

**PRESENT:**

**ABSENT:**

**ALSO PRESENT:**

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**A G E N D A**

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:**

**“RESCHEDULED MEETING”:** MONDAY, MARCH 28, 2011– 7:00 PM

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,  
1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call \_\_\_\_\_ PM – By \_\_\_\_\_

B. Statement of Adequate Public Notice – Read by \_\_\_\_\_

*Salute to the flag and the Pledge of Allegiance followed by a moment of silence.*

C. Approval of MINUTES—RESCHEDULED MEETING: MONDAY, MARCH 14, 2011  
(Absent: Vice Chairman Rummel, Commissioners Horsnall and Hood)

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D. Approval of EXECUTIVE SESSION MINUTES—PERSONNEL MATTERS: MONDAY, MARCH 14, 2011. (Absent: Vice Chairman Rummel, Commissioners Horsnall and Hood)

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E. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS: MONDAY, MARCH 14, 2011. (Absent: Vice Chairman Rummel, Commissioners Horsnall and Hood)

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F. Approval of 2010 VOUCHER LIST

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G. Approval of 2011 VOUCHER LIST

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H. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

\_\_\_\_\_

2. REVENUE REPORT—MONTH OF FEBRUARY

\_\_\_\_\_

3. PERSONNEL, TRAINING & SAFETY MONTHLY REPORT—FEBRUARY (3/21/11)

\_\_\_\_\_

4. TRAINING REQUESTS AS OF MARCH 22, 2011

\_\_\_\_\_

5. MCPS WEBSITE TRAFFIC REPORT—FEBRUARY

\_\_\_\_\_

I. BOARD CORRESPONDENCE RECEIVED:

J. Motion to OPEN the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)  
(Presentations are limited to three (3) minutes per person.)

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K. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)

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L. FREEHOLDER'S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Designating Joseph V. Sardonia as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System. (*Board Action Item #9*)
  
2. Status of Funded Projects as of March 15, 2011.

**RESOLUTION OF CONSENT:**

At \_\_\_\_\_ PM, the following **Resolution of Consent** was offered for adoption by \_\_\_\_\_:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #13 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #14, 15, 16 & 17, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_.

Resolution of Consent seconded by: \_\_\_\_\_.

**ITEMS FOR BOARD ACTION:**

1. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, d/b/a STUART APPRAISAL COMPANY, Freehold, NJ, as received on March 15, 2011, proposal dated March 10, 2011, for providing APPRAISAL SERVICES FOR BLOCK 98, LOTS 84, 84.01, 93 AND 95.01, TOWNSHIP OF FREEHOLD, OWNER: REAGAN, ±31.0 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #11-13 & PS #18-11), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

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2. Resolution ACCEPTING the WRITTEN PROPOSAL of HOGAN APPRAISAL, LLC, Point Pleasant, NJ, as received on March 15, 2011, proposal dated March 13, 2011, for providing APPRAISAL SERVICES FOR BLOCK 98, LOTS 84, 84.01, 93 AND 95.01, TOWNSHIP OF FREEHOLD, OWNER: REAGAN, ±31.0 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #11-13 & PS #18-11), in an Amount Not To Exceed \$2,100.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

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3. Resolution ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, as received on March 2, 2011, proposal dated February 25, 2011, for providing APPRAISAL SERVICES FOR BLOCK 20, LOT 36.01, TOWNSHIP OF UPPER FREEHOLD, NJ, OWNER: JENKIN, ±4.08 ACRES, PROJECT: ADDITIONS TO CLAYTON PARK, INTEREST: FEE SIMPLE (Ref. #11-14 & PS #17-11), in an Amount Not To Exceed \$1,425.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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4. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on March 2, 2011, proposal dated February 25, 2011, for providing APPRAISAL SERVICES FOR BLOCK 20, LOT 36.01, TOWNSHIP OF UPPER FREEHOLD, NJ, OWNER: JENKIN, ±4.08 ACRES, PROJECT: ADDITIONS TO CLAYTON PARK, INTEREST: FEE SIMPLE (Ref. #11-14 & PS #17-11), in an Amount Not To Exceed \$1,594.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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5. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, d/b/a STUART APPRAISAL COMPANY, Freehold, NJ, as received on March 15, 2011, proposal dated March 10, 2011, for providing APPRAISAL SERVICES FOR BLOCK 169, LOT 3, TOWNSHIP OF MARLBORO, NJ, OWNER: BARBARA & JOHN GIANGUZZI, ±6.9 ACRES, PROJECT: ADDITIONS TO “AIRPORT” RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #11-16 & PS #20-11), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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6. Resolution ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on March 15, 2011, proposal dated March 4, 2011, for providing APPRAISAL SERVICES FOR BLOCK 169, LOT 3, TOWNSHIP OF MARLBORO, NJ, OWNER: BARBARA & JOHN GIANGUZZI, ±6.9 ACRES, PROJECT: ADDITIONS TO “AIRPORT” RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #11-16 & PS #20-11), in an Amount Not To Exceed \$1,700.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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7. Resolution ACCEPTING the WRITTEN PROPOSAL of STERLING DI SANTO & ASSOCIATES, LLC, Somerville, NJ, as received on March 15, 2011, proposal dated March 8, 2011, for providing APPRAISAL SERVICES OF BLOCK 170, LOT 8.02, TOWNSHIP OF MARLBORO, OWNER: ECKEL, ±17.92 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO “AIRPORT” RECREATION AREA, INTEREST: FEE SIMPLE AND AGRICULTURE/CONSERVATION EASEMENT WITH A RIGHT OF FIRST REFUSAL OPTION (Ref. #11-17 & PS #19-11), in an Amount Not To Exceed \$2,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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8. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on March 15, 2011, proposal dated March 11, 2011, for providing APPRAISAL SERVICES OF BLOCK 170, LOT 8.02, TOWNSHIP OF MARLBORO, OWNER: ECKEL, ±17.92 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO “AIRPORT” RECREATION AREA, INTEREST: FEE SIMPLE AND AGRICULTURE/CONSERVATION EASEMENT WITH A RIGHT OF FIRST REFUSAL OPTION (Ref. #11-17 & PS #19-11), in an Amount Not To Exceed \$2,776.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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9. Resolution DESIGNATING JOSEPH V. SARDONIA as the COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336.
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10. Resolution REJECTING bid proposal of DIAMANTE GENERAL CONSTRUCTION, INC., Cranbury, NJ, for HOMINY HILL GOLF CENTER THIN-SET OVERLAY AND WALKWAY RENOVATION (Bid #0034-11), as insufficient bonding documents were submitted.
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11. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to MIXALIA ENTERPRISES, LLC, Long Branch, NJ, for HOMINY HILL GOLF CENTER THIN-SET OVERLAY AND WALKWAY RENOVATION (Bid #0034-11), ITEMS: Base Bid Items #1-5, Plus the Sum of Add Alternates #6, 7 & 8, for a period of forty-five (45) calendar days; in the Total Contract Amount of \$108,362.50.
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12. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to LUCAS CONSTRUCTION GROUP, INC., Morganville, NJ, for SHARED USE TRAIL & PARKING AREA AT BIG BROOK PARK (Bid #0033-11), ITEMS: Base Bid Items #1-10 inclusive (Total Base Bid Price), for a period of 120 calendar days; in the Total Contract Amount of \$128,800.00.

