

# AGENDA

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING**  
**TUESDAY EVENING, MAY 26, 2020, AT 7:30 PM**  
**THOMPSON PARK HEADQUARTERS**  
**805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
- B. Statement of Adequate Public Notice \_  
*Salute to the flag and the Pledge of Allegiance followed by a moment of silence.*
- C. Approval of MINUTES—REGULAR MEETING: MONDAY, MAY 11, 2020
- D. Approval of EXECUTIVE SESSION MINUTES: LAND ACQUISITION MATTERS, MONDAY, MAY 11, 2020
- E. Approval of 2019 VOUCHER LIST
- F. Approval of 2020 VOUCHER LIST
- G. BOARD CORRESPONDENCE RECEIVED:
- H. Motion to OPEN the HEARING OF THE PUBLIC.  
*(Presentations are limited to three (3) minutes per person.)*
- I. Motion to CLOSE the HEARING OF THE PUBLIC.
- J. SECRETARY—DIRECTOR'S REPORT:
  - 1. DISCUSSION – 2020 County Fair  
  
Memorandum, dated May 18, 2020, from Anna Luiten, 2020 Fair Chairman, with regards to making a decision to prepare for or cancel the 2020 County Fair.
  - 2. BUDGET REPORTS

3. REVENUE REPORT—MONTH OF APRIL
4. ATTENDANCE REPORT—MONTH OF APRIL
5. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—APRIL  
(Dated: May 19, 2020)
6. MCPS WEBSITE TRAFFIC REPORT, MARCH COMPARISON BY YEARS 2009-2020
7. MCPS WEBSITE TRAFFIC REPORT, APRIL COMPARISON BY YEARS 2009-2020

K. FREEHOLDER’S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Authorizing Change Order #3, in the amount of \$4,651.00 to supply and install underground gas line to new meter location and extend substantial completion date to June 26, 2020, to McCauley Construction Co., Inc., Long Branch, NJ, for Construction of Maintenance Building and Support Facilities at Deep Cut Gardens (Bid #0049-19), Item: Total Base Bid Price, as originally awarded by Resolution #R-19-8-19=300 in the Contract Amount of \$1,018,000.00, and as modified by Change Order #1 awarded by Resolution #R-19-12-16=455 in the Total Change Order #1 Contract Amount of \$1,022,120.00, and as modified by Change Order #2 awarded by Resolution #R-20-2-24=126 in the Total Change Order #2 Contract Amount of \$1,056,043.00, for a new Total Change Order #3 Contract Amount of \$1,060,694.00.
2. Board Action Item #2 – Authorizing Change Order #1, in the amount of minus (-) \$4,727.51 as additional allowances in Proposal were not required, to Kupex Exteriors, LLC, Trenton, NJ for Wood Shingle Roof Replacement at Historic Longstreet Farm and Historic Walnford (Bid #0053-19), Item: Total Base Bid Price, as originally awarded by Resolution #R-19-9-9=333 in the Contract Amount of \$180,362.00, for a new Total Change Order #1 Contract Amount of \$175,634.49.
3. Board Action Item #3 – Authorizing the Purchase of Grounds Equipment from Storr Tractor Company, Somerville, NJ, Items: Two (2) Reelmaster 5010-H, Two (2) 5 inch DPA Cutting Unit Finish Kit, Ten (10) 5 inch, 11 blade (RR) Radial Reel Edgeseries; as available under Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement ESCNJ 18/19-25, for the Period of 2/22/19 through 2/21/21, in the Total Contract Amount of \$119, 923.20.

