

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

**MONMOUTH COUNTY BOARD OF
RECREATION COMMISSIONERS:**

**REGULAR MEETING: MONDAY,
MAY 11, 2015– 7:00 PM**

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, APRIL 20, 2015
(Excused: Commissioner Peters)

D. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:
MONDAY, APRIL 20, 2015. (Excused: Commissioner Peters)

E. Approval of 2014 VOUCHER LIST

F. Approval of 2015 VOUCHER LIST

G. SECRETARY—DIRECTOR’S REPORT:

1. GOLF REPORT – As Presented by Mike Janoski, Co. Park Supt./Golf Operations
2. PARKS REPORT – As Presented by Tom Fobes, Supt. of Co. Parks/Park Operations
3. VISITOR SERVICES REPORT – As Presented by Patti Conroy, Supt. of Recreation

H. BOARD CORRESPONDENCE RECEIVED:

1. Mr. Robert E. Friedman, CPA, Roseland, NJ, letter dated April 21, 2015, appealing to the Board of Recreation Commissioners to consider purchasing Block 144, Lot 6, Aberdeen Township, NJ. (*Acknowledgement letter from J. Truncer dated April 27, 2015.*)

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(*Presentations are limited to three (3) minutes per person.*)

J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

K. PRESENTATION:

“Graphics”

by Laurie Marswillo, Graphic Artist 3

L. FREEHOLDER’S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Recommending Authorization of Change Order #1, in the amount of \$6,578.33 for contract additions and deletions, and an increase in the contract time, to Rex Steven Company, LLC, Point Pleasant, NJ, for Golf Center Interior Alterations at Bel-Aire Golf Course (Bid #0050-14), Items: Total Base Bid Price; as originally awarded by Resolution #R-14-10-6=370 in the Contract Amount of \$68,950.00, for a New Total Change Order #1 Contract Amount of \$75,528.33.
2. Board Action Item #2 – Recommending Authorization of Contract Amendment #1, in the Amount of \$8,600.00 for preparation of Special Water Resource Protection Area Functional Value Analysis Report and Plans (\$6,800.00), and test pits to determine percolation rate of existing soils (\$1,800.00), to Partner Engineering and Science, Inc., Eatontown, NJ, for Providing Engineering Services to Provide Design, Permit Application Documents, Construction Documents and Construction Oversight for Claypit Creek Area, Hartshorne Woods Park, Middletown, NJ (Phase 1) (Ref. #11-53 & PS #63-11), as originally awarded to Birdsall Engineering Group, Inc., Sea Girt, NJ, by Resolution #R-11-10-24=382, which company was dissolved and said open contract was assigned to Partner Engineering and Science, Inc., Eatontown, NJ, as per Resolution #R-13-8-19=291, in the Contract Amount Not To Exceed \$47,079.78, for a New Total Amended Contract Amount Not To Exceed \$55,679.78.
3. Board Action Item #3 – Recommending Authorization of Change Order #1, in the amount of minus (-) \$24,188.00 as bid items #103 and #145 are no longer in production, to Chamberlin & Barclay, Inc., Cranbury, NJ, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals, and Agricultural Supplies (Bid #0034-15), as originally awarded by Resolution #R-15-3-23=155, Items: #77, 103, 114, 145 (2015 Supply Contract for the Period of 03/23/15 through 12/31/15); in the Contract Amount of \$32,506.40, for a New Total Change Order #1 Contract Amount of \$8,318.40.
4. Board Action Item #4 – Recommending Authorization of Change Order #1, in the amount of \$22,230.00 for the addition of bid item #103, to Grass Roots Turf Products, Inc., Randolph, NJ, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals, and Agricultural Supplies (Bid #0034-15), as originally awarded by Resolution #R-15-4-20=192, Items: #37, 38, 39, 41, 45, 54, 112, 120, 129, 135 (2015 Supply Contract for the Period of 03/23/15 through 12/31/15), in the Contract Amount of \$42,250.25, for a New Total Change Order #1 Contract Amount of \$64,480.25.
5. Board Action Item #5 – Recommending Authorization of Contract Amendment #2, in the Amount of \$4,298.25 for contingency laboratory analysis of eleven (11) soil samples as required by the NJDEP, to Intex Environmental Group, Inc., Pipersville, PA, for Providing Preliminary Assessment/Site Investigation (PASI) of Block 29, Lots 9.01 and 9.01Q, Millstone Township, New Jersey, ±137 Acres, Owner: County of Monmouth, Improved Property, Project: Perrineville Lake Park (Ref. #14-40 & PS #59-14), as originally awarded by Resolution #R-14-10-20=389, in the Contract Amount Not To Exceed \$8,363.20, and as modified by Contract Amendment #1 awarded by Resolution #R-15-2-9=92 in the Total Contract Amendment #1 Amount of \$20,729.11, for a New Total Amended Contract Amount of \$25,027.36.

