

MINUTES OF THE MONDAY EVENING, MAY 21, 2012 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Edward J. Loud at 7:04 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Violeta Peters
Kevin Mandeville
Thomas E. Hennessy, Jr.
David W. Horsnall
Mark E. Zelina

Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call:

Commissioner Melvin A. Hood

Also Present:

Bruce A. Gollnick, Assistant Director
Michael P. Supko, Jr., Special County Counsel
David M. Compton, Superintendent of Co. Parks
Francine P. Lorelli, Purchasing Agent
Andrew Spears, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Andrew Coeyman, Supervisor/Land Preservation Office
Jeffrey Beekman, Esq., of The Beekman Law Firm,
Ocean Grove, NJ
Wayne F. Connelly, Golf Ranger/Charleston
Springs Golf Course
Maria Connelly, Jackson, NJ
Maurice Byan, Seasonal Golf Ranger/Charleston
Springs Golf Course
Mary Anne Byan, Manalapan, NJ
Kevin Dunn, Park Manager, Construction & Repair/
Equipment Services
Joseph J. Smith, Supervising Carpenter/
Construction and Repair Division
Chad Cagan, Freehold, NJ
Maribeth Gardner, Recreation Program Coordinator
& Park System Photographer
Chelsea Hancock, Freehold, NJ
Gregg Wolfe, Colts Neck, NJ
Max Baker, Jackson, NJ
Bill Baker, Jackson, NJ
Jessica Baker, Jackson, NJ
Sheryl Baker, Jackson, NJ

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 21, 2011, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

Commissioner Hennessy noted a correction to Page 10 of the Minutes of the Regular Meeting of the Board held on Monday Evening, May 7, 2012, which should read: Commissioner Hennessy noted that on Thursday, May 24th, at 7:30 PM, the ninety-five member Colts Neck Community Concert Band and Freehold Regional High School Band are performing at Colts Neck High School Auditorium, Route 537 and Five Points Road, Colts Neck, as part of the Colts Neck Community Concert Band Community Outreach.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Horsnall, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 7, 2012**, were upon being put to a vote, unanimously approved as corrected.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Horsnall, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 7, 2012**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded.

The Assistant Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Harmon, seconded by Commissioner Zelina, the **2011 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Harmon, seconded by Commissioner Zelina, the **2012 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

Bruce A. Gollnick, Assistant Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Peters, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF MONTH OF APRIL**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Peters, the **REVENUE REPORT** for the **MONTH OF APRIL** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF APRIL**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Peters, the **ATTENDANCE REPORT** for the **MONTH OF APRIL** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—APRIL (05/11/12)**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Peters, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR APRIL (05/11/12)** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF APRIL 23, 2012**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Peters, the **MCPS TRAINING REQUESTS AS OF APRIL 23, 2012**, was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF APRIL**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Peters, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF APRIL** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

Bruce A. Gollnick, Assistant Director, indicated to the Board that there were three additional pieces of **CORRESPONDENCE RECEIVED** distributed to the Board this evening:

1. A Memorandum from Spencer H. Wickham, Chief of Acquisition recommending Surveying Services, Additions to Hartshorne Woods Park, Middletown Twp., Block 786, Lot 7, 8.5 acres, Owner – Millman;
2. A letter from Cantor Mark Perman, Farmington Valley Jewish Congregation, Simsbury, CT, expressing concern with the ethical and compassionate treatment for the animals at Longstreet Farm; and
3. A email from Nicholas J. Hegarty, thanking the organizers of the Sunnyside Open House on May 20, 2012, for a beautiful day.

Bruce A. Gollnick, Assistant Director, indicated to the Board that this was the time for the **PRESENTATION OF CITATIONS FOR EXEMPLARY SERVICE IN RECOGNITION OF LIFESAVING ASSISTANCE** and for the **PRESENTATION OF A “GOOD CITIZEN” COMMENDATION”**.

At 7:10 PM, Commissioner Melvin A. Hood arrived at the meeting.

Karen Livingstone, Recreation Supervisor, described the course of events that led to Park System employees Wayne F. Connelly, Maurice Byan and Joseph J. Smith rendering life saving assistance to a park visitor and a passerby. Ms. Livingstone informed everyone that the Park System has 28 AED's located throughout the Park System and over 200 employees are trained annually in their use as well as in CPR and First Responder First Aid.

