

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, MAY 6, 2013– 7:00 PM

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, APRIL 22, 2013
(Excused: Chairman Loud, Vice Chairman Rummel)

D. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:
MONDAY, APRIL 22, 2013. (Excused: Chairman Loud, Vice Chairman Rummel)

E. Approval of 2012 VOUCHER LIST

F. Approval of 2013 VOUCHER LIST

G. SECRETARY—DIRECTOR’S REPORT:

H. BOARD CORRESPONDENCE RECEIVED:

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

K. Motion to OPEN the PUBLIC HEARING on the ADOPTION of RULES AND REGULATIONS GOVERNING PUBLIC USE OF COUNTY PARK AND RECREATION AREAS, as Introduced by the Board at their regular meeting of April 8, 2013, by Resolution R-13-4-8=190. (Time: _____PM) *(The requirements as to the publication and hearing notice have been published and posted as required by law.)*

L. Motion to CLOSE the PUBLIC HEARING on the above item (Time: _____PM)

M. PRESENTATION:

“Crosswicks Creek Greenway, Walnford, Union Transportation Trail, Clayton and Perrineville Lake Park”
by Bill O’Shaughnessy, Park Manager

N. FREEHOLDER’S REPORT:

O. ITEMS FOR BOARD REVIEW:

1. Employee Citations of Appreciation for Service to:
 - a. Ruth Ann Zobel, Assistant Recreation Supervisor, Retiring June 1, 2013, with over eighteen and one-half (18 ½) years of service. (*Agenda Item For Board Action #9*)
 - b. Ethel T. Grewen, Clerk 1, Retiring June 1, 2013, with over twelve and one-half (12 ½) years of service. (*Agenda Item For Board Action #10*)
2. Recommendation to the MCBCF to Enter Into a Permanent Deed of Dedication and Shore Protection Easement with the Township of Middletown, Block 21, Lot 1.01 and Block 22, Lot 1.01, being a part of the County’s Bayshore Waterfront Park, for the purpose of allowing the State of New Jersey and the United States Army Corps of Engineers to construct beach erosion and hurricane protection along portions of the Raritan Bay shoreline. (*Agenda Item For Board Action #17*)
3. Review of Agenda Items for Board Action and Agenda Items #12, 13, 14, 15, 16 & 17, as added to the Agenda.
4. Seven Presidents Oceanfront Park Summer Access to Tony’s Place for Children with Special Needs—Proposed Pilot Program (Draft 5/2/13)
5. Status of Funded Projects as of April 25, 2013.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #11 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #12, 13, 14, 15, 16 & 17, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution ADOPTING RULES AND REGULATIONS GOVERNING PUBLIC USE OF COUNTY PARK AND RECREATION AREAS and further AUTHORIZING the SECRETARY-DIRECTOR of the BOARD to POST & PUBLISH NOTICE OF ADOPTION, as required by law.

2. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to F & P CONTRACTORS, INC., South Amboy, NJ, for PAVED TRAIL FOR HENRY HUDSON TRAIL AND HOMINY HILL GOLF COURSE & PAVED TRAIL CONSTRUCTION FOR PINE BROOK GOLF COURSE 2013 (Bid #0039-13), ITEMS: Proposal #1, Henry Hudson Trail, Items #1-11 (Total Base Bid Price \$174,162.40); in the Total Contract Amount of \$174,162.40.

3. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ALL SURFACE ASPHALT PAVING, INC., Point Pleasant, NJ, for PAVED TRAIL FOR HENRY HUDSON TRAIL AND HOMINY HILL GOLF COURSE & PAVED TRAIL CONSTRUCTION FOR PINE BROOK GOLF COURSE 2013 (Bid #0039-13), ITEMS: Proposal #2, Hominy Hill Golf Course, Items #1-6 @\$129,142.75 Plus Add Alternate Items #1-5 @\$68,801.00, for a Total Amount of \$197,943.75; Proposal #3, Pine Brook Golf Course, Items #1-10 @\$118,085.00; in the Total Contract Amount of \$316,028.75.

