

**MINUTES OF THE MONDAY EVENING, MARCH 21, 2016 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Chairman Fred J. Rummel at 7:04 PM.

The following were Present on roll call:

Chairman Fred J. Rummel  
Commissioners:  
Michael G. Harmon  
Violeta Peters  
Thomas E. Hennessy, Jr.  
Patricia M. Butch  
Thomas W. Adcock  
Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call:

Vice Chairman Kevin Mandeville  
Commissioner David W. Horsnall (Excused)  
Commissioner Mark E. Zelina (Excused)

Also Present:

James J. Truncer, Secretary-Director  
Michael P. Supko, Jr., Special County Counsel  
Andrew J. Spears, Assistant Director  
Thomas E. Fobes, Supt. of Co. Parks/Park Operations  
Michael E. Janoski, Co. Park Supt./Golf Operations  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Spencer H. Wickham, Chief/Acquisition & Design  
Andrew R. Coeyman, Supv./Land Preservation Office  
Joseph V. Sardonia, LLA, Supv. Landscape Architect  
Stephen J. Matthews, Chief Construction Inspector  
Lisa Canny, Locust, NJ  
Ron Christman, Locust, NJ  
Lisa Valente, Locust, NJ  
Alan Vieiro, Locust, NJ  
Hunter Reilly, Locust, NJ  
Casey Reilly, Locust, NJ  
Deborah Reilly, Locust, NJ  
Rebecca Scharen, Belford, NJ  
Mark Canny, Locust, NJ  
Eliz Pomeroy, Locust, NJ  
Fran Daly, Locust, NJ  
Gino Ercolino, Locust, NJ  
David Bouassand, Locust, NJ  
Lee Vallone, Locust, NJ  
Susana Montague, Locust, NJ  
Darrin Montague, Locust, NJ  
Christina Summerfield, Locust, NJ

Bill Kastning, Holmdel, NJ  
Linda Ambruzs, Locust, NJ  
Stephen Ambruzs, Locust, NJ  
Pete Sucato, Locust, NJ  
Zoe Sucato, Locust, NJ  
Kate Ketchem, Locust, NJ  
Mark Sessock, NJ  
Kim Higgs, Navesink, NJ

Chairman Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 23, 2015, as required by law.”

At 7:05 PM, Vice Chairman Mandeville arrived at the meeting.

Chairman Rummel led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Harmon, seconded by Commissioner Hennessy, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MARCH 7, 2016**, were upon being put to a vote, approved as recorded by Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock. Commissioner Hennessy abstained as not being present at the meeting.

On a motion made by Commissioner Harmon, seconded by Commissioner Hennessy, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MARCH 7, 2016**, for the purpose of discussing **PERSONNEL MATTERS**, were upon being put to a vote, approved as recorded by Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock. Commissioner Hennessy abstained as not being present at the meeting.

On a motion made by Commissioner Harmon, seconded by Commissioner Hennessy, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MARCH 7, 2016**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded.

The Secretary-Director indicated that the Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential, and that the Minutes of the Executive Session to discuss land acquisition matters being additions to county park lands, would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the **2015 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the **2016 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF FEBRUARY**

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the **REVENUE REPORT** for the **MONTH OF FEBRUARY** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF FEBRUARY**

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the **ATTENDANCE REPORT** for the **MONTH OF FEBRUARY** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—FEBRUARY 2016 (Dated: 3/15/2016)**

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR FEBRUARY 2016 (Dated: 3/15/2016)**, was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF MARCH 14, 2016**

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the **MCPS TRAINING REQUESTS AS OF MARCH 14, 2016** was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF FEBRUARY**

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF FEBRUARY** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

James J. Truncer, Secretary-Director, reviewed with the Board the following **BOARD CORRESPONDENCE RECEIVED**:

1. Email from Elizabeth Pomeroy, dated March 16, 2016, and attached letter dated March 16, 2016, from the Plattmount Park Homeowners Association, addressed to James Truncer and the Board of Recreation Commissioners, expressing their disappointment with the proposed design for Claypit Creek, which is an extension of Hartshorne Woods and a connector to Huber Woods, and concluding that the Board should at least re-notice due to the inconsistency in the documents presented to the public with regard to impervious surface and take that time to consider the points brought out in their letter. *(Concerning MCPS Application to NJDEP, Division of Land Use Regulation for a CAFRA Individual Permit, Waterfront Development Individual Permit, Freshwater Wetlands GP#1 and GP #19 for the Project: Claypit Creek at Hartshorne Woods Park, 239 Locust Avenue, Middletown Township, NJ, Block 786, Lots 3, 4 & 5.)*

At 7:09 PM, the Secretary-Director introduced Joseph V. Sardonia, LLA, Supervising Landscape Architect, who reviewed with the Board the background with regard to the New Jersey Department of Environmental Protection permit application and proposed improvements to the Hartshorne Woods Park Claypit Creek Section.

