

MINUTES OF THE MONDAY EVENING, MARCH 23, 2020 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ, AND VIA TELECONFERENCE

The meeting was called to order by Chairman Mandeville at 7:30 PM.

The following were Present on roll call
In the "Beech Room":

Chairman Kevin Mandeville
Vice Chairman Michael G. Harmon

The following were present on roll call via
teleconference:

Commissioners:
Violeta Peters
Thomas E. Hennessy, Jr.
David W. Horsnall
Mark E. Zelina
Patricia M. Butch
Thomas W. Adcock
Glen Mendez
Lillian G. Burry, Freeholder/MCPS Liaison

Also Present in the "Beech Room":

James J. Truncer, Secretary-Director
Andrew J. Spears, Assistant Director
Thomas E. Fobes, Supt. of Co. Parks/Park Operations

The following were present on roll call via
teleconference:

Kira S. Dabby, Esquire
Michael E. Janoski, Co. Park Supt./Golf Operations
Patti Conroy, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Gail L. Hunton, Chief of Acquisition & Design
Andrew R. Coeyman, Supv./Land Preservation Services

Chairman Mandeville read the following Statement of Adequate Public Notice:

"Statement of Adequate Public Notice of Meeting in compliance with the 'Open Public Meetings Act', Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 18, 2019, as required by law."

Chairman Mandeville led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Vice Chairman Harmon, seconded by Commissioner Adcock, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MARCH 9, 2020**, were upon being put to a vote, unanimously approved as recorded. (approved as recorded by Chairman Mandeville, Vice Chairman Harmon, Commissioners Peters, Hennessy, Horsnall, Zelina, Butch, Adcock. Commissioner Mendez abstained as not being present at the meeting.

On a motion made by Vice Chairman Harmon, seconded by Commissioner Adcock, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MARCH 9, 2020**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded. (approved as recorded by Chairman Mandeville, Vice Chairman Harmon, Commissioners Peters, Hennessy, Horsnall, Zelina, Butch, Adcock. Commissioner Mendez abstained as not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Vice Chairman Harmon, seconded by Commissioner Butch, the **2019 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Harmon, seconded by Commissioner Butch, the **2020 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairmn Harmon, seconded by Commissioner Hennessy, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:35 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one via teleconference who wished to be heard, it was moved by Commissioner Butch, seconded by Commissioner Mendez, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:36 PM.

SECRETARY-DIRECTOR'S REPORT:

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. BUDGET REPORTS

On a motion made by Commissioner Peters, seconded by Vice Chairman Harmon, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF FEBRUARY**

On a motion made by Commissioner Peters, seconded by Vice Chairman Harmon, the **REVENUE REPORT** for the **MONTH OF FEBRUARY** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF FEBRUARY**

On a motion made by Commissioner Peters, seconded by Vice Chairman Harmon, the **ATTENDANCE REPORT** for the **MONTH OF FEBRUARY** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—FEBRUARY**
(*Dated: 3/17/20*)

On a motion made by Commissioner Peters, seconded by Vice Chairman Harmon, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR FEBRUARY** (*Dated: 3/17/20*) was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF MARCH 16, 2020**

On a motion made by Commissioner Peters, seconded by Vice Chairman Harmon, the **MCPS TRAINING REQUESTS AS OF MARCH 16, 2020** was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT, FEBRUARY COMPARISON BY YEARS 2009 -2020**

On a motion made by Commissioner Peters, seconded by Vice Chairman Harmon, the **MCPS WEBSITE TRAFFIC REPORT, FEBRUARY COMPARISON BY YEARS 2009 -2020** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

FREEHOLDER'S REPORT:

Freeholder Lillian G. Burry thanked Parks staff for handling a difficult situation with regard to the Coronavirus and noted the closing of the golf courses and playgrounds to the public. The Freeholder also noted the postponement of the Colts Neck Lions Club dedication of the Lions' Den at the Dorbrook Recreation Area playground. Freeholder Lillian G. Burry reported the Freeholders Agenda includes extension of the Henry Hudson Trail and acquisition of land at Seven Presidents Oceanfront Park, Long Branch, and Turkey Swamp Park, Freehold Township.