Ms. Livingstone introduced Mr. William Baker, the golfer who collapsed while on the Charleston Springs Golf Course with a heart attack. Mr. Baker introduced his family. Mrs. Baker thanked Wayne Connelly for his concern as well as his efforts to stay in touch with the family.

Mr. Baker said, “He thanked his doctor for saving his life but his doctor said thank the first responders for the work they did because without them you wouldn't be here today.”

Mr. Chad Cagan, while playing golf at Charleston Springs was the first person who responded to Mr. Baker. Mr. Cagan, after determining Mr. Baker was not breathing and had no pulse, called 911 and the golf center for assistance and began CPR until the Golf Center personnel arrived. Mr. Connelly hooked Mr. Baker up to the AED and the AED assessed Mr. Baker's condition and shocked his heart. Mr. Connelly was assisted by Mr. Byan. Mr. Cagan was recognized as a Good Citizen and received a certificate.

A presentation of the Citations for Exemplary Service in Recognition of Lifesaving Assistance, and a Good Citizen Commendation certificate was then made by the Board to:

1. Wayne F. Connelly, Golf Ranger/Charleston Springs Golf Course, who rendered lifesaving assistance to Mr. William Baker on March 23, 2012;
2. Maurice Byan, Seasonal Golf Ranger/Charleston Springs Golf Course, who rendered lifesaving assistance to Mr. William Baker on March 23, 2012;
3. Chad Cagan, Freehold, NJ, a Good Citizen who was playing golf at Charleston Springs Golf Course, and who rendered lifesaving assistance to Mr. William Baker on March 23, 2012; and to
4. Joseph J. Smith, Supervising Carpenter/Construction and Repair Division, who rendered lifesaving assistance to Mr. Robert McKeon on April 12, 2012.

At 7:24 PM, following the presentations, Mr. & Mrs. Connelly, Mr. & Mrs. Byan, Kevin Dunn, Joe Smith, Mr. Cagan, Maribeth Gardner, Gregg Wolfe, Max Baker, Bill Baker, Jessica Baker and Sheryl Baker left the meeting.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Hennessy, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:25 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present who wished to be heard, it was moved by Vice Chairman Rummel, seconded by Commissioner Hennessy, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:26 PM.

FREEHOLDER'S REPORT:

Freeholder Lillian G. Burry noted that at the Board of Chosen Freeholders' meeting on May 10, 2012, the Open Space Bond Ordinance was passed unanimously. Freeholder Burry noted Commissioner Harmon and Commissioner Mandeville were in attendance and thanked Commissioner Mandeville for speaking on behalf of the Open Space Bond Ordinance.

Freeholder Burry noted that the U.S. Army and the Fort Monmouth Economic Revitalization Authority (FMERA) signed the Memo of Understanding that puts in motion the authority of FMERA to begin dispensing property. Their first contract was with CommVault, of Oceanport, and she expects within a month or two the transfer of the Youth Center to the County.

Lastly, Freeholder Burry noted that Manasquan will be celebrating their 125th Anniversary with a celebration on August 21, 2012. Manasquan has requested the use of Fisherman's Cove as the site for a VIP tent for the Manasquan Inlet Boat Parade.

Bruce A. Gollnick indicated that a Use Agreement is being drawn up and will be on the Board's agenda for the meeting of June 11th.

Commissioner Mandeville expressed his appreciation to the Board of Chosen Freeholders for passing the Open Space Bond Ordinance and thanked Freeholder Burry for all her help.

The following **ITEMS** were **REVIEWED WITH THE BOARD** by Bruce A. Gollnick, Assistant Director:

1. Request by Joseph M. Ettore, County Engineer, for permission to host the 2012 New Jersey State Association of County Engineers (NJSACE) Summer Luncheon & Golf Outing at Hominy Hill Golf Course on Thursday, June 21, 2012, as a 9 AM shotgun start for approximately 24-foursomes, while charging a fee of \$74.00 per golfer, and to hold their Luncheon in the Clubhouse at approximately 1:30 PM for approximately 100 people, and for permission to serve alcoholic beverages.

Commissioner Hood inquired "with permission to serve alcoholic beverages what special requirements were we asking the group to provide?"

