

MINUTES OF THE MONDAY EVENING, NOVEMBER 21, 2011 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Edward J. Loud at 7:06 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Kevin Mandeville
Thomas E. Hennessy, Jr.
David W. Horsnall
Melvin A. Hood

Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call:

Commissioners:
Violeta Peters (Excused)
N. Britt Raynor (Excused)

Also Present:

James J. Truncer, Secretary-Director
Andrea I. Bazer, County Counsel
Bruce A. Gollnick, Assistant Director
David M. Compton, Supt. of County Parks
Francine P. Lorelli, Purchasing Agent
Andrew Spears, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Spencer Wickham, Chief/Land Acq. & Design
Andrew R. Coeyman, Supv. Land Preservation Office
Gail L. Hunton, Supv. Historic Preservation Specialist
Andrew M. North, Chief Landscape Architect

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 6, 2010, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, NOVEMBER 7, 2011**, were upon being put to a vote, approved as recorded by Chairman Loud, Commissioners Harmon, Mandeville, Hennessy and Horsnall. Vice Chairman Rummel and Commissioner Hood abstained as not being present at the meeting.

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, NOVEMBER 7, 2011, TO DISCUSS LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Chairman Loud, Commissioners Harmon, Mandeville, Hennessy and Horsnall. Vice Chairman Rummel and Commissioner Hood abstained as not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters or potential litigation.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Hennessy, the **2010 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Hennessy, the **2011 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Harmon, seconded by Vice Chairman Rummel, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF OCTOBER**

On a motion made by Commissioner Harmon, seconded by Vice Chairman Rummel, the **REVENUE REPORT** for the **MONTH OF OCTOBER** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF OCTOBER**

On a motion made by Commissioner Harmon, seconded by Vice Chairman Rummel, the **ATTENDANCE REPORT** for the **MONTH OF OCTOBER** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—OCTOBER (11/15/11)**

On a motion made by Commissioner Harmon, seconded by Vice Chairman Rummel, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR OCTOBER (11/15/11)**, was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF NOVEMBER 1, 2011:**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **MCPS TRAINING REQUESTS AS OF NOVEMBER 1, 2011**, were upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF OCTOBER:**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF OCTOBER** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Harmon, seconded by Commissioner Hennessy, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:10 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Harmon, seconded by Commissioner Hennessy, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:11 PM.

FREEHOLDER'S REPORT:

Freeholder Lillian G. Burry reported on the 13th Master Gardeners' Graduation held at Hominy Hill Golf Course on November 17th.

Freeholder Burry reported on the Governor's recent announcement with regard to the preservation of the former Marlboro Hospital property as county park and open space after the state completes the clean-up of the site, and that she would be requesting a meeting with the State Treasurer to discuss the County's interests in the site.

Freeholder Burry also noted the retirement of Faith Hahn, Supervising Planner for the Park System, at the end of the year.

The following **ITEMS** were **REVIEWED WITH THE BOARD**:

1. James J. Truncer, Secretary-Director, reviewed with the Board the request to prepare a Citation of Appreciation for Robert D. Petrow, Senior Carpenter, who will be retiring effective December 1, 2011, with over Fifteen (15) Years of Service.

Following a discussion, the Board unanimously agreed to adopt a resolution authorizing the Secretary-Director to prepare a Citation of Appreciation for Robert D. Petrow, Senior Carpenter, who will be retiring effective December 1, 2011, with over Fifteen (15) Years of Service.

2. James J. Truncer, Secretary-Director, reviewed with the Board the request to prepare a Citation of Appreciation for Faith S. Hahn, Supervising Planner Parks, who will be retiring effective January 1, 2012, with Twenty-Four (24) Years of Service.

Following a discussion, the Board unanimously agreed to adopt a resolution authorizing the Secretary-Director to prepare a Citation of Appreciation for Faith S. Hahn, Supervising Planner Parks, who will be retiring effective January 1, 2012, with Twenty-Four (24) Years of Service.

3. James J. Truncer, Secretary-Director, reviewed with the Board the 2012 Schedule of Regular Meetings of the Board of Recreation Commissioners.

Following a discussion, the Board unanimously agreed to adopt a resolution Adopting the 2012 Schedule of Regular Meetings of the Board of Recreation Commissioners.

4. Dave Compton, Superintendent of County Parks, reviewed with the Board the proposed Schedule of 2011/2012 Fees & Charges for Bel-Aire Golf Course Winter Rates (Schedule 9A).

Following a discussion, the Board unanimously agreed to adopt a resolution adopting the Schedule of 2011/2012 Fees & Charges for Bel-Aire Golf Course Winter Rates (Schedule 9A).

