

MINUTES OF THE MONDAY EVENING, DECEMBER 20, 2010 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.



The meeting was called to order by Chairman Edward J. Loud at 7:05 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Violeta Peters
Kevin Mandeville
Thomas E. Hennessy, Jr.
David W. Horsnall

Lillian G. Burry, Freeholder Director/MCPS Liaison

The following were Absent on roll call:

Commissioners:
N. Britt Raynor (Excused)
Melvin A. Hood

Also Present:

James J. Truncer, Secretary-Director
Malcolm V. Carton, Special County Counsel
Bruce A. Gollnick, Assistant Director
David M. Compton, Supt. of County Parks
Francine Lorelli, Purchasing Agent
Spencer Wickham, Chief/Land Acq. & Design
Andrew Coeyman, Supv./Land Preservation Office
Andrew Spears, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 7, 2009, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

At 7:06 PM, Commissioner Hood arrived at the meeting.

On a motion made by Commissioner Mandeville, seconded by Commissioner Peters, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 6, 2010**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Mandeville, seconded by Commissioner Peters, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 6, 2010, TO DISCUSS LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded.

The Secretary-Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Hennessy, the **2009 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Hennessy, the **2010 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Harmon, seconded by Vice Chairman Rummel, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF NOVEMBER**

On a motion made by Commissioner Harmon, seconded by Vice Chairman Rummel, the **REVENUE REPORT** for the **MONTH OF NOVEMBER**, was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF NOVEMBER**

On a motion made by Commissioner Harmon, seconded by Vice Chairman Rummel, the **ATTENDANCE REPORT** for the **MONTH OF NOVEMBER**, was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **PERSONNEL, TRAINING & SAFETY MONTHLY REPORT—NOVEMBER (12/13/10)**

On a motion made by Commissioner Harmon, seconded by Vice Chairman Rummel, the **PERSONNEL, TRAINING & SAFETY MONTHLY REPORT FOR NOVEMBER (12/13/10)**, was upon being put to a vote, unanimously accepted as reported. (Personnel, Training & Safety Monthly Report in Minute Book)

5. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF NOVEMBER:**

On a motion made by Commissioner Harmon, seconded by Vice Chairman Rummel, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF NOVEMBER**, was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:08 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Mandeville, seconded by Commissioner Peters, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:09 PM.

FREEHOLDER'S REPORT:

Freeholder Director Lillian G. Burry noted the recent letter she had received and the accompanying donation to the Friends of the Parks from Mr. Stephen G. Callas, of Fair Haven, NJ. Freeholder Director Burry read the following:

“Freeholder Director, Enclosed please find my membership renewal for Friends of the Parks. Although this will be another tough budget year, we must continue to support our excellent parks system. It is not only the most prominent public presence of county government in the local community but also a state and nationally recognized leader in its field. We must not allow certain elements within the county to demean its importance, diminish its standards or destroy its fine heritage.”

Freeholder Director Burry also noted that there have been requests for copies of the Park Housing Report and noted that she would let the Board know when a presentation would be made to the Freeholder Board. The Freeholder Director also noted the Budget Meeting held earlier in the day with the County Administrator, County Finance Director, and attended by James J. Truncer, Bruce Gollnick and Andrew Coeyman from the Park System.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. James J. Truncer, Secretary-Director, reviewed with the Board Agenda Items #14 through #19, as added to the Agenda.

Commissioner Mandeville inquired as to Agenda Item #5 and #14.

Spence Wickham, Chief of Acquisition & Design, noted that Agenda Item #5 is for the appraisals being done to update the fair market rental rate for a water line right of way through Hartshorne Woods and a sewer right of way through Shark River Park.

The Secretary-Director noted that Agenda Item #14 is an extension of time period of the contract as the resurfacing needs to be done during warm weather.

Commissioner Hennessy inquired as to requiring a vendor's physical address in addition to a post office box address on contracts.

James J. Truncer noted that the physical address can also be incorporated in the resolutions and in the individual contracts.

2. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of December 13, 2010, as distributed to the Board.

Commissioner Mandeville inquired as to the status of the Howell Golf Course renovations and the possible action against the mechanical system designer and notice to the Bonding Company.

The Assistant Director noted that he was awaiting a report from the consultant who has been reviewing the matter, and that the Bonding Company was being notified within the required time period.