On a motion made by Commissioner Peters, seconded by Commissioner Harmon, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:26 PM. Upon being put to a vote, the motion was unanimously carried.

Chairman Rummel recognized the following members of the public who addressed the Board with regard to the proposed improvements at the Claypit Creek Area of Hartshorne Woods Park:

1. Lisa Valente, of Locust, NJ, noted her concerns with regard to traffic, property values, increased use, impacts on the environment, and noted that residents don't want a boardwalk along the waterfront.
2. Mark Canny, of Locust, NJ, noted his use of the site when it was privately owned and that increased public use will take away from the peace and quiet.
3. Mr. Fran Daly, President of the Plattmount Park Homeowners Association, noted that the Association represents approximately twenty-five (25) families. Mr. Daly also noted that the site is a sensitive area with bird life, a natural area, the plan includes too much, and a large number of visitors will detract from the area, and that increased use will be a negative. Mr. Daly also noted that, currently, parking that occurs along the road by the Locust Avenue bridge is often a problem.
4. Casey Reilly, of Locust, NJ, inquired as to sewer on site, boardwalk construction, and the site's limited use for kayakers, and the extent of pavement and hard surfaces.

Joe Sardonia, Supervising Landscape Architect, reviewed the plan and explained ADA requirements in the design of the facilities and the need for some hard surfaces to meet ADA requirements.

5. Gino Ercoline, of Locust, NJ, addressed the Board with regard to safety for event uses and traffic and noted existing traffic backups, the amount of ferry traffic on the local roads and inquired as to the status of 2013 proposed site plans.

Joe Sardonia, Supervising Landscape Architect, noted that the earlier plan was withdrawn as NJDEP had deemed it incomplete.

Mr. Ercoline also noted his concern with traffic safety issues.

6. Lee Vallone, of Locust, NJ, inquired as to the plans objectives.

Joe Sardonia, Supervising Landscape Architect, noted the design's primary objective is for public waterfront access.

Mr. Vallone noted traffic speed and accidents as a concern and stated, in his opinion, increased traffic will create a problem. Mr. Vallone asked that the plan take into consideration traffic and the need for a traffic study.

7. Debbie Reilly, of Locust, NJ, noted that she knew Mrs. Fisher and that Mrs. Fisher would want it to remain natural.
8. Christina Summerfield, of Locust, NJ, suggested that the Board look at other areas for water access and noted that rental kayak users will enter into Plattmount Park. Ms. Summerfield suggested that a business plan be considered for the site and questioned the large 300 group use rental number for events at Claypit Creek.

Andrew Spears noted that while events are permitted, the site is not being marketed for large events.

9. Darrin Montague, of Locust, NJ, noted that the plan is like night and day from the first plan. Mr. Darrin noted the lack of study and expressed concern for increased traffic.
10. Mark Sessock, of Locust, NJ, noted that the Board should concentrate on the Park System and the County getting the land. Mr. Sessock noted that we don't need more pavement and complained that the Park System takes down trees. Mr. Sessock recommended keeping the development simple, fix up the bulkhead and provide handicapped access, and noted that the existing site parking is adequate, and don't massacre the area.

Commissioner Hennessy noted that, to date, the Park System has preserved over 16,000 acres.

Vice Chairman Mandeville noted that the Board does things in a transparent manner and the Board welcomes the public's comment.

11. Eliz Pomeroy, of Locust, NJ, noted the plans at Town Hall are not what is presently being shown.

Joe Sardonia noted he would check with Town Hall as to the information that is being made available to the public.

12. Pete Sucato, of Locust, NJ, noted his concerns with traffic impacts, increased parking, and the issue of the recent house tour parking creating litter and impacts on the site.

13. Zoe Sucato, of Locust, NJ, suggested extending the deadline for public comment with the NJDEP.

Joe Sardonia, Supervising Landscape Architect, noted that a request to extend the deadline for comments to NJDEP will be made.

Chairman Rummel noted that the Board will be considering the impacts of traffic and the other concerns raised.

Andrew Spears, Assistant Director, suggested that all future communications be directed between the President of the Plattmount Park Homeowners Association and the Board.

There being no one else present to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Butch, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 8:30 PM.

At 8:31 PM, the public left the meeting.

At 8:32 PM, Chairman Rummel declared a three (3) minute recess.

#### **PRESENTATION:**

At 8:36 PM, James J. Truncer, Secretary-Director, introduced to the Board Stephen J. Matthews, Chief Construction Inspector, who made a PowerPoint presentation to the Board on "The Responsibilities and Work of the Construction & Repair Department".

