

**PRESENT:**

**ABSENT:**

**ALSO PRESENT:**

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**A G E N D A**

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:**

**REGULAR MEETING: MONDAY, NOVEMBER 4, 2013 – 7:00 PM**

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",  
1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call \_\_\_\_\_ PM – By \_\_\_\_\_

B. Statement of Adequate Public Notice – Read by \_\_\_\_\_

*Salute to the flag and the Pledge of Allegiance followed by a moment of silence.*

C. Approval of MINUTES—REGULAR MEETING: MONDAY, OCTOBER 21, 2013.  
(Excused: Chairman Loud, Vice Chairman Rummel and Commissioner Peters)

\_\_\_\_\_

D. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:  
MONDAY, OCTOBER 21, 2013. (Excused: Chairman Loud, Vice Chairman Rummel and  
Commissioner Peters)

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E. Approval of 2012 VOUCHER LIST

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F. Approval of 2013 VOUCHER LIST

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G. SECRETARY—DIRECTOR’S REPORT:

1. MCPS TRAINING REQUESTS AS OF OCTOBER 28, 2013

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H. BOARD CORRESPONDENCE RECEIVED:

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)  
*(Presentations are limited to three (3) minutes per person.)*

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J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)

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K. PRESENTATION:

“Central Region & Special Projects”  
by George Richdale, Assistant Superintendent of Parks

L. FREEHOLDER’S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Review of Agenda Items for Board Action, including:
  - Item #7 For Board Action – Award of Contract to Jamali Developers, LLC, for Fishing Pier Reconstruction at Bayshore Waterfront Park (Bid #0066-13)
  - Item #8 For Board Action – Declare Precise Construction, Inc. in Default of Furnishing of Various Types of Masonry (Bid #0006-12), and Terminate the Contract for Cause, and further Authorize the Secretary-Director to Close Out the Contract.
  - Item #9 For Board Action – Adoption of Monmouth County Fair Fees & Charges.
  - **Additional Item:** Item #10 For Board Action – Authorize Change Order #1 in the amount of \$2,500.00 to Colts Head Veterinary Service, Clarksburg, NJ, to cover additional expenses for Veterinary Services (Bid #0013-13).
2. Status of “Application For Donation of Condemned or Obsolete Shipboard Material” to the Navy Inactive Ships Program (PMS 333), for One (1) Surplus 16”/50 Navy Mark 7 Gun Barrel, from the USS New Jersey, to be Exhibited at Battery Lewis, Hartshorne Woods Park.
3. Status of Funded Projects as of October 29, 2013.

**RESOLUTION OF CONSENT:**

At \_\_\_\_\_ PM, the following **Resolution of Consent** was offered for adoption by \_\_\_\_\_:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #9 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #10 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_.

Resolution of Consent seconded by: \_\_\_\_\_.

**ITEMS FOR BOARD ACTION:**

1. Resolution RESCINDING aggregate contract to GALES INDUSTRIAL SUPPLY, Keyport, NJ **ONLY**, being a portion of an aggregate contract awarded by Resolution #R-13-1-7=19 for FURNISHING AND DELIVERY OF HARDWARE AND INDUSTRIAL SUPPLIES (Bid #0002-13), ITEMS: 2013 Supply Contract for the Period of 01/01/13 through 12/31/13 with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2014), under the same terms and conditions, as per bid specification; in the Estimated Total Aggregate Amount of \$40,000.00, as company closed their business on September 11, 2013.
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2. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACTS, as per bid proposals, for an ADDITIONAL ONE (1) YEAR PERIOD (2014), as originally awarded by Resolution #R-13-1-7=19, for FURNISHING AND DELIVERY OF HARDWARE AND INDUSTRIAL SUPPLIES (Bid #0002-13), ITEMS: 2014 Supply Contract for the Period of 01/01/14 through 12/31/14, under the same terms and conditions as per bid specification; to the following vendors, in the Estimated Total Aggregate Contract Amount of 40,000.00:

1. BAYWAY LUMBER, 400 Ashton Ave., Linden, NJ 07036
  2. CHEM-TEK INDUSTRIES, INC., 31 Virginia Drive, Howell, NJ 07731
  3. JASPAN HARDWARE, INC., 91 Main Street, Manasquan, NJ 08736
  4. LAWSON PRODUCTS, INC, 8770 West Bryn Mawr, Suite 900, Chicago, IL 60631
  5. MARLBORO INDUSTRIES, INC., 11 Sami Court, Englishtown, NJ 07726
  6. MTH, INC., t/a COMMUNITY STORES, 44 Church Street, Little Silver, NJ 07739
  7. THE HOSE SHOP, INC., 55 Route 34, Matawan, NJ 07747
  8. TRANS-BEARING COMPANY, INC., 1771 Route 34, Wall, NJ 07719
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3. Resolution Authorizing CHANGE ORDER #1, in the amount of minus (-) \$956.00 for contract deletions and an addition, to PENN BOWER, INC., High Bridge, NJ, for ORIENTATION ROOM ALTERATIONS AT THE MANASQUAN RESERVOIR ENVIRONMENTAL CENTER (Bid #0056-13), ITEMS: Total Base Bid Price; as originally awarded by Resolution #R-13-8-5=276 in the Contract Amount of \$80,750.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$79,794.00.
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4. Resolution AUTHORIZING the PURCHASE of FUEL OIL #2 – HEATING, from TAYLOR OIL CO., INC., Somerville, NJ, ITEMS: Provide Fuel Oil #2 (Heating) to Monmouth County Park System Various Buildings, for the Period of January 1, 2014 through December 31, 2014, actual price calculated based on an up charge of \$0.22000 added to the posted price as shown in the Oil Price Information Service (OPIS); as available under NJ State Contract #81392, for the Period of 07/01/12 through 06/30/15, in the Estimated Total Contract Amount of \$200,000.00.
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5. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2014), as originally awarded by Resolution #R-12-1-23=44 for the Period of 01/23/12 through 12/31/12, and reserving the option to extend the contract for an additional two (2) one (1) year periods (2013 & 2014), and by Resolution #R-12-11-19=340 for the Period of January 1, 2013 through December 31, 2013, to KELLS, INC., dba ATLANTIC VENDING, Farmingdale, NJ, for FURNISHING OF VENDING SERVICES (Bid #0019-12), ITEMS: Furnishing of Vending Services for the Period of January 1, 2014 through December 31, 2014; Vendor agrees to pay the Monmouth County Park System 44.1% of Gross Revenue for Item #1: Soda, Juice, Water & Hot Beverage Machines, Assorted Flavors, Can/Plastic Bottles Dispensing Type; and 44.1% of Gross Revenue for Item #2: Candy/Snack Machines, Dispensing Candy, Snacks, Cookies and Pastries from all Vending machines supplied; under the same terms and conditions, as per bid specification.
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6. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2014), as originally awarded by Resolution #R-13-1-7=35, to KARL K. DEIGERT ENTERPRISES, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF SEWER LINE CLEANING SERVICES, EMERGENCY REPAIR OF SEPTIC SYSTEMS AND EMERGENCY REPAIR OF SEPTIC AND SEWER PUMPS (Bid #0010-13), ITEMS: #1-16 (2014 Supply/Service Contract for the Period of 01/01/14 through 12/31/14); under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$10,000.00.
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7. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to JAMALI DEVELOPERS, LLC, Monroe Township, NJ, for FISHING PIER RECONSTRUCTION AT BAYSHORE WATERFRONT PARK (Bid #0066-13), ITEMS: #1-13 Inclusive; in the Total Contract Amount of \$197,254.75.
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8. Resolution DECLARING PRECISE CONSTRUCTION, INC., Freehold, NJ, in DEFAULT of FURNISHING OF VARIOUS TYPES OF MASONRY (Bid #0006-12), as originally awarded by Resolution #R-11-12-5=425, with the Board of Recreation Commissioners exercising its option to extend the contract for an additional one (1) year Period (2013), under the same terms and conditions, as per bid specification, as per Resolution #R-12-11-19=336, ITEMS: #1-15 (2013 Supply/Service Contract for the Period of January 1, 2013 through December 31, 2013), under the same terms and conditions as per bid specification, in the Estimated Total Contract Amount of \$80,000.00, and TERMINATING the CONTRACT for cause, and further AUTHORIZING the SECRETARY-DIRECTOR to CLOSE OUT the CONTRACT.
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9. Resolution ADOPTING the MONMOUTH COUNTY FAIR FEES & CHARGES.
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10. Resolution Authorizing CHANGE ORDER #1, in the amount of \$2,500.00 to cover additional expenses, to COLTS HEAD VETERINARY SERVICES, Clarksburg, NJ, for VETERINARY SERVICES (Bid #0013-13), ITEMS: Proposal 1, Items #1-35, 2013 Service Contract for the Period of 01/22/13 through 12/31/13, as originally awarded by Resolution #R-13-1-22-45 in the Estimated Total Contract Amount of \$31,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$33,500.00.
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**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

1. New Potable Water Well at Building #301, Turkey Swamp Park
  2. Food Concessions at Charleston Springs GC, Hominy Hill GC, Howell Park GC, Seven Presidents Oceanfront Park, and Dorbrook Recreation Area
  3. Furnishing and Delivery of Credit/Debit Card Payment Services through Telephone, Electronic Transmission, in Person, and by Internet Access
  4. Furnishing and Delivery of Amusement Rides and Games
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**DATES TO REMEMBER:**

1. **MONDAY EVENING, NOVEMBER 18, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, DECEMBER 2, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **THURSDAY AFTERNOON, DECEMBER 12, 2013** – 12 Noon. 35<sup>th</sup> Annual Monmouth County Employees Service Awards Luncheon. Battleground Country Club, Manalapan, NJ. *(By Invitation Only)*
4. **MONDAY EVENING, DECEMBER 16, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by \_\_\_\_\_

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of October 21, 2013, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At \_\_\_\_\_PM, the following Resolution was introduced by \_\_\_\_\_,  
seconded by \_\_\_\_\_, to move into EXECUTIVE SESSION for the  
purpose of discussing POTENTIAL LITIGATION:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “potential litigation”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: \_\_\_\_\_PM)

\_\_\_\_\_  
NOTE: Minutes of the Executive Session to discuss Potential Litigation will be made available to the public in ninety (90) days, or upon completion of potential litigation.

**ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:**

**ITEMS FOR THE GOOD OF THE ORDER:**

Resolution scheduling an **Executive Session Meeting** to be held during the Board’s regularly scheduled meeting of **November 18, 2013**, at **7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

\_\_\_\_\_  
Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.  
(Time: \_\_\_\_\_PM)