Malcolm V. Carton, Special County Counsel, noted he had reviewed the Change Orders as listed on the Agenda as Items #12, 13 & 14, and that they were in order.

At 7:30 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #19.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of December 20, 2010, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #13 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #14 through #19 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #19.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners, Harmon, Peters, Mandeville,
Hennessy, Horsnall and Hood

In the Negative: None

Absent: Commissioner Raynor

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-10-12-20=452 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of MERIDIAN OCCUPATIONAL HEALTH, Neptune, NJ, as received on December 9, 2010, proposal dated December 2, 2010, for providing MEDICAL SERVICES (PS #81-10), in the Estimated Total Contract Amount of \$13,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-12-20=453 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of INSTITUTE FOR FORENSIC PSYCHOLOGY, Oakland, NJ, as received on December 9, 2010, proposal dated December 6, 2010, for providing PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENTS SERVICES (PS #82-10), in the Estimated Total Contract Amount of \$6,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-12-20=454 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of AMBASSADOR MEDICAL SERVICES, Marlton, NJ, as received on December 9, 2010, proposal dated December 7, 2010, for providing DRUG AND ALCOHOL TESTING SERVICES (PS #83-10), in the Estimated Total Contract Amount of \$2,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-12-20=455 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of GARDEN STATE LABORATORIES, INC., Hillside, NJ, as received on December 7, 2010, proposal dated December 1, 2010, for providing A POTABLE WELL WATER MONITORING PROGRAM AND PUBLIC RECREATIONAL BATHING PLACES WATER MONITORING PROGRAM (PS #87-10), ITEMS: #1, Well Water Testing (\$3,075.00); #2, Recreational Bathing Water (\$900.00); in an Amount Not To Exceed \$3,975.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-12-20=456 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of HOGAN APPRAISAL, LLC, Pt. Pleasant, NJ, as received on November 30, 2010, proposal dated November 29, 2010, for providing APPRAISAL SERVICES FOR: 1) FAIR MARKET RENTAL VALUE FOR 1.074 ACRES VACANT LAND, SUB-SURFACE WATER MAIN EASEMENT, BLOCK 783, LOT 9, AND BLOCK 782, LOT 17, HARTSHORNE WOODS PARK, TOWNSHIP OF MIDDLETOWN, OWNER: COUNTY OF MONMOUTH; AND 2) FAIR MARKET RENTAL VALUE FOR 0.397 ACRES VACANT LAND, SUB-SURFACE SEWER LINE EASEMENT, BLOCK 152.01, LOT 1.01 (P/O), SHARK RIVER PARK, BOROUGH OF TINTON FALLS, OWNER: COUNTY OF MONMOUTH (Ref. #10-65 & PS #88-10), in an Amount Not To Exceed \$3,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-12-20=457 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on November 30, 2010, proposal dated November 23, 2010, for providing APPRAISAL SERVICES FOR BLOCK 60.01, LOT 2.01, BOROUGH OF TINTON FALLS, NJ, OWNER: DELLAPIETRA ±3.55 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO SWIMMING RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-72 & PS #89-10), in an Amount Not To Exceed \$1,600.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-12-20=458 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of HOGAN APPRAISAL, LLC, Pt. Pleasant, NJ, as received on November 30, 2010, proposal dated November 29, 2010, for providing APPRAISAL SERVICES FOR BLOCK 60.01, LOT 2.01, BOROUGH OF TINTON FALLS, NJ, OWNER: DELLAPIETRA ±3.55 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO SWIMMING RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-72 & PS #89-10), in an Amount Not To Exceed \$1,600.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-12-20=459 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of JAN HIRD POKORNY ARCHITECTS, PC, New York, NY, as received on December 7, 2010, proposal dated December 2, 2010, for providing ARCHITECTURAL SERVICES FOR WALN HOUSE CHIMNEYS ASSESSMENT, HISTORIC WALNFORD (Ref. #10-71 & PS #90-10), in an Amount Not To Exceed \$7,530.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-12-20=460 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of EMILCOTT ASSOCIATES, INC., Chatham, NJ, as received on December 7, 2010, proposal dated December 3, 2010, for providing QUANTITATIVE RESPIRATORY FITNESS TESTING AND TRAINING SERVICES (PS #91-10), in the Estimated Total Contract Amount of \$4,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-12-20=461 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to MAACO COLLISION, Neptune, NJ, for FURNISHING AND DELIVERY OF AUTO BODY REPAIR SERVICES (Bid #0016-11), ITEMS: 2011 Service Contract (Period of 01/01/11 through 12/31/11), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2012), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$20,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-12-20=462 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AUTHORIZING the PURCHASE of PAINT AND RELATED SUPPLIES, from RICCIARDI BROTHERS, INC., Maplewood, NJ, ITEMS: 2011 Supply Contract (Period of January 1, 2011 through June 30, 2011); as available under NJ State Contract #A73149 for the Period of 01/01/09 through 12/31/09; Amendment #02 (T-0927) 2nd Extension Period: 01/01/11 through 06/30/11; in the Total Contract Amount of \$26,700.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-12-20=463 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of \$3,464.31 to provide a fan coil air conditioning unit in lieu of an evaporator coil air conditioning unit as specified in bid, to WHL ENTERPRISES, INC., T/A BILL LEARY AIR CONDITIONING AND HEATING, Metuchen, NJ, for FURNISHING, DELIVERY AND INSTALLATION OF REPLACEMENT AIR CONDITIONING SYSTEM AND OIL TO NATURAL GAS CONVERSIONS (Bid #0041-10), as originally awarded by Resolution #R-10-8-23=256 in the Contract Amount of \$24,040.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$27,504.31. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-12-20=464 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Authorizing CHANGE ORDER #2, in the amount of \$3,180.00 for partial floor remediation (\$2,200.00), and to remove and replace one damaged exterior metal panel siding (\$980.00), to V & K CONSTRUCTION, INC., Edison, NJ, for OFFICE AND RESTROOM RECONSTRUCTION AT MONMOUTH COVE MARINA, PORT MONMOUTH, NJ (Bid #0083-08), as originally awarded by Resolution #R-08-11-24=440 in the Contract Amount of \$373,300.00, and as modified by Change Order #1 awarded by Resolution #R-09-10-19=397 in the Total Change Order #1 Contract Amount of \$380,715.00, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$383,895.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-12-20=465 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of \$0.00 for a contract time extension, changing the project completion date from November 18, 2010 to May 5, 2011; the unit prices in the contract will remain the same, to RICH PICERNO BUILDERS, LLC, Kenilworth, NJ, for PLAYGROUND RESURFACING AND REPAIRS AT TATUM PARK AND DORBROOK RECREATION AREA (Bid #0045-10), as originally awarded by Resolution #R-10-9-20=315 in the Contract Amount of \$109,697.00 for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$109,697.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-10-12-20=466 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF SPECIALIZED AUTOMOTIVE PARTS AND SERVICES (Bid #0017-11), ITEMS: 2011 Supply Contract (Period of 01/01/11 through 12/31/11), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2012), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$25,000.00:

1. Van Wickle Auto Supply, Inc., 201 Hwy. 71, Spring Lake Heights, NJ 07762
2. The Hose Shop, Inc., 55 State Highway 34, Suite F, Matawan, NJ 07747
3. Jersey Truck Equipment Company, Inc., P.O. Box 601, Farmingdale, NJ 07727
4. Monmouth Truck Equipment Acquisition, LLC, 745 Shrewsbury Avenue, Shrewsbury, NJ 07702
5. Mayo Auto Service, Inc., 165 Monmouth Street, Red Bank, NJ 07701
6. Tasc Fire Apparatus, Inc., 427 Whitehead Avenue, Suite 2, South River, NJ 08882
7. Trius, Inc., 5049 Industrial Road, Farmingdale, NJ 07727
8. Brice's Auto Supply, Inc., 626 Park Avenue, Freehold, NJ 07728
9. R & H Spring & Truck Repair, Inc., 4806 W. Hurley Pond Road, Wall, NJ 07719
10. Versalift East, LLC, 2706 Brodhead Road, Bethlehem, PA 18020-1400
11. Dick's Auto Electric, Inc., 325 Port Monmouth Rd., Middletown, NJ 07748
12. Raphael Bus Sales, LLC, 550 Old Stage Road, E. Brunswick, NJ 08816
13. Hydraulic Technologies, LLC, 2031 Route 130 South, Unit C, Monmouth Junction, NJ 08852

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-10-12-20=467 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF AUTOMOTIVE REPAIR PARTS AND SERVICES (Bid #0019-11), ITEMS: 2011 Supply Contract (Period of 01/01/11 through 12/31/11), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2012), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$75,100.00:

1. Lawson Products, Inc., 28 Industrial Road, Fairfield, NJ 07004
2. George Wall Ford Lincoln Mercury, Inc., 700 Shrewsbury Ave., Tinton Falls, NJ 07701
3. Van Wickle Auto Supply, Inc., 201 Highway 71, Spring Lake Heights, NJ 07762
4. Freehold Ford, Inc., 3572 US Route 9, Freehold, NJ 07728
5. Allied Diesel Service, Inc., 869 State Highway #33 East Freehold, NJ 07728
6. Brice's Auto Supply, Inc., 626 Park Avenue, Freehold, NJ 07728
7. Downs Ford, Inc., 360 Route #37 East, Toms River, NJ 08753
8. F & C Automotive Supply, Inc., 57 Highway 35, Neptune, NJ 07753
9. Marlboro Industries, Inc., P.O. Box 407, Marlboro, NJ 07746
10. Maurice Schwartz & Sons, Inc., 585 Shrewsbury Avenue, Shrewsbury, NJ 07702
11. Mid-Atlantic Truck Centre, Inc., 525 Linden Avenue West, Linden, NJ 07036
12. Sansone Ford Lincoln Mercury, 900 Route 35, Ocean, NJ 07712
13. Sea Breeze Ford, Inc., 1701 Route 35, Wall, NJ 07719

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-10-12-20=468 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT REPAIR PARTS AND SERVICE (Bid #0018-11), ITEMS: 2011 Supply/Service Contract (Period of 01/01/11 through 12/31/11), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2012), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$275,000.00:

1. Van Wickle Auto Supply, Inc., 201 Highway 71, Spring Lake Heights, NJ 07762
2. Red Sky Associates, LLC, 7 Bruce Place, Rumson, NJ 07760
3. Plant Food Company, Inc., 38 Hightstown-Cranbury Station Rd., Cranbury, NJ 08512
4. Trico Equipment Services, Inc., 551 North Harding Hwy., Vineland, NJ 08360
5. Harter Equipment Services, Inc., 615 State Route 33, Millstone Twp., NJ 08535
6. Brice's Auto Supply, Inc., 626 Park Avenue, Freehold, NJ 07728
7. Metro Pumps and Systems, Inc., 30 Liberty Street, Edison, NJ 08837
8. Deacon Equipment Company, 22 Wedgetown Road, Bloomsburg, PA 17815
9. Seely Equipment & Supply Co., 1325 Highway 34, Farmingdale, NJ 07727
10. Cherry Valley Tractor Sales, 35 Route 70 West, Marlton, NJ 08053
11. Rodio Tractor Sales, Inc., 717 White Horse Pike, Hammonton, NJ 08037
12. Ocean County Equipment, Inc., dba Ace Outdoor Power Equipment, 395 US Highway 9, Bayville, NJ 08721
13. Barg's Lawn & Garden Shop, Inc., 876 Highway 33 East, Freehold, NJ 07728
14. Wilfred MacDonald, Inc., 19 Central Blvd., South Hackensack, NJ 07606
15. Davis Equipment Sales, Inc., P.O. Box 607, 12 West Ave., Atlantic Highlands, NJ 07716
16. S & L Equipment, 492 County Route 519, Belvidere, NJ 07823
17. Finch Services, Inc., 1127 Littlestown Pike, Westminster, MD 21157
18. W. H. Potter & Son, Inc., 470 Red Hill Road, Middletown, NJ 07748
19. Xtreme Machines, 700 State Route 33, Millstone Twp., NJ 08535
20. Foley, Inc., 855 Centennial Avenue, Piscataway, NJ 08855
21. Storr Tractor Company, 3191 US Highway 22, Branchburg, NJ 08876
22. KLBL, Inc., dba Vic Gerard Golf Cars, 281 Squankum Rd., Farmingdale, NJ 07727
23. Garden State Bobcat, Inc., 999 Highway 33, Freehold, NJ 07728
24. Jesco, Inc., 118 St. Nicholas Avenue, South Plainfield, NJ 07080
25. Smith Tractor & Equipment, Inc., 15 Hillcrest Avenue, Washington, NJ 07882
26. Hights Farm Equipment Co., Inc., P.O. Box 305, Hightstown, NJ 08520

