

**PRESENT:**

**ABSENT:**

**ALSO PRESENT:**

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**A G E N D A**

Tentative: 03/14/12

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:**

**REGULAR MEETING: MONDAY, MARCH 19, 2012– 7:00 PM**

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,  
1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call \_\_\_\_\_ PM – By \_\_\_\_\_

B. Statement of Adequate Public Notice – Read by \_\_\_\_\_

*Salute to the flag and the Pledge of Allegiance followed by a moment of silence.*

C. Approval of MINUTES—REGULAR MEETING: MONDAY, MARCH 5, 2012  
(Excused: Vice Chairman Rummel and Commissioner Harmon)

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D. Approval of 2011 VOUCHER LIST

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E. Approval of 2012 VOUCHER LIST

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F. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

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2. REVENUE REPORT—MONTH OF FEBRUARY

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3. ATTENDANCE REPORT—MONTH OF FEBRUARY

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4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—FEBRUARY (3/14/12)

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5. MCPS TRAINING REQUESTS AS OF MARCH 5, 2012

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6. MCPS WEBSITE TRAFFIC REPORT—FEBRUARY

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G. BOARD CORRESPONDENCE RECEIVED:

H. Motion to OPEN the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)  
*(Presentations are limited to three (3) minutes per person.)*

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I. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)

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J. PRESENTATION:

1. Fire Engine Museum  
By Commissioner David W. Horsnall

K. FREEHOLDER'S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Recommendation to Authorize the Entering Into a Temporary Use and Occupancy Agreement with Rutgers University, Institute of Marine and Coastal Sciences, Rutgers University Coastal Ocean Observation Lab (RUCOOL), for the Use of Bayshore Waterfront Park as a Temporary Installation Site for an Ongoing Study of the New York Bight, 5 to 50 MHz Coastal Ocean Dynamic Application Radars (CODARs) SeaSonde System, for the period of April 1, 2012 through April 1, 2013 (*Item For Board Action #13.*)
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2. Review of Agenda Items for Board Action

3. Status of Funded Projects as of March 8, 2012.

**RESOLUTION OF CONSENT:**

At \_\_\_\_\_ PM, the following **Resolution of Consent** was offered for adoption by \_\_\_\_\_:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #13 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_.

Resolution of Consent seconded by: \_\_\_\_\_.

**ITEMS FOR BOARD ACTION:**

1. Resolution Authorizing CHANGE ORDER #2, in the amount of \$0.00 for contract time extension from February 10, 2012 to May 18, 2012, to ROBERT FRIZELL, INC., Bamber Lake, NJ, for REPAIR OF BARN 512—THOMPSON PARK (Bid #0057-11), as originally awarded by Resolution #R-11-8-8=304 in the Contract Amount of \$162,749.00, and as modified by Change Order #1 awarded by Resolution #R-12-1-9=38 in the Total Change Order #1 Contract Amount of \$167,434.20, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$167,434.20.

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2. Resolution Authorizing CHANGE ORDER #3, in the amount of \$3,257.94 for additions to Item 1 Insulation (\$1,009.80), Item 2 water supply line (\$865.83), Item 3 additional wood fire-blocking (\$1,382.31), to AUTHENTIC CONSTRUCTION, INC., Manasquan, NJ, for MAINTENANCE BUILDING AND SUPPORT FACILITIES AT EAST FREEHOLD SHOWGROUNDS (Bid #0059-11), as originally awarded by Resolution #R-11-8-8=307, ITEM: #1, Total Base Bid Price \$839,481.00 (Total Lump Sum), Plus Add Alternate Bid #1, \$80,719.00; Designated Sub-Contractor to be paid by a two-party check listing both the General Contractor and the Designated Sub-Contractor; in the Total Contract Amount of \$920,200.00, and as modified by Change Order #1 awarded by Resolution #R-11-11-7=403 in the Total Change Order #1 Contract Amount of \$921,566.60, and as modified by Change Order #2 awarded by Resolution #R-12-1-9=39 in the Total Change Order #2 Contract Amount of \$925,005.82, for a NEW TOTAL CHANGE ORDER #3 CONTRACT AMOUNT OF \$928,263.76.

