

AGENDA

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
MONDAY EVENING, MARCH 23, 2020, AT 7:30 PM
THOMPSON PARK VISITOR CENTER, "BEECH ROOM"
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call

- B. Statement of Adequate Public Notice

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

- C. Approval of MINUTES—REGULAR MEETING: MONDAY, MARCH 9, 2020
(Excused: Commissioner Glen Mendez)

- D. Approval of EXECUTIVE SESSION MINUTES: LAND ACQUISITION MATTERS:
MONDAY, MARCH 9, 2020
(Excused: Commissioner Glen Mendez)

- E. Approval of 2019 VOUCHER LIST

- F. Approval of 2020 VOUCHER LIST

- G. BOARD CORRESPONDENCE RECEIVED:

- H. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)

- I. Motion to CLOSE the HEARING OF THE PUBLIC.

- J. SECRETARY—DIRECTOR'S REPORT:
 - 1. BUDGET REPORTS

 - 2. REVENUE REPORT—MONTH OF FEBRUARY

3. ATTENDANCE REPORT—MONTH OF FEBRUARY
4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—FEBRUARY
(Dated: 3/17/20)
5. MCPS TRAINING REQUESTS AS OF MARCH 16, 2020
6. MCPS WEBSITE TRAFFIC REPORT, FEBRUARY COMPARISON BY YEARS 2009-2020

K. FREEHOLDER'S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to First Student, Inc., Wall Township, NJ, for Furnishing and Delivery of Bus Transportation Services (Bid #0051-20), Item: Scholarship Program @\$9,600.00, June 22, 2020 through August 14, 2020; in the Estimated Total Contract Amount of \$9,600.00.
2. Board Action Item #2 – Recommending acceptance of the written proposal of DRD Appraisals, LLC dba Stuart Appraisal Co., Freehold, NJ, as received on March 11, 2020, proposal dated March 4, 2020, for providing Professional Appraisal Services of Block 177, Lots 127 & 128, Township of Howell, NJ, Improved Property, Owned by Figueras, ±18 Acres, Project: Additions to Yellow Brook Tract, Interest: Fee Simple (Ref. #20-11 & PS #18-20), in an Amount Not To Exceed \$1,695.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
3. Board Action Item #3 – Recommending acceptance of the written proposal of Ronald A. Curini, Appraisal Co., Hamilton, NJ, as received on March 11, 2020, proposal dated March 4, 2020, for providing Professional Appraisal Services of Block 177, Lots 127 & 128, Township of Howell, NJ, Improved Property, Owned by Figueras, ±18 Acres, Project: Additions to Yellow Brook Tract, Interest: Fee Simple (Ref. #20-11 & PS #18-20), in an Amount Not To Exceed \$2,250.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
4. Board Action Item #4 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Frank Lurch Demolition Co., LLC, Avon-by-the-Sea, NJ, for Demolition at the Martin Motel (Bid #0046-20); in the Total Contract Amount of \$79,000.00.
5. Board Action Item #5 – Authorizing Contract Amendment #3, in the Amount of \$13,975.00, for remediation of contaminated soil and disposal by LSRP to Kenny Environmental Services, Marlton, NJ, for Providing a Professional Preliminary

Assessment/Site Investigation (PASI) of Block 50, Lot 35, Howell Township, NJ, ±1.38 Acres, Improved Property, Owned by Kovaly, Project: Additions to Howell Park Golf Course (Ref. #19-60 & PS #88-19), as originally awarded by Resolution #R-19-11-18=448, in the Contract Amount Not To Exceed \$1,925.00, and as modified by Contract Amendment #1 awarded by Resolution #R-20-1-6=19 in the Total Contract Amendment #1 Amount of \$8,250.00, and as modified by Contract Amendment #2 awarded by Resolution #R-20-2-24=124 in the Total Contract Amendment #2 Amount of \$22,000.00, for a new Total Amended Contract Amount of \$35,975.00, as modified by Contract Amendment #3, and further authorizing the Secretary-Director to send notice of Contract Amendment to the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