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-10-12-20=469 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SIGHTSEER MARINE, LLC, Hudson, FL, for FURNISHING AND DELIVERY OF (NEW) 35-FOOT ALUMINUM PONTOON BOAT, MOTOR AND TRAILER PACKAGE (Bid #0056-10), ITEM: #1 (35' Pontoon Boat, Motor and Trailer Package); in the Total Contract Amount of \$100,800.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-10-12-20=470 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AUTHORIZING the SECRETARY-DIRECTOR OR HIS DESIGNEE to ENTER INTO an AGREEMENT for the FURNISHING, DELIVERY AND INSTALLATION OF HVAC, LIGHTING AND ELECTRICAL ENERGY EFFICIENCY UPGRADES BETWEEN the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS and the NEW JERSEY BOARD OF PUBLIC UTILITIES, NEW JERSEY'S OFFICE OF CLEAN ENERGY DIRECT INSTALL PROGRAM, and AUTHORIZING the PURCHASING AGENT to ISSUE a PURCHASE ORDER to HUTCHINSON PLUMBING HEATING AND COOLING, Cherry Hill, NJ, the contractor which was selected for Monmouth County, by the New Jersey Board of Public Utilities through a competitive process to perform these services at the following sites: HOWELL PARK GOLF COURSE (BUILDINGS 409 AND 414) in the AMOUNT OF \$2,333.10; THOMPSON PARK (BUILDINGS 503 AND 505) in the AMOUNT OF \$13,090.48; TATUM PARK (BUILDING 906) in the AMOUNT OF \$19,669.12; MANASQUAN RESERVOIR (BUILDING 2303 AND 2304) in the AMOUNT OF \$9,202.53; and DORBROOK RECREATION AREA (BUILDING 2026) in the AMOUNT OF \$14,366.41; for a TOTAL AMOUNT OF \$58,661.64, which represents the Monmouth County Park System's share (40%) of the installed cost. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

The Secretary-Director indicated to the Board that there were no **BIDS** to **ADVERTISE** at this time.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Hennessy, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Preliminary Assessment and Site Investigation (PASI), Block 28, Lot 7.03, Upper Freehold Township, Owner: Lipay, Improved, \pm 8.59 Acres, for Additions to the Union Transportation Trail (Ref. #10-91) (*FAIR & OPEN*)
2. Surveying Services, Block 28, Lot 7.03, Upper Freehold Township, Owner: Lipay, Improved, \pm 8.59 Acres, for Additions to the Union Transportation Trail (Ref. #10-92) (*FAIR & OPEN*)
3. Appraisal Services, Block 98, Lots 27, 29, 30 & 40, Freehold Township, \pm 5 Acres, Owner: Casiello, for Additions to Turkey Swamp Park (Ref. #10-93) (*FAIR & OPEN*)
4. Two Appraisals, Block 109, Lot 13, Township of Howell, Improved, Owner: Ramos, for Additions to the Metedeconk River Greenway (Ref. #10-94) (*FAIR & OPEN*)
5. Surveying Services, Block 27, Lots 22 (P/O) & 23 (P/O), Upper Freehold Township, Owner: High Ridge Holding Co., Inc., \pm 13 Acres, for Additions to Crosswicks Creek Greenway (Doctor's Creek) (Ref. #10-95) (*NON-FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, JANUARY 10, 2011** - 7 PM. **First Regular/Annual Reorganization Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ. **NOTE: A Public Hearing** is scheduled for January 10, 2011, on the Adoption of Supplemental Rules & Regulations Governing Exhibitors and Vendors at the Monmouth County Fair.
2. **SATURDAY MORNING, JANUARY 15, 2011** - 8:30 AM. **Friends of the Parks Annual Meeting.** Hominy Hill Golf Course Clubhouse Dining Room, Mercer Road, Colts Neck, NJ.
3. **MONDAY EVENING, JANUARY 24, 2011** - 7 PM. **Regular Board Meeting.** "Beech Room" of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
4. **MONDAY EVENING, FEBRUARY 7, 2011** - 7 PM. **Regular Board Meeting.** "Beech Room" of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
5. **"TUESDAY" EVENING, FEBRUARY 22, 2011** - 7 PM. **Regular Board Meeting.** "Beech Room" of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
6. **SATURDAY, MARCH 19, 2011** - 9 AM. **New Jersey Land Trust Rally.** Brookdale Community College, Lincroft, NJ.