6. Board Action Item #6 – Recommending Adoption of Pine Brook Golf Course Fees & Charges, to include FootGolf, and further Rescinding Resolution #R-15-2-9=87.
7. Board Action Item #7 – Recommending Adoption of Golf Course Outing Program Fees & Charges, to include FootGolf Outings and Birthday Parties at Pine Brook Golf Course, and 18-Hole Shotgun Outing Program Fees at Howell Park Golf Course, and further Rescinding Resolution #R-15-2-9=93.
8. Board Action Item #8 – Recommending Adoption of Miscellaneous Golf Course Fees & Charges, to include Soccer Ball Rental for 9 or 18-Holes, and further Rescinding Resolution #R-15-2-9=89.
9. Board Action Item #9 – Recommending acceptance of the written proposal of DRD Appraisals, LLC dba Stuart Appraisal Company, Freehold, NJ, proposal dated April 17, 2015, for Providing Professional Appraisal Services For Block 98, Lot 89.01, Township of Freehold, NJ, ±4.68 Acres, Owner: Olofson, Project: Additions to Turkey Swamp Park, Interest: Fee Simple (Ref. #15-08 & PS #20-15), in an Amount Not To Exceed \$2,250.00.
10. Board Action Item #10 – Recommending acceptance of the written proposal of Value Research Group, LLC, Livingston, NJ, proposal dated April 15, 2015, for Providing Professional Appraisal Services For Block 98, Lot 89.01, Township of Freehold, NJ, ±4.68 Acres, Owner: Olofson, Project: Additions to Turkey Swamp Park, Interest: Fee Simple (Ref. #15-08 & PS #20-15), in an Amount Not To Exceed \$3,200.00.
11. Board Action Item #11 – Recommending acceptance of the written proposal of Yorkanis & White, Inc., Hazlet, NJ, proposal dated April 6, 2015, for Providing Professional Services Required in the Preparation of Topographic Surveys for Hartshorne Woods Park and Shark River Park (Ref. #15-01 & PS #19-15), in an Amount Not To Exceed \$9,975.00.
12. Board Action Item #12 – Recommending award of contract to the highest responsible bidder, Park Eats, LLC, Holmdel, NJ, for Furnishing of a Mobile Food/Snack/Beverage Concession Vehicle Service at Holmdel Park, Manasquan Reservoir and Seven Presidents Oceanfront Park (Bid #0041-15), Item: Proposal 1, Furnishing of a Mobile Food/Snack/Beverage Concession Vehicle Service at Holmdel Park, for the Period of May 11, 2015 through September 30, 2015; Concessionaire agrees to pay the Monmouth County Park System, Board of Recreation Commissioners the Sum of \$5,655.00.
13. Board Action Item #13 – Recommending to the Monmouth County Board of Chosen Freeholders the Acceptance of the highest and best bid proposal of Paul J. Hlubik dba Backacres Farms, Wrightstown, NJ, for the Temporary Use and Occupancy of Monmouth County Board of Recreation Commissioners' Land For Agricultural Use For The Years 2015-2016-2017-2018 (Bid #0042-15), Item: Proposal #1, Item #1, Crosswicks Creek Greenway, Field #1, in the Annual Bid Amount of \$5,000.00 for 2015; \$5,000.00 for 2016; \$5,000.00 for 2017; and \$5,100.00 for 2018; in the Total Lump Sum Four (4) Year Bid Amount of \$20,100.00, and further Recommending that the Board of Chosen Freeholders Authorize the Entering Into a Temporary Use and Occupancy Agreement.

