

**MINUTES OF THE MONDAY EVENING, JUNE 5, 2017 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Chairman Fred J. Rummel at 7:03 PM.

The following were Present on roll call: Chairman Fred J. Rummel  
Commissioners:  
Michael G. Harmon  
Violeta Peters  
Mark E. Zelina  
Patricia M. Butch  
Thomas W. Adcock

The following were Absent on roll call: Commissioners:  
Vice Chairman Kevin Mandeville (Excused/Late Arrival)  
Thomas E. Hennessy, Jr. (Excused/Late Arrival)  
David W. Horsnall (Excused)

Also Present: James J. Truncer, Secretary-Director  
Michael P. Supko, Jr., Special County Counsel  
Andrew J. Spears, Assistant Director  
Thomas E. Fobes, Supt. of Co. Parks/Park Operations  
Michael E. Janoski, Co. Park Supt./Golf Operations  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Gail L. Hunton, Chief of Acquisition & Design  
Anna Luiten, Senior Ecologist

Chairman Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 21, 2016, as required by law.”

Chairman Rummel led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Zelina, seconded by Commissioner Adcock, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 22, 2017**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Peters, seconded by Commissioner Butch, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 22, 2017**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded.

The Secretary-Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Peters, seconded by Commissioner Adcock, the **2016 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Peters, seconded by Commissioner Adcock, the **2017 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:05 PM. Upon being put to a vote, the motion was unanimously carried.

At 7:05 PM, Vice Chairman Mandeville arrived at the meeting.

There being no one present to be heard, it was moved by Commissioner Harmon, seconded by Commissioner Zelina, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:06 PM.

## **SECRETARY-DIRECTOR'S REPORT:**

James J. Truncer, Secretary-Director, introduced staff who made the following **Presentations** to the Board:

### 1. **Visitor Services Report**

Patti Conroy, Superintendent of Recreation, made a power point presentation to the Board of pictures of what is happening in Visitor Services.

Patti Conroy reported to the Board that **Volunteers** help the Park System in many ways. Mrs. Conroy reported that through the great leadership of Tracy Shiffman and Karen Livingstone, they have been able to accomplish a lot in the last two months, such as:

- Helping with canoe rentals;
- Helping at events – Creative Arts Festival, Plant Swap, Earth Day, and Walnford Day, Friends of Park Golf Outing, and Taste of History benefit;

- Beach cleanups at Bayshore and Fisherman's Cove, clean-up at Freneau Woods, Henry Hudson Trail clean up, Trail maintenance at Holmdel;
- Arboretum Pruning Team, Longstreet Garden Farm Team, Identifying plants at Peppadew; and
- Programs.

Patti Conroy also reported to the Board on Nature Interpretation and noted the following:

- Group programs at Bayshore, Deep Cut, Holmdel, Huber and Shark River – Fossiling, Longhouse;
- Environmental Summit;
- Boat tours; and
- Earth Day activities.

Patti Conroy reported to the Board on Urban Recreation – focus on Coastal Activity Center:

- Easter Party;
- Trip to Bayshore Waterfront Park;
- Disc Golf at Wolf Hill;
- Making Mother Day cards;
- Science;
- Making Pretzels;
- Pet Day; and
- Fitness Friday.

Patti Conroy also reported to the Board on Creative Arts – Drop in program – Open Ceramics.

Patti Conroy reported to the Board on Therapeutic Recreation, as follows:

- Special Trip to the Cape May Zoo; and
- MCRAC – adult day program – activities include art, cooking, fitness, Trips to the Creative Arts Center and Sunnyside.

Patti Conroy also reported to the Board on the Equestrian division:

- Practice for horse shows;
- Trail ride;
- Collier School Horse Show – Collier School Students and Sunrise Seniors; and (Equine Environment for Learning School program); and
- SPUR Horse Show.

Patti Conroy reported to the Board on Sports and Fitness and noted that one of the main responsibilities is getting pools ready for swim lessons/camps.

Patti Conroy also reported to the Board on Fort Monmouth and noted:

- New outdoor court is not completed yet. The lights are in.
- One of main responsibilities is preparing for pools opening; and
- Open for two weeks already for early morning swim – weekday mornings and family open swim.

Chairman Rummel thanked Mrs. Conroy for her presentation.

## 2. **Golf Report**

Mike Janoski, County Park Superintendent/Golf Operations, presented a Golf Report to the Board and noted the following:

- 53 golfers participated in the annual Friends of the Parks Golf Outing;
- 30 golfers competed in the County Amateur Tournament at Charleston Springs South;
- We are kicking off the Club Championship series at Howell Park Golf Course the next two weekends;
- Through April 30th, Golf Revenues were up 6.1% and golf card sales were up 33% as compared to 2016;
- In May 2017, Howell, NJ reported over 10" of rain which put a bit of a damper on golf for the month;
- Despite the weather, Park System golf courses still did almost 23,000 rounds of golf which is down slightly (approx. 300 rounds) from May 2016;
- Year-to-date Golf rounds are up by approximately 400 rounds as Hominy Hill, Howell Park, and Pine Brook are still playing catch up from a slow start in March; and
- New Jersey Natural Gas is moving down Mercer Road with the installation of the natural gas main at Hominy Hill Golf Course.

Chairman Rummel thanked Mr. Janoski for his report.

At 7:20 PM, Andy North, Chief Landscape Architect, arrived at the meeting.

## 3. **Parks Report**

Tom Fobes, Superintendent of County Parks/Park Operations, updated the Board with regard to park operations on Memorial Day Weekend, as follows, and noted that the weather was questionable—cool, and then it rained on Monday, Memorial Day, canceling some community parades:

- Holmdel Park had nice days on Saturday and Sunday. Saturday's attendance was 2,300 and Sunday's was 2,800 – relatively quiet for Holmdel Park.
- Turkey Swamp Park had a good weekend. Campers were able to enjoy cool temperatures – nice for fires, and our Park Rangers conducted wagon rides and put up the climbing wall. We rented 48 sites for the weekend and all 3 cabins.
- The Manasquan Reservoir had a normally busy weekend with 5,600 visitors on Saturday and 6,700 visitors on Sunday – a good weekend with a relatively new crew gaining experience quickly. Learning the bait and tackle operations, boat rentals, tour boat, trail issues (bumps and bruises) and finding those last stragglers at the end of the night.
- Despite the project and work on the Henry Hudson Trail, Popamora Point remains a weekend destination for many taking advantage of the beach. The parking lot filled both Saturday and Sunday.
- Thompson Park has been very popular. Saturday's attendance was 2,400 and Sunday's was 3,400, with canoe rentals totaling 42 for the weekend.

- Seven Presidents Oceanfront Park – Slow, not a heavily attended holiday beach weekend. Approximately 3,600 visitors attended per day Saturday and Sunday. Our new beach umbrella and chair rental vendor is now in place with items available to our visitors.
- East Freehold Showgrounds – 4-day Dog Show held Friday to Monday with 5,000 in attendance over the 4 days.
- This Saturday and Sunday June 3<sup>rd</sup> and 4<sup>th</sup> was also cool and at times a little rain.

Tom Fobes also reported to the Board on the following park operations:

- Holmdel Park – This Saturday, the park’s attendance was 3,000, but it was a later crowd as it rained until approximately noon. We had a 5 p.m. Hill Top Pavilion rental which is somewhat rare, picnic rentals are typically earlier. As the weather cleared later in the afternoon, folks also came out to use the Hill Top Playground. Together, the rental and playground crowd overfilled the lot, but we managed, finding parking for all. Longstreet Farm Staff did do wagon rides on this day.

Sunday was a different story. A large group showed up at 7 a.m. and set up a picnic at D. They had a church service in the field. Also, the Forest Edge Pavilion and Hill Top Pavilion were rented. There was also a large group use permitted group. Holmdel Park didn’t close due to overcrowding this day. Attendance was 5,600.

- Thompson Park – On Saturday, the Volunteer Trails Team for National Trails Day worked on Reservoir Loop by the Training Center. There were 19 volunteers. Lunch for the volunteers was provided by Friends of the Parks at the Training Center.

Picnic Tent Rental at Preston Grove.

Six (6) soccer games.

Creative Arts Center and Visitor Center both provided programs, hiking trip from Estate Grounds parking Lot.

During all the action a large oak tree came down on reservoir loop. Park Rangers responded and went out and cut and moved the tree from the trail.

We also got a little mowing in around MCPS support staff and administrative buildings.

- Sunnyside Equestrian Center – SPUR Student Horse Show at Sunnyside Equestrian Center. Approximately 60 students and their families were in attendance. Also included with the horse show were the portable climbing wall, food vendor and face painting. Indoor and outdoor arenas used and two PA systems. Both lots filled, along with overflow parking. There were approximately 150 in attendance.
- At Thompson Park on Sunday – Group tent rental and shelter rental. Much higher attendance than anticipated at rentals, requiring a little more work and effort on our part. Climbing wall, and various activities in the park. Open ceramics and birthday parties at the Creative Arts Center. Two (2) soccer games. Outdoor Adventures staff

training session took place on the challenge course. Mowed more areas that can be difficult to mow during the week, and planted annuals at the Visitor Center and worked on beds.