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3. Resolution RESCINDING contract awarded by Resolution #R-12-2-21=114, to GALE'S INDUSTRIAL SUPPLY, Keyport, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEMS: #15, 28 & 35 (2012 Supply Contract for the Period of 2/21/12 through 12/31/12); in the Total Contract Amount of \$223.88, due to error on our part in calculating amount of award.
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4. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to GALE'S INDUSTRIAL SUPPLY, Keyport, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEMS: #15, 28 & 35 (2012 Supply Contract for the Period of 3/19/12 through 12/31/12); in the Total Contract Amount of \$221.88.
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5. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to LILICH CORPORATION, Woodland Park, NJ, for REMOVAL OF ASBESTOS CONTAINING MATERIAL (Bid #0025-12), ITEMS: #1-5; in the Total Contract Amount of \$16,500.00.
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6. Resolution ACCEPTING the WRITTEN PROPOSAL of ENVIRONMENTAL ALLIANCE, INC., Middlesex, NJ, as received on March 2, 2012, proposal dated March 6, 2012, for providing SITE INVESTIGATION SERVICES OF BLOCK 214, LOT 43.03, MARLBORO TOWNSHIP, NJ, OWNER: STATE OF NEW JERSEY, ±16.50 ACRES, UNIMPROVED PROPERTY, PROJECT: ADDITIONS TO BIG BROOK PARK (Ref. #12-05 & PS #24-12), with a Five (5) Day Turn Around Time, in an Amount Not To Exceed \$4,537.50, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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7. Resolution ACCEPTING the WRITTEN PROPOSAL of ENVIRONMENTAL ALLIANCE, INC., Middlesex, NJ, as received on March 8, 2012, proposal dated March 6, 2012, for providing PROFESSIONAL SERVICES REQUIRED IN THE SAMPLING, TESTING AND PREPARATION OF REPORTS REQUIRED BY THE NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE, MILLSTONE TOWNSHIP, NJ, FOR THE YEAR 2012 (Ref. #11-72 & PS #27-12), in an Amount Not To Exceed \$4,325.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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8. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the acceptance of the highest and best bid, as per bid proposal to R.S. FOOD EXPRESS, INC., 305 E. 1<sup>st</sup> Avenue, Roselle, NJ 07203, for FOOD CONCESSIONS AT CHARLESTON SPRINGS GOLF COURSE, HOMINY HILL GOLF COURSE, HOWELL PARK GOLF COURSE AND SEVEN PRESIDENTS OCEANFRONT PARK (Bid #0022-12), ITEMS: Proposal #4, Operating an Over the Counter Food and Beverage and Novelty Concession at Seven Presidents Oceanfront Park, for the Period of May 1, 2012 through September 30, 2013, at an Annual Rate of \$60,000.00, in the Total Contract (Two (2) Season Lease) Amount of \$120,000.00.
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9. Resolution REJECTING **ALL** bids received on March 9, 2012, for FURNISHING AND DELIVERY OF GOLF CART REPLACEMENT BATTERIES (Bid #0029-12), due to error in bid specifications, and further AUTHORIZING the SECRETARY-DIRECTOR of the Board to RE-ADVERTISE for same.
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10. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to KLBL INC., d/b/a VIC GERARD GOLF CARS, INC., Farmingdale, NJ, for FURNISHING AND DELIVERY OF FOUR-WHEEL, TWO-PASSENGER ELECTRIC-POWERED GOLF CARTS AND ACCESSORIES (Bid #0028-12), ITEMS: #1 & #2, for a Period of four (4) weeks from award of contract; in the Total Contract Amount of \$171,486.80.
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11. Resolution ACCEPTING the WRITTEN QUOTATION of DRYJECT, INC., Hatboro, PA, for FURNISHING OF GOLF COURSE AERIFICATION SERVICES (PS #25-12), ITEMS: Proposal 1, Items #1 & #2, Furnishing of Dry-Ject Aerification Services; in the Estimated Total Contract Amount of \$19,565.00, as received on March 7, 2012, proposal dated March 5, 2012, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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12. Resolution ACCEPTING the WRITTEN QUOTATION of MITCHELL PRODUCTS, Millville, NJ, for FURNISHING AND DELIVERY OF GOLF COURSE BUNKER SAND (PS #26-11), ITEM: #1; in the Total Contract Amount of \$24,115.00, as received on March 7, 2012, proposal dated March 1, 2012, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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13. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to MANZO MAROBA, INC., Matawan, NJ, for RESURFACING AND REPAIR WORK AT SEVEN PRESIDENTS OCEANFRONT PARK AND THOMPSON PARK (Bid #0027-12), ITEMS: Proposal #1, Seven Presidents Oceanfront Park – Total Base Bid Price (Items 1-9) \$92,196.00 Plus the Sum of Add Alternate Bid #1 \$2,500.00 & Add Alternate Bid #2 \$57,746.00; Proposal #2, Thompson Park Total Base Bid Price (Items 1-7) \$54,782.00; in the Total Contract Amount of \$207,224.00.
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**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