4. Resolution ACCEPTING the WRITTEN PROPOSAL of GEI CONSULTANTS, INC., Woburn, MA, as received on April 3, 2013, proposal dated April 1, 2013, for PROVIDING ENGINEERING SERVICES OF A LICENSED SITE REMEDIATION PROFESSIONAL (LSRP) TO ASSIST IN THE REMEDIATION OF A SITE OF A GASOLINE SURFACE SPILL AT A VEHICULAR FUELING DISPENSER LOCATED AT SHARK RIVER PARK MAINTENANCE YARD (Ref. #13-16 & PS #29-13), in an Amount Not To Exceed \$2,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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5. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TOTAL TURF GOLF SERVICES, INC., Huntington Valley, PA, for BUNKER RESTORATION AT HOMINY HILL GOLF COURSE (Bid #0044-13), ITEMS: #1-6 @\$232,744.00 Plus Add Alternates Bid #1 @\$25,090.00 & Bid #2 @\$36,824.00; in the Total Contract Amount of \$294,658.00.
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6. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to D & M FIREWORKS, LLC, Bally, PA, for FURNISHING AND DISPLAY OF FIREWORKS AND ALL ASSOCIATED SERVICES (Bid #0047-13), ITEMS: 2013 Monmouth County Fair, Items #1-3 (Total Lump Sum); in the Total Contract Amount of \$9,000.00.
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7. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to WICKBERG MARINE CONTRACTING, INC., Belford, NJ, for INSTALLATION OF MOORING TIMBER PILES (Bid #0049-13), ITEMS: #1-3 (Total Lump Sum); in the Total Contract Amount of \$74,000.00.
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8. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to J.H. REID ON-SITE RECYCLING, INC., S. Plainfield, NJ, for FURNISHING OF TUB GRINDING AND/OR REMOVAL SERVICES (Bid #0048-13), ITEMS: #1-10 (Total Lump Sum Bid); in the Total Contract Amount of \$176,877.00.
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9. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to RUTH ANN ZOBEL, Assistant Recreation Supervisor, who started work with the Monmouth County Park System on June 20, 1994, and who will RETIRE effective June 1, 2013, with over Eighteen and One-Half (18 ½) Years of Service.

10. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to ETHEL T. GREWEN, Clerk 1, who started work with the Monmouth County Park System on September 18, 2000, and who will RETIRE effective June 1, 2013, with over Twelve and One-Half (12 ½) Years of Service.

11. Resolution Authorizing CHANGE ORDER #1, in the amount of \$616.50 increasing quantity of Item #52 by an additional 15 Gallons @\$41.10, to FERTL-SOIL TURF SUPPLY, INC., Scotch Plains, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0025-13), ITEMS: 51, 52, 53, 56, 63, 104, 109, 116, 125, 130, 131 & 139 (2013 Supply Contract for the Period of 03/11/13 through 12/31/13); as originally awarded by Resolution #R-13-3-11=138 in the Contract Amount of \$70,994.05, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$71,610.55.

12. Resolution AUTHORIZING the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS TO ENTER INTO an AGREEMENT with MONMOUTH UNIVERSITY, West Long Branch, NJ, for the ADMINISTRATION OF URBAN RECREATION SCHOLARSHIPS FOR 2013 SUMMER RECREATION PROGRAMS to be HELD at MONMOUTH UNIVERSITY, and further AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to ENTER INTO said AGREEMENT and to take all necessary action as may be required by law.

13. Resolution ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on April 30, 2013, proposal dated April 19, 2013, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 143, LOT 9, TOWNSHIP OF HOWELL, OWNER: GANDHI, ±5.3 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #13-17 & PS #30-13), in an Amount Not To Exceed \$1,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

14. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on April 30, 2013, proposal dated April 24, 2013, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 143, LOT 9, TOWNSHIP OF HOWELL, OWNER: GANDHI, ±5.3 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #13-17 & PS #30-13), in an Amount Not To Exceed \$1,350.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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15. Resolution ACCEPTING the WRITTEN PROPOSAL of PIERCE ENGINEERING, Allenwood, NJ, as received on April 30, 2013, proposal dated April 29, 2013, for PROVIDING ARCHITECTURAL/ENGINEERING AND TESTING SERVICES AT VARIOUS PARK LOCATIONS FOR THE PERIOD OF MAY 1, 2013 THROUGH APRIL 30, 2014 (Ref. #13-18 & PS #31-13), in an Amount Not To Exceed \$15,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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16. Resolution REJECTING ALL bids received on May 1, 2013, for SKATEPARK RESURFACING & EQUIPMENT REPAIR 2013 (Bid #0050-13), as bid price received was in excess of budgeted amount, and further AUTHORIZING the SECRETARY-DIRECTOR of the Board to RE-ADVERTISE for same.
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17. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ENTERING INTO a PERMANENT DEED OF DEDICATION AND SHORE PROTECTION EASEMENT with the TOWNSHIP OF MIDDLETOWN, BLOCK 21, LOT 1.01 AND BLOCK 22, LOT 1.01, being a part of Monmouth County's BAYSHORE WATERFRONT PARK, for the purpose of ALLOWING the STATE OF NEW JERSEY and the UNITED STATES ARMY CORPS OF ENGINEERS to CONSTRUCT BEACH EROSION AND HURRICANE PROTECTION along portions of the Raritan Bay shoreline.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Design and Construction of a Storage Pole Barn at Wolf Hill Recreation Area #443
 2. Skatepark Equipment Repair 2013 at Seven Presidents Oceanfront Park
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MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Two (2) Appraisals, Block 20, Lot 3, Middletown Township, Improved, ± 0.22 Acres, Owner: Joyce Thompson, for Additions to Bayshore Waterfront Park (Ref. #13-21) (*FAIR & OPEN*)
 2. Two (2) Appraisals, Block 70, Lots 7, 8, Howell Township, Improved, Farm R and Farm Q, ± 36 Acres, Owner: Barto, for Additions to Metedeconk River Greenway (Ref. #13-22) (*FAIR & OPEN*)
 3. Two (2) Appraisals, Block 53, Lot 17.01, Upper Freehold Township, Improved Residential Property, ± 2.3 Acres, Owner: Brenner, for Additions to Crosswicks Creek Greenway (Ref. #13-23) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **SAT.-WEDS., MAY 4-8, 2013** – **5-Day On-Line Spring 2013 Monmouth County Auction**, with Items beginning to close in one minute increments on Weds., May 8th, at 6 PM. Inspection and preview of items will be available on Mon., May 6th & Tues., May 7th, from 8 AM – 3 PM, at the Monmouth County Fleet Services Division storage area located at 250 Center Street, Freehold, NJ. The Auction is conducted by USGovBid/Auction Liquidation Services, Eatontown, NJ www.usgovbid.com and the Chief Auctioneer will be Stephen J. Miranti.
2. **MONDAY EVENING, MAY 6, 2013** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ. **PUBLIC HEARING** scheduled on the Adoption of Rules & Regulations Governing Public Use of County Park and Recreation Areas.
3. **MONDAY EVENING, MAY 20, 2013** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ. **PUBLIC HEARINGS** scheduled on the Adoption of Rules & Regulations Governing Supplemental Rules and Regulations Governing the Use of Seven Presidents Oceanfront Park; and the Adoption of Supplemental Rules and Regulations Governing the Use of the Skatepark at Seven Presidents Oceanfront Park.
4. **MONDAY EVENING, JUNE 10, 2013** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **FRIDAY, JUNE 14, 2013** – 4 PM Until 5:30 PM. **Coastal Activity Center (CAC)/Urban Recreation Program Barbeque** for CAC Participants & Families. Location: Coastal Activity Center (Salvation Army Building), 605 Asbury Ave., Asbury Park.
6. **MONDAY EVENING, JUNE 24, 2013** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **JULY 2013** – Parks & Recreation Month.
8. **MONDAY EVENING, JULY 15, 2013** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of April 22, 2013, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being additions to county park land:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____PM)

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters, being additions to county park lands, will be available to the Public in ninety (90) days or upon completion of acquisition or potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **May 20, 2013**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