- Sunnyside Equestrian Center – A number of patrons on paved trail. Mowed and continued breakdown of event from prior day.
- Thompson Park attendance on Saturday was 4,017 and Sunday's attendance was 4,266.
- Manasquan Reservoir attendance on Saturday was approximately 6,000 and Sunday's was nearly 7,000.

Boat Rentals were light due to the weather. 60 boats rented over the weekend.

Daily and Seasonal Ramp – 95 Private boats went out over the weekend.

Tour Boat – Sailed both days with a very light attendance due to the weather.

Assists – The wind made some rental boat tows necessary. Dead batteries and broken trolling motors on private boats also kept staff moving.

- Turkey Swamp Park – Campground

It was a slow weekend for the campground, with rentals being as follows:

-Friday: 24 campsites, 2 cabins; and

-Saturday: 24 campsites, 2 cabins.

Along with the cabin and campsite rentals there were a total of four (4) groups staying at the Nomoco Group Camping section of Turkey Swamp Park, with one (1) group, a fifth group, not showing up.

Boat Rentals: Possibly due to the rain on Saturday morning, rentals were slow, with only 24 boats rented. Sunday was a little busier, with a total of 33 boats rented.

Saturday: Sandy Run Pavilion, 100 person party, Oak Point pavilion, 20 person party.

Sunday: Sandy Run Pavilion, 250 person party.

Sunday was a busier day for the picnic areas, with groups using both picnic areas in Oak Point as well as the Deer Trail playground picnic area. A large number of people utilizing the boardwalk and lake edges for fishing, and the Deer Trail lot being one-quarter to one-half full throughout the day with a high turnover rate.

Soccer: There were 2 soccer games on Saturday and six (6) games on Sunday.

There were several large groups of Boy Scout Troops in the park on Saturday and Sunday practicing orienteering and hiking, fishing, and working on woodsmanship.

- Huber Woods Park – On Saturday a transformer blew on Navesink River Road. Huber Woods Park was without power from 9:30-4:00 PM. We did hook up a generator to keep the reptile food from thawing. It's the little things people don't think

about—the details. Neither Hartshorne Woods Park or Huber Woods Park was extremely busy Saturday.

- Hartshorne Woods Park – On Sunday, all three parking lots completely filled from 10:00 a.m. to 2:00 p.m. and then visitation dropped off. Rangers were called to cut several small trees off the trails.
- Dorbrook Park – The Sprayground is underway, not without some glitches that we continue to work through. Swimming Pool programs are also underway, with a couple of bumps in the road with a pool heater, but we continue to work through that as well.
- Monmouth Cove Marina – Mildly busy weekend at the marina.

Signed up a new rack customer Saturday (First time boat owner). This brings our total rack contracts up to 71 so far this season.

We have one (1) wet slip available.

Both new tents are now up and were well received by our customers.

New grills have been delivered and are currently in use or being put together.

#### **FREEHOLDER’S REPORT:**

The Secretary-Director reported that there was not a Freeholder’s Report as Freeholder Director Lillian G. Burry was unable to attend the meeting as she is recovering at home from a recent surgery.

#### **ITEMS FOR BOARD REVIEW:**

James J. Truncer, Secretary-Director, reviewed with the Board the following items:

1. Board Action Item #1 – Declaring the Month of July 2017 as “Parks & Recreation Month”, and recommending to the Monmouth County Board of Chosen Freeholders that the Board of Chosen Freeholders Declare the Month of July 2017 as “Parks and Recreation Month” in the County of Monmouth.
2. Board Action Item #2 – Recommending Acceptance of the 2016/2017 Deer Management Program Annual Report dated May 17, 2017, and Approval of the Recommendation for the Deer Management Program for the 2017/2018 Season.
3. Board Action Item #3 – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to Stephen J. Matthews, Chief Construction Inspector, who started work with the Monmouth County Park System on July 1, 1991, and who will retire effective July 1, 2017, with twenty-six years of service.
4. Board Action Item #4 – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to Patricia L. Douglas, Keyboarding Clerk 3, who started work with the Monmouth County Park System on August 24, 1998, and who will retire effective July 1, 2017, with over eighteen years and ten months of service.

5. Board Action Item #5 – Authorizing Change Order #2, in the amount of minus (-) \$2,515.00 due to the unavailability of Proposal 1, Item #6, Franklinia alatamaha 6’-7’, Qty. 7 @\$525.00 each (-\$3,675.00), and in lieu of Item #6, contractor to provide Magnolia virginiana 8’-10’, Qty. 4 @\$290.00 each (\$1,160.00), to Down To Earth Landscaping, Inc., Jackson, NJ, for Furnishing and Installing Plant Materials at Various Parks (Bid #0063-16), Items: Proposal 1, Items 1-48 (\$60,185.00); and Proposal 2, Items 1-18 (\$8,091.00); as originally awarded by Resolution #R-17-1-9=24 in the Contract Amount of \$68,276.00, and as modified by Change Order #1 awarded by Resolution #R-17-4-10=146 in the Total Change Order #1 Contract Amount of \$70,820.00, for a New Total Change Order #2 Contract Amount of \$68,305.00.
6. Board Action Item #6 – Authorizing Change Order #3, in the amount of minus (-) \$480.00 due to the unavailability of Proposal 2, Item #12, Eupatorium dubium “Little Joe”, Qty. 20 @\$24.00 each, to Down To Earth Landscaping, Inc., Jackson, NJ, for Furnishing and Installing Plant Materials at Various Parks (Bid #0063-16), Items: Proposal 1, Items 1-48 (\$60,185.00); and Proposal 2, Items 1-18 (\$8,091.00), as originally awarded by Resolution #R-17-1-9=24 in the Contract Amount of \$68,276.00, and as modified by Change Order #1 awarded by Resolution #R-17-4-10=146 in the Total Change Order #1 Contract Amount of \$70,820.00, and as modified by Change Order #2 as listed above in the Total Change Order #2 Contract Amount of \$68,305.00, for a New Total Change Order #3 Contract Amount of \$67,825.00.
7. Board Action Item #7 – Authorizing the Purchase of Locking Hardware & Keying Systems from Oak Security Group, LLC, Indianapolis, IN, Items: Install new exit devices, key removable mullions and associated hardware for Freneau Woods Park, as per quotation dated May 1, 2017; as available under the Educational Services Commission of New Jersey (ESCNJ 14/15 – 28) #65MCESCCPS Cooperative Pricing System Agreement, for the Period of 10/24/14 through 10/23/17, in the Total Contract Amount of \$17,911.70.
8. Board Action Item #8 – Recommending acceptance of the written proposal of Harris Surveying, Inc., Robbinsville, NJ, as received on May 17, 2017, proposal dated May 15, 2017, for providing Professional Surveying Services of Block 109, Lot 15, Howell Township, New Jersey, ±2.0 Acres, Improved Property, Owner: Knapp, Project: Additions to Metedeconk River Greenway (Ref. #17-09 & PS #43-17), in an Amount Not To Exceed \$3,600.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
9. Board Action Item #9 – Recommending acceptance of the written proposal of Adams, Rehmann & Heggan Associates, Inc., Hammonton, NJ, as received on May 17, 2017, proposal dated May 15, 2017, for providing Professional Preliminary Assessment/Site Investigation (PASI) of Block 109, Lot 15, Howell Township, New Jersey, ±2.0 Acres, Owner: Knapp, Improved Property, Project: Additions to Metedeconk River Greenway (Ref. #17-10 & PS #44-17), in an Amount Not To Exceed \$2,870.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
10. Board Action Item #10 - Rejecting bid proposal of Mid-America Golf & Landscape, Inc., Lee’s Summit, MO, for Howell Park Golf Course – Bunker Renovation (Bid #0040-17), as the vendor did not submit proper paperwork and was not registered for the Public Works Certificate or N.J. Business Registration Certificate prior to bid opening.