6. Board Action Item #6 – Authorizing Contract Amendment #2, in the Amount of \$18,800.00, for professional LSRP services for remediation of contaminated soil, to Kenny Environmental Services, Marlton, NJ, for Providing a Professional Preliminary Assessment/Site Investigation (PASI) of Block 109, Lots 25 & 45, Howell Township, NJ, ±18.75 Acres, Owned by CJR Properties, LLC, Improved Property, Project: Additions to Metedeconk River Greenway (Ref. #19-38 & Ref. #68-19), as originally awarded by Resolution #R-19-9-9=322, in the Contract Amount Not To Exceed \$1,950.00, and as modified by Contract Amendment #1 awarded by Resolution #R-19-12-16=489 in the Total Contract Amendment #1 Amount of \$30,350.00, for a new Total Amended Contract Amount of \$49,150.00, as modified by Contract Amendment #2, and further authorizing the Secretary-Director to send notice of Contract Amendment to the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
7. Board Action Item #7 as Added to the Agenda – Recommending to the Monmouth County Board of Chosen Freeholders the Proposed 2020 Operating Budget and Proposed 2020 Trust Budget, and the Allocation from the Monmouth County Open Space Recreation, Farmland, and Historic Preservation Trust Fund for Park Development and Maintenance, in the Amount of \$8,157,686.00, and Approving and Adopting the Proposed 2020 Capital Improvement Program Request which authorized the Secretary-Director to submit said funding recommendations to the Monmouth County Board of Chosen Freeholders, and further Authorizing the Secretary-Director and or/his Designee(s) to provide any and all information that may be required by the County Director of Finance.
8. Board Action Item #8 as Added to the Agenda – Recommendation to Award a Negotiated Contract to Great American Trolley Co., dba Suncoast Tours, Cape May, NJ for Furnishing of Tour Packages (Bid #0035-20), Items: Proposal #2, Discover Mackinac Island, MI, @\$32,200.00, Proposal #3, Washington, DC, @\$19,890.00, Proposal #4, Escape to Cape Cod, @\$29,405.00, Proposal #5, A Christmas in Rhode Island Getaway, @\$16,225.00 (Period of Contract 03/24/20 through 12/31/20); as authorized by law, as per Local Public Contracts Law N.J.S.A. 40A:11-5(3), after two (2) unsuccessful invitations to bid; on February 6, 2020, no bids were received, and on February 25, 2020, no bids were received, in the Total Negotiated Contract Amount of \$97,720.00
9. Board Action Item #9 as Added to the Agenda – Recommendation to Adopt an Interim Golf Cardholder Online Greens Fee Schedule (Retroactive to March 20, 2020).

10. Board Action Item #10 as Added to the Agenda – Recommending award of contract to the highest responsible bidder, as per bid proposal to Lakewood Sports dba Bike Blade and Ball, Lakewood, NJ, for Furnishing of a Bicycle Rental Concession at the Manasquan Reservoir (Bid #0048-20), Item: #1 – Bicycle Rental Concession at Manasquan Reservoir, for the Period of May 1, 2020 through October 25, 2020; Concessionaire agrees to pay the Monmouth County Park System, Board of Recreation Commissioners the Total Sum of \$8,500.00.
11. Board Action Item #11 as Added to the Agenda – Authorizing Change Order #1, in the amount of \$5,761.25, for an increase in the quantity of Item #120, Polyphosphite 30, to Plant Food Company, Inc., Cranbury, NJ, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals, and Agricultural Supplies (Bid #0026-20), Items: #26, 30, 34, 39, 47, 120, 139, 145, for the Period of 02/10/20 through 12/31/20, as originally awarded by Resolution #R-20-2-10=91 in the Contract Amount of \$83,244.75, for a new Total Change Order #1 Contract Amount of \$89,006.00.
12. Board Action Item #12 as Added to the Agenda – Authorizing the return of one (1) therapeutic riding horse named “Tiger Lily” to its prior owner, due to the lack of her suitability as a therapeutic riding horse, and further authorizing the exchange of said horse for one (1) new horse in the future at Sunnyside Recreation Area.
13. The Status of Park Improvement Projects has no changes from the previously distributed copy dated March 2, 2020.

