

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, MAY 23, 2011– 7:00 PM

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, MAY 9, 2011
(Absent: Commissioners Peters and Raynor)

D. Approval of 2010 VOUCHER LIST

E. Approval of 2011 VOUCHER LIST

F. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

2. REVENUE REPORT—MONTH OF APRIL

3. ATTENDANCE REPORT—MONTH OF APRIL

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—APRIL 2011
(5/16/2011)

5. TRAINING REQUESTS AS OF MAY 13, 2011

6. MCPS WEBSITE TRAFFIC REPORT—APRIL 2011

G. BOARD CORRESPONDENCE RECEIVED:

1. Letter from Mr. Jay Camassa, Eatontown, NJ, addressed to Chairman Loud, concerning the tee time reservation system. (*Reply letter from Dave Compton, Superintendent of Parks, dated May 11, 2011.*)
2. Letter from Jay Camassa, Eatontown, NJ, dated May 16, 2011, addressed to David Compton, in response to Mr. Compton’s letter of May 11, 2011, and asking that we investigate the problem of the same people getting the same tee times every week.

H. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

1. Russell L. Pecchia (Lynda Pecchia Food Concessions), Farmingdale, NJ, concerning his food concession contracts at the golf courses.

I. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

J. FREEHOLDER'S REPORT:

K. ITEMS FOR BOARD REVIEW:

1. Recommendation to the Monmouth County Board of Chosen Freeholders to authorize the granting of a right of way and entering into a water line easement agreement for existing six (6) inch water line which crosses County lands identified as Block 127, Lot 3.02, and which provides water service to Block 127, Lot 4, Borough of Oceanport, owned by Monmouth Park Corporate Center II, Oceanport, NJ. (*Board Action Item #1*)

2. Recommendation to the Monmouth County Board of Chosen Freeholders to authorize the entering into an Administrative Consent Order with the NJDEP for remediation of an inactive solid waste facility (ID #U1012) at Bayshore Waterfront Park. (*Board Action Item #2*)

3. Recommendation to the Monmouth County Board of Chosen Freeholders to authorize the acceptance of the conveyance of the ±1.105 acre vacated portion of Port Monmouth Road, within Bayshore Waterfront Park, by the Township of Middletown, as an addition to Bayshore Waterfront Park. (*Board Action Item #3*)

4. MCPS Dress and Personal Appearance Policy Manual, dated April 26, 2011, for Uniformed Full-Time, Part-Time and Hourly Employees of the Board, and Office Attire Guidelines for Non-Uniformed Personnel of the Board. (*Board Action Item #9*)

5. Concerns Expressed to the Board on May 9, 2011, by Russell L. Pecchia (Lynda Pecchia Food Concessions), Farmingdale, NJ, regarding his food concession contracts at Charleston Springs Golf Course and at Hominy Hill Golf Course.