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**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

1. Appraisal Services, Block 53, Lot 3, ±63 Acres, Farm Q ±62 Acres, Farm R ±1 Acre w/Building, Upper Freehold Township, NJ, Owner: Lustgarten, for Additions to Crosswicks Creek Greenway, (Ref. #12-08) (*FAIR & OPEN*)
  2. Surveying Services, Block 786, Lot 7 (P/O), Middletown Township, Owner: Millman, for Additions to Hartshorne Woods Park (Ref. #12-09) (*FAIR & OPEN*)
  3. Preliminary Assessment and Site Inspection, Block 786, Lot 7 (P/O), Middletown Township, Owner: Millman, for Additions to Hartshorne Woods Park (Ref. #12-10) (*FAIR & OPEN*)
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**DATES TO REMEMBER:**

1. **MONDAY EVENING, MARCH 19, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, APRIL 9, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **SATURDAY MORNING, APRIL 21, 2012** – 11 AM. **Thompson Park Trail Bridges Ribbon Cutting.** “Meeting Location To Be Announced”.
4. **MONDAY EVENING, APRIL 23, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, MAY 7, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **WEDNESDAY, MAY 16, 2012** – 20<sup>th</sup> **Annual Friends of the Parks Golf Tournament.** Hominy Hill Golf Course, Mercer Road, Colts Neck, NJ. Cost: \$150.00 Per Person, with a 9 AM Shotgun Start, Ending with Lunch.

7. **SUNDAY AFTERNOON, MAY 20, 2012** – 12 Noon Until 3:00 PM. **Sunnyside 10-Year Anniversary Open House.** Sponsored by Special People United to Ride (S.P.U.R.). Sunnyside Recreation Area, Middletown-Lincroft Road, Middletown, NJ.
8. **MONDAY EVENING, MAY 21, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **MONDAY EVENING, JUNE 11, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
10. **MONDAY EVENING, JUNE 18-21, 2012** – **Special Park Districts Forum Hosted by Three Rivers Park District. Twin Cities, Minnesota.** (For more information go to [www.RegOnline.com/2012SPDF](http://www.RegOnline.com/2012SPDF))
11. **MONDAY EVENING, JUNE 25, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by \_\_\_\_\_

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of March 5, 2012, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At \_\_\_\_\_ PM, the following Resolution was introduced by \_\_\_\_\_, seconded by \_\_\_\_\_, to move into EXECUTIVE SESSION for the purpose of discussing PERSONNEL MATTERS, being CWA Grievance #2010-04, and LAND ACQUISITION MATTERS, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “personnel matters and land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: \_\_\_\_\_ PM)

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NOTE: Minutes of the Executive Session to discuss Personnel Matters, being CWA Grievance #2010-04, shall not be made available to the public, as Personnel Matters are confidential. Minutes of the Executive Session to discuss Land Acquisition Matters, being additions to county parks lands, will be available to the Public in ninety (90) days or upon completion of acquisition or potential litigation.

**ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:**

**ITEMS FOR THE GOOD OF THE ORDER:**

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **April 9, 2012**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

\_\_\_\_\_

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.  
(Time: \_\_\_\_\_PM)

\_\_\_\_\_