ITEMS FOR BOARD REVIEW:

James J. Truncer, Secretary-Director, reviewed with the Board the following items:

1. Board Action Item #1 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to First Student, Inc., Wall Township, NJ, for Furnishing and Delivery of Bus Transportation Services (Bid #0051-20), Item: Scholarship Program @\$9,600.00, June 22, 2020 through August 14, 2020; in the Estimated Total Contract Amount of \$9,600.00.
2. Board Action Item #2 – Recommending acceptance of the written proposal of DRD Appraisals, LLC dba Stuart Appraisal Co., Freehold, NJ, as received on March 11, 2020, proposal dated March 4, 2020, for providing Professional Appraisal Services of Block 177, Lots 127 & 128, Township of Howell, NJ, Improved Property, Owned by Figueras, ±18 Acres, Project: Additions to Yellow Brook Tract, Interest: Fee Simple (Ref. #20-11 & PS #18-20), in an Amount Not To Exceed \$1,695.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
3. Board Action Item #3 – Recommending acceptance of the written proposal of Ronald A. Curini, Appraisal Co., Hamilton, NJ, as received on March 11, 2020, proposal dated March 4, 2020, for providing Professional Appraisal Services of Block 177, Lots 127 & 128, Township of Howell, NJ, Improved Property, Owned by Figueras, ±18 Acres, Project: Additions to Yellow Brook Tract, Interest: Fee Simple (Ref. #20-11 & PS #18-20), in an Amount Not To Exceed \$2,250.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
4. Board Action Item #4 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Frank Lurch Demolition Co., LLC, Avon-by-the-Sea, NJ, for Demolition at the Martin Motel (Bid #0046-20); in the Total Contract Amount of \$79,000.00.
5. Board Action Item #5 – Authorizing Contract Amendment #3, in the Amount of \$13,975.00, for remediation of contaminated soil and disposal by LSRP to Kenny Environmental Services, Marlton, NJ, for Providing a Professional Preliminary Assessment/Site Investigation (PASI) of Block 50, Lot 35, Howell Township, NJ, ±1.38 Acres, Improved Property, Owned by Kovaly, Project: Additions to Howell Park Golf Course (Ref. #19-60 & PS #88-19), as originally awarded by Resolution #R-19-11-18=448, in the Contract Amount Not To Exceed \$1,925.00, and as modified by Contract Amendment #1 awarded by Resolution #R-20-1-6=19 in the Total Contract Amendment #1 Amount of \$8,250.00, and as modified by Contract Amendment #2 awarded by Resolution #R-20-2-24=124 in the Total Contract Amendment #2 Amount of \$22,000.00, for a new Total Amended Contract Amount of \$35,975.00, as modified by Contract Amendment #3, and further authorizing the Secretary-Director to send notice of Contract Amendment to the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

6. Board Action Item #6 – Authorizing Contract Amendment #2, in the Amount of \$18,800.00, for professional LSRP services for remediation of contaminated soil, to Kenny Environmental Services, Marlton, NJ, for Providing a Professional Preliminary Assessment/Site Investigation (PASI) of Block 109, Lots 25 & 45, Howell Township, NJ, ±18.75 Acres, Owned by CJR Properties, LLC, Improved Property, Project: Additions to Metedeconk River Greenway (Ref. #19-38 & Ref. #68-19), as originally awarded by Resolution #R-19-9-9=322, in the Contract Amount Not To Exceed \$1,950.00, and as modified by Contract Amendment #1 awarded by Resolution #R-19-12-16=489 in the Total Contract Amendment #1 Amount of \$30,350.00, for a new Total Amended Contract Amount of \$49,150.00, as modified by Contract Amendment #2, and further authorizing the Secretary-Director to send notice of Contract Amendment to the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
7. Board Action Item #7 as Added to the Agenda – Recommending to the Monmouth County Board of Chosen Freeholders the Proposed 2020 Operating Budget and Proposed 2020 Trust Budget, and the Allocation from the Monmouth County Open Space Recreation, Farmland, and Historic Preservation Trust Fund for Park Development and Maintenance, in the Amount of \$8,157,686.00, and Approving and Adopting the Proposed 2020 Capital Improvement Program Request which authorized the Secretary-Director to submit said funding recommendations to the Monmouth County Board of Chosen Freeholders, and further Authorizing the Secretary-Director and or/his Designee(s) to provide any and all information that may be required by the County Director of Finance.
8. Board Action Item #8 as Added to the Agenda – Recommendation to Award a Negotiated Contract to Great American Trolley Co., dba Suncoast Tours, Cape May, NJ for Furnishing of Tour Packages (Bid #0035-20), Items: Proposal #2, Discover Mackinac Island, MI, @\$32,200.00, Proposal #3, Washington, DC, @\$19,890.00, Proposal #4, Escape to Cape Cod, @\$29,405.00, Proposal #5, A Christmas in Rhode Island Getaway, @\$16,225.00 (Period of Contract 03/24/20 through 12/31/20); as authorized by law, as per Local Public Contracts Law N.J.S.A. 40A:11-5(3), after two (2) unsuccessful invitations to bid; on February 6, 2020, no bids were received, and on February 25, 2020, no bids were received, in the Total Negotiated Contract Amount of \$97,720.00.
9. Board Action Item #9 as Added to the Agenda – Recommendation to Adopt an Interim Golf Cardholder Online Greens Fee Schedule (Effective March 20, 2020).
10. Board Action Item #10 as Added to the Agenda – Recommending award of contract to the highest responsible bidder, as per bid proposal to Lakewood Sports dba Bike Blade and Ball, Howell, NJ, for Furnishing of a Bicycle Rental Concession at the Manasquan Reservoir (Bid #0048-20), Item: #1 – Bicycle Rental Concession at Manasquan Reservoir, for the Period of May 1, 2020 through October 25, 2020; Concessionaire agrees to pay the Monmouth County Park System, Board of Recreation Commissioners the Total Sum of \$8,500.00.