Steve Matthews indicated to the Board that researching for this project has been a real pleasure, and in the process he gained a deeper understanding and appreciation for the Construction and Repair team. Steve Matthews noted that there are twenty (20) employees at Construction and Repair, and he feels very fortunate to have been given an opportunity to make a difference.

Steve Matthews noted that their Management Team consists of himself, the Lead Construction Inspector, and Fire Inspector; John Eisemann, Construction Inspector; Sue Baranowski, Administrative Assistant; Joe Smith, Supervising Carpenter; and Mike Vaccaro, Supervising Electrician. Steve Matthews also noted that the Construction and Repair Department actually consists of three (3) divisions: 1) Construction & Repair - which consists of 9-carpenters, 1-painter, 4-electricians, 2-plumbers, and 1-sign maker; 2) Construction Inspections - which consists of 2-Construction Inspectors; and 3) Fire Prevention - which consists of 1-Fire Inspector. Steve Matthews also noted that Sue Baranowski, their Administrative Assistant, works with all three (3) divisions. A recent photo of the entire team was shown to the Board.

Steve Matthews noted that the Mission Statement and purpose of the Construction and Repair Department of the Monmouth County Park System is to provide important and varied trade services throughout the parks and golf courses. Steve Matthews also noted that these services are critical in keeping the facilities operating efficiently, effectively, and safely.

Steve Matthews indicated that he believes it is important for our staff to have a clear vision to focus on, as we serve the Park System and the public. It is our goal to be a standout department within the Park System with an emphasis on: 1) Safety Through Training with continual positive reinforcement; 2) Maintaining a Good Attitude and Appreciation as this attitude is also reflected in our employees' level of responsibility, professionalism, and competency; 3) Ability to Respond Quickly to Emergencies whether it's broken water pipes, electrical malfunctions, or roof leaks. Steve Matthews noted that in many respects we are the "first responders". 4) Stay Up to Date with Professional Development through seminars, online forums, and specialty courses. Steve Matthews noted that last Fall one electrician and one carpenter completed a semester of training for Inspector's License. Another electrician completed a semester on Information Technology, with an emphasis on networking as this knowledge is critical in assisting the County Information and Technology Department in setting up the new golf computer network. 5) Continual Upgrades to ADA compliance ramps, doorways, site, etc.; and 6) Work Closely with our In-House Design Professionals designing and constructing a myriad of projects.

Steve Matthews noted Trades Services provided by Construction & Repair, and indicated that this Department performs all phases of carpentry, plumbing, and electrical work; whether it's a small repair or the construction of a new facility, from the foundation right up to the finishing work of all trades.

Steve Matthews noted the Work Order Form and indicated that in order to process a request for Construction and Repair work, a Work Order Form must be filled out and approved by Tom Fobes. Upon Tom's approval it is assigned a Work Order number and disseminated to the proper Trades Supervisor. Steve Matthews also noted that it is crucial that these forms are filled out correctly because if they are not, the Work Order gets returned until corrected. Steve Matthews showed the Board a PowerPoint slide sample of a properly filled out Work Order, as well as a graph showing the number of work orders that were processed in 2015, which were approximately 100 more in 2015 than in 2014, or the three (3) years before.

Steve Matthews then highlighted the three (3) areas of the Department and their responsibilities:

1. Administration:

Steve Matthews noted that Sue Baranowski, Administrative Assistant, has been with the Park System for forty (40) years and has been with Construction and Repair for fourteen (14) years. Steve Matthews noted that Sue performs critical administrative tasks and is vitally important to Construction and Repair. Steve also noted that Sue is a powerhouse and he is very grateful for all that she does.

2. Construction Inspections:

Steve Matthews noted that he and John Eisemann are the two (2) Construction Inspectors for the Park System. Steve noted that it is their responsibility to inspect the larger projects that are performed by outside contractors and ensure compliance to the plans, specifications, and all applicable codes.

Steve Matthews noted that one of John Eisemann's current projects that he is inspecting is the Pool Support Building at Dorbrook Park. Steve noted that John is also responsible for annual demolition, roofing, and exterior painting specifications and inspections.

Steve Matthews informed the Board that he is responsible for overseeing annual inspections of fire suppression systems, fire hydrants, kitchen hood fire suppression systems, fire pumps, and other related work, and that he also performs the annual fire prevention inspections of our Park buildings, storage facilities, and fuel dispensing areas. Steve Matthews noted that these inspections are performed on behalf of the Monmouth County Fire Marshal's Office.

