

**PRESENT:**

**ABSENT:**

**ALSO PRESENT:**

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**A G E N D A**

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:**

**REGULAR MEETING: MONDAY, JUNE 24, 2013– 7:00 PM**

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,  
1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call \_\_\_\_\_ PM – By \_\_\_\_\_

B. Statement of Adequate Public Notice – Read by \_\_\_\_\_

*Salute to the flag and the Pledge of Allegiance followed by a moment of silence.*

C. Approval of MINUTES—REGULAR MEETING: MONDAY, JUNE 10, 2013  
(Excused: Commissioner Hood)

\_\_\_\_\_

D. Approval of 2012 VOUCHER LIST

\_\_\_\_\_

E. Approval of 2013 VOUCHER LIST

\_\_\_\_\_

F. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

\_\_\_\_\_

2. REVENUE REPORT—MONTH OF MAY

\_\_\_\_\_

3. ATTENDANCE REPORT—MONTH OF MAY

\_\_\_\_\_

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—MAY 2013  
(6/17/2013)

\_\_\_\_\_

5. MCPS WEBSITE TRAFFIC REPORT—MAY

\_\_\_\_\_

G. BOARD CORRESPONDENCE RECEIVED:

H. Motion to OPEN the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)  
*(Presentations are limited to three (3) minutes per person.)*

\_\_\_\_\_

I. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)

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J. FREEHOLDER’S REPORT:

K. ITEMS FOR BOARD REVIEW:

1. Request by Congregation B’nai Israel, of Rumson, NJ, for the Use of Seven Presidents Oceanfront Park on Friday Evening, July 19, 2013, and for Permission to serve wine and beer.

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2. Request by Shore Youth Football and Cheer, Inc., West Long Branch, NJ, for Permission to Use of the Turf Field on the southeast section of the Wolf Hill Recreation Area, Crescent Place, Oceanport Borough, for practices from July 25, 2013 through November 30, 2013, Monday through Friday, 6:00 PM to 8:00 PM, until the commencement of school in September, and once school begins, practice will be reduced to three (3) days a week until completion of the 2013 football season, for a facility use fee of \$2,100.00, subject to and in accordance with the provisions contained in the Temporary Use and Occupancy Agreement.

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3. Review of Agenda Items for Board Action.
  - a. Declaring the Month of July 2013 as “Parks & Recreation Month” (*Board Action Item #1*)
  - b. Establishment of an Event Parking Fee at \$10.00 Per Vehicle, at Seven Presidents Oceanfront Park, from 4 PM until approximately 10 PM, for the 4<sup>th</sup> of July Fireworks Display held by the City of Long Branch, during their annual Oceanfest, with an event Rain Date scheduled for July 5, 2013. (*Board Action Item #2*)
  - c. Review of the 2012/2013 Deer Management Program Annual Report, Draft dated May 13, 2013, as Revised June 11, 2013 (Pages 11-13—Huber Woods), and Recommendations for the Deer Management Program for the 2013/2014 Season. (*Board Action Item #8*)

- d. Citation on behalf of the Monmouth County Board of Recreation Commissioners, Recognizing and Commending Mr. Jim Dufficy, of Tinton Falls, NJ, for his exceptional performance at the USGA Amateur Public Links Metropolitan Golf Association's Sectional Qualifier Round held at Hominy Hill Golf Course on June 19, 2013. (Board Action Item #9)

4. Status of Funded Projects as of June 14, 2013.

**RESOLUTION OF CONSENT:**

At \_\_\_\_\_ PM, the following **Resolution of Consent** was offered for adoption by \_\_\_\_\_:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #8 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_.

Resolution of Consent seconded by: \_\_\_\_\_.

**ITEMS FOR BOARD ACTION:**

- 1. Resolution DECLARING the MONTH OF JULY 2013 as "PARKS AND RECREATION MONTH", and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS DECLARE the MONTH OF JULY 2013 as "PARKS AND RECREATION MONTH" in the COUNTY OF MONMOUTH.

\_\_\_\_\_

- 2. Resolution ESTABLISHING an EVENT PARKING FEE, AT \$10.00 PER VEHICLE, AT SEVEN PRESIDENTS OCEANFRONT PARK, from 4 PM UNTIL APPROXIMATELY 10 PM, for the 4<sup>TH</sup> OF JULY FIREWORKS DISPLAY HELD BY THE CITY OF LONG BRANCH, DURING THEIR ANNUAL OCEANFEST, with an EVENT RAIN DATE scheduled for JULY 5, 2013.

