

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

Tentative: 06/20/12

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, JUNE 25, 2012– 7:00 PM

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, JUNE 11, 2012
(Excused: Commissioner Hood)

D. Approval of EXECUTIVE SESSION MINUTES: MONDAY, JUNE 11, 2012
(Excused: Commissioner Hood)

E. Approval of 2011 VOUCHER LIST

F. Approval of 2012 VOUCHER LIST

G. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

2. REVENUE REPORT—MONTH OF MAY

3. ATTENDANCE REPORT—MONTH OF MAY

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—MAY
(DATED: JUNE 18, 2012)

5. MCPS TRAINING REQUESTS AS OF JUNE 12, 2012

6. MCPS WEBSITE TRAFFIC REPORT—2011-2012 COMPARISON BY MONTH,
THROUGH MAY 2012

H. BOARD CORRESPONDENCE RECEIVED:

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

K. FREEHOLDER’S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. 2011/2012 Deer Management Program Annual Report, Draft dated May 30, 2012, and Recommendations for the 2012/2013 Season. (*Item for Board Action #1.*)

2. Request by Jamie Biesiada, Manasquan Tourism Commission, letter dated May 15, 2012, for permission to set up a VIP Tent at Fisherman’s Cove Conservation Area, on August 21, 2012, for their 125th Anniversary & Decorated Boat Parade at the Manasquan Inlet, and to serve alcoholic beverages to VIP Attendees within the tent, subject to and in accordance with the provisions contained in the Agreement.

3. Request by Shore Youth Football and Cheer, Inc., West Long Branch, NJ, for Permission to Use the Turf Field on the southeast section of the Wolf Hill Recreation Area for practices from July 7, 2012 through December 1, 2012, Monday through Friday, 6:00 PM to 8:00 PM, until the commencement of school in September, and once school begins, practice will be cut back to three (3) days a week until completion of the 2012 football season, for a facility use fee of \$2,050.00, in accordance with the provisions contained in the Agreement.
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4. Review of Agenda Items for Board Action.