### 3. Sign Making:

Steve Matthews noted that Dave Dellett is our Sign Maker. Steve Matthews informed the Board that Dave began as a carpenter with the Park System 43 years ago, in the Special Maintenance Department which was changed to Construction and Repair approximately ten (10) years ago. Steve noted that Dave is the last of the six (6) person Special Maintenance Crew of 1973, which included Gene Pullen, Bob Brannan, Carl Bruder, Cecil Thornton, and Ray Bartliff. Steve Matthews informed the Board that he was told that Special Maintenance started in a chicken coop at Holmdel Park. Steve Matthews noted that Dave Dellett began as our Sign Maker in 1976, and has been making signs for forty (40) years. Steve noted that the CNC router machine shown on the PowerPoint slide was purchased twenty-five (25) years ago and is at the heart of our custom Park signs. Steve noted that Dave makes approximately 180 signs a year, and has made and maintained over 350 road signs. Steve Matthews noted that Dave Dellett has turned sign making into an art form, and he will surely be missed coming this November when he retires.

Steve Matthews presented a list of carpenters, and painter, and their titles and noted that, unfortunately, he was doing a disservice to them by just compiling this list of duties as their talents and requirements far exceed this list.

During the presentation, Steve Matthews presented to the Board a photo of the exterior of the Sign Shop and the Carpenter Shop, and photo of the carpenters and painter. Steve noted that two (2) of the carpenters were not present in the photo. Photographs were shown to the Board of our carpenters setting wood roof trusses in place on the Holmdel Group-Use Picnic Shelter; the chimney at the Seven Presidents Activity Center that got hit by lightning and had to be taken down to just below the roof line; our carpenters extended the approach of the Hartshorne Woods Pier to provide easy access; one (1) of four (4) dormers on the roof of the Seven Presidents Activity Center where the exterior trim was completely deteriorated on all four (4) dormers; and a photo showing the trim and window removed. Steve Matthews noted that we replaced the trim on all four (4) dormers using a PVC material called AZEK, and that this repair should last many years. Another photo shows the carpenters installing a door with matching sidelite that they fabricated in their shop which is now located at our Reservations Office at Headquarters, in Thompson Park. Steve Matthews informed the Board that the carpenters built an addition to the Program Building at the Bayshore Waterfront Park, and noted that because of the historic nature of the site, care was taken to mimic the style and material of the existing building. Steve Matthews also noted that one of the large windows on the Theater Barn was destroyed in a storm and the carpenters fabricated and installed a matching window. Steve Matthews also presented a photo to the Board of one of our in-house training sessions showing, John Schanck, one of our Senior Carpenters, is explaining how to layout and cut roof rafters. Photos were also presented to the Board of a project that involved a deck and plumbing for two (2) shower towers at the Joline Restroom Building. Steve Matthews also noted that over the past few years we have installed three (3) pre-fabricated log cabins at Turkey Swamp that have electric, heat, and air conditioning.

Steve Matthews presented to the Board photos and information on our Electricians and Plumbers. Steve noted that we have four (4) electricians and two (2) plumbers. Steve Matthews noted that Mike Vaccaro is the Supervisor of the electricians and plumbers. Steve Matthews also presented a photo and pointed out to the Board Gary Waters, Plumber, Chuck Raferty, Plumber, and Dave Hollabaugh. A photograph of Electricians Andrew Lucas and Jose Bruno were also presented to the Board.

Steve Matthews presented to the Board a photograph of Chuck Raferty and Gary Waters installing a 6" PVC sanitary line at Bayshore Restroom Building, and another photo shows the installation of a water shut off for Building 201, Holmdel Restroom Building. Steve Matthews noted that this work is an example of Construction and Repair following up on contractor work. Steve Matthews also presented to the Board photographs of Construction and Repair installing a new septic system at Popomora Point; Chuck Raferty installing a new water line at Fort Monmouth Recreation Center, Gary Waters installing a new water line in the basement of the Hominy Hill Golf Center; a water line repair at Hominy Hill while installing new electric, the plumbers in the process of replacing existing urinals with waterless urinals at the Manasquan Reservoir Visitor Center to increase the longevity of the septic system; installing a new water line from the well at a Hominy Hill residence; Chuck Raferty and Andrew Lucas repairing a water line at Princeton Nurseries; a water line repair at the Tatum service road; aging infrastructure—an old ductile water line can at Princeton Nurseries last summer with a fifty percent (50%) reduction of supply; a frozen water line burst at Sunnyside Equestrian Center wash stall; and a photograph of the "Plumbtricians" installing fiber optic line at Hominy Hill Golf Course, from Mercer Road to the Clubhouse. Steve Matthews noted that the pavement was 12" thick. Photographs were also shown to the Board of Dave Hollabaugh installing light posts and a new service panel at the East Freehold Fairgrounds, and the Plumbtricians digging a trench for a greens fan at Hominy Hill Golf Course, and Jose Bruno and Andrew Lucas working on sewer pump controls at Shark River Golf Course. Additionally, photographs were presented to the Board of Mike Vaccaro at East Freehold installing new service panel; Jose Bruno working on new network service at Bel-Aire Golf Course; Electricians replacing electrical service at Marina; a new service panel installed for the new cabin at Turkey Swamp; and Mike Vaccaro replacing a light pole at the Thompson Park parking lot.

