

MINUTES OF THE MONDAY EVENING, NOVEMBER 18, 2013 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Vice Chairman Fred J. Rummel at 7:04 PM.

The following were Present on roll call: Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Violeta Peters
Kevin Mandeville
Thomas E. Hennessy, Jr.
David W. Horsnall
Mark E. Zelina

Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call: Chairman Edward J. Loud (Excused)
Commissioner Melvin A. Hood (Excused)

Also Present: James J. Truncer, Secretary-Director
Michael P. Supko, Jr., Special County Counsel
Bruce A. Gollnick, Assistant Director
David M. Compton, Supt. of County Parks
Michael Janoski, Ass't. Supt. of Parks/Golf Operations
Stephanie Weise, Purchasing Agent
Andrew Spears, Superintendent of Recreation
Spencer Wickham, Chief/Land Acq. & Design
Karen Livingstone, Public Information/Volunteers

Vice Chairman Fred J. Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 19, 2012, as required by law.”

Vice Chairman Rummel led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Harmon, seconded by Commissioner Peters, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, NOVEMBER 4, 2013**, were upon being put to a vote, approved as recorded by Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville and Horsnall. Commissioners Hennessy and Zelina abstained as not being present at the meeting.

On a motion made by Commissioner Harmon, seconded by Commissioner Peters, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, NOVEMBER 4, 2013**, for the purpose of discussing **POTENTIAL LITIGATION**, were upon being put to a vote, approved as recorded by Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville and Horsnall. Commissioners Hennessy and Zelina abstained as not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of potential litigation matters.

On a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, the **2012 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, the **2013 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF OCTOBER**

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the **REVENUE REPORT** for the **MONTH OF OCTOBER** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF OCTOBER**

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the **ATTENDANCE REPORT** for the **MONTH OF OCTOBER** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—OCTOBER**
(Dated: 11/8/13)

On a motion made by Commissioner Zelina, seconded by Commissioner Hennessy, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR OCTOBER (Dated: 11/8/13)**, was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF NOVEMBER 8, 2013**

On a motion made by Commissioner Zelina, seconded by Commissioner Hennessy, the **MCPS TRAINING REQUESTS AS OF NOVEMBER 8, 2013**, was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF OCTOBER**

On a motion made by Commissioner Zelina, seconded by Commissioner Hennessy, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF OCTOBER** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

James J. Truncer, Secretary-Director, reviewed with the Board the following **BOARD CORRESPONDENCE RECEIVED**:

1. Letter from Mr. Cory Newman, Lyons, NJ, dated November 13, 2013, along with attachments, in regard to restoring Battery Lewis, Hartshorne Woods Park, into a Coastal and Air Defense Museum.

On a motion made by Commissioner Harmon, seconded by Commissioner Hennessy, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:13 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Harmon, seconded by Commissioner Hennessy, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:14 PM.

FREEHOLDER'S REPORT:

Freeholder Lillian G. Burry noted that she and Paul Gleitz, Principal Planner Parks, will be meeting on November 21, 2013 to review Municipal Open Space Grant applications.

Freeholder Burry noted the large number of emails and letters she had received opposed to the proposed Shark River Park dredge spoil site.

The following **ITEMS** were **REVIEWED WITH THE BOARD**:

1. James J. Truncer, Secretary-Director, reviewed with the Board Agenda Items #1 through #22 for Board Action, including the following:

- Item #21 For Board Action – Authorization to close out contract with Jak Construction Corp., t/a Diamond Construction for Dockage and Concrete Work at the Manasquan Reservoir Environmental Center, Howell, NJ (Bid #0015-10).

Following a discussion, the Board agreed to adopt a resolution Authorizing the Closing Out of the Contract to Jak Construction Corp., t/a Diamond Construction, for liquidated damages and other contract requirements not complied with for Dockage and Concrete Work at the Manasquan Reservoir Environmental Center, Howell, NJ (Bid #0015-10).

- Item #22 For Board Action – Proposed 2014 Schedule of Regular Meetings of the Board of Recreation Commissioners.

Following a discussion, the Board agreed to adopt a resolution establishing the 2014 Schedule of Regular Meetings of the Monmouth County Board of Recreation Commissioners.

