

**MINUTES OF THE MONDAY EVENING, JUNE 6, 2016 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Chairman Fred J. Rummel at 7:02 PM.

The following were Present on roll call:

Chairman Fred J. Rummel  
Vice Chairman Kevin Mandeville  
Commissioners:  
Michael G. Harmon  
Violeta Peters  
Thomas E. Hennessy, Jr.  
David W. Horsnall  
Patricia M. Butch  
Thomas W. Adcock

The following were Absent on roll call:

Commissioner Mark E. Zelina (Excused)

Also Present:

James J. Truncer, Secretary-Director  
Michael P. Supko, Jr., Special County Counsel  
Andrew J. Spears, Assistant Director  
Thomas E. Fobes, Supt. of Co. Parks/Park Operations  
Michael E. Janoski, Co. Park Supt./Golf Operations  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Spencer H. Wickham, Chief/Acquisition & Design  
Gail L. Hunton, Supv. Historic Preservation Specialist  
Joseph V. Sardonía, LLA, Supv. Landscape Architect  
Anna Luiten, Senior Ecologist  
Linda Ambruzs, Locust, NJ  
Steve Ambruzs, Locust, NJ  
Eliz Pomeroy, Middletown, NJ  
Robert Baxter, Locust, NJ  
Alan Vieiro, Locust, NJ  
Gino Ercolino, Locust, NJ  
Michael Viola, Colts Neck, NJ  
David Brassard, Locust, NJ  
Paul Teicher, Navesink, NJ  
Darrin Montague, Locust, NJ  
Kirstin McPolin, Navesink, NJ  
Christina Summerfield, Locust, NJ  
John Luard, Locust, NJ  
Tim Pomeroy, Middletown, NJ  
Kathy Forer, Locust, NJ  
Thomas Giaimo, Locust, NJ  
Vince Lepore, Long Branch, NJ

Chairman Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 23, 2015, as required by law.”

Chairman Rummel led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 23, 2016**, were upon being put to a vote, approved as recorded by Commissioners Harmon, Hennessy, Horsnall, Butch and Adcock. Chairman Rummel, Vice Chairman Mandeville and Commissioner Peters abstained as not being present at the meeting.

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 23, 2016**, for the purpose of discussing **PERSONNEL MATTERS**, were upon being put to a vote, approved as recorded by Commissioners Harmon, Hennessy, Horsnall, Butch and Adcock. Chairman Rummel, Vice Chairman Mandeville and Commissioner Peters abstained as not being present at the meeting.

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 23, 2016**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Commissioners Harmon, Hennessy, Horsnall, Butch and Adcock. Chairman Rummel, Vice Chairman Mandeville and Commissioner Peters abstained as not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential, and that the Minutes of the Executive Session for the purpose of discussing Land Acquisition Matters would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **2015 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **2016 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **BOARD CORRESPONDENCE RECEIVED**:

1. Letter from Mr. Vincent Lepore, Long Branch, NJ, dated June 2, 2016, to the City of Long Branch, with copies to the Clerk of the Board of Chosen Freeholders, the County Engineer, and the Secretary-Director—Parks Commissioners, requesting that the City of Long Branch make a formal request to the County, to investigate matters and work on solutions regarding Bicycle Safety on County Ocean Boulevard; Traffic Patterns around County Seven Presidents Park, particularly at the intersection of Route 36 & Ocean Blvd., and Route 36 & Ocean Avenue; and a Safety Crosswalk at the area of Chelsea Avenue & Ocean Boulevard.
2. Email and letter from Christina Summerfield, President—The Board of Conserve Claypit Creek, dated June 5, 2016, addressed to James Truncer and the Monmouth County Board of Recreation Commissioners, regarding the revised Claypit Creek plans.
3. Email from David Ackerman, on behalf of The Monmouth County Longboarders' Association, dated June 6, 2016, seeking to have the recent skateboarding ban in Hartshorne Woods Park reconsidered.

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:05 PM. Upon being put to a vote, the motion was unanimously carried.

Chairman Rummel recognized the following members of the public who addressed the Board:

1. Ms. Christina Summerfield, of Locust, NJ, and President of the Board of Conserve Claypit Creek, addressed the Board with regard to their letter to the Board and noted their concerns with regard to proposed improvements at the Claypit Creek Area and environmental issues. Ms. Summerfield requested that their group become stakeholders with the Board in the process.
2. Ms. Eliz Pomeroy, of Middletown, NJ, noted she had worked for the Birdsall Engineering Group and that parks need to be protected as a natural area and that the Claypit Creek Area needed to be preserved due to the steep slope and preserved from outside the riparian area.
3. Mr. Robert Baxter, of Locust, NJ, noted the Board's study that called for preserving the area and that to date, there are no tide or warning signs for kayakers and that current proposals provide limited public access and that any structures proposed need to be well designed.
4. Mr. Steve Ambruzs, of Locust, NJ, noted that he owned a home on Osborne Avenue across from the Claypit Creek Area. Mr. Ambruzs noted the construction of trail bridges and noted that in his opinion the removal of trees and the removal of the former residence, milk barn and silo, have been missteps.
5. Mr. Thomas Giaimo, of Locust, NJ, yielded his time.
6. Mr. Alan Viero, of Locust, NJ, noted that he would like the Conserve Claypit Creek organization to be partners with the Board.

7. Mr. Gino Ercolino, of Locust, NJ, yielded his time.
8. Mr. Michael Viola, of Colts Neck, NJ, noted that he supports the Board's expanded deer management program within the County Park System.
9. Mr. David Brassard, of Locust, NJ, noted that he lives across from Claypit Creek and that he believes that litter will collect on the slope and under the proposed boardwalk and that the top of the slope would be a better location for the walk. Mr. Brassard asked the Board to consider restrooms near to the parking lot.
10. Ms. Kirstin McPolin, of Navesink, NJ, asked the Board to consider their group as stakeholders to work with the Board in a way to move forward. Ms. McPolin noted that their group would like to be invested in the process. Ms. McPolin noted the need for detailed CAD data of the site to be available for everyone to view in the process.
11. Mr. Vince Lepore, of Long Branch, NJ, addressed the Board and noted he had been at the Freeholders' meeting and that the City of Long Branch must request that the County be invited to address issues of traffic problems at Seven Presidents Park. Mr. Lepore also noted that the City is presently before Green Acres to vacate the City's linear park south of Seven Presidents.

There being no one else present who wished to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Adcock, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:28 PM.

At 7:29 PM, Chairman Rummel declared a five (5) minute recess.

At this time, members of the public left the meeting except for Mr. Lepore and Mr. Viola.

At 7:33 PM, Chairman Fred J. Rummel called the meeting back to order.

James J. Truncer, Secretary-Director, introduced staff who made the following **Presentations** to the Board:

1. **Visitor Services Report**

Patti Conroy, Superintendent of Recreation, made a PowerPoint presentation to the Board and reviewed with the Board the following, and noted that Visitor Services is **Making A Difference Each and Every Day** by:

- Providing Opportunities and Experiences;
- Providing Socialization;
- Providing Competition;
- Providing Fitness;
- Building Self-Esteem;
- Providing a Sense of Accomplishment;
- Providing Fun; and
- Providing Information and Education.