RESOLUTION OF CONSENT:

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #6 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #7, 8, 9, 10, 11 &12, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by: (blank)

ITEMS FOR BOARD ACTION:

1. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FIRST STUDENT, INC., Wall Township, NJ, for FURNISHING AND DELIVERY OF BUS TRANSPORTATION SERVICES (Bid #0051-20), ITEM: Scholarship Program @\$9,600.00, June 22, 2020 through August 14, 2020; in the Estimated Total Contract Amount of \$9,600.00.
2. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ , as received on March 11, 2020, proposal dated March 4, 2020, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 177, LOTS 127 & 128, TOWNSHIP OF HOWELL, NJ, IMPROVED PROPERTY, OWNED BY FIGUERAS, ±18 ACRES, PROJECT: ADDITIONS TO YELLOW BROOK TRACT, INTEREST: FEE SIMPLE (Ref. #20-11 & PS #18-20), in an Amount Not To Exceed \$1,695.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
3. Resolution ACCEPTING the WRITTEN PROPOSAL of RONALD A. CURINI APPRAISAL CO., INC., Hamilton, NJ, as received on March 11, 2020, proposal dated March 4, 2020, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 177, LOTS 127 & 128, TOWNSHIP OF HOWELL, NJ, IMPROVED PROPERTY, OWNED BY FIGUERAS, ±18 ACRES, PROJECT: ADDITIONS TO YELLOW BROOK TRACT, INTEREST: FEE SIMPLE (Ref. #20-11 & PS #18-20), in an Amount Not To Exceed \$2,250.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
4. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FRANK LURCH DEMOLITION CO., LLC, Avon-by-the-Sea, NJ, for DEMOLITION AT THE MARTIN MOTEL (Bid #0046-20); in the Total Contract Amount of \$79,000.00.
5. Resolution Authorizing CONTRACT AMENDMENT #3, in the Amount of \$13,975.00, for remediation of contaminated soil and disposal by LSRP to KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 50, LOT 35, HOWELL TOWNSHIP, NJ, ±1.38 ACRES, IMPROVED PROPERTY, OWNED BY KOVALY, PROJECT: ADDITIONS TO HOWELL PARK GOLF COURSE (Ref. #19-60 & PS #88-19), as originally awarded by Resolution #R-19-11-18=448, in the Contract Amount Not To Exceed \$1,925.00, and as modified by Contract Amendment #1 awarded by Resolution #R-20-1-6=19 in the Total Contract Amendment #1 Amount of \$8,250.00, and as modified by Contract Amendment #2 awarded by Resolution #R-20-2-24=124 in the Total Contract Amendment #2 Amount of \$22,000.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$35,975.00, AS MODIFIED BY CONTRACT AMENDMENT #3, and further AUTHORIZING the SECRETARY-DIRECTOR to send notice of Contract Amendment to the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
6. Resolution Authorizing CONTRACT AMENDMENT #2, in the Amount of \$18,800.00, for professional LSRP services for remediation of contaminated soil, to KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 109, LOTS 25 & 45, HOWELL TOWNSHIP, NJ, ±18.75 ACRES, OWNED BY CJR PROPERTIES, LLC, IMPROVED PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER

GREENWAY (Ref. #19-38 & Ref. #68-19), as originally awarded by Resolution #R-19-9-9=322, in the Contract Amount Not To Exceed \$1,950.00, and as modified by Contract Amendment #1 awarded by Resolution #R-19-12-16=489 in the Total Contract Amendment #1 Amount of \$30,350.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$49,150.00, AS MODIFIED BY CONTRACT AMENDMENT #2, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