14. Board Action Item #14 – Authorizing the Chairman and Secretary-Director of the Board to Enter Into a Project Agreement with Monmouth University, West Long Branch, NJ, to conduct a Summer Archeological Field School at Turkey Swamp Park, commencing on May 30, 2015 with a completion date of June 28, 2015, and in case of inclement weather the field work shall be completed by July 31, 2015, as per the terms and conditions of the Agreement, and further Authorizing the Secretary-Director to take all necessary action as may be required by law.
15. Board Action Item #15 – Authorizing the Monmouth County Board of Recreation Commissioners to Enter Into an Agreement with Monmouth University, West Long Branch, NJ, for the Administration of Urban Recreation Scholarships For 2015 Summer Recreation Programs to be held at Monmouth University, and further Authorizing the Chairman and Secretary-Director of the Board to Enter Into said Agreement and to take all necessary action as may be required by law.
16. Board Action Item #16 – Rejecting bid proposal of M.B.T. Contracting, LLC, Lincoln Park, NJ, for Restoration of the Main House and Carriage House at Portland Place, Phase II, Hartshorne Woods Park (Bid #0038-15), as contractor did not submit a complete proposal and reference did not include historic preservation projects of similar scope or budget.
17. Board Action Item #17 – Recommending Award of Contract to Robert Frizell, Inc., Forked River, NJ, for Restoration of the Main House and Carriage House at Portland Place, Phase II, Hartshorne Woods Park (Bid #0038-15), Items: Total Base Bid, Designated sub-contractors to be paid by a two-party check listing both the general contractor and the designated sub-contractors; in the Total Contract Amount of \$412,888.00.
18. Board Action Item #18 – Rejecting bid proposal of Park Eats, LLC, Holmdel, NJ, for Food and Beverage Concession at Charleston Springs, Hominy Hill and Howell Park Golf Courses (Bid #0043-15), Item: Proposal 1, Charleston Springs Golf Course ONLY; as bid was under the required minimum dollar amount.
19. Board Action Item #19 – Recommending award of contract to the highest responsible bidder, Links Hospitality, LLC, Brick, NJ, for Food and Beverage Concession at Charleston Springs, Hominy Hill and Howell Park Golf Courses (Bid #0043-15), Item: Proposal 2, Hominy Hill Golf Course; Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$11,259.00 for the one (1) season period of May 11, 2015 through December 31, 2015, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (March 11, 2016 through December 31, 2016, and March 11, 2017 through December 31, 2017).
20. Board Action Item #20 – Recommending award of contract to the highest responsible bidder, Links Hospitality, LLC, Brick, NJ, for Food and Beverage Concession at Charleston Springs, Hominy Hill and Howell Park Golf Courses (Bid #0043-15), Item: Proposal 3, Howell Park Golf Course; Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$11,259.00 for the one (1) season period of May 11, 2015 through December 31, 2015, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (March 11, 2016 through December 31, 2016, and March 11, 2017 through December 31, 2017).

21. Board Action Item #21 – Recommending Authorization of Change Order #1, in the amount of \$24,190.97 for contract additions and deletions due to modifications for existing site conditions, to Signature Bridge, Inc., Mentor, OH, for Replacement of Six Golf Cart Bridges at Howell Park Golf Course (Bid #0053-14), Items: Proposal 1, Total Base Bid (Items 1-5) @\$273,592.34, minus (-) \$61,693.17 for Item 3.4 of Item 3 of Part D in Schedule of Values, Plus Alternate Bid #1 @\$75,193.17, in the Total Amount of \$287,092.34; and Proposal 2, Total Base Bid (Items 1-6) in the Amount of \$183,613.23; as originally awarded by Resolution #R-14-12-1=441 in the Contract Amount of \$470,705.57, for a New Total Change Order #1 Contract Amount of \$494,896.54.