2. James J. Truncer, Secretary-Director, reviewed with the Board Add On Agenda Items For Board Action #23 through #33.

Following a discussion the Board agreed to adopt Resolutions for Board Action Items #23 through #33 as listed on the Agenda.

3. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of November 12, 2013, as distributed to the Board.

Bruce A. Gollnick and Dave Compton also reviewed with the Board the status of the dredging contract at the Monmouth Cove Marina and noted the proposed change order directive to authorize mechanical dredging by the contractor of the balance of the 9,000 cubic yards to be removed from the boat basin.

At 7:16, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Zelina, to approve Agenda Items #1 through #33.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of November 18, 2013, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #22 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #23 through #33 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #33.

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

In the Affirmative: Vice Chairman Rummel, Commissioners Harmon,
Peters, Mandeville, Hennessy, Horsnall and Zelina
In the Negative: None
Absent: Chairman Loud and Commissioners Hood

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-13-11-18=354 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on October 29, 2013, proposal dated October 18, 2013, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 19, LOT 27, TOWNSHIP OF HOLMDEL, NJ, OWNER: DEAN, ±1.4 ACRES, PROJECT: ADDITIONS TO HOLMDEL PARK, INTEREST: FEE SIMPLE WITH LIFE ESTATE (Ref. #13-45 & PS #51-13), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-11-18=355 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on October 29, 2013, proposal dated October 23, 2013, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 19, LOT 27, TOWNSHIP OF HOLMDEL, NJ, OWNER: DEAN, ±1.4 ACRES, PROJECT: ADDITIONS TO HOLMDEL PARK, INTEREST: FEE SIMPLE WITH LIFE ESTATE (Ref. #13-45 & PS #51-13), in an Amount Not To Exceed \$1,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-11-18=356 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, ACCEPTING the WRITTEN PROPOSAL of PARTNER ENGINEERING AND SCIENCE, INC., Eatontown, NJ, as received on October 31, 2013, proposal dated October 30, 2013, for providing PROFESSIONAL SURVEYING SERVICES FOR BLOCK 143, LOT 9, HOWELL TOWNSHIP, NJ, OWNER: GANDHI, ±5.3 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. #13-43 & PS #52-13), in an Amount Not To Exceed \$3,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-11-18=357 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, ACCEPTING the WRITTEN PROPOSAL of LEWIS CONSULTING GROUP, Manasquan, NJ, as received on October 31, 2013, proposal dated October 30, 2013, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES OF BLOCK 143, LOT 9, HOWELL TOWNSHIP, NJ, OWNER: GANDHI, ±5.3 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. #13-44 & PS #53-13), in an Amount Not To Exceed \$1,550.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-11-18=358 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACTS, as per bid proposals, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-1-7=34, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT REPAIR PARTS AND SERVICE (Bid #0009-13), ITEMS: 2014 Supply/Service Contract (Period of 01/01/14 through 12/31/14), under the same terms and conditions as per bid specification; to the following vendors, in the Estimated Total Aggregate Contract Amount of \$275,000.00:

1. BARG'S LAWN & GARDEN SHOP, INC., 876 Hwy. 33 East, Freehold, NJ 07728
2. CHERRY VALLEY TRACTOR SALES, 35 West Route 70, Marlton, NJ 08053
3. DAVIS EQUIPMENT SALES, INC., 12 West Ave., P.O. Box 607, Atlantic Highlands, NJ 07716
4. DEACON EQUIPMENT CO., INC., 22 Wedgetown Rd., Bloomsburg, PA 17815
5. FINCH SERVICES, INC., 1127 Littlestown Pike, Westminster, MD 21157
6. FOLEY, INC., 855 Centennial Ave., Piscataway, NJ 08855
7. GARDEN STATE BOBCAT, INC., 999 Route 33, Freehold, NJ 07728
8. KLBL, INC., dba VIC GERARD GOLF CARS, 281 Squankum Rd., Farmingdale, NJ 07727
9. METRO PUMPS & SYSTEMS, INC., 30 Liberty St., Edison, NJ 08837
10. OCEAN COUNTY EQUIPMENT, INC., dba ACE OUTDOOR POWER EQUIPMENT, 395 US Hwy. 9, Bayville, NJ 08721
11. PLANT FOOD COMPANY, INC., 38 Hightstown-Cranbury Station Rd., Cranbury, NJ 08512
12. RODIO TRACTOR SALES, INC., 717 White Horse Pike, Hammonton, NJ 08037
13. SMITH TRACTOR & EQUIPMENT, INC., 15 Hillcrest Ave., P.O. Box 310, Washington, NJ 07882
14. STORR TRACTOR CO, 3191 US Hwy. 22, Somerville, NJ 08876
15. TRICO EQUIPMENT SERVICES, LLC, 551 N. Harding Highway, Vineland, NJ 08360
16. W.H. POTTER & SON, INC., 470 Red Hill Rd., Middletown, NJ 07748
17. WILFRED MAC DONALD, INC., 19 Central Blvd., South Hackensack, NJ 07606
18. XTREME MACHINES, 700 Hwy. 33, Millstone Twp., NJ 08535