Bruce A. Gollnick responded that the group is required to provide liquor liability insurance for the event and since they are not selling liquor by the drink they are not required to secure a liquor license.

Following a discussion, a **motion** was introduced by Vice Chairman Rummel, seconded Commissioner Harmon, Granting Permission to Joseph M. Ettore, County Engineer, to host the 2012 New Jersey State Association of County Engineers (NJSACE) Summer Luncheon & Golf Outing at Hominy Hill Golf Course on Thursday, June 21, 2012, as a 9 AM shotgun start for approximately 24-foursomes, while charging a fee of \$74.00 per golfer, and to hold their Luncheon in the Clubhouse at approximately 1:30 PM for approximately 100 people, and for permission to serve alcoholic beverages. Upon being put to a vote, the motion was unanimously carried.

2. Amendment to the 2012 Bel-Aire Golf Course Fees & Charges (Schedule No. 9) to reduce the Greens Fee Walking, Monday-Friday, 18-Holes and Matinee, for Non-Resident Senior Citizen (with Golf Card), from \$19.00 to \$18.00; and Amendment to 2012 Charleston Springs Golf Course Fees & Charges (Schedule No. 10), to reduce the Greens Fee Walking, Saturday/Sunday/Holiday, 18-Holes and Matinee, for Resident Senior Citizen (w/Golf Card)/Non-Resident Senior (w/Full Privilege Card), from \$35.00 to \$34.00.

Following a discussion, the Board unanimously agreed to adopt a resolution Amending the 2012 Bel-Aire Golf Course Fees & Charges (Schedule No. 9) to reduce the Greens Fee Walking, Monday-Friday, 18-Holes and Matinee, for Non-Resident Senior Citizen (with Golf Card), from \$19.00 to \$18.00; and Amendment to 2012 Charleston Springs Golf Course Fees & Charges (Schedule No. 10), to reduce the Greens Fee Walking, Saturday/Sunday/Holiday, 18-Holes and Matinee, for Resident Senior Citizen (w/Golf Card)/Non-Resident Senior (w/Full Privilege Card), from \$35.00 to \$34.00.

3. Board Agenda Items for Board Action, and Agenda Items #10, 11 & 12 as added to the Agenda.

In regard to Agenda Item #10, Commissioner Mandeville asked how many acres were involved since it appeared the surveying cost was high.

Andrew Coeyman, Supervisor/Land Preservation Office, responded that the since we are receiving only a part of the property as an easement, the whole property needed to be surveyed.

In regard to Agenda Item #11 Commissioner Harmon asked if we had a formula we used to determine the price we sell a gallon of gas?

David Compton, Superintendent of County Parks, responded that we do have a formula.

4. Status of Funded Projects as of May 10, 2012, as distributed to the Board.

Bruce A. Gollnick updated the Board with the status of projects.

Bruce A. Gollnick informed the Board that earlier in the day a mudslide occurred on the Henry Hudson Trail, Atlantic Highlands Section, causing damage to the elevated walkway. This section of the trail is currently closed and officials are determining a course of action to take to make repairs.

Commissioner Harmon informed the Board he had visited the site earlier in the day and noted that a mudslide had occurred in this location approximately 3-4 years ago.

Commissioner Harmon mentioned that the piece of property where the slide occurred is currently listed as a property on Atlantic Highlands Tax Sale list and maybe the County should consider buying it.

At 7:46 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #12.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of May 21, 2012, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #9 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #10, 11 & 12 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #12.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Mandeville,
Hennessy, Horsnall, Hood and Zelina
In the Negative: None
Absent: None