Mrs. Conroy noted that the Sk8 Jam held on May 21st at Seven Presidents Oceanfront Park, in Long Branch, was a good example. Mrs. Conroy reported that there were approximately 50 Plus Skaters, Sponsors, a Band, DJ, MC, Judges, Demonstrations, Giveaways/Prizes, Awards and a Food Vendor.

Mrs. Conroy reported that the SPUR Horse Show provides an opportunity for competition and that participants gained a sense of accomplishment and were proud, happy, and satisfied.

Mrs. Conroy also reported on the SUPER HERO FUN RUN and noted that there were 182 participants. Mrs. Conroy noted that the event provided fitness, a sense of accomplishment, and fun with family.

Mrs. Conroy reported on the Which Watercraft program held from 12 Noon to 1:30 PM, and noted that there were 25 participants. Mrs. Conroy noted that the program provided information and education and also provided opportunities.

Mrs. Conroy reported to the Board on the Fishing Derby and noted that there were 31 participants, and that one (1) fish was caught, everyone received a prize, there were sponsors, and the fishing derby provided an opportunity to fish and learn a new skill, and also provided information and education about the life in the bay and seining.

Mrs. Conroy reported to the Board on what was new and noted the following:

- Marketing-Internet Advertising-FUN NJ and Mommy Poppins;
- Children's Gardening programs at Deep Cut Gardens;
- Fort Monmouth Steam Academy-Steamworks, Steamlabs, Engineering For Kids-Critical Thinking, Communication, Innovation & Productivity;
- Constructioneering;
- Engineering for Kids;
- Minecraft Club;
- Clay Monsters;
- Makerspace Workshops;
- Scratch: Video Game Club; and
- SteamZone Sampler.

Mrs. Conroy reported to the Board on recent challenges faced such as a tooth through the lip before a horse show; the pool chlorinator and pool heater breaks, etc. while trying to keep pools running with no issues at three (3) different park locations; and sometimes facilities such as the pool house aren't ready as planned.

## 2. **Parks Report**

Tom Fobes, Superintendent of County Parks/Park Operations, made a PowerPoint presentation to the Board on the Memorial Day Weekend in the parks. Mr. Fobes reported that it was a very nice Memorial Day weekend with two days of sun and warmth, and one dreary, damp day.

Mr. Fobes reported that Seven Presidents Oceanfront Park had two days of good attendance although, we only closed briefly on Sunday, and did very well regarding revenue as many came out to purchase season passes. Mr. Fobes reported that Rangers, Lifeguards and Revenue staff all had a good weekend to start the summer.

Mr. Fobes reported that Bayshore Waterfront Park had good attendance on both Saturday and Sunday. Mr. Fobes noted that the activity center parking lot and main street lot filled and approximately two thirds of the Marina Lot was used. Mr. Fobes also noted that visitors were fishing, sun bathing, playing catch and a few entered the water with water temperatures in the upper 50's, still a bit chilly for swimming.

Mr. Fobes reported that Monmouth Cove Marina was full of activity as visitors and boats were coming and going. Mr. Fobes noted that the Marina is filled nearly to capacity and that we project similar year end statistics as in 2015.

Mr. Fobes reported that Turkey Swamp Park looked beautiful and visitors were taking advantage of all the park has to offer. Mr. Fobes noted that there were many fishermen taking advantage of the lake, the rental boat operation was underway, doing well and the campgrounds were full for the holiday weekend with several visitors using the archery range. Mr. Fobes also noted that we had a large rental in the Sandy Run Picnic area.

Mr. Fobes reported that the East Freehold Showgrounds was hosting a large four day dog show, and noted that although temperatures were warm for the show, the show was well attended with many attendees staying the weekend in RVs. Mr. Fobes also reported that the three time Westminster Best in Breed, Commodore, was in attendance and competing.

Mr. Fobes reported that despite the construction on the Sprayground at Dorbrook Park, visitors came to the park using the many features of the park. Mr. Fobes noted that the playground was well attended as were the weekend programs, and that several individuals were flying model airplanes in the designated flying field.

Mr. Fobes reported that the Manasquan Reservoir was heavily visited as it usually is on all three days of the Holiday Weekend and that the five (5) mile perimeter trail was busy throughout the weekend, and that boaters took advantage of the beautiful weather. Mr. Fobes reported that the new Ranger patrol boat was used throughout the weekend and was working nicely with the features purchased.

Mr. Fobes reported that he approached and spoke with many visitors throughout the weekend and introduced himself and asked how they were enjoying the park and weekend as well as asking them if they needed anything or thought we could do something differently. Mr. Fobes then noted that he advised them that should they need assistance during their visit to flag down a Park Ranger. Mr. Fobes reported that the response to his interaction was completely positive.

### 3. **Golf Report**

Mike Janoski, County Park Superintendent/Golf Operations, updated the Board on the following Golf Tournaments:

- 34 players in the inaugural Two-Man Alternate Shot Tournament at Hominy Hill;
- 18 players in the inaugural 4-Club Tournament at Shark River;
- The Third Annual Summer Solstice Event – June 21st at Charleston Springs; and
- Kicking off the Grand Slam Monmouth County Club Championship Series.

Mr. Janoski reported to the Board on Pine Brook Golf Course and noted the following:

- Rutgers entomology is again conducting annual bluegrass weevil research;
- Staff recently completed the in-house rebuild of the greenside bunker on hole # 9; and
- Prepping bench/ballwasher/water cooler station areas for installing of stamped concrete pads.

Mr. Janoski also reported that in May of 2015 there were 28,856 rounds, and in May of this year there were 23,338 rounds. Year to date through May 31 there were 46,980 rounds in 2015 and 55,554 rounds in 2016. Mr. Janoski reported that rounds were down slightly in May of this year, but still up overall for the year.

Mr. Janoski reported on the Early Morning Special at Charleston Springs and noted that it was available April 25<sup>th</sup> through May 26<sup>th</sup>. Mr. Janoski also reported that there were 120 cardholders and 54 non-cardholders, totaling 174 rounds, with revenue from the Early Morning Special totaling \$7,830.00.

Mr. Janoski also reported to the Board on Veteran, Active and Retired Military Rate, and noted that since April there are 12 golfers (2 card holders and 10 non-card holders).

There was no **FREEHOLDER'S REPORT** as Freeholder Lillian G. Burry was unable to attend the meeting due to a conflict in her schedule.