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-11-18=359 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-3-25=171, to A.C. SCHULTES, INC., Woodbury Heights, NJ, for FURNISHING AND DELIVERY OF GOLF COURSE IRRIGATION WELL EQUIPMENT SERVICES AND REPAIR PARTS (Bid #0038-13), ITEMS: 2014 Supply/Service Contract for the Period of 01/01/14-12/31/14 under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$8,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-11-18=360 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-1-22=43, to JOHNNY ON THE SPOT, INC., Old Bridge, NJ, for FURNISHING, DELIVERY AND SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0012-13), ITEMS: Proposal 1, Items #1-5, 2014 Supply/Service Contract for the Period of 01/01/14 through 12/31/14 under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$67,500.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-11-18=361 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-1-22=44, to HORIZON DISPOSAL SERVICES, INC., Trenton, NJ, for FURNISHING, DELIVERY AND SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0012-13), ITEMS: Proposal 2, Items #1-4, 2014 Monmouth County Fair for the Period of 07/21/14-07/28/14 under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$4,500.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-11-18=362 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-3-11=155, to LANIGAN ASSOCIATES, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF UNIFORM ITEMS AND ACCESSORIES (Bid #0029-13), ITEMS: #1-37, 2014 Supply Contract for the Period of 01/01/14-12/31/14 under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$40,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-11-18=363 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-2-11=60, to THE LIBERTY STORE, Auburn, NY, for FURNISHING AND DELIVERY OF UNIFORM ITEMS (BOOTS) (Bid #0017-13), ITEMS: #1-66, 2014 Supply Contract for the Period of 01/01/14-12/31/14 under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$14,400.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-11-18=364 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-2-11=83, to BOB'S UNIFORM SHOP, INC., Middletown, NJ, for FURNISHING AND DELIVERY OF WORK UNIFORM ITEMS (Bid #0024-13), ITEMS: #1-19, 2014 Supply Contract for the Period of 01/01/14-12/31/14 under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$15,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-11-18=365 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-12-12-3=373, to WASTE MANAGEMENT OF NEW JERSEY, INC., Ewing, NJ, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE AND SINGLE-STREAM RECYCLING SERVICE (Bid #0001-13), ITEMS: Proposal #1, Garbage Collection, Items #1-37 (\$52,416.42); Proposal #3, Single-Stream Recycling Service, Items #1-39 (\$5,870.00), for the Period of 01/01/14- 12/31/14 under the same terms and conditions as per bid specification; in the Total Contract Amount of \$58,286.42. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-11-18=366 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-12-12-3=374, to FUTURE SANITATION, INC., Farmingdale, NJ, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE AND SINGLE-STREAM RECYCLING SERVICE (Bid #0001-13), ITEMS: Proposal #2, Roll-Off Container Service, Items #1-6, for the Period of 01/01/14-12/31/14 under the same terms and conditions as per bid specification; in the Total Contract Amount of \$25,840.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-11-18=367 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACTS, as per bid proposals, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-3-11=158, for FURNISHING AND DELIVERY OF IRRIGATION SYSTEM REPAIR PARTS (Bid #0030-13), ITEMS: 2014 Supply/Service Contract for the Period of 01/01/14-12/31/14 under the same terms and conditions as per bid specification; to the following vendors, in the Estimated Total Aggregate Contract Amount of \$55,500.00:

1. ATLANTIC IRRIGATION SPECIALTIES, INC., 111 Lafayette Ave., N. White Plains, NY 10601
2. STORR TRACTOR COMPANY, 3191 Highway 22, Branchburg, NJ 08876

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-11-18=368 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACTS, as per bid proposals, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-2-11=69, for FURNISHING AND DELIVERY OF GOLF CART REPAIR PARTS AND SERVICES (Bid #0020-13), ITEMS: #1-4, 2014 Supply/Service Contract for the Period of 02/11/14-12/31/14 under the same terms and conditions as per bid specification; to the following vendors, in the Estimated Total Aggregate Contract Amount of \$15,000.00:

1. GOLF CAR SPECIALTIES, LLC, 136 Washington St., Gloucester City, NJ 08030
2. KLBL INC., dba VIC GERARD GOLF CARS, 281 Squankum Rd., Farmingdale, NJ 07727

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-11-18=369 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-3-25=170, to STORR TRACTOR COMPANY, Branchburg, NJ, for FURNISHING AND DELIVERY OF IRRIGATION AND PUMPING EQUIPMENT SERVICES AND REPAIR PARTS (Bid #0037-13), ITEMS: 2014 Supply/Service Contract for the Period of 01/01/14-12/31/14 under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$31,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-11-18=370 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACTS, as per bid proposals, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-1-7=21, for FURNISHING AND DELIVERY OF PLUMBING AND HEATING REPAIR EQUIPMENT AND SUPPLIES (Bid #0005-13), ITEMS: 2014 Supply Contract for the Period of 01/01/14-12/31/14 under the same terms and conditions as per bid specification; to the following vendors, in the Estimated Total Aggregate Contract Amount of \$50,000.00:

1. ATLANTIC PLUMBING SUPPLY CORP., 2810 Route 37 E.,
Toms River, NJ 08753
2. GRANT SUPPLY COMPANY, INC., 901 Joyce Kilmer Ave.,
N. Brunswick, NJ 08902
3. LAWSON PRODUCTS, INC., 8770 West Bryn Mawr, Suite 900, Chicago, IL 60631
4. USA BLUE BOOK, 3751 Boewood Drive, Waukegan, IL 60085

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-11-18=371 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-1-7=36, to CAPOZZI OVERHEAD DOORS, INC., Nutley, NJ, for REPAIR AND INSTALLATION OF WOODEN, METAL AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0016-13) ITEMS: #1-4, 2014 Supply/Service Contract for the Period of 01/01/14-12/31/14 under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$32,800.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-11-18=372 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-5-20=235, to L & A TENT RENTALS, INC., Hamilton, NJ, for RENTAL OF FAIR TENTS (Bid #0054-13), ITEMS: #1-17, with the option to add Items #18-27, for the Period of 07/10/14-08/07/14 under the same terms and conditions as per bid specification; in the Total Contract Amount of \$73,365.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-11-18=373 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACTS, as per bid proposals, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-1-7=20, for FURNISHING AND DELIVERY OF SPECIALIZED AUTOMOTIVE PARTS AND SERVICES (Bid #0003-13), ITEMS: 2014 Supply Contract for the Period of 01/01/14-12/31/14 under the same terms and conditions as per bid specification; to the following vendors, in the Estimated Total Aggregate Contract Amount of \$25,000.00:

1. DICK'S AUTO ELECTRIC, INC., 325 Port Monmouth Rd., Middletown, NJ 07748
2. G&G AUTO/RHINO LININGS OF NEW JERSEY, 168 Tennent Rd., Morganville, NJ 07751
3. HYDRAULIC TECHNOLOGIES, 2031 US Hwy. 130 South, Unit C., Monmouth Junction, NJ 08852
4. JERSEY TRUCK EQUIPMENT CO., INC., 5018 Industrial Rd., Wall, NJ 07727
5. LAWSON PRODUCTS, INC., 8770 West Bryn Mawr, Suite 900, Chicago, IL 60631
6. MAYO AUTO SERVICE, 165 Monmouth St., Red Bank, NJ 07701
7. MONMOUTH TRUCK EQUIPMENT, 745 Shrewsbury Ave., Shrewsbury, NJ 07702
8. TRANS-BEARING COMPANY, INC., 1771 Rt. 34, Wall, NJ 07719
9. TRIUS, INC., 5049 Industrial Road, Farmingdale, NJ 07727
10. VARGA ENTERPRISES, INC., t/a VARGA AUTO REPAIR & TRANSMISSION, 937 Joyce Kilmer Ave., North Brunswick, NJ 08902