5. Status of Funded Projects as of June 15, 2012.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #10 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution ACCEPTING the 2011/2012 DEER MANAGEMENT PROGRAM ANNUAL REPORT DATED MAY 30, 2012, and APPROVING THE RECOMMENDATIONS FOR THE DEER MANAGEMENT PROGRAM FOR THE 2012/2013 SEASON.
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2. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on June 6, 2012, proposal dated May 22, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 155, LOT 7.01, BOROUGH OF TINTON FALLS, NEW JERSEY, OWNER: TEKRAJ, ± 3.01 ACRES, PROJECT: ADDITIONS TO SHARK RIVER PARK, INTEREST: FEE SIMPLE (Ref. #12-01 & PS #41-12), in an Amount Not To Exceed \$4,275.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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3. Resolution ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, as received on June 6, 2012, proposal dated June 1, 2012, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 98, LOT 52.01, FREEHOLD TOWNSHIP, NEW JERSEY – OWNER: METRO NY RUGBY UNION ± 9.59 ACRES, VACANT LAND, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #12-16 & PS #42-12), in an Amount Not To Exceed \$1,570.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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4. Resolution ACCEPTING the WRITTEN PROPOSAL of PSP FALCON INDUSTRIES, LLC, Jackson, NJ, as received on June 7, 2012, proposal dated May 25, 2012, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 98, LOT 52.01, FREEHOLD TOWNSHIP, NEW JERSEY – OWNER: METRO NY RUGBY UNION, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #12-17 & PS #43-12), in an Amount Not To Exceed \$3,733.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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5. Resolution ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on June 8, 2012, proposal dated June 4, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 29, LOT 3 AND 3Q, TOWNSHIP OF MILLSTONE, NEW JERSEY, OWNER: BALLAS (AKA MAB FAMILY LLC2), ± 22.7 ACRES, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: 100% FEE SIMPLE (Ref. #12-31 & PS #46-12), in an Amount Not To Exceed \$3,250.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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6. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on June 8, 2012, proposal dated June 1, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 29, LOT 3 AND 3Q, TOWNSHIP OF MILLSTONE, NEW JERSEY, OWNER: BALLAS (AKA MAB FAMILY LLC2), ±22.7 ACRES, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: 100% FEE SIMPLE (Ref. #12-31 & PS #46-12), in an Amount Not To Exceed \$3,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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7. Resolution Authorizing CHANGE ORDER #5, in the amount of \$8,000.00 for Item #1 Delay Claim, to AUTHENTIC CONSTRUCTION, INC., Manasquan, NJ, for MAINTENANCE BUILDING AND SUPPORT FACILITIES AT EAST FREEHOLD SHOWGROUNDS (Bid #0059-11), as originally awarded by Resolution #R-11-8-8=307, ITEM: #1, Total Base Bid Price \$839,481.00 (Total Lump Sum), Plus Add Alternate Bid #1, \$80,719.00; Designated Sub-Contractor to be paid by a two-party check listing both the General Contractor and the Designated Sub-Contractor; in the Total Contract Amount of \$920,200.00, and as modified by Change Order #1 awarded by Resolution #R-11-11-7=403 in the Total Change Order #1 Contract Amount of \$921,566.60, and as modified by Change Order #2 awarded by Resolution #R-12-1-9=39 in the Total Change Order #2 Contract Amount of \$925,005.82, and as modified by Change Order #3 awarded by Resolution #R-12-3-19=138 in the Total Change Order #3 Contract Amount of \$928,263.76, and as modified by Change Order #4 awarded by Resolution #R-12-5-21=212 in the Total Change Order #4 Contract Amount of \$918,760.21, for a NEW TOTAL CHANGE ORDER #5 CONTRACT AMOUNT OF \$926,760.21.
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8. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$14,000.00 for additional services to revise and re-package plans and specifications for a two-phase construction project due to budget, to JAN HIRD POKORNY ARCHITECTS, PC, d/b/a JAN HIRD POKORNY ASSOCIATES, INC., New York, NY, for providing ARCHITECTURAL SERVICES FOR HOLLAND ACTIVITY CENTER REPAIRS, TATUM PARK (Ref. #10-62 & PS #71-10), as originally awarded by Resolution #R-10-11-22=399, in the Contract Amount Not To Exceed \$49,910.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$63,910.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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9. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$4,375.00 for additional engineering fee related to project scope alterations to break down the original Phase II Trail Improvements (4 miles) into a Phase II (3 mile) section for bid and Phase III (1 mile) section for bid, to FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, for providing ENGINEERING SERVICES FOR UNION TRANSPORTATION TRAIL - TRAIL SURFACE IMPROVEMENTS (Ref. #10-52 & PS #69-10), as originally awarded by Resolution #R-10-11-8=382, in the Contract Amount Not To Exceed \$28,000.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$32,375.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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10. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$1,000.00 for disposal of five (5) additional drums, to FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, for providing ENVIRONMENTAL CONSULTING SERVICES FOR REMEDIAL INVESTIGATION OF A FORMER UNDERGROUND STORAGE TANK SITE LOCATED AT THE HOLMDEL PARK SHELTER BUILDING, HOLMDEL, NJ (Ref. #11-71 & PS #15-12), as originally awarded by Resolution #R-12-2-21=123, in the Contract Amount Not To Exceed \$59,740.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$60,740.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Dorbrook Pool Support Building and Associated Site Work
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MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Additional Environmental Consulting Services and Environmental Investigation, Block 214, Lot 43.03, Marlboro Township, Owner: State of NJ, Boundary Road Property, for Additions to Big Brook Park (Ref. #12-46) (*NON-FAIR & OPEN*)
 2. Appraisal Services, Block 20, Lot 21, Upper Freehold Township, \pm 0.82 Acres, Improved, Owner: Malsbury, for Additions to Clayton Park (Ref. #12-47) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **MONDAY EVENING, JUNE 25, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, JULY 16, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **WEDS.–SUNDAY, JULY 25, 26, 27, 28 & 29, 2012** – Weds., Thurs. & Fri. = 5 PM - 11 PM; Saturday = 11 AM – 11 PM; Sunday = 11 AM – 6 PM. 38th Annual Monmouth County Fair. East Freehold Showgrounds, Kozloski Road, Freehold, NJ.
4. **MONDAY EVENING, AUGUST 6, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, AUGUST 20, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, SEPTEMBER 17, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **TUESDAY EVENING, OCTOBER 9, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **TUESDAY-THURSDAY, OCTOBER 16-18, 2012** – NRPA Congress and Exposition. Anaheim Convention Center. Anaheim, CA.
9. **MONDAY EVENING, OCTOBER 22, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of June 11, 2012, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____PM)

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county park lands, will be available to the Public in ninety (90) days or upon completion of acquisition or potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board’s regularly scheduled meeting of **Monday, July 16, 2012, at 7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners. (Time: _____PM)