4. Board Action Item #4 - Recommending acceptance of the written proposal of DRD Appraisals, LLC, dba Stuart Appraisal Company, Freehold, NJ, as received on April 28, 2020, proposal dated April 23, 2020, for Providing Professional Real Estate/Appraisal Services for Relocation Assistance, Three (3) Tenancies, Located at 619-623 West Farms Road, Owned by Pinnacle Materials, Inc., Project: Additions to Manasquan Reservoir, Block, 129, Lot 100, Block 130, Lots 14, 15, 17, 20-22, 57-61, Howell Township (Ref. #20-12 & PS #38-20), in an Amount Not To Exceed \$3,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
5. Board Action Item #5 - Recommending acceptance of the written proposal of Kenny Environmental Services, Marlton, NJ, as received on April 28, 2020, proposal dated April 22, 2020, for Providing a Professional Preliminary Assessment/Site Investigation (PASI) of Block 129, Lot 100, and Block 130, Lots 14, 15, 17, 20-22 & 57-61, Howell Township, New Jersey, ±140.33 Acres, Owned by Pinnacle Materials, Inc., Improved Property, Project: Additions to Manasquan Reservoir (Ref. #20-13 & PS #35-20), in an Amount Not To Exceed \$1,825.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
6. Board Action Item #6 - Recommending acceptance of the written proposal of Banc3 Engineering, Inc., Princeton, NJ, as received on April 28, 2020, proposal dated April 28, 2020, for Providing Professional Surveying Services of Block 129, Lot 100, and Block 130, Lots 14, 15, 17, 20-22 & 57-61, Howell Township, New Jersey, ±140.33 Acres, Owned by Pinnacle Materials, Inc., Improved Property, Project: Additions to Manasquan Reservoir (Ref. #20-14 & PS #34-20), in an Amount Not To Exceed \$28,920.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
7. Board Action Item #7 – Recommending the Entering Into an Agreement with Rutgers University, Piscataway, NJ, for Field Research Projects Into Integrated Pest Management of Major Turfgrass Insects at Pine Brook Golf Course, Manalapan, NJ, and Howell Park Golf Course, Howell, NJ, for the Period of April 1, 2020 through April 1, 2022, and further Authorizing the Chairman and Secretary-Director of the Board to Enter Into Said Agreement and to take all necessary action as may be required by law.
8. Board Action Item #8 as Added to the Agenda – Rejecting bid proposal of Willow’s Bend Irrigation, Hillsborough, NJ, for Furnishing, Delivery, and Installation of an Irrigation System at Mount Mitchell Scenic Overlook, Highlands, NJ, (Bid #0055-20), as the Statement of Ownership and Non-Collusion Affidavit were not signed by a notary.
9. Board Action Item #9 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal Growing Concern Co., Inc., Cranbury, NJ, for Furnishing, Delivery, and Installation of an Irrigation System at Mount Mitchell Scenic Overlook, Highlands, NJ, (Bid #0055-20), Item: Total Lump Sum; in the Total Contract Amount of \$23,663.00.
10. Board Action Item #10 as Added to the Agenda – Recommending acceptance of the written proposal of Kenny Environmental Services, Marlton, NJ, as received on May 14, 2020, proposal dated May 11, 2020, for Providing a Professional Preliminary Assessment/Site Investigation (PASI) of Block 92, Lot 1.06, Howell Township, New Jersey, ±1.2 Acres, Owned by Hany Joseph & Eren Demian, Improved Property,

Project: Additions to Metedeconk River Greenway (Ref. #19-66 & PS #39-20), in an Amount Not To Exceed \$1,775.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

11. Board Action Item #11 as Added to the Agenda – Recommending acceptance of the written proposal of Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, as received on May 14, 2020, proposal dated May 6, 2020, for Providing Professional Surveying Services of Block 92, Lot 1.06, Howell Township, New Jersey, ±1.2 Acres, Owned by Hany Joseph & Eren Demian, Improved Property, Project: Additions to Metedeconk River Greenway (Ref. #19-67 & PS #40-20), in an Amount Not To Exceed \$4,395.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
12. Board Action Item #12 as Added to the Agenda – Amending Resolution #R-20-5-11=206, to change the estimated total contract amount to \$33,894.00, due to an error on our part, to Peckham Materials Corp., Athens, NY, for Furnishing, Delivery, and Application of Dust Control Soil Stabilization Services (Bid #0058-20), as originally awarded in the Estimated Total Contract Amount of \$33,270.00 for Items: #1-11 (2020 Service Contract for the Period of 05/01/20 through 12/31/20) in the New Amended Estimated Total Contract Amount of \$33,894.00.
13. The Status of Park Improvement Projects has no changes from the previously distributed copy dated May 5, 2020.