#### **ITEMS FOR BOARD REVIEW:**

James J. Truncer, Secretary-Director, reviewed with the Board the following items:

1. Board Action Item #1 – Declaring the Month of July 2016 as “Parks & Recreation Month”, and recommending to the Monmouth County Board of Chosen Freeholders that the Board of Chosen Freeholders Declare the Month of July 2016 as “Parks and Recreation Month” in the County of Monmouth.
2. Board Action Item #2 – Recommending Acceptance of the 2015/2016 Deer Management Program Annual Report Dated May 18, 2016, and Approval of the Recommendations for the Deer Management Program for the 2016/2017 Season.
3. Board Action Item #3 – Introducing Supplemental Rules and Regulations Governing the Issuance/Denial of Permits for Alcohol Related Events within the Boundaries of the Monmouth County Park System, and further Authorizing the Secretary-Director to Post & Publish Notice of Public Hearing on their Adoption scheduled for July 11, 2016, as required by law.
4. Board Action Item #4 – Recommending acceptance of the written proposal of DRD Appraisals, LLC dba Stuart Appraisal Company, Freehold, NJ, for Providing Professional Appraisal Services for Block 120, Lot 9.05, Township of Aberdeen, NJ, ±0.46 Acres, Owner: Vreeland, Project: Additions to Henry Hudson Trail, Interest: Fee Simple (Ref. #16-19 & PS #30-16), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

5. Board Action Item #5 – Recommending authorization of Change Order #2, in the amount of \$41,920.00 for providing and installing additional fencing and gates to include a 10’ high painted steel security fence at the east opening of the north casement to match fencing at corridors as per plans SK1-SK4 provided by Architect (\$41,800.00), and for additional electrical work to provide conduit, fixtures and switches in two storage rooms for alarm system (\$120.00), and extending the contract sixty (60) days from May 26, 2016 to July 25, 2016 (\$0.00), to Aeris-Restauro, LLC, Belle Mead, NJ, for Battery Lewis Restoration – Phase 2, Hartshorne Woods Park (Bid #0061-15), Items: Base Bid, Items 1-2 @\$566,000.00, and Alternate #2 @\$15,000.00; Designated sub-contractors to be paid by a two-party check listing both the General Contractor and the designated sub-contractors; as originally awarded by Resolution #R-15-8-10=302 in the Total Contract Amount of \$581,000.00, and as modified by Change Order #1 awarded by Resolution #R-16-4-11=164 in the Total Change Order #1 Contract Amount of \$654,690.00, for a New Total Change Order #2 Contract Amount of \$696,610.00.

In response to a question from Vice Chairman Mandeville, Gail Hunton, Supervisor Historic Preservation Specialist, noted that the additional fencing is 10’ high and constructed of solid steel.

6. Board Action Item #6 – Recommending award of contract to Picerno-Giordano Construction, LLC, Kenilworth, NJ, for Safety Surface Repair of the Playground at Dorbrook Recreation Area (Bid #0036-16), Items: #1-5 (Total Base Bid Price); in the Total Contract Amount of \$128,337.50.
7. Board Action Item #7 – Recommending acceptance of the written proposal of Comprehensive Appraisal Corp., Freehold, NJ, as received on May 25, 2016, proposal dated May 19, 2016, for Providing Professional Appraisal Services for Block 43, Lot 11.02, Township of Upper Freehold, New Jersey, ±2.0 Acres, Owner: Macuda, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #16-18 & PS #34-16), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
8. Board Action Item #8 – Recommending acceptance of the written proposal of DRD Appraisals, LLC, dba Stuart Appraisal Company, Freehold, NJ, as received on May 25, 2016, proposal dated May 20, 2016, for Providing Professional Appraisal Services for Block 43, Lot 11.02, Township of Upper Freehold, New Jersey, ±2.0 Acres, Owner: Macuda, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #16-18 & PS #34-16), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
9. Board Action Item #9 – Recommending acceptance of the written proposal of Bohren & Bohren Associates, Inc., Flemington, NJ, as received on May 24, 2016, proposal dated May 20, 2016, for Providing Professional Surveying Services of Block 64, Lots 18 & 19, Millstone Township, New Jersey, ±13.644 Acres, Owner: Sulley Enterprises, Inc., Improved Property, Project: Additions to Charleston Springs Golf Course (Ref. #16-22 & PS #31-16), in an Amount Not To Exceed \$5,720.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.



10. Board Action Item #10 – Recommending acceptance of the written proposal of French & Parrello Associates, PA, Wall, NJ, as received on May 25, 2016, proposal dated May 25, 2016, for Providing Preliminary Assessment/Site Investigation (PASI) of Block 64, Lots 18 & 19, Millstone Township, New Jersey, ±13.644 Acres, Owner: Sulley Enterprises, Inc., Improved Property, Project: Additions to Charleston Springs Golf Course (Ref. #16-23 & PS #32-16), in an Amount Not To Exceed \$4,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
11. Board Action Item #11 – Recommending award of contract to First Clean – O.F.C., Ocean Twp., NJ, for Furnishing and Delivery of Building Maintenance Services (Bid #0031-16), Items: #1-8 (2016 Service Contract for the Period of 06/06/16 through 12/31/16), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2017), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$19,970.00.
12. Board Action Item #12 – Recommending award of contract to Empire ATM, LLC, Jackson, NJ, the highest responsible bidder, for Furnishing of Automated Teller Machine Service at Various Parks and Golf Courses (Bid #0032-16), Items: Furnishing of Automated Teller Machine Service at Various Parks and Golf Courses for the Period of June 6, 2016 through December 31, 2016; Vendor agrees to pay the Monmouth County Park System Thirty Dollars (\$30.00) per month, per unit, per location, and Seventy Dollars (\$70.00) per unit during the Monmouth County Fair; with the Board of Recreation Commissioners reserving the option to extend the contract for an additional two (2) one (1) year periods (2017 & 2018), under the same terms and conditions, as per bid specification.
13. Board Action Item #13 as Added to the Agenda – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to William R. Neugebauer, County Park Ranger, who started work with the Monmouth County Park System on September 14, 2009, and who will Retire effective July 1, 2016, with over six and one-half (6 ½) years of service.
14. Board Action Item #14 as Added to the Agenda – Recommending acceptance of the written proposal of Storr Tractor Company, Branchburg, NJ, dated May 20, 2016, for Furnishing and Delivery of Irrigation Control System Support Services and Hardware (PS #33-16), Items: #1 & 2 (2016/2017 Service Contract for the Period of July 1, 2016 through June 30, 2017); in the Total Contract Amount of \$19,706.00, as received on May 24, 2016, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
15. Andrew J. Spears, Assistant Director, reviewed with the Board the Status of Funded Projects as of May 31, 2016, as distributed to the Board.