22. Board Action Item #22 – Recommending the exercising of the option to extend the contract, as per bid proposal, for an additional one (1) year period (2015), as originally awarded by Resolution #R-14-4-21=224 with the option to extend the contract for two (2) additional one (1) year periods (2015 & 2016), to Saint John Vianney High School, Holmdel, NJ, for Furnishing of Facilities and Staff for Summer Sports Camps (Bid #0030-14), Items: Summer Sports Camps (Weeks 1-6), 2015 Supply Contract for the Period of 06/01/15 through 08/31/15, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2016), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$60,000.00.

23. Board Action Item #23 – Authorizing the Chairman and Secretary-Director of the Board to Enter Into a Golf Course Accreditation Agreement, for Pine Brook Golf Course, Manalapan Township, NJ, with the American FootGolf League, Inc. (AFGL), Palm Springs, CA, for a term of two (2) years from the date of signing, with annual recertification of the FootGolf Course by an AFGL representative, and yearly renewals extended to the Course by the AFGL, as per the terms and conditions of the agreement.

24. Board Action Item #24 as Added to the Agenda – Recommending award of contract to A.C. Schultes, Inc., Woodbury Heights, NJ, for Furnishing and Delivery of Irrigation Well Equipment Services and Repair Parts (Bid #0045-15), Items: #1-3, 2015 Supply/Service Contract for the Period of 05/11/15 through 12/31/15, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2016), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$10,000.00.

25. Board Action Item #25 as Added to the Agenda – Recommending award of contract to Storr Tractor Company, Branchburg, NJ, for Furnishing and Delivery of Irrigation Pumping Equipment Services and Repair Parts (Bid #0046-15), Items: 1 & 2, 2015 Supply/Service Contract for the Period of 05/11/15 through 12/31/15, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2016), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$27,000.00.