### **RESOLUTION OF CONSENT:**

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #7 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #8, 9, 10, 11 & 12, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by: (blank)

### **ITEMS FOR BOARD ACTION:**

1. Resolution Authorizing CHANGE ORDER #3, in the amount of \$4,651.00 to supply and install underground gas line to new meter location and extend substantial completion date to June 26, 2020, to MCCAULEY CONSTRUCTION CO., INC., Long Branch, NJ, for

CONSTRUCTION OF MAINTENANCE BUILDING AND SUPPORT FACILITIES AT DEEP CUT GARDENS (Bid #0049-19), ITEM: Total Base Bid Price, as originally awarded by Resolution #R-19-8-19=300 in the Contract Amount of \$1,018,000.00, and as modified by Change Order #1 awarded by Resolution #R-19-12-16=455 in the Total Change Order #1 Contract Amount of \$1,022,120.00, and as modified by Change Order #2 awarded by Resolution #R-20-2-24=126 in the Total Change Order #2 Contract Amount of \$1,056,043.00, for a NEW TOTAL CHANGE ORDER #3 CONTRACT AMOUNT OF \$1,060,694.00.

2. Resolution Authorizing CHANGE ORDER #1, in the amount of minus (-) \$4,727.51 as additional allowances in Proposal were not required, to KUPEX EXTERIORS, LLC, Trenton, NJ for WOOD SHINGLE ROOF REPLACEMENT AT HISTORIC LONGSTREET FARM AND HISTORIC WALNFORD (Bid #0053-19), ITEM: Total Base Bid Price, as originally awarded by Resolution #R-19-9-9=333 in the Contract Amount of \$180,362.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$175,634.49.
3. Resolution Authorizing the PURCHASE OF GROUNDS EQUIPMENT from STORR TRACTOR COMPANY, Somerville, NJ, ITEMS: Two (2) Reelmaster 5010-H, Two (2) 5 inch DPA Cutting Unit Finish Kit, Ten (10) 5 inch, 11 blade (RR) Radial Reel Edgeseries; as available under Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement ESCNJ 18/19-25, for the Period of 2/22/19 through 2/21/21, in the Total Contract Amount of \$119,923.20.
4. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on April 28, 2020, proposal dated April 23, 2020, for PROVIDING PROFESSIONAL REAL ESTATE/APPRaisal SERVICES FOR RELOCATION ASSISTANCE, THREE (3) TENANCIES, LOCATED AT 619-623 WEST FARMS ROAD, OWNED BY PINNACLE MATERIALS, INC., PROJECT: ADDITIONS TO MANASQUAN RESERVOIR, BLOCK 129, LOT 100, BLOCK 130, LOTS 14, 15, 17, 20-22, 57-61, HOWELL TOWNSHIP (Ref. #20-12 & PS #38-20), in an Amount Not To Exceed \$3,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
5. Resolution ACCEPTING the WRITTEN PROPOSAL of KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, as received on April 28, 2020, proposal dated April 22, 2020, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 129, LOT 100, AND BLOCK 130, LOTS 14, 15, 17, 20-22 & 57-61, HOWELL TOWNSHIP, NEW JERSEY, ±140.33 ACRES, OWNED BY PINNACLE MATERIALS, INC., IMPROVED PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RESERVOIR (Ref. #20-13 & PS #35-20), in an Amount Not To Exceed \$1,825.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
6. Resolution ACCEPTING the WRITTEN PROPOSAL of BANC3 ENGINEERING, INC., Princeton, NJ, as received on April 28, 2020, proposal dated April 28, 2020, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 129, LOT 100, AND BLOCK 130, LOTS 14, 15, 17, 20-22 & 57-61, HOWELL TOWNSHIP, NEW JERSEY, ±140.33 ACRES, OWNED BY PINNACLE MATERIALS, INC., IMPROVED PROPERTY, PROJECT:

ADDITIONS TO MANASQUAN RESERVOIR (Ref. #20-14 & PS #34-20), in an Amount Not To Exceed \$28,920.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

7. Resolution AUTHORIZING the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS TO ENTER INTO an AGREEMENT with RUTGERS UNIVERSITY, Piscataway, NJ, for FIELD RESEARCH PROJECTS INTO INTEGRATED PEST MANAGEMENT OF MAJOR TURF GRASS INSECTS AT PINE BROOK GOLF COURSE, MANALAPAN, NJ, AND HOWELL PARK GOLF COURSE, HOWELL, NJ, for the Period of April 1, 2020 through April 1, 2022, and further AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to ENTER INTO said AGREEMENT and to take all necessary action as may be required by law.
8. Resolution REJECTING bid proposal of WILLOW'S BEND IRRIGATION, Hillsborough, NJ, for FURNISHING, DELIVERY, AND INSTALLATION OF AN IRRIGATION SYSTEM AT MOUNT MITCHILL SCENIC OVERLOOK, HIGHLANDS, NJ (Bid #0055-20), as the Statement of Ownership and Non-Collusion Affidavit were not signed by a notary.
9. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to GROWING CONCERN CO., INC., Cranbury, NJ, for FURNISHING, DELIVERY, AND INSTALLATION OF AN IRRIGATION SYSTEM AT MOUNT MITCHILL SCENIC OVERLOOK, HIGHLANDS, NJ (Bid #0055-20), ITEM: Total Lump Sum; in the Total Contract Amount of \$23,663.00.
10. Resolution ACCEPTING the WRITTEN PROPOSAL of KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, as received on May 14, 2020, proposal dated May 11, 2020, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 92, LOT 1.06, HOWELL TOWNSHIP, NEW JERSEY,  $\pm$ 1.2 ACRES, OWNED BY HANY JOSEPH & EREN DEMIAN, IMPROVED PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #19-66 & PS #39-20), in an Amount Not To Exceed \$1,775.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
11. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, as received on May 14, 2020, proposal dated May 6, 2020, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 92, LOT 1.06, HOWELL TOWNSHIP, NEW JERSEY,  $\pm$ 1.2 ACRES, OWNED BY HANY JOSEPH & EREN DEMIAN, IMPROVED PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #19-67 & PS #40-20), in an Amount Not To Exceed \$4,395.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
12. Resolution AMENDING Resolution #R-20-5-11=206, to change the estimated total contract amount to \$33,894.00, due to an error on our part, to PECKHAM MATERIALS CORP.,

Athens, NY, for FURNISHING, DELIVERY, AND APPLICATION OF DUST CONTROL SOIL STABILIZATION SERVICES (Bid #0058-20), as originally awarded in the Estimated Total Contract Amount of \$33,270.00 for ITEMS: #1-11 (2020 Service Contract for the Period of 05/01/20 through 12/31/20) in the NEW AMENDED ESTIMATED TOTAL CONTRACT AMOUNT OF \$33,894.00.

**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

1. Furnishing and Delivery of Driving Range Golf Ball Dispensers

**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

1. Architectural Services for Roof Replacement, Seven Presidents Oceanfront Park Activity Center, Bldg. #1201, Long Branch, NJ (Ref. #20-38) *(FAIR & OPEN—OVER \$17,500.00)*
2. Appraisal Services, Block 122, Lot 14, Aberdeen Township, ±7.57 Acres, Improved Property Owned by 85 Wilson, LLC, for Additions to Freneau Woods Park (Ref. #20-39) *(FAIR & OPEN—OVER \$17,500.00)*

**DATES TO REMEMBER:**

1. **MONDAY EVENING, JUNE 8, 2020** – 7:30 PM. **REGULAR BOARD MEETING.**  
Thompson Park Headquarters, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, JUNE 22, 2020** – 7:30 PM. **REGULAR BOARD MEETING.**  
Thompson Park Headquarters, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **June 8, 2020**, at 7 PM, in **Headquarters, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands;** and **Attorney Client Privilege Information**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.