

# AGENDA

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING  
MONDAY EVENING, JUNE 8, 2020, AT 7:30 PM  
THOMPSON PARK HEADQUARTERS  
805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
  
- B. Statement of Adequate Public Notice  
*Salute to the flag and the Pledge of Allegiance followed by a moment of silence.*
  
- C. Approval of MINUTES—REGULAR MEETING: TUESDAY, MAY 26, 2020
  
- D. Approval of EXECUTIVE SESSION MINUTES: TUESDAY, MAY 26, 2020
  
- E. Approval of 2019 VOUCHER LIST
  
- F. Approval of 2020 VOUCHER LIST
  
- G. BOARD CORRESPONDENCE RECEIVED:
  
  
- H. Motion to OPEN the HEARING OF THE PUBLIC.  
*(Presentations are limited to three (3) minutes per person.)*
  
- I. Motion to CLOSE the HEARING OF THE PUBLIC.
  
  
- J. SECRETARY—DIRECTOR'S REPORT:
  - 1. VISITOR SERVICES REPORT – Patti Conroy, Supt. of Recreation
  - 2. GOLF REPORT – Mike Janoski, Co. Park Supt./Golf Operations
  - 3. PARKS REPORT – Tom Fobes, Supt. of Co. Parks/Park Operations

K. FREEHOLDER'S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Authorizing Change Order #1, in the amount of \$41,845.00 for additional costs incurred due to permit restrictions, to DCRS, LLC, Cream Ridge, NJ, for Portland Place Shoreline Stabilization at Hartshorne Woods Park, Middletown, NJ (Bid #0048-19), Items: Total Base Bid Price, Items 1-8 inclusive, as originally awarded by Resolution #R-19-7-15=261 in the Contract Amount of \$672,827.45, for a New Total Change Order #1 Contract Amount of \$714,672.45.
2. Board Action Item #2 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Taylor Fence Co., Inc., Red Bank, NJ, for Furnishing and Delivery of Various Fencing (Bid #0060-20), Items: Proposal 1, Items 1-7 @\$17,293.30, Proposal 2, Items 1 & 2 @\$11,011.37 (2020 Supply Contract for the Period of 06/08/20 through 12/31/20); in the Total Contract Amount of \$28,304.67.
3. Board Action Item #3 – Authorizing Change Order #1, in the amount of \$0.00 to extend the contract to June 30, 2020, to Precise Construction, Inc., Freehold, NJ, for Manalapan Brook Pond Dredging & Dam Repair, Charleston Springs Golf Course, Millstone Township, NJ (Bid #0055-19), as originally awarded by Resolution #R-19-10-21=398 in the Contract Amount of \$2,897,000.00, for a new Total Change Order # 1 Contract Amount of \$2,897,000.00.
4. Board Action Item #4 – Authorizing Contract Amendment #1, in the Amount of \$7,620.00 for four (4) additional quarterly rounds of groundwater sampling, testing, and reporting of monitoring wells, to Brinkerhoff Environmental Services, Inc., Manasquan, NJ, for Providing Professional Underground Storage Tank Remediation for Thompson Park Auto Maintenance Building #503 (Ref. #19-10 & PS #23-19), as originally awarded by Resolution #R-19-3-25=145, in the Contract Amount Not To Exceed \$19,930.00, for a new Total Amended Contract Amount of \$27,550.00, as modified by Contract Amendment #1, and further authorizing the Secretary-Director to send notice of Contract Amendment to The Star Ledger a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
5. Board Action Item #5 – Authorizing Contract Amendment #1, in the Amount of \$9,100.00 to install a monitoring well, sample, and test groundwater samples, to H2M Associates, Inc., Wall Township, NJ, for Providing Professional Environmental Consulting Services of a Licensed Site Remediation Professional (LSRP) for Site Remediation of a Former Underground Storage Tank (UST) Located at the Carpenter Shop (Building #524), Thompson Park, Lincroft, NJ, (Ref. #19-32 & PS #56-19), as originally awarded by Resolution #R-19-9-23=346, in the Contract Amount Not To Exceed \$7,100.00, for a new Total Amended Contract Amount of \$16,200.00, as modified by Contract Amendment #1, and further authorizing the Secretary-Director to send notice of Contract Amendment to The Star Ledger a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