11. Board Action Item #11 - Recommending award of contract to NMP Golf Construction Corp., Williston, VT, for Howell Park Golf Course – Bunker Renovation Project (Bid #0040-17), Items: #1-27 @\$364,145.00, plus add Alternate Item #1 @\$25,607.00 and Item #2 @\$9,657.00; in the Total Contract Amount of \$399,409.00.
12. Board Action Item #12 – Recommending acceptance of the written proposal of DRD Appraisals, LLC dba Stuart Appraisal Company, Freehold, NJ, as received on May 18, 2017, proposal dated May 11, 2017, for providing Professional Appraisal Services of Block 101, Lot 8, Township of Marlboro, Vacant Property, ±1.85 Acres, Owner: Hauser, Project: Additions to Freneau Woods Park, Interest: Fee Simple (Ref. #17-39 & PS #46-17), in an Amount Not To Exceed \$1,325.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
13. Board Action Item #13 – Recommending acceptance of the written proposal of Ronald A. Curini Appraisal Co., Inc., Hamilton, NJ, as received on May 18, 2017, proposal dated May 12, 2017, for providing Professional Appraisal Services of Block 101, Lot 8, Township of Marlboro, New Jersey, Vacant Property, ±1.85 Acres, Owner: Hauser, Project: Additions To Freneau Woods Park, Interest: Fee Simple (Ref. #17-39 & PS #46-17), in an Amount Not To Exceed \$1,595.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
14. Board Action Item #14 – Recommending acceptance of the written proposal of Ronald A. Curini Appraisal Co., Inc., Hamilton, NJ, as received on May 18, 2017, proposal dated May 12, 2017, for providing Professional Appraisal Services of Block 34, Lot 20.05, Township of Upper Freehold, New Jersey, Vacant Property, Owner: MMAS Realty, LLC, ±25.50 Acres, Project: Additions To Crosswicks Creek Park/Lahaway Creek, Interest: Fee Simple (Ref. #17-36 & PS #45-17), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
15. Board Action Item #15 – Recommending acceptance of the written proposal of DRD Appraisals, LLC dba Stuart Appraisal Company, Freehold, NJ, as received on May 18, 2017, proposal dated May 11, 2017, for providing Professional Appraisal Services of Block 34, Lot 20.05, Township of Upper Freehold, New Jersey, Vacant Property, Owner: MMAS Realty, LLC, ±25.50 Acres, Project: Additions To Crosswicks Creek Park/Lahaway Creek, Interest: Fee Simple (Ref. #17-36 & PS #45-17), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
16. Board Action Item #16 as Added to the Agenda – Recommending acceptance of the written proposal of French & Parrello Associates, PA, Wall, NJ as received on May 16, 2017, proposal dated May 16, 2017 for Providing Preliminary Assessment/Site Investigation (PASI) of Block 49, Lot 3, Upper Freehold Township, New Jersey, ±15.1 Acres, Owner: Sager, Improved Property, Project: Additions To Crosswicks Creek Park (Ref. #17-05 & PS #41-17), in an Amount Not To Exceed \$3,595.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5, as appropriate.

17. Board Action Item #17 as Added to the Agenda – Recommending acceptance of the written proposal of Roberts Engineering Group, LLC, Hamilton, NJ as received on May 16, 2017, proposal dated May 12, 2017 for Providing Surveying Services of Block 49, Lot 3, Upper Freehold Township, New Jersey, ±15.1 Acres, Improved Property, Owner: Sager, Project: Additions to Crosswicks Creek Park (Ref. #17-04 & PS #42-17) in an Amount Not To Exceed \$5,275.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
18. Board Action Item #18 as Added to the Agenda – Recommending acceptance of the written proposal of Cherry, Weber & Associates, P.C., Freehold, NJ, as received on May 31, 2017, proposal dated May 31, 2017, for Providing Professional Engineering Services for County Route 537 Pedestrian Underpass for the Union Transportation Trail, Upper Freehold, New Jersey (Ref. #17-40 & PS #47-17), in an Amount Not To Exceed \$194,180.44, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
19. Board Action Item #19 as Added to the Agenda – Declaring Various Items of Personal Property, as on file with the Purchasing Agent, Surplus to the Needs of the Monmouth County Park System, and Recommending to the Monmouth County Board of Chosen Freeholders that said Items be Declared Surplus and Sold at the County’s Public Auction.
20. Board Action Item #20 as Added to the Agenda – Recommending award of contract to Karl K. Deigert Enterprises, Inc., Tinton Falls, NJ, for Furnishing and Delivery of Sewer Line Cleaning and Septic System Repair and Installation (Bid #0055-17), Items: #1-19 (2017 Supply/Service Contract for the Period of 06/05/17 through 12/31/17), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2018 & 2019), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$7,000.00.
21. Board Action Item #21 as Added to the Agenda – Recommending award of contract to the highest responsible bidder, as per bid proposal to All Around Concessions, Brick, NJ, for Furnishing of a Mobile Food Concession Vehicle at Dorbrook Recreation Area (Bid #0057-17), Item: Furnishing of a Mobile Food Concession Vehicle Service at Dorbrook Recreation Area for Two (2) Seasons; Concessionaire agrees to pay to the Monmouth County Park System, Board of Recreation Commissioners, an Annual Rate of \$14,000.00, for the Period of 06/05/17 through 09/10/17, and 05/19/18 through 09/09/18, in the Total Two (2) Season Contract Amount of \$28,000.00.
22. Board Action Item #22 as Added to the Agenda – Authorizing the Chairman and Secretary-Director of the Board to Enter Into a Cooperative Pricing System Agreement with The Educational Services Commission of New Jersey 65MCESCCPS, for the Purchase of Goods and/or Services, for a period not to exceed May 21, 2022, unless any party to this Agreement shall give written notice of its intention to terminate its participation, and as per the terms and conditions of the Agreement.
23. There was no discussion on the Status of Funded Projects prepared by Andrew J. Spears, Assistant Director, dated May 30, 2017, as distributed to the Board.

At 7:50 PM, Commissioner Hennessy arrived at the meeting.

The following **PRESENTATIONS** were made to the Board by Park System staff:

Andy North, Chief Landscape Architect, reviewed with the Board the following:

- Slope Stabilization project at Portland Place, Hartshorne Woods Park;
- Union Transportation Trail Underpass at County Route 537; and
- Swimming River Park Site Remediation Update.

Vice Chairman Mandeville inquired as to visitor access to the river, along with boating and kayak access.

Commissioner Harmon noted the need for dredging of the river.

Andrew Spears, Assistant Director, reviewed with the Board the status of the expansion of the Creative Arts Center at Thompson Park.

Anna Luiten, Senior Ecologist, reviewed with the Board the 2016/2017 Deer Management Report and the 2017/2018 Deer Management Program.

Commissioner Harmon noted the increased harvest at Crosswicks Creek Park.

Commissioner Butch inquired as to whether the deer population has increased or decreased.

Anna Luiten noted the difficulty of getting an accurate deer count.

Commissioner Butch noted an increase in coyote population and the impact on the number of deer.

Vice Chairman Mandeville raised the issue of the public not being aware of the Board's Deer Management Program.

Vice Chairman Mandeville also noted the lack of piglets at Longstreet Farm over the past several years.

Commissioner Harmon noted that he thought Joe Sardonia's memo referencing Mid-America Golf should not have been included in his memo.

Gail Hunton, Chief of Acquisition & Design, noted she would review the suggestion with Mr. Sardonia.

At 8:36 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #22:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of June 5, 2017, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #15 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #16, 17, 18, 19, 20, 21 & 22 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #22.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the Affirmative: Chairman Rummel, Vice Chairman Mandeville,  
Commissioners Harmon, Peters, Hennessy,  
Zelina, Butch and Adcock