5. Dave Compton, Superintendent of County Parks, reviewed with the Board the proposed closure of Shark River Golf Course for the winter months, from Saturday, December 24, 2011, through Sunday, March 11, 2012, and distributed a Summary of Attendance & Revenue at Shark River Golf Course for the Years 2005 through 2011.

Following a discussion, a **motion** was introduced by Commissioner Hennessy, seconded by Commissioner Hood, **Authorizing the Closure of Shark River Golf Course for the Winter Months, from Saturday, December 24, 2011, through Sunday, March 11, 2012.** Upon being put to a vote, the motion was unanimously carried.

6. James J. Truncer, Secretary-Director, reviewed with the Board Agenda Item #14 as added to the Agenda.

7. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of November 10, 2011, as distributed to the Board.

Commissioner Mandeville inquired as to Agenda Item #12 concerning the inclusion of the design of a fire suppression system for the Portland Place restoration.

Gail Hunton, Supervising Historic Preservation Specialist, reviewed the deliberations of staff with regard to the recommendations to the Board.

Following a discussion, Commissioner Mandeville thanked Gail Hunton for her responses.

Andrea I. Bazer, County Counsel, noted she had reviewed the Contract Amendments as listed on the Agenda as Items #8 and #12, and Change Order #2 as listed on the Agenda as Item #11, and that they were in order.

At 7:34 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Horsnall, to approve Agenda Items #1 through #14.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of November 21, 2011, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #13 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #14 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #14.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Mandeville, Hennessy, Horsnall and Hood
In the Negative:	None
Absent:	Commissioners Peters and Raynor

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-11-11-21=407 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to ROBERT D. PETROW, Senior Carpenter, who started work with the Monmouth County Park System on August 5, 1996, and who will RETIRE effective December 1, 2011, with Over Fifteen (15) Years of Service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-11-11-21=408 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to FAITH S. HAHN, Supervising Planner Parks, who started work with the Monmouth County Park System on January 4, 1988, and who will RETIRE effective January 1, 2012, with Twenty-Four (24) Years of Service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-11-11-21=409 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of CREST ENGINEERING ASSOCIATES, INC., Millstone Twp., NJ, as received on November 4, 2011, proposal dated November 3, 2011, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES OF BLOCK 56, LOT 17, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, OWNER: PANKOVICS, ±6.4 ACRES, IMPROVED (MINIMAL) PROPERTY, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #11-62 & PS #75-11), in an Amount Not To Exceed \$1,725.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-11-11-21=410 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of LAN ASSOCIATES, ENGINEERING, PLANNING, ARCHITECTURE, SURVEYING, INC., Midland Park, NJ, as received on November 4, 2011, proposal dated November 1, 2011, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 56, LOT 17, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, OWNER: PANKOVICS, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #11-63 & PS #76-11), in an Amount Not To Exceed \$1,750.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-11-11-21=411 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of LAN ASSOCIATES, ENGINEERING, PLANNING, ARCHITECTURE, SURVEYING, INC., Midland Park, NJ, as received on November 4, 2011, proposal dated November 1, 2011, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 751, LOT 52, WALL TOWNSHIP, NJ, OWNER: THEILEMANN, PROJECT: ADDITIONS TO SHARK RIVER PARK (Ref. #11-64 & PS #77-11), in an Amount Not To Exceed \$1,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-11-11-21=412 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ESTABLISHING the 2012 SCHEDULE OF REGULAR MEETINGS OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, and further AUTHORIZING the SECRETARY-DIRECTOR to POST AND SEND NOTICE to the ASBURY PARK PRESS AND OTHER NEWSPAPERS CIRCULATED IN MONMOUTH COUNTY, AND THE COUNTY CLERK, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-11-11-21=413 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HORIZON DISPOSAL SERVICES, Trenton, NJ, for FURNISHING OF SEPTIC TANK PUMPING AND DISPOSAL SERVICES (Bid #0003-12), ITEMS: #1-5, 2012 Service Contract (Period of 1/01/12 through 12/31/12), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2013), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$20,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-11-11-21=414 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$730.00 to add field survey information on the basement windows to the drawings and update restoration details on the window schedule, to MC AULIFFE & CARROLL ARCHITECTS, LLC, Trenton, NJ, for ARCHITECTURAL SERVICES FOR RESTORATION OF THE BLACKSMITH SHOP AND TENANT HOUSE WINDOWS AT HISTORIC LONGSTREET FARM (Ref. #11-21 & PS #26-11), as originally awarded by Resolution #R-11-6-20=261, in the Contract Amount Not To Exceed \$27,655.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$28,385.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-11-11-21=415 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ADOPTING the 2011/2012 FEES & CHARGES for BEL-AIRE GOLF COURSE WINTER RATES (Schedule 9A). Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-11-11-21=416 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of COLTS HEAD VETERINARY SERVICES, PC, Clarksburg, NJ, as received on November 15, 2011, proposal dated November 10, 2011, for providing VETERINARY SERVICES (PS #05-12), for the period of January 1, 2012 through December 31, 2012 in an Amount Not To Exceed \$31,400.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-11-11-21=417 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, Authorizing CHANGE ORDER #2, in the amount of \$21,975.54 for foundation and floor framing repairs and includes the installation of Square D electric main panel, to FALAK CONSTRUCTION, INC., North Brunswick, NJ, for REHABILITATION OF BUILDING 2401, SUNNYSIDE RECREATION AREA (Bid #0058-11), as originally awarded by Resolution #R-11-8-8=306 in the Contract Amount of \$885,786.00, and as modified by Change Order #1 awarded by Resolution #R-11-10-24=393 in the Total Change Order #1 Contract Amount of \$885,786.00, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$907,761.54. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-11-11-21=418 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$39,410.00 for 1) design, construction documents and construction administration of a complete sprinkler system for the main house, including new dedicated water line, 2) fire pump, if required by water company flow test, and 3) storage tank, if required by water company flow test, to MILLS & SCHNOERING ARCHITECTS, LLC, Princeton, NJ, for ARCHITECTURAL SERVICES FOR THE RESTORATION OF THE MAIN HOUSE AND CARRIAGE HOUSE AT PORTLAND PLACE, HARTSHORNE WOODS PARK (Ref. #11-06 & PS #34-11), as originally awarded by Resolution #R-11-6-20=263, in the Contract Amount Not To Exceed \$115,000.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$154,410.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-11-11-21=419 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of LANDMARK FACILITIES GROUP, INC., Norwalk, CT, dated November 16, 2011, for providing a Professional Services Contract for ENGINEERING SERVICES FOR REPAIR OF WALN'S MILL HYDRAULIC DRIVE AND ELECTRIC COMPONENTS (HISTORIC WALNFORD), DUE TO HURRICANE IRENE DAMAGE in an Amount Not To Exceed \$10,620.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-11-11-21=420 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FERTL-SOIL TURF SUPPLY, INC., Scotch Plains, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0073-11), ITEM: #1 (Total Price), for the period of November 21, 2011 through March 31, 2012; in the Total Contract Amount of \$11,200.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Horsnall, seconded by Commissioner Harmon, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Two (2) Appraisals, Block 1117, Lot 97, Middletown Township, Owner: Bierk, Improved, for Additions to Thompson Park (Swimming River Public Access) (Ref. #11-75) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