6. Board Action Item #6 – Recommending acceptance of the written proposal of Comprehensive Appraisal Corporation, Freehold, NJ, as received on May 28, 2020, proposal dated May 27, 2020, for Providing Professional Appraisal Services of Block 130, Lot 16, Township of Howell, New Jersey, Vacant Property, Owned by Joseph & Marcia Rubenstein, ±0.7346 Acres, Project: Additions to Manasquan Reservoir, Interest: Fee Simple (Ref. #20-26 & PS #43-20), in an Amount Not To Exceed \$1,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
7. Board Action Item #7 – Recommending acceptance of the written proposal of DRD Appraisals, LLC, dba Stuart Appraisal Company, Freehold, NJ, as received on May 28, 2020, proposal dated May 20, 2020, for Providing Professional Appraisal Services of Block 130, Lot 16, Township of Howell, New Jersey, Vacant Property, Owned by Joseph & Marcia Rubenstein, ±0.7346 Acres, Project: Additions to Manasquan Reservoir, Interest: Fee Simple (Ref. #20-26 & PS #43-20), in an Amount Not To Exceed \$1,370.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
8. Board Action Item #8 – Recommending acceptance of the written proposal of DRD Appraisals, LLC, dba Stuart Appraisal Company, Freehold, NJ, as received on May 28, 2020, proposal dated May 20, 2020, for Providing Professional Appraisal Services of Block 53, Lot 13.03, Township of Upper Freehold, New Jersey, Improved Property, Owned by William & Tiffany Kay, ±6.23 Acres, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #20-27 & PS #44-20), in an Amount Not To Exceed \$1,350.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
9. Board Action Item #9 – Recommending acceptance of the written proposal of Sterling DiSanto & Associates, LLC, Somerville, NJ, as received on May 28, 2020, proposal dated May 20, 2020, for Providing Professional Appraisal Services of Block 53, Lot 13.03, Township of Upper Freehold, New Jersey, Improved Property, Owned by William & Tiffany Kay, ±6.23 Acres, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #20-27 & PS #44-20), in an Amount Not To Exceed \$2,450.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
10. Status of Park Improvement Projects as of June 3, 2020.

**RESOLUTION OF CONSENT:**

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #9 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by: (blank).

**ITEMS FOR BOARD ACTION:**

1. Resolution Authorizing CHANGE ORDER #1, in the amount of \$41,845.00 for additional costs incurred due to permit restrictions, to DCRS, LLC, Cream Ridge, NJ, for PORTLAND PLACE SHORELINE STABILIZATION AT HARTSHORNE WOODS PARK, MIDDLETOWN, NJ (Bid #0048-19), ITEMS: Total Base Bid Price, Items 1-8 inclusive, as originally awarded by Resolution #R-19-7-15=261 in the Contract Amount of \$672,827.45, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$714,672.45.
2. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TAYLOR FENCE CO., INC., Red Bank, NJ, for FURNISHING AND DELIVERY OF VARIOUS FENCING (Bid #0060-20), ITEMS: Proposal 1, Items 1-7 @\$17,293.30, Proposal 2, Items 1 & 2 @\$11,011.37 (2020 Supply Contract Period for the Period of 06/08/20 through 12/31/20); in the Total Contract Amount of \$28,304.67.
3. Resolution Authorizing CHANGE ORDER #1, in the amount of \$0.00 to extend the contract to June 30, 2020, to PRECISE CONSTRUCTION, INC., Freehold, NJ, for MANALAPAN BROOK POND DREDGING & DAM REPAIR, CHARLESTON SPRINGS GOLF COURSE, MILLSTONE TOWNSHIP, NJ (Bid #0055-19), as originally awarded by Resolution #R-19-10-21=398 in the Contract Amount of \$2,897,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$2,897,000.00.
4. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$7,620.00 for four (4) additional quarterly rounds of groundwater sampling, testing, and reporting of monitoring wells, to BRINKERHOFF ENVIRONMENTAL SERVICES, INC., Manasquan, NJ, for PROVIDING PROFESSIONAL UNDERGROUND STORAGE TANK REMEDIATION FOR THOMPSON PARK AUTO MAINTENANCE BUILDING #503 (Ref. #19-10 & PS #23-19), as originally awarded by Resolution #R-19-3-25=145, in the Contract Amount Not To Exceed \$19,930.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$27,550.00, AS MODIFIED BY CONTRACT AMENDMENT #1, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
5. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$9,100.00 to install a monitoring well, sample, and test groundwater samples, to H2M ASSOCIATES, INC.,

