

**PRESENT:**

**ABSENT:**

**ALSO PRESENT:**

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**A G E N D A**

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:**

**REGULAR MEETING: MONDAY, NOVEMBER 19, 2012– 7:00 PM**

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",  
1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call \_\_\_\_\_ PM – By \_\_\_\_\_

B. Statement of Adequate Public Notice – Read by \_\_\_\_\_

*Salute to the flag and the Pledge of Allegiance followed by a moment of silence.*

C. Approval of MINUTES—REGULAR MEETING: MONDAY, OCTOBER 22, 2012  
(Absent: None)

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D. Approval of EXECUTIVE SESSION MINUTES: MONDAY, OCTOBER 22, 2012  
(Absent: None)

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E. Approval of 2011 VOUCHER LIST

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F. Approval of 2012 VOUCHER LIST

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G. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

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2. REVENUE REPORT—MONTH OF OCTOBER

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3. MCPS WEBSITE TRAFFIC REPORT-OCTOBER

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H. BOARD CORRESPONDENCE RECEIVED:

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)  
*(Presentations are limited to three (3) minutes per person.)*

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J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)

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K. FREEHOLDER’S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Review of Agenda Items for Board Action and Agenda Item #14 as added to the Agenda, being Amended Monmouth Cove Marina Fees & Charges (Schedule No. 6), to include a boat recovery fee.
2. Proposed 2013 Schedule of Regular Meetings of the Board of Recreation Commissioners (*Board Action Item #3*)
3. Citation of Appreciation for David R. Pease, General Manager Golf Courses, who will be retiring effective December 1, 2012 with thirty-five and one-half year's of service. (*Board Action Item #12*)
4. Citation of Appreciation for John W. Wallace, Golf Ranger, who will be retiring effective December 1, 2012 with over seven and one-half year's of service. (*Board Action Item #13*)
5. Status of Funded Projects as of October 25, 2012, and response to storm "Sandy".
6. Monmouth Cove Marina Status Report

**RESOLUTION OF CONSENT:**

At \_\_\_\_\_ PM, the following **Resolution of Consent** was offered for adoption by \_\_\_\_\_:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #13 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #14 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_.

Resolution of Consent seconded by: \_\_\_\_\_.