At 8:24 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #14.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of June 6, 2016, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #12 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #13 & 14 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #14.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the Negative:	None
Absent:	Commissioner Zelina

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

- R-16-6-6=205      Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Adcock, DECLARING the MONTH OF JULY 2016 as “PARKS AND RECREATION MONTH”, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS DECLARE the MONTH OF JULY 2016 as “PARKS AND RECREATION MONTH” in the COUNTY OF MONMOUTH. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-6-6=206      Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Adcock, ACCEPTING the 2015/2016 DEER MANAGEMENT PROGRAM ANNUAL REPORT DATED MAY 18, 2016, and APPROVING the RECOMMENDATIONS FOR THE DEER MANAGEMENT PROGRAM FOR THE 2016/2017 SEASON. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-6-6=207      Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Adcock, INTRODUCING SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE ISSUANCE/DENIAL OF PERMITS FOR ALCOHOL RELATED EVENTS WITHIN THE BOUNDARIES OF THE MONMOUTH COUNTY PARK SYSTEM, and further AUTHORIZING the SECRETARY-DIRECTOR to POST & PUBLISH NOTICE of PUBLIC HEARING on their ADOPTION scheduled for JULY 11, 2016, as required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-16-6-6=208 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Adcock, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on May 24, 2016, proposal dated May 20, 2016, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 120, LOT 9.05, TOWNSHIP OF ABERDEEN, NEW JERSEY, ±0.46 ACRES, OWNER: VREELAND, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #16-19 & PS #30-16), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-6-6=209 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Adcock, Authorizing CHANGE ORDER #2, in the amount of \$41,920.00 for providing and installing additional fencing and gates to include a 10' high painted steel security fence at the east opening of the north casement to match fencing at corridors as per plans SK1-SK4 provided by Architect (\$41,800.00), and for additional electrical work to provide conduit, fixtures and switches in two storage rooms for alarm system (\$120.00), and extending the contract sixty (60) days from May 26, 2016 to July 25, 2016 (\$0.00), to AEGIS-RESTAURO, LLC, Belle Mead, NJ, for BATTERY LEWIS RESTORATION – PHASE 2, HARTSHORNE WOODS PARK (Bid #0061-15), ITEMS: Base Bid, Items 1-2 @\$566,000.00, and Alternate #2 @\$15,000.00; Designated sub-contractors to be paid by a two-party check listing both the General Contractor and the designated sub-contractors; as originally awarded by Resolution #R-15-8-10=302 in the Total Contract Amount of \$581,000.00, and as modified by Change Order #1 awarded by Resolution #R-16-4-11=164 in the Total Change Order #1 Contract Amount of \$654,690.00, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$696,610.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-6-6=210 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Adcock, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PICERNO-GIORDANO CONSTRUCTION, LLC, Kenilworth, NJ, for SAFETY SURFACE REPAIR OF THE PLAYGROUND AT DORBROOK RECREATION AREA (Bid #0036-16), ITEMS: #1-5 (Total Base Bid Price); in the Total Contract Amount of \$128,337.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-16-6-6=211 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Adcock, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on May 25, 2016, proposal dated May 19, 2016, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 43, LOT 11.02, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, +2.0 ACRES, OWNER: MACUDA, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-18 & PS #34-16), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-6-6=212 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Adcock, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on May 25, 2016, proposal dated May 20, 2016, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 43, LOT 11.02, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, +2.0 ACRES, OWNER: MACUDA, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-18 & PS #34-16), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-6-6=213 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Adcock, ACCEPTING the WRITTEN PROPOSAL of BOHREN & BOHREN ASSOCIATES, INC., Flemington, NJ, as received on May 24, 2016, proposal dated May 20, 2016, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 64, LOTS 18 & 19, MILLSTONE TOWNSHIP, NEW JERSEY, +13.644 ACRES, OWNER: SULLEY ENTERPRISES, INC., IMPROVED PROPERTY, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE (Ref. #16-22 & PS #31-16), in an Amount Not To Exceed \$5,720.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-16-6-6=214 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Adcock, ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, as received on May 25, 2016, proposal dated May 25, 2016, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 64, LOTS 18 & 19, MILLSTONE TOWNSHIP, NEW JERSEY, +13.644 ACRES, OWNER: SULLEY ENTERPRISES, INC., IMPROVED PROPERTY, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE (Ref. #16-23 & PS #32-16), in an Amount Not To Exceed \$4,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-6-6=215 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Adcock, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FIRST CLEAN – O.F.C., Ocean Township, NJ, for FURNISHING AND DELIVERY OF BUILDING MAINTENANCE SERVICES (Bid #0031-16), ITEMS: #1-8 (2016 Service Contract for the Period of 06/06/16 through 12/31/16), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2017), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$19,970.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-6-6=216 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Adcock, AWARDING CONTRACT to the highest responsible bidder, as per bid proposal to EMPIRE ATM, LLC, Jackson, NJ, for FURNISHING OF AUTOMATED TELLER MACHINE SERVICE AT VARIOUS PARKS AND GOLF COURSES (Bid #0032-16), ITEMS: Furnishing of Automated Teller Machine Service at Various Parks and Golf Courses for the Period of June 6, 2016 through December 31, 2016; Vendor agrees to pay the Monmouth County Park System Thirty Dollars (\$30.00) per month, per unit, per location, and Seventy Dollars (\$70.00) per unit during the Monmouth County Fair; with the Board of Recreation Commissioners reserving the option to extend the contract for an additional two (2) one (1) year periods (2017 & 2018), under the same terms and conditions, as per bid specification. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-6-6=217 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Adcock, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to WILLIAM R. NEUGEBAUER, County Park Ranger, who started work with the Monmouth County Park System on September 14, 2009, and who will RETIRE effective July 1, 2016, with over Six and One-Half (6 ½) Years of Service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-16-6-6=218 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Adcock, ACCEPTING the WRITTEN PROPOSAL of STORR TRACTOR COMPANY, Branchburg, NJ, dated May 20, 2016, for FURNISHING AND DELIVERY OF IRRIGATION CONTROL SYSTEM SUPPORT SERVICES AND HARDWARE (PS #33-16), ITEMS: #1 & 2 (2016/2017 Service Contract for the Period of July 1, 2016 through June 30, 2017); in the Total Contract Amount of \$19,706.00, as received on May 24, 2016, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

The **SECRETARY-DIRECTOR** reported to the Board that there were no **BIDS TO ADVERTISE**.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Hennessy, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Two (2) Appraisal Services, Block 53, Lot 17.02, Upper Freehold Township, ±5.45 Acres, Improved Property, Owner: Petrenko, for Additions to Crosswicks Creek Park (Ref. #16-41) (*FAIR & OPEN*)
2. Architectural/Engineering and Testing Services at Various Park Locations for the Period of June 1, 2016 through May 31, 2017 (Ref. #16-42) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **FRIDAY, JUNE 10, 2016** – 3 PM UNTIL 6 PM. **Coastal Activity Center (CAC)/ Urban Recreation Program Barbeque** for CAC Participants and their Immediate Family. Location: Coastal Activity Center (Salvation Army Building), 605 Asbury Ave., Asbury Park, NJ.
2. **MONDAY EVENING, JUNE 20, 2016** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, JULY 11, 2016** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **WEDNESDAY THROUGH SUNDAY, JULY 27-31, 2016** – **42<sup>nd</sup> Annual Monmouth County Fair**. East Freehold Showgrounds, 1500 Kozloski Rd, Freehold, NJ. (*Hours: Weds.–Friday 5 PM to 11 PM; Saturday 3 PM to 11 PM; and Sunday 11 AM to 6 PM*).
5. **MONDAY EVENING, AUGUST 8, 2016** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, AUGUST 22, 2016** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

The Secretary-Director reported that there were no items to discuss at this time in Executive Session.

**ITEMS FOR THE GOOD OF THE ORDER:**

Commissioner Hennessy offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, June 20, 2016, at 7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center**, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Attorney Client Privilege Information**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the Negative:	None
Absent:	Commissioner Zelina

Commissioner Harmon noted that the Deer Management Report the Board received was excellent.