Wall Township, NJ, for PROVIDING PROFESSIONAL ENVIRONMENTAL CONSULTING SERVICES OF A LICENSED SITE REMEDIATION PROFESSIONAL (LSRP) FOR SITE REMEDIATION OF A FORMER UNDERGROUND STORAGE TANK (UST) LOCATED AT THE CARPENTER SHOP (BUILDING #524), THOMPSON PARK, LINCROFT, NJ (Ref. #19-32 & PS #56-19), as originally awarded by Resolution #R-19-9-23=346, in the Contract Amount Not To Exceed \$7,100.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$16,200.00, AS MODIFIED BY CONTRACT AMENDMENT #1, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

6. Resolution ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, as received on May 28, 2020, proposal dated May 27, 2020, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 130, LOT 16, TOWNSHIP OF HOWELL, NEW JERSEY, VACANT PROPERTY, OWNED BY JOSEPH & MARCIA RUBENSTEIN,  $\pm 0.7346$  ACRES, PROJECT: ADDITIONS TO MANASQUAN RESERVOIR, INTEREST: FEE SIMPLE (Ref. #20-26 & PS #43-20), in an Amount Not To Exceed \$1,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
7. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on May 28, 2020, proposal dated May 20, 2020, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 130, LOT 16, TOWNSHIP OF HOWELL, NEW JERSEY, VACANT PROPERTY, OWNED BY JOSEPH & MARCIA RUBENSTEIN,  $\pm 0.7346$  ACRES, PROJECT: ADDITIONS TO MANASQUAN RESERVOIR, INTEREST: FEE SIMPLE (Ref. #20-26 & PS #43-20), in an Amount Not To Exceed \$1,370.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
8. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on May 28, 2020, proposal dated May 20, 2020, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 53, LOT 13.03, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, IMPROVED PROPERTY, OWNED BY WILLIAM & TIFFANY KAY,  $\pm 6.23$  ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #20-27 & PS #44-20), in an Amount Not To Exceed \$1,350.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
9. Resolution ACCEPTING the WRITTEN PROPOSAL of STERLING, DI SANTO & ASSOCIATES, LLC, Somerville, NJ, as received on May 28, 2020, proposal dated May 20, 2020, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 53, LOT 13.03, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, IMPROVED PROPERTY, OWNED BY WILLIAM & TIFFANY KAY,  $\pm 6.23$  ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #20-27 & PS #44-20), in an Amount Not To Exceed \$2,450.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

1. Consultant Services to Administer the Monmouth County Municipal Open Space Grant Program, Thompson Park Acquisition and Design Department (Ref. #20-40) (*FAIR & OPEN—OVER \$17,500.00*)

**DATES TO REMEMBER:**

1. **MONDAY EVENING, JUNE 22, 2020 – 7:30 PM. REGULAR BOARD MEETING.**  
Thompson Park Headquarters, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, JULY 13, 2020 – 7:30 PM. REGULAR BOARD MEETING.**  
Thompson Park Headquarters, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, AUGUST 10, 2020 – 7:30 PM. REGULAR BOARD MEETING.**  
Thompson Park Headquarters, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, AUGUST 24, 2020 – 7:30 PM. REGULAR BOARD MEETING.**  
Thompson Park Headquarters, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Resolution scheduling an **Executive Session Meeting** to be held during the Board’s regularly scheduled meeting of **June 22, 2020**, at **7 PM**, in “**Headquarters**”, **805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands**; and **Attorney Client Privilege Information**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.