6. Status of Funded Projects as of May 10, 2011.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #12 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the GRANTING of a RIGHT OF WAY and ENTERING INTO a WATER LINE EASEMENT AGREEMENT for EXISTING SIX (6) INCH WATER LINE which crosses County lands identified as BLOCK 127, Lot 3.02, and which provides water service to BLOCK 127, LOT 4, BOROUGH OF OCEANPORT, owned by MONMOUTH PARK CORPORATE CENTER II, Oceanport, NJ, and further AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to take any and all action as may be required.
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2. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO an ADMINISTRATIVE CONSENT ORDER with the NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION for REMEDIATION of an INACTIVE SOLID WASTE FACILITY (ID #U1012) at BAYSHORE WATERFRONT PARK, and further AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to take any and all action as may be required.
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3. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ACCEPTANCE of the CONVEYANCE of the ± 1.105 ACRE VACATED PORTION OF PORT MONMOUTH ROAD, within Bayshore Waterfront Park, by the TOWNSHIP OF MIDDLETOWN, as an ADDITION TO BAYSHORE WATERFRONT PARK, and further AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to take any and all action as may be required.
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4. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$2,950.00 for Licensed Site Remediation Professional to comply with State of New Jersey's Site Remediation Reform Act and to provide issuance of a Response Action Outcome letter, to properly close out Case #10-05-24-0921-01 with the NJDEP, to ADAMS, REHMANN & HEGGAN ASSOCIATES, INC., Hammonton, NJ, for providing FOLLOW-UP ENVIRONMENTAL CONSULTING SERVICES OF BLOCK 104, LOTS 26, 27, 28 & 31, FREEHOLD TOWNSHIP, NJ, OWNER: NOSCHESI, ± 7.71 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #10-83 & PS #102-10), as originally awarded by Resolution #R-11-1-10=32, in the Contract Amount Not To Exceed \$5,225.00, as a non-fair and open contract, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$8,175.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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5. Resolution ACCEPTING the WRITTEN PROPOSAL of ADAMS, REHMANN & HEGGAN ASSOCIATES, INC., Hammonton, NJ, as received on May 10, 2011, proposal dated May 2, 2011, for providing ENVIRONMENTAL SERVICES FOR A LICENSED SITE REMEDIATION PROFESSIONAL (LSRP); OVERSIGHT, REMEDIAL ACTION AND REPORTING— 238 SOUTHARD AVENUE, BLOCK 155, LOT 14, HOWELL TOWNSHIP, NJ, OWNER: POLITES, ±7.292 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. #11-28 & PS #29-11), in an Amount Not To Exceed \$5,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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6. Resolution ACCEPTING the WRITTEN QUOTATION of JUSTIN P. BESSINGER, Tinton Falls, NJ, for FURNISHING OF LIVE HERPETOLOGICAL AND MARINE ANIMAL CARE AND MAINTENANCE SERVICES (PS #25-11), ITEMS: Fee #1 & Fee #2; in the Estimated Total Contract Amount of \$16,500.00, as received on April 19, 2011, proposal dated April 18, 2011, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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7. Resolution REJECTING bid proposal of RAPHAEL BUS SALES, LLC, East Brunswick, NJ, for FURNISHING AND DELIVERY OF AUTOMOTIVE REPAIR PARTS AND SERVICES SUPPLEMENT #1 FOR CHEVROLET, GMC, AND DODGE VEHICLES (Bid #0047-11), ITEMS: A-G, as vendor does not supply Chevrolet, GMC and Dodge parts.
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8. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FREEHOLD DODGE, INC., Freehold, NJ, for FURNISHING AND DELIVERY OF AUTOMOTIVE REPAIR PARTS AND SERVICES SUPPLEMENT #1 FOR CHEVROLET, GMC, AND DODGE VEHICLES (Bid #0047-11), ITEMS: A-F (2011 Supply/Service Contract for the Period of 05/23/11 through 12/31/11); with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2012), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$1,000.00.
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9. Resolution ADOPTING the MONMOUTH COUNTY PARK SYSTEM DRESS AND PERSONAL APPEARANCE POLICY MANUAL, dated April 26, 2011, for Uniformed Full-Time, Part-Time and Hourly Employees, and Office Attire Guidelines for Non-Uniformed Personnel of the Board, and further RESCINDING previously adopted Resolution #R-07-3-5=112.
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10. Resolution Authorizing CHANGE ORDER #5, in the amount of minus (-)\$32,575.31 in accordance with agreed contract settlement addition and deletions (Item 1 \$11,524.23; Item 2 -\$19,599.54; Item 3 -\$24,500.00), to AC CONSTRUCTION CORP., Aberdeen, NJ, (Assignee: NGM INSURANCE COMPANY, Keene, NH; Bonding Company: c/o MC ELROY, DEUTSCH, MULVANEY & CARPENTER, LLP, Morristown, NJ) for RENOVATIONS AT SEVEN PRESIDENTS OCEANFRONT PARK BEACH PAVILION (Bid #0055-09) ITEMS: Total Base Bid Price of \$677,000.00 Plus Add Alternate Bid Item #1 (\$18,000.00), Add Alternate Bid Item #2 (\$7,200.00), Add Alternate Bid Item #3 (\$8,550.00), and Add Alternate Bid Item #4 (\$7,650.00); as originally awarded by Resolution #R-09-8-10=325 in the Contract Amount of \$718,400.00, and as modified by Change Order #1 awarded by Resolution #R-09-12-7=452 in the Total Change Order #1 Contract Amount of \$732,267.70, and as modified by Change Order #2 awarded by Resolution #R-10-2-22=76 in the Total Change Order #2 Contract Amount of \$748,502.81, and as modified by Change Order #3 awarded by Resolution #R-10-3-22=101 in the Total Change Order #3 Contract Amount of \$770,710.72, and as modified by Change Order #4 awarded by Resolution #R-10-8-23=268 in the Total Change Order #4 Contract Amount of \$782,269.72, for a NEW TOTAL CHANGE ORDER #5 CONTRACT AMOUNT OF \$749,694.41.
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11. Resolution ACCEPTING the WRITTEN PROPOSAL of MUNGEAM CORNISH GOLF DESIGN, INC., Uxbridge, MA, as received on May 10, 2011, proposal dated May 5, 2011, for providing GOLF COURSE ARCHITECTURAL SERVICES FOR HOMINY HILL GOLF COURSE BUNKER IMPROVEMENTS, COLTS NECK TWP., NJ (Ref. #11-26 & PS #27-11), in an Amount Not To Exceed \$22,850.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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12. Resolution ACCEPTING the WRITTEN PROPOSAL of BIRDSALL SERVICES GROUP, INC., Eatontown, NJ, as received on May 6, 2011, proposal dated May 2, 2011, for providing ENGINEERING SERVICES FOR THE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE STABILIZATION AND RESTORATION OF DUNE AT BAYSHORE WATERFRONT PARK (Ref. #11-25 & PS #28-11), in an Amount Not To Exceed \$129,690.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. *(Non-Fair & Open process approved by Teri O'Connor, County Administrator, as per her Memorandum dated March 30, 2011.)*
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Repair and Resurfacing of Entrance Drive at Seven Presidents Oceanfront Park
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MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Two (2) Appraisals, Block 5, Lots 1, 1.01, 2 & 3, Borough of Roosevelt, ±13 Acres, Vacant Land, Owner: Lieberman Investment Co., LLC, for Additions to Perrineville Lake Park (Ref. #11-38) (*FAIR & OPEN*)
 2. Two (2) Appraisals, Block 786, Lot 7 (P/O), Middletown Township, Owner: Millman, for Additions to Hartshorne Woods Park (Ref. #11-39) (*FAIR & OPEN*)
 3. Appraisal Services, Block 86, Lot 1, Middletown Township, Former Railroad Right of Way 10' Wide x 60' Across Henry Hudson Trail, for Proposed Underground Utility Easement (Ref. #11-40) (*FAIR & OPEN*)
 4. Partial Boundary Surveying Services, Block 168, Lot 12, Owner: NJ Transit Corp., Lessee Monmouth County Park System, Project: Henry Hudson Trail (Ref. #11-41) (*NON-FAIR & OPEN*)
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DATES TO REMEMBER:

1. **WEDS., JUNE 1, 2011 (NEW DATE)** – 19th Annual Friends of the Monmouth County Park System Golf Tournament. 11:30 AM Registration; 12 Noon Luncheon; 1 PM Shotgun Start; 5:30 PM Cocktails; 6 PM Dinner/Awards Presentation. Hominy Hill Golf Course, Colts Neck, NJ. Entry Fee: \$250.00 (Limited to the first 100 paid reservations at Hominy Hill). For additional information contact Maria Wojciechowski 732/975-9735 or visit www.friendsofmonmouthcountyparks.com
2. **MONDAY EVENING, JUNE 6, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **FRIDAY, JUNE 17, 2011** – 4 PM—5:30 PM. **Coastal Activity Center (CAC)/Urban Recreation Program End of the Year BBQ**, for CAC Participants & Families. Location: Coastal Activity Center (Salvation Army Building), 605 Asbury Ave., Asbury Park, NJ.
4. **MONDAY EVENING, JUNE 20, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, JULY 18, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **WEDNESDAY, JULY 27—SUNDAY, JULY 31, 2011** – 37th Annual Monmouth County Fair. East Freehold Showgrounds, Kozloski Rd., Freehold, NJ.
7. **MONDAY EVENING, AUGUST 8, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **MONDAY EVENING, AUGUST 22, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **June 6, 2011**, at **7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