Commissioner Harmon inquired as to numbers of deer at Huber Woods.

Anna Luiten, Senior Ecologist, noted that there are not many deer observed at Huber Woods, but that the number of deer at Dorbrook continued to increase.

Commissioner Hennessy thanked staff for hosting the recent Colts Neck Band Concert at Thompson Park.

Commissioner Horsnall inquired as to staff reviewing peak traffic conditions at Seven Presidents Park.

Mr. Lepore noted that the City is not cooperating with the County on solving the traffic problems.

Vice Chairman Mandeville noted that on his recent visit to Holmdel Park that the restrooms were spotless and complimented the park staff.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, June 6, 2016, was **ADJOURNED** at 8:39 PM.

JAMES J. TRUNCER,  
Secretary-Director



The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-16-6-6=205

WHEREAS, the Monmouth County Board of Recreation Commissioners does hereby DECLARE the MONTH OF JULY 2016 as "PARKS AND RECREATION MONTH" in our great COUNTY OF MONMOUTH; and

WHEREAS, over 6.7 million visitors, annually, take advantage of the parks and programs of the Monmouth County Park System through physical activity, relaxation and experiencing the great outdoors; and

WHEREAS, the county's park and recreation areas and services enable social interactions and meaningful leisure experiences between individuals, team sports and community groups; and

WHEREAS, the Monmouth County Park System helps to create better communities by enhancing preventive health benefits, increasing the desirability of many locations for business and families, and improving the quality of life for all of our county's citizens; and

WHEREAS, the Monmouth County Board of Recreation Commissioners desires to recognize the importance of parks and open space investments in a better Monmouth County.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby DECLARE the MONTH OF JULY 2016 as "PARKS AND RECREATION MONTH" in our great COUNTY OF MONMOUTH, and urges our citizens to recognize and to avail themselves of the benefits derived from using the numerous recreation and park resources in Monmouth County; and

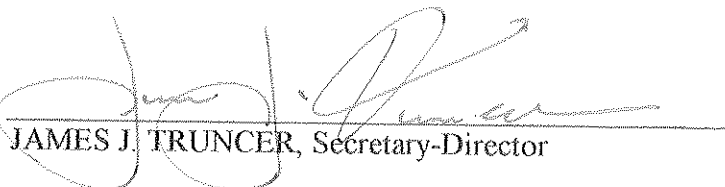
BE IT FURTHER RESOLVED that the Board of Recreation Commissioners does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS DECLARE the MONTH OF JULY 2016 as "PARKS AND RECREATION MONTH" in our great COUNTY OF MONMOUTH; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Clerk of the Monmouth County Board of Chosen Freeholders and the County Administrator.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2016.

  
JAMES J. TRUNCER, Secretary-Director

R-16-6-6=205

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-16-6-6=206

WHEREAS, the Monmouth County Board of Recreation Commissioners is responsible for the use and management of the natural resources comprising the lands of the Monmouth County Park System; and

WHEREAS, the Board has become concerned that an over-population of white tail deer on lands of the Monmouth County Park System is causing degradation of the native forests; and

WHEREAS, the Board has sought the advice of independent experts with regard to the status and management of white tail deer populations in New Jersey; and

WHEREAS, the Board has directed staff to research and determine how the white tail deer population within the Monmouth County Park System should be managed to maintain a balance in native flora and fauna; and

WHEREAS, the Park System professional staff has conducted research to determine the impact of white tail deer inhabiting various county park locations on the lands of the Park System, and how white tail deer populations can be efficiently and effectively managed, which findings have been made available to the Board and the public; and

WHEREAS, the Board has reviewed the Park System professional staff findings and recommendations as contained in the "2015/2016 DEER MANAGEMENT PROGRAM ANNUAL REPORT" dated May 18, 2016; and

WHEREAS, the Board has solicited, received and considered comments and suggestions from members of the public.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ACCEPT the "2015/2016 DEER MANAGEMENT PROGRAM ANNUAL REPORT" dated May 18, 2016, and APPROVE the RECOMMENDATIONS for the continuation of the "DEER MANAGEMENT PROGRAM" for the 2016/2017 SEASON; and

BE IT FURTHER RESOLVED that the Board does hereby reaffirm the authorization granted by the Board, to the Secretary-Director, to enforce the Board's adopted rules and regulations, and to administer said "DEER MANAGEMENT PROGRAM"; and

BE IT FURTHER RESOLVED that the "DEER MANAGEMENT PROGRAM" shall remain in force until amended or rescinded by action of the Board; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the Monmouth County Board of Chosen Freeholders and the Municipal Clerks of the municipalities in which county park lands are located that will be opened to hunting of white tail deer.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2016.

  
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JAMES J. TRUNCER, Secretary-Director

R-16-6-6=206

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-16-6-6=207

WHEREAS, the Monmouth County Board of Recreation Commissioners operates and maintains various county park and recreation areas pursuant to N.J.S.A. Title 40:12-1 et. seq., for the public's benefit and enjoyment; and

WHEREAS, the Monmouth County Board of Recreation Commissioners has the authority to establish suitable Rules and Regulations Governing the Public's Use of County Park and Recreation Areas as provided for under N.J.S.A. Title 40:12-6; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary to ESTABLISH SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE ISSUANCE/DENIAL OF PERMITS FOR ALCOHOL RELATED EVENTS WITHIN THE BOUNDARIES OF THE MONMOUTH COUNTY PARK SYSTEM.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the attached SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE ISSUANCE/DENIAL OF PERMITS FOR ALCOHOL RELATED EVENTS WITHIN THE BOUNDARIES OF THE MONMOUTH COUNTY PARK SYSTEM are hereby INTRODUCED; and

BE IT FURTHER RESOLVED by the Board of Recreation Commissioners that a PUBLIC HEARING with regard to the ADOPTION of the SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE ISSUANCE/DENIAL OF PERMITS FOR ALCOHOL RELATED EVENTS WITHIN THE BOUNDARIES OF THE MONMOUTH COUNTY PARK SYSTEM shall be held at the Board's regular public meeting scheduled for 7 PM, on Monday, July 11, 2016, in the "Beech Room" of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ; and

BE IT FURTHER RESOLVED that the BOARD does hereby AUTHORIZE the SECRETARY-DIRECTOR to post and publish notice, as required by law.

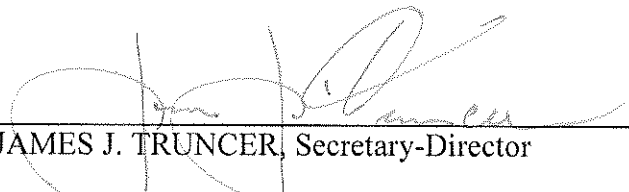
Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative: Chairman Rummel, Vice Chairman Mandeville,  
Commissioners Harmon, Peters, Hennessy,  
Horsnall, Butch and Adcock

In the negative: None

Absent: Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2016.