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-12-5-21=204 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on May 1, 2012, proposal dated April 26, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 53, LOT 3, TOWNSHIP OF UPPER FREEHOLD, NJ, OWNER: LUSTGARTEN, ±63 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY, INTEREST: 100% FEE SIMPLE (Ref. #12-08 & PS #33-12), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-12-5-21=205 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on May 1, 2012, proposal dated April 24, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 53, LOT 3, TOWNSHIP OF UPPER FREEHOLD, NJ, OWNER: LUSTGARTEN, ±63 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY, INTEREST: 100% FEE SIMPLE (Ref. #12-08 & PS #33-12), in an Amount Not To Exceed \$2,850.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-5-21=206 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of \$1,240.00 for additional work at Building #3608 (\$400.00), and Building #3603 (\$840.00), to LILICH CORPORATION, Woodland Park, NJ, for REMOVAL OF ASBESTOS CONTAINING MATERIAL (Bid #0025-12), ITEMS: #1-5; as originally awarded by Resolution #R-12-3-19=141 in the Contract Amount of \$16,500.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$17,740.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-5-21=207 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of \$14,917.00 for additional excavation and additional removal of old asphalt pavement, and deletion of work in Item #2 of bid proposal, to MANZO MAROBA, INC., Matawan, NJ, for 2012 RESURFACING AND REPAIR WORK AT SEVEN PRESIDENTS OCEANFRONT PARK AND THOMPSON PARK (Bid #0027-12), ITEMS: Proposal #1, Seven Presidents Oceanfront Park – Total Base Bid Price (Items 1-9) \$92,196.00 Plus the Sum of Add Alternate Bid #1 \$2,500.00 & Add Alternate Bid #2 \$57,746.00; as originally awarded by Resolution #R-12-3-19=149 in the Contract Amount of \$152,442.00; for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$167,359.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-5-21=208 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AWARDED CONTRACT to the lowest responsible bidder, as per bid proposal to FINER VERMONT TOURS, INC., Killington, VT, for FURNISHING OF A MONTREAL, QUEBEC & VERMONT TOUR PACKAGE (Bid #0040-12), ITEMS: Proposal #1, Items #1-8, for the Period of October 10-14, 2012; in the Estimated Total Contract Amount of \$32,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-12-5-21=209 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AMENDING the 2012 BEL-AIRE GOLF COURSE FEES & CHARGES (SCHEDULE NO. 9), as originally adopted by Resolution No. R-12-2-6=89, to reduce the Greens Fee Walking, Monday-Friday, 18-Holes and Matinee, for Non-Resident Senior Citizen (with Golf Card), FROM \$19.00 TO \$18.00; and AMENDING the 2012 CHARLESTON SPRINGS GOLF COURSE FEES & CHARGES (SCHEDULE NO. 10), as originally adopted by Resolution No. R-12-3-5=136, to reduce the Greens Fee Walking, Saturday/Sunday/Holiday, 18-Holes and Matinee, for Resident Senior Citizen (w/Golf Card)/Non-Resident Senior (w/Full Privilege Card), FROM \$35.00 TO \$34.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-5-21=210 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of minus (-) \$2,790.00 for deleting Item #109 from contract as vendor can no longer supply item, to SEETON TURF WAREHOUSE, Mt. Laurel, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #41, 43, 53, 56, 67, 95, 109, 111, 148 & 149 (Period of 02/06/12 through 12/31/12); as originally awarded by Resolution #R-12-2-6=85 in the Contract Amount of \$70,806.10, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$68,016.10. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-5-21=211 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of \$3,406.12 for contract additions and deletions, to V & K CONSTRUCTION, INC., Edison, NJ, for BAYSHORE DUNE STABILIZATION, BAYSHORE WATERFRONT PARK (Bid #0077-11), ITEMS: Total Base Bid Price Items #1-10 Inclusive (Total Lump Sum Contract Amount); as originally awarded by Resolution #R-11-12-19=444 in the Contract Amount of \$686,490.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$689,896.12. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-12-5-21=212 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Authorizing CHANGE ORDER #4, in the amount of minus (-) \$9,503.55 for contract additions and deletion, to AUTHENTIC CONSTRUCTION, INC., Manasquan, NJ, for MAINTENANCE BUILDING AND SUPPORT FACILITIES AT EAST FREEHOLD SHOWGROUNDS (Bid #0059-11), as originally awarded by Resolution #R-11-8-8=307, ITEM: #1, Total Base Bid Price \$839,481.00 (Total Lump Sum), Plus Add Alternate Bid #1, \$80,719.00; Designated Sub-Contractor to be paid by a two-party check listing both the General Contractor and the Designated Sub-Contractor; in the Total Contract Amount of \$920,200.00, and as modified by Change Order #1 awarded by Resolution #R-11-11-7=403 in the Total Change Order #1 Contract Amount of \$921,566.60, and as modified by Change Order #2 awarded by Resolution #R-12-1-9=39 in the Total Change Order #2 Contract Amount of \$925,005.82, and as modified by Change Order #3 awarded by Resolution #R-12-3-19=138 in the Total Change Order #3 Contract Amount of \$928,263.76, for a NEW TOTAL CHANGE ORDER #4 CONTRACT AMOUNT OF \$918,760.21. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-5-21=213 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of PSP FALCON INDUSTRIES, LLC, Jackson, NJ, as received on May 15, 2012, proposal dated May 14, 2012, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 786, LOT 7, MIDDLETOWN TOWNSHIP, NJ, OWNER: MILLMAN, PROJECT: ADDITIONS TO HARTSHORNE WOODS PARK (Ref. #12-09 & PS #36-12), in an Amount Not To Exceed \$3,458.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-5-21=214 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ALLIED OIL, INC., Hillsborough, NJ, for FURNISHING AND DELIVERY OF 89 OCTANE UNLEADED GASOLINE TO THE MONMOUTH COVE MARINA, PORT MONMOUTH, NJ (Bid #0043-12), ITEMS: Mid-Grade (89) Octane Unleaded Gasoline for the Period of May 21, 2012 through December 31, 2012, delivered on an "On Call" basis to the Monmouth Cove Marina, 200 Port Monmouth Road West, Port Monmouth, NJ 07758; Subject to Daily Journal of Commerce prices; Federal L.U.S.T. Tax \$.001 and a Mark-Up Price Per Gallon of \$0.0824; in the Estimated Total Contract Amount of \$100,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-12-5-21=215 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the acceptance of the highest and best bid, as per bid proposal to PARK EATS, LLC, Holmdel, NJ, for FURNISHING OF A MOBILE FOOD/SNACK/BEVERAGE CONCESSION VEHICLE SERVICE AT THE SPRAYGROUND/CHALLENGER PLACE PLAYGROUND AT DORBROOK RECREATION AREA (Bid #0042-12), ITEM: Operating a Mobile Food/Snack/Beverage Concession Vehicle Service at the Sprayground/Challenger Place Playground at Dorbrook Recreation Area, for the Period of May 21, 2012 through September 15, 2012; in the Total Lease Contract Amount of \$5,111.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