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3. Resolution ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on May 29, 2013, proposal dated May 20, 2013, for providing APPRAISAL SERVICES OF BLOCK 281, LOTS 21, 22 AND 22.01, TOWNSHIP OF MIDDLETOWN, OWNER: MURPHY, ±0.31 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO BAYSHORE WATERFRONT PARK, INTEREST: FEE SIMPLE (Ref. #13-15 & PS #33-13), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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4. Resolution ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, as received on May 29, 2013, proposal dated May 20, 2013, for providing APPRAISAL SERVICES OF BLOCK 281, LOTS 21, 22 AND 22.01, TOWNSHIP OF MIDDLETOWN, OWNER: MURPHY, ±0.31 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO BAYSHORE WATERFRONT PARK, INTEREST: FEE SIMPLE (Ref. #13-15 & PS #33-13), in an Amount Not To Exceed \$2,450.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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5. Resolution Authorizing CHANGE ORDER #1, in the amount of \$17,800.00 increasing existing contract by twenty percent (20%) as allowed by law, to BECKER'S TREE SERVICE, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF TREE TRIMMING SERVICES (Bid #0015-13), ITEMS: 2013 Service Contract (Period of 1/7/13 through 12/31/13), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2014), under the same terms and conditions, as per bid specification; as originally awarded by Resolution #R-13-1-7=37 in the Estimated Contract Amount of \$89,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$106,800.00.
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6. Resolution Authorizing CHANGE ORDER #1, in the amount of \$24,000.00 increasing existing contract by twenty percent (20%) as allowed by law, to COASTAL AIR CONDITIONING, INC., Keyport, NJ, for FURNISHING AND DELIVERY OF HEATING AND AIR CONDITIONING MAINTENANCE & REPAIR PARTS AND SERVICE (Bid #0011-12), ITEMS: #1-8 (2013 Supply/Service Contract for the Period of 1/1/13 through 12/31/13) under the same terms and conditions as per bid specification; as originally awarded by Resolution #R-12-12-3=355 in the Estimated Contract Amount of \$120,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$144,000.00.
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7. Resolution Authorizing CHANGE ORDER #2, in the amount of minus (-)\$3,407.63 for deletion of electrical panel backboard for Dock 1 (-\$657.54), deletion of electrical panel backboard for Dock 2/3 (-\$842.44) and to re-work exterior electrical conduit (-\$1,907.65), to R. KREMER & SON MARINE CONTRACTORS, LLC, Brick, NJ, for REPLACEMENT OF 210 FT. OF TIMBER BULKHEAD AT MONMOUTH COVE MARINA, MIDDLETOWN, NJ (Bid #0049-12), as originally awarded by Resolution #R-12-9-17=301 in the Contract Amount of \$326,800.00, and as modified by Change Order #1 awarded by Resolution #R-13-3-25=173 in the Total Change Order #1 Contract Amount of \$335,200.00, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$331,792.37.
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8. Resolution ACCEPTING the 2012/2013 DEER MANAGEMENT PROGRAM ANNUAL REPORT DATED MAY 13, 2013, as Revised June 11, 2013 (Pages 11-13—Huber Woods), and APPROVING the RECOMMENDATIONS FOR THE DEER MANAGEMENT PROGRAM FOR THE 2013/2014 SEASON.
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9. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION on behalf of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, RECOGNIZING AND COMMENDING MR. JIM DUFFICY, of Tinton Falls, NJ, for his EXCEPTIONAL PERFORMANCE at the USGA AMATEUR PUBLIC LINKS METROPOLITAN GOLF ASSOCIATION'S SECTIONAL QUALIFIER ROUND held at HOMINY HILL GOLF COURSE on JUNE 19, 2013, and wishing him much success in the 2013 US Amateur Public Links Championship held by the USGA at Laurel Hill Golf Club, in Lorton, Virginia, between July 15-20, 2013.
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**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

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**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

1. Surveying Services, Block 14, Lots 2 & 3; Block 13, Lots 3.03, 3.04 & 4; Millstone Township, Owners: Durek, County of Monmouth, for Perrineville Lake Park, Street Vacation, Fairplay Road (Ref. #13-27) (*FAIR & OPEN*)
  2. Environmental Investigation Services of Block 214, Lot 43.03, Marlboro Township, Owner: State of NJ, Boundary Road Property, for Additions to Big Brook Park, to Close Out Existing NJDEP Case #12-05-09-1232-19 (Ref. #13-28) (*NON-FAIR & OPEN*)
  3. Appraisal Services to Establish Annual Fair Market Rental Value for Billboard Owned by CBS Outdoors, Inc., located on Block 803, Lot 16, Wall Township, Former Estate of Degnan Property, Bel-Aire Golf Course (Ref. #13-29) (*FAIR & OPEN*)
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**DATES TO REMEMBER:**

1. **“TENTATIVE DATE” SATURDAY AFTERNOON, AUGUST 10, 2013** – 12 PM–3 PM, Opening of the Fort Monmouth Recreation Center.
2. **JULY 2013** – Parks & Recreation Month.
3. **MONDAY EVENING, JULY 15, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **WEDS.–SUNDAY, JULY 24, 25, 26, 27 & 28, 2013** – **39<sup>th</sup> Annual Monmouth County Fair.** East Freehold Showgrounds, 1500 Kozloski Rd, Freehold, NJ. (Weds.-Sat. = 5 PM—11 PM; Sunday = 11 AM—6 PM).
5. **MONDAY EVENING, AUGUST 5, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, AUGUST 19, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by \_\_\_\_\_

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of June 10, 2013, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At \_\_\_\_\_ PM, the following Resolution was introduced by \_\_\_\_\_, seconded by \_\_\_\_\_, to move into EXECUTIVE SESSION for the purpose of discussing POTENTIAL LITIGATION:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “potential litigation”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: \_\_\_\_\_PM)

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NOTE: Minutes of the Executive Session to discuss Potential Litigation would be made available to the public in ninety (90) days, or upon completion of potential litigation.

**ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:**

**ITEMS FOR THE GOOD OF THE ORDER:**

Resolution scheduling an **Executive Session Meeting** to be held during the Board’s regularly scheduled meeting of **Monday Evening, July 15, 2013, at 7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

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Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners. (Time: \_\_\_\_\_PM)

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