  
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JAMES J. TRUNCER, Secretary-Director

R-16-6-6=207

**SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE ISSUANCE/DENIAL OF PERMITS FOR ALCOHOL RELATED EVENTS WITHIN THE BOUNDARIES OF THE MONMOUTH COUNTY PARK SYSTEM AS INTRODUCED BY THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS ON JUNE 6, 2016 BY RESOLUTION NO. R-16-6-6=207.**

BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the following supplemental rules and regulations be introduced for adoption for the issuance or denial of permits to serve alcohol within a designated location of the Monmouth County Park System. These supplemental rules and regulations are in addition to all rules and regulations governing the issuance of Permits for the Monmouth County Park and Recreation Areas as adopted by the Monmouth County Board of Recreation Commissioners. APPLICANTS ARE REQUIRED TO OBTAIN A COPY OF ALL APPLICABLE RULES AND REGULATIONS GOVERNING THE USE OF PARK LANDS WITHIN MONMOUTH COUNTY.

**RULES OF GENERAL APPLICABILITY**

The serving of alcohol is permitted in association with the issuance of Permits for the serving and consumption of alcohol within designated areas of the Monmouth County Park System. Any party wishing to serve alcohol shall adhere to the following rules. The following supplemental rules and regulations are written for the serving of **alcoholic beverages at private functions only**. The Monmouth County Park System has final jurisdiction and has the right to disallow the serving of alcohol and/or cancel and/or stop in progress, any event.

- 1) Event hosts must complete and file the Monmouth County Park System "Alcoholic Beverage Permit Application" at least sixty (60) days prior to the proposed event.
- 2) The permit applicant shall be at least twenty-one (21) years of age or older and may be required to show proof of age.
- 3) The distribution and consumption of alcoholic beverages shall comply with all applicable laws, including regulations of the New Jersey Division of Alcoholic Beverage Control and the local municipality. Any organization, private group, or individual utilizing Monmouth County Park System premises shall be solely responsible for obtaining ALL required permits or licenses relating to the distribution and consumption of alcoholic beverages on the premises at least three (3) days prior to the event. The applicant shall secure a social affairs permit from the local municipality and provide a copy of the permit to the Superintendent of Parks at least thirty (30) days prior to the scheduled start of the event.
- 4) Alcohol shall only be served to invited or registered guests. The serving of alcohol to uninvited or unregistered guests is strictly prohibited.
- 5) The selling of alcoholic beverages is strictly prohibited.
- 6) The serving of alcoholic beverages during the event shall be limited to no more than five (5) hours.
- 7) Alcohol shall not be served prior to 11 a.m. nor later than 11 p.m.

- 8) Possession and consumption of alcoholic beverages is restricted to the designated areas as described and depicted on the permit and area map.
- 9) Any person consuming alcohol shall be twenty-one (21) years of age prior to the event. No person under the age of twenty-one (21) shall be permitted to consume alcohol at the event. The permittee shall be responsible for determining the age of all guests prior to the event.
- 10) All attendees under the age of twenty-one (21) shall be supervised by a parent or guardian.
- 11) The permittee shall be responsible for designating a "responsible host" who shall oversee the serving of alcohol and assure that all rules and regulations are followed. The responsible host shall not consume alcohol at the event.
- 12) The "Responsible Host" shall be twenty-one (21) years of age or older and may be required to show proof of age.
- 13) Alcohol shall be served by designated bartender(s) who must be twenty-one (21) years of age or older. The bartender(s) shall not consume alcohol while on duty.
- 14) No "bring your own beverage" or "brown-bagging" is allowed. No alcohol can be served without the provision of food at the event.
- 15) All alcohol and beverages shall be distributed over a bar unit into individual servings or by wait staff. Cups/glasses are to be clear in color (plastic or glass) and limited to serving sizes of five (5) fluid ounces for wine, eight (8) fluid ounces for mixed drinks, twelve (12) fluid ounces serving size for beer, and 1.5 fluid ounce shot of spirits. Maximum of two (2) alcoholic beverages per person allowed to be dispensed per visit to the bar or by wait staff.
- 16) Alcoholic beverage service must be discontinued thirty (30) minutes prior to the scheduled end time of the event.
- 17) No guest shall be in possession of an alcoholic beverage at the conclusion of the event.
- 18) For functions of 100 guests or more, the permittee shall be required to hire a security officer. The officer(s) shall be scheduled to begin their duties thirty (30) minutes prior to the start of the event through thirty (30) minutes after the scheduled ending of the event.
- 19) All alcohol shall be brought into the facility prior to the start of the event and/or before the arrival of guests. No additional alcohol shall be allowed to be brought into the facility after the start of the event.
- 20) The designated person in charge of alcohol for the event shall remove all alcohol beverages at the closure of alcohol service time, from the event area and, from premises at conclusion of the rental.
- 21) The permittee shall meet with the respective Park Manager at least forty-eight (48) hours prior to the event date to review the terms of the permit, the location of the alcohol service areas, and the physical boundaries of the group use area.

- 22) The permittee shall provide a separate proof of insurance for the serving of alcohol. A Certificate of Liability Insurance with commercial general, automobile, and liquor liability in the minimum amounts of coverage naming the County of Monmouth, Monmouth County Board of Recreation Commissioners, and their respective officers, servants and agents shall be named as additional Insured as required and set forth on the permit application. The Certificate Holder shall be listed as the Monmouth County Park System, 805 Newman Springs Road, Lincroft, NJ 07738. A copy of the Certificate of Liability Insurance shall be provided to the Superintendent of Parks at least thirty (30) days prior to the event date.
- 23) The permit applicant shall submit payment for the established fees adopted by the Board of Recreation Commissioners for the Alcohol Permit fee with the permit application.
- 24) The Monmouth County Park System reserves the right to suspend or terminate the service of alcohol for failure to comply with the Monmouth County Park Systems rules and regulations.

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-16-6-6=208

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 120, LOT 9.05, TOWNSHIP OF ABERDEEN, NEW JERSEY, ±0.46 ACRES, OWNER: VREELAND, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #16-19 & PS #30-16), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 24, 2016; and

WHEREAS, DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, has submitted a written proposal dated May 20, 2016, indicating they will PROVIDE PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 120, LOT 9.05, TOWNSHIP OF ABERDEEN, NEW JERSEY, ±0.46 ACRES, OWNER: VREELAND, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #16-19 & PS #30-16), in an Amount Not to Exceed \$1,500.00; and

WHEREAS, DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2016), Project #00008, in an amount not to exceed \$1,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, 42 East Main Street, Suite 202, Freehold, NJ 07728, as per proposal dated May 20, 2016, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 120, LOT 9.05, TOWNSHIP OF ABERDEEN, NEW JERSEY, ±0.46 ACRES, OWNER: VREELAND, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #16-19 & PS #30-16), in the Contract Amount Not To Exceed \$1,500.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,500.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2016.