Steve Matthews also informed the Board that Construction and Repair spends a great deal of time and resources setting up the Fair throughout the months of June and July. Steve Matthews noted that Dave Dellett installs 25 directional signs and 75 internal signs, and that carpenters set up stages, booths, and work on many repair projects. The electricians install signs, posts, and over one thousand feet of lights, and every tent and post has to be marked out for underground utilities. Steve Matthews noted that it is a lot of work. Steve Matthews presented a conceptual design of what the carpenters must build for this year's Fair—a front porch, complete with bird house, roof, and windows, as the theme is living together with the animal kingdom. Steve Matthews noted that there will be bird's nests, carpenter bees damage, chipmunk holes, etc., and fortunately, we will be able to use a section of the pier that we built last year. Steve Matthews noted that even under the best of circumstances when we can breathe a sigh of relief, having just completed everything the day before the Fair, we are at the mercy of the Fair Gods, who decide whether or not we are in for a storm. Steve Matthews presented slides from a few years ago when our tents didn't fare so well against Mother Nature.

Chairman Rummel and the Board thanked Steve Matthews for his fine presentation.

Following his presentation, Steve Matthews left the meeting.

## **FREEHOLDER'S REPORT:**

Freeholder Lillian G. Burry noted that on Saturday, March 19<sup>th</sup>, the Friends of the Parks held their Annual Meeting at Hominy Hill Golf Course and that presentations were made by Gail Hunton, Supervising Historic Preservation Specialist, on current park projects, and Albin Vicki, Park Naturalist, who made a presentation on bats. Freeholder Burry thanked Maria Wojciechowski for putting together a well run and attended meeting.

## **ITEMS FOR BOARD REVIEW:**

James J. Truncer, Secretary-Director, reviewed with the Board the following items:

1. Board Action Item #1 – Recommending Adoption of the 2015 Statement of Uncollected Funds Due the Monmouth County Board of Recreation Commissioners for the Year 2014 (Dated 1/27/2016), in the Total Amount of \$1,931.06.
2. Board Action Item #2 – Recommending award of contract to the highest responsible bidder, as per bid proposal, to RS Food Express, Roselle, NJ, for Food Concession at Seven Presidents Oceanfront Park (Bid #0019-16), Item: #1, Food Concession at Seven Presidents Oceanfront Park, at an Annual Rate of \$63,000.00, for Two (2) Seasons (Period of May 1, 2016 through September 30, 2016; and May 1, 2017 through September 30, 2017), in the Total Two (2) Season Temporary Use and Occupancy Contract Amount of \$126,000.00.
3. Board Action Item #3 – Rescinding contract awarded by Resolution #R-16-3-7=97, to Eastgate Construction Company, Inc., Ocean, NJ, for Furnishing of Roof Repair Services to Sunnyside Equestrian Center and Fort Monmouth Recreation Center (Bid #0081-15), Item: Proposal 2, Item 1 – Fort Monmouth Recreation Center; in the Total Contract Amount of \$6,700.00, as per letter received from said company dated March 10, 2016 requesting that their recent contract award be rescinded due to company owner's serious health condition.
4. Board Action Item #4 – Recommending award of contract to the second lowest responsible bidder, as per bid proposal to Gen II Contracting Co., Inc., Clarksburg, NJ, for Furnishing of Roof Repair Services to Sunnyside Equestrian Center and Fort Monmouth Recreation Center (Bid #0081-15), Item: Proposal 2, Item 1 – Fort Monmouth Recreation Center; in the Total Contract Amount of \$11,050.00.
5. Board Action Items #5-18 – Recommending the rejection of bid proposals for various items only, for the Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals and Agricultural Supplies (Bid #0020-16), due to reasons as listed.
6. Board Action Items #19-34 – Recommending award of contracts for the Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals and Agricultural Supplies (Bid #0020-16).
7. Andrew J. Spears, Assistant Director, reviewed with the Board the Status of Funded Projects as of March 10, 2016, as distributed to the Board.

Vice Chairman Mandeville noted that he questioned the need for a storage building in the plans for Claypit Creek.

Commissioner Harmon noted his concern with providing restrooms next to the wildfowl roosting area and also noted his concern with creating the extra entrance for kayakers.