In the Negative: None

Absent: Commissioner Horsnall

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

- R-17-6-5=205 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, DECLARING the MONTH OF JULY 2017 as "PARKS AND RECREATION MONTH", and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS DECLARE the MONTH OF JULY 2017 as "PARKS AND RECREATION MONTH" in the COUNTY OF MONMOUTH. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-6-5=206 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, ACCEPTING the 2016/2017 DEER MANAGEMENT PROGRAM ANNUAL REPORT DATED MAY 17, 2017, and APPROVING the RECOMMENDATION FOR THE DEER MANAGEMENT PROGRAM FOR THE 2017/2018 SEASON. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-6-5=207 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to STEPHEN J. MATTHEWS, Chief Construction Inspector, who started work with the Monmouth County Park System on July 1, 1991, and who will RETIRE effective July 1, 2017, with twenty-six years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-6-5=208 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to PATRICIA L. DOUGLAS, Keyboarding Clerk 3, who started work with the Monmouth County Park System on August 24, 1998, and who will RETIRE effective July 1, 2017, with over eighteen years and ten months of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-17-6-5=209 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, Authorizing CHANGE ORDER #2, in the amount of minus (-) \$2,515.00 due to the unavailability of Proposal 1, Item #6, Franklinia alatamaha 6'-7', Qty. 7 @\$525.00 each (-\$3,675.00), and in lieu of Item #6, contractor to provide Magnolia virginiana 8'-10', Qty. 4 @\$290.00 each (\$1,160.00), to DOWN TO EARTH LANDSCAPING, INC., Jackson, NJ, for FURNISHING AND INSTALLING PLANT MATERIALS AT VARIOUS PARKS (Bid #0063-16), ITEMS: Proposal 1, Items 1-48 (\$60,185.00); and Proposal 2, Items 1-18 (\$8,091.00); as originally awarded by Resolution #R-17-1-9=24 in the Contract Amount of \$68,276.00, and as modified by Change Order #1 awarded by Resolution #R-17-4-10=146 in the Total Change Order #1 Contract Amount of \$70,820.00, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$68,305.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-6-5=210 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, Authorizing CHANGE ORDER #3, in the amount of minus (-) \$480.00 due to the unavailability of Proposal 2, Item #12, Eupatorium dubium "Little Joe", Qty. 20 @\$24.00 each, to DOWN TO EARTH LANDSCAPING, INC., Jackson, NJ, for FURNISHING AND INSTALLING PLANT MATERIALS AT VARIOUS PARKS (Bid #0063-16), ITEMS: Proposal 1, Items 1-48 (\$60,185.00); and Proposal 2, Items 1-18 (\$8,091.00); as originally awarded by Resolution #R-17-1-9=24 in the Contract Amount of \$68,276.00, and as modified by Change Order #1 awarded by Resolution #R-17-4-10=146 in the Total Change Order #1 Contract Amount of \$70,820.00, and as modified by Change Order #2 as listed above in the Total Change Order #2 Contract Amount of \$68,305.00, for a NEW TOTAL CHANGE ORDER #3 CONTRACT AMOUNT OF \$67,825.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-6-5=211 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, AUTHORIZING the PURCHASE of LOCKING HARDWARE & KEYING SYSTEMS from OAK SECURITY GROUP, LLC, Indianapolis, IN, ITEMS: Install new exit devices, key removable mullions and associated hardware for Freneau Woods Park, as per quotation dated May 1, 2017; as available under the Educational Services Commission of New Jersey (ESCNJ 14/15 – 28) #65MCESCCPS Cooperative Pricing System Agreement, for the Period of 10/24/14 through 10/23/17, in the Total Contract Amount of \$17,911.70. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-17-6-5=212 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, ACCEPTING the WRITTEN PROPOSAL of HARRIS SURVEYING, INC., Robbinsville, NJ, as received on May 17, 2017, proposal dated May 15, 2017, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 109, LOT 15, HOWELL TOWNSHIP, NEW JERSEY, +2.0 ACRES, IMPROVED PROPERTY, OWNER: KNAPP, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #17-09 & PS #43-17), in an Amount Not To Exceed \$3,600.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-6-5=213 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, ACCEPTING the WRITTEN PROPOSAL of ADAMS, REHMANN & HEGGAN ASSOCIATES, INC., Hammonton, NJ, as received on May 17, 2017, proposal dated May 15, 2017, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 109, LOT 15, HOWELL TOWNSHIP, NEW JERSEY, +2.0 ACRES, OWNER: KNAPP, IMPROVED PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #17-10 & PS #44-17), in an Amount Not To Exceed \$2,870.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-6-5=214 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, REJECTING bid proposal of MID-AMERICA GOLF & LANDSCAPE, INC., Lee's Summit, MO, for HOWELL PARK GOLF COURSE – BUNKER RENOVATION PROJECT (Bid #0040-17), as vendor did not submit proper paperwork and was not registered for the Public Works Certificate or N.J. Business Registration Certificate prior to bid opening. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-6-5=215 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, AWARDDING CONTRACT to the lowest responsible bidder, as per bid proposal to NMP GOLF CONSTRUCTION CORP., Williston, VT, for HOWELL PARK GOLF COURSE – BUNKER RENOVATION PROJECT (Bid #0040-17), ITEMS: #1-27 @\$364,145.00, plus add Alternate Item #1 @\$25,607.00 and Item #2 @\$9,657.00; in the Total Contract Amount of \$399,409.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-17-6-5=216 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on May 18, 2017, proposal dated May 11, 2017, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 101, LOT 8, TOWNSHIP OF MARLBORO, NEW JERSEY, VACANT PROPERTY, ±1.85 ACRES, OWNER: HAUSER, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #17-39 & PS #46-17), in an Amount Not To Exceed \$1,325.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-6-5=217 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, ACCEPTING the WRITTEN PROPOSAL of RONALD A. CURINI APPRAISAL CO., INC., Hamilton, NJ, as received on May 18, 2017, proposal dated May 12, 2017, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 101, LOT 8, TOWNSHIP OF MARLBORO, NEW JERSEY, VACANT PROPERTY, ±1.85 ACRES, OWNER: HAUSER, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #17-39 & PS #46-17), in an Amount Not To Exceed \$1,595.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-6-5=218 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, ACCEPTING the WRITTEN PROPOSAL of RONALD A. CURINI APPRAISAL CO., INC., Hamilton, NJ, as received on May 18, 2017, proposal dated May 12, 2017, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 34, LOT 20.05, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, VACANT PROPERTY, OWNER: MMAS REALTY, LLC, ±25.50 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK/LAHAWAY CREEK, INTEREST: FEE SIMPLE (Ref. #17-36 & PS #45-17), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-17-6-5=219 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on May 18, 2017, proposal dated May 11, 2017, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 34, LOT 20.05, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, VACANT PROPERTY, OWNER: MMAS REALTY, LLC, ±25.50 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK/LAHAWAY CREEK, INTEREST: FEE SIMPLE (Ref. #17-36 & PS #45-17), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-6-5=220 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ as received on May 16, 2017, proposal dated May 16, 2017 for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 49, LOT 3, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±15.1 ACRES, OWNER: SAGER, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-05 & PS #41-17), in an Amount Not To Exceed \$3,595.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5, as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-6-5=221 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, ACCEPTING the WRITTEN PROPOSAL of ROBERTS ENGINEERING GROUP, LLC, Hamilton, NJ as received on May 16, 2017, proposal dated May 12, 2017 for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 49, LOT 3, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, IMPROVED PROPERTY, OWNER: SAGER, ±15.1 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-04 & PS #42-17) in an Amount Not To Exceed \$5,275.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5, as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-6-5=222 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, ACCEPTING the WRITTEN PROPOSAL of CHERRY, WEBER & ASSOCIATES, P.C., Freehold, NJ, as received on May 31, 2017, proposal dated May 31, 2017, for PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR COUNTY ROUTE 537 PEDESTRIAN UNDERPASS FOR THE UNION TRANSPORTATION TRAIL, UPPER FREEHOLD, NEW JERSEY (Ref. #17-40 & PS #47-17), in an Amount Not To Exceed \$194,180.44, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)



- R-17-6-5=223 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, DECLARING VARIOUS ITEMS OF PERSONAL PROPERTY, as on file with the Purchasing Agent, SURPLUS TO THE NEEDS of the MONMOUTH COUNTY PARK SYSTEM, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that said ITEMS be DECLARED SURPLUS and SOLD at the COUNTY'S PUBLIC AUCTION. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-6-5=224 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to KARL K. DEIGERT ENTERPRISES, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF SEWER LINE CLEANING AND SEPTIC SYSTEM REPAIR AND INSTALLATION (Bid #0055-17), ITEMS: #1-19 (2017 Supply/Service Contract for the Period of 06/05/17 through 12/31/17), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2018 & 2019), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$7,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-6-5=225 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, AWARDING CONTRACT to the highest responsible bidder, as per bid proposal to ALL AROUND CONCESSIONS, Brick, NJ, for FURNISHING OF A MOBILE FOOD CONCESSION VEHICLE SERVICE AT DORBROOK RECREATION AREA (Bid #0057-17), ITEM: Furnishing of a Mobile Food Concession Vehicle Service at Dorbrook Recreation Area for Two (2) Seasons; Concessionaire agrees to pay to the Monmouth County Park System, Board of Recreation Commissioners, an Annual Rate of \$14,000.00, for the Period of 06/05/17 through 09/10/17, and 05/19/18 through 09/09/18, in the Total Two (2) Season Contract Amount of \$28,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-17-6-5=226 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Butch, AUTHORIZING the CHAIRMAN AND SECRETARY-DIRECTOR OF THE BOARD to ENTER INTO a COOPERATIVE PRICING SYSTEM AGREEMENT with THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY 65MCESCCPS, for the PURCHASE OF GOODS AND/OR SERVICES, for a period not to exceed May 21, 2022, unless any party to this Agreement shall give written notice of its intention to terminate its participation, and as per the terms and conditions of the Agreement. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Zelina, seconded by Commissioner Adcock, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Food and Beverage Concessions at Charleston Springs, Hominy Hill, Shark River, and Howell Park Golf Courses
2. Interior Painting of Building #1301 at Hominy Hill Golf Course

