

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

Tentative: 10/29/14

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, NOVEMBER 3, 2014– 7:00 PM

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, OCTOBER 20, 2014
(Excused: Commissioner Loud)

D. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:
MONDAY, OCTOBER 20, 2014. (Excused: Commissioner Loud)

E. Approval of 2013 VOUCHER LIST

F. Approval of 2014 VOUCHER LIST

G. SECRETARY—DIRECTOR’S REPORT:

1. GOLF REPORT – As Presented by Mike Janoski, Co. Park Supt./Golf Operations
2. PARKS REPORT – As Presented by Tom Fobes, Supt. of Co. Parks/Park Operations
3. VISITOR SERVICES REPORT – As Presented by Patti Conroy, Supt. of Recreation

H. BOARD CORRESPONDENCE RECEIVED:

- I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

- J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

K. FREEHOLDER’S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Citation expressing the Board’s Appreciation for Services to Robert J. Brannan, Supervisor Trades, who started work with the Monmouth County Park System as a part-time employee on February 7, 1972, and as a full-time employee on July 10, 1972, and who will Retire effective December 1, 2014, with over Forty-two (42) years of service.
2. Board Action Item #2 – Citation expressing the Board’s Appreciation for Services to Kivin E. Brown, Senior County Park Ranger, who started work with the Monmouth County Park System on May 11, 1987, and who will Retire effective December 1, 2014, with over Twenty-seven (27) years of service.
3. Board Action Item #3 – Authorizing the Exercising of Option to Extend Contract, as per bid proposal, for an additional One (1) Year Period (2015), being the first of two additional one (1) year period options to extend contract, as originally awarded by Resolution #R-14-3-24=187, to Core Tranz Business Services, Manasquan, NJ, for Furnishing and Delivery of Credit/Debit Card Payment Services Through Telephone, Electronic Transmission, In Person and by Internet Access (Bid #0025-14), ITEMS: A-I, Exercising Option to Extend Contract for the Period of January 1, 2015 through December 31, 2015, with the Board of Recreation Commissioners Reserving the Option to Extend the Contract for a Second Additional One (1) Year Period (2016), under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$110,000.00.
4. Board Action Item #4 – Recommending Acceptance of the written proposal of Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, for Providing Professional Surveying Services of Block 104, Lot 34.01, Freehold Township, New Jersey, ±1.80 Acres, Vacant Property, Owner: Fronc, Project: Additions to Turkey Swamp Park (Ref. #14-39 & PS #61-14), in an Amount Not To Exceed \$2,900.00, as solicited through a fair and open process.
5. Board Action Item #5 – Recommending Change Order #2, in the amount of \$1,128.00 due to increase in reservations for Southern Hospitality Tour Package to Charleston, SC and Savannah, GA (Proposal 2), to Great American Trolley Co., Inc., dba Suncoast Tours, Cape May, NJ, for Furnishing and Delivery of Overnight Travel Packages (Bid #0037-14), Items: Proposal 2, Items 1-8 (A0544X), October 22-28, 2014, Southern Hospitality Tour Package to Charleston, SC and Savannah, GA (\$23,909.00 Estimated); Proposal 3, Items 1-8 (M0444X) October 17-19, 2014, Halloween in Hershey, PA (\$11,059.00 Estimated), as originally awarded by Resolution #R-14-5-19=258 in the Estimated Contract Amount of \$34,968.00, and as modified by Change Order #1 awarded by Resolution #R-14-9-22=364 in the Estimated Total Change Order #1 Contract Amount of \$23,909.00, for a New Estimated Total Change Order #2 Contract Amount of \$25,037.00.