At 9:14 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #34.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of March 21, 2016, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #34 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #34.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the Affirmative: Chairman Rummel, Vice Chairman Mandeville,  
Commissioners Harmon, Peters, Hennessy,  
Butch and Adcock  
In the Negative: None  
Absent: Commissioners Horsnall and Zelina

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

- R-16-3-21=119 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, ADOPTING the 2015 STATEMENT OF UNCOLLECTED FUNDS DUE THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS FOR THE YEAR 2014 (Dated 1/27/2016), in the Total Amount of \$1,931.06. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=120 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the highest responsible bidder, as per bid proposal to RS FOOD EXPRESS, Roselle, NJ, for FOOD CONCESSION AT SEVEN PRESIDENTS OCEANFRONT PARK (Bid #0019-16), ITEM: #1, Food Concession at Seven Presidents Oceanfront Park, at an Annual Rate of \$63,000.00, for Two (2) Seasons (Period of May 1, 2016 through September 30, 2016; and May 1, 2017 through September 30, 2017), in the TOTAL TWO (2) SEASON TEMPORARY USE AND OCCUPANCY CONTRACT AMOUNT OF \$126,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-16-3-21=121 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, RESCINDING contract awarded by Resolution #R-16-3-7=97, to EASTGATE CONSTRUCTION COMPANY, INC., Ocean, NJ, for FURNISHING OF ROOF REPAIR SERVICES TO SUNNYSIDE EQUESTRIAN CENTER AND FORT MONMOUTH RECREATION CENTER (Bid #0081-15), ITEM: Proposal 2, Item 1 – Fort Monmouth Recreation Center; in the Total Contract Amount of \$6,700.00, as per letter received from said company dated March 10, 2016 requesting that their recent contract award be rescinded due to company owner's serious health condition. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=122 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the second lowest responsible bidder, as per bid proposal to GEN II CONTRACTING CO., INC., Clarksburg, NJ, for FURNISHING OF ROOF REPAIR SERVICES TO SUNNYSIDE EQUESTRIAN CENTER AND FORT MONMOUTH RECREATION CENTER (Bid #0081-15), ITEM: Proposal 2, Item 1 – Fort Monmouth Recreation Center; in the Total Contract Amount of \$11,050.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=123 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, REJECTING bid proposal of ALL PRO HORTICULTURE, Lindenhurst, NY, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: #19, 81 & 117 ONLY, as analysis of variance does not meet specifications; #57 ONLY, as variance is not labeled for golf course use; #91 ONLY, due to documented evidence of problems with this product in past use; #97 & 98 ONLY, as labeled spray volume is not equal to specified product; and #109 & 130 ONLY, as no label of variance was provided. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=124 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, REJECTING bid proposal of CENTRAL TURF & IRRIGATION SUPPLY, Lakewood, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: #49 ONLY, as analysis of variance does not meet specification; and #76, 84, 90 & 99 ONLY, as vendor quoted incorrectly. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-16-3-21=125 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, REJECTING bid proposal of CHAMBERLIN & BARCLAY, INC., Cranbury, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: #56 ONLY, as active ingredient is not equal to specified product; and #54 ONLY, as vendor quoted incorrectly. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=126 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, REJECTING bid proposal of CROP PRODUCTION SERVICES, North Brunswick, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: #79 & 97 ONLY, as analysis of variance does not meet specification; and #81 ONLY, due to documented evidence of problems with this product in past use. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=127 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, REJECTING bid proposal of FISHER & SON CO., INC., Exton, PA, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: #2, 3, 4, 8, 14 & 15 ONLY, as variance is not equal to specified seed varieties; #42, 43 & 49 ONLY, as analysis of variance does not meet specification; #48 ONLY, as no label of variance was provided; and #94 ONLY, as vendor quoted incorrectly. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=128 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, REJECTING bid proposal of GRASS ROOTS TURF PRODUCTS, INC., Mount Freedom, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: #4 ONLY, as variance is not equal to specified seed varieties; and #128 ONLY, as analysis of variance does not meet specification. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=129 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, REJECTING bid proposal of HELENA CHEMICAL COMPANY, Collierville, TN, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: #19, 34, 48, 81, 117, 128 & 130 ONLY, as analysis of variance does not meet specification. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-16-3-21=130 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, REJECTING bid proposal of JONATHAN GREEN & SONS, INC., Farmingdale, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: #3, 6, 11 & 14 ONLY, as variance is not equal to specified seed varieties. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=131 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, REJECTING bid proposal of PLANT FOOD COMPANY, INC., Cranbury, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: #30, 48, 128 & 130 ONLY, as analysis of variance does not meet specification. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=132 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, REJECTING bid proposal of PRIMOS PRODUCTS, INC., Medford, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: #120 & 123 ONLY, as no label of variance was provided. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=133 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, REJECTING bid proposal of REED & PERRINE SALES, INC., Tennent, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: #60 ONLY, as analysis of variance does not meet specification; and #91 ONLY, due to documented evidence of problems with this product in past use. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=134 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, REJECTING bid proposal of SEETON TURF WAREHOUSE, LLC, Mount Laurel, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: #79 ONLY, as analysis of variance does not meet specification; and #91 ONLY, as label use rate is not equal to specified product. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-16-3-21=135 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, REJECTING bid proposal of SITEONE LANDSCAPE SUPPLY, Cleveland, OH, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEM: #70 ONLY, as variance does not meet specification. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=136 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, REJECTING bid proposal of WINFIELD SOLUTIONS, LLC, Lyons, NY, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEM: #148 ONLY, as variance is not labeled for aquatic use. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=137 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to WINFIELD SOLUTIONS, LLC, Lyons, NY, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: 19, 41, 102 (2016 Supply Contract for the Period of 03/21/16 through 12/31/16); in the Total Contract Amount of \$7,749.60. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=138 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TRUGREEN L.P., Farmingdale, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEM: 33 (2016 Supply Contract for the Period of 03/21/16 through 12/31/16); in the Total Contract Amount of \$7,524.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=139 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SITEONE LANDSCAPE SUPPLY, Cleveland, OH, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: 5, 125 (2016 Supply Contract for the Period of 03/21/16 through 12/31/16); in the Total Contract Amount of \$2,243.42. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-16-3-21=140 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SEETON TURF WAREHOUSE, LLC, Mount Laurel, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: 38, 39, 66, 133 (2016 Supply Contract for the Period of 03/21/16 through 12/31/16); in the Total Contract Amount of \$12,365.45. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=141 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to REED AND PERRINE, Tennent, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: 2, 3, 6, 8, 9, 10, 11, 12, 15, 17, 20, 24, 25, 31, 36, 48, 49, 50, 51, 61, 64, 70, 73, 76, 78, 79, 83, 85, 86, 87, 89, 90, 94, 96, 101, 105, 106, 107, 108, 110, 112, 126, 132 (2016 Supply Contract for the Period of 03/21/16 through 12/31/16); in the Total Contract Amount of \$251,284.31. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=142 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PRIMOS PRODUCTS, INC., Medford, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEM: 44 (2016 Supply Contract for the Period of 03/21/16 through 12/31/16); in the Total Contract Amount of \$2,700.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=143 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PLANT FOOD COMPANY, INC., Cranbury, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: 28, 34, 40, 117 (2016 Supply Contract for the Period of 03/21/16 through 12/31/16); in the Total Contract Amount of \$60,430.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-16-3-21=144 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to INTEGRATED TURF MANAGEMENT, INC., New Britain, PA, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEM: 21 (2016 Supply Contract for the Period of 03/21/16 through 12/31/16); in the Total Contract Amount of \$7,920.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=145 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HELENA CHEMICAL COMPANY, Collierville, TN, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: 45, 68, 69, 72, 80, 93, 95, 97, 109, 120, 121 (2016 Supply Contract for the Period of 03/21/16 through 12/31/16); in the Total Contract Amount of \$31,760.67. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=146 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HARRELL'S, LLC, Lakeland, FL, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEM: 43 (2016 Supply Contract for the Period of 03/21/16 through 12/31/16); in the Total Contract Amount of \$17,888.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=147 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to GRASS ROOTS TURF PRODUCTS, INC., Randolph, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: 29, 32, 35, 37, 42, 52, 54, 71, 81, 82, 91, 99, 100, 111, 122 (2016 Supply Contract for the Period of 03/21/16 through 12/31/16); in the Total Contract Amount of \$92,968.94. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-16-3-21=148 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FISHER & SON CO., INC., Exton, PA, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: 13, 23, 26, 27, 30, 46, 88, 98, 123, 128, 129, 130, 131 (2016 Supply Contract for the Period of 03/21/16 through 12/31/16); in the Total Contract Amount of \$78,376.30. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=149 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to EAST COAST SOD & SEED, LLC, Pilesgrove, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: 4, 7, 14, 16, 18 (2016 Supply Contract for the Period of 03/21/16 through 12/31/16); in the Total Contract Amount of \$18,366.25. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=150 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to CROP PRODUCTION SERVICES, North Brunswick, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: 1, 53, 55, 56, 57, 62, 67, 74, 75, 77, 84, 103, 127 (2016 Supply Contract for the Period of 03/21/16 through 12/31/16); in the Total Contract Amount of \$41,451.49. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-3-21=151 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to CHAMBERLIN & BARCLAY, INC., Cranbury, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: 22, 47 (2016 Supply Contract for the Period of 03/21/16 through 12/31/16); in the Total Contract Amount of \$3,881.60. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-16-3-21=152 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ALL PRO HORTICULTURE, Lindenhurst, NY, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0020-16), ITEMS: 92, 104, 119 (2016 Supply Contract for the Period of 03/21/16 through 12/31/16); in the Total Contract Amount of \$4,678.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Furnishing of Automated Teller Machine (ATM) Services at Various Parks and Golf Courses
2. Replacement of Pedestrian Trail Bridge B-05, at Shark River Park