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Peters, seconded by Commissioner Zelina, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Architectural Services, Existing Conditions Assessments – Malsbury and Scully Properties, Clayton Park (Ref. #17-43) (*FAIR & OPEN*)
2. Administrative Services for the Municipal Open Space Grant Program for the period of July 1, 2017 through June 30, 2018 (Ref. #17-46) (*FAIR & OPEN*)
3. Engineering Services, Site Improvement at Rocky Point Hartshorne Woods Park (Ref. #17-47) (*FAIR & OPEN*)
4. Appraisal Services, Block 53, Lot 6, Upper Freehold Township, ±1.75 Acres, Improved Property, Owner: Hedgecoth, for Additions to Crosswicks Creek Park (Ref. #17-48) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried for Items #1, 3 & 4 ONLY. The motion for Item #2 was carried by Chairman Rummel, Vice Chairman Mandeville, Commissioners Peters, Hennessy, Zelina, Butch and Adcock. Commissioner Harmon expressed his opposition to Item #2.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **FRIDAY, JUNE 9, 2017** – 3 PM Until 6 PM. **Coastal Activity Center (CAC)/Urban Recreation Program “End of the Year Barbeque”** for CAC Participants. Immediate Family are invited to join at 4 PM Until 5:30PM. Location: Coastal Activity Center (Salvation Army Building), 605 Asbury Ave., Asbury Park, NJ.
2. **SAT.-TUES., JUNE 10-13, 2017** – **Monmouth County Spring 2017 On-Line Public Auction**, with online bidding commencing at 9 AM on Sat., June 10<sup>th</sup>, and beginning to close at 3 PM on Tues., June 13<sup>th</sup>, with items closing at one minute intervals, until conclusion. Items may be inspected between the hours of 8 AM and 3 PM on both Monday, June 12<sup>th</sup>, and Tues., June 13<sup>th</sup>, at the Monmouth County Public Works & Engineering Complex, 250 Center Street, Freehold, NJ, without an appointment. Additional Heavy Equipment to be sold may be inspected on both Monday, June 12<sup>th</sup> and Tues., June 13<sup>th</sup>, by appointment only, by contacting John Jackowski at 732/890-5191. The remote site will be: Monmouth County Reclamation Center, 6000 Asbury Ave., Tinton Falls, NJ. Potential bidders may contact the Monmouth County Division of Fleet Services at 732/431-7830 or its representative, Dennis Szostek, at Ext. 4891 with any questions. The Auction is conducted by USGovBid/Auction Liquidation Services [www.usgovbid.com](http://www.usgovbid.com)
3. **MONDAY EVENING, JUNE 19, 2017** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, JULY 10, 2017** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

5. **WEDNESDAY THROUGH SUNDAY, JULY 26-30, 2017** – 43<sup>rd</sup> Annual Monmouth County Fair. East Freehold Showgrounds, 1500 Kozloski Rd, Freehold, NJ. (*Hours: Weds.–Friday 5 PM to 11 PM; Saturday 3 PM to 11 PM; and Sunday 11 AM to 6 PM*).
6. **MONDAY EVENING, AUGUST 7, 2017** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **MONDAY EVENING, AUGUST 21, 2017** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Commissioner Hennessy offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board’s regularly scheduled meeting of **Monday, June 19, 2017**, at 7 PM, in the “**Beech Room**” of the **Thompson Park Visitor Center**, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Attorney Client Privilege Information**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the Negative:	None
Absent:	Commissioner Horsnall

Commissioner Zelina noted he will be unable to attend the June 9<sup>th</sup> Coastal Activity Center Barbeque.

Commissioner Butch distributed to the Board a copy of the Millstone Township Open Space & Farmland Preservation Spring 2017 newsletter.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, June 5, 2017, was **ADJOURNED** at 8:45 PM.

  
 JAMES J. TRUNCER,  
 Secretary-Director

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=205

WHEREAS, the Monmouth County Board of Recreation Commissioners does hereby DECLARE the MONTH OF JULY 2017 as "PARKS AND RECREATION MONTH" in our great COUNTY OF MONMOUTH; and

WHEREAS, over 6.5 million visitors, annually, take advantage of the parks and programs of the Monmouth County Park System through physical activity, relaxation and experiencing the great outdoors; and

WHEREAS, the county's park and recreation areas and services enable social interactions and meaningful leisure experiences between individuals, team sports, and community groups; and

WHEREAS, the Monmouth County Park System helps to create better communities by enhancing preventive health benefits, increasing the desirability of many locations for business and families, and improving the quality of life for all of our county's citizens; and

WHEREAS, the Monmouth County Board of Recreation Commissioners desires to recognize the importance of parks and open space investments in a better Monmouth County.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby DECLARE the MONTH OF JULY 2017 as "PARKS AND RECREATION MONTH" in our great COUNTY OF MONMOUTH, and urges our citizens to recognize and to avail themselves of the benefits derived from using the numerous recreation and park resources in Monmouth County; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS DECLARE the MONTH OF JULY 2017 as "PARKS AND RECREATION MONTH" in our great COUNTY OF MONMOUTH; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Clerk of the Monmouth County Board of Chosen Freeholders and the County Administrator.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
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JAMES J. TRUNCER, Secretary-Director

R-17-6-5=205

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=206

WHEREAS, the Monmouth County Board of Recreation Commissioners is responsible for the use and management of the natural resources comprising the lands of the Monmouth County Park System; and

WHEREAS, the Board has become concerned that an over-population of white tail deer on lands of the Monmouth County Park System is causing degradation of the native forests; and

WHEREAS, the Board has sought the advice of independent experts with regard to the status and management of white tail deer populations in New Jersey; and

WHEREAS, the Board has directed staff to research and determine how the white tail deer population within the Monmouth County Park System should be managed to maintain a balance in native flora and fauna; and

WHEREAS, the Park System professional staff has conducted research to determine the impact of white tail deer inhabiting various county park locations on the lands of the Park System, and how white tail deer populations can be efficiently and effectively managed, which findings have been made available to the Board and the public; and

WHEREAS, the Board has reviewed the Park System professional staff findings and recommendations as contained in the "2016/2017 DEER MANAGEMENT PROGRAM ANNUAL REPORT" dated May 17, 2017; and

WHEREAS, the Board has solicited, received and considered comments and suggestions from members of the public.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ACCEPT the "2016/2017 DEER MANAGEMENT PROGRAM ANNUAL REPORT" dated May 17, 2017, and APPROVE the RECOMMENDATIONS for the continuation of the "DEER MANAGEMENT PROGRAM" for the 2017/2018 SEASON; and

BE IT FURTHER RESOLVED that the Board does hereby reaffirm the authorization granted by the Board, to the Secretary-Director, to enforce the Board's adopted rules and regulations, and to administer said "DEER MANAGEMENT PROGRAM"; and

BE IT FURTHER RESOLVED that the "DEER MANAGEMENT PROGRAM" shall remain in force until amended or rescinded by action of the Board; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the Monmouth County Board of Chosen Freeholders and the Municipal Clerks of the municipalities in which county park lands are located that will be opened to hunting of white tail deer.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
JAMES J. TRUNCER, Secretary-Director

R-17-6-5=206

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=207

WHEREAS, STEPHEN J. MATTHEWS, Chief Construction Inspector, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective JULY 1, 2017; and

WHEREAS, STEPHEN J. MATTHEWS, started work with the Monmouth County Park System on JULY 1, 1991; and

WHEREAS, STEPHEN J. MATTHEWS has been a capable and faithful employee of the Board with TWENTY-SIX (26) YEARS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the SECRETARY-DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to STEPHEN J. MATTHEWS, Chief Construction Inspector, for his loyalty and dedication as an employee of the Board.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-6-5=207

# CITATION

**WHEREAS**, the Monmouth County Board of Recreation Commissioners wishes to express its sincere appreciation and gratitude to **STEPHEN J. MATTHEWS**; and

**WHEREAS**, **STEPHEN J. MATTHEWS** is a capable and faithful employee of the Monmouth County Park System with twenty-six (26) years of service; and

**WHEREAS**, **STEPHEN J. MATTHEWS** has given his time and talent as an employee of the Board of Recreation Commissioners; and

**WHEREAS**, **STEPHEN J. MATTHEWS** has decided to retire as of July 1, 2017.

**NOW, THEREFORE, BE IT RESOLVED** by the Monmouth County Board of Recreation Commissioners, that the Board does hereby extend to **STEPHEN J. MATTHEWS** its heartfelt appreciation and thanks for his loyalty and dedication as an employee of the Board; and

**BE IT FURTHER RESOLVED** that the Board extends to **STEPHEN J. MATTHEWS** its best wishes for continued happiness and success.

I hereby certify the above on behalf of the Monmouth County Board of Recreation Commissioners this 5<sup>th</sup> day of June, 2017.