11. Board Action Item #11 as Added to the Agenda – Authorizing Change Order #1, in the amount of \$5,761.25, for an increase in the quantity of Item #120, Polyphosphite 30, to Plant Food Company, Inc., Cranbury, NJ, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals, and Agricultural Supplies (Bid #0026-20), Items: #26, 30, 34, 39, 47, 120, 139, 145, for the Period of 02/10/20 through 12/31/20, as originally awarded by Resolution #R-20-2-10=91 in the Contract Amount of \$83,244.75, for a new Total Change Order #1 Contract Amount of \$89,006.00.
12. Board Action Item #12 as Added to the Agenda – Authorizing the return of one (1) therapeutic riding horse named “Tiger Lily” to its prior owner, due to the lack of her suitability as a therapeutic riding horse, and further authorizing the exchange of said horse for one (1) new horse in the future at Sunnyside Recreation Area.
13. Board Action Item #13 as Added to the Agenda – Recommending to the Board of Chosen Freeholders the purchase of property owned by Manzo Business Ventures, LLC.
14. Board Action Item #14 as Added to the Agenda – Authorizing the Secretary-Director and/or his designees to pay the bills of the Board of Recreation Commissioners during an emergency.

At 7:45 p.m., the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Mendez, to approve Agenda Items #1 through #14.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of March 23, 2020, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #6 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #7, 8, 9, 10, 11, 12, 13 & 14, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #14.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Harmon,
Commissioners Peters, Hennessy, Horsnall,
Zelina, Butch, Adcock and Mendez