  
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JAMES J. TRUNCER, Secretary-Director

R-16-6-6=208

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-16-6-6=209

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for BATTERY LEWIS RESTORATION – PHASE 2, HARTSHORNE WOODS PARK (Bid #0061-15), to AEGIS-RESTAURO, LLC, Belle Mead, NJ, as per Resolution #R-15-8-10=302, in the Contract Amount of \$581,000.00; and

WHEREAS, the Board authorized Change Order #1, as per Resolution #R-16-4-11=164, in the Change Order #1 Contract Amount of \$654,690.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #2 in the amount of \$41,920.00 for providing and installing additional fencing and gates to include a 10' high painted steel security fence at the east opening of the north casement to match fencing at corridors as per plans SK1-SK4 provided by Architect (\$41,800.00), and for additional electrical work to provide conduit, fixtures and switches in two storage rooms for alarm system (\$120.00), and extending the contract sixty (60) days from May 26, 2016 to July 25, 2016 (\$0.00), for a New Total Change Order #2 Contract Amount of \$696,610.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #2, in the amount of \$41,920.00 for providing and installing additional fencing and gates to include a 10' high painted steel security fence at the east opening of the north casement to match fencing at corridors as per plans SK1-SK4 provided by Architect (\$41,800.00), and for additional electrical work to provide conduit, fixtures and switches in two storage rooms for alarm system (\$120.00), and extending the contract sixty (60) days from May 26, 2016 to July 25, 2016 (\$0.00), to AEGIS-RESTAURO, LLC, 586 River Road, Belle Mead, NJ 08502, as per original contract awarded by Resolution #R-15-8-10=302 in the Amount of \$581,000.00, and as modified by Change Order #1 awarded by Resolution #R-16-4-11=164 in the Amount of \$654,690.00, for a NEW TOTAL CONTRACT AMOUNT OF \$696,610.00, AS MODIFIED BY CHANGE ORDER #2; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #2 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20014, Board of Recreation Commissioners (2015), Project #14010, in an amount not to exceed \$41,920.00.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2016.

  
JAMES J. TRUNCER, Secretary-Director

R-16-6-6=209



The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-16-6-6=210

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on May 26, 2016, for SAFETY SURFACE REPAIR OF THE PLAYGROUND AT DORBROOK RECREATION AREA (Bid #0036-16), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that three (3) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$128,337.50:

PICERNO-GIORDANO CONSTRUCTION, LLC

200 Market Street

Kenilworth, NJ 07033

ITEMS: #1-5 (Total Base Bid Price).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20015, Board of Recreation Commissioners, Project #15015, in the amount of \$128,337.50.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2016.

  
JAMES J. TRUNCER, Secretary-Director

R-16-6-6=210

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-16-6-6=211

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 43, LOT 11.02, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, ±2.0 ACRES, OWNER: MACUDA, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-18 & PS #34-16), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 25, 2016; and

WHEREAS, COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, has submitted a written proposal dated May 19, 2016, indicating they will provide PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 43, LOT 11.02, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, ±2.0 ACRES, OWNER: MACUDA, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-18 & PS #34-16), in an Amount Not to Exceed \$1,650.00; and

WHEREAS, COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2016), Project #00013, in an amount not to exceed \$1,650.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with COMPREHENSIVE APPRAISAL CORP., 3587 Highway 9N, #237, Freehold, NJ 07728, as per proposal dated May 19, 2016, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 43, LOT 11.02, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, ±2.0 ACRES, OWNER: MACUDA, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-18 & PS #34-16), in the Contract Amount Not To Exceed \$1,650.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,650.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2016.

  
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JAMES J. TRUNCER, Secretary-Director

R-16-6-6=211

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-16-6-6=212

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 43, LOT 11.02, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, ±2.0 ACRES, OWNER: MACUDA, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-18 & PS #34-16), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 25, 2016; and

WHEREAS, DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ has submitted a written proposal dated May 20, 2016, indicating they will provide PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 43, LOT 11.02, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, ±2.0 ACRES, OWNER: MACUDA, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-18 & PS #34-16), in an Amount Not to Exceed \$1,650.00; and

WHEREAS, DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2016), Project #00013, in an amount not to exceed \$1,650.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, 42 E. Main Street, Suite 202, Freehold, NJ 07728, as per proposal dated May 20, 2016, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 43, LOT 11.02, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, ±2.0 ACRES, OWNER: MACUDA, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-18 & PS #34-16), in the Contract Amount Not To Exceed \$1,650.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,650.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2016.

  
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JAMES J. TRUNCER, Secretary-Director

R-16-6-6=212

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-16-6-6=213

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 64, LOTS 18 & 19, MILLSTONE TOWNSHIP, NEW JERSEY, ±13.644 ACRES, OWNER: SULLEY ENTERPRISES, INC., IMPROVED PROPERTY, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE (Ref. #16-22 & PS #31-16), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 24, 2016; and

WHEREAS, BOHREN & BOHREN ASSOCIATES, INC., Flemington, NJ, has submitted a written proposal dated May 20, 2016, indicating they will provide PROFESSIONAL SURVEYING SERVICES OF BLOCK 64, LOTS 18 & 19, MILLSTONE TOWNSHIP, NEW JERSEY, ±13.644 ACRES, OWNER: SULLEY ENTERPRISES, INC., IMPROVED PROPERTY, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE (Ref. #16-22 & PS #31-16), in an Amount Not to Exceed \$5,720.00; and

WHEREAS, BOHREN & BOHREN ASSOCIATES, INC., Flemington, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that BOHREN & BOHREN ASSOCIATES, INC., Flemington, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit BOHREN & BOHREN ASSOCIATES, INC., Flemington, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2016), Project #00003, in an amount not to exceed \$5,720.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with BOHREN & BOHREN ASSOCIATES, INC., Liberty Court-Suite 800, 260 Highway 202-31, Flemington, NJ 08822, as per proposal dated May 20, 2016, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 64, LOTS 18 & 19, MILLSTONE TOWNSHIP, NEW JERSEY, +13.644 ACRES, OWNER: SULLEY ENTERPRISES, INC., IMPROVED PROPERTY, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE (Ref. #16-22 & PS #31-16), in the Contract Amount Not To Exceed \$5,720.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$5,720.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2016.

  
JAMES J. TRUNCER, Secretary-Director

R-16-6-6=213

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-16-6-6=214

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 64, LOTS 18 & 19, MILLSTONE TOWNSHIP, NEW JERSEY, +13.644 ACRES, OWNER: SULLEY ENTERPRISES, INC., IMPROVED PROPERTY, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE (Ref. #16-23 & PS #32-16), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 25, 2016; and

WHEREAS, FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, has submitted a written proposal dated May 25, 2016, indicating they will provide PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 64, LOTS 18 & 19, MILLSTONE TOWNSHIP, NEW JERSEY, +13.644 ACRES, OWNER: SULLEY ENTERPRISES, INC., IMPROVED PROPERTY, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE (Ref. #16-23 & PS #32-16), in an Amount Not to Exceed \$4,000.00; and

WHEREAS, FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2016), Project #00003, in an amount not to exceed \$4,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with FRENCH & PARRELLO ASSOCIATES, PA, 1800 Route 34, Suite 101, Wall, NJ 07719, as per proposal dated May 25, 2016, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 64, LOTS 18 & 19, MILLSTONE TOWNSHIP, NEW JERSEY, +13.644 ACRES, OWNER: SULLEY ENTERPRISES, INC., IMPROVED PROPERTY, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE (Ref. #16-23 & PS #32-16), in the Contract Amount Not To Exceed \$4,000.00; and

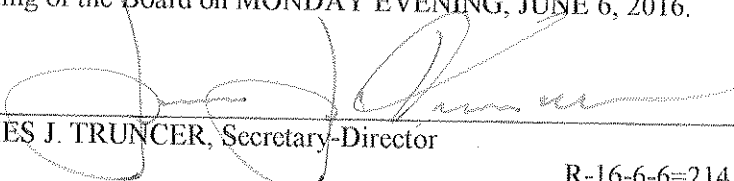
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$4,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2016.