26. Board Action Item #26 as Added to the Agenda – Rejecting **All** proposals received on May 5, 2015, for providing professional services for Bulk Sampling and Analysis of Material and the Monitoring of the Removal of Asbestos Containing Material (Ref. #21-15), due to an error in the specifications, and further Authorizing the Secretary-Director of the Board to re-solicit proposals for same.
27. Request by Shore Youth Football and Cheer, Inc., West Long Branch, NJ, for Permission to Use of the Turf Field on the southeast section of the Wolf Hill Recreation Area, Crescent Place, Oceanport Borough, for practices from July 25, 2015 through November 30, 2015, Monday through Friday, 6:00 PM to 8:00 PM, until the commencement of school in September, and once school begins, practice will be reduced to three (3) days a week until completion of the 2015 football season, with the Board charging a facility use fee of \$2,100.00, subject to and in accordance with the provisions contained in the Temporary Use and Occupancy Agreement.
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28. Status of Funded Projects as of May 4, 2015.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #23 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #24, 25 & 26, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution Authorizing CHANGE ORDER #1, in the amount of \$6,578.33 for contract additions and deletions, and an increase in the contract time, to REX STEVEN COMPANY, LLC, Point Pleasant, NJ, for GOLF CENTER INTERIOR ALTERATIONS AT BEL-AIRE GOLF COURSE (Bid #0050-14), ITEMS: Total Base Bid Price; as originally awarded by Resolution #R-14-10-6=370 in the Contract Amount of \$68,950.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$75,528.33.
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2. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$8,600.00 for preparation of Special Water Resource Protection Area Functional Value Analysis Report and Plans (\$6,800.00), and test pits to determine percolation rate of existing soils (\$1,800.00), to PARTNER ENGINEERING AND SCIENCE, INC., Eatontown, NJ, for PROVIDING ENGINEERING SERVICES TO PROVIDE DESIGN, PERMIT APPLICATION DOCUMENTS, CONSTRUCTION DOCUMENTS AND CONSTRUCTION OVERSIGHT FOR CLAYPIT CREEK AREA, HARTSHORNE WOODS PARK, MIDDLETOWN, NJ (PHASE 1) (Ref. #11-53 & PS #63-11), as originally awarded to Birdsall Engineering Group, Inc., Sea Girt, NJ, by Resolution #R-11-10-24=382, which company was dissolved and said open contract was assigned to Partner Engineering and Science, Inc., Eatontown, NJ, as per Resolution #R-13-8-19=291, in the Contract Amount Not To Exceed \$47,079.78, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$55,679.78, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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3. Resolution Authorizing CHANGE ORDER #1, in the amount of minus (-) \$24,188.00 as bid items #103 and #145 are no longer in production, to CHAMBERLIN & BARCLAY, INC., Cranbury, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS, AND AGRICULTURAL SUPPLIES (Bid #0034-15), as originally awarded by Resolution #R-15-3-23=155, ITEMS: #77, 103, 114, 145 (2015 Supply Contract for the Period of 03/23/15 through 12/31/15); in the Contract Amount of \$32,506.40, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$8,318.40.
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4. Resolution Authorizing CHANGE ORDER #1, in the amount of \$22,230.00 for the addition of bid item #103, to GRASS ROOTS TURF PRODUCTS, INC., Randolph, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS, AND AGRICULTURAL SUPPLIES (Bid #0034-15), as originally awarded by Resolution #R-15-4-20=192, ITEMS: #37, 38, 39, 41, 45, 54, 112, 120, 129, 135 (2015 Supply Contract for the Period of 03/23/15 through 12/31/15), in the Contract Amount of \$42,250.25, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$64,480.25.
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5. Resolution Authorizing CONTRACT AMENDMENT #2, in the Amount of \$4,298.25 for contingency laboratory analysis of eleven (11) soil samples as required by the NJDEP, to INTEX ENVIRONMENTAL GROUP, INC., Pipersville, PA, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 29, LOTS 9.01 AND 9.01Q, MILLSTONE TOWNSHIP, NEW JERSEY, ±137 ACRES, OWNER: COUNTY OF MONMOUTH, IMPROVED PROPERTY, PROJECT: PERRINEVILLE LAKE PARK (Ref. #14-40 & PS #59-14), as originally awarded by Resolution #R-14-10-20=389, in the Contract Amount Not To Exceed \$8,363.20, and as modified by Contract Amendment #1 awarded by Resolution #R-15-2-9=92 in the Total Contract Amendment #1 Amount of \$20,729.11, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$25,027.36, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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6. Resolution ADOPTING PINE BROOK GOLF COURSE FEES & CHARGES, to include FootGolf, and further RESCINDING Resolution #R-15-2-9=87, as previously adopted by the Board.