Commissioner Harmon questioned the height that the water reached at the above property.

Andy Coeyman noted how water had backed up and flooded the property.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, DECEMBER 5, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, DECEMBER 19, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **SUNDAY-WEDNESDAY, MARCH 4-7, 2012** – NJRPA 37th Annual Conference & Exhibition. "Parks & Recreation: Creating Destinations and Making Memories". Taj Mahal Hotel. Atlantic City, NJ.

4. **SATURDAY, MARCH 10, 2012** – 16th Annual New Jersey Land Conservation Rally. Brookdale Community College. Lincroft, NJ. *The Rally is a daylong educational event offering more than 30 workshops, plenary sessions, and networking opportunities. Over 325 conservationists attend each year. All workshops are 75 minutes long and multiple sessions run concurrently. There is also a Pre-Rally Field Trip which highlights preservation efforts in a specific area of the state each year.* <http://www.njconservation.org>

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 7, 2011, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 7:45 PM, the following resolution was offered for adoption by Commissioner Harmon, seconded by Commissioner Hennessy, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS, AND POTENTIAL LITIGATION:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters, and potential litigation”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Mandeville,
Hennessy, Horsnall and Hood
In the Negative: None
Absent: Commissioners Peters and Raynor

On a motion made by Commissioner Mandeville, seconded by Commissioner Horsnall, and by unanimous vote, the regular meeting was **RECONVENED** at 7:54 PM.

The Secretary-Director indicated that the Minutes of the Executive Session to discuss land acquisition matters being additions to county park lands will be available to the public in ninety (90) days, or upon completion of acquisition or potential litigation; and the Minutes of the Executive Session to discuss potential litigation will be available to the public in ninety (90) days, or upon completion of potential litigation.

ITEMS FOR THE GOOD OF THE ORDER:

1. Commissioner Hennessy offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, December 5, 2011, at 7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Mandeville,
Hennessy, Horsnall and Hood

In the Negative: None

Absent: Commissioners Peters and Raynor

2. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Proposed 2012 Park System Budget as developed to date, and noted projected revenue and attendance for the year 2011.

Following a discussion, the Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Mandeville, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, November 21, 2011, was **ADJOURNED** at 9:20 PM.

JAMES J. TRUNCER,
Secretary-Director