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:**

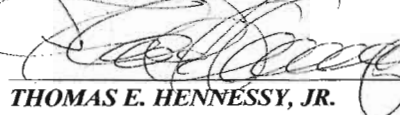
  
**JAMES J. TRUNCER, Secretary-Director**

  
**FRED J. RUMMEL, Chairman**


  
**KEVIN MANDEVILLE, Vice Chairman**


  
**MICHAEL G. HARMON**

  
**VIOLETA PETERS**

  
**THOMAS E. HENNESSY, JR.**

  
**DAVID W. HORSNALL**

  
**MARK E. ZELINA**

  
**PATRICIA M. BUTCH**

  
**THOMAS W. ADCOCK**



The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=208

WHEREAS, PATRICIA L. DOUGLAS, Keyboarding Clerk 3, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective JULY 1, 2017; and

WHEREAS, PATRICIA L. DOUGLAS, started work with the Monmouth County Park System on August 24, 1998; and

WHEREAS, PATRICIA L. DOUGLAS has been a capable and faithful employee of the Board with over EIGHTEEN (18) YEARS AND TEN (10) MONTHS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the SECRETARY-DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to PATRICIA L. DOUGLAS for her loyalty and dedication as an employee of the Board.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-6-5=208



# CITATION

*WHEREAS, the Monmouth County Board of Recreation Commissioners wishes to express its sincere appreciation and gratitude to **PATRICIA L. DOUGLAS**; and*

*WHEREAS, **PATRICIA L. DOUGLAS** is a capable and faithful employee of the Monmouth County Park System with over eighteen (18) years and ten (10) months of service; and*

*WHEREAS, **PATRICIA L. DOUGLAS** has given her time and talent as an employee of the Board of Recreation Commissioners; and*


*WHEREAS, **PATRICIA L. DOUGLAS** has decided to retire as of July 1, 2017.*

*NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the Board does hereby extend to **PATRICIA L. DOUGLAS** its heartfelt appreciation and thanks for her loyalty and dedication as an employee of the Board; and*

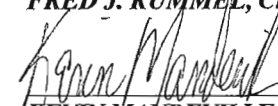
*BE IT FURTHER RESOLVED that the Board extends to **PATRICIA L. DOUGLAS** its best wishes for continued happiness and success.*

*I hereby certify the above on behalf of the Monmouth County Board of Recreation Commissioners this 5<sup>th</sup> day of June, 2017.*

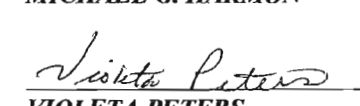
**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:**


  
\_\_\_\_\_  
**JAMES J. TRUNCER, Secretary-Director**

  
\_\_\_\_\_  
**FRED J. RUMMEL, Chairman**

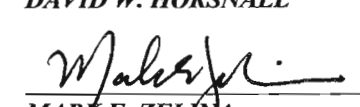
  
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**KEVIN MANDEVILLE, Vice Chairman**

  
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**MICHAEL G. HARMON**

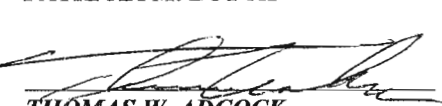
  
\_\_\_\_\_  
**VIOLETA PETERS**

  
\_\_\_\_\_  
**THOMAS E. HENNESSY, JR.**

  
\_\_\_\_\_  
**DAVID W. HORSNALL**

  
\_\_\_\_\_  
**MARK E. ZELINA**

  
\_\_\_\_\_  
**PATRICIA M. BUTCH**

  
\_\_\_\_\_  
**THOMAS W. ADCOCK**



The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=209

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING AND INSTALLING PLANT MATERIALS AT VARIOUS PARKS (Bid #0063-16), ITEMS: Proposal 1, Items 1-48 (\$60,185.00); and Proposal 2, Items 1-18 (\$8,091.00), as per Resolution #R-17-1-9=24, in the Contract Amount of \$68,276.00, and

WHEREAS, the Board authorized Change Order #1, as per Resolution #R-17-4-10=146, in the Total Change Order #1 Contract Amount of \$70,820.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #2, in the amount of minus (-) \$2,515.00, for a New Total Contract Amount of \$68,305.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #2, in the amount of minus (-) \$2,515.00 due to the unavailability of Proposal 1, Item #6, *Franklinia alatamaha* 6'-7', Qty. 7 @\$525.00 each (-\$3,675.00), and in lieu of Item #6, contractor to provide *Magnolia virginiana* 8'-10', Qty. 4 @\$290.00 each (\$1,160.00), to DOWN TO EARTH LANDSCAPING, INC., 705 Wright Debow Road, Jackson, NJ 08527, for FURNISHING AND INSTALLING PLANT MATERIALS AT VARIOUS PARKS (Bid #0063-16), ITEMS: Proposal 1, Items 1-48 (\$60,185.00); and Proposal 2, Items 1-18 (\$8,091.00), as per original contract awarded by Resolution #R-17-1-9=24 in the Amount of \$68,276.00, and as modified by Change Order #1 awarded by Resolution #R-17-4-10=146 in the Total Change Order #1 Contract Amount of \$70,820.00, for a NEW TOTAL CONTRACT AMOUNT OF \$68,305.00, AS MODIFIED BY CHANGE ORDER #2; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #2 is on file in the Board's Office of Administrative Services; and

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY, JUNE 5, 2017,

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-6-5=209

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=210

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING AND INSTALLING PLANT MATERIALS AT VARIOUS PARKS (Bid #0063-16), ITEMS: Proposal 1, Items 1-48 (\$60,185.00); and Proposal 2, Items 1-18 (\$8,091.00) to DOWN TO EARTH LANDSCAPING, INC., Jackson, NJ, as per Resolution #R-17-1-9=24, in the Contract Amount of \$68,276.00; and

WHEREAS, the Board authorized Change Order #1, as per Resolution #R-17-4-10=146, in the Total Change Order #1 Contract Amount of \$70,820.00; and

WHEREAS, the Board authorized Change Order #2, as per Resolution #R-17-6-5=209, in the Total Change Order #2 Contract Amount of \$68,305.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #3, in the amount of minus (-) \$480.00 due to the unavailability of Proposal 2, Item #12 Eupatorium dubium "Little Joe", Qty. 20 @\$24.00 each for a New Total Contract Amount of \$67,825.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #3, in the amount of minus (-) \$480.00 due to the unavailability of Proposal 2, Item #12, Eupatorium dubium "Little Joe", Qty. 20 @\$24.00 each, to DOWN TO EARTH LANDSCAPING, INC., 705 Wright Debow Road, Jackson, NJ 08527, for FURNISHING AND INSTALLING PLANT MATERIALS AT VARIOUS PARKS (Bid #0063-16), ITEMS: Proposal 1, Items 1-48 (\$60,185.00); and Proposal 2, Items 1-18 (\$8,091.00); as originally awarded by Resolution #R-17-1-9=24 in the Contract Amount of \$68,276.00, and as modified by Change Order #1 awarded by Resolution #R-17-4-10=146 in the Total Change Order #1 Contract Amount of \$70,820.00, and as modified by Change Order #2 awarded by Resolution #R-17-6-5=209 in the Total Change Order #2 Contract Amount of \$68,305.00, for a NEW TOTAL CONTRACT AMOUNT OF \$67,825.00, AS MODIFIED BY CHANGE ORDER #3; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #3 is on file in the Board's Office of Administrative Services; and

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-6-5=210

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=211

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS by Board Resolution No. R-17-6-5=211; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of LOCKING HARDWARE & KEYING SYSTEMS; and

WHEREAS, said LOCKING HARDWARE & KEYING SYSTEMS is available from OAK SECURITY GROUP, LLC, Indianapolis, IN, ITEMS: Install new exit devices, key removable mullions and associated hardware for Freneau Woods Park, as per quotation dated May 1, 2017; as available under the Educational Services Commission of New Jersey (ESCNJ 14/15 – 28) #65MCESCCPS Cooperative Pricing System Agreement for the Period of 10/24/14 through 10/23/17, in the Total Contract Amount of \$17,911.70.


NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Secretary-Director of the Board is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of LOCKING HARDWARE & KEYING SYSTEMS from OAK SECURITY GROUP, LLC, 8904 Bash Street, Suite K, Indianapolis, IN 46256, ITEMS: Install new exit devices, key removable mullions, and associated hardware for Freneau Woods Park, as per quotation dated May 1, 2017; as available under the Educational Services Commission of New Jersey (ESCNJ 14/15 – 28) #65MCESCCPS Cooperative Pricing System Agreement for the Period of 10/24/14 through 10/23/17, in the Total Contract Amount of \$17,911.70; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #91301, Board of Recreation Commissioners (2017), Project #91305, in the Amount of \$17,911.70.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-6-5=211

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=212

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 109, LOT 15, HOWELL TOWNSHIP, NEW JERSEY, ±2.0 ACRES, IMPROVED PROPERTY, OWNER: KNAPP, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #17-09 & PS #43-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 17, 2017; and

WHEREAS, HARRIS SURVEYING, INC., Robbinsville, NJ, has submitted a written proposal dated May 15, 2017, indicating they will PROVIDE PROFESSIONAL SURVEYING SERVICES OF BLOCK 109, LOT 15, HOWELL TOWNSHIP, NEW JERSEY, ±2.0 ACRES, IMPROVED PROPERTY, OWNER: KNAPP, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #17-09 & PS #43-17), in an Amount Not to Exceed \$3,600.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2017), Project #00027, in an amount not to exceed \$3,600.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with HARRIS SURVEYING, INC., 26 Main Street, Robbinsville, NJ 08691, as per proposal dated May 15, 2017, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 109, LOT 15, HOWELL TOWNSHIP, NEW JERSEY, ±2.0 ACRES, IMPROVED PROPERTY, OWNER: KNAPP, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #17-09 & PS #43-17), in the Contract Amount Not To Exceed \$3,600.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$3,600.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-6-5=212

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=213

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 109, LOT 15, HOWELL TOWNSHIP, NEW JERSEY, ±2.0 ACRES, OWNER: KNAPP, IMPROVED PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #17-10 & PS #44-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 17, 2017; and

WHEREAS, ADAMS, REHMANN & HEGGAN ASSOCIATES, INC., Hammonton, NJ, has submitted a written proposal dated May 15, 2017, indicating they will PROVIDE PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 109, LOT 15, HOWELL TOWNSHIP, NEW JERSEY, ±2.0 ACRES, OWNER: KNAPP, IMPROVED PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #17-10 & PS #44-17), in an Amount Not to Exceed \$2,870.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2017), Project #00027, in an amount not to exceed \$2,870.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners with ADAMS, REHMANN & HEGGAN ASSOCIATES, INC., 215 Bellevue Avenue, Hammonton, NJ 08037, as per proposal dated May 15, 2017, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 109, LOT 15, HOWELL TOWNSHIP, NEW JERSEY, ±2.0 ACRES, OWNER: KNAPP, IMPROVED PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #17-10 & PS #44-17), in the Contract Amount Not To Exceed \$2,870.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,870.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-6-5=213

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=214

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on April 11, 2017, for HOWELL PARK GOLF COURSE – BUNKER RENOVATION PROJECT (Bid #0040-17); and

WHEREAS, MID-AMERICA GOLF & LANDSCAPE, INC., Lee's Summit, MO, submitted a bid proposal for the above; and

WHEREAS, MID-AMERICA GOLF & LANDSCAPE, INC., Lee's Summit, MO, did not submit the proper paperwork and was not registered for the Public Works Certificate or New Jersey Business Registration Certificate prior to the bid opening.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of MID-AMERICA GOLF & LANDSCAPE, INC., 1621 SE Summit Street, Lee's Summit, MO 64081, as received on April 11, 2017, for HOWELL PARK GOLF COURSE – BUNKER RENOVATION PROJECT (Bid #0040-17), is hereby REJECTED as vendor did not submit the proper paperwork and was not registered for the Public Works Certificate or New Jersey Business Registration Certificate prior to the bid opening.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-6-5=214

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=215

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on April 11, 2017, for HOWELL PARK GOLF COURSE – BUNKER RENOVATION PROJECT (Bid #0040-17), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that five (5) bids were received, and the following was the second lowest responsible bid received in the Total Contract Amount of \$399,409.00:

NMP GOLF CONSTRUCTION CORP.  
25 Bishop Avenue  
Williston, VT 05495

ITEMS: #1-27 @\$364,145.00, plus add Alternate Item #1 @\$25,607.00 and Item #2 @\$9,657.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20016, Board of Recreation Commissioners, Project #16011, in the amount of \$399,409.00.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-17-6-5=215



The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=216

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 101, LOT 8, TOWNSHIP OF MARLBORO, NEW JERSEY, VACANT PROPERTY, ±1.85 ACRES, OWNER: HAUSER, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #17-39 & PS #46-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 18, 2017; and

WHEREAS, DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, has submitted a written proposal dated May 11, 2017, indicating they will PROVIDE PROFESSIONAL APPRAISAL SERVICES OF BLOCK 101, LOT 8, TOWNSHIP OF MARLBORO, NEW JERSEY, VACANT PROPERTY, ±1.85 ACRES, OWNER: HAUSER, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #17-39 & PS #46-17), in an Amount Not to Exceed \$1,325.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2017), Project #00042, in an amount not to exceed \$1,325.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, 42 East Main Street, Suite 202, Freehold, NJ 07728, as per proposal dated May 11, 2017, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 101, LOT 8, TOWNSHIP OF MARLBORO, NEW JERSEY, VACANT PROPERTY, ±1.85 ACRES, OWNER: HAUSER, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #17-39 & PS #46-17), in the Contract Amount Not To Exceed \$1,325.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,325.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
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JAMES J. TRUNCER, Secretary-Director

R-17-6-5=216

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=217

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 101, LOT 8, TOWNSHIP OF MARLBORO, NEW JERSEY, VACANT PROPERTY, ±1.85 ACRES, OWNER: HAUSER, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #17-39 & PS #46-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 18, 2017; and

WHEREAS, RONALD A. CURINI APPRAISAL CO., INC., Hamilton, NJ, has submitted a written proposal dated May 12, 2017, indicating they will PROVIDE PROFESSIONAL APPRAISAL SERVICES OF BLOCK 101, LOT 8, TOWNSHIP OF MARLBORO, NEW JERSEY, VACANT PROPERTY, ±1.85 ACRES, OWNER: HAUSER, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #17-39 & PS #46-17), in an Amount Not to Exceed \$1,595.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2017), Project #00042, in an amount not to exceed \$1,595.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with RONALD A. CURINI APPRAISAL CO., INC., 1540 Kuser Road, Suite A-7, Hamilton, NJ 08619, as per proposal dated May 12, 2017, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 101, LOT 8, TOWNSHIP OF MARLBORO, NEW JERSEY, VACANT PROPERTY, ±1.85 ACRES, OWNER: HAUSER, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #17-39 & PS #46-17), in the Contract Amount Not To Exceed \$1,595.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,595.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
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JAMES J. TRUNCER, Secretary-Director

R-17-6-5=217

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=218

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 34, LOT 20.05, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, VACANT PROPERTY, OWNER: MMAS REALTY, LLC, ±25.50 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK/LAHAWAY CREEK, INTEREST: FEE SIMPLE (Ref. #17-36 & PS #45-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 18, 2017; and

WHEREAS, RONALD A. CURINI APPRAISAL CO., INC., Hamilton, NJ, has submitted a written proposal dated May 12, 2017, indicating they will PROVIDE PROFESSIONAL APPRAISAL SERVICES OF BLOCK 34, LOT 20.05, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, VACANT PROPERTY, OWNER: MMAS REALTY, LLC, ±25.50 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK/LAHAWAY CREEK, INTEREST: FEE SIMPLE (Ref. #17-36 & PS #45-17), in an Amount Not to Exceed \$1,650.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2017), Project #00013, in an amount not to exceed \$1,650.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with RONALD A. CURINI APPRAISAL CO., INC., 1540 Kuser Road, Suite A-7, Hamilton, NJ 08619, as per proposal dated May 12, 2017, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 34, LOT 20.05, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, VACANT PROPERTY, OWNER: MMAS REALTY, LLC, ±25.50 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK/LAHAWAY CREEK, INTEREST: FEE SIMPLE (Ref. #17-36 & PS #45-17), in the Contract Amount Not To Exceed \$1,650.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,650.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
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JAMES J. TRUNCER, Secretary-Director

R-17-6-5=218

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=219

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 34, LOT 20.05, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, VACANT PROPERTY, OWNER: MMAS REALTY, LLC, +25.50 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK/LAHAWAY CREEK, INTEREST: FEE SIMPLE (Ref. #17-36 & PS #45-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 18, 2017; and

WHEREAS, DRD APPRAISAL, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, has submitted a written proposal dated May 12, 2017, indicating they will PROVIDE PROFESSIONAL APPRAISAL SERVICES OF BLOCK 34, LOT 20.05, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, VACANT PROPERTY, OWNER: MMAS REALTY, LLC, +25.50 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK/LAHAWAY CREEK, INTEREST: FEE SIMPLE (Ref. #17-36 & PS #45-17), in an Amount Not to Exceed \$1,650.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2017), Project #00013, in an amount not to exceed \$1,650.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with DRD APPRAISAL, LLC dba STUART APPRAISAL COMPANY, 42 E. Main Street, Suite 202, Freehold, NJ 07728, as per proposal dated May 12, 2017, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 34, LOT 20.05, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, VACANT PROPERTY, OWNER: MMAS REALTY, LLC, +25.50 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK/LAHAWAY CREEK, INTEREST: FEE SIMPLE (Ref. #17-36 & PS #45-17), in the Contract Amount Not To Exceed \$1,650.00; and

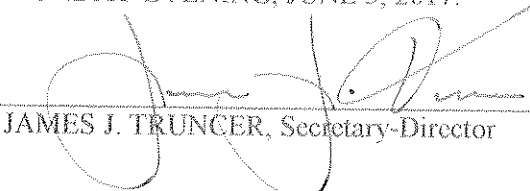
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,650.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
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JAMES J. TRUNCER, Secretary-Director