6. Board Action Item #6 – Rejecting bid proposal of South Jersey Electric Vehicles, LLC, Egg Harbor Township, NJ, for Furnishing and Delivery of Four-Wheel Electric-Powered Golf Carts (Bid #0055-14), Item: Proposal #2 Only, as item submitted does not meet bid specifications.
7. Board Action Item #7 – Recommending Award of Contract to Golf Car Specialties, LLC, Gloucester City, NJ, for Furnishing and Delivery of Four-Wheel Electric-Powered Golf Carts (Bid #0055-14), Items: Proposal #1, Item 1 @\$87,633.00, and Item 2 Trade-Ins @(-)\$19,950.00 (Total Lump Sum Bid); in the Total Contract Amount of \$67,683.00.
8. Board Action Item #8 – Recommending Award of Contract to KLBL, Inc., dba Vic Gerard Golf Cars, Farmingdale, NJ, for Furnishing and Delivery of Four-Wheel Electric-Powered Golf Carts (Bid #0055-14), Items: Proposal #2, Item 1 @\$59,997.00 and Item 2 Trade-Ins @(-)\$3,099.96 (Total Lump Sum Bid); in the Total Contract Amount of \$56,897.04.
9. Board Action Item #9 – Declaring one (1) horse named “Tulsa’s Arrow”, an eight (8) year old 16 hand, paint gelding, located at Sunnyside Recreation Area, due to severe allergic reactions resulting in an unwillingness to work in programs as a therapy horse, and authorizing the return of “Tulsa’s Arrow” to his previous owner, Robert Ebner, of Equestrian Resolutions, Farmingdale, NJ, for a Credit of One Thousand Five Hundred Dollars (\$1,500.00), toward the Purchase of a New Horse from Mr. Ebner.
10. Board Action Item #10 – Rejecting the low bid proposal of All Surface Asphalt Paving, Inc., Pt. Pleasant, NJ, for Reconstruction of Thompson Park Tennis Courts & Surfacing of Various Courts (Bid #0056-14), as vendor submitted a letter requesting that their bid be withdrawn as they do not meet the credentials requirements in the specifications.
11. Board Action Item #11 – Recommending Award of Contract to the lowest responsible bidder, as per bid proposal to Halecon, Inc., Bridgewater, NJ, for Reconstruction of Thompson Park Tennis Courts & Surfacing of Various Courts (Bid #0056-14), Items: Total Base Bid; in the Total Contract Amount of \$167,000.00.
12. Status of Funded Projects as of October 23, 2014.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #11 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD’S APPRECIATION FOR SERVICES to ROBERT J. BRANNAN, Supervisor Trades, who started work with the Monmouth County Park System as a part-time employee on February 7, 1972, and as a full-time employee on July 10, 1972, and who will RETIRE effective DECEMBER 1, 2014, with over Forty-two (42) Years of Service.

2. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD’S APPRECIATION FOR SERVICES to KIVIN E. BROWN, Senior County Park Ranger, who started work with the Monmouth County Park System on May 11, 1987, and who will RETIRE effective DECEMBER 1, 2014, with over Twenty-seven (27) years of service.

3. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2015), being the first of two additional one (1) year period options to extend contract, as originally awarded by Resolution #R-14-3-24=187, to CORE TRANZ BUSINESS SERVICES, Manasquan, NJ, for FURNISHING AND DELIVERY OF CREDIT/DEBIT CARD PAYMENT SERVICES THROUGH TELEPHONE, ELECTRONIC TRANSMISSION, IN PERSON AND BY INTERNET ACCESS (Bid #0025-14), ITEMS: A-I, Exercising Option to Extend Contract for the Period of January 1, 2015 through December 31, 2015, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for a SECOND ADDITIONAL ONE (1) YEAR PERIOD (2016), under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$110,000.00.

4. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, as received on October 10, 2014, proposal dated October 6, 2014, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 104, LOT 34.01, FREEHOLD TOWNSHIP, NEW JERSEY, ±1.80 ACRES, VACANT PROPERTY, OWNER: FRONC, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #14-39 & PS #61-14), in an Amount Not To Exceed \$2,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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5. Resolution Authorizing CHANGE ORDER #2, in the amount of \$1,128.00 due to increase in reservations for Southern Hospitality Tour Package to Charleston, SC and Savannah, GA (Proposal 2), to GREAT AMERICAN TROLLEY CO., INC., dba SUNCOAST TOURS, Cape May, NJ, for FURNISHING AND DELIVERY OF OVERNIGHT TRAVEL PACKAGES (Bid #0037-14), ITEMS: Proposal 2, Items 1-8 (A0544X), October 22-28, 2014, Southern Hospitality Tour Package to Charleston, SC and Savannah, GA (\$23,909.00 Estimated); Proposal 3, Items 1-8 (M0444X) October 17-19, 2014, Halloween in Hershey, PA (\$11,059.00 Estimated), as originally awarded by Resolution #R-14-5-19=258 in the Estimated Contract Amount of \$34,968.00, and as modified by Change Order #1 awarded by Resolution #R-14-9-22=364 in the Estimated Total Change Order #1 Contract Amount of \$23,909.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$25,037.00.
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6. Resolution REJECTING bid proposal of SOUTH JERSEY ELECTRIC VEHICLES, LLC, Egg Harbor Township, NJ, for FURNISHING AND DELIVERY OF FOUR-WHEEL ELECTRIC-POWERED GOLF CARTS (Bid #0055-14), ITEM: Proposal #2 ONLY, as item submitted does not meet bid specifications.
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7. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to GOLF CAR SPECIALTIES, LLC, Gloucester City, NJ, for FURNISHING AND DELIVERY OF FOUR-WHEEL ELECTRIC-POWERED GOLF CARTS (Bid #0055-14), ITEMS: Proposal #1, Item 1 @\$87,633.00, and Item 2 Trade-Ins @(-)\$19,950.00 (Total Lump Sum Bid); in the Total Contract Amount of \$67,683.00.
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8. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to KLBL, INC., dba VIC GERARD GOLF CARS, Farmingdale, NJ, for FURNISHING AND DELIVERY OF FOUR-WHEEL ELECTRIC-POWERED GOLF CARTS (Bid #0055-14), ITEMS: Proposal #2, Item 1 @\$59,997.00 and Item 2 Trade-Ins @(-)\$3,099.96 (Total Lump Sum Bid); in the Total Contract Amount of \$56,897.04.
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9. Resolution DECLARING SURPLUS One (1) Horse named "TULSA's ARROW", an eight (8) year old 16 hand, paint gelding, located at Sunnyside Recreation Area, due to severe allergic reactions resulting in an unwillingness to work in programs as a therapy horse, and AUTHORIZING the RETURN of "TULSA's ARROW" to his previous owner, ROBERT EBNER, of EQUESTRIAN RESOLUTIONS, Farmingdale, NJ, for a CREDIT OF ONE THOUSAND FIVE HUNDRED DOLLARS (\$1,500.00), toward the PURCHASE OF A NEW HORSE from MR. EBNER.
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10. Resolution REJECTING the low bid proposal of ALL SURFACE ASPHALT PAVING, INC., Pt. Pleasant, NJ, for RECONSTRUCTION OF THOMPSON PARK TENNIS COURTS & SURFACING OF VARIOUS COURTS (Bid #0056-14), as vendor submitted a letter requesting that their bid be withdrawn as they do not meet the credentials requirements in the specifications.
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11. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HALECON, INC., Bridgewater, NJ, for RECONSTRUCTION OF THOMPSON PARK TENNIS COURTS & SURFACING OF VARIOUS COURTS (Bid #0056-14), ITEMS: Total Base Bid; in the Total Contract Amount of \$167,000.00.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Two (2) Appraisals, Block 21, Lot 3, Upper Freehold Township (Route 526), ±1.5 Acres, Owner: Muccie, for Additions to Clayton Park (Ref. #14-59) (FAIR & OPEN)
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DATES TO REMEMBER:

1. **MONDAY EVENING, NOVEMBER 3, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, NOVEMBER 17, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, DECEMBER 1, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, DECEMBER 15, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **November 17, 2014**, at **7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Attorney Client Privilege Information**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