**ITEMS FOR BOARD ACTION:**

1. Resolution Authorizing CONTRACT AMENDMENT #2, in the Amount of \$3,500.00, for preparation of an interim remedial measures report for submission to the NJDEP as required by the technical requirements for site remediation, to FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, for providing ENVIRONMENTAL CONSULTING SERVICES FOR REMEDIAL INVESTIGATION OF A FORMER UNDERGROUND STORAGE TANK SITE LOCATED AT THE HOLMDEL PARK SHELTER BUILDING, HOLMDEL, NJ (Ref. #11-71 & PS #15-12), as originally awarded by Resolution #R-12-2-21=123, in the Contract Amount Not To Exceed \$59,740.00, and as modified by Contract Amendment #1 awarded by Resolution #R-12-6-25=243 in the Total Contract Amendment #1 Amount of \$60,740.00 for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$64,240.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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2. Resolution Authorizing CHANGE ORDER #4, in the amount of \$14,501.11 for Contractor to repair concealed conditions and other repairs and the contract completion date to be extended from November 7, 2012 to December 4, 2012, to FALAK CONSTRUCTION, INC., North Brunswick, NJ, for REHABILITATION OF BUILDING 2401, SUNNYSIDE RECREATION AREA (Bid #0058-11), ITEM: #1, Total Base Bid Price (Total Lump Sum) \$885,786.00; Designated Sub-Contractor to be paid by a two-party check listing both the General Contractor and the Designated Sub-Contractor, as originally awarded by Resolution #R-11-8-8=306 in the Contract Amount of \$885,786.00, and as modified by Change Order #1 awarded by Resolution #R-11-10-24=393 in the Total Change Order #1 Contract Amount of \$885,786.00, and as modified by Change Order #2 awarded by Resolution #R-11-11-21=417 in the Total Change Order #2 Contract Amount of \$907,761.54, and as modified by Change Order #3 awarded by Resolution #R-12-4-9=168 in the Total Change Order #3 Contract Amount of \$915,409.49, for a NEW TOTAL CHANGE ORDER #4 CONTRACT AMOUNT OF \$929,910.60.
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3. Resolution ESTABLISHING the 2013 SCHEDULE OF REGULAR MEETINGS OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, and further AUTHORIZING the SECRETARY-DIRECTOR to POST AND SEND NOTICE to the ASBURY PARK PRESS AND OTHER NEWSPAPERS CIRCULATED IN MONMOUTH COUNTY, AND THE COUNTY CLERK, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.
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4. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2013), as originally awarded by Resolution #R-11-12-5=425, to PRECISE CONSTRUCTION, INC., Freehold, NJ, for FURNISHING OF VARIOUS TYPES OF MASONRY (Bid #0006-12), ITEMS: #1-15 (2013 Supply/Service Contract for the Period of January 1, 2013 through December 31, 2013), under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$80,000.00.
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5. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2013), as originally awarded by Resolution #R-12-1-9=28, to CAMPUS COORDINATES, Freehold, NJ, for FURNISHING AND DELIVERY OF SCREEN PRINTED TEE SHIRTS, SWEATSHIRTS AND SWEATPANTS (Bid #0009-12), ITEMS: #1-9 (2013 Supply Contract for the Period of January 1, 2013 through December 31, 2013), under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$40,000.00.
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6. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACTS, as per bid proposals, for an ADDITIONAL ONE (1) YEAR PERIOD (2013), as originally awarded by Resolution #R-11-12-5=422, for FURNISHING AND DELIVERY OF AUTOMOTIVE REPAIR PARTS AND SERVICES (Bid #0001-12), ITEMS: A-H, (2013 Supply/Service Contract for the Period of January 1, 2013 through December 31, 2013), under the same terms and conditions as per bid specification; to the following vendors, in the Estimated Total Aggregate Contract Amount of \$70,000.00:

1. Circle Auto Group, 641 Shrewsbury Avenue, Shrewsbury, NJ 07702
  2. George Wall Ford Lincoln, 700 Shrewsbury Avenue, Red Bank, NJ 07701
  3. Raphael Bus Sales, LLC, 550 Old Stage Road, E. Brunswick, NJ 08816
  4. Van Wickle Auto Supply, Inc. 201 Highway 71, Spring Lake Heights, NJ 07762
  5. Quality Star Trucks, Inc., 41 Public Road, Monroe, NJ 08831
  6. Lawson Products, Inc. 1666 East Touhy Avenue, Des Plaines, IL 60018
  7. Brice's Auto Supply, Inc. 626 Park Avenue, Freehold, NJ 07728
  8. Ford's National Auto Mart, t/a Sansones, 900 Highway #35, Ocean, NJ 07712
  9. Sea Breeze Ford, 1701 Route 35, Wall, NJ 07719
  10. Freehold Dodge, Inc. 299 South Street, Freehold, NJ 07728
  11. Marlboro Industries, Inc., P.O. Box 407, Marlboro, NJ 07746
  12. Freehold Ford, Inc., 3572 U.S. Route 9, Freehold, NJ 07728
  13. Allied Diesel Service Co., 869 State Highway #33 East, Freehold, NJ 07728
  14. Norcia Corporation, 451 Blackhorse Lane, North Brunswick, NJ 08902
  15. F & C Automotive Supply, Inc. dba Lakewood Auto—Asbury Napa, 57 Highway 35, Neptune, NJ 07753
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7. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, (2013), as originally awarded by Resolution #R-12-1-9=43 to AURORA ENVIRONMENTAL, INC., Union Beach, NJ, for FURNISHING AND DELIVERY OF GAS PUMP REPAIR PARTS AND SERVICES (Bid #0012-12), ITEMS: #1, 2 & 3 (2013 Supply/Service Contract for the Period of January 1, 2013 through December 31, 2013) under the same terms and conditions as per bid specification; in the Total Estimated Contract Amount of \$18,000.00.
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8. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2013), as originally awarded by Resolution #R-12-1-23=44, to KELLS, INC., dba ATLANTIC VENDING, Farmingdale, NJ, for FURNISHING OF VENDING SERVICES (Bid #0019-12), ITEMS: Furnishing of Vending Services for the Period of January 1, 2013 through December 31, 2013; Contractor agrees to pay the Monmouth County Park System 44.1% of Gross Revenue for Item #1: Soda, Juice, Water & Hot Beverage Machines, Assorted Flavors, Can/Plastic Bottles Dispensing Type; and 44.1% of Gross Revenue for Item #2: Candy/Snack Machines, Dispensing Candy, Snacks, Cookies and Pastries from all vending machines supplied; with the Board of Recreation Commissioners reserving the option to extend the contract for one (1) year period (2014), under the same terms and conditions, as per bid specification.
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9. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, (2013), as originally awarded by Resolution #R-11-11-21=413, to HORIZON DISPOSAL SERVICES, Trenton, NJ, for FURNISHING OF SEPTIC TANK PUMPING AND DISPOSAL SERVICES (Bid #0003-12), ITEMS: #1-5, (2013 Service Contract for the Period of January 1, 2013 through December 31, 2013) under the same terms and conditions as per bid specification; in the Total Estimated Contract Amount of \$20,000.00.
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10. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2013), as originally awarded by Resolution #R-11-11-7=406, to G&M TROPHY, INC., Long Branch, NJ, for FURNISHING AND DELIVERY OF TROPHIES, PLAQUES & AWARDS (Bid #0002-12), ITEMS: #1-6 , (2013 Supply Contract for the Period of January 1, 2013 through December 31, 2013) under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$15,000.00.
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11. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS AUTHORIZING the Secretary-Director and/or his representative to ENTER INTO a TEMPORARY LICENSE/USE AGREEMENT between the FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA), DEPARTMENT OF HOMELAND SECURITY and the MONMOUTH COUNTY PARK SYSTEM, for the use of the 1-story office space located at 945 Hwy. 36, Leonardo, NJ, also known as the Henry Hudson Trail Activity Center, as per the terms and conditions of the Temporary License/Use Agreement.
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12. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to DAVID R. PEASE, General Manager Golf Courses, who started work with the Monmouth County Park System on May 31, 1977, and who will RETIRE effective December 1, 2012. (thirty-five and one-half year's of service).
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13. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to JOHN W. WALLACE, Golf Ranger, who started work with the Monmouth County Park System on March 21, 2005, and who will RETIRE effective December 1, 2012. (with over seven and one-half year's of service).
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14. Resolution ADOPTING AMENDED 2013-2014 MONMOUTH COVE MARINA FEES & CHARGES (SCHEDULE NO. 6), to INCLUDE a BOAT RECOVERY FEE.
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**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

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**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

1. Quantitative Respiratory Fitness Training and Testing, Thompson Park Training Center (PS #79-12) (*FAIR & OPEN*)
  2. Potable Well-Water Monitoring Program, All Park Areas (PS #80-12) (*FAIR & OPEN*)
  3. Two (2) Appraisals, Block 27, Lot 2.02Q, Millstone Township, Owner: Preston Properties, LLC, for Additions to Perrineville Lake Park (Ref. #12-61) (*FAIR & OPEN*)
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**DATES TO REMEMBER:**

1. **MONDAY EVENING, DECEMBER 3, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, DECEMBER 17, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by \_\_\_\_\_

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as of November 7, 2012, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At \_\_\_\_\_ PM, the following Resolution was introduced by \_\_\_\_\_, seconded by \_\_\_\_\_, to move into EXECUTIVE SESSION for the purpose of discussing PERSONNEL MATTERS; and LAND ACQUISITION MATTERS, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “personnel matters, land acquisition matters, being additions to county park lands”, and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: \_\_\_\_\_ PM)

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NOTE: Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential. Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county park lands, will be available to the Public in ninety (90) days or upon completion of acquisition or potential litigation.

**ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:**

**ITEMS FOR THE GOOD OF THE ORDER:**

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **December 3, 2012**, at **7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

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Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.  
(Time: \_\_\_\_\_PM)

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