R-17-6-5=219

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=220

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 49, LOT 3, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±15.1 ACRES, OWNER: SAGER, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-05 & PS #41-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 16, 2017; and

WHEREAS, FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, has submitted a written proposal dated May 16, 2017, indicating they will PROVIDE PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 49, LOT 3, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±15.1 ACRES, OWNER: SAGER, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-05 & PS #41-17), in an Amount Not to Exceed \$3,595.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Division of Engineering Capital Account #C-04-55-908-030-010, in an amount not to exceed \$3,595.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with FRENCH & PARRELLO ASSOCIATES, PA, 1800 Route 34, Suite 101, Wall, NJ 07719, as per proposal dated May 16, 2017, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 49, LOT 3, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±15.1 ACRES, OWNER: SAGER, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-05 & PS #41-17), in the Contract Amount Not To Exceed \$3,595.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$3,595.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
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JAMES J. TRUNCER, Secretary-Director

R-17-6-5=220

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=221

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 49, LOT 3, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, IMPROVED PROPERTY, OWNER: SAGER, ±15.1 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-04 & PS #42-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 16, 2017; and

WHEREAS, ROBERTS ENGINEERING GROUP, LLC, Hamilton, NJ, has submitted a written proposal dated May 12, 2017, indicating they will PROVIDE PROFESSIONAL SURVEYING SERVICES OF BLOCK 49, LOT 3, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, IMPROVED PROPERTY, OWNER: SAGER, ±15.1 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-04 & PS #42-17), in an Amount Not to Exceed \$5,275.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Division of Engineering Capital Account #C-04-55-908-030-010, in an amount not to exceed \$5,275.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with ROBERTS ENGINEERING GROUP, LLC, 1670 Whitehorse-Hamilton Square Road, Hamilton, NJ 08690, as per proposal dated May 12, 2017, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 49, LOT 3, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, IMPROVED PROPERTY, OWNER: SAGER, ±15.1 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-04 & PS #42-17), in the Contract Amount Not To Exceed \$5,275.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$5,275.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
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JAMES J. TRUNCER, Secretary-Director

R-17-6-5=221

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=222

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL ENGINEERING SERVICES FOR COUNTY ROUTE 537 PEDESTRIAN UNDERPASS FOR THE UNION TRANSPORTATION TRAIL, UPPER FREEHOLD, NEW JERSEY (Ref. #17-40 & PS #47-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately one (1) year; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 31, 2017; and

WHEREAS, CHERRY, WEBER & ASSOCIATES, P.C., Freehold, NJ, has submitted a written proposal dated May 31, 2017, indicating they will provide PROFESSIONAL ENGINEERING SERVICES FOR COUNTY ROUTE 537 PEDESTRIAN UNDERPASS FOR THE UNION TRANSPORTATION TRAIL, UPPER FREEHOLD, NEW JERSEY (Ref. #17-40 & PS #47-17), in an Amount Not to Exceed \$194,180.44; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #29801, Board of Recreation Commissioners (2017), Project #29109, in an amount not to exceed \$194,180.44.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with CHERRY, WEBER & ASSOCIATES, P.C., 20 Gibson Place, Suite 100, Freehold, NJ 07728, as per proposal dated May 31, 2017, for providing PROFESSIONAL ENGINEERING SERVICES FOR COUNTY ROUTE 537 PEDESTRIAN UNDERPASS FOR THE UNION TRANSPORTATION TRAIL, UPPER FREEHOLD, NEW JERSEY (Ref. #17-40 & PS #47-17), in the Contract Amount Not To Exceed \$194,180.44; and


BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$194,180.44 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
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JAMES J. TRUNCER, Secretary-Director

R-17-6-5=222

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=223

WHEREAS, the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS owns VARIOUS ITEMS OF PERSONAL PROPERTY that have been used in the operation of the MONMOUTH COUNTY PARK SYSTEM, which have been determined by the Board to be SURPLUS to the needs of the Park System; and

WHEREAS, said list of SURPLUS ITEMS is on file with the Purchasing Agent of the Monmouth County Park System; and

WHEREAS, pursuant to N.J.S.A. 40A:11-36, the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby REQUEST that the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS INCLUDE said SURPLUS ITEMS WITH OTHER COUNTY ITEMS DECLARED SURPLUS, to be SOLD to the highest responsible bidder, at a PUBLIC AUCTION to be conducted by the COUNTY OF MONMOUTH.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby DECLARE the VARIOUS ITEMS OF PERSONAL PROPERTY, as on file with the Purchasing Agent, SURPLUS to the needs of the MONMOUTH COUNTY PARK SYSTEM; and

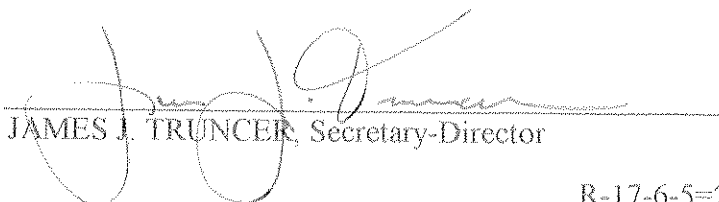
BE IT FURTHER RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby REQUEST the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS to INCLUDE said SURPLUS ITEMS WITH OTHER COUNTY ITEMS DECLARED SURPLUS, to be SOLD to the highest responsible bidder, at a PUBLIC AUCTION to be conducted by the COUNTY OF MONMOUTH; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Clerk of the Board of Chosen Freeholders and the County Administrator.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
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JAMES J. TRUNCER, Secretary-Director

R-17-6-5=223



The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=224

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on June 1, 2017, for FURNISHING AND DELIVERY OF SEWER LINE CLEANING AND SEPTIC SYSTEM REPAIR AND INSTALLATION (Bid #0055-17), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$7,000.00:

KARL K. DEIGERT ENTERPRISES, INC.  
3300 Shafto Road, Suite B  
Tinton Falls, NJ 07753

ITEMS: #1-19 (2017 Supply/Service Contract for the Period of 06/05/17 through 12/31/17), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2018 & 2019), under the same terms and conditions, as per bid specification.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2018 & 2019); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2017), in the estimated amount of \$7,000.00.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
JAMES J. TRUNCER, Secretary-Director

R-17-6-5=224

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=225

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on May 31, 2017, for FURNISHING OF A MOBILE FOOD CONCESSION VEHICLE SERVICE AT DORBROOK RECREATION AREA (Bid #0057-17), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that one (1) bid was received, and the following was the highest responsible bid received:

ALL AROUND CONCESSIONS  
990 Cedar Bridge Avenue, Suite B7-216  
Brick, NJ 08723

ITEM: Furnishing of a Mobile Food Concession Vehicle Service at Dorbrook Recreation Area for Two (2) Seasons; Concessionaire agrees to pay to the Monmouth County Park System, Board of Recreation Commissioners, an Annual Rate of \$14,000.00, for the Period of 06/05/17 through 09/10/17, and 05/19/18 through 09/09/18, in the Total Two (2) Season Contract Amount of \$28,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and


BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder, as per bid proposal received on May 31, 2017; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
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JAMES J. TRUNCER, Secretary-Director

R-17-6-5=225

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-17-6-5=226

WHEREAS, Section 40A:11-11(5) of the Local Public Contracts Law allows contracting units such as the Monmouth County Board of Recreation Commissioners to join a Cooperative Pricing System established by another contracting unit or board of education, for the purchase of goods and/or services; and

WHEREAS, the Lead Agency, being the Middlesex Regional Educational Services Commission ("Middlesex"), has established a Cooperative Pricing System, with the approval of the New Jersey Division of Local Government Services (namely System No. 65MCESCCPS); and

WHEREAS, it would be in the best interest of the Monmouth County Board of Recreation Commissioners to participate in the Educational Services Commission of New Jersey (ESCNJ) Cooperative Pricing System.

NOW, THEREFORE, BE IT RESOLVED by the Board of Recreation Commissioners of the County of Monmouth that the CHAIRMAN AND SECRETARY-DIRECTOR OF THE BOARD are hereby AUTHORIZED to ENTER INTO a COOPERATIVE PRICING SYSTEM AGREEMENT with THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY 65MCESCCPS, for the PURCHASE OF GOODS AND/OR SERVICES, for a period not to exceed May 21, 2022, unless any party to this Agreement shall give written notice of its intention to terminate its participation, and as per the terms and conditions of the Agreement; and

BE IT FURTHER RESOLVED that the Secretary-Director of the Board shall forward a certified copy of this resolution to:

Patrick M. Moran, QPA, Business Administrator  
Middlesex Regional Educational Services Commission  
1660 Stelton Road  
Piscataway, NJ 08854

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 5, 2017.

  
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JAMES J. TRUNCER, Secretary-Director

R-17-6-5=226