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-11-18=374 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AUTHORIZING the CLOSING OUT of the CONTRACT to JAK CONSTRUCTION CORP., t/a DIAMOND CONSTRUCTION, Brick, NJ, in the amount of minus (-) \$4,250.00, for liquidated damages and other contract requirements not complied with for DOCKAGE AND CONCRETE WORK AT THE MANASQUAN RESERVOIR ENVIRONMENTAL CENTER, HOWELL, NJ (Bid #0015-10) as originally awarded by Resolution #R-10-3-22=95 in the Total Contract Amount of \$189,227.00, and as modified by Change Order #1, Resolution #R-10-10-12=327 in the Total Contract Amount of \$191,227.00 for a new Total Contract Amount of \$186,977.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-11-18=375 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, ESTABLISHING the 2014 SCHEDULE OF REGULAR MEETINGS OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, and further AUTHORIZING the SECRETARY-DIRECTOR to POST AND SEND NOTICE to the ASBURY PARK PRESS AND OTHER NEWSPAPERS CIRCULATED IN MONMOUTH COUNTY, AND THE COUNTY CLERK, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-11-18=376 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, REJECTING ALL bids received on March 22, 2013, for FURNISHING AND DELIVERY OF GAS PUMP REPAIR PARTS AND SERVICES (Bid #0041-13), as services are not needed. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-11-18=377 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of GRACE GRAUPE-PILLARD, Keyport, NJ, to provide INSTRUCTIONAL ART PAINTING WORKSHOPS, for the Period of January 1, 2014 through December 31, 2014, in an amount not to exceed \$33,200.00, as per proposal dated October 27, 2013, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-11-18=378 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of DEBRA STASIAK t/a ASPIRING ARTISTS, LLC, Spring Lake, NJ, to provide INSTRUCTION IN IMPRESSIONISTIC PAINTING CLASSES, for the Period of January 1, 2014 through December 31, 2014, in an AMOUNT NOT TO EXCEED \$29,000.00, as per proposal dated November 1, 2013, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-11-18=379 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HORIZON DISPOSAL/MGI, Trenton, NJ, for FURNISHING OF SEPTIC TANK PUMPING AND DISPOSAL SERVICES (Bid #0003-14), ITEMS: #1-5, 2014 Service Contract (Period of 01/01/14-12/31/14), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2015), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$21,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-11-18=380 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HEMLOCK HILL FARM, Colts Neck, NJ, for FURNISHING AND DELIVERY OF ANIMAL FEED AND SUPPLEMENTS AND EAR CORN (Bid #0004-14), ITEMS: Proposal #2, Animal Feed and Supplements, Items #1-25 in the estimated amount of \$13,500.00; Proposal #3, Item #1, Ear Corn (Husked), in the estimated amount of \$1,250.00; 2014 Supply Contract for the Period of 01/01/14 through 12/31/14, for an Estimated Total Contract Amount of \$14,750.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-11-18=381 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DILL'S RACEWAY EQUIPMENT, INC., Freehold, NJ, for FURNISHING AND DELIVERY OF ANIMAL FEED, SUPPLEMENTS AND EAR CORN (Bid #0004-14), ITEMS: Proposal #1, Items #1-31, 2014 Supply Contract for the Period of 01/01/14-12/31/14; in the Estimated Total Contract Amount of \$11,420.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-11-18=382 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACTS, as per bid proposals, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-3-25=168, for FURNISHING AND DELIVERY OF LUMBER AND BUILDING MATERIALS (Bid #0034-13), ITEMS: 2014 Supply Contract for the Period of 01/01/14-12/31/14, under the same terms and conditions as per bid specification; to the following vendors, in the Estimated Total Aggregate Contract Amount of \$60,000.00:

1. BAYWAY LUMBER, 400 Ashton Avenue, Linden, NJ 07036
2. DYKES LUMBER CO., INC., 1218 Rt. 34, Aberdeen, NJ 07747
3. MADISON TOWNSHIP LUMBER & SUPPLY CO., INC., Rt. 34, P.O. Box 376, Matawan, NJ 07747