The **ASSISTANT DIRECTOR** noted that there was not any **BIDS TO ADVERTISE** for.

On a motion made by Commissioner Mandeville, seconded by Commissioner Hennessy, the Board **AUTHORIZED** the **ASSISTANT DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Two (2) Appraisals, Block 94, Lot 11, Freehold Township, Owners: Giglio and Adamo, for Additions to Manasquan River Greenway (Ref. #12-34) (*FAIR & OPEN*)
2. Appraisal Services, Block 28, Lot 7, Upper Freehold Township, Owner: High Ridge Holding Co., for Additions to the Union Transportation Trail (Ref. #12-35) (*FAIR & OPEN*)
3. Appraisal Services, Old Port Monmouth Road—Road Vacation, ± 1.105 Acres, Middletown Township, for Additions to Bayshore Waterfront Park (Ref. #12-36) (*FAIR & OPEN*)
4. Preliminary Assessment and Site Inspection Services, Block 60.01, Lot 3.01, Tinton Falls Borough, Owner: Pollard, for Additions to Swimming River Greenway (Ref. #12-37) (*FAIR & OPEN*)
5. Surveying Services, Block 60.01, Lot 3.01, Tinton Falls Borough, Owner: Pollard, for Additions to Swimming River Greenway (Ref. #12-38) (*FAIR & OPEN*)
6. Surveying Services of the Henry Hudson Trail, Original Section, Composite Park Parcel Map, from Matawan to Atlantic Highlands/Highlands (Ref. #12-39) (*FAIR & OPEN*)
7. Preliminary Assessment and Site Investigation Services, Block 152, Lot 9, Howell Township, Improved Property, ± 6.0 Acres, Owner: Goldstein, for Additions to the Manasquan River Greenway (Ref. #12-40) (*FAIR & OPEN*)
8. Surveying Services, Block 152, Lot 9, Howell Township, Improved Property, ± 6.0 Acres, Owner: Goldstein, for Additions to the Manasquan River Greenway (Ref. #12-41) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

Bruce A. Gollnick, Assistant Director, reviewed with the Board the following **DATES TO REMEMBER**:

1. **FRIDAY JUNE 1, 2012** – 8:30 AM Until 4:30 PM. **Board Park Tour—Western Portion of County.** Depart from Thompson Park Headquarters Parking Lot.
2. **FRIDAY, JUNE 8, 2012** – 8:30 AM Until 4:30 PM. **Board Park Tour—Coastal Portion of County.** Depart from Thompson Park Headquarters Parking Lot.

