INC., Trenton, NJ, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE AND SINGLE STREAM RECYCLING SERVICE (Bid #0049-10), ITEMS: Proposal #2, Roll-Off Container Service, Items #1-6 (Total Lump Sum Price); (2011 Supply/Service Contract for the Period of 01/01/2011 through 12/31/2011), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2012), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$29,868.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-11-22=402 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to JOHN T. CADDOCK, Senior Mechanic, who started work with the Monmouth County Park System on September 1, 1970, and who will RETIRE effective January 1, 2011, with over Thirty-nine and one-half (39 ½) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-11-22=403 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to EDWARD LUZZI, JR., Senior County Park Ranger, who started work with the Monmouth County Park System on May 14, 1990, and who will RETIRE effective January 1, 2011, with over Twenty and one-half (20 ½) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-11-22=404 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, Authorizing CHANGE ORDER #1, in the amount of minus (-) \$870.00 for the removal of Items #19 & #20 from order for Birch plywood, Cabinet Grade, due to error in bid specifications, to BAYWAY LUMBER, Linden, NJ, for FURNISHING AND DELIVERY OF LUMBER AND BUILDING MATERIALS (Bid #0043-10), as originally awarded by Resolution #R-10-8-23=274, ITEMS: 19, 20, 22, 23, 35, 37, 38, 40, 41, 47, 49; in the Contract Amount of \$9,722.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$8,852.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-11-22=405 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to BECKER'S TREE SERVICE, INC., Tinton Falls, NJ, for FURNISHING OF TREE TRIMMING SERVICES (Bid #0007-11), ITEM: #1, 2011 Service Contract (Period of 01/01/11 through 12/31/11), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2012), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$85,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-11-22=406 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to CLASSIC CRUISERS, INC., Manchester, NJ, for FURNISHING AND DELIVERY OF CHARTER BUS TRANSPORTATION SERVICES (Bid #0002-11), ITEMS: A. 48-Passenger Busses, Items #1 & 2; B. 56-Passenger Busses, Items #1 & 2; (Prices in accordance with bid submittal), for the Period of 01/01/11 through 12/31/11, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2012), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$50,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-11-22=407 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to CAPOZZI OVERHEAD DOORS, INC., Nutley, NJ, for REPAIR AND INSTALLATION OF WOODEN, METAL AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0009-11), ITEMS: #1-4, 2011 Service Contract (Period of 01/01/11 through 12/31/11), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2012), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$30,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-11-22=408 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to GOLF CAR SPECIALTIES, LLC, Gloucester City, NJ, for FURNISHING AND DELIVERY OF GOLF CART REPAIR PARTS AND SERVICES (Bid #0008-11), ITEMS: 2011 Supply/Service Contract (Period of 01/01/11 through 12/31/11), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2012), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$10,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-11-22=409 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HAWK GRAPHICS, INC., Mt. Freedom, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0003-11), ITEMS: Proposal #1 (Brochures and Postcards), Items #1-21 (Total Lump Sum \$17,575.00), Proposal #4 (Green Heritage Newsletter), Item #1, (Total Lump Sum \$11,260.00) (2011 Supply Contract for the Period of 01/01/11 through 12/31/11); in the Total Contract Amount of \$28,835.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-11-22=410 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ESQUIRE GRAPHICS, Trenton, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0003-11), ITEMS: Proposal #3 (Miscellaneous Forms & Signs, Golf Score Cards, Golf ID Cards, Permits & NCR Forms) Items #1-33 (Total Lump Sum) (2011 Supply Contract for the Period of 01/01/11 through 12/31/11); in the Total Contract Amount of \$25,808.30. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-10-11-22=411 Resolution offered for adoption by Commissioner Peters, seconded by Vice Chairman Rummel, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to NEW JERSEY PRINTING AND GRAPHICS, INC., Wickatunk, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0003-11), ITEMS: Proposal #2 (Stationery & Envelopes), Items #1-14 (Total Lump Sum) (2011 Supply Contract for the Period of 01/01/11 through 12/31/11); in the Total Contract Amount of \$5,759.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

The Secretary-Director indicated to the Board that there were not any **BIDS** to **ADVERTISE** at this time.