Chairman Loud read the following Statement of Adequate Public Notice:

"Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the 'Open Public Meetings Act', Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 6, 2010, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975."

At 7:31 PM, the following resolution was offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing "land acquisition matters"; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Mandeville,
Hennessy, Horsnall and Hood
In the Negative: None
Absent: Commissioner Raynor

On a motion made by Commissioner Harmon, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting was **RECONVENED** at 7:43 PM.

The Secretary-Director indicated that the Minutes of the Executive Session will be available to the public in ninety (90) days, or upon completion of land acquisition or potential litigation.

The following resolutions were introduced:

- R-10-12-20=471 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Hood, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the BUILDER'S PRIDE, INC. PROPERTY, also known as BLOCK 98, LOTS 55.05, 55.06, 55.07, 55.08 & 55.09, FREEHOLD TOWNSHIP, vacant land and an unimproved approved five (5) lot subdivision, containing ± 23.05 ACRES, as ADDITIONS TO TURKEY SWAMP PARK, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$1,075,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00047.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)
- R-10-12-20=472 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Hood, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD ACQUIRE a HISTORIC PRESERVATION AND CONSERVATION EASEMENT and the ENTERING INTO A RIGHT OF FIRST REFUSAL AGREEMENT to PRESERVE the HOLMES HENDRICKSON HOUSE, also known as BLOCK 19, LOT 46.01, TOWNSHIP OF HOLMDEL, OWNER: MONMOUTH COUNTY HISTORICAL ASSOCIATION, an improved parcel, containing ± 1.87 ACRES, as ADDITIONS TO HOLMDEL PARK, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$637,500.00. (Funds provided by the Monmouth County Open Space, Recreation, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00010.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

ITEMS FOR THE GOOD OF THE ORDER:

Following a discussion Commissioner Horsnall offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, January 10, 2011, at 7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Hood
In the Negative:	None
Absent:	Commissioner Raynor

Commissioner Horsnall noted the need to enhance the view from Mt. Mitchill of the New York City skyline and requested that staff review what may be done.

Commissioner Harmon noted that some of the plant material planted on the site need to be reduced in height.

Dave Compton, Superintendent of County Parks, updated the Board on work being performed on the site and noted the issue would be addressed.

Commissioner Hennessy noted the recent article in the December 16th issue of the Independent Newspaper with regard to deer birth control measures being discussed in Holmdel Township.

Commissioner Mandeville noted his concern with the cost to administer the program.

Dave Compton noted that the contraceptive used has received FDA approval and that the NJ Division of Fish and Wildlife must approve its use.

Dave Compton also noted that the program has been administered as an experiment by a third party vendor and the cost to administer it is approximately \$700.00 to \$1,000.00 per deer, and that due to the difficulties encountered, has been abandoned.

James J. Truncer, Secretary-Director, reviewed with the Board the 2011 Budget proposal as set forth earlier in the day by the County Finance Director.

Commissioner Harmon noted the rising costs of the County's fringe benefits and suggested the idea that all the golf course revenues and expenses go into the Board's Trust Account.

Bruce A. Gollnick, Assistant Director, reviewed with the Board the restructuring of the Capital Projects to be done under the Open Space Account.

Commissioner Harmon noted that the County has historically been picking up the cost of fringe benefits and some other expenses and not apportioned them directly to the various county operations.

Following a discussion, Commissioner Horsnall **moved** that the Board **Endorse** the **2011 Budget**, as proposed by the Secretary-Director, to **use Three Million Dollars (\$3,000,000.00)** of the **County Open Space Trust Fund earmarked for park improvements and maintenance to meet anticipated maintenance expenses going forward for the ensuing year with the understanding that this is a one (1) year temporary funding measure**. The motion was seconded by Commissioner Mandeville. Upon being put to a vote, the motion was carried by Chairman Loud, Vice Chairman Rummel, Commissioners Peters, Mandeville, Hennessy, Horsnall and Hood. Commissioner Harmon voted in the negative.

Commissioner Horsnall also suggested that the Board consider studying various budget ideas during 2011.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

Chairman Loud wished all those present a Merry Christmas and a Happy New Year.

There being no further business, on a motion made by Commissioner Hood, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, December 20, 2010, was **ADJOURNED** at 8:36 PM.

JAMES J. TRUNCER,
Secretary-Director