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-11-18=383 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-1-22=42, to PEREZ-CASADO ENTERPRISES, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF AUTO BODY REPAIR SERVICE (Bid #0011-13), ITEMS: 2014 Supply/Service Contract for the Period of 01/01/14-12/31/14 under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$20,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-11-18=384 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, as received on November 6, 2013, proposal dated November 1, 2013, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 191, LOTS 1.03 AND 1.04, BOROUGH OF MANASQUAN, NJ, OWNER: 208 PROPERTIES, LLC, ±0.215 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO FISHERMAN'S COVE CONSERVATION AREA (Ref. #13-41 & PS #54-13) in an Amount Not To Exceed \$2,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-11-18=385 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, ACCEPTING the WRITTEN PROPOSAL of LEWIS CONSULTING GROUP, Manasquan, NJ, as received on November 6, 2013, proposal dated November 5, 2013, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES OF BLOCK 191, LOTS 1.03 AND 1.04, BOROUGH OF MANASQUAN, NJ, OWNER: 208 PROPERTIES, LLC, ±0.215 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO FISHERMAN'S COVE CONSERVATION AREA (Ref. #13-42 & PS #55-13), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-11-18=386 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Mandeville, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on November 7, 2013, proposal dated November 4, 2013, for providing PROFESSIONAL APPRAISAL SERVICES FOR A PORTION OF PORT MONMOUTH ROAD, ROAD VACATION AREA (ORDINANCE #2011-3026), TOWNSHIP OF MIDDLETOWN, NJ, OWNER: COUNTY OF MONMOUTH, ±1.105 ACRES, PROJECT: BAYSHORE WATERFRONT PARK, INTEREST: FEE SIMPLE (Ref. #12-36 & PS #56-13) in an Amount Not To Exceed \$3,250.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

The Secretary-Director noted that there was no **BIDS TO ADVERTISE** for at this time.

On a motion made by Commissioner Peters, seconded by Commissioner Mandeville, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Two Appraisals, Block 104, Lot 34.01, ±1.80 Acres, Vacant Property, Freehold Township, Owner: Fronc, for Additions to Turkey Swamp Park (Ref. #13-48) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, DECEMBER 2, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **SATURDAY AFTERNOON, DECEMBER 7, 2013** – 12:30 PM—2:30 PM. Coastal Activity Center After School Program Holiday Party. Coastal Activity Center, 605 Asbury Ave., Asbury Park, NJ.
3. **MONDAY EVENING, DECEMBER 16, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Vice Chairman Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 4, 2013, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 7:54 PM, Stephanie Weise, Purchasing Agent, left the meeting.

At 7:55 PM, the following resolution was offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **POTENTIAL LITIGATION**:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “potential litigation”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Vice Chairman Rummel, Commissioners Harmon,
Peters, Mandeville, Hennessy, Horsnall and Zelina
In the Negative: None
Absent: Chairman Loud and Commissioners Hood

On a motion made by Commissioner Peters, seconded by Commissioner Horsnall, and by unanimous vote, the regular meeting was **RECONVENED** at 8:24 PM.

The Secretary-Director indicated that the Minutes of the Executive Session for the purpose of discussing potential litigation will be available to the public in ninety (90) days or upon completion of potential litigation.

Following a discussion, Commissioner Horsnall **moved** that staff Formulate Procedures for the Board to consider Permitting the Serving and Consumption of Alcohol at Golf Outings to be held at specific County golf courses. The **motion** was seconded by Commissioner Mandeville. Upon being put to a vote, the motion was unanimously carried.

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Hennessy offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, December 2, 2013, at 7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

In the Affirmative: Vice Chairman Rummel, Commissioners Harmon,
Peters, Mandeville, Hennessy, Horsnall and Zelina
In the Negative: None
Absent: Chairman Loud and Commissioners Hood

Commissioner Horsnall noted he has a request from Upper Freehold Township to have bike racks installed at the Clayton Park trailhead parking lot.

Commissioner Horsnall also requested a list of staff email addresses.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Mandeville, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, November 18, 2013, was **ADJOURNED** at 8:45 PM.

JAMES J. TRUNCER,
Secretary-Director