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Harmon, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Two (2) Appraisal Services, Block 34, Lot 6, Upper Freehold Township,  $\pm 3.58$  Acres, Improved Property, Owner: Schmidt, for Additions to Crosswicks Creek Park (Ref. #16-11) *(FAIR & OPEN)*
2. Environmental Services—Preliminary Assessment & Site Investigation, Block 68, Lots 3 & 4, Howell Township,  $\pm .685$  Acres, Improved Property, Owner: 919 Seagull, LLC, for Additions to Howell Park Golf Course (Ref. #16-12) *(FAIR & OPEN)*
3. Surveying Services Block 68, Lots 3 & 4, Howell Township,  $\pm .685$  Acres, Improved Property, Owner: 919 Seagull, LLC, for Additions to Howell Park Golf Course (Ref. #16-13) *(FAIR & OPEN)*
4. Two (2) Appraisal Services, Block 101, Lot 13, Marlboro Township,  $\pm 0.67$  Acres, Improved Property, Owner: Bernstein, for Additions to Freneau Woods Park (Ref. #16-14) *(FAIR & OPEN)*
5. Architectural/Engineering Professional Services For Creative Arts Center Addition – Thompson Park, Building 549 (Ref. #16-15) *(FAIR & OPEN)*
6. Site Remediation of a Former Underground Storage Tank—Holmdel Park Shelter Building, as required by the NJDEP (Ref. #16-16) *(FAIR & OPEN)*
7. Two (2) Appraisal Services, Block 51, Lot 1.01, Upper Freehold Township,  $\pm 3.55$  Acres, Improved Property, Owner: Gower, for Additions to Crosswicks Creek Park (Ref. #16-17) *(FAIR & OPEN)*

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, APRIL 11, 2016** - 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **SUNDAY AFTERNOON, APRIL 17, 2016** – 2 PM. Premiere of “**Open Spaces and Historic Places in Monmouth County**”. Woodrow Wilson Hall – Monmouth University, West Long Branch, NJ. *(By Invitation)*
3. **FRIDAY, APRIL 22, 2016** – Board Member Tour of Park Areas.
4. **MONDAY EVENING, APRIL 25, 2016** - 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, MAY 9, 2016** - 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, MAY 23, 2016** - 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

Chairman Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of March 7, 2016, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 9:15 PM, the following resolution was offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Mandeville, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Rummel, Vice Chairman Mandeville,  
Commissioners Harmon, Peters, Hennessy,  
Butch and Adcock  
In the Negative: None  
Absent: Commissioners Horsnall and Zelina

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, and by unanimous vote, the regular meeting was **RECONVENED** at 9:25 PM.

The Secretary-Director indicated that the Minutes of the Executive Session for the purpose of discussing land acquisition matters will be available to the public in ninety (90) days or upon completion of land acquisition or potential litigation.

The following resolution was introduced:

R-16-3-21=153 Resolution offered for adoption by Vice Chairman Mandeville, seconded by Commissioner Peters, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the WRIGHT PROPERTY, also known as BLOCK 24, LOT 12 (P/O), UPPER FREEHOLD TOWNSHIP, an unimproved parcel, containing  $\pm 14$  ACRES, as ADDITIONS TO CROSSWICKS CREEK PARK, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$339,500.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00013.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

**ITEMS FOR THE GOOD OF THE ORDER:**

Commissioner Harmon offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, April 11, 2016, at 7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center**, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Attorney Client Privilege Information**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative: Chairman Rummel, Vice Chairman Mandeville,  
Commissioners Harmon, Peters, Hennessy,  
Butch and Adcock

In the Negative: None

Absent: Commissioners Horsnall and Zelina

In response to a question from Commissioner Hennessy, the Secretary-Director noted that the negotiating committee is waiting word from the CWA Local 1075 with regard to the membership vote on the propose contract settlement.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Vice Chairman Mandeville, seconded by Commissioner Adcock, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, March 21, 2016, was **ADJOURNED** at 9:26 PM.

  
JAMES J. TRUNCER,  
Secretary-Director