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7. Resolution ADOPTING GOLF COURSE OUTING PROGRAM FEES & CHARGES, to include FootGolf Outings and Birthday Parties at Pine Brook Golf Course, and 18-Hole Shotgun Outing Program Fees at Howell Park Golf Course, and further RESCINDING Resolution #R-15-2-9=93, as previously adopted by the Board.
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8. Resolution ADOPTING MISCELLANEOUS GOLF COURSE FEES & CHARGES, to include Soccer Ball Rental for 9 or 18 Holes, and further RESCINDING Resolution #R-15-2-9=89.
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9. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on April 21, 2015, proposal dated April 17, 2015, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 98, LOT 89.01, TOWNSHIP OF FREEHOLD, NJ, ±4.68 ACRES, OWNER: OLOFSON, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #15-08 & PS #20-15), in an Amount Not To Exceed \$2,250.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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10. Resolution ACCEPTING the WRITTEN PROPOSAL of VALUE RESEARCH GROUP, LLC, Livingston, NJ, as received on April 21, 2015, proposal dated April 15, 2015, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 98, LOT 89.01, TOWNSHIP OF FREEHOLD, NJ, ±4.68 ACRES, OWNER: OLOFSON, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #15-08 & PS #20-15), in an Amount Not To Exceed \$3,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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11. Resolution ACCEPTING the WRITTEN PROPOSAL of YORKANIS & WHITE, INC., Hazlet, NJ, as received on April 7, 2015, proposal dated April 6, 2015, for PROVIDING PROFESSIONAL SERVICES REQUIRED IN THE PREPARATION OF TOPOGRAPHIC SURVEYS FOR HARTSHORNE WOODS PARK AND SHARK RIVER PARK (Ref. #15-01 & PS #19-15), in an Amount Not To Exceed \$9,975.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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12. Resolution AWARDING CONTRACT to the highest responsible bidder, PARK EATS, LLC, Holmdel, NJ, for FURNISHING OF A MOBILE FOOD/SNACK/BEVERAGE CONCESSION VEHICLE SERVICE AT HOLMDEL PARK, MANASQUAN RESERVOIR AND SEVEN PRESIDENTS OCEANFRONT PARK (Bid #0041-15) ITEM: Proposal 1, Furnishing of a Mobile Food/Snack/Beverage Concession Vehicle Service at Holmdel Park, for the Period of May 11, 2015 through September 30, 2015; Concessionaire agrees to pay the Monmouth County Park System, Board of Recreation Commissioners the Sum of \$5,655.00.
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13. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the ACCEPTANCE of the highest and best bid proposal of PAUL J. HLUBIK dba BACKACRES FARMS, Wrightstown, NJ, for the TEMPORARY USE AND OCCUPANCY OF MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' LAND FOR AGRICULTURAL USE FOR THE YEARS 2015-2016-2017-2018 (Bid #0042-15), ITEM: Proposal #1, Item #1, Crosswicks Creek Greenway, Field #1, in the Annual Bid Amount of \$5,000.00 for 2015; \$5,000.00 for 2016; \$5,000.00 for 2017; and \$5,100.00 for 2018; in the TOTAL LUMP SUM FOUR (4) YEAR BID AMOUNT OF \$20,100.00, and further RECOMMENDING that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO A TEMPORARY USE AND OCCUPANCY AGREEMENT.
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14. Resolution AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR OF THE BOARD to ENTER INTO a PROJECT AGREEMENT with MONMOUTH UNIVERSITY, West Long Branch, NJ, to conduct a SUMMER ARCHEOLOGICAL FIELD SCHOOL AT TURKEY SWAMP PARK, commencing on MAY 30, 2015 with a completion date of JUNE 28, 2015, and in case of inclement weather the field work shall be completed by July 31, 2015, as per the terms and conditions of the Agreement, and further AUTHORIZING the SECRETARY-DIRECTOR to take all necessary action as may be required by law.
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15. Resolution AUTHORIZING the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS TO ENTER INTO an AGREEMENT with MONMOUTH UNIVERSITY, West Long Branch, NJ, for the ADMINISTRATION OF URBAN RECREATION SCHOLARSHIPS FOR 2015 SUMMER RECREATION PROGRAMS to be HELD at MONMOUTH UNIVERSITY, and further AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to ENTER INTO said AGREEMENT and to take all necessary action as may be required by law.