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13. Resolution Authorizing CHANGE ORDER #1, in the amount of \$1,015.95 for overage of pages printed in Winter 2011—Volume 1 Activity Directory, to EVERGREEN PRINTING COMPANY, Bellmawr, NJ, for PRINTING AND MAIL PREPARATION OF THE MONMOUTH COUNTY PARK SYSTEM DIRECTORY, VOLUMES 1-5 (Bid #0057-09), as originally awarded by Resolution #R-09-9-8=342 and Extended for an Additional One (1) Year Period (2011), as per Resolution #R-10-9-7=294, ITEMS: Printing and Mail Preparation of 2011 MCPS Directories, 5 Volumes (Period of 09/01/10 through 08/31/11) under the same terms and conditions as per bid specification; in the Estimated Contract Amount of \$40,612.04, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$41,627.99.

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14. Resolution AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF IRRIGATION SYSTEM REPAIR PARTS (Bid #0035-11), ITEMS: #1-16, 2011 Supply Contract (Period of March 28, 2011 through December 31, 2011), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2012), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$45,000.00:

1. ATLANTIC IRRIGATION SPECIALTIES, INC., 5010 Industrial Road, Farmingdale, NJ 07727
  2. STORR TRACTOR COMPANY, 3191 Highway 22, Branchburg, NJ 08876
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15. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to A.C. SCHULTES, INC., Woodbury Heights, NJ, for FURNISHING AND DELIVERY OF GOLF COURSE IRRIGATION WELL AND PUMPING EQUIPMENT SERVICES AND REPAIR PARTS (Bid #0036-11), ITEMS: #1-4, 2011 Supply/Service Contract (Period of March 28, 2011 through December 31, 2011), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2012), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$10,000.00.

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16. Resolution Authorizing CHANGE ORDER #1, in the amount of minus (-) \$937.75 as vendor erred in their bid submittal and cannot supply Item #89 (\$410.30) and Item #90 (\$527.45) at the prices quoted, and requested by letter dated March 22, 2011 that their bid for said items be withdrawn, to JOHN DEERE LANDSCAPES, INC., Cleveland, OH, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0028-11), as originally awarded by Resolution #R-11-3-1=112 in the Contract Amount of \$65,659.41, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$64,721.66.
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17. Resolution Authorizing CHANGE ORDER #1, in the amount of \$1,804.00 for the addition of Item #89 (\$775.50) and Item #90 (\$1,028.50), to REED & PERRINE SALES, INC., Tennent, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0028-11), as originally awarded by Resolution #R-11-3-1=118 in the Contract Amount of \$233,423.24, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$235,227.24.
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**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

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**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

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**DATES TO REMEMBER:**

1. **MONDAY EVENING, APRIL 11, 2011** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
2. **MONDAY EVENING, APRIL 25, 2011** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
3. **MONDAY EVENING, MAY 9, 2011** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
4. **MONDAY EVENING, MAY 23, 2011** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
5. **MONDAY EVENING, JUNE 6, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, JUNE 20, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **April 11, 2011**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters; Land Acquisition Matters, being additions to county park lands; and Potential Litigation;** and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

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Motion to ADJOURN the rescheduled meeting of the Monmouth County Board of Recreation Commissioners.  
(Time: \_\_\_\_\_PM)

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