\_\_\_\_\_  
 JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-16-6-6=215

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on May 17, 2016, for FURNISHING AND DELIVERY OF BUILDING MAINTENANCE SERVICES (Bid #0031-16), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$19,970.00:

FIRST CLEAN – O.F.C.  
1602 Lawrence Avenue, Suite 104  
Ocean Township, NJ 07712

ITEMS: #1-8 (2016 Service Contract for the Period of 06/06/16 through 12/31/16).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for an additional one (1) year period (2017); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2016), in the estimated amount of \$19,970.00.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2016.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-16-6-6=215

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-16-6-6=216

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on May 19, 2016, for FURNISHING OF AUTOMATED TELLER MACHINE SERVICE AT VARIOUS PARKS AND GOLF COURSES (Bid #0032-16), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the highest responsible bid received:

EMPIRE ATM, LLC  
36 Christopher Columbus Blvd.  
Jackson, NJ 08527

**ITEMS:** Furnishing of Automated Teller Machine Service at Various Parks and Golf Courses for the Period of June 6, 2016 through December 31, 2016; Vendor agrees to pay the Monmouth County Park System Thirty Dollars (\$30.00) per month, per unit, per location, and Seventy Dollars (\$70.00) per unit during the Monmouth County Fair; with the Board of Recreation Commissioners reserving the option to extend the contract for an additional two (2) one (1) year periods (2017 & 2018), under the same terms and conditions, as per bid specification.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the above named bidder, as per bid proposal received on May 19, 2016; and

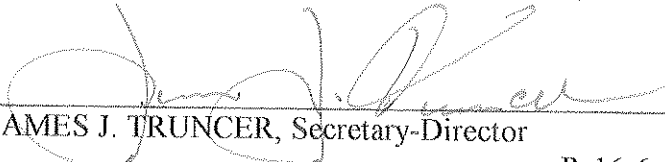
BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for an additional two (2) one (1) year periods (2017 & 2018); the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2016.

  
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JAMES J. TRUNCER, Secretary-Director

R-16-6-6=216

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-16-6-6=217

WHEREAS, WILLIAM R. NEUGEBAUER, COUNTY PARK RANGER, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective JULY 1, 2016; and

WHEREAS, WILLIAM R. NEUGEBAUER, started work with the Monmouth County Park System on September 14, 2009; and

WHEREAS, WILLIAM R. NEUGEBAUER has been a capable and faithful employee of the Board with over Six and One-Half (6 ½) Years of Service.

NOW, THEREFORE, BE IT RESOLVED that the SECRETARY-DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to WILLIAM R. NEUGEBAUER for his loyalty and dedication as an employee of the Board.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2016.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-16-6-6=217



# CITATION

WHEREAS, the Monmouth County Board of Recreation Commissioners wishes to express its sincere appreciation and gratitude to **WILLIAM R. NEUGEBAUER**; and

WHEREAS, **WILLIAM R. NEUGEBAUER** is a capable and faithful employee of the Monmouth County Park System with over six and one-half (6 1/2) years of service; and

WHEREAS, **WILLIAM R. NEUGEBAUER** has given his time and talent as an employee of the Board of Recreation Commissioners; and


WHEREAS, **WILLIAM R. NEUGEBAUER** has decided to retire as of July 1, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the Board does hereby extend to **WILLIAM R. NEUGEBAUER** its heartfelt appreciation and thanks for his loyalty and dedication as an employee of the Board; and

BE IT FURTHER RESOLVED that the Board extends to **WILLIAM R. NEUGEBAUER** its best wishes for continued happiness and success.

I hereby certify the above on behalf of the Monmouth County Board of Recreation Commissioners this 6<sup>th</sup> day of June, 2016.

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:**

  
JAMES J. TRUNCER, Secretary-Director


  
FRED J. RUMMEL, Chairman

  
KEVIN MANDEVILLE, Vice Chairman

  
MICHAEL G. HARMON

  
VIOLETA PETERS

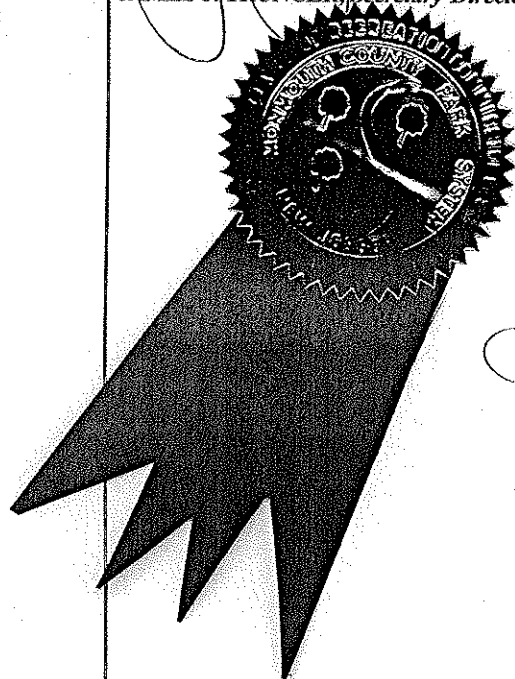
  
THOMAS E. HENNESSY, JR.

  
DAVID W. HORSNALL

  
MARK E. ZELINA

  
PATRICIA M. BUTCH

  
THOMAS W. ADCOCK



The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-16-6-6=218

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to solicit written proposals for FURNISHING AND DELIVERY OF IRRIGATION CONTROL SYSTEM SUPPORT SERVICES AND HARDWARE (PS #33-16), through a fair and open process, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, requests for written proposals were received by the Purchasing Agent of the Monmouth County Park System on May 24, 2016; and

WHEREAS, STORR TRACTOR COMPANY, Branchburg, NJ, has submitted a written proposal dated May 20, 2016, for FURNISHING AND DELIVERY OF IRRIGATION CONTROL SYSTEM SUPPORT SERVICES AND HARDWARE (PS #33-16), ITEMS: #1 & 2 (2016/2017 Service Contract for the Period of July 1, 2016 through June 30, 2017); in the Total Contract Amount of \$19,706.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2016), in the amount of \$19,706.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to accept the written proposal and enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with STORR TRACTOR COMPANY, 3191 Highway 22, Branchburg, NJ 08876, for FURNISHING AND DELIVERY OF IRRIGATION CONTROL SYSTEM SUPPORT SERVICES AND HARDWARE (PS #33-16), ITEMS: #1 & 2 (2016/2017 Service Contract for the Period of July 1, 2016 through June 30, 2017); in the Total Contract Amount of \$19,706.00.

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2016.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

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