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16. Resolution REJECTING bid proposal of M.B.T. CONTRACTING, LLC, Lincoln Park, NJ, for RESTORATION OF THE MAIN HOUSE AND CARRIAGE HOUSE AT PORTLAND PLACE, PHASE II, HARTSHORNE WOODS PARK (Bid #0038-15), as contractor did not submit a complete proposal and reference did not include historic preservation projects of similar scope or budget.
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17. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ROBERT FRIZELL, INC., Forked River, NJ, for RESTORATION OF THE MAIN HOUSE AND CARRIAGE HOUSE AT PORTLAND PLACE, PHASE II, HARTSHORNE WOODS PARK (Bid #0038-15), ITEMS: Total Base Bid, Designated sub-contractors to be paid by a two-party check listing both the general contractor and the designated sub-contractors; in the Total Contract Amount of \$412,888.00.
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18. Resolution REJECTING bid proposal of PARK EATS, LLC, Holmdel, NJ, for FOOD AND BEVERAGE CONCESSION AT CHARLESTON SPRINGS, HOMINY HILL AND HOWELL PARK GOLF COURSES (Bid #0043-15), ITEM: Proposal 1, Charleston Springs Golf Course ONLY; as bid was under the required minimum dollar amount.
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19. Resolution AWARDING CONTRACT to the highest responsible bidder, LINKS HOSPITALITY, LLC, Brick, NJ, for FOOD AND BEVERAGE CONCESSION AT CHARLESTON SPRINGS, HOMINY HILL AND HOWELL PARK GOLF COURSES (Bid #0043-15) ITEM: Proposal 2, Hominy Hill Golf Course; Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$11,259.00 for the one (1) season period of May 11, 2015 through December 31, 2015, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (March 11, 2016 through December 31, 2016, and March 11, 2017 through December 31, 2017).
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20. Resolution AWARDING CONTRACT to the highest responsible bidder, LINKS HOSPITALITY, LLC, Brick, NJ, for FOOD AND BEVERAGE CONCESSION AT CHARLESTON SPRINGS, HOMINY HILL AND HOWELL PARK GOLF COURSES (Bid #0043-15) ITEM: Proposal 3, Howell Park Golf Course; Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$11,259.00 for the one (1) season period of May 11, 2015 through December 31, 2015, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (March 11, 2016 through December 31, 2016, and March 11, 2017 through December 31, 2017).
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21. Resolution Authorizing CHANGE ORDER #1, in the amount of \$24,190.97 for contract additions and deletions due to modifications for existing site conditions, to SIGNATURE BRIDGE, INC., Mentor, OH, for REPLACEMENT OF SIX GOLF CART BRIDGES AT HOWELL PARK GOLF COURSE (Bid #0053-14), ITEMS: Proposal 1, Total Base Bid (Items 1-5) @\$273,592.34, minus (-) \$61,693.17 for Item 3.4 of Item 3 of Part D in Schedule of Values, Plus Alternate Bid #1 @\$75,193.17, in the Total Amount of \$287,092.34; and Proposal 2, Total Base Bid (Items 1-6) in the Amount of \$183,613.23; as originally awarded by Resolution #R-14-12-1=441 in the Contract Amount of \$470,705.57, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$494,896.54.
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22. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an additional one (1) year period (2015), as originally awarded by Resolution #R-14-4-21=224 with the option to extend the contract for two (2) additional one (1) year periods (2015 & 2016), to SAINT JOHN VIANNEY HIGH SCHOOL, Holmdel, NJ, for FURNISHING OF FACILITIES AND STAFF FOR SUMMER SPORTS CAMPS (Bid #0030-14), ITEMS: Summer Sports Camps (Weeks 1-6), 2015 Supply Contract for the Period of 06/01/15 through 08/31/15, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2016), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$60,000.00.
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23. Resolution AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR OF THE BOARD to ENTER INTO a GOLF COURSE ACCREDITATION AGREEMENT, for PINE BROOK GOLF COURSE, Manalapan Township, NJ, with the AMERICAN FOOTGOLF LEAGUE, INC. (AFGL), Palm Springs, CA, for a term of two (2) years from the date of signing, with annual recertification of the FootGolf Course by an AFGL representative, and yearly renewals extended to the Course by the AFGL, as per the terms and conditions of the agreement.

24. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to A.C. SCHULTES, INC., Woodbury Heights, NJ, for FURNISHING AND DELIVERY OF IRRIGATION WELL EQUIPMENT SERVICES AND REPAIR PARTS (Bid #0045-15), ITEMS: #1-3, 2015 Supply/Service Contract for the Period of 05/11/15 through 12/31/15, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2016), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$10,000.00.

25. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to STORR TRACTOR COMPANY, Branchburg, NJ, for FURNISHING AND DELIVERY OF IRRIGATION PUMPING EQUIPMENT SERVICES AND REPAIR PARTS (Bid #0046-15), ITEMS: 1 & 2, 2015 Supply/Service Contract for the Period of 05/11/15 through 12/31/15, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2016), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$27,000.00.

26. Resolution REJECTING ALL proposals received on May 5, 2015, for providing professional services for BULK SAMPLING AND ANALYSIS OF MATERIAL AND THE MONITORING OF THE REMOVAL OF ASBESTOS CONTAINING MATERIAL (Ref. #21-15), due to an error in the specifications, and further AUTHORIZING the SECRETARY-DIRECTOR of the Board to RE-SOLICIT proposals for same.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Repairs to the Atlantic Highlands Section of the Henry Hudson Trail
 2. Food and Beverage Concession at Charleston Springs Golf Course
 3. Furnishing and Delivery of 2015 Licensed Motor Vehicles
 4. Furnishing, Delivery, and Installation of Chain Link Fencing at Crosswicks Creek Greenway
 5. Furnishing of Demolition Work, Asbestos Removal, Well Sealing, and UST Removal for 2015
 6. Furnishing of Exterior Painting Services for 2015
 7. Furnishing of Various Types of Roofing, Flashing and Associated Repairs
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MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Surveying Services, Re-establish Boundary Line, Block 50, Lots 8.011 & 8.012, Upper Freehold Township, ±80 Acres, Unimproved, Owner: County of Monmouth, Crosswicks Creek Park (Ref. #15-13) (*FAIR & OPEN*)
 2. Appraisal Services, Block 14, Lot 2, Howell Township, ±5.17 Acres, Unimproved, Owner: John Habig, for Additions to Metedeconk River Greenway (Ref. #15-14) (*FAIR & OPEN*)
 3. Surveying Services, Block 20, Lot 17, Upper Freehold Township, +1.14 Acres, Improved, Owner: Scully, for Additions To Clayton Park (Ref. #15-15) (*FAIR & OPEN*)
 4. Preliminary Assessment and Site Investigation (PASI), Block 20, Lot 17, Upper Freehold Township, +1.14 Acres, Improved, Owner: Scully, for Additions To Clayton Park (Ref. #15-16) (*FAIR & OPEN*)
 5. Tenant Relocation Services as per DCA and MCPS Specifications, Block 20, Lot 17, Upper Freehold Township, +1.14 Acres, Improved, Owner: Scully, for Additions To Clayton Park (Ref. #15-17) (*FAIR & OPEN*)
 6. Surveying Services, Block 123, Lot 1, Aberdeen Township, ±3.88 Acres, Unimproved, Owner: Basilian Fathers of Mariapoch, for Additions to Freneau Woods Park (Ref. #15-18) (*FAIR & OPEN*)
 7. Preliminary Assessment and Site Investigation (PASI), Block 123, Lot 1, Aberdeen Township, ±3.88 Acres, Unimproved, Owner: Basilian Fathers of Mariapoch, for Additions to Freneau Woods Park (Ref. #15-19) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **SUNDAY, MAY 17, 2015** - 11 AM – 5 PM. **Walnford Day.** Historic Walnford. Upper Freehold.
2. **WEDNESDAY, MAY 20, 2015** – 23rd **Annual Friends of the Monmouth County Park System, Inc., Golf Outing.** Hominy Hill Golf Course, Colts Neck, NJ. Registration Fee: \$150.00 *Includes Continental Breakfast, Luncheon & Beverages*; (Limited to the first 100 paid reservations at Hominy Hill). 8 AM = Registration & Breakfast; 9 AM = Shotgun Start; 1 PM = Luncheon. Contact: The Friends/Maria Wojciechowski 732/975-9735 or Maria.Wojciechowski@co.monmouth.nj.us
3. **“TUESDAY EVENING”, MAY 26, 2015** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **SATURDAY, JUNE 6, 2015** – 9 AM TO 3 PM. **SPUR 2nd Annual Horse Show.** “Sunnyside Equestrian Center”, Sunnyside Recreation Area, Middletown, NJ
5. **MONDAY EVENING, JUNE 8, 2015** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, JUNE 22, 2015** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **MONDAY EVENING, JULY 13, 2015** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

8. **WEDNESDAY THROUGH SUNDAY, JULY 22-26, 2015** – **41st Annual Monmouth County Fair.** East Freehold Showgrounds, 1500 Kozloski Rd, Freehold, NJ. (*Hours: Weds.–Friday 5 PM to 11 PM; Saturday 3 PM to 11 PM; and Sunday 11 AM to 6 PM*).
9. **SATURDAY, AUGUST 8, 2015** - 1 PM TO 5 PM. **Dorbrook Day.** *Celebrating Dorbrook Recreation Areas' 30th Birthday.* Dorbrook Recreation Area, 209 County Route 537 East, Colts Neck, NJ.
10. **MONDAY EVENING, AUGUST 10, 2015** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
11. **MONDAY EVENING, AUGUST 24, 2015** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of April 20, 2015, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____ PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____ PM)

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county park lands will be available to the public in ninety (90) days or upon completion of acquisition or potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board’s regularly scheduled meeting of **Tuesday, May 26, 2015**, at **7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Attorney Client Privilege Information**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