7. Resolution RECOMMENDING TO THE MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the PROPOSED 2020 OPERATING BUDGET, AND PROPOSED 2020 TRUST BUDGET, and the ALLOCATION from the MONMOUTH COUNTY OPEN SPACE RECREATION, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND FOR PARK DEVELOPMENT AND MAINTENANCE, in the AMOUNT OF \$8,157,686.00, and APPROVING AND ADOPTING the PROPOSED 2020 CAPITAL IMPROVEMENT PROGRAM REQUEST, which AUTHORIZES the SECRETARY-DIRECTOR to SUBMIT said FUNDING RECOMMENDATIONS to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, and further AUTHORIZING the SECRETARY-DIRECTOR and/or his DESIGNEE(S) to PROVIDE ANY AND ALL INFORMATION that may be required by the COUNTY DIRECTOR OF FINANCE.
8. Resolution AWARDING a NEGOTIATED CONTRACT to GREAT AMERICAN TROLLEY CO., dba SUNCOAST TOURS, Cape May, NJ for FURNISHING OF TOUR PACKAGES (Bid #0035-20), ITEMS: Proposal #2, Discover Mackinac Island, MI, @\$32,200.00, Proposal #3, Washington, DC, @\$19,890.00, Proposal #4, Escape to Cape Cod, @\$29,405.00, Proposal #5, A Christmas in Rhode Island Getaway, @\$16,225.00 (Period of Contract 03/24/20 through 12/31/20); as authorized by law, as per Local Public Contracts Law N.J.S.A. 40A:11-5(3), after two (2) unsuccessful invitations to bid; on February 6, 2020, no bids were received, and on February 25, 2020, no bids were received, in the Total Negotiated Contract Amount of \$97,720.00
9. Resolution ADOPTING INTERIM GOLF CARDHOLDER ONLINE GREENS FEE SCHEDULE (Retroactive to March 20, 2020).
10. Resolution AWARDING CONTRACT to LAKEWOOD SPORTS dba BIKE BLADE AND BALL, Lakewood, NJ, for FURNISHING OF A BICYCLE RENTAL CONCESSION AT THE MANASQUAN RESERVOIR (Bid #0048-20), ITEM: #1 – Bicycle Rental Concession at Manasquan Reservoir, for the Period of May 1, 2020 through October 25, 2020; Concessionaire agrees to pay the Monmouth County Park System, Board of Recreation Commissioners the TOTAL SUM OF \$8,500.00.
11. Resolution Authorizing CHANGE ORDER #1, in the amount of \$5,761.25, for an increase in the quantity of Item #120, Polyphosphite 30, to PLANT FOOD COMPANY, INC., Cranbury, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS, AND AGRICULTURAL SUPPLIES (Bid #0026-20), ITEMS: #26, 30, 34, 39, 47, 120, 139, 145, for the Period of 02/10/20 through 12/31/20, as originally awarded by Resolution

#R-20-2-10=91 in the Contract Amount of \$83,244.75, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$89,006.00.

12. Resolution AUTHORIZING the RETURN of ONE (1) THERAPEUTIC RIDING HORSE NAMED "TIGER LILY" to its PRIOR OWNER, due to the lack of her suitability as a therapeutic riding horse, and further AUTHORIZING the EXCHANGE of said horse for ONE (1) NEW HORSE in the future at Sunnyside Recreation Area.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Charleston Springs Golf Course HVAC Replacement

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Appraisal Services, Block 130, Lot 16, Howell Township, ± 0.7346 Acres, Unimproved Property, Owned by Marcia Rubenstein, for Additions to Manasquan Reservoir (Ref. #20-26) (FAIR & OPEN—OVER \$17,500.00)
2. Appraisal Services, Block 53, Lot 13.03, Upper Freehold Township, ± 6.23 Acres, Improved Property, Owned by Kay, for Additions to Crosswicks Creek Park (Ref. #20-27) (FAIR & OPEN—OVER \$17,500.00)

DATES TO REMEMBER:

1. **MONDAY EVENING, APRIL 6, 2020** – 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, APRIL 20, 2020** – 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, MAY 11, 2020** – 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **TUESDAY EVENING, MAY 26, 2020** – 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **April 6, 2020, at 7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Attorney Client Privilege Information**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.