In the Negative: None

Absent: None

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-20-3-23=151 Resolution offered for adoption by Commissioner Mendez, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FIRST STUDENT, INC., Wall Township, NJ, for FURNISHING AND DELIVERY OF BUS TRANSPORTATION SERVICES (Bid #0051-20), ITEM: Scholarship Program @\$9,600.00, June 22, 2020 through August 14, 2020; in the Estimated Total Contract Amount of \$9,600.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-20-3-23=152 Resolution offered for adoption by Commissioner Mendez, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ , as received on March 11, 2020, proposal dated March 4, 2020, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 177, LOTS 127 & 128, TOWNSHIP OF HOWELL, NJ, IMPROVED PROPERTY, OWNED BY FIGUERAS, ±18 ACRES, PROJECT: ADDITIONS TO YELLOW BROOK TRACT, INTEREST: FEE SIMPLE (Ref. #20-11 & PS #18-20), in an Amount Not To Exceed \$1,695.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-20-3-23=153 Resolution offered for adoption by Commissioner Mendez, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of RONALD A. CURINI APPRAISAL CO., INC., Hamilton, NJ, as received on March 11, 2020, proposal dated March 4, 2020, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 177, LOTS 127 & 128, TOWNSHIP OF HOWELL, NJ, IMPROVED PROPERTY, OWNED BY FIGUERAS, ±18 ACRES, PROJECT: ADDITIONS TO YELLOW BROOK TRACT, INTEREST: FEE SIMPLE (Ref. #20-11 & PS #18-20), in an Amount Not To Exceed \$2,250.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-20-3-23=154 Resolution offered for adoption by Commissioner Mendez, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FRANK LURCH DEMOLITION CO., LLC, Avon-by-the-Sea, NJ, for DEMOLITION AT THE MARTIN MOTEL (Bid #0046-20); in the Total Contract Amount of \$79,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-20-3-23=155 Resolution offered for adoption by Commissioner Mendez, seconded by Commissioner Peters, Authorizing CONTRACT AMENDMENT #3, in the Amount of \$13,975.00, for remediation of contaminated soil and disposal by LSRP to KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 50, LOT 35, HOWELL TOWNSHIP, NJ, ±1.38 ACRES, IMPROVED PROPERTY, OWNED BY KOVALY, PROJECT: ADDITIONS TO HOWELL PARK GOLF COURSE (Ref. #19-60 & PS #88-19), as originally awarded by Resolution #R-19-11-18=448, in the Contract Amount Not To Exceed \$1,925.00, and as modified by Contract Amendment #1 awarded by Resolution #R-20-1-6=19 in the Total Contract Amendment #1 Amount of \$8,250.00, and as modified by Contract Amendment #2 awarded by Resolution #R-20-2-24=124 in the Total Contract Amendment #2 Amount of \$22,000.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$35,975.00, AS MODIFIED BY CONTRACT AMENDMENT #3, and further AUTHORIZING the SECRETARY-DIRECTOR to send notice of Contract Amendment to the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-20-3-23=156 Resolution offered for adoption by Commissioner Mendez, seconded by Commissioner Peters, Authorizing CONTRACT AMENDMENT #2, in the Amount of \$18,800.00, for professional LSRP services for remediation of contaminated soil, to KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 109, LOTS 25 & 45, HOWELL TOWNSHIP, NJ, ±18.75 ACRES, OWNED BY CJR PROPERTIES, LLC, IMPROVED PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #19-38 & Ref. #68-19), as originally awarded by Resolution #R-19-9-9=322, in the Contract Amount Not To Exceed \$1,950.00, and as modified by Contract Amendment #1 awarded by Resolution #R-19-12-16=489 in the Total Contract Amendment #1 Amount of \$30,350.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$49,150.00, AS MODIFIED BY CONTRACT AMENDMENT #2, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-20-3-23=157 Resolution offered for adoption by Commissioner Mendez, seconded by Commissioner Peters, RECOMMENDING TO THE MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the PROPOSED 2020 OPERATING BUDGET, AND PROPOSED 2020 TRUST BUDGET, and the ALLOCATION from the MONMOUTH COUNTY OPEN SPACE RECREATION, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND FOR PARK DEVELOPMENT AND MAINTENANCE, in the AMOUNT OF \$8,157,686.00, and APPROVING AND ADOPTING the PROPOSED 2020 CAPITAL IMPROVEMENT PROGRAM REQUEST, which AUTHORIZES the SECRETARY-DIRECTOR to SUBMIT said FUNDING RECOMMENDATIONS to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, and further AUTHORIZING the SECRETARY-DIRECTOR and/or his DESIGNEE(S) to PROVIDE ANY AND ALL INFORMATION that may be required by the COUNTY DIRECTOR OF FINANCE. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-20-3-23=158 Resolution offered for adoption by Commissioner Mendez, seconded by Commissioner Peters, AWARDING a NEGOTIATED CONTRACT to GREAT AMERICAN TROLLEY CO., dba SUNCOAST TOURS, Cape May, NJ for FURNISHING OF TOUR PACKAGES (Bid #0035-20), ITEMS: Proposal #2, Discover Mackinac Island, MI, @\$32,200.00, Proposal #3, Washington, DC, @\$19,890.00, Proposal #4, Escape to Cape Cod, @\$29,405.00, Proposal #5, A Christmas in Rhode Island Getaway, @\$16,225.00 (Period of Contract 03/24/20 through 12/31/20); as authorized by law, as per Local Public Contracts Law N.J.S.A. 40A:11-5(3), after two (2) unsuccessful invitations to bid; on February 6, 2020, no bids were received, and on February 25, 2020, no bids were received, in the Total Negotiated Contract Amount of \$97,720.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-20-3-23=159 Resolution offered for adoption by Commissioner Mendez, seconded by Commissioner Peters, ADOPTING INTERIM GOLF CARDHOLDER ONLINE GREENS FEE SCHEDULE (Retroactive to March 20, 2020). Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-20-3-23=160 Resolution offered for adoption by Commissioner Mendez, seconded by Commissioner Peters, AWARDING CONTRACT to LAKEWOOD SPORTS dba BIKE BLADE AND BALL, Howell, NJ, for FURNISHING OF A BICYCLE RENTAL CONCESSION AT THE MANASQUAN RESERVOIR (Bid #0048-20), ITEM: #1 – Bicycle Rental Concession at Manasquan Reservoir, for the Period of May 1, 2020 through October 25, 2020; Concessionaire agrees to pay the Monmouth County Park System, Board of Recreation Commissioners the TOTAL SUM OF \$8,500.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-20-3-23=161 Resolution offered for adoption by Commissioner Mendez, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of \$5,761.25, for an increase in the quantity of Item #120, Polyphosphite 30, to PLANT FOOD COMPANY, INC., Cranbury, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS, AND AGRICULTURAL SUPPLIES (Bid #0026-20), ITEMS: #26, 30, 34, 39, 47, 120, 139, 145, for the Period of 02/10/20 through 12/31/20, as originally awarded by Resolution #R-20-2-10=91 in the Contract Amount of \$83,244.75, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$89,006.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-20-3-23=162 Resolution offered for adoption by Commissioner Mendez, seconded by Commissioner Peters, AUTHORIZING the RETURN of ONE (1) THERAPEUTIC RIDING HORSE NAMED “TIGER LILY” to its PRIOR OWNER, due to the lack of her suitability as a therapeutic riding horse, and further AUTHORIZING the EXCHANGE of said horse for ONE (1) NEW HORSE in the future at Sunnyside Recreation Area. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-20-3-23=163 Resolution offered for adoption by Commissioner Hennessy seconded by Commissioner Mendez, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the PURCHASE of PROPERTY OWNED BY MANZO BUSINESS VENTURES, LLC, also known as BLOCK 177, LOTS 57, 107, 108, 108.02, 137, 138, HOWELL TOWNSHIP, NJ, a vacant parcel, containing ± 58.66 ACRES, as ADDITIONS TO YELLOW BROOK TRACT, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$765,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00053). Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

R-20-3-23=164 Resolution offered for adoption by Commissioner Mendez, seconded by Commissioner Peters, AUTHORIZING THE SECRETARY-DIRECTOR AND/OR HIS DESIGNEES to PAY THE BILLS OF THE BOARD OF RECREATION COMMISSIONERS DURING AN EMERGENCY. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Horsnall, seconded by Commissioner Butch, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BID**:

1. Charleston Springs Golf Course HVAC Replacement

Upon being put to a vote, the motion was unanimously carried.

At 7:47 p.m., Andrew Spears, Assistant Director, reviewed the status of projects and noted that there were no staff health problems with regard to the Coronavirus.

On a motion made by Commissioner Horsnall, seconded by Commissioner Butch, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Appraisal Services, Block 130, Lot 16, Howell Township, ± 0.7346 Acres, Unimproved Property, Owned by Marcia Rubenstein, for Additions to Manasquan Reservoir (Ref. #20-26) (*FAIR & OPEN—OVER \$17,500.00*)
2. Appraisal Services, Block 53, Lot 13.03, Upper Freehold Township, ± 6.23 Acres, Improved Property, Owned by Kay, for Additions to Crosswicks Creek Park (Ref. #20-27) (*FAIR & OPEN—OVER \$17,500.00*)
3. Environmental Services, Block 177, Lots 57, 107, 108, 108.02, 137 & 138, Howell Township, ± 58.66 Acres, Unimproved Property, Owned by Manzo Business Ventures, LLC, for Additions to Yellow Brook Tract (Ref. #20-24) (*FAIR & OPEN—OVER \$17,500.00*)

4. Survey Services, Block 177, Lots 57, 107, 108, 108.02, 137 & 138, Howell Township, ±58.66 Acres, Unimproved Property, Owned by Manzo Business Ventures, LLC, for Additions to Yellow Brook Tract (Ref. #20-25) (*FAIR & OPEN—OVER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, APRIL 6, 2020 – 7 PM. REGULAR BOARD MEETING.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, APRIL 20, 2020 – 7 PM. REGULAR BOARD MEETING.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, MAY 11, 2020 – 7 PM. REGULAR BOARD MEETING.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **TUESDAY EVENING, MAY 26, 2020 – 7 PM. REGULAR BOARD MEETING.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

The Chairman thanked the Board and Freeholder Burry for their participation in the Board Meeting teleconference.

Commissioner Hennessy offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board’s regularly scheduled meeting of **Monday, April 6, 2020, at 7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Attorney Client Privilege Information**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

In the Affirmative: Chairman Mandeville, Vice Chairman Harmon,
Commissioners Peters, Hennessy, Horsnall,
Zelina, Butch, Adcock and Mendez

In the Negative: None


Absent: None

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

Commissioner Horsnall thanked the Board and Freeholder Burry for making the March 10th dinner at Huddy’s in honor of past Board Chairman Fred Rummel a successful event.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Peters, seconded by Commissioner Mendez, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, March 23, 2020, was **ADJOURNED** at 7:53 PM.



JAMES J. TRUNCER,
Secretary-Director