On a motion made by Commissioner Mandeville, seconded by Commissioner Hood, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. New Jersey Pollution Discharge Elimination System (NJPDES) Permit Monitoring for 2011 at Charleston Springs Golf Course (Ref. #10-74) (*FAIR & OPEN*)
2. Two (2) Full Narrative Appraisals, Block 143, Lot 11, Howell Twp., Owner: Ross, for Additions to Manasquan River Greenway (Ref. #10-75) (*FAIR & OPEN*)
3. Two (2) Full Narrative Appraisals, Block 60.01, Lot 3.01, Tinton Falls Borough, Owner: Pollard, for Additions to Swimming River Greenway (Ref. #10-76) (*FAIR & OPEN*)
4. Environmental Consulting Services, Block 155, Lot 14, Howell Twp., Owner: Polites, for Additions to Manasquan River Greenway (Ref. #10-77) (*Non-Fair & Open as approved by the County Administrator, Teri O'Connor, on 11/4/10.*)
5. Architectural/Engineering Testing Services at Various Park Locations (Ref. #10-78) (*FAIR & OPEN*)
6. Various Medical Examinations and Tests (PS #81-10) (*FAIR & OPEN*)
7. Psychological Consultation and Vocational Assessment for Screening of Prospective Employees (PS #82-10) (*FAIR & OPEN*)
8. Drug and Alcohol Testing (PS #83-10) (*FAIR & OPEN*)
9. Potable Well Water & Public Recreation Bathing Places Water Monitoring Programs at all Park Areas (PS #87-10)
10. Two (2) Full Narrative Appraisals, Block 56, Lot 17, Upper Freehold Twp., Owner: Pankovics, for Additions to Union Transportation Trail (Ref. #10-79) (*FAIR & OPEN*)
11. Surveying Services, Block 60, Lots 3 & 4, Improved Property, +75 Acres, Howell Twp., Owner: Mangia, for Additions to Howell Park Golf Course (Ref. #10-80) (*FAIR & OPEN*)
12. Preliminary Assessment/Site Inspection (PASI), Block 60, Lots 3 & 4, Improved Property, +75 Acres, Howell Twp., Owner: Mangia, for Additions to Howell Park Golf Course (Ref. #10-81) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, DECEMBER 6, 2010** - 7 PM. **Regular Board Meeting.** "Beech Room" of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
2. **MONDAY EVENING, DECEMBER 20, 2010** - 7 PM. **Regular Board Meeting.** "Beech Room" of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.

3. **SATURDAY MORNING, JANUARY 15, 2011** – 8:30 AM. *Friends of the Parks Annual Meeting*. Hominy Hill Golf Course Clubhouse Dining Room, Mercer Road, Colts Neck, NJ.
4. **SATURDAY, MARCH 19, 2011** – 9 AM. *New Jersey Land Trust Rally*. Brookdale Community College, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Following a discussion Commissioner Mandeville offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board’s regularly scheduled meeting of **Monday, December 6, 2010, at 7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Vice Chairman Rummel, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Peters, Mandeville and Hood
In the Negative:	None
Absent:	Commissioners Harmon, Raynor, Hennessy and Horsnall

Bruce A. Gollnick, Assistant Director, and the Secretary-Director, reviewed with the Board the proposed 2011 Budget Adjustments and reviewed the current maintenance expenses being charged to the County Open Space Trust. The Secretary-Director noted that he had requested a review of accounts by Special County Counsel, Joseph J. Colao, to determine that the accounts are in conformance with the Open Space statutes.

Commissioner Mandeville suggested that a committee of the Board comprised of the Chair and Commissioner Harmon also meet to review the accounts to be charged to the County Open Space Trust.

The Secretary-Director noted he would notify Chairman Loud and Commissioner Harmon as to when a meeting with Mr. Colao has been scheduled.

There being no further business, on a motion made by Vice Chairman Rummel, seconded by Commissioner Mandeville, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, November 22, 2010, was **ADJOURNED** at 7:56 PM.

JAMES J. TRUNCER,
Secretary-Director