3. **MONDAY EVENING, JUNE 11, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **FRIDAY, JUNE 15, 2012** – 3:30 PM Until 5:30 PM. **Coastal Activity Center (CAC)/Urban Recreation Program End of the Year Cookout**, for CAC Participants & Families. Location: Coastal Activity Center (Salvation Army Building), 605 Asbury Ave., Asbury Park, NJ
5. **MONDAY EVENING, JUNE 18-21, 2012** – **Special Park Districts Forum Hosted by Three Rivers Park District. Twin Cities, Minnesota.** (For more information go to www.RegOnline.com/2012SPDF)
6. **MONDAY EVENING, JUNE 25, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **MONDAY EVENING, JULY 16, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **WEDS.–SUNDAY, JULY 25, 26, 27, 28 & 29, 2012** – Weds., Thurs. & Fri. = 5 PM - 11 PM; Saturday = 11 AM – 11 PM; Sunday = 11 AM – 6 PM. 38th Annual Monmouth County Fair. East Freehold Showgrounds, Kozloski Road, Freehold, NJ.
9. **TUES.-THURS., OCTOBER 16-18, 2012** – NRPA Congress and Exposition. Anaheim Convention Center. Anaheim, CA.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of May 7, 2012, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 7:51 PM, Chelsea Hancock left the meeting.

At 7:52 PM, the following resolution was offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Mandeville,
Hennessy, Horsnall, Hood and Zelina
In the Negative: None
Absent: None

On a motion made by Vice Chairman Rummel, seconded by Commissioner Harmon, and by unanimous vote, the regular meeting was **RECONVENED** at 8:59 PM.

The Assistant Director indicated that the Minutes of the Executive Session will be available to the public in ninety (90) days, or upon completion of land acquisition or potential litigation.

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Mandeville mentioned that at the recent Board of Chosen Freeholders' meeting, mothers of veterans were being recognized, and there were many touching stories. Commissioner Mandeville thought we should do something for our veterans. They fight for our rights so that we can sit here and discuss these things.

Freeholder Burry indicated that Commissioner Kevin Mandeville was referring to the Gold Star Mothers that were being recognized by the Board of Chosen Freeholders. Freeholder Burry thought that maybe we could have a Veterans Appreciation Day. It would be nice to try and do something this year; maybe in August? Maybe free admission to the Fair?

A discussion followed about how to recognize veterans. Bruce A. Gollnick said staff would review this matter and present ideas for this years' Fair at the next board meeting.

Commissioner Harmon briefly discussed with the Board his Historic Longstreet Farm Mission Memo that was distributed to the Board this evening.

Bruce A. Gollnick recognized Commissioner Harmon for his hard work on this matter.

Commissioner Harmon mentioned that he had prepared a public response letter as well that staff would be issuing to the public.

Commissioner Hood thought the mission of Longstreet Farm was clear and questioned whether it was necessary to respond to the public.

Commissioner Harmon stated, "We would be sending the letter to Monmouth County residents only, as they question practices at the farm."

Commissioner Hennessey asked for an update on golf rounds and revenue.

David Compton, Superintendent of Parks, stated the following statistics:

- Through April, overall golf rounds are up 77%
- At Charleston Springs, rounds are up 96%
- At Pine Brook, rounds are up 64%
- On Sunday, May 20th, Pine Brook had 200 rounds, Howell Park 197 rounds and Hominy Hill 246 rounds
- It appears Thursday and Friday are as busy as Sunday but play is lighter on Saturday.

Commissioner Mandeville offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, June 11, 2012**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall, Hood and Zelina
In the Negative:	None
Absent:	None

The Assistant Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Zelina, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, May 21, 2012, was **ADJOURNED** at 9:18 PM.

BRUCE A